**2024 Application for Project Prioritization – PROJECT IMPLEMENTATION**

**Bicycle/Pedestrian Projects**

**All applications must be uploaded to the TPO file transfer site by 4:00 p.m. (EST) on February 29, 2024**

[**Click This Link to Upload Your Completed Application to the River to Sea TPO**](https://www3.mydocsonline.com/customerupload/b6d7ca4227566f71b2c340d6e005)

**Project Title:**

**Applying Agencies (project sponsor):**  **Date:**

**[Attach a copy of the completed Feasibility Study, or explain in the space provided below for commentary why a Feasibility Study is not attached.]**

**Commentary:**

**Attach a completed copy of FDOT’s Project Information Application Form.**

**Criteria Summary:**

|  |  |
| --- | --- |
| **Priority Criteria** | **Points** |
| (1)Proximity to Community Assets | 20 |
| (2) Connectivity and Accessibility and Equitability | 15 |
| (3) Safety/Security | 20 |
| (4) Contribution to Livability | 6 |
| (5) Cont. to Wildlife and Environmental Sust. | 11 |
| (6) Enhancements to the Transportation System | 9 |
| (7) Project Readiness | 5 |
| (8) Public Support/Special Considerations | 5 |
| (9) Local Matching Funds > 10% | 20 |
| (10) Value-Added Tie Breaker (if necessary) | variable |
| **Total (excluding Value-Added Tie Breaker)** | **111** |

**Criterion #1 – Proximity to Community Assets (20 points maximum)**

This measure will estimate the potential demand of bicyclists and pedestrians based on the number of productions or attractions the facility may serve within a one (1) mile radius for Shared Use Paths and **Transportation Alternatives Activities** or a one-half (½) mile radius for Sidewalks. A maximum of 20 points will be assessed overall, and individual point assignments will be limited as listed below.

List and describe how the facilities link directly to community assets and who is being served by the facility. Show each of the Community Assets on a Project Area Map through the use of a buffer and describe in the space provided.

|  |  |  |
| --- | --- | --- |
| **Proximity to Community Assets** | **Check All that Apply** | **Max. Points** |
| Residential developments, apartments, community housing |  | ~~4~~ |
| Activity centers, town centers, office parks, post office, city hall/government buildings, shopping plaza, malls, retail centers, trade/vocational schools, colleges, universities |  | 4 |
| Parks, trail facilities, recreational facilities |  | 4 |
| Medical/health facilities, nursing homes, assisted living, rehabilitation center |  | 4 |
| School bus stop (K-12) |  | 2 |
| Schools (K-12) |  | 2 |
| **Maximum Points Awarded** |  | 20 |

**Criterion #1 Description (required):**

**Criterion #2 – Connectivity and Accessibility and Equitability (15 points maximum)**

This measure considers the gaps that exist in the current network of bike lanes, bike paths and sidewalks. The measurement will assess points based on the ability of the proposed project to join disconnected networks or complete fragmented facilities. Does the project enhance mobility or accessibility for disadvantaged groups, including children, the elderly, the poor, those with limited transportation options and the disabled? Does the project enhance mobility, accessibility, and equitability?

List and describe how this project fits into the local and regional bicycle/pedestrian networks and/or a transit facility. Depict this on the map and describe in the space provided.

|  |  |  |
| --- | --- | --- |
| **Connectivity and Accessibility and Equitability** | **Check All that Apply** | **Max. Points** |
| Project provides equitable access to a transit facility |  | 5 |
| Project extends an existing bicycle/pedestrian facility (at one end of the facility) |  | 5 |
| Project provides a connection between two existing or planned/programmed bicycle/pedestrian facilities |  | 5 |
| **Maximum Points Awarded** |  | **15** |

**Criterion #2 Description (required):**

**Criterion #3 – Safety/Security (20 points maximum)**

This measure provides additional weight to applications that have included safety as a component of the overall project, increase the comfort level of bicyclists and pedestrians, and includes school locations identified as hazardous walking/biking zones and areas with significant numbers of safety concerns.

