

2019 Certification Report

Palm Coast-Daytona Beach-Port Orange Transportation Management Area

River to Sea TPO

Prepared by:

Federal Highway Administration

Florida Division

Federal Transit Administration Region 4 October 2019

This Page Intentionally Left Blank

Executive Summary

Federal Law requires the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) to jointly certify the transportation planning processes of Transportation Management Areas (TMAs) at least every four years (a TMA is an urbanized area, as defined by the US Census, with a population over 200,000). A certification review generally consists of four primary activities: a site visit, a review of planning documents (in advance of the site visit), the development and issuance of a FHWA/FTA certification report and a certification review closeout presentation to the Metropolitan Planning Organization (MPO) governing board.

As a part of the TMA certification review process, FHWA and FTA utilized a risk-based approach containing various factors to determine which topic areas required additional evaluation during the certification review. The certification review process is only one of several methods used to assess the quality of a regional metropolitan transportation planning process, compliance with applicable statutes and regulations, and the level and type of technical assistance needed to enhance the effectiveness of the planning process. This certification review was conducted to highlight best practices, identify opportunities for improvements, and ensure compliance with regulatory requirements.

The Federal Review Team conducted a site visit review of the Palm Coast-Daytona Beach-Port Orange Transportation Management Area (TMA). Transportation planning for the TMA is conducted by the River to Sea Transportation Planning Organization (R2CTPO). The last certification review was completed in 2015. The Federal Review Team:

- Recognizes eight (8) noteworthy practices
- Identifies no corrective actions
- Offers four (4) recommendations the MPO should consider for improving their planning processes

More information related to these findings can be found in the Findings/Conclusions section of this report.

Based on the overall findings of the certification review, the FHWA and FTA jointly certify that the transportation planning process of the Palm Coast-Daytona Beach-Port Orange Transportation Management Area, which is comprised entirely by the River to Sea TPO (R2CTPO), substantially meets the federal planning requirements in 23 CFR 450 Subpart C. This certification will remain in effect until **October 2023**.

This Page Intentionally Left Blank

Table of Contents River to Sea TPO

Section I. Overview of the Certification Process	2
Section II. Boundaries and Organization (23CFR 450.310, 312, 314)	3
A. Description of Planning Area	
B. Metropolitan Planning Organization Structure	4
C. Agreements	
Section III. Transportation Performance Planning (23 CFR 450.306(a), 306(d), 314(h),	
324(f), 326(c), 326(d))	
Section IV. Scope of the Planning Process (23 CFR 450.306)	6
A. Transportation Planning Factors	
B. Air Quality	
C. Bicycle and Pedestrian Planning Activities	6
D. Transit	6
E. Intelligent Transportation Systems (ITS)	7
F. Freight Planning	
G. Security Considerations in the Planning Process	7
H. Safety Considerations in the Planning Process	
Section V. Unified Planning Work Program (23 CFR 450.308)	8
Section VI. Interested Parties (23 CFR 450.316)	8
A. Outreach and Public Participation	
B. Tribal Coordination	
C. Title VI and Related Requirements	
Section VII. Linking Planning and NEPA (23 CFR 450.318, 320, 324(f)(10), 324(g))	9
Section VIII. Congestion Management Process (CMP) (23 CFR 450.322)	9
Section IX. Long Range Transportation Plan (23 CFR 450.324)	
A. Scope of LRTP	
B. Travel Demand Modeling/Data	
C. Financial Plan/Fiscal Constraint	10
Section X. Transportation Improvement Program (TIP) (23 CFR 450.326, 328, 330,	
332, 334)	10
Section XI. Findings/Conclusions	
A. Noteworthy Practices	
B. Corrective Actions	
C. Recommendations	
D. Training/Technical Assistance	
E. Conclusion	13
Appendices	
Appendix A. Summary of Risk Assessment	
Appendix B. Site Visit Participants	15
Appendix C. TMA Certification Site Visit Agenda	
Appendix D. Public Engagement Notice	
Appendix E. Summary of Public Feedback	
Appendix F. Status of Previous Certification Findings	
Appendix G. Acronym List	58

River to Sea Transportation Planning Organization

Section I. Overview of the Certification Process

Under provisions of 23 CFR 450.336(b) and 49 CFR 613.100, the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) must jointly certify the planning process of Transportation Management Areas (TMAs) "not less often than once every four years." This four-year cycle runs from the date of issuance of the previous joint certification report.

The primary purpose of a certification review is to formalize the continuing oversight and evaluation of the planning process. The FHWA and the FTA work cooperatively with the TMA planning staff on a regular basis. By reviewing and approving planning products, providing technical assistance, and promoting best practices, the formal assessment involved in a certification review provides an external view of the TMA's transportation planning process.

A certification review generally consists of four primary activities. These activities include: 1) a "desk audit" which is a review of the TMA's planning documents (e.g. Long Range Transportation Plan (LRTP), Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP); 2) a "site visit" with staff from the TMA's various transportation planning partners (e.g. the Transportation Planning Organization (TPO), Florida Department of Transportation (FDOT), local/regional transit service provider, and other participating State/local agencies), including opportunities for local elected officials and the general public to provide comments on the TMA planning process; 3) the Federal Review Team (FRT) prepares this Certification Report to document the results of the review process; and, 4) a formal presentation of the review's findings at a future River to Sea TPO (R2CTPO) Board Policy meeting.

Certification of the planning process is a prerequisite to the approval of Federal funding for transportation projects in metropolitan areas. The certification review also helps ensure that the major issues facing a metropolitan area are being addressed. The review process is individually tailored to focus on topics of significance in each metropolitan planning area. Beginning in 2018, to initiate the TMA certification review process, the FRT utilizes a risk-based approach containing various factors to determine which topic areas required additional evaluation during the certification review. **Appendix A** summarizes the section evaluation, and the report notes in the relevant sections which topic areas were not selected for review due to existing stewardship and oversight practices after considering the risk factors.

The review for the R2CTPO was held on June 11, 2019. During this site visit, the FRT met with the staff of the R2CTPO, FDOT, Volusia County Public Transit (Votran), committee representatives, other partnering agencies, and the public. See **Appendix B** for a list of review team members and site visit participants, and **Appendix C** for the TMA Certification Meeting Agenda.

A public meeting for this certification review was held on June 11, 2019. Public feedback and engagement was also obtained through the R2CTPO website main page (<u>www.r2ctpo.org</u>) beginning on May 20, 2019; via Facebook and Twitter on May 28, 2019. The purpose of the public engagement process is to inform the public of the federal transportation planning requirements and allow the public an opportunity to provide input on the transportation planning process to the FRT. For those that could not attend the public meeting or who did not want to speak or post publicly, contact information for the FRT was provided. Members of the public were given 30 days from June 11, 2019, to mail, fax, or email their comments and/or request a copy of the certification review report. Three additional comments were received by FHWA and FTA during the 30-day comment period.

A copy of the public engagement notices can be found in **Appendix D**. Screenshots of public input, minutes from the public meeting, including a listing of commenters and a summary of the public comments, is provided in **Appendix E**.

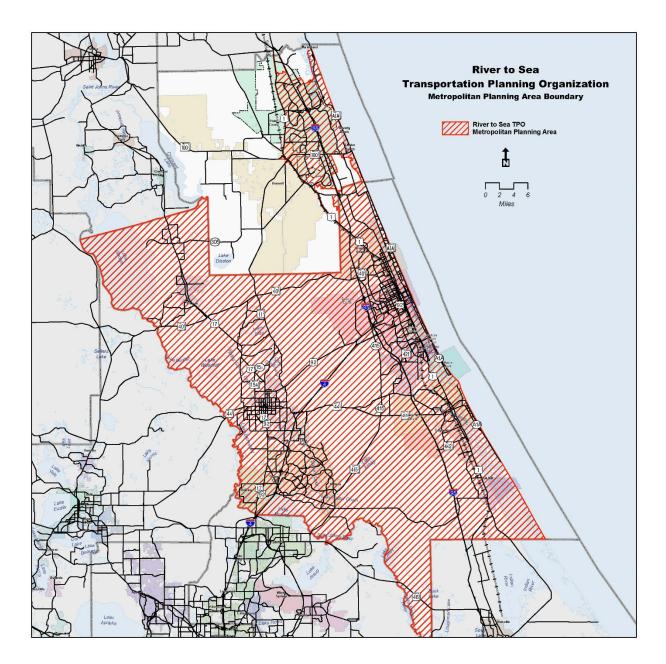
A summary of the 2015 corrective actions and recommendations and their status can be found in **Appendix F**.

An explanation of planning acronyms can be found in **Appendix G**.

Section II. Boundaries and Organization (23CFR 450.310, 312, 314)

A. Description of Planning Area

<u>Observations:</u> The R2CTPO is located in Central Florida along the Atlantic Coast. The planning area boundary includes all of Volusia County and the eastern portion of Flagler County, including Flagler Beach and Beverly, as well as portions of the cities of Palm Coast and Bunnell, both of which are census defined urbanized areas. The R2CTPO planning boundary is visually depicted by the following map:



B. Metropolitan Planning Organization Structure

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

However, we do note that the R2CTPO is served by an eight-member staff, but is currently short one staff member who held the Database Manager position. The TPO also made some administrative staff changes to the planning roles and responsibilities to be more generalized. The planning staff responsibilities were re-written to accommodate these changes so that all staff would have transit responsibility. This is due to the enormous staffing changes related to several staff members who retired, moved to another agency, or relocated to another state.

We also observed that the MPO had over a 30% turnover in board members in 2018. The MPO is providing to each new board member (and for alternates as requested), an orientation to R2CTPO and the MPO's process. The Executive Director has invested a lot of time collaborating, coordinating, communicating, and building relationships with Palm Coast. The Executive Director continues to provide direction and leadership to the TPO staff and is responsible for carrying out the policies and directives of the TPO Board.

<u>Finding:</u> The MPO's boundaries and organization substantially satisfies the federal requirements as outlined in 23 CFR 450.310 and 312.

C. Agreements

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's agreements substantially satisfy the federal requirements as outlined in 23 CFR 450.314.

Section III. Transportation Performance Planning (23 CFR 450.306(a), 306(d), 314(h), 324(f), 326(c), 326(d))

<u>Observations</u>: The TPO documented the setting of their PM 1 Safety Measures and Targets through Resolutions 2018-02 and 2019-04 and documented PM2, PM3, and TAMs via Resolution 2018-25, all within prescribed timeframes. The targets are published on the MPO Website home page at the following link <u>https://www.r2ctpo.org/planning-studies/transportation-performance-measures/</u>.

The MPO has documented through a resolution with FDOT and Volusia Transit (Votran) written provisions for cooperatively developing and sharing information related to transportation performance data, selection of performance targets, reporting of targets, and reporting of performance to be used in tracking progress toward attainment of critical outcomes and reporting of data.

The MPO included a description of the performance measures and targets to assess the transportation system performance in their LRTP Amendment adopted January 23, 2019. They integrated the FDOT Highway Safety Improvement Programs, Strategic Highway Safety Plan's, and Freight Plan's goals, objectives, measures and targets by reference into the LRTP. The MPO's system performance report will assist with evaluating the condition and performance of the transportation system with respect to the federally required performance targets. This report will also capture the progress that the MPO plans to achieve in meeting the performance targets.

