VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2013-03

RESOLUTION OF THE VOLUSIA TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FY 2012/13 TO 2013/14 UNIFIED PLANNING WORK PROGRAM (UPWP) TO REALLOCATE EXISTING FUNDS

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the Urbanized Area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the Volusia Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and the cities of Flagler Beach and Beverly Beach in Flagler County; and

WHEREAS, 23 C.F.R. 450.104 provides that the Volusia TPO shall annually endorse the plans and programs required, among which is the Unified Planning Work Program (UPWP); and

WHEREAS, the Volusia TPO developed the two-year UPWP utilizing funding projections provided by FDOT and FHWA, and best judgment as to how personnel and financial resources should be allocated to best serve the TPO's purposes; and

WHEREAS, the Volusia TPO has now determined that certain programmed resources would better serve the TPO's purposes if reallocated to Task 3.09 (2040 Long Range Transportation Plan) to more effectively address transit considerations, particularly rail transit, in the long range transportation plan;

NOW, THEREFORE, BE IT RESOLVED, by the Volusia TPO that the:

1. FY 2012/13 to FY 2013/14 Unified Planning Work Program is amended by reallocating $25,730 from Task 5.02 (Evaluate Flex Route Transit Service) and $20,000 from Task 6.01 (Reapportionment Activities) to Task 3.09 (2040 Long Range Transportation Plan) as more particularly indicated in Attachment A; and the

2. Chairman of the Volusia TPO (or his designee) is hereby authorized and directed to submit the FY 2012/13-2013/14 UPWP as amended to the:
   a. Florida Department of Transportation;
   b. Federal Transit Administration (FTA) (through the Florida Department of Transportation; and the
   c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation).

DONE AND RESOLVED at the regularly convened meeting of the Volusia TPO held on the 26th day of February, 2013.

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

CITY OF DAYTONA BEACH, COMMISSIONER ROBERT GILLILAND
CHAIRMAN, VOLUSIA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Volusia TPO held on February 26, 2013.

ATTEST:

PAMELA C. BLANKENSHIP, RECORDING SECRETARY
VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

"ATTACHMENT A"

Resolution 2013-03

amending the

FY 2012/13 and FY 2013/14

Unified Planning Work Program (UPWP)

February 26, 2013

VOLUSIA TPO
TRANSPORTATION PLANNING ORGANIZATION
VISION - PLAN - IMPLEMENT

Task 3.09 – 2040 Long Range Transportation Plan (LAP)

Responsible Entity: Volusia Transportation Planning Organization
Total Cost: $511,313 ~~$465,583~~

Revenues	FY 2012/13		FY 2013/14	2-Year Total	
FHWA PL Funds	$42,725	~~$22,725~~	$42,515	$85,240	~~$65,240~~
XU Funds		$390,000	$0		$390,000
FTA 5303 Funds	$28,857	~~$8,273~~	$0	$28,857	~~$8,273~~
Total Federal Funds	**$461,582**	**~~$420,998~~**	**$42,515**	**$504,097**	**~~$463,513~~**
FDOT Match - FTA	$3,608	~~$1,035~~	$0	$3,608	~~$1,035~~
Total State Funds	**$3,608**	**~~$1,035~~**	**$0**	**$3,608**	**~~$1,035~~**
Local Funds	$3,608	~~$1,035~~	$0	$3,608	~~$1,035~~
Total Funds	**$468,798**	**~~$423,068~~**	**$42,515**	**$511,313**	**~~$465,583~~**

Expenditures	FY 2012/13		FY 2013/14	2-Year Total	
Salaries	$25,956	~~$22,328~~	$26,771	$52,727	~~$49,099~~
Fringe Benefits	$8,703	~~$7,486~~	$9,056	$17,759	~~$16,542~~
Indirect Expenses	$6,332	~~$5,447~~	$6,688	$13,020	~~$12,135~~
Staff Total	**$40,981**	**~~$35,261~~**	**$42,515**	**$83,496**	**~~$77,776~~**
Consultant	$427,807	~~$387,807~~	$0	$427807	~~$387,807~~
Total Expenses	**$468,798**	**~~$423,068~~**	**$42,515**	**$511,313**	**~~$465,583~~**

Objectives

- Ensure compliance with SAFETEA-LU planning requirements.
- Continue to have a robust public outreach component for the LRTP.
- Continue to increase the emphasis on land use planning and transportation in support of planning trends such as "How Shall We Grow" and current Growth Management legislation.
- Coordinate with FDOT District 5 and other MPOs/TPOs in supporting the regional LRTP planning effort.
- Complete all activities required to adopt the next update of the VTPO LRTP with a horizon year of 2040 including transportation modeling, environmental justice, congestion management, safety and ETDM.

