



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, DECEMBER 6, 2017
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, FL 32114

Volusia County Council Vice Chair Deb Denys, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairman)*
- IV. CONSENT AGENDA**
 - A. OCTOBER 25, 2017 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, pages 4-19)*
 - B. TREASURER’S REPORT** *(Contact: Herbert M. Seely) (Enclosure, separate cover)*
 - C. EXECUTIVE COMMITTEE REPORT** -- *Report by Volusia County Council Vice Chair Deb Denys, Executive Committee Chairperson (Enclosure, pages 4, 20)*
 - D. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT** -- *Report by Council Member Billie Wheeler, TDLCB Chairman (Enclosure, pages 4, 21-22)*
 - E. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD APPOINTMENTS AND RESIGNATIONS** *(Contact: Vince Wang) (Enclosure, pages 4, 23-28)*
 - F. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Bob Storke, BPAC Chairperson (Enclosure, pages 4, 29-30)*
 - G. CITIZENS ADVISORY COMMITTEE REPORT** -- *Report by Ms. Janet Deyette CAC Chairperson (Enclosure, pages 4, 331-32)*
 - H. TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Mr. Jose Papa, TCC Vice Chairperson (Enclosure, pages 4, 33-34)*

IV. CONSENT AGENDA *(continued)*

- I. RIVER TO SEA TPO BOARD SUMMARY REPORT** -- Report by Volusia County Council Vice Chair Deb Denys, TPO Board Chairperson *(Enclosure, pages 4, 35-36)*
- J. MPO ADVISORY COUNCIL (MPOAC) REPORT** *(Contact: Lois Bollenback) (pages 4, 37-38)*
- K. CANCELLATION OF DECEMBER EXECUTIVE COMMITTEE AND TPO BOARD MEETINGS** *(Contact: Debbie Stewart) (Enclosure, page 4)*
- L. REVIEW AND APPROVAL OF SUPPORT FOR THE TURIE T. SMALL ELEMENTARY SCHOOL AND CAMPBELL MIDDLE SCHOOL SAFE ROUTES TO SCHOOL PROJECT APPLICATIONS** *(Contact: Stephan Harris) (Enclosure, pages 4, 39-42)*

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF RESOLUTION 2017-29 AMENDING THE FY 2017/18 TO 2021/22 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** *(Contact: Lois Bollenback) (Enclosure, pages 43-46)*
- B. REVIEW AND APPROVAL OF THE RIVER TO SEA TPO'S 2018 LEGISLATIVE POSITIONS** *(Contact: Lois Bollenback) (Enclosure, pages 47-51)*
- C. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2017-30 REAFFIRMING TRANSPORTATION PRIORITY PROJECTS AND PROVIDING DIRECTION TO FDOT** *(Contact: Colleen Nicoulin) (Enclosure, pages 52-58)*
- D. REVIEW AND APPROVAL OF RESOLUTION 2017-31 AMENDING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR PROJECTS PRIORITIZED FOR FUNDING BY THE TPO** *(Contact: Stephan Harris) (Enclosure, pages 59-64)*
- E. REVIEW AND APPROVAL OF RESOLUTION 2017-32 AMENDING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION PRIORITY PROJECTS** *(Contact: Colleen Nicoulin) (Enclosure, pages 65-69)*
- F. REVIEW AND APPROVAL OF THE PRIORITY PROJECT APPLICATIONS FOR TRAFFIC OPERATIONS/SAFETY AND LOCAL INITIATIVES PROJECTS, TRANSPORTATION PLANNING STUDIES, AND BICYCLE/PEDESTRIAN AND B/P LOCAL INITIATIVES PROJECTS** *(Contact: Stephan Harris) (Enclosure, pages 70-83)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF FY 2016/17 TPO PUBLIC OUTREACH PROGRAM** *(Contact: Pamela Blankenship) (Enclosure, pages 84-93)*
- B. PRESENTATION AND DISCUSSION OF IMPLEMENTING TRANSPORTATION PERFORMANCE MEASURES AND DEVELOPING SAFETY TARGETS FOR THE RIVER TO SEA TPO** *(Contact: Lois Bollenback) (Enclosure, pages 94-105)*
- C. PRESENTATION AND DISCUSSION OF THE TWO-YEAR UNIFIED PLANNING WORK PROGRAM** *(Contact: Lois Bollenback) (Enclosure, pages 106)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS (continued)