In the development of the current TIP, the MPO designed their TIP to make progress toward achieving the safety targets and described how they linked their project selections and investments to anticipate target achievement. Specifically, the MPO

included Complete Street Projects safety projects specifically related to improving safety, such as bicycle and pedestrian safety projects, safe routes to school projects, and community traffic safety team initiatives.

Noteworthy Practices: The FRT recognizes two (2) noteworthy practices regarding Transportation Performance Planning. For more details about these practices, please see Section XI.

<u>Finding</u>: The MPO's transportation performance planning activities substantially satisfies the federal requirements as outlined in 23 CFR 450.306, 314, 324, and 326.

Section IV. Scope of the Planning Process (23 CFR 450.306)

A. Transportation Planning Factors

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's planning process substantially satisfies the federal requirements as outlined in 23 CFR 450.306(b).

B. Air Quality

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process

<u>Finding</u>: The MPO is currently designated as an attainment area for all National Ambient Air Quality Standards (NAAQS).

C. Bicycle and Pedestrian Planning Activities

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's bicycle and pedestrian planning activities substantially satisfies the federal requirements as outlined in 23 CFR 450.306(b), 324(f), and 326.

D. Transit

<u>Observations</u>: Public transportation within the Metropolitan Planning Area operates in both Volusia and Flagler Counties. In Volusia County, Votran provides fixed route and demand response service, as well as Flex service within New Smyrna Beach. SunRail, under the purview of FDOT, provides commuter rail service to Volusia, Seminole, Orange, and Osceola counties. Flagler County public transportation provides prescheduled, demand-response transportation for trips originating within the county, and service to those that are adjacent. FDOT, Votran, and Flagler County are designated recipients of certain FTA funding programs.

Votran and Flagler County participate in regional transportation planning activities, including the TIP, MTP/LRTP, performance-based planning, and transit studies. Votran is the Community Transportation Coordinator, with R2CTPO serving as the designated official planning agency for transportation disadvantaged populations. Votran also participates in the TPO's technical, bike/ped, and citizen committees.

MPO staff also support area transit agencies in a variety of a facets, including geographic information systems analysis and mapping assistance, as well as funding for projects via a TPO policy to set-aside 30% of SU funds annually for transit purposes. Effective coordination with Votran has yielded ongoing bus stop inventory and accessible pedestrian signal plans. The TPO has also assisted Flagler County in exploring the feasibility of fixed-route service as an extension of LRTP efforts.

Noteworthy Practices and Recommendations: The FRT recognizes four (4) noteworthy practices and offers four (4) recommendations regarding Transit. For more details about these practices and recommendations, please see Section XI.

<u>Finding</u>: The MPO's transit activities substantially satisfy the federal requirements, as outlined in 49 CFR 613.100, as well as the transit supportive elements outlined in 23 CFR 450.

E. Intelligent Transportation Systems (ITS)

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's ITS activities substantially satisfy the federal requirements as outlined in 23 CFR 450.306, 322, and 23 CFR 940.

F. Freight Planning

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's freight planning activities substantially satisfy the federal requirements as outlined in 23 CFR 450.306, 316, 324, and 326.

G. Security Considerations in the Planning Process

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's security planning activities substantially satisfy the federal requirements as outlined in 23 CFR 450.306, 324(f), 324(h), and 326.

H. Safety Considerations in the Planning Process

<u>Observations</u>: The MPO incorporates components of the SHSP priorities, goals, countermeasures and strategies, and the Public Transportation Agency Safety Plan into

the LRTP, includes safety projects in the TIP, and includes safety in project prioritization processes.

Noteworthy Practice: The FRT recognizes one (1) noteworthy practice regarding Safety. For more details about this practice, please see Section XI.

<u>Finding</u>: The MPO's safety planning activities substantially satisfy the federal requirements as outlined in 23 CFR 450.306, 324(h), and 326.

Section V. Unified Planning Work Program (23 CFR 450.308)

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's UPWP substantially satisfies the federal requirements as outlined in 23 CFR 450.308.

Section VI. Interested Parties (23 CFR 450.316)

A. Outreach and Public Participation

<u>Current Document Title</u>: R2CTPO Public Participation Plan <u>Date Adopted</u>: November 23, 2016 (and June 26, 2019)

<u>Observations</u>: The PPP and its implementation by MPO provide many and varied opportunities for citizens, affected public transportation employees, freight shippers and providers of freight transportation services, public ports, private providers of transportation, representatives of users of public transportation, representatives of users of public transportation, representatives of users of pedestrian and bicycle facilities, representatives of the disabled, and other interested parties to participate in all transportation processes.

The R2CTPO effectively employs visualization techniques in all documents demonstrating transportation planning processes such as the LRTP, TIP, STIP, and UPWP, satisfying federal requirements. The MPO website electronically provides documentation related to transportation planning processes through charts, pictures, resource links, and other information. Similarly, the MPO's use of social media has significantly advanced since the last certification. In addition to Facebook and Twitter, the MPO also employs LinkedIn and Next Door to inform, involve, and solicit community feedback.

The R2CTPO specifically addresses outreach to and inclusion by protected or underserved groups both in its PPP and performance measures, but also via the special outreach activities in which it engages. The MPO continues its participation in outreach initiatives for underserved communities and various public involvement activities on the three area college campuses, and has recently succeeded in placing the AASHTO TRAC Program in one of the region's largest high schools.

Noteworthy Practice: The FRT recognizes one (1) noteworthy practice regarding Outreach and Public Participation. For more details about this practice, please see Section XI.

<u>Finding</u>: The MPO's outreach and public participation activities substantially satisfy the federal requirements as outlined in 23 CFR 450.316.

B. Tribal Coordination

<u>Finding</u>: There are no tribal lands within the TPO's planning boundaries requiring the TPO to provide tribal coordination.

C. Title VI and Related Requirements

<u>Current Document Title</u>: Title VI/Nondiscrimination Program Plan <u>Date Adopted</u>: May 24, 2017

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's Title VI and related nondiscrimination activities substantially satisfy the federal requirements as outlined in 49 CFR 21, 49 CFR 27, 23 CFR 200, 23 CFR 450.316 and 336(a).

Section VII. Linking Planning and NEPA (23 CFR 450.318, 320, 324(f) (10), 324(g))

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's linking planning and NEPA activities substantially satisfies the federal requirements as outlined in 23 CFR 450.318, 320, 324(f) (10), and 324(g).

Section VIII. Congestion Management Process (CMP) (23 CFR 450.322)

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's congestion management process substantially satisfies the federal requirements as outlined in 23 CFR 450.322.

Section IX. Long Range Transportation Plan (23 CFR 450.324)

A. Scope of LRTP

<u>Observations</u>: A review based on the 2012 FHWA/FTA LRTP Expectations Letter was conducted during the desk audit.

<u>Finding</u>: The general scope of the MPO's LRTP substantially satisfies the federal requirements as outlined in 23 CFR 450.324.

B. Travel Demand Modeling/Data

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's travel demand modeling processes substantially satisfy the federal requirements as outlined in 23 CFR 450.324(e).

C. Financial Plan/Fiscal Constraint

<u>Observations:</u> A review based on the 2012 FHWA/FTA LRTP Expectations Letter was conducted during the desk audit.

<u>Finding</u>: The financial plan/fiscal constraint of the MPO's LRTP substantially satisfies the federal requirements as outlined in 23 CFR 450.324(f) (11).

Section X. Transportation Improvement Program (TIP) (23 CFR 450.326, 328, 330, 332, 334)

<u>Observations</u>: This topic area was not selected for additional review based on the results of the risk assessment process.

<u>Finding</u>: The MPO's TIP substantially satisfies the federal requirements as outlined in 23 CFR 450.326,328, 330, 332, and 334.

Section XI. Findings/Conclusions

The following items represent a compilation of the findings that are included in this 2019 certification review report. These findings, which are identified as noteworthy practices, corrective actions, and recommendations, are intended to not only ensure continuing regulatory compliance of the R2CTPO transportation planning process with federal planning requirements, but to also foster high-quality planning practices and improve the transportation planning program in this TMA. Corrective actions reflect required actions for compliance with the Federal Planning Regulations and must be completed within the timeframes noted. Recommendations reflect national trends or potential risks, and are intended to assist the R2CTPO in improving the planning process.

Noteworthy practices highlight efforts that demonstrate innovative ideas or best practices for implementing the planning requirements.

A. Noteworthy Practices

- 1. **Transportation Performance Measures:** Kudos to the Executive Director for hitting the ground running with the first MPO to incorporate Transportation Performance Measures (TPMs) by amending their current TIP and 2040 LRTP.
- 2. **Transportation Performance Measures:** The MPO is commended for sharing and coordinating their TPMs and documentation approach with other Executive Directors. The TPM template was a great example and shared with the FHWA South Carolina Division and other MPOs within Florida.
- 3. **Transit**: The FRT acknowledges the MPO's efforts in coordinating Regional targets for Flagler, SunRail, and Votran. It is evident that the targets set were based on realistic expectations using the most recently available data, consistent with the FTA's TAM Final Rule. Understanding the challenges in coordinating regional targets, R2CTPO may be able to assist other MPOs statewide and with multiple transit providers.
- 4. **Transit:** The MPO is commended for their commitment to public transit, as evidenced by their 30% annual SU set aside policy.
- 5. Transit: The Votran TDP's "Uber Hotspot Demand Analysis" is an excellent example of public/private transportation planning across many modes. Such analysis may help inform future planning and programming processes to ensure sufficient 1st/last mile connectivity relative to fixed-route service. In the future, opportunities to expand such analyses through inclusion of bike/ped/scooter hot spots could also prove beneficial.
- 6. **Transit:** The MPO is commended for their efforts in developing the Accessible Pedestrian Signal (APS) Action plan and consideration of transit nexus, such as identifying areas near bus stops. The APS effort is an excellent example of considering specific planning factors to a greater degree based on the scale and complexity of local issues.
- 7. **Safety:** The MPO is commended for their organization and sponsorship of 28 bicycle helmet fitting events throughout the TMA in 2018. The MPO staff have become certified in the proper use and fitting of bicycle helmets. At the Port Orange Family Days event, the staff fitted 265 helmets.
- 8. **Outreach and Public Participation:** The Review Team commends R2CTPO for facilitating the use of AASHTO's TRAC modules in an area high school. TRAC is a superb curriculum for transportation-based STEM, but the product does not sell itself, particularly in Florida where school boards report an overabundance of curricula and testing requirements. R2CTPO's accomplishment is noteworthy, and the Review Team looks forward to seeing if and how R2CTPO can expand and assess TRAC performance in the planning area.

