

**Quality Assurance Committee
Meeting Minutes
July 12, 2023**

Volusia County Mobility Management Center
950 Big Tree Road, South Daytona, FL 32119

Quality Assurance Committee Members Physically Present:

Patricia Lipovsky, Vice Chairperson
Doug Hall
Cassandra Jessie
Mary Tyson
Carlos Colón
Matt Reinhart, Chairperson

Representing:

Citizens Advocate, System User
Elderly Citizens
Elderly Citizens - Alternate
Disabled Citizens - Alternate
FDOT
Volusia County Council District 2

Quality Assurance Committee Members Absent

Others Physically Present:

Pamela Blankenship, Recording Secretary
Stephan Harris
Colleen Nicoulin
Bobbie King
Ralf Heseler
Jacob Lunceford

Representing:

Representing:

TPO Staff
TPO Staff
TPO Staff
Volusia County Transit Services Division
Volusia County Transit Services Division
Volusia County Transit Services Division

Others Virtually Present:

Representing:

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

The meeting of the Quality Assurance Committee (QAC) was called to order at 9:33 a.m. by Chairperson Reinhart. The meeting was held in a hybrid format with six (6) voting members physically present.

MOTION: *A motion was made by Mr. Hall to allow members attending virtually to participate and vote. The motion was seconded by Ms. Lipovsky and carried unanimously.*

II. Public Comment/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the January 11, 2023 (QAC) Meeting Minutes

MOTION: *A motion was made by Mr. Hall to approve the January 11, 2023 Quality Assurance Committee (QAC) meeting minutes. The motion was seconded by Ms. Lipovsky and carried unanimously.*

B. Review and Recommend Approval of the 2023 Transportation Disadvantaged Service Plan (TDSP) Minor Update (Roll Call Vote Required)

Mr. Harris stated that the TDSP is a five-year document developed by Votran and reviewed by the TPO. The plan consists of minor updates completed on an annual basis. The last major update was in 2021. All changes are highlighted and underlined, and any text being removed is shown as stricken.

Chairperson Reinhart added that the dates and a name change from Volusia Transit Management to Volusia County Services Transit Division are included in the TDSP.

Mr. Harris included that there is a new rate model worksheet in Appendix B. The new rates are for passenger miles set at \$3.17 for ambulatory services and \$5.43 for wheelchairs. Those rates are used in Volusia County's TRIP and Equipment Grant that they approved yesterday (July 11, 2023.)

MOTION: *A motion was made by Mr. Hall to recommend approval of the Transportation Disadvantaged Service Plan (TDSP) Minor Update. The motion was seconded by Ms. Tyson and carried unanimously by roll call vote.*

IV. Staff and Member Comments

There were no staff or member comments.

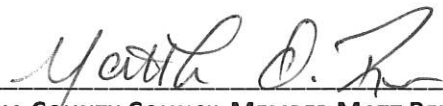
V. Chairperson Comments

There were no Chairperson comments.

VI. Adjournment

The meeting was adjourned at 9:39 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



**VOLUSIA COUNTY COUNCIL MEMBER MATT REINHART, CHAIRPERSON
QUALITY ASSURANCE COMMITTEE**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the July 12, 2023 regular meeting of the Quality Assurance Committee approved and duly signed this 18th day of October 2023.



**DONNA KING, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**** A recording of the July 12, 2023 QAC meeting is available upon request.**