List and describe whether the proposed facility is located within a “hazardous walk/bike zone” in the River to Sea TPO planning area and provide documentation that illustrates how bicycle or pedestrian safety could be enhanced by the construction of this facility.

For more information, contact Volusia or Flagler County School District Student Transportation Services and refer to Florida Statute 1006.23.

|  |  |  |
| --- | --- | --- |
| Safety/Security | Check All that Apply | Max. Points |
| The project is located in an area identified as a hazardous walk/bike zone by Volusia or Flagler County School District Student Transportation Services and within the River to Sea TPO planning area. If applicable, provide documentation. |  | 10 |
| The project removes or reduces potential conflicts (bike/auto, bike/ped, and ped/auto). There is a pattern of bike/ped crashes along the project route. The project eliminates or abates a hazardous, unsafe, or security condition in a school walk zone as documented in a school safety study or other relevant study. The project helps the River to Sea TPO meet or exceed adopted Transportation Safety Targets for Non-Motorized Serious Injuries and Fatalities. If applicable, provide documentation such as photos or video of current situation/site or any supportive statistics or studies. |  | 10 |
| **Maximum Points Awarded** |  | **20** |

**Criterion #3 Description (required):**

**Criterion #4 Contribution to Livability (6 points maximum)**

This measure considers how the project positively impacts the Livability in the community. Describe in the space provided.

|  |  |  |
| --- | --- | --- |
| **Contribution to Livability** | **Check All that Apply** | **Max. Points** |
| Project includes traffic calming measures |  | 1 |
| Project removes barriers and/or bottlenecks for bicycle and/or pedestrian movements |  | 1 |
| Project includes features which improve the comfort, safety, security, enjoyment or well-being for bicyclists, pedestrians, and/or transit users |  | 1 |
| Project improves transfer between transportation modes |  | 1 |
| Project improves transportation system resiliency and reliability |  | 1 |
| Project reduces or mitigates the storm water impacts of surface transportation |  | 1 |
| **Maximum Points Awarded** |  | **6** |

**Criterion #4 Description (required):**  *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Criterion #5 – Contribution to Wildlife and Environmental Sustainability (11 points maximum)**

This measure considers how the project positively impacts wildlife and environmental sustainability in the community.

Describe in the space provided.

|  |  |  |
| --- | --- | --- |
| Contribution to Wildlife and Environmental Sustainability | Check All that Apply | Max. Points |
| The project protects wildlife and their habitat. |  | 6 |
| The project supports infill development and redevelopment and is sensitive to the natural ecosystem. |  | 5 |
| **Maximum Points Awarded** |  | **11** |

**Criterion #5 Description (required):**

**Criterion #6 Enhancements to the Transportation System (9 points maximum)**

This measure considers the demonstrated and defensible relationship to surface transportation.

Describe how this project fits into the local and regional transportation system. Depict this on the map where applicable and describe in the space provided.

|  |  |  |
| --- | --- | --- |
| **Enhancements to the Transportation System** | **Check All that Apply** | **Max. Points** |
| Is the project included in an adopted plan? |  | 1 |
| Is the project consistent with the goals of the River to Sea TPO’s Complete Streets Policy on Page 5? |  | 1 |
| Does local government have Land Development Code requirements to construct sidewalks? |  | 1 |
| Does the project improve mobility between two or more different land use types located within ½ mile of each other, including residential and employment, retail or recreational areas? |  | 1 |
| Does the project benefit transit riders by improving connectivity to existing or programmed pathways or transit facilities? |  | 1 |
| Does the project conform to Transit Oriented Development principles? |  | 1 |
| Does the project sponsor have a Complete Streets Policy? |  | 1 |
| Is the project an extension or phased part of a larger redevelopment effort in the corridor/area? |  | 1 |
| Project is located in a “gateway” or entrance corridor as identified in a local government applicant’s master plan, or other approved planning document. |  | 1 |
| **Maximum Points Awarded** |  | **9** |