B. Corrective Actions

1. No Corrective Actions

C. Recommendations

- 1. **Transit:** The FRT commends the MPO for their transportation performance measures webpage and recommends that a link to FTA's performance measures (TAM, PTASP) also be included.
- 2. **Transit:** During the desktop review, it was noted that progress towards achieving FTA TAM targets was not included in the LRTP. The FRT recommends that when the R2CTPO amends their existing LRTP or adopts a new one, and in addition listing targets, the LRTP describes how the projects in the amended LRTP help meet TAM targets adopted by the MPO. Please note that future LRTP approval cycles may be contingent on the inclusion of TAM targets and progress towards achieving them.
- 3. **Transit:** The FRT commends R2CTPO on their "CMP/Transportation Performance Measures" report, which provides a high-level, user-friendly snapshot of the transportation network that can be easily understood by transportation stakeholders and members of the public. The MPO is also commended for their use of visualizations in their performance-driven, outcomebased approach to tracking system performance. In future iterations, the inclusion of FTA performance measures such as Transit Asset Management, is recommended.
- 4. **Transit:** As the MPA extends into Flagler County and although Votran is the designated Community Transportation Coordinator, the FRT recommends the MPO also include a link to access Flagler County's plan(s) to enhance 3-C transportation planning efforts and transparency.

D. Training/Technical Assistance

At the conclusion of the site visit, the FRT asked the MPO staff if they had any training or technical assistance needs. The MPO identified technical assistance requests for the following topical areas: software and advance knowledge regarding census changes, work that FHWA/FDOT have done in providing leadership in TPM and continued coordination, advance look at what reapportionment entails regarding most recent population counts, safety issues nationally and locally regarding bike/peds, more efforts based on crash data and distracted driving, advancing technology for automated and connected vehicle initiatives, and more funding for planning. FHWA and FTA will work with the MPO to provide resources in these areas.

E. Conclusion

Based on the overall findings of the certification review, the FHWA and FTA jointly certify that the transportation planning process of the Palm Coast-Daytona Beach-Port Orange Transportation Management Area, which is comprised entirely by the R2CTPO, substantially meets the federal planning requirements in 23 CFR 450 Subpart C. This certification will remain in effect until **October 2023**.

Appendix A. Summary of Risk Assessment

Florida TMA Certification Review Risk Assessment

MPO:	River to Sea
	December
Date of Assessment:	2018
Cert Review Report Date:	October 2019

Topic Area	Selected for additional review?
Organization of MPO/TPO (23 CFR 450.310, 312, 314)	No
Transportation Performance Planning (23 CFR 306(a), 306(d), 314(h), 324(f), 326(c), 326(d))	Yes
Scope of the Planning Process (23 CFR 450.306) - Transportation Planning Factors	No
Scope of the Planning Process (23 CFR 450.306) - Air Quality	No
Scope of the Planning Process (23 CFR 450.306) - Bicycle and Pedestrian Planning Activities	No
Scope of the Planning Process (23 CFR 450.306) - Transit	Yes
Scope of the Planning Process (23 CFR 450.306) - Intelligent Transportation Systems (ITS)	No
Scope of the Planning Process (23 CFR 450.306) - Freight Planning	No
Scope of the Planning Process (23 CFR 450.306) - Security Considerations in the Planning Process	No
Scope of the Planning Process (23 CFR 450.306) - Safety Considerations in the Planning Process	No
Unified Planning Work Program (23 CFR 450.308)	No
Interested Parties (23 CFR 450.316) - Outreach and Public Participation	No
Interested Parties (23 CFR 450.316) - Tribal Coordination	No
Interested Parties (23 CFR 450.316) - Title VI and Related Requirements	No
Linking Planning and NEPA (23 CFR 450.318, 320, 324(f)(10), 324(g))	No
Congestion Management Process (23 CFR 450.322)	No
Long Range Transportation Plan (23 CFR 450.324)	No
Long Range Transportation Plan (23 CFR 450.324) - Travel Demand Modeling/Data	No
Long Range Transportation Plan (23 CFR 450.324) - Financial Plan/Fiscal Constraint	No
Transportation Improvement Program (23 CFR 450.326, 328, 330, 332, 334)	No

*Note: With the exception of Transit, if all areas are a "No", then the top 3 areas will be reviewed. Transportation Performance Planning was reviewed because it is a new requirement. The additional areas are: Safety and Outreach & Public Participation

	FEDERAL HIGH	AY CERTIFICATION REVIEW MEETING SIGN-IN
DATE:	TUESDAY, JUNE 11, 2019	LOCATION: RIVER TO SEA TPO EXECUTIVE CONFERENCE ROOM
TIME:	8:30 а.м.	70 W. INTERNATIONAL SPEEDWAY BOULEVARD SUITE 100 DAYTONA BEACH FL 32114

Name:	Representing:	EMAIL ADDRESS
Teres Parker	FRILOAT	geresa. Barkenebot. (
Jim Martin	FHWA-FL	jim.martin@dot.gov
Yeekoyah Gorgor	FHWA	& yeeko yah · gorgor. Ctr. 2d
Carey shepherd	FHWA	cary. Shepherdadof.gou
Joseph Sullivan	FHWA	Joseph. Solliven a) clot.g
Robert Sachnin	FTA	robert. sachnin Ddot.ge
Pamela Blankenship	RZCTPO	pblankenship@rzc+
Anna Taylor	FDOT	anna, taylor & dot. stu
Alison Steffner		alison, stetterer@dot.s.
Cellie Smith		Kellie smithadet statef
Vickie Wyche	FDOT	Vickie. wyche@dot.stale.fl.
Carl Mikyska	FL MPO Advisory Cancil	•
MARK REICHERT	FDOT-20	MARK DEICHERTEDOT. STATE H-
SeattPhilips	FDOT-CO	scott, philipse dot, state, fl.
Stephantfurris	River to Sea TPD	sharris Proto provide
Julie Adamson	RACTPU	Jadamson Crzetpa un
Debbie Stewart	RZCTPO (Istewart@vzctpo.ore
Colleen Nicoulin	100000	nicouline (2ctpo. org

Appendix B. Site Visit Participants

FEDERAL HIGHWAY CERTIFICATION REVIEW MEETING SIGN-IN

 DATE:
 TUESDAY, JUNE 11, 2019
 LOCATION:
 RIVE

 TIME:
 8:30 A.M.
 2570 W. INTERNATIONAL SPEEDWAY B

RIVER TO SEA TPO EXECUTIVE CONFERENCE ROOM

2570 W. INTERNATIONAL SPEEDWAY BOULEVARD SUITE 100 DAYTONA BEACH FL 32114

NAME:	REPRESENTING:	EMAIL ADDRESS
Crystal Mercedes	ROCTPO	cmercedes@rzctpo. org
Heather Blanck	Votran	
Rob Stephens	Votran	

Federal Review Team

Teresa Parker, FHWA Joseph Sullivan, FHWA Carey Shepherd, FHWA Robert Sachnin, FTA Jim Martin, FHWA Yeekoyah Gorgor, FHWA

Appendix C. TMA Certification Site Visit Agenda

River to Sea Metropolitan Planning Organization TMA Certification Review June 11, 2019

2570 W. International Speedway Boulevard, Suite 100 Daytona Beach, FL 32114 Phone 386-226-0422, ext. 20432

Tuesday	June 11, 2019	Day One
Federal Certification Team Members	 Teresa Parker (FHWA) Joe Sullivan (FHWA) Jim Martin (FHWA) Carey Shepherd (FHWA) Rob Sachnin (FTA) 	
Time	Item	Lead
8:30 a.m.	 Welcome / Introductions ➢ Roles/Responsibilities/Key Activities of MPO and Transit Agency Staff 	Federal Team, MPO, Transit, FDOT
8:45 a.m.	 Site Visit Overview Purpose of the Certification Process Discussion of Risk Assessment Review schedule and close-out process 	Federal Team
9:00 a.m.	 Discussion of Previous Review Findings Federal TMA Certification State/MPO Annual 	Federal Team, MPO, Transit, FDOT
9:30 a.m.	 MPO Overview including changes within MPO since last TMA Certification Demographics Boundaries Political Process Changes 	Federal Team, MPO, Transit, FDOT
10:00 a.m.	 Share Best Practices and Lessons Learned What is the MPO most proud of over the last four years? What challenges have you encountered and addressed? 	MPO
10:30 a.m.	Break	

10:45 a.m.	Technical Topic: Transit/Transportation Disadvantaged	Federal Team, MPO, Transit, FDOT		
11:15 a.m.	Technical Topic: Outreach & Public Participation Federal Team, MPO, Transit, FDOT			
11:45 a.m.	Break for Lunch			
1:00 p.m.	Technical Assistance & Training Federal Team, MPO, Trans ➤ Future Needs Additional Questions Anything else the MPO would like to share with the Federal Team that hasn't been discussed?			
1:30 p.m.	Preliminary Findings Discussion Among Federal Team	Federal Team		
2:00 p.m.	Preliminary Findings Discussion with MPO staff Federal Team, MPO, Transit, F			
2:30 p.m.	Break			
Time	Item	Lead		
3:00 p.m.	Public Meeting	Federal Team		
4:00 p.m.	Adjourn Site Visit			

Appendix D. Public Engagement Notices



River to Sea TPO

Published by Pamela Blankenship (?) - May 28 - 🔇

The River to Sea TPO needs your input! As part of our Federal Certification Review some of the things you can provide comment on include the transportation planning process, how we build relationships with the community and our accessibility when you have questions. Feel free to submit your comments directly to this post or any of the other ways listed on the flyer. #TPOInputMatters

...

		RIV	ER TO SEA)	
	WEI	NEE	D YOUR IN	PUT!	
			on Review, the River to Sea ublic input on our plannin		
		386.2	26.0422 EXT. 20410	5	
	Some areas you can com	ment or	include:		
	HOW WE I	BUILD R	TION PLANNING PROD ELATIONSHIPS WITH T SIBILITY WHEN YOU HA	HE COMMUNITY	
	You can also provide cor The location of the publi	ic meetin River to 2570 W.	at a public meeting on Jun 1g will be: Sea TPO Conference Room International Speedway I 9 Beach, FL 32114	0	
	The public has until July questions may be provided		9 to provide comments an utilic meeting or via:	d/or input. Comments an	8
	EMAIL: PHONE: WEBSITE: MAIL:	386.226 www.r2 Atto: Pa 2570 W	nshinilin 211no.org 50422 ext. 20416 <u>Ktop.org</u> imeta Blankenship, River to 5 1 International Speedway Blv a Beach, FL 32114		
	Comments may also be following contacts:	submitte	d to https://www.fliwa.dot	.eov/fidiv/tma.cfm or the	
	Teresa Parker, FHWA Transportation Planning Sy 407-867-6415 <u>Teresa Parker/Edot.gov</u>	pecialist	Joseph Sullivan, FHWA Environmental Specialist 850-553-2248 Joseph Sulliven@dot.gov	Robert Sachnin, FTA Community Planner 804-865-5606 robert Sachnin@dot.gov	
	t More Likes, Comr			le.	
			25	-	
84			20	1000	ost P

12 Reactions, Com	menta or Sitalica. I	
6	5	1
Like	On Post	On Shares
1	1	0
O Love	On Post	On Shares
1	1	0
Comments	On Post	On Shares
4	4	0
Shares	On Post	On Shares
13 Post Clicks		
2	0	11
Photo Views	Link Clicks	Other Clicks
NEGATIVE FEEDBAC	к	
0 Hide Post	0 Hide	All Posts
0 Report as Spam	0 Unlike	z Page

Reported stats may be delayed from what appears on posts



Published by Pamela Blankenship 17 - May 30 - 🕄

Tell FHWA and FTA what you think about the River to Sea TPO! Post comments here or through any of the options listed in the flyer - And don't forget to join us at the Public Meeting on June 11, 2019 at 3:00 p.m. here at the TPO office. #TPOInputMatters



Performance for Your Post 89 People Reached 4 Likes, Comments & Shares 2 1 1 On Post On Shares Likes 0 0 0 On Post Comments On Shares

0

0

On Shares

Other Clicks /



1	0
Photo Views	Link Clicks

NEGATIVE FEEDBACK

....