D. PRESENTATION AND DISCUSSION OF THE ST. JOHNS RIVER TO SEA LOOP SUMMIT (Contact: Pamela Blankenship) (Enclosure, pages 107-116)

E. FDOT REPORT (Contact: David Cooke, FDOT District 5) (Enclosure, pages 117-127)

VII. EXECUTIVE DIRECTOR'S REPORT (Enclosure, page 128)

- Update on SunRail
- Update on FY 2017/18 SU Funding
- Strategic Intermodal System (SIS) Cost Feasible Plan Update
- Update on R2CTPO Office Lease

VIII. RIVER TO SEA BOARD MEMBER COMMENTS (page 128)

- Long Range Transportation Plan (LRTP) Information (separate cover)

IX. INFORMATION ITEMS (Enclosure, pages 128-136)

- Citizens Advisory Committee Attendance Record – 2017
- Technical Coordinating Committee Attendance Record– 2017
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2017
- October TPO Outreach and Activities
- 2018 TPO Committee Meeting Calendar
- Root Lease Renewal Letter

X. ADJOURNMENT (Enclosure, page 128)

The next River to Sea TPO Board meeting will be January 24, 2018

January Meeting Dates

Executive Committee, January 3, 2018 @ 8:30 a.m.

Bicycle/Pedestrian Advisory Committee, January 10, 2018 @ 3:00 p.m.

Citizens Advisory Committee, January 16, 2018 @ 1:15 p.m.

Technical Coordinating Committee, January 16, 2018 @ 3:00 p.m.

River to Sea TPO Board, January 24, 2018@ 9:00 a.m.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org.

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

IV. CONSENT AGENDA

A. OCTOBER 25, 2017 RIVER TO SEA TPO BOARD MEETING MINUTES

Minutes are prepared for each board meeting and said minutes must be approved by the River to Sea TPO Board.

B. TREASURER’S REPORT

Monthly treasurer reports are prepared for review and approval by the River to Sea TPO Board. The October 2017 Treasurer’s Report is provided for your information.

C. EXECUTIVE COMMITTEE REPORT

D. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT

E. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD APPOINTMENTS AND RESIGNATION

F. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REPORT

G. CITIZENS ADVISORY COMMITTEE (CAC) REPORT

H. TECHNICAL COORDINATING COMMITTEE (TCC) REPORT

I. RIVER TO SEA TPO BOARD SUMMARY REPORT

J. MPO ADVISORY COUNCIL (MPOAC) REPORT

K. CANCELLATION OF DECEMBER EXECUTIVE COMMITTEE AND TPO BOARD MEETINGS

Traditionally, if there is no outstanding business that must be conducted prior to the end of the calendar year, all TPO committee meetings are cancelled for the month of December.

L. REVIEW AND APPROVAL OF SUPPORT FOR THE TURIE T. SMALL ELEMENTARY SCHOOL AND CAMPBELL MIDDLE SCHOOL SAFE ROUTES TO SCHOOL PROJECT APPLICATIONS

The City of Daytona Beach is sponsoring an application for bicycle and pedestrian improvements to the campuses of Turie T. Small Elementary School and Campbell Middle School and the surrounding area. The application deadline for submission to the FDOT Safe Routes to School Program is December 29, 2017. The application form includes a section to indicate support from the R2CTPO.

