

**Schedule of Activities:**  
***CORRIDOR IMPROVEMENT PROGRAM (CIP)***  
***PHASE I: ASSESSMENT OF US 1/SR 5***

**Professional Consultant Services**

**Revised – August 17, 2011**

**(note: the ONLY change is the date for Oral Presentations)**

**August 8, 2011**

- Legal Ad appears in newspapers and on website [www.volusiatpo.org](http://www.volusiatpo.org)
- E-mail sent to consultants

**August 10, 2011 @ 1:00 p.m.**

- Pre-submittal meeting to allow interested firms to ask questions regarding this work effort

**August 29, 2011 @ 12:00 noon**

- Proposals due to the VTPO

**August 30, 2011**

- *Selection Committee* meets and selects short-listed firms. This will be based on qualifications, experience and capabilities submitted in the proposals and evaluation criteria set forth in the request for proposals

**~~September 9, 2011~~**

**September 6, 2011 starting @ 10:00 a.m.**

- Oral presentations will be given to the *Selection Committee* by the short-listed firms at the VTPO office. This will include a Q&A session of the firm's past work, capabilities and project approach.
- *Selection Committee* will rank short-listed firms based on qualifications, experience, capabilities, project approach and oral presentations

**September 12, 2011**

- The Executive Director of the VTPO presents the recommendations of the *Selection Committee* to the VTPO Executive Committee. The VTPO Executive Committee authorizes the Executive Director to execute contract with the top ranked firm or as directed

**September 19, 2011**

- VTPO Executive Director executes contract with the top selected Consulting Firm along with issuing the Notice to Proceed