0 Hide Post	0 Hide All Posts

0 Report as Spam 0 Unlike Page

Reported stats may be delayed from what appears on posts



Published by Pamela Blankenship 🕅 - June 3 - 🔇

The River to Sea TPO is requesting your input on the following topics for our Federal Certification Review:

Our relationship between the TPO and the community Our availability and helpfulness

How well we reach out and engage the community

Feel free to comment on this post or come to our Federal Certification

Review Public Meeting on June 11, 2019 at 3:00 p.m. here at the TPO office. More information is available in the attached flyer. #TPOInputMatters

1.1.1.1	RIV)
1	GOO	DO OR BAD.	
As part of its Federal Ce	ertificatio	T TO HEAR I' in Review, the River to Sea blic input on our planning i	Transportation Planning
		W.R2CTPO.ORG	and the second se
V OUR AVAILABIL	HIP BET	WEEN THE TPO AND T	
You can also provide co The location of the publ	nments a ic meetin River to 5 2570 W.	at a public meeting on June	e 11, 2019 @ 3:00 p.m.
The public has until July questions may be provide		to provide comments and ublic meeting or via:	Vor input. Comments and
EMAIL: PHONE: WEBSITE: MAIL:	Philanke 386.226 www.r3 Attn: Pa 2570 W	nthip Sritting org 0422 ext. 2016 Clubing mela Blankenship, fiver to S International Speedway Biv Beach, FL 32314	
Comments may also be following contacts:	submitte	d to https://www.thwa.dot	aov/fidiv/tma.clm or the
Teresa Parker, FHWA Transportation Planning Sp 407-867-6415 <u>Teresa, Parker (Edot. my</u>	pecialist	Ioseph Sullivan, FHWA Environmental Specialist 850-553-2248 Joseph Sullivan Aldnt, Juny	Robert Sachnin, FTA Community Plaoner 404-865-5606 robert.Sachnin@ilot.gov
Get More Likes, Com Boost this post for \$30			le.

62 People Reached	1	
4 Likes, Comments	& Shares 1	
3 Likes	3 On Post	0 On Shares
1 Comments	1 On Post	0 On Shares
0 Shares	0 On Post	0 On Shares
12 Post Clicks		
3 Pholo Views	0 Link Clicks	9 Other Clicks
NEGATIVE FEEDBAC	к	
0 Hide Post	0 Hide	All Posts
0 Report as Spam	0 Unlike	e Page

Reported stats may be delayed from what appears on posta



Published by Pamela Blankenship 📳 - June 4 - 🔇

The River to Sea TPO wants to know your thoughts on the transportation planning process! Shoot us a quick email to Pblankenship@r2ctpo.org and let us know how we are doing. #TPOInputMatters



35 People Reached 2 Likes, Comments & Shares 2 2 0 On Post On Shares Likes 0 0 0 Comments On Post On Shares 0 0 0 Shares On Post On Shares 2 Post Clicks 0 0 2 Photo Views Link Clicks Other Clicks / NEGATIVE FEEDBACK 0 Hide Post 0 Hide All Posts 0 Unlike Page 0 Report as Spam Reported stats may be delayed from what appears on posts

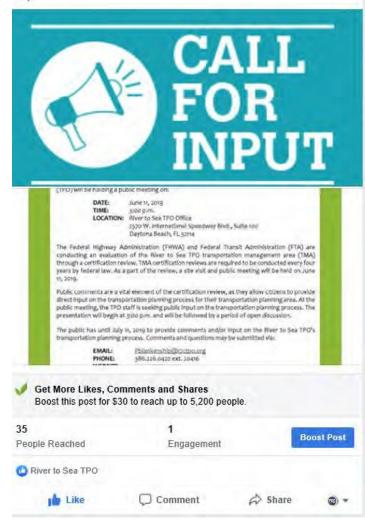
Performance for Your Post

....



Published by Pamela Blankenship 🖓 - June 6 - 🔇

Got a minute? We would greatly appreciate it if you would send a short email telling FHWA and FTA how the River to Sea TPO is doing. (See flyer for contact information as well as some of the things you can provide input on).



Performance for Your Post

35 People Reached

....

1 Likes, Comments & Shares 1 1 0 On Post Likes On Shares 0 0 0 On Post Comments On Shares 0 0 0 Shales On Post On Shares 0 Post Clicks 0 0 0 Photo Views Link Clicks / Other Clicks / NEGATIVE FEEDBACK 0 Hide Post 0 Hide All Posts 0 Report as Spam 0 Unlike Page

Reported stats may be delayed from what appears on posts

River to Sea				Performance	for Your Post	
	mela Blankenship (?)+ June 7	0		34 People Reache	d	
Meeting on June 11, 2	liver to Sea TPO's Feder 2019 at 3:00 p.m. in the T Speedway Blvd., Suite 1	PO Conference Ro	oom @	1 Likes, Comments	8 Shares 1	
	all us at 386.226.0422	oo Daytona Deach		1 Likes	1 On Post	0 On Shares
 A set of the set of	omments and Shares \$30 to reach up to 5,200 pe	eople.		0 Comments	0 On Past	0 On Shares
34 People Reached	1 Engagement	В	oost Post	0 Shares	0 On Past	0 On Shares
C River to Sea TPO				0 Post Clicks		
the Like	💭 Comment	A Share	0 T	0 Photo Views	0 Link Clicks 7	0 Other Cloks //
				NEGATIVE FEEDBAC	ск	
				0 Hide Post	0 Hitle	All Posts
				0 Report as Span	0 Unlik	Page



Published by Pamela Blankenship 📳 - June 10 at 1:38 PM - 🔇

A quick reminder that there will be a Federal Certification Review Public Meeting tomorrow, June 11, 2019 at 3:00 p.m. in the River to Sea TPO Conference Room. We would love it if you could attend and provide input to the FHWA and FTA Teams. Additional details are in the flyer. #TPOInputMatters

		RIV			
	WE	NEE	D YOUR IN	PUT!	
			on Review, the River to Sea sublic input on our plannin		
		386.2	26.0422 EXT. 2041	5	
	+ HOW WE	SPORT	n Include: ATION PLANNING PRO RELATIONSHIPS WITH T SIBILITY WHEN YOU HA	THE COMMUNITY	
		mments lic meeti River to 2570 W	at a public meeting on Jun	e 11, 2015 @ 3:00 p.m.	
			9 to provide comments an sublic meeting or via:	d/or input. Comments and	
	EMAIL: PHONE: WEBSITE: MAIL:	PblankenshupBr/2ctpo.org 386.226.0422 ext. 20416 www.r2ctipo.org Artro: Pamela Blankenship, fliver to Sea TPO Artro: Pamela Blankenship, fliver to Sea TPO 2570 W. International Speedway Blvd., Suite 100 Davtona Beach, FL 32114			
	ts may also be contacts:	submitte	nd to <u>https://www.flowa.do</u> t	tany/finite/tring cities or the	
Transpor 407-867	arker, FHWA tation Planning ! 6415 aiker@dot.gov	ipecialist	Joseph Sullivan, FHWA Environmental Specialist #50-553-2248 Joseph Sullivan®/dot.gov	Robert Sachnin, FTA Community Planner 404-865-5606 robert.Sachnim@dot.goy	
			and Shares ch up to 5,200 peop	le.	
			19		
			15	Boost	120

59 People Reached 10 Likes, Comments & Shares 3 Likes 0 On Shares 3 On Post 7 3 4 Comments On Post On Shares 0 0 0 On Post On Shares Shares Clicks not on the content of the 9 Post Clicks post such as page title clicks, or clicks to "see more" 0 2 Photo Views Link Clicks / Other Clicks / NEGATIVE FEEDBACK 0 Hide Post 0 Hide All Posts 0 Report as Spam 0 Unlike Page

renormance for rour rost

...

Reported stats may be delayed from what appears on posts



Published by Pamela Blankenship 🖓 - June 11 at 8:17 AM - 🔇

Today, June 11, 2019, is our Federal Certification Review Public Meeting at 3:00 p.m. in the TPO Conference room. We hope you can make it - if not there is still time to send in comments you have - see the flyer for details. #TPOInputMatters

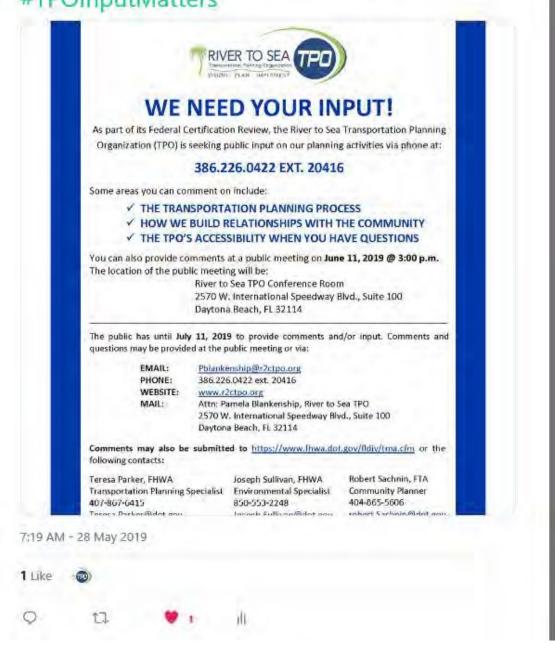


106 People React	10 m		
7 Likes, Comments	& Shares		
4	4	0	
Likes	On Post	On Shares	
2	2	0	
Comments	On Post	On Shares	
1	1	0	
Shares	On Post	On Shares	
13 Post Clicks			
2	2	9	
Photo Views	Link Clicks	Other Glicks	
NEGATIVE FEEDBAC	ж		
0 Hide Post	0 Htde All Posts		
0 Report as Spam	0 Unlike Page		

Ferrormance for rour Fost



Have your voice heard! The TPO is accepting comments to provide to FHWA for our Federal Certification Review! Feel free to comment directly to this tweet or any of the other methods provided in the flyer. #TPOInputMatters





Tell FHWA and FTA what you think about the River to Sea TPO! Post comments here or provide them any of the ways listed in the flyer! **#TPOInputMatters**





#TPOInputMatters Tell us what you think about the River to Sea TPO and/or join us at our Federal Certification Review Public Meeting on June 11, 2019 at 3:00 pm here at the TPO office.





