



River to Sea TPO

Joint Certification – 2017

January 31, 2018

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Purpose

Each year, the District and the MPO must jointly certify the metropolitan transportation planning process as described in [23 C.F.R. §450.336](#). The joint certification begins in January. This allows time to incorporate recommended changes into the Draft Unified Planning Work Program (UPWP). The District and the MPO create a joint certification package that includes a summary of noteworthy achievements by the MPO and, if applicable, a list of any recommendations and/or corrective actions.

The certification package and statement must be submitted to Central Office, Office of Policy Planning (OPP) no later than June 1.

Certification Process

Please read and answer each question using the checkboxes to provide a “yes” or “no.” Below each set of checkboxes is a box where a justification for each answer is to be inserted. The justification given must be in adequate detail to explain the question. Determining “adequate detail” is at the discretion of the MPO Liaison conducting the Certification. **Please add a justification for every answer where a box exists.**

Since all of Florida’s MPOs adopt a new Transportation Improvement Program (TIP) annually many of the questions related to the TIP adoption process have been removed from this certification, as these questions have been addressed during review of the draft TIP and after adoption of the final TIP.

Please attach any correspondence or comments related to the draft or final TIP, and the TIP checklist used by Central Office and the District, as an appendix to this certification report.

As with the TIP, many of the questions related to the Unified Planning Work Program (UPWP) and Long-Range Transportation Plan (LRTP) have been removed from this certification document, as these questions are included in the process of reviewing and adopting the UPWP and LRTP.

If the MPO has adopted a new UPWP or LRTP during the year covered by this certification, please attach any correspondence or comments related to the draft or final UPWP or LRTP, and any related checklists used by Central Office and the District, as an appendix to this certification report.

Note: This Certification has been designed as an entirely electronic document and includes interactive form fields and checkboxes. Section 12: Attachments allows you to embed any attachments to the certification, including the [MPO Joint Certification Statements and Assurances](#) document that must accompany the completed Certification report.

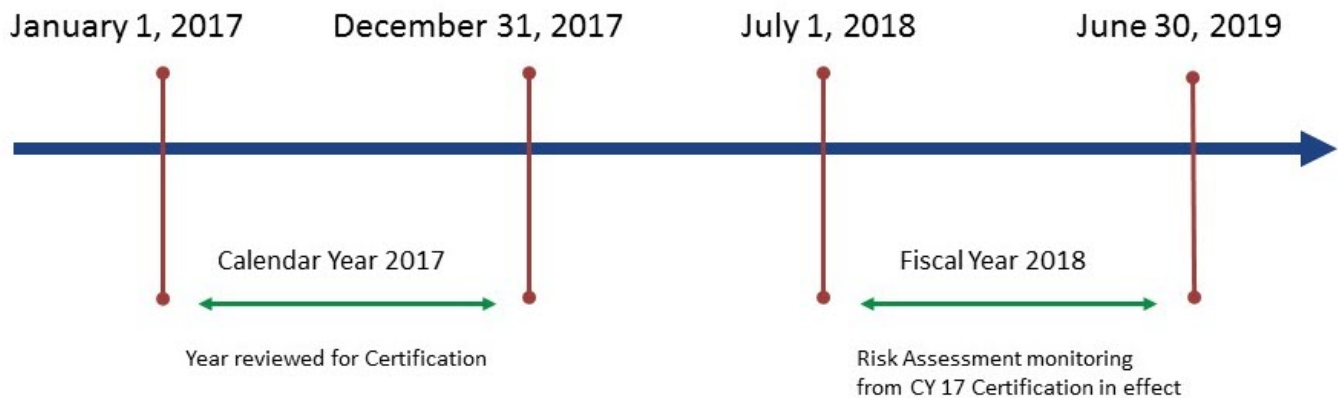
Please use the electronic form fields to fill out the Statements and Assurances document, and then print it. Once all of the appropriate parties sign the Statements and Assurances, scan it and attach it to the completed Certification in Section 12: Attachments.

