

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO)  
TRANSIT PLANNING SERVICES - GENERAL CONSULTING**

**NOTICE OF REQUEST FOR PROPOSALS**

**(Legal Ad)**

The purpose of this Request for Proposal (RFP) is to solicit responses from qualified consulting firms interested in providing transit planning services - general consulting for the River to Sea Transportation Planning Organization (TPO). The respondent(s) selected will be expected to have a broad range of experience in transportation planning including traffic modeling, public involvement, level of service analysis, development impact review, and a clear understanding of the TPO planning process. Each firm shall submit a written proposal describing how the firm will fulfill the requirements of the Scope of Services.

Details on the Request for Proposal (RFP) and the Scope of Services can be found on the TPO's website at [www.r2ctpo.org](http://www.r2ctpo.org).

**To be considered responsive applicants must submit the following:**

1. The firm's name, address, phone number and e-mail address and indication as to whether the prime firm and/or sub-consultants are disadvantaged business enterprises (DBE) and/or minority business enterprises (MBE)
2. Names and qualifications of the project manager and key staff members/consultants/subcontractors who would be involved in the project
3. Provide five (5) previous work products in this field
4. Provide four (4) professional references and contact information (email and phone number) for each one
5. Primary contact person(s), phone number and e-mail addresses
6. Firms must complete all required certifications/statements listed in the RFP

Any proposals that do not contain **ALL** of the information detailed in the advertisement packet on the R2CTPO's website **WILL NOT BE CONSIDERED**. Questions about the Scope of Services may be submitted **by e-mail** on or before **January 15, 2016**, to Vince X. Wang at [vwang@r2ctpo.org](mailto:vwang@r2ctpo.org). Mr. Wang will research any questions and post responses on the website at [www.r2ctpo.org](http://www.r2ctpo.org) by January 22, 2016.

One (1) original, five (5) hard copies, and one (1) CD containing the proposal in .pdf format must be received by the River to Sea TPO **no later than February 8, 2016 at 12:00 noon**. Proposals received after this date and time will not be considered.

All proposals shall be sealed and delivered or mailed to: (no faxes or emails)

River to Sea Transportation Planning Organization  
2570 W. International Speedway Blvd., Suite 100  
Daytona Beach, Florida 32114  
**GENERAL PLANNING CONSULTANT PROPOSAL - c/o Vince X. Wang**