The River to Sea TPO wants to know your thoughts on the transportation planning process! Shoot us a quick email to Pblankenship@r2ctpo.org and let us know how we are doing. **#TPOInputMatters**





#TPOInputMatters Your input matters to the River to Sea TPO - Let us know how we are doing! Are we doing something well? Something we can improve? Let us know (check out the flyer for methods of reaching out to us)





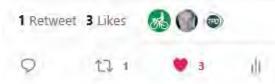
The River to Sea TPO is looking for your input. Check out the flyer for more information on some items you can comment on and how to submit your comments. #TPOInputMatters #Certification #Review #FHWA #FTA #TPO #PublicReview #PublicMeeting





You're invited to the River to Sea TPO's Federal Certification Review Public Meeting on June 11, 2019 at 3:00 p.m. in the TPO Conference Room @ 2570 W. International Speedway Blvd., Suite 100 Daytona Beach FL 32114. Questions? Call us at 386.226.0422

12:30 PM - 7 Jun 2019





Quick reminder that there is a Federal Certification Review Public Meeting tomorrow, June 11, 2019 at 3:00 p.m. in the TPO Conference Room. We would love it if you could attend and provide input to the FHWA and FTA Teams. Addt'l details are in the flyer **#TYPOInputMatters**

No.





Today, June 11, 2019, is our Federal Certification Review Public Meeting at 3:00 p.m. in the TPO Conference room. We hope you can make it - if not there is still time to send in comments you have - see the flyer for details. **#TPOInputMatters**





Missed the Federal Certification Public Meeting for the River to Sea TPO? There is still time to provide comments to FHWA. You have until July 11, 2019 to provide comments. Information on where to send the comments is in the attached flyer. **#TPOInputMatters**





River to Sea TPO

Published by Pamela Blankenship 📳 June 17 at 9:29 AM · 🔇

Missed the Federal Certification Public Meeting for the River to Sea TPO? There is still time to provide comments to FHWA. You have until July 11, 2019 to provide comments. Information on where to send the comments is in the attached flyer. #TPOInputMatters



52 People Reached			
3 Likes, Comments	& Shares 🕴		
2 Likes	2 On Post	0 On Shares	
1 Comments	1 On Post	0 On Shares	
0 Shares	0 On Post	0 On Shares	
2 Post Clicks			
1 Photo Views	0 Link Clicks 7	1 Other Clicks	
NEGATIVE FEEDBAC	к		
0 Hide Past	0 Hide.	All Posts	
0 Report as Spam	0 Unlike Page		

Subject: Federal Certification Review Public Meeting and Call for Input Date: Tuesday, May 28, 2019 9:50:49 AM Attachments: R2CTPO Fed Cert Flyer - Detail.pdf

image008.emz image009.png image010.emz image011.png image012.emz image013.png Importance: High

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) will be conducting an evaluation of the River to Sea TPO transportation management area (TMA) through a certification review.

These reviews are required by federal law to be conducted every four years.

As part of the River to Sea TPO's Federal Certification Review, we will be holding a meeting to solicit public input on the transportation planning process and our relationship with the community. Public input is a key component to our Federal Certification Review as it allows citizens to provide direct input on the transportation planning process for our planning area. We encourage you to attend the public meeting and provide your input!

The Federal Certification Review Public Meeting will be held on: **DATE:** Tuesday, June 11, 2019 **TIME:** 3:00 p.m. **LOCATION:** River to Sea TPO Conference Room 2570 W. International Speedway Blvd., Suite 100 Daytona Beach, FL 32114

Comments may be provided at the meeting or any of the following ways: EMAIL: Pblankenship@r2ctpo.org; or by responding directly to this email PHONE: 386.226.0422 ext. 20416 WEBSITE: www.r2ctpo.org MAIL: Attn: Pamela Blankenship, River to Sea TPO 2570 W. International Speedway Blvd., Suite 100 Daytona Beach, FL 32114

Comments may also be submitted to https://www.fhwa.dot.gov/fldiv/tma.cfm or the following

contacts: Thank you, Pamela Pamela Blankenship, Community Outreach Coordinator/Title VI Coordinator River to Sea Transportation Planning Organization (TPO) 2570 West International Speedway Boulevard, Suite 100 Daytona Beach, FL 32114 386.226.0422 ext. 20416 PBlankenship@r2ctpo.org www.r2ctpo.org

www.facebook.com/RivertoSeaTPO

PUBLIC RECORDS NOTICE: The River to Sea TPO is governed by the State of Florida Public Records Law. This means email messages, including your email address and any attachments and information we receive online may be disclosed to any person making a public records request. If you have any questions about the Florida Public Records Law refer to Chapter 119 Florida Statutes.



Pamela Blankenship

Community Outreach Coordinator/Title VI Coordinator

The River to Sea TPO is requesting your input on the following topics for our Federal Certification Review:

...

Our relationship between the TPO and the community

Our availability and helpfulness

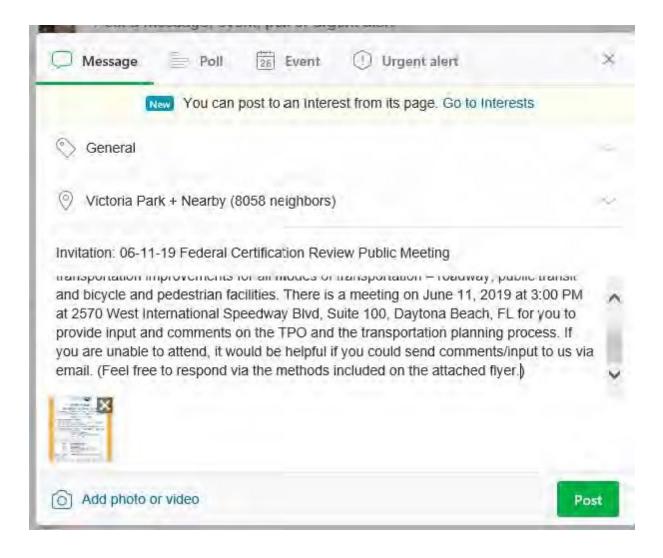
How well we reach out and engage the community

Ways to comment are listed in the attached flyer.

We welcome you to attend our Federal Certification Review Public Meeting on June 11, 2019 at 3:00 p.m. at the River to Sea TPO office. More information is available in the attached flyer. **#TPOInputMatters**



Message Poll Digent alert	×
Victoria Park + Nearby (8058 neighbors)	- 54
(Meetings	-99
Invitation: 06-11-19 Federal Certification Review Public Meeting	
The River to Sea Transportation Planning Organization serves as a forum within which member local governments and citizens voice concerns, identify priorities and plan for transportation improvements for all modes of transportation – roadway, public transit and bicycle and pedestrian facilities. There is a meeting on June 11, 2019 at 3:00 PM at 2570 West International Speedway Blvd, Suite 100, Daytona Beach, FL for you to provide input and comments as the TBO and the transportation planning process. If	< >
Ne	xt



The MPO also noted that they sent 46 direct/personalized email invitations to attend the Federal Certification Public Meeting and to 689 people on the TPO's committees, Board, interested public, business owners, city and county staffs, media, and consultants as part of the public engagement process. See below for the flyer.

		VER TO SEA Ortation Planning Organization N - PLAN - IMPLEMENT	
FEDER	RAL C	ERTIFICATION	REVIEW
	PL	JBLIC MEETING	
As part of its Federal Certif	ication Re	eview, the River to Sea Transp	ortation Planning Organizati
(TPO) will be holding a pub	lic meetii	ng on:	
TIME: LOCATION:	June 11, 2019 3:00 p.m. River to Sea TPO Office 2570 W. International Speedway Blvd., Suite 100 Daytona Beach, FL 32114		
through a certification revie	ew. TMA part of th	liver to Sea TPO transportal certification reviews are requi e review, a site visit and publi	red to be conducted every fo c meeting will be held on Ju
direct input on the transpo public meeting, the TPO sta	ortation pl aff is seek	t of the certification review, a anning process for their trans sing public input on the transp and will be followed by a peri-	portation planning area. At t ortation planning process. T
direct input on the transpo public meeting, the TPO sta presentation will begin at 3 The public has until July 11	rtation pl aff is seek 3:00 p.m. 1, 2019 to	anning process for their trans	portation planning area. At t ortation planning process. T od of open discussion. put on the River to Sea TPC
direct input on the transpo public meeting, the TPO sta presentation will begin at 3 The public has until July 11	aff is seek 3:00 p.m. 1, 2019 to 0cess. Co <u>Pblank</u> 386.22 <u>www.r</u> Attn: P 2570 W	anning process for their trans sing public input on the transp and will be followed by a perio provide comments and/or in	portation planning area. At t ortation planning process. T od of open discussion. put on the River to Sea TP(e submitted via: ea TPO
direct input on the transpo public meeting, the TPO sta presentation will begin at 3 The public has until July 11 transportation planning pro- EMAIL: PHONE: WEBSITE: MAIL:	rtation pl aff is seek 3:00 p.m. 1, 2019 to ocess. Co <u>Pblank</u> 386.22 <u>www.r</u> Attn: P 2570 W Daytor	anning process for their trans sing public input on the transp and will be followed by a peri- provide comments and/or in mments and questions may b <u>enship@r2ctpo.org</u> 6.0422 ext. 20416 <u>2ctpo.org</u> amela Blankenship, River to S /. International Speedway Bloc	portation planning area. At the ortation planning process. The od of open discussion. put on the River to Sea TPC e submitted via: ea TPO d., Suite 100

TPO meeting for certification

As part of its Federal Certification Review, the River to Sea Transportation Planning Organization will host a public meet at 3 p.m. Tuesday, June 11, at the TPO Office in Suite 100 at 2570 W. International Speedway Blvd., Daytona Beach.

Hometown News, June 7, 2019, Daytona Beach

From: Parker, Teresa (FHWA)
To: Parker, Teresa (FHWA)
Subject: FW: Email Outreach from the R2CTPO Federal Certification Review
Date: Friday, July 12, 2019 7:31:49 AM
Attachments: Feedback - Nicki Junkins.pdf
Feedback - Nora Jane Gillespie.pdf
Feedback - Nora Jane Gillespie.pdf
Feedback - Tom Ford.pdf
Social Media Captures-Fed Cert Review.pdf
7 10 2019 Public Comments Received R2STPO(003).pdf
Palm Coast-Daytona Beach-Port Orange TMA Certification public comment.pdf
Comment_Federal Certification Review____River to Sea TPO.PDF

From: Pamela Blankenship [mailto:PBlankenship@r2ctpo.org]
Sent: Thursday, July 11, 2019 12:17 PM
To: Parker, Teresa (FHWA) <<u>teresa.parker@dot.gov</u>>
Subject: Few: Invitation: 06-11-19 Federal Certification Review Public Meeting
Teresa:

Here is the attachment he sent. Hope that clears it up...

Pam

From: Julie Adamson
Sent: Monday, June 10, 2019 3:41 PM
To: Pamela Blankenship
Subject: FW: Invitation: 06-11-19 Federal Certification Review Public Meeting

FYI – see attached comments from Tom.

From: Tom Ford <<u>tford@cjnw.net</u>>
Sent: Monday, June 10, 2019 3:41 PM
To: Julie Adamson <<u>JAdamson@r2ctpo.org</u>>
Subject: RE: Invitation: 06-11-19 Federal Certification Review Public Meeting
I have attached our input on the questions below. Please

let me know if you have any questions.

Thanks,

THOMAS K FORD

River to Sea TPO

From: Pamela Blankenship [mailto:PBlankenship@r2ctpo.org]
Sent: Wednesday, July 10, 2019 9:17 AM
To: Parker, Teresa (FHWA) <<u>teresa.parker@dot.gov</u>>
Subject: Outreach from the R2CTPO Federal Certification Review
Teresa:
Good Morning! I wanted to send you all the comments and feedback that the River to Sea TPO received as well as the social media outreach we conducted. Attached are:
Email comments we received Social
Media Captures of posts
Hometown News Article that was run
Public comments received on social media and via telephone

If we get any more by tomorrow I will forward those to you as well. Let me know if there is any additional information you would like.