ACTION REQUESTED:

MOTION TO APPROVE THE CONSENT AGENDA

**OCTOBER 25, 2017 MEETING MINUTES
OF THE
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**

2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114-8145

TPO Board Members Present:

Commissioner Robert Gilliland, 2nd Vice Chairperson
Council Member Lorraine Geiger*
Commissioner Chris Cloudman
Vice Mayor Chris Nabicht
Councilwoman Christine Power
Commissioner Marshall Shupe*
Flagler County Chair Nate McLaughlin
Commissioner Jason McQuirk
Commissioner Bill Lindlau*
Council Member Jeff Allebach
Commissioner Rob Littleton
Vice Mayor Steve Nobile
Mayor James Sowell**
Council Member Joe Perrone*
Council Member Drew Bastian
Councilman Ralph Schoenherr
Volusia County Council Chair Ed Kelley
Council Member Heather Post
Council Member Billie Wheeler
Volusia County Council Vice Chair Deb Denys, Chairperson
Council Member Joyce Cusack
Andy Dance
Saralee Morrissey
David Cooke (non-voting advisor)
Robert Storke (non-voting)
Ric Goss (non-voting)
Janet Deyette (non-voting)

TPO Board Members Absent:

Mayor Stephen Emmett* (excused)
Vice Mayor John Rogers*
Vice Mayor Lita Handy-Peters, 1st Vice Chairperson (excused)
Commissioner Penny Currie (excused)
Vice Mayor Vernon Burton*

*** Non-voting member in the Small City Alliance**

**** Voting member for the Small City Alliance**

Others Present:

Debbie Stewart, Recording Secretary
Lois Bollenback
Colleen Nicoulin
Pam Blankenship
Herbert Seely
Stephan Harris
Vince Wang
Aarti Sharma

Representing:

Daytona Beach
Daytona Beach Shores
DeLand
Deltona
Edgewater
Flagler Beach
Flagler County
New Smyrna Beach
Oak Hill
Orange City
Ormond Beach
Palm Coast
Pierson
Ponce Inlet
Port Orange
South Daytona
Volusia County
Volusia County - Alternate
Volusia County, District 2
Volusia County, District 3
Volusia County, At-Large
Flagler County School Board
Volusia County School Board
FDOT District 5
BPAC Chairperson
TCC Chairperson
CAC Chairperson

Representing:

Beverly Beach
Bunnell
DeBary
Holly Hill
Lake Helen

Representing:

TPO Staff
TPO Staff

Others Present:

Pat Northey
Richard Walton
Ron Paradise
Ron Meade
Susan Black
Brian Walker
Pat Gadbaw
Becky Davis
Melissa Winsett
Heather Blanck
Big John

Representing:

Benesch
Daytona Beach
Deltona
FDOT
H.W. Lochner
Holly Hill
Volusia County League of Women Voters
Moffett & Nichol
V.C. Traffic Engineering
Votran
Press

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:02 a.m. by Chairperson Deb Denys. The roll was called and it was determined that a quorum was present.

Ms. Stewart announced that Mayor Sowell, Pierson, would be the voting member for the Small City Alliance.

Chairperson Denys reminded the board members to put up their tent card if they had a question or comment.

II. Pledge of Allegiance

A moment of silence was observed.

III. Public Comment/Participation

Ms. Pat Northey, St. Johns River to Sea Alliance, announced the St. Johns River to Sea Loop Summit and Trail Celebration starts tomorrow, October 26, 2017 and runs through October 28, 2017. She reviewed the events of each day and invited and encouraged everyone to come. She thanked the TPO staff as they were instrumental in planning the event. She passed out flyers and stated the details are on the website, www.sjr2c.org.

Chairperson Denys stated this is one of the reasons Volusia County did so well in procuring SUN Trail funding that was available; because of the collaboration between the counties and all of the organizations.

Mr. Big John stated his statement was to the Volusia County Council and thanked Chairperson Denys for working to re-open 250 North Beach Street and the City Island Public Library. People need those buildings and there should be an outrage to get those buildings back open.