**Criterion #6 Description (required):** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Criterion #7 Project “Readiness” (5 Points maximum)**

This measure considers the state of project readiness. Describe project readiness in the space provided.

|  |  |  |
| --- | --- | --- |
| **Project Readiness** | **Check All that Apply** | **Max. Points** |
| Is there an agreement and strategy for maintenance once the project is completed, identifying the responsible party? |  | 2 |
| Is the project completed through the design phase? |  | 1 |
| Is right-of-way readily available and documented for the project? |  | 2 |
| **Maximum Points Awarded** |  | **5** |

**Criterion #7 Description (required):** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Criterion #8 Public Support/Special Considerations (5 points maximum)**

Describe whether the proposed facility has public support and provide documentation (e.g., letters of support/signed petitions/public comments from community groups, homeowners associations, school administrators). Describe any special issues or concerns that are not being addressed by the other criteria.

|  |  |  |
| --- | --- | --- |
| **Public Support/Special Considerations** | **Check All that Apply** | **Max. Points** |
| Is documented public support provided for the project? Are there any special issues or concerns? |  | 5 |
| **Maximum Points Awarded** |  | **5** |

**Criterion #8 Description (required):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Criterion #9 Local Matching Funds > 10% of Total Project Cost (20 points maximum)**

If local matching funds greater than 10% of the estimated project cost are available, describe the local matching fund package in detail.

|  |  |  |
| --- | --- | --- |
| **Local Matching Funds > 10% of Total Project Cost** | **Check One** | **Max. Points** |
| Is the Applicant committing to a local match greater than 10% of the estimated total project cost? | Yes  No |  |
| 10.0% < Local Matching Funds < 12.5% |  | 2 |
| 12.5% ≤ Local Matching Funds < 15.0% |  | 4 |
| 15.0% ≤ Local Matching Funds < 17.5% |  | 6 |
| 17.5% ≤ Local Matching Funds < 20.0% |  | 8 |
| 20.0% ≤ Local Matching Funds < 22.5% |  | 10 |
| 22.5% ≤ Local Matching Funds < 25.0% |  | 12 |
| 25.0% ≤ Local Matching Funds < 27.5% |  | 14 |
| 27.5% ≤ Local Matching Funds < 30.0% |  | 16 |
| 30.0% ≤ Local Matching Funds < 32.5% |  | 18 |
| 32.5% ≤ Local Matching Funds |  | 20 |
| **Maximum Points Awarded** |  | **20** |

**Criterion #9 Description (required):** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Criterion #10 Value-Added Tie Breaker (if necessary) (variable points)**

Projects with equal scores after evaluations using the eight Project Proposal Criteria are subject to the Value-Added Tie Breaker. The BPAC and Project Review Subcommittee are authorized to award tie breaker points based on the additional value added by the project. A written explanation of the circumstances and amount of tie breaker points awarded for each project will be provided.

**River to Sea TPO Complete Streets Policy Goals**

* **Reduce injuries and fatalities**
* **Provide transportation options for people of all ages, physical abilities, and income levels**
* **Improve health by promoting active lifestyles through design to realize long-term health impacts**
* **Support equitable access to employment opportunities and civic resources**
* **Support economically healthy/vibrant communities**
* **Implement resilient and sustainable solutions**

**~~~~2024 Priority Process for**

**Bicycle/Pedestrian Projects**

Feasibility Studies

1. Local government submits project(s)
2. BPAC reviews and ranks projects for feasibility studies
3. The TPO Board will approve a final ranking of all projects
4. TPO requests a Fee Proposal from consultant to perform a feasibility study
5. TPO schedules a scoping meeting with the consultant, FDOT and local government(s)
6. Consultant provides Fee Proposal to TPO
7. Local government pays the 10% local match for the feasibility study based on the Fee Proposal. TPO pays the majority of the cost for a consultant to perform feasibility studies on the higher-ranking projects. (Local governments can bypass the TPO Study if they pay for the feasibility study themselves.)
8. TPO gives the consultant a Notice to Proceed on the feasibility study
9. Draft feasibility study is reviewed and approved by the TPO, FDOT and local government(s)
10. Final feasibility study is completed