Risk Assessment Process

Section 5: Finances and Invoicing is intended to satisfy the Risk Assessment requirements described in [2 CFR §200.331](#). These questions will be quantified using a point scale to assign a level of risk for each MPO, which will be updated annually during the Joint certification process. The results of the MPO Risk Assessment will determine the minimum frequency of which the MPO’s supporting documentation for their invoices is reviewed by FDOT District Liaisons for the upcoming year. The frequency of review, based on the level of risk is below:

Scale	Risk Level	Frequency of Monitoring
0-1	Low	Annually
2-3	Moderate	Bi-annually
4-5	Elevated	Triennially
>6	High	Quarterly

Risk Assessment: Certification Year vs. Monitoring



Section 1: MPO Overview

1. Does the MPO have up-to-date agreements such as the interlocal agreement that creates the MPO, the intergovernmental coordination and review agreement; and any other applicable agreements? Please list all agreements and dates that they need to be readopted.

[\[23 C.F.R. 450.314 \(a\) and \(e\)\]](#)

Please Check: Yes No

Interlocal Agreement for the Creation of Metropolitan/Transportation Planning Organization (Form 525-010-01), last update 8/19/2014.

Intergovernmental Coordination and Review and Public Transportation Coordination (ICAR) (Form 525-010-03), last update 8/19/2014

Metropolitan Planning Organization Agreement (Form 525-010-02), last update 12/4/2017.

Public Transportation Joint Participation Agreement (Form 725-030-06), last update 11/29/2016.

MPOs/TPOs Long Range Transportation Plan, next update 9/2020.

2. Does the MPO coordinate the planning of projects that cross MPO boundaries with the other MPO(s)?

[\[23 C.F.R. 450.314\(e\)\]](#)

Please Check: Yes No

River to Sea TPO meets with the Central Florida MPO Alliance quarterly and the MPOAC nine months out of the year to discuss and prioritize regional projects. The Central Florida MPO Alliance has developed a Regional Priority List and it is on their website. River to Sea TPO staff have also coordinated Regional Trail planning with neighboring MPO's and have participated in the Regional Truck Stop Study, Regional Indicators Report, Regional Transit Study.

3. Does the MPO planning process provide for consideration of the 10 Planning Factors?

[\[23 U.S.C. 134\(h\); 23 C.F.R. 450.306\(a\)\]](#)

Please Check: Yes No

The River to Sea TPO discusses the incorporation of the 10 planning factors on pages 10 and 11 of the FY 2017-2018 UPWP and demonstrates the connection between the planning factors and planning activities of the TPO in a table provided on page 12. The UPWP is posted on their website at: <https://www.r2ctpo.org/planning-studies/unified-planning-work-program/>

4. Are the transportation plans and programs of the MPO based on a continuing, comprehensive, and cooperative process?

[\[23 C.F.R. 450.300 \(a\)\]](#)

Please Check: Yes No

River to Sea TPO discusses their 3C process in their Unified Planning Work Program (UPWP) for Fiscal Years 2017-2018 on page 8. The UPWP is posted on their website at: <https://www.r2ctpo.org/planning-studies/unified-planning-work-program/>

5. Does the MPO have an up-to-date congestion management process?

[\[339.175 \(6\)\(c\)\(1\) F.S.\]](#)

Please Check: Yes No N/A

River to Sea TPO has their Congestion Management Process in their Long Range Transportation Plan under Technical Planning Process 6.1, Section 6.7 on page 60. The document is posted on their website at: <https://www.r2ctpo.org/planning-studies/long-range-transportation-/plan/>

Last report was adopted October 25, 2107

6. Does the MPO have a documented Public Participation Plan that defines a process in sufficient detail for members of the public to have reasonable opportunity to participate in the planning process?