Thank you, *Pamela* Pamela Blankenship, Community Outreach Coordinator/Title VI Coordinator River to Sea Transportation Planning Organization (TPO) 2570 West International Speedway Boulevard, Suite 100 Daytona Beach, FL 32114 386.226.0422 ext. 20416 <u>PBlankenship@r2ctpo.org www.r2ctpo.org</u> www.facebook.com/RivertoSeaTPO PUBLIC DECODEC NOTICE. The Diverte Coor TPO is a second by the State of Elevide Dublied

<u>PUBLIC RECORDS NOTICE</u>: The River to Sea TPO is governed by the State of Florida Public Records Law. This means email messages, including your email address and any attachments and information we receive online may be disclosed to any person making a public records request. If you have any questions about the Florida Public Records Law refer to Chapter 119 Florida Statutes.

Public Comments Received by Email Directly from River to Sea TPO:

FACEBOOK:

5-28-19: Space Coast Transportation Planning Organization: Keep up the good work! [©]

6-02-19: Robert Stolpmann:

I think you guys are shooting yourselves in the foot and the continuity of dullards is undeniable... As long as Rob Gilliland is Directing Traffic <u>https://www.wftv.com/news/local/daytona-beach-commissioner-arrested-charged-batter/106811906</u> **06-10-19 Robert Stolpmann:** See you there Rob:

https://www.facebook.com/photo.php?fbid=2330446753867702&set=p.2330446753867702&type=3&av=36866942660387 6& eav=AfalE8lypOgasQEx-7iAialnwINhHaZPtg7zz_PQsK9lQBo-tfsYL-z_M6nueQj6tG4&theater

06-10-19 Jeff Martin:

Had I seen this on time, I would have been there.

Response from R2CTPO:

Jeff – We would still love to have your comments – see the flyer for the contact information to send comments to. Thank you!

06-11-19 Space Coast Transportation Planning Organization:

Good luck@ You guys will do great.

06-11-19 Robert Stolpmann:

I would be great if you operated with a Reasonable Level of Accountability...

However, over the last 4 years, your organization has a high level operative that does not adhere to the "Rules of the Road" He hired a lawyer and got out of the charges. The specter of this impropriety clearly demonstrates a resignation was in order. Unfortunately the hubris is so apparent the citizens can only watch in horror as Mr. Gilliland continues to Pontificate Blather Stipulate Making things take longer.... Rob is sadistic to the Untenable...I hope while the Feds are inspecting and certifying they take a good hard look at Rob Gilliland. <u>https://www.wftv.com/news/local/daytona-beach-commissioner-arrested-charged-batter/106811906</u> 06-17-19 Robert Stolpmann: You have a serious image problem which can only be solved by coming into compliance by removing those who are not.

PHONE

COMMENTS: 06-

4-19: Big John:

Whenever I have questions, staff gives answers quickly. The TPO is transparent and helpful. Staff are all terrific. I have no criticisms

whatsoever.

Appendix E. Summary of Public Feedback

FHWA and FTA would like to thank everyone who participated in and contributed comments for the River to Sea TPO TMA Certification Review. Public comments are a vital element of the certification review, as they allow citizens to provide direct input on the transportation planning process for their transportation planning area. Comments were received through MPO Website Homepage View, MPO Direct Telephone Line, MPO Email, Facebook, Tweeter, Hometown News Article, FHWA website, and the public meeting. There were a few comments concerns related to funding for projects, hurricane evacuation, congestion, urban sprawl, environmental and sustainability, public transit, and safety. The other comments were complimentary, some were transitrelated, with the most common themes relaying a message of collaboration, communication, public involvement and outreach, advanced technology, trails, effective leadership, re-organization and empowerment, bicycle and pedestrian, regional planning, partnerships, customer service, regional coordination, local transportation, cooperation and coordination on the behalf of the River to Sea TMA staff. We have reviewed all comments and have taken them into consideration throughout the writing of this report. Below begins the public meeting minutes and the public comments received.

Martha Skinner - Let me introduce myself. I'm Martha Skinner and have served on the Sea Woods HOA board for several years as secretary. Sea Woods is a small beachside community in New Smyrna Beach. There are also two other condo Associations, Sun Beach Club and Sea Side Villas that share our crossing A1A to the ocean. Approximately 7 years ago I contacted the county asking for help in crossing A1A to go to the beach. My pleas for any sort of assistance rested on deaf ears. I couldn't even get a person to come out to look at our situation. Many of my emails went unanswered and phone conversations went nowhere. Finally, someone directed me to Lois Bollenback. Lois listened to my plea and took it upon herself to come out to see what I was talking about. She then directed me to various county members who, with her support and a petition signed by nearly 500 residents, took an interest in the problem we faced. Our problem was a serious one, as the traffic north and south had increased considerably with the building of numerous condos south of us. (Ocean Walk for one – 500 units) A walk was planned with county members as well as our city commissioner and traffic engineer attending. There was also a traffic consultant who wrote a review of the walk supporting the installation of beacon lights due to the amount of traffic we were fighting in attempting to cross. Shortly after the consultant's review the beacon lights were approved and later installed at two of our crossings. I doubt very much that we would have our beacon flashing lights had it not been for River to Sea TPO and the efforts of Lois Bollenback recognizing our problem and assisting us in getting the muchneeded lights. All of us at Sea Woods, Sun Beach Club and Sea Side Villas are most grateful for the help we received.

Nicki Junkins - I am sending the following feedback regarding the responsiveness of the TPO staff. This year, our League requested a speaker to address the issues and concerns regarding growth management in Volusia County. Lois Bollenback immediately agreed to serve as speaker. She was wonderful to work with and coordinated with us to develop a presentation that was exactly what we we're looking for. The information was timely, specific to Volusia County and engaging. She responded to audience questions in a professional, knowledgeable manner. Following the meeting, we received much positive feedback regarding her presentation. The TPO has also reached out to our organization inviting our growth management team to participate in meetings related to topics that are relevant to our priorities. One meeting with local legislators was particular productive and we appreciated the opportunity to attend. The TPO is a terrific partner. Last Spring, the TPO was conducting a survey to gather information from our community, we partnered with the organization to help electronically distribute the survey. A TPO staff member also attended a candidate's forum where she distributed survey information to audience members. Whenever we interact with TPO staff, the service is courteous and helpful.

Norajane Gillespie - River to Sea TPO has tried all avenues of reaching the public and educating residents and visitors on transportation needs, programs, plans, how to be a part of their efforts. Safety programs, enlarging their outreach constantly. They make themselves available to committee members and their questions, accept information constantly and dispense same as suitable. I have found all staff to be knowledgeable and co-operative at all levels, having started on the BPMPO and serving as a volunteer over several years.

Mr. Hugh Harling – I been involved in the planning process in different locations for the last 20 or 30 years. One of the things that I know about the coast here is that they do have what I call a high-quality management system going on. Officials are knowledgeable and so this the staff under them and the consultants they use. The program has prioritized things that need to be done in central Florida and the task is

very large. It is large enough that it exceeds most budgets so that there is a real effort to prioritize what does the most good for the citizens of central Florida. I represent the ECFRPC and we cover 8 counties which includes Volusia. Volusia does a good job of gathering public input into the entire process. It is a large county and you can always attend a public meeting or hearing between Oak Hill, NSB and further north into Flagler County. The south end of Flagler joined this TPO two years ago and they have made a lot of good additions and contributions to this area and to the PMSA. They work well together. All governments tend to work well together here in central Florida despite overlapping responsibilities - they coordinate and do an excellent job. I think the staff her eat TPO do one of the better jobs of any staff in any location that I have observed. I think the things we have seen in the last four years since you were here before. Emphasis placed on computerization and signal timing to get the best bang for the buck and that is a good thing. Lot of diverse people speaking up and making their wants and desires known and at the end of the day everyone is civil and there is a comradery with those involved and I find it to be a pleasure to work in this environment. I would think that there are several other things that we are looking for in our budget this year with the state. We put in money for an evaluation of the evacuation systems for the entire state of Florida. Hasn't been done for 7 years and it is time to restudy it after the 3 hurricanes we had and some of the difficulty in evacuating ahead of those storms. We will work with Lois and her team extensively on that. Most people in the county are trying to get out and then you have the people in the middle of the state that are preparing for and trying to provide shelter as they go through these natural disasters. That pretty much completes what I wanted to say and I would be glad to answer any questions. You become a senior expert as you age in place and you can be driving someone who is older and not aging well in place and you drive next to older folks that are good drivers. The other thing that I think this TPO is looking forward to is the transition into automobiles that drive themselves - they are the coming wave of that type of coming activity. We have to make allowances for that person that wants to drive their 57 Chevy and those that want to push buttons. Interesting transition. Take back the need for additional funding and if there is any way that at the federal level you can make adjustments to the money that is coming here to match the increasing costs that are rising down here.

Mr. Chris Daun -



I moved to Volusia County 14 years and just celebrated my anniversary Memorial Day weekend. I'm a native Floridian raised in Miami. I know congestion and urban sprawl and I know what the community is facing. I wanted to be part of the community that got involved instead of just having comments and criticism. I want to make things better with the challenges we are facing. This area does face a lot of challenges in environment and sustainability and identity -

What do we want to be? Family based? Focus on developing the next generation or focus on retirees. Those are two different types of communities. Aging in place was mentioned. There is a time that elderly people cannot drive cars and will need to plan for that. We have a diverse history of differently cultures and backgrounds, very amazing for an area this size. I'm surprised about the richness of history of cultures here. They all have different perspectives and needs. The TPO has done an excellent job of being inclusive of everyone involved and bringing everyone to the table. Things are lacking but not the fault of the TPO. They have done a good job of trying to address them with solutions. I saw that the system was based on squeaky wheels when I moved her 14 years ago. No squeak, no grease. A Lot of things got looked over. What I see is the TPO brining the latest concepts and technologies to our communities and distributing them to our municipalities to elevate the bar as to what our options are for the future. What can we do and what will it cost us in the long term and will it get our needs met. I believe that building more capacity does not fix the problem. Other Florida communities the whole conversation was increasing capacity with long term vision of transit. Now it's more about aging in place, driverless cars, trails and sidewalks. I think it is sad that FDOT considers trails as a recreation instead of a transportation mode. They can be both. It can get me somewhere, practically and safely but also enjoyably. Not next to a bus or dump truck with carbon dioxide. I also think trees and landscaping are part of our transportation process because if we want to induce more transportation and pedestrians, we need shade. I was always coming here even their were shortcomings in this market, we are getting a lot of things here - LED lights, for example and not from the 1970s. We have the latest tech. So, we have great landscaping on ISB and I'm now proud when I drive down US 92 and he is proud to be a part of this viable community.