Project Implementation

1. Local government submits project(s) and an official letter agreeing to pay at least 10% of the programmed project implementation cost, and agreeing to pay for any cost overruns
2. BPAC reviews and ranks projects for project implementation
3. The TPO Board will approve a final ranking of all projects
4. TPO coordinates with FDOT to program the project in the next available fiscal year of the FDOT Work Program
5. Construction of top ranked project is approximately 2-4 years



THIS FORM SHALL BE SUBMITTED FOR ALL PROJECTS

NOT CURRENTLY IN THE FDOT WORK PROGRAM.

**FDOT PROJECT INFORMATION APPLICATION FORM**

**DATE:**

1. **Project Information:**

Project ID (SR, CR, Etc…):

From/At (South or West Termini):

To (North or East Termini):

County:

Project Length (Miles):

Project Type: Other If *other*, please specify:

1. **Title of Project Priority List and Project Ranking**:

**Central Florida MPO Alliance List and Project Ranking (if applicable):**

1. **Managing Agency Contact Information:**

Applicant:

Contact Person:

Title:

Address:

Phone Number:

E-mail Address:

1. **Phase(s) Being Requested** (click to select all appropriate boxes)**:**

Study  PD&E  Design

Right-of-way  Construction  Other:

1. **Project Description:**
2. Project Scope/Description (please be as detailed as possible):
3. What fiscal year will this project be ready for production/construction:

|  |  |
| --- | --- |
| **Work Type** | **Requested Fiscal Year (July 1-June 30)** |
| Planning Development (Corridor or Feasibility Study) |  |
| Project Development and Environment Study (PD&E) |  |
| Design |  |
| Right-of-way Acquisition |  |
| Construction/CEI |  |
| Other |  |

1. Please state the purpose and need for this project.

1. What data from the statement above was obtained and/or used to support this analysis?

**Note:** If a study was done, then please provide a copy of the study. If no study was done, please provide documentation to support the need of the project and that the proposed improvements will address the issue.

1. Is this project within 5 miles of a Public Airport? If yes, which one(s)?

1. Is this facility a designated SIS corridor, connector, or hub or adjacent to a SIS facility?

1. Is this project on a transit route? If yes, which one(s)?

1. Is this project within the Federal Aid system?

(If yes, FDOT staff needs to verify and check here )

1. **Consistency with Local and MPO Plans**
2. Is this project consistent with the Local Government Comprehensive Plan?

If no, please state when an amendment will be processed to include the project in the Plan.

1. Is the project in an MPO Cost Feasible component of the Long Range Transportation Plan (LRTP)?

If yes, please attach a copy of the page in the LRTP.

If no, please state when an amendment will be done to include the project in the LRTP (if applicable). It is not necessary to specifically identify traffic planning studies in the LRTP.

1. **Other Information:**
2. Has the Applying Agency been certified by FDOT to perform the work under the Local Agency Program (LAP) process?

1. What year was the agency last certified?
2. If this is a non-state road project, to be located outside of State Right-of-Way, is there sufficient right-of-way for the project is currently owned by the local government entity?