[\[23 C.F.R. 450.316 \(a\)\]](#)

Please Check: Yes No

River to Sea TPO Public Participation Plan is posted on their website at: <https://www.r2ctpo.org/public-involvement/public-participation-documents/>. The document clearly states how the public can get involved in more detail.

7. Has the MPO recently reviewed its Public Participation Plan? If so, when?

[\[23 C.F.R. 450.316 \(a\)\(1\)\(x\)\]](#)

Please Check: Yes No

River to Sea Public Participation Plan is reviewed annually and updated as needed. The Public Participation Plan was reviewed and update, and was adopted on November 23, 2016.

8. Was the Public Participation Plan made available for public review for at least 45 days before adoption?

[\[23 C.F.R. 450.316\(a\)\(3\)\]](#)

Please Check: Yes No

The last major update to the Public Participation Plan was adopted on May 28, 2014. The public comment period for the draft plan opened on March 26, 2014. A PPP update was adopted on November 23, 2016. The public comment period opened on September 9, 2016.

9. Does the MPO utilize one of the methods of procurement identified in [2 C.F.R. 200.320 \(a-f\)?](#)
[\[2 C.F.R. 200.320\]](#)

Please Check: Yes No

The River to Sea TPO follows a procurement process as outlined in the Purchasing Manual adopted on August 27, 2014. This document can be found on the website at: <https://www.r2ctpo.org/wp-content/uploads/R2CTPO-Purchasing-Manual-Approved-by-TPO-Board-August-27-2014-admin-mod.pdf>

10. Does the MPO maintain sufficient records to detail the history of procurement? These records will include, but are not limited to: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

Note: this documentation is required by 2 C.F.R. 200.324 (a) to be available upon request by the Federal awarding agency, or pass-through entity when deemed necessary.

[\[2 C.F.R. 200.318 \(i\)\]](#)

Please Check: Yes No

The River to Sea TPO maintains records associated with each procurement efforts as required. The TPO's Purchasing Manual which the rationale for the method of procurement, selection of contract type and contractor selection/rejection. Attach, TPO's Purchasing Manual which outlines the method of procurement, selection of contract type and contractor selection/rejection.

11. Does the MPO have any intergovernmental or inter-agency agreements in place for procurement or use of goods or services?

[\[2 C.F.R. 200.318 \(e\)\]](#)

Please Check: Yes No

An agreement is in place for the completion of a Regional Long Range Transportation Plan Summary. This agreement is between the River to Sea TPO and the Lake-Sumter MPO and the work effort is being completed through a continuing services contract executed by the Lake-Sumter MPO. The effort is intended to support activities of the Central Florida MPO Alliance.

12. Does the MPO have methods in place to maintain oversight to ensure that consultants or contractors are performing work in accordance with the terms, conditions and specifications of their contracts or work orders?

[\[2 C.F.R. 200.318 \(b\)\]](#)

Please Check: Yes No

Project management is assigned to planning staff by the Executive Director. Product delivery and schedule is monitored by the Project Manager and additional oversight is provided by the Executive Director and Financial Officer as part of the invoicing review process. Tracking also include review and approval of the consultant invoices by the PM which are submitted to the CFO who checks for accuracy of the dollar amounts, then moves on to the Executive Director for final approval and authorization of payment. After payment is made, the checks are signed by the CFO and another authorized individual.

Section 2: Long-Range Transportation Plan (LRTP)

1. When developing the LRTP, did the MPO provide the required individuals and entities a reasonable opportunity to comment on the proposed plan and program?

[\[23 C.F.R. 450.316 \(a\)\]](#)

Please Check: Yes No

River to Sea TPO adopted their 2040 LRPT September 2015, the LRTP was modified on May 12, 2016. The next estimated update is scheduled for December 2020.