Ms. Gwen Azama-Edwards – I want to share coming at this from three combined perspectives -mainly as a citizen but also with a history with government. Also, staff with government. All three look at things differently, but citizens only care about getting what they want. Our TPO I served on it as an elected official and had the opportunity

too. They have good systems in place. I wrote a quote – look to future without losing sight to the present. They stand up for the citizens without losing site on the overall goal of looking out for the greater community. Not so focused that they lose sight of the greater picture. The eblasts are sent out regularly. Our system works. I have not been cut off and I'm happy to receive them because they tell me about what is going on and the agenda. I can also share those with other community organizations if they aren't on the eblast list. I share it mainly with my master HOA because I want us (near airport) to stav abreast of what is going on with transportation. Again, I said I've attended the meetings, esp. the ones of interest. I come to meetings that are of interest to me and have a direct impact on me. Then I'm able to come and appear. The want to know what our concerns and they want to help. Even if they can't help immediately, they set things in process so that it can be dealt with at some point in time. I fully appreciate that. I got support for an issue in our community and could bring it for and got great support from TPO and could get that thing I was interested in to fruition and it impacted the elderly in our community. Everything that comes out of this group is user friendly. There are so many opportunities to access information without that great in using electronic materials.

Concerns that I pass on are brought to the group and dealt with. The only issue that I have is because I am so hyped up with this group is that they are always looking to make changes to make it work better. We need more funds. You hear that everywhere but we go after every dollar we can get. If there is any way that anything can be done to help ensure more funds are available to help our TPO adequately meet needs for transportation, security and health issues of our communities. As we age we need to be able to get what we need and you can't always rely on the phone to have someone bring groceries to your door. They must be folks you can trust which isn't always the case; that Uber is safe and users can feel safe and comfortable. I'm proud of our group because they are looking out for future and current needs.



Patricia Northey – I second what Gwen says about the organization. I was a 20-year member of the TPO and served twice as chair of the regional organization. When I retired from I worked for a transportation firm that has good relationship with this TPO. I am also on the Board of the River to Sea Loop Alliance. I served with several people on this TPO and this is very effective leadership today with Lois. She came from Votran and she brought that hat here. She has reorganized this agency and empowered it and there is a sense of trust. She does a good job for those here in Volusia County and everyone else. The TPO encourages folks to some and speak, whether they are pleasant comments or not. TPO want folks to speak their minds. That organization has morphed into a multi county regional organization and it is this TPO. It is now the current vice chair of county council and this TPO has always been a major contributor to that effort and it is important to note that we engage outside of our borders, not just Volusia County. As a private citizen, we worked on several plans with TPO and found them to be very easy to work with. Today I serve as a founding member of the STJ River to Sea Loop Alliance. It's just an outgrowth of the past work with this TPO. We have worked so closely with this TPO to find the gaps, look for funding and at the elected level as well they have worked hard to advance that and lay the foundation for the funding to come into the county and get that done. I want to see the TPO relationship strengthened even more. We have a member on the BPAC a think it is important to have those connections with the communities. Maggie Ardido is the chair of the alliance and she will provide written comments on behalf of the organization. I feel confident that we move forward in collaborative process.

Rob Gilliand (R2CTPO Chair) – So, what I must say has been said but I have a couple points. I'm at the second term as chair and I served with Gwen when she ran for mayor. I've been representing the City on the TPO since 2008. I'm the interim chair and start my chair ship in July. Carl was an exceptional transportation expert before Lois but we had several challenges like the expansion of the planning area. One of the things that I respect about this organization is its ability to be inclusive. Voting members are dictated by law but we didn't want to exclude anyone. The result was a city alliance with one voting rep but everyone's voice is heard. We didn't want to get into situation where we didn't allow folks with needs, sometimes dramatic, to be excluded from conversation. We have been very diligent in our opportunities as Chris mentioned to be forward thinking. We embrace signalization technology now and just approved two corridors and understand we can 't pave our way out of this problem. We must make better use of the facilities we have. Funding is confusing and puts folks to sleep. Very complicated and only through partnerships do we see the kind of successes we see today. Almost geographic center of the MSA – under Obama there was stimulus money available. Significant amount went to an overpass that would benefit everyone. Two or three years later we led the country in job growth. That corridor has supported 4 thousand jobs and that project was the catalyst. Can't be complimentary enough to the staff here, particularly Lois to make sure the public understand the complicated issues. The needs outweigh the resources we have but when you explain the background and understand it, we have done. I echo a lot of comments made earlier. This is one of the better run government organizations.

Mr. Rick Brown – I spend a great deal of time driving around the area. I fell in love with the Daytona Beach area and is now able to attend these meetings. I am a former control system engineer and is familiar with the technology. I attended FDOT meetings regarding the Ultimate I-4 project and has found them to be very informative. The representatives of FDOT have been accommodating but unfortunately, after the meetings, the information that is disseminated by FDOT to citizens is fragmented by less than pleasant comments; most of them due to a lack of knowledge. I became interested in transportation when they closed the Orange Avenue Bridge; my house is right on the other side of it and it has left me basically trapped on the beach side. I enjoy going to the concerts at the Bandshell but there is not a way to get there and not enough parking and would rather take public transportation. Complimented FDOT on taking a stance for bicycling; I was a bicyclist enthusiast in my younger years and biked most of Europe. The trails that have been built in Seminole County that connect with trails in Volusia County are great. As a signal engineer, not only can you not pave the way out of the problem, but also you cannot put in more signals to solve the problem. I have time to assess the needs and one thing he has noticed that is important is the efficiency of how roads are used. When signals are installed, it upsets the efficiency of traffic. I grew up in an area with roundabouts and knows one is going to be installed at SR A1A and US 92. I have read the reports and has concerns; things have changed. There are cell phones and other things that distract drivers and he anticipates there may be additional problems that may not be covered in the reports he has read. I would like to see more thought put into it. The events here are what keeps the economy going; they tried in the 1970s to do away with a lot of the events but it almost bankrupted the city. I enjoy having Bike Week and the music concerts and the activities the city and county provides but he would like to be able to get there. I had the opportunity to spend time working in Japan; Japan had the advantage of having the US rebuild their infrastructure. What I noticed there is that he could always get on a train, the trains were on time, and if not, they apologized. I would like to see more public transportation. The first part of the TPO's mission statement is vision; one of the things Elon Musk has tried to promote is that because of Florida's flat terrain is high speed rail. Elevated rail systems work great; they do not interfere with the traffic below, the noise is above, and they are very fast and efficient. Richard Branson, Virgin Atlantic, has noted that the Miami to Orlando route is one of the top 25 areas in the country to put high speed rail. I would like to see something go in from Orlando to Daytona Beach. Orlando is still reeling from the disaster of the I-4 Ultimate project; it is a perfect example of not having vision in a timely manner. They waited too long to start that project. One of the first things he did upon moving to the area was study the 30-year transportation plan. I saw the importance of planning and vision.

The Orange Avenue Memorial Bridge has been a nightmare and a lot of problems have not come to light yet. I write a number of editorials on social media and would like to get the facts out correctly. It is poor planning to make the bridge only a two-lane bridge. As more and more high rises continue to be built on beachside, it is more difficult to evacuate people fast enough. Dunlawton Avenue is an example of what not to do with traffic lights and I do everything I can to avoid it. Automatic signaling should have been done 20 years ago. SR 400 provides direct access to the beach from I-4 and he would like to see another bridge. As far as senior needs, one of thing he has noticed is there is not enough bus shelters and you are likely to get drenched waiting for a bus. I would like to see more attention paid to that and more bus shelters. I would also like extended hours for public transportation for special events and it should be flexible enough to absorb these events. It is important for these things to work together and coordinate with transportation. I have been a supporter of LED lights; but does not understand the lack of coordination on SR A1A between the state and the city of Daytona Beach Shores. They now have two sets of lights; being a turtle friendly neighborhood and the lights are so high that could be detrimental to the turtles. One final thing to consider is crosswalks with embedded signaling. That is by far the smartest thing he has seen with crosswalks. I wish it would become a state standard. I would like to be more involved in this and he encourages citizens to attend the meetings.

Mr. Charles Bethune - Complimented the TPO on projects such as the redevelopment of Orange Avenue; the lighting, expansion of sidewalks, and creating a safer environment for pedestrians as well as wheelchair accessibility. The TPO played a great role in putting together a plan to take to the city Daytona Beach. It made a great difference in how the Orange Avenue corridor was developed. I would like to see the same for Mary McCloud Bethune Boulevard also with lighting as well as wider sidewalks. There are a lot of students that walk on Mary McCloud Bethune Boulevard to various businesses and he would like to provide safer access for the students. The buses would be a better means for transportation for students if they were more frequent. Overall, the TPO has been very gracious to the community and he looks forward to doing more things with them.

Tomas K Ford – The Transportation Planning Process: The TPO's primary purpose is to provide leadership in the initiation and development of transportation plans and programs as well as the establishment of transportation priorities and strategies in Volusia County, Flagler Beach, and Beverly Beach, Florida. Every other year, a Unified Planning Work Program (UPWP) setting out the program tasks to be undertaken by the R2CTPO is developed and adopted by the voting members of the TPO. The members are each appointed by the governing bodies of the participating local government units. This can be a very extensive process since an adoption will only occur based on a majority vote. Should amendments be necessary due to revised plans, these amendments must also be approved by a majority of the voting members. There are multiple funding types that are present in the development of the UPWP. The two most significant agencies are the Federal Transit Administration (FTA) and the Federal Highway Administration (FWHA). Both of these agencies provide their funding to the Florida Department of Transportation (FDOT) who, in turn, funds the various programs of the TPO. FDOT performs an extensive monitoring process to determine that these funds are properly used.

How the TPO Builds Relationships with the Community: The TPO not only builds necessary business relationships thru the various elected members of the Board, several committees exist which consist of not only Board members, but community citizens as well. It is important that the community is allowed to present their thoughts since all of the TPO programs affect the community at large. In addition to all committee meetings, citizens are always welcome to speak at the normal monthly Board meetings. In our experience, they have done just that.

The TPO's Accessibility When You Have Questions: BMC CPAs is the outside auditor for R2CTPO. The Chief Financial Officer and the Executive Director have always been available to us when we have questions. As part of our audit, we send out related party questionnaires to many of the voting members on the Board. We always receive back the majority of these documents. If any questions arise for a Board member, the Chief Financial Officer has always been very helpful in contacting that Board member so that we may follow-up with any questions we may have.

How Well We Reach Out and Engage the Community: Based on the answer to question #2 above, we feel that the TPO does as much as it can in engaging the community(s) where the project is located thru the several committees that the TPO has as well as its regular monthly board meetings. The information provided at each meeting as documentation is available to all so that informed decisions will be made.

What the TPO Does Well and Where We Can Improve: Compliance and reporting as it relates to the Uniform Guidance is critical for this entity. The reporting threshold is met every year thereby requiring a Single-Audit. The applicable expenditures and subsequent program reimbursement are clearly and precisely documented. Similar to all other facets of the audit, there has never been an issue. Documentation is an area that the TPO really excels. Another area for which the TPO excels is as it relates to the documentation of Board and committee minutes. These are clearly written and upon reading, one feels as if they were just in that meeting – extremely clear, concise and all encompassing. They also focus on all points made – whether a board/committee member or a citizen. BMC CPAs really has no suggestions for improvement.