IV. Consent Agenda

- A. September 27, 2017 River to Sea TPO Board Meeting Minutes**
- B. Treasurer's Report**
- C. Executive Committee Report**
- D. Bicycle and Pedestrian Advisory Committee (BPAC) Report**
- E. BPAC Project Review Subcommittee Report**
- F. Transportation Improvement Program (TIP) Subcommittee Report**
- G. Citizens Advisory Committee (CAC) Report**
- H. Technical Coordinating Committee (TCC) Report**
- I. River to Sea TPO Board (R2CTPO) Summary Report**
- J. Central Florida MPO Alliance (CFMPOA) Report**
- K. Legislative Issues Subcommittee Report**

Vice Mayor Nabicht stated he would like to pull Consent Agenda Items F and H for discussion.

MOTION: *Commissioner Gilliland moved approval of the Consent Agenda with the exception of Items F and H. Commissioner McGuirk seconded the motion which carried unanimously.*

Vice Mayor Nabicht referred to page 21 of the agenda, Consent Agenda Item F, TIP Subcommittee Report, and the bullet point that states the subcommittee recommended maintaining the 10% local match. He stated he thinks the 10% is low; he realizes extra points are awarded for a higher match. He proposed for consideration requiring a higher match on planning and feasibility studies; that would be a lower dollar cost to the applicant as opposed to changing the match on construction. It would also show that the applicant was much more invested in the project if they had a higher match. It would free up funds to move more projects into the queue if a higher match was required on the planning and feasibility studies.

Commissioner Gilliland stated that is the TIP Subcommittee report; there is no action but to accept the report.

MOTION: *Commissioner Gilliland moved approval of Consent Agenda Item F, TIP Subcommittee Report. Vice Mayor Nobile seconded the motion which carried unanimously.*

Chairperson Denys stated that is a good point; it is on the record that the TPO Board wants to have an open discussion on this item.

Vice Mayor Nabicht referred to page 23 of the agenda, Consent Agenda Item H, TCC report, and stated he did not see the Truck Stop Study update in the agenda and asked Ms. Bollenback to expound on that.

Ms. Bollenback replied she will be reviewing that during the Executive Director comments.

MOTION: *Vice Mayor Nabicht moved approval of Consent Agenda Item H, TCC Report. Commissioner Gilliland seconded the motion which carried unanimously.*

V. Action Items

A. Review and Approval of Resolution 2017-27 Amending the FY 2017/18 – 2021/22 Transportation Improvement Program (TIP)

Chairperson Denys stated the proposed amendment adds five new projects to the Transportation Improvement Program (TIP). Four of these include the funding for the design and construction of intersection improvements on Tivoli Drive at Providence and Saxon Boulevards; installation of a new traffic signal on US 17/92 at Fort Florida Road; implementing adaptive signal controls on SR 44 from Airport Road to East 3rd Avenue; and implementing adaptive signal controls on SR 421 from Summer Trees Road to SR A1A. The fifth item includes funding for a project development and environmental (PD&E) study for the I-95 interchange at Pioneer Trail.

MOTION: *A motion was made by Vice Mayor Nabicht to approve Resolution 2017-27 amending the FY 2017/18 – 2021/22 Transportation Improvement Program (TIP). Council Member Wheeler seconded the motion which carried unanimously.*

B. Review and Approval of Resolution 2017-28 Adopting the R2CTPO 2017 Congestion Management Process (CMP) and Performance Measures Report

Chairperson Denys stated the development of a Congestion Management Process (CMP) and annual performance measures report is required for the River to Sea TPO. The data in the report generally covers a five-year period of time and is intended to help identify transportation trends and issues. A draft report was presented to the River to Sea TPO advisory committees and board in September. TPO staff incorporated some minor updates based on comments provided by members.