2. Is the LRTP published or otherwise readily available for public review?

[\[23 C.F.R. 450.324 \(k\), 23 C.F.R 450.326 \(b\)\]](#)

Please Check: Yes No

River to Sea TPO's LRTP can be viewed on their website at:
<https://.r2ctpo.org/WP-content/uploads/R2CTPO-2040-LRTP>

3. Did the MPO adopt a new LRTP in the year that this certification is addressing?

Please Check: Yes No

If yes, please attach any correspondence or comments related to the draft or final LRTP, and the LRTP checklist used by Central Office and the District, as an appendix to this certification report

Section 3: Transportation Improvement Program (TIP)

1. Did the MPO update their TIP in the year that this certification is addressing?

Please Check: Yes No

If yes, please attach any correspondence or comments related to the draft or final TIP, and the TIP checklist used by Central Office and the District, as an appendix to this certification report

Section 4: Unified Planning Work Program (UPWP)

1. Did the MPO adopt a new UPWP in the year that this certification is addressing?

Please Check: Yes No

If yes, please attach any correspondence or comments related to the draft or final UPWP, and the UPWP checklist used by Central Office and the District, as an appendix to this certification report

Section 5: Finances and Invoicing

1. Are Federal-aid funds expended in conformity with applicable Federal and State laws, the regulations in 23 C.F.R. and 49 C.F.R., and policies and procedures prescribed by the Division Administrator of FHWA?

Please Check: Yes No (+1)

Invoices are reviewed by District Five MPO/TPO Liaison prior to submitting to District Five Finance and Accounting Department. The MPO/TPO Liaison uses C.F.R. 200 and the FDOT Office of the Comptroller, Disbursement Handbook, and the FDOT Reference Guide for State Expenditures to review what is reasonable, necessary and eligible for all invoices from the MPO/TPO.

2. How often does the MPO currently submit invoices to the District for review and reimbursement?

River to Sea TPO submits monthly invoices to FDOT.

3. Timeliness of Invoicing

Has the MPO submitted invoices to the District for reimbursement more than 90 days after the end of the invoicing period?

Please Check: Yes (+1 for each late invoice) No

River to Sea TPO invoices are submitted on time.

4. Since the last Joint Certification, have any incurred costs by the MPO been deemed unallowable, not necessary or not reasonable by the District based on invoice or supporting documentation review?

Please Check: Yes No

River to Sea TPO has had no costs that were not eligible, necessary or reasonable.

5. If the answer to question 4 was **yes**, how many incurred costs since the last Joint Certification have been deemed unallowable, not necessary or not reasonable?

+1 for each incurred cost deemed unallowable, not necessary or not reasonable

River to Sea TPO has had no cost that were not eligible, necessary or reasonable.

6. Has the MPO/TPO shown mismanagement of the UPWP budget, the PL fund balance, or incurred expenses, resulting in emergency payments outside of the contract, or other situations of financial concern?

Please Check: Yes (+1) No

River to Sea TPO does a great job managing their UPWP Budget and amending and modifying when necessary. They have had outstanding record keeping of all changes.

7. Does the MPO's financial management system comply with the requirements set forth in [2 C.F.R. §200.302](#)?

Please Check: Yes No (+1)

Upon doing the monitoring invoice review on September 26, 2017 with River to Sea TPO, it is noted that they do a great job monitoring invoice tracking.

8. Are records of costs incurred under the terms of the MPO Agreement maintained and readily available upon request by FDOT at all times during the period of the MPO Agreement, and for five years after final payment is made?

Please Check: Yes No (+1)

River to Sea TPO is always quick to respond with any request that the Department needs for any of their invoices.

9. Is supporting documentation submitted by the MPO to FDOT in detail sufficient for proper pre-audit and post-audit monitoring?

Please Check: Yes No (+1)

During the invoice monitoring review, River to Sea TPO presented any requested documentation in detail.

10. Does the MPO comply with, and require its consultants and contractors to comply with, applicable Federal law pertaining to the use of Federal-aid funds?

Please Check: Yes No (+1)

Contract provisions require compliance with all federal requirements.