If yes, please provide proof of right-of-way ownership (right-of-way certification, right-of-way maps or maintenance maps).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Work Type** | **Phase Complete? Yes/No/NA** | **Responsible Agency (Who performed or who will perform the work?)** | **Procurement Method? In-house/Advertise** | **Project Cost Estimate** |
| Planning Development (Corridor or Feasibility Study) |  |  |  | $0.00 |
| Project Development and Environment Study (PD&E) |  |  |  | $0.00 |
| Design |  |  |  | $0.00 |
| Right-of-way Acquisition |  |  |  | $0.00 |
| Construction |  |  |  | $0.00 |
| CEI |  |  |  | $0.00 |
| Other: |  |  |  | $0.00 |
| **Total Project Cost Estimate:** | **$ 0.00** | | | |

* **Include a map showing location of the area of interest. Label important features, roadways, or additional description to help FDOT identify the location and understand the nature of the project.**
* **When requesting the Construction phase please include the following documents, if available:**
  + Signed and sealed plans
  + Engineer’s estimate
  + Bid Documents and Specifications Package
  + Signed LAP Construction Checklist
  + Right of Way Certification
  + Environmental Certification
  + All necessary permits

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|  |  | | | |  |
|  | **Proposed Funding Source (required by the R2CTPO)** | | | |  |
|  | **Work Type** | **Federal/ State $** | **Local $** | **Project Cost Estimate $ \*** |  |
|  | **Planning Development (Corridor or Feasibility Study)** | **$** | **$** | **$** 0.00 |  |
|  | **Project Development and Environment Study (PD&E)** | **$** | **$** | **$** 0.00 |  |
|  | **Design** | **$** | **$** | **$** 0.00 |  |
|  | **Right-of-way Acquisition** | **$** | **$** | **$** 0.00 |  |
|  | **Construction** | **$** | **$** | **$** 0.00 |  |
|  | **CEI** | **$** | **$** | **$** 0.00 |  |
|  | **Other:** | **$** | **$** | **$** 0.00 |  |
|  | **Total Project Cost Estimate:** | **$ 0.00** | **$ 0.00** | **$ 0.00** |  |
|  | \*Project Cost Estimate for each Work Type must match the Project Cost Estimate provided in the preceding table. | | | |  |
|  |  | | | |  |

**EXHIBIT “A”**

**Preliminary Scope & Study Schedule - Phase 18 (Planning)**

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| **FPN (If Known):** | | | | | |  | | **FAN:** | | | TBD | | |
| **Name of Project:** | | | | | |  | | | | | | | |
| **Local Agency Contact (Project Manager):** | | | | | | | | | |  | | | |
| **Phone:** |  | | | | | | | **Email Address:** | | | | |  |
| **Project Scope/Description, Termini, Project Length:** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **Procurement Method:** | | | | | | | | | | | | | |
| Advertisement | | | | | | | |  | | | | | |
| **Fee Estimate**: | | | | $0 | | | | | | | | (include backup documentation) | |
| **Tentative Schedule (MMDDYY):** | | | | | | | | | | | | | |
| **FDOT issues NTP for Study:** | | | | | | |  | | | | | | |
| **Advertise/Award/NTP for Study Services:** | | | | | | | | |  | | | | |
| **Begin Study:** | | |  | | | | | | | | | | |
| **Final Submittal:** | | | | |  | | | | | | | | |
| **Final Invoice:** | | | |  | | | | | | | | | |
| **Date Agreement needed:** | | | | | | | | | | | | | |
| **Board Date:** | |  | | | | | | | | | | | |

**EXHIBIT “A”**

**Preliminary Scope & Study Schedule - Phase 28 (PD&E)**

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| **FPN (If Known):** | | | | | |  | | **FAN:** | | |  | | |
| **Name of Project:** | | | | | |  | | | | | | | |
| **Local Agency Contact (Project Manager):** | | | | | | | | | |  | | | |
| **Phone:** |  | | | | | | | **Email Address:** | | | | |  |
| **Project Scope/Description, Termini, Project Length:** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **Procurement Method:** | | | | | | | | | | | | | |
| Advertisement | | | | | | | |  | | | | | |
| **Fee Estimate**: | | | | $0 | | | | | | | | (include backup documentation) | |
| **Tentative Schedule (MMDDYY):** | | | | | | | | | | | | | |
| **FDOT issues NTP for Study:** | | | | | | |  | | | | | | |
| **Advertise/Award/NTP for Study Services:** | | | | | | | | |  | | | | |
| **Begin Study:** | | |  | | | | | | | | | | |
| **Final Submittal:** | | | | |  | | | | | | | | |
| **Final Invoice:** | | | |  | | | | | | | | | |
| **Date Agreement needed:** | | | | | | | | | | | | | |
| **Board Date:** | |  | | | | | | | | | | | |