Previous Work

- Development and adoption of the 2035 Long Range Transportation Plan. Completed September 2010.
- ETDM data entry for identified projects, purpose and need statements, and program screening of projects for MPOs/TPOs in District V.
- Participation in the regional long-range planning subcommittee.
- Development of a Congestion Management Plan.
- Adoption of an "Accommodated" land use scenario and 2035 socio economic data (zdata1 and zdata2) for update of the 2035 LRTP.

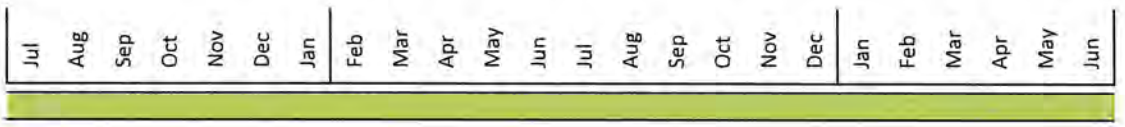
Methodology

- Monitor transportation re-authorization activity to ensure compliance with new requirements, standards and performance measures.
- Coordinate with FDOT Central Office on developing financial forecasts and SIS planning.
- Continue coordination with FDOT District 5 to update the Central Florida Regional Planning Model (CFRPM).
- Develop a comprehensive scope of services and issue a request for proposals to utilize a consultant to assist in the completion of required activities.

End Products

- A SAFETEA LU compliant 2040 LRTP. Timeline/anticipated completion date: September 2015.
- A project website and public outreach campaign that has increased awareness of LRTP and TPO activities throughout the planning area. Timeline/anticipated completion date: September 2015.
- Updated demographic information for the planning area and a successful public outreach effort that improves community understanding and relations. Timeline/anticipated completion date: September 2015.

Timeline:



Task 5.02 – Evaluate Flex Route Transit Service

Responsible Entity: Volusia Transportation Planning Organization
Total Cost: $0 ~~$25,730~~

Revenues	FY 2012/13		FY 2013/14	2-Year Total	
FTA 5303 Funds	$0	~~$20,584~~	$0	$0	~~$20,584~~
Total Federal Funds	$0	**~~$20,584~~**	$0	**$0**	**~~$20,584~~**
FDOT Match - FTA	$0	~~$2,573~~	$0	$0	~~$2,573~~
Total State Funds	**$0**	**~~$2,573~~**	**$0**	**$0**	**~~$2,573~~**
Local Funds	$0	~~$2,573~~	$0	$0	~~$2,573~~
Total Funds	$0	**~~$25,730~~**	$0	**$0**	**~~$25,730~~**
Total Expenses	**$0**	**~~$25,730~~**	**$0**	**$0**	**~~$25,730~~**

Expenditures	FY 2012/13		FY 2013/14	2-Year Total	
Salaries	$0	~~$462~~	$0	$0	~~$462~~
Fringe Benefits	$0	~~$155~~	$0	$0	~~$155~~
Indirect Expenses	$0	~~$113~~	$0	$0	~~$113~~
Consultant	$0	~~$25,000~~	$0	$0	~~$25,000~~
Total Expenses	**$0**	**~~$25,730~~**	**$0**	**$0**	**~~$25,730~~**

Objectives

- Determine which type of flex service is appropriate for various land use and demand patterns.
- Determine when adding or expanding flex service is appropriate.
- Determine when flex route performance indicates a need to return to fixed route service.
- Define method(s) used to measure, assess and determine the performance of flex service within Votran's transit system.

Previous Work

- Development of West Side Transit Plan.
- Development of East Side Transit Study.
- Development of Transit Development Plan and Transportation Disadvantaged Service Plan.