Risk Assessment Point Total: _____

Level of Risk: Select risk level

Scale	Risk Level	Frequency of Monitoring
0-1	Low	Annually
2-3	Moderate	Bi-annually
4-5	Elevated	Triennially
>6	High	Quarterly

Section 6: Title VI and ADA

1. Does the MPO have a signed Title VI policy statement expressing commitment to non-discrimination?

[\[23 C.F.R. 200.9 \(a\)\(1\)\]](#)

Please Check: Yes No

River to Sea TPO, during last years Certification, signed a Title IV/Nondiscrimination Assurance Statement on March 22, 2017.

2. Does the MPO take action to correct any deficiencies found by FDOT within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance?

[\[23 C.F.R. 200.9 \(a\)\(3\)\]](#)

Please Check: Yes No

River to Sea TPO has had no Title IV Compliance deficiencies within this Certification period.

3. Does the MPO have a staff person assigned to handle Title VI and ADA-related issues?

[\[23 C.F.R. 200.9 \(b\)\(1\); 49 C.F.R. 27.13\]](#)

Please Check: Yes No

River to Sea's Title VI and ADA Coordinator is Pamela Blankenship, Title VI/Non Discrimination Coordinator.

4. Does the MPO have a procedure in place for the prompt processing and disposition of Title VI and Title VIII complaints, and does this procedure comply with FDOT's procedure?

[\[23 C.F.R. 200.9 \(b\)\(3\)\]](#)

Please Check: Yes No

River to Sea TPO has a procedure in place that does comply with FDOT's procedure, on the website at:<https://www.r2ctpo.org/public-involvement/public-participation-documents/>.

5. Does the MPO collect statistical data (race, color, national origin, sex, age, disability) of participants and beneficiaries of the MPO's programs and activities?

[\[23 C.F.R. 200.9 \(b\)\(4\)\]](#)

Please Check: Yes No

River to Sea TPO collects statistical data on a yearly basis for the participants in the TPO's committees through the Public Participation Evaluation Matrix. The TPO also tracks statistical data through the TPO's Limited English Proficiency (LEP) Plan for its constituents. Attached is the Public Involvement Evaluation Matrix which shows the demographic data for our committees as well as the LEP plan which breaks down the demographics of the TPO Planning area by county (Flagler & Volusia).

6. Does the MPO conduct an annual review of their program areas (for example: public involvement) to determine their level of effectiveness in satisfying the requirements of Title VI?

[\[23 C.F.R. 200.9 \(b\)\(6\)\]](#)

Please Check: Yes No

River to Sea TPO annually reviews its Public Participation Plan and utilizes a Public Participation Evaluation Matrix (as outlined in the PPP) to assess its compliance. River to Sea TPO also annually reviews its Title VI and Limited English Proficiency (LEP) plans. Attached is the TPO's Public Involvement Evaluation Matrix which evaluates the effectiveness of the TPO's outreach tools for the previous year and the TPO's Public Outreach Summary which reviews the outreach efforts over the previous fiscal year.

7. Has the MPO participated in any recent Title VI training, either offered by the State, organized by the MPO, or some other form of training, in the past year?

Please Check: Yes No

River to Sea TPO holds Title VI training for its staff on an annual basis. The last Title VI training was provided on August 7, 2017. Attached is the sign-in sheet and presentation.

8. Does the MPO have a signed [Nondiscrimination Agreement](#), including Title VI Assurances, with the State?

Please Check: Yes No

River to Sea TPO, during last year's Certification, signed Title VI/Nondiscrimination Assurance Statement on March 22, 2017.

9. Do the MPO's contracts and bids include the appropriate language, as shown in the appendices of the [Nondiscrimination Agreement](#) with the State?

Please Check: Yes No

The River to Sea TPO previously utilized a contract template that included language as required under the states non-discrimination agreement. However, an updated template provided by TPO legal counsel did not include the appendices of the Nondiscrimination Agreement. The TPO will ensure all future bids, contracts and agreements will include clauses A through E in the future.