**EXHIBIT “A”**

**Preliminary Scope & Study Schedule - Phase 38 (Design)**

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| **FPN (If Known):** | | | | |  | | | **FAN:** | | | |  | | | |
| **Name of Project:** | | | | |  | | | | | | | | | | |
| **Local Agency Contact (Project Manager):** | | | | | | | | | |  | | | | | |
| **Phone:** |  | | | | | | | **Email Address:** | | | | | | |  |
| **Project Scope/Description, Termini, Project Length:** | | | | | | | | | | | | | | | |
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| **Design Procurement Method:** | | | | | | | | | | | | | | | |
| In-House | | | | | | | | Advertisement | | | | | | | |
| **Design Fee Estimate**: | | | | | | $0 | | | | | | | (include backup documentation) | | |
| **Tentative Design Schedule (MMDDYY):** | | | | | | | | | | | | | | | |
| **FDOT issues NTP for Design:** | | | | | | |  | | | | | | | | |
| **Advertise/Award/NTP for Design Services:** | | | | | | | | | | |  | | | | |
| **Begin Design:** | | | |  | | | | | | | | | | | |
| **60% Plans Submittal (including Reviews):** | | | | | | | | | |  | | | | | |
| **90% Plans Submittal (including Reviews):** | | | | | | | | | |  | | | | | |
| **Final Plans Submittal:** | | | | | |  | | | | | | | | | |
| **Final Invoice:** | | |  | | | | | | | | | | | | |
| **Date Agreement needed:** | | | | | | | | | | | | | | | |
| **Board Date:** | |  | | | | | | | | | | | | | |
| **Construction Funded:** | | | | | | **Yes** | | | **No** | | | | | **Fiscal Year**: | |

**EXHIBIT “A”**

**Preliminary Scope & Study Schedule - Phase 58 (Construction)**

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| **FPN (If Known):** | | | |  | | | | | | **FAN:** |  |
| **Name of Project:** | | | |  | | | | | | | |
| **Project Manager:** | | | |  | | | | | | **Phone:** |  |
| **Email Address:** | | | |  | | | | | | |  |
| **Project Scope/Description, Termini, Project Length:** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **CEI Procurement Method:** | | | | | | | | | | | |
| In-House | | | | | | | | | | | |
| Advertisement | | | | | | | | | | | |
| **CEI Estimate (LAP Projects Only)** | | | | | | | | | $0 | (Attach supporting man-hours and rates) | |
| **Const Estimate (LAP Projects Only)**: | | | | | | | | | $0 | (Attach engineer's estimate) | |
| **Tentative Construction Schedule (MMDDYY):** | | | | | | | | | | | |
| **Ad Date:** | |  | | | | | | | | | |
| **Bid Opening Date:** | | | | |  | | | | | | |
| **Award Date:** | | |  | | | | | | | | |
| **Executed Contract Date:** | | | | | | | |  | | | |
| **Pre Construction Date:** | | | | | | | |  | | | |
| **NTP to Contractor Date:** | | | | | |  | | | | | |
| **Construction Duration :** | | | | | |  | | | | | |
| **Completion Date:** | | | |  | | | | | | | |
| **Final Acceptance Date:** | | | | | |  | | | | | |
| **Date Agreement Needed:** | | | | | | |  | | | | |
| **Board Date:** |  | | | | | | | | | | |