MOTION: *A motion was made by Commissioner Gilliland to approve Resolution 2017-28 adopting the R2CTPO 2017 Congestion Management Process (CMP) and Performance Measures Report. Council Member Wheeler seconded the motion which carried unanimously.*

VI. Presentations and Discussion Items

A. Presentation and Discussion of the Florida Department of Transportation (FDOT) District 5 Work Program Public Hearing

Chairperson Denys stated each year FDOT develops the Five-Year Work Program. During this process, new projects are added and existing projects may be advanced or deferred based on the updated financial forecast. As a new fifth or outer year is added to the program the current year drops away. She introduced Mr. David Cooke, FDOT, to give the presentation.

Mr. Cooke gave a PowerPoint presentation regarding the tentative Work Program for fiscal years 2019-2023. He mentioned that there was a very good article written by Mr. Dustin Wyatt, Daytona News-Journal, in today's paper regarding the Work Program. FDOT has a robust program of over \$600 million but even with that, there was a \$125 million shortfall over the five years across the district; 75% was due to cost increases and 25% was due to revenue reductions. The projects FDOT did not defer were safety, maintenance and resurfacing projects as these are critical projects. The same for highway capacity projects; they did not defer any of those type projects. He reviewed the deleted and deferred projects in Flagler and Volusia Counties. He stated FDOT is working with the city of Palm Coast on the extension of Old Kings Road; they are looking at splitting it into three projects to make it easier to fund. Mr. Cooke reviewed the projects added to the Five-Year Work Program and gave details of each. He noted the additional projects are all funded with SU and SUN Trail funding. He stated the public hearing was held on October 10, 2017 and information is available on the website at www.d5wpvh.com.

Commissioner Lindlau asked if the US 1 bike path from Kennedy Parkway to Dale Avenue that was added went to SR 3.

Mr. Cooke replied yes.

Ms. Morrissey asked Mr. Cooke to elaborate on the cost increases and what FDOT attributed those to.

Mr. Cooke replied there was a 20% increase in asphalt prices, earthwork increased by 137% and the base increased 50% to 60%; the material costs and labor are increasing. It is somewhat project dependent; it may not be the raw material cost as much as it is the trucking costs.

Chairperson Denys commented that is why the TPO is seeing all the cost increases on projects; the numbers he gave were much higher than she had expected.

Mr. Cooke replied that is statewide.

Chairperson Denys stated this information is worth keeping and advised the board members to take it back to their elected bodies.

B. Presentation and Discussion of the Draft Transportation Performance Management Safety Targets for the River to Sea TPO

Chairperson Denys stated Federal Highway Administration (FHWA) issued final rules on the transportation performance measures required for State DOTs and TPOs. Safety targets are required to be set for Florida DOT by August 31, 2017; they have adopted "Vision 0" as a goal; and for the River to Sea TPO by February 27, 2018. Guidance for setting targets and for incorporating performance measures into the planning process is intended to be provided by FHWA.

Ms. Bollenback gave a PowerPoint presentation on the draft Transportation Performance Management Safety Targets for the River to Sea TPO and stated under MAP-21 and the FAST Act, the transportation bills that direct what the TPO does, there were some changes. Planning factors were added with the emphasis on performance based planning; the TPO will have to measure and report on a variety of data points. There were also changes emphasizing certain areas of public participation. All of this filters through to the TPO's two primary documents; the Transportation Improvement Plan (TIP) and the Long Range Transportation Plan (LRTP). The TPO will have to describe the performance measures, include a performance report and explain how each project helps meet the targets set. She reviewed the time table for FDOT and MPOs to set their targets. FDOT has set their safety target at a "Vision 0" for injuries and fatalities. The TPO can adopt the targets FDOT sets or it can adopt its own. TPO targets must be set by February 27, 2018; however, since this is prior to the board meeting, the targets will be adopted at the January TPO Board meeting. She reviewed the variety of measures to be monitored and reported on. She reviewed the five performance measures for the safety targets. She stated FDOT will collect and provide the data. She announced that this is Distracted Driving Awareness Month and stated the slogan is "Just