10. Does the MPO hold its meetings in locations that are ADA accessible?

[\[49 C.F.R. 27.7 \(5\)\]](#)

Please Check: Yes No

River to Sea TPO makes sure that individuals with disabilities/needs are well taken care of and have full access to meeting facilities.

11. Does the MPO take appropriate steps to ensure its communications are available to persons with impaired vision and hearing?

[\[49 C.F.R. 27.7 \(6\)\(c\)\]](#)

Please Check: Yes No

River to Sea TPO advertises on all of their agendas and specifically states that individuals with vision and hearing disabilities can contact the TPO and resources will be available.

12. Does the MPO keep on file for one year all complaints of ADA noncompliance received, and for five years a record of all complaints in summary form?

[\[49 C.F.R. 27.121\]](#)

Please Check: Yes No

The River to Sea TPO has not received any complaints about noncompliance with ADA. However, we are aware of the need to document and retain such complaints if received.

Section 7: Disadvantaged Business Enterprises

1. Does the MPO have a FDOT-approved Disadvantaged Business Enterprise (DBE) plan?

Please Check: Yes No

FDOT has a DBE Program Plan which can be found here: <http://www.fdot.gov/equalopportunity/dbeplan.shtm>. MPO/TPO's are not required to have a separate plan as a recipient of FDOT funds and would follow the guidelines outlined in the FDOT DBE Program Plan. Importantly to note, if an FDOT recipient is not following the states race neutral DBE Program (i.e., They are instead setting contract goals), FHWA funding is subject to be suspended.

2. Does the MPO track DBE participation through the use of the Bid Opportunity List and DBE Participation Statement?

Please Check: Yes No

DBE participation as well as Bidder Opportunity List information is collected and tracked by FDOT via the EOC system.

3. Does the MPO report actual payments to DBEs through the Equal Opportunity Compliance (EOC) system?

Please Check: Yes No

There is an ongoing effort by FDOT to allow MPOs to report payments via the EOC system. This system enhancement has been requested by the Equal Opportunity Office to OIT via business case submittal.

4. Does the MPO include the DBE policy statement in its contract language for consultants and subconsultants?

Please Check: Yes No

The TPO will be amending our existing contracts (see attached) to include the DBE policy statement, all future contracts will include the DBE policy statement.

Section 8: District Specific Questions

The District may ask up to five questions at their own discretion based on experience interacting with the MPO that were not included in the sections above. Please fill in the question, and the response in the blanks below. This section is optional, and may cover any topic area of which the District would like more information.

1. Question

PLEASE EXPLAIN

2. Question

PLEASE EXPLAIN

3. Question

PLEASE EXPLAIN

4. Question

PLEASE EXPLAIN

5. Question

PLEASE EXPLAIN

Section 9: Clean Air Act

The requirements of [Sections 174](#) and [176 \(c\) and \(d\)](#) of the Clean Air Act.

The Clean Air Act requirements affecting transportation only applies to areas designated nonattainment and maintenance for the National Ambient Air Quality Standards (NAAQS). Florida currently is attaining all NAAQS. No certification questions are required at this time. In the event the Environmental Protection Agency issues revised NAAQS, this section may require revision.

Section 10: Noteworthy Practices & Achievements

One purpose of the certification process is to identify improvements in the metropolitan transportation planning process through recognition and sharing of noteworthy practices. Please provide a list of the MPOs noteworthy practices and achievements below.

Awards & Recognition: Planning Agency of the Year - Awarded to the River to Sea TPO by the Florida Commission for Transportation Disadvantaged in August 2017.

Castagnacci Focus Award - Awarded to River to Sea TPO Executive Director Lois Bollenback by the Surfcoast Chapter of the Florida Planning & Zoning Association in December 2017.

Finance & Administration: The R2CTPO continued to provide sound fiscal management including the timely processing of invoicing, responsible oversight of UPWP activities and expenditures, and budget management that has led to reductions in overhead expenses.

- FY 2016/17 Annual Audit was completed with no findings, comments or recommended actions.

- Managed the FY 2016/17 through 2017/18 UPWP completing deliverables within budget and processed timely amendments as needed to fully allocate available planning funds and meet planning objectives.

- Successfully issued Requests for Proposals (RFPs) and initiated contracts for the following:

General Planning Consultants for Planning Services (August 2017)

Completion of a TSM&O Masterplan (August 2017)

Bicycle & Pedestrian Project Feasibility Studies (December 2017)

- Developed and implemented the R2CTPO annual budget including a reduction overall staff expenses for the 3rd straight year.

Outreach Activities - Community, Business, State and Regional

The TPO has made a concerted effort to engage in the local community through participation in meetings and events and presentations to various organizations throughout the year. R2CTPO activities resulted in more than 61 printed news articles and staff made more than 10 presentations to groups over the year. In addition to the activities listed below, TPO staff attended many community events such as the State of the County address, FDOT public meetings, and local area events. Some of the more significant activities included;

- An organizational restructuring led to the creation of a full time Public Outreach Coordinator position. This position will manage the safety awareness activities of the R2CTPO as well as the general public outreach efforts outlined in the PPP.

- Updates to the Title IV Plan and the Limited English Proficiency (LEP) Plan (May 2017)

- Completed the 8th Annual R2CTPO Planning Retreat with more than 9 participants focusing on Sea Level Rise - March 2017

- Held our 1st End of the Year open house inviting members of the public, the TPO advisory committees and board and the local business community to visit the

organization and get to know one another.

- The TPO issued more than 15 communications to the press including public hearing notices as well as press releases for Earth Day encouraging people to make small changes to the way they travel; Pedestrian Safety emphasizing the TPO's long-standing commitment to safety; and the Commission for the Transportation Disadvantage "Planning Agency of the Year Award" presented to the River to Sea TPO
- The TPO reached an estimated 10,750 people through various committee and public meetings, community events and presentations as well as personal contacts in 2017

Presentations:

- Presentation on transportation projects and planning to the Port Orange Rotary Club (January 10th)
- Presentation on transportation crash data to the FPZA Surfcoast Chapter lunch and learn (March 24th)
- Presentation on transportation and tourism at the ISB Coalition meeting (April 24th)
- Bicycle and Pedestrian Plan Workshops on (May 10th) Daytona Beach, (May 11th) Palm Coast and (May 12th) DeLand
- Bicycle and Pedestrian School Safety Review Studies to Flagler County School Board on (May 20th)

Central Florida News 13 interview for Flagler Bicycle & Pedestrian School Safety Review Study on (July 31st)

- Florida Planning & Zoning Association (FPZA) on (March 24th)
- Safe Routes to School Strategic Plan interview on (January 18th)
- St. Johns River to Sea Loop Trail Regional Stakeholder Meeting on (August 10th)
- Volusia and Flagler Legislative Delegations in (October/November 2017)

The R2CTPO continues to have a proactive and comprehensive safety outreach program that targets bicycle and pedestrian safety. The TPO provided over 775 bicycle helmets, along with a variety of bike safety literature and promotional items and attended the following Bicycle & Pedestrian Safety Events:

- Sweetheart Trail Stakeholder Meeting on January 25th
- ERAU's "Not so Noisy Bike Fair" on March 8th
- Volusia County's National Trails Day Celebration on June 3rd
- Volusia County Trails Summit on June 27th
- Freedom Elem. School on June 29th
- Pine Trail Elem. School on July 6th
- SR Trail Public Alternatives Meeting on July 13th
- Flagler County Schools Summer Helmet Fitting on July 17th and 18th
- Port Orange Family Days on September 30th
- Mayor Bloomberg's Challenge Grant (Palm Coast) on October 3rd

- International Walk to School Day on October 4th
- Loads of Smiles Pediatric Care Center on October 16th
- White Cane Awareness Day on October 26th
- Mobility Week/St. Johns River to Sea Loop Alliance Summit on October 26th - 28th
- Light-Up Midtown on December 9th

