



March 20, 2017

Re: Website Design and Ongoing Maintenance Request for Quotes

To Whom It May Concern:

The River to Sea TPO is requesting quotes for the redesign and ongoing maintenance of its website located at [www.R2CTPO.org](http://www.R2CTPO.org). The website services contract will begin **May 3, 2017**. This will be a two year contract with an option to extend the contract an additional three years.

Firms wishing to be considered **must** submit a letter of interest and qualifications to include the following information:

- The firm's name, mailing address, and e-mail address;
- The corporate or other status of the entity;
- The names and qualifications of key staff members;
- The names and qualifications of proposed sub-contractors (if any);
- A listing and examples of previous work products;
- A listing of client references with contact information; and
- If your company is a Minority Business Enterprise (MBE) or a Women's Business Enterprise (WBE), please demonstrate this in your submittal.

Interested parties can view the list of website updates to be performed at [www.R2CTPO.org](http://www.R2CTPO.org). All quotes must include the above information, be submitted by **April 20, 2017 at 12:00 noon** and addressed to:

River to Sea Transportation Planning Organization  
Website Design Quotes  
c/o Pamela Blankenship  
2570 W. International Speedway Blvd., Suite 100  
Daytona Beach, FL 32114-8145

Questions may be submitted via email to [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org) by April 7, 2017 at 12:00 noon. Questions and responses will be posted on the TPO's website by Monday, April 10, 2017 at 5:00 p.m.

Beverly Beach  
Bunnell  
Daytona Beach  
Daytona Beach Shores

DeBary  
DeLand  
Deltona  
Edgewater

Flagler Beach  
Flagler County  
Holly Hill  
Lake Helen

New Smyrna Beach  
Oak Hill  
Orange City  
Ormond Beach

Palm Coast  
Pierson  
Ponce Inlet  
Port Orange

South Daytona  
Volusia County

*Website Request for Quotes*

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All work must be completed by **June 30, 2017 at 5:00 p.m.**

Thank you,



Pamela Blankenship, Community Outreach Coordinator

River to Sea TPO

2570 W. International Speedway Blvd., Suite 100

Daytona Beach FL 32114

386-226-0422 ext. 20416

[Pblankenship@r2ctpo.org](mailto:Pblankenship@r2ctpo.org)

[www.R2CTPO.org](http://www.R2CTPO.org)