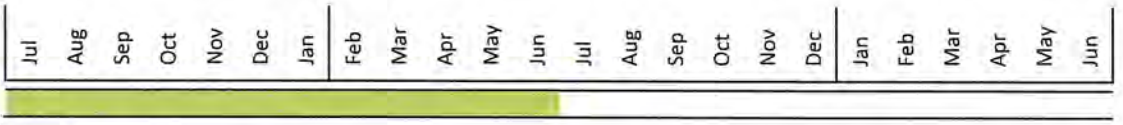
Methodology

- Delineating connections with customer marketing and public information.
- Description of costs and cost considerations.
- Detailed information on operating procedures, technology and design factors.
- Analysis of ridership markets and threshold levels making comparisons with Fixed Route service.
- Overview of kinds of flexible service including a description of the existing New Smyrna Beach Flex Service in Volusia County.

End Products

- Guidelines for measuring, assessing and determining flex service performance in Votran's transit system.
- A guide for determining when flex route service should be replaced with fixed route service.
- Guidelines for determning when it is appropriate to add or expand flex service.
- Techniques for effective customer marketing and public information.
- Guidelines in determining which type of flex service appropriate for various land use and demand patterns.

Timeline:



Task 6.01 – Reapportionment Activities

Responsible Entity: Volusia Transportation Planning Organization
Total Cost: $105,087 ~~$125,087~~

Revenues	FY 2012/13		FY 2013/14	2-Year Total	
FHWA PL Funds	$51,218	~~$71,218~~	$30,569	$81,787	~~$101,787~~
FTA 5303 Funds		$9,320	$9,320		$18,640
Total Federal Funds	**$60,538**	**~~$80,538~~**	**$39,889**	**$100,427**	**~~$120,427~~**
FDOT Match - FTA		$1,165	$1,165		$2,330
Total State Funds		**$1,165**	**$1,165**		**$2,330**
Local Funds		$1,165	$1,165		$2,330
Total Funds	**$62,868**	**~~$82,868~~**	**$42,219**	**$105,087**	**~~$125,087~~**

Expenditures		FY 2012/13	FY 2013/14		2-Year Total
Salaries	$39,809	~~$42,975~~	$26,585	$66,394	~~$69,560~~
Fringe Benefits	$13,347	~~$14,409~~	$8,993	$22,340	~~$23,402~~
Indirect Expenses	$9,712	~~$10,484~~	$6,641	$16,353	~~$17,125~~
Staff Total	**$62,868**	**~~$67,868~~**	**$42,219**	**$105,087**	**~~$110,087~~**
Consultant	$0	~~$15,000~~	$0	$0	~~$15,000~~
Total Expenses	**$62,868**	**~~$82,868~~**	**$42,219**	**$105,087**	**~~125,087~~**

Objectives

- Coordinate and communicate all activities between FDOT, FHWA, FTA and other entities as necessary to ensure a timely and successful re-apportionment that continues to support sound transportation planning and programming.
- Ensure legal and regulatory requirements are met for the update of all documents and agreements that guide the activities of the TPO.
- Coordinate, as needed, the activities required to comply with a re-apportionment of the TPO based on updated census data.
- To ensure that all Census products, particularly the Census Transportation Planning Package (CTPP) TAZ level tabulations, will be sufficiently detailed, accurate and complete to allow sound transportation decision-making.

Previous Work

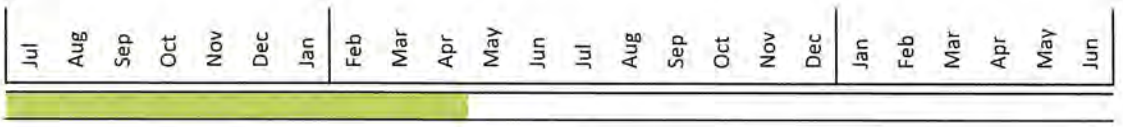
- Participated in development and review of Volusia County census geography and data products associated with previous decennial censuses.
- Reapportionment of the Volusia TPO.
- Present information to TPO Board and technical support staff to inform and educate members of potential changes to the TPO.
- Coordinate and communicate routinely with affected parties and establish project schedules and activities to ensure timely completion of required tasks.
- Monitor the progress of the Census Bureau's American Community Survey (ACS), the release of data

and its applications to the transportation planning process.

Methodology

- Present information to TPO Board and technical support staff to inform and educate members of potential changes to the TPO.
- Coordinate and communicate routinely with affected parties and establish project schedules and activities to ensure timely completion of required tasks.
- Monitor the progress of the Census Bureau's American Community Survey (ACS), the release of data and its applications to the transportation planning process.

End Products

- Completion of required reapportionment activities including the execution of legal documents by the prescribed deadlines.

Timeline: