**2024 Application for Project Prioritization – FEASIBILITY STUDY**

**Traffic Operations, Safety, and Local Initiatives Projects**

**All applications must be uploaded to the TPO file transfer site by 4:00 p.m. (EST) on February 29, 2024**

[**Click This Link to Upload Your Completed Application to the River to Sea TPO**](https://www3.mydocsonline.com/customerupload/b6d7ca4227566f71b2c340d6e005)

**Project Title:**

**Applying Agency (project sponsor)**:  **Date:**

**Contact Person:**  Job **Title:**

**Address:**

**Phone:**  FAX**:**

**E-mail:**

**Does the Applying Agency expect to be certified by FDOT to perform the work under the Local Agency Program (LAP) process?** [ ]  Yes [ ]  No

**If not, what local government agency will perform the work on behalf of the Applying Agency?**

*[Attach a letter of intent from the agency that will perform the work.]*

**Governmental entity with maintenance responsibility for roadway facility on which proposed project is located:**

*[If not the same as Applying Agency,* a*ttach a letter of support for the proposed project from the responsible entity. This letter of support must include a statement describing the responsible entity’s expectations for maintenance of the proposed improvements, i.e., what the Applying Agency’s responsibility will be.]*

**Priority of this proposed project relative to other applications submitted by the Applying Agency:**

**Project Description:**

**Project Location** (include project length and termini, if appropriate, and attach location map)**:**

**Project Eligibility for Federal Funds** *(check the appropriate box)***:**

[ ]  the proposed improvement is located on the Federal-aid system. (Reference the Federal Aid Road Report at <http://www.fdot.gov/statistics/fedaid/>);

[ ]  the proposed improvement is **not** located on the Federal-aid system, but qualifies as a type of improvement identified in 23 U.S.C. §133 that is not restricted to the Federal-aid system.

**Project Purpose and Need Statement:**

In the space provided below, describe the Purpose and Need for this proposed project. It is very important that your Purpose and Need statement is clear and complete. It will be the principal consideration in ranking your application for a Feasibility Study. It must convince the public and decision-makers that the expenditure of funds is necessary and worthwhile and that the priority the project is being given relative to other needed transportation projects is warranted. The project Purpose and Need will also help to define the scope for the Feasibility Study, the consideration of alternatives (if appropriate), and ultimate project design.

The Purpose is analogous to the problem. It should focus on particular issues regarding the transportation system (e.g., mobility and/or safety). Other important issues to be addressed by the project such as livability and the environment should be identified as ancillary benefits. The Purpose should be stated in one or two sentences as the positive outcome that is expected. For example, the purpose is to reduce intersection delays or to reduce rear end collisions. It should avoid stating a solution as a purpose such as: “the purpose of the project is to add an exclusive left turn lane”. It should be stated broadly enough so that no valid solutions will be dismissed prematurely.

The Need should establish the evidence that the problem exists, or will exist if anticipated conditions are realized. It should support the assertion made in the Purpose statement. For example, if the Purpose statement is based on safety improvements, the Need statement should support the assertion that there is or will be a safety problem to be corrected. When applying for a Feasibility Study, you should support your Need statement with the best available evidence. However, you will not be expected to undertake new studies.

**Project Purpose and Need Statement:**

**Criteria #1 through #4, below, will be used to evaluate and rank each application for Feasibility Study. For Criteria #1, the Applying Agency must indicate the functional classification of the roadway on which the proposed improvement will be located. For Criteria # 2 through #4, the Applying Agency must provide commentary explaining how and to what degree the proposed improvement will address the criteria.**

**Criteria #1 - Location** – Indicate the federal functional classification of the roadway on which the proposed improvement is located. (Reference the Federal Aid Road Report at <http://www.fdot.gov/statistics/fedaid/>). R2CTPO staff will review the application to verify the classification of the roads benefitting from the proposed project. (4 points total)

[ ]  Urban/Rural Principal Arterial

[ ]  Urban/Rural Minor Arterial

[ ]  Urban/Rural Major Collector

[ ]  Urban Minor Collector

[ ]  Rural Minor Collector or Urban/Rural Local Road

[ ]  Not Applicable

**Criteria #2 - Mobility and Operational Benefits** – The proposed project will significantly reduce traffic congestion and/or delays identified in the TPO’s Congestion Management Process/Performance Measures Report or otherwise identified and documented. (4 points total)

**Commentary:**

**Criteria #3 - Safety Benefits** – The project will significantly reduce the number and/or severity of crashes, including pedestrian crashes; it will significantly reduce the number of fatalities and/or serious injuries. (4 points total)

**Commentary:**

**Criteria #4 - Transportation Equity and Economic Vitality** – The proposed project will directly advance or provide opportunities in traditionally underserved communities; it directly supports economic vitality (e.g., supports community development in major development areas, supports business functionality, and/or supports creation or retention of employment opportunities). (4 points total)

**Commentary:**