Courtney Reynolds - I am writing today to convey positive feedback in regard to the River to Sea Transportation Planning Organization (TPO). As the Florida Department of Transportation's District 5 Regional Commuter Assistance Program (CAP), we routinely rely upon our partners to help us spread the word about our services and pursuit to reduce the number of single-occupancy vehicles on our roadways during peak hours. The River to Sea TPO has been a reliable partner in these efforts, not only helping us spread the word to their Committee and Board members, but partnering with us on unique events to reach new audiences. Their expertise about local planning projects helps our program provide relevant, timely answers in response to questions from commuters and employers in the area.

While everyone at the TPO has been a wonderful partner, I want to especially pass on my thanks for Pam Blankenship's professionalism and enthusiasm. She goes "above and beyond" in working with our outreach team and is appreciated more than she may know. Please let me know if any additional information would be helpful in this process. Thank you!

Halle Czechowski - I write to offer comment on the public engagement efforts of the River to Sea TPO, which works beyond its mandate to carry out urban transportation planning for Volusia County and part of eastern Flagler County to serve as a model of public engagement for the Southeast region.

In March, the Southeast Tourism Society held its annual conference is Daytona Beach and I was pleased that Lois Bollenback, Executive Director, River to Sea TPO was able to participate in the public policy panel discussion. Other panelists included representatives from the National Park Conservation Association and the Blue Ridge National Heritage Area, and a professor from North Carolina State University. The focus of the discussion was tourism policy priorities, including reauthorization of the FAST Act.

Lois did a terrific job presenting on the FAST Act, its impact on tourism and communities and how tourism community leaders can connect with state and local transportation officials to ensure their local priorities are addressed in the highway bill reauthorization in 2020. Immediately afterwards, two state tourism directors in the audience – Louisiana and Mississippi – told me they were impressed with Lois and were very glad she was part of the conference program as they work closely with their state TPOs and would like to see more local tourism offices engaged as well. Both noted they planned to share Lois's outreach efforts with their tourism community leaders.

Southeast Tourism Society (STS) is a not-for-profit membership association that works to elevate the talents and strategies of travel and tourism organizations and individual professionals within its twelve-state region. STS's mission is to strengthen the economic vitality of the region by uniting all segments of the travel and tourism industry through the four pillars of education, advocacy, recognition, and networking. Established in 1983, STS is an engaged network across twelve states: Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virginia, and West Virginia.

As we continue to drive partnerships to amplify the voice of community leaders and advance a strong reauthorization of the FAST Act, we will continue to look to the River to Sea TPO as a resource on transportation policies that connects people, communities, and economic development. I strongly encourage a positive certification review for the River to Sea TPO.

Appendix F. Status of Previous Certification Findings

The following is a summary of the previous corrective actions and recommendations made by the FRT to the R2CTPO. The MPO's last certification review report was published in November 2015.

- A. Corrective Actions
 - 1. Linking Planning and NEPA Environmental Mitigation: In accordance with 23 CFR 450.322 (f)(7) "A metropolitan transportation plan shall include, a discussion of types of potential environmental mitigation activities and potential areas to carry out these activities, including activities that may have the greatest potential to restore and maintain the environmental functions affected by the metropolitan transportation plan. The discussion may focus on policies, programs, or strategies, rather than at the project level. The discussion shall be developed in consultation with Federal, State, and Tribal land management, wildlife, and regulatory agencies. The TPO may establish reasonable timeframes for performing this consultation." Neither the 2035 LRTP nor the 2040 LRTP drafted at the time of the desk review and site visit contained discussion regarding potential environmental mitigation activities and potential areas to carry out these activities from a system-wide perspective. As the TPO prepares to adopt the final 2040 Long Range Transportation Plan, the R2CTPO staff needs to include a narrative of environmental mitigation activities that has been developed in consultation with Regulatory Agencies into the 2040 LRTP by February 29, 2016.

Update: The MPO took necessary actions to resolve this corrective action. FHWA/FTA provided concurrence via email in May 2016 and sent formal correspondence in March 2018 confirming that the corrective action had been satisfied.

2. Long Range Transportation Plan - Financial Plan/Fiscal Constraint: During the review of the TPO's 2035 LRTP Cost Affordable Plan, full project detail (phase, fund type, project cost) was not included in the project listing. It appears that this information has been included the TPO's Draft 2040 LRTP. However, in reviewing both the 2035 LRTP and the Draft 2040 LRTP, full project detail for the first five years of the Plan was not included. Because of this missing information, the FRT could not determine if the Plan was fiscally constrained. As noted in 23 CFR 450.322(a) and discussed in the November 2012 FHWA/FTA LRTP development expectations letter, the LRTP must show projects and funding for the entire time period covered by the LRTP, from the base year to the horizon year. As the TPO prepares to adopt the final 2040 Long Range Transportation Plan, the R2CTPO staff needs to demonstrate fiscal constraint of the entire plan by February 29, 2016.

Update: The MPO took necessary actions to resolve this corrective action. FHWA/FTA sent formal correspondence in March 2018 confirming that the corrective action had been satisfied.

3. Congestion Management Plan: The CMP requirement for TMAs per 23 CFR 450.320 was not fully addressed and updated over the last four years as noted in the recommendation made during the 2011 certification review. Although the CMP is being updated currently in conjunction with the 2040 LRTP Update, it primarily addresses what the TPO plans to do over the coming years in terms of data collection and performance measures related to determining and addressing congestion. It is not clear how the CMP is being used to influence and inform the current TIP or 2040 LRTP. The R2CTPO needs to implement the CMP, including the process for data collection activities identified in the adopted CMP, and complete the initial biannual review by November 30, 2016. The results of the review need to be compared to the 2040 LRTP to determine if any changes are needed, and the CMP is expected to also inform the FY16-17 -19/20TIP.

Update: The MPO took necessary actions to resolve this corrective action. FHWA/FTA sent formal correspondence in March 2018 confirming that the corrective action had been satisfied.

4. Transportation Improvement Program: In accordance with 23 CFR 450.326 (a) "Public participation procedures consistent with § 450.316(a) shall be utilized in revising the TIP, except that these procedures are not required for administrative modifications." Upon review of the TPO's planning documents, the FRT was not able to locate a documented procedure for amending the TIP. Providing this information ensures that members of the public are fully aware of and how to engage in the amendment/modification process. The regulations do not specify where this process should be documented. However, the TPO is encouraged to include coordinated information in the both the Public Participation Plan and TIP. The R2CTPO needs to develop and publish a documented procedure for amending the TIP by February 29, 2016.

Update: The MPO took necessary actions to resolve this corrective action. FHWA sent formal correspondence in March 2018 confirming that the corrective action had been satisfied.

- B. Recommendations
 - 1. **Public Participation (Public Participation Plan):** The R2CTPO should update its Public Participation Plan to ensure it includes regulatory requirements and better reflects the vibrancy of the TPO's PI activities.

Update: Working with FHWA and other stakeholders, the R2CTPO has twice updated the PPP since the last TMA Certification.

2. **Public Participation (Advisory Committees):** The R2CTPO should continue working to ensure representative diversity on its advisory committees.

Update: The R2CTPO continues to encourage its stakeholders and the general public to volunteer or recommend others for committee service. This includes repeated outreach at the three local colleges to solicit a younger demographic. R2CTPO considers this an ongoing activity and welcomes any assistance from FHWA.

3. **Title VI/ Nondiscrimination:** The R2CTPO should use demographics and other data to screen plans and/or projects for equity and nondiscrimination.

Update: The R2CTPO developed a community characteristics inventory as part of its Title VI Plan and the LRTP that it uses to assess the impacts of its decisions on vulnerable populations. This data has been particularly useful in analyzing the results of the Tell the TPO Survey and developing the TPO LEP Plan.

4. Title VI/Nondiscrimination: The R2CTPO should conduct a self-evaluation of programs and services for accessibility and where deficiencies are discovered, make necessary modifications for Americans with Disabilities Act (ADA) compliance in accordance with 28 CFR 35.105, 49 CFR 27 and related authorities.

Update: The TPO continues its efforts to ensure that all programs, plans and services consider the needs of those with disabilities. Of note is recent development of the TPO's Accessible Pedestrian Signal (APS) Plan and its current plan for accessibility of its website and other electronic information.

5. **Congestion Management Process:** The R2CTPO should display and reference the CMP as a standalone document via its web as well as part of the LRTP documentation.

Update: The CMP is now provided independently on the TPO website, as well via the LRTP and its appendices.

Appendix G. Acronym List

ADA – Americans with Disabilities Act AQ – Air Quality CAAA – Clean Air Act Amendments of 1990 CFP – Cost Feasible Plan (of the LRTP) CFR – Code of Federal Regulations CMAQ – Congestion Mitigation and Air Quality **CMP** – Congestion Management Process DA – Division Administrator DBE – Disadvantaged Business Enterprises DHHS – Department of Health and Human Services EJ – Environmental Justice ETDM – Efficient Transportation Decision Making EPA – Environmental Protection Agency FAST Act – Fixing America's Surface **Transportation Act** FDOT – Florida Department of Transportation FHWA – Federal Highway Administration FTA – Federal Transit Administration FY – Federal Fiscal Year GIS – Geographic Information Systems HSIP – Highway Safety Improvement Program HPMS Reviews – Highway Performance Monitoring System ISTEA – Intermodal Surface Transportation Efficiency Act **ITS** – Intelligent Transportation Systems LEP – Limited English Proficiency LRTP – Long Range Transportation Plan M&O – Management and Operations MAP-21 – Moving Ahead for Progress in the 21st Century MOA – Memorandum of Agreement MOU – Memorandum of Understanding MPA – Metropolitan Planning Area Boundary MPO – Metropolitan Planning Organization MPOAC – Metropolitan Planning **Organization Advisory Council** NAAQS-National Ambient Air Quality Standards NEPA – National Environmental Policy Act NHI – National Highway Institute

- NHS National Highway System
- NTI National Transit Institute
- PEA Planning Emphasis Area
- PL Metropolitan Planning Funds
- PPP Public Participation Plan
- RA Regional Administrator
- RTIP Regional Transportation Implementation Plan
- RTP Regional Transportation Plan
- SAFETEA-LU Safe, Accountable, Efficient Transportation Equity Act: A Legacy for Users
- RPC Regional Planning Commission
- SFY State Fiscal Year
- SHA State Highway Administration
- SHSP Strategic Highway Safety Plan
- SIP State Implementation Plan
- SOP Standard Operating Procedures
- SOV Single Occupancy Vehicle
- SPR State Planning and Research
- STIP Statewide Transportation Improvement Program
- STP Surface Transportation Program
- TAZ Transportation Analysis Zone
- TCM Transportation Control Measure
- TDM Transportation Demand Management
- TEA-21 Transportation Equity Act for the 21st Century
- TIP Transportation Improvement Program
- Title VI Title VI of the 1964 Civil Rights Act
- TAM Transit Asset Management
- TAMP Transportation Asset Management Plan
- TMA Transportation Management Association
- TMIP Travel Model Improvement Program
- TPCB Transportation Planning Capacity Building Program
- TPO Transportation Planning Organization
- TPA Transportation Planning Agency
- TSP Transportation Safety Planning
- UAB Urban Area Boundary
- UPWP Unified Planning Work Plan
- U.S.C. United States Code
- UZA Urbanized Areas
- VMT Vehicle Miles Traveled