TPO Staff is also engaged both locally and regionally through the participation in and support for a variety of committees:

- Central Florida Mobility Week
- TDLCB Legislative Advocacy Day
- Participated in State of Florida Model Task Force Meetings
- SunRail TAC Committee
- ISB Coalition Meetings
- Rotary International - Daytona Beach
- Central Florida Regional Transit PAG
- Central Florida Regional Truck Parking Study
- MPO Advisory Council
- Central Florida MPO Alliance
- LAP Community of Practice
- Central Florida TSM&O Consortium
- East & West Volusia and Flagler County Community Traffic Safety Teams
- Coast to Coast Trail Leadership Team
- St. Johns River to Sea Loop PD&E Study Community Advisory Group (CAG)
- Regional Resiliency Action Plan Steering Committee
- Resilient Volusia Leadership Team
- East Central Florida Regional Planning Council Sea Level Rise Subcommittee
- Halifax Chamber and Volusia/Flagler County Association for Responsible Development (V-CARD) Annual Ice Breaker
- Volusia/Flagler Safe Kids Coalition

Planning Projects & Activities

The River to Sea TPO continues to provide quality planning services for the metropolitan planning area utilizing FHWA Planning funds, FTA Transit Planning funds and Transportation Management Area (TMA) funds as needed to support transportation system needs. The TPO is fully staffed and planning support activities are transitioning to a reduced use of consultants with planning studies being completed directly by the TPO Staff.

- Completed Resilient Volusia County Study
- Completed Accessible Pedestrian Signal (APS) Action Plan
- Completed Flagler Bicycle and Pedestrian School Safety Review Studies
- Completed draft Bicycle and Pedestrian Plan
- Completed the Congestion Management Process and Performance Measures Report
- Completed Crash Analysis Report
- Completed Project Feasibility Studies for;
 - US 92 at Garfield Avenue Intersection Analysis
 - US 92 at US 17 Intersection Analysis
 - SR 421 at SR 5A Intersection Analysis
 - SR 421 at SR 483 Intersection Analysis
 - Center Avenue Sidewalk
 - East Highbanks Road Sidewalk
 - Flomich Street Sidewalk - Phase 2
 - 15th Street Sidewalk
 - Port Orange Sidewalk Gaps
 - Thompson Creek Trail
 - Turnbull Bay Road Trail
 - SR 44 & Mission Drive/Wallace Road/Canal Street Alternative Intersection Design

The TPO staff completed the Community Transportation Coordinator's (CTC) Annual Evaluation, produced an Annual Operating Report and Annual Expenditure Report for the CTC.

The R2CTPO supported the annual update of Votran's Transit Plan (TDP) and an update for the Volusia County Transportation Disadvantaged Service Plan (TDSP)

Section 11: Recommendations and Corrective Actions

Status of Recommendations and/or Corrective Actions from Prior Certifications

The River to Sea TPO's should be commended on an excellent job and should continue keeping their Board Members, Technical Coordinating Committee (TCC), Citizens Advisory Committee (CAC), Bicycle Pedestrian Advisory Committee (BPAC), Transportation Disadvantage Local Coordinating Board (TDLCB) and the Executive Committee informed and up to date on transportation initiatives of the Department. The R2CTPO does an excellent job with their invoices being submitted on time with no cost that were not eligible. The TPO has done a great job managing their UPWP Budget and amending and modifying when needed, and have outstanding record keeping for all changes. The TPO does an excellent job on submitting all required documents, UPWP, TIP, LRTP, etc.

Thank you ALL for an outstanding year!!

Recommendations

PLEASE EXPLAIN

Corrective Actions

PLEASE EXPLAIN

Section 12: Attachments

Please attach any documents required from the sections above, or other certification related documents here. (Link to [MPO Joint Certification Statements and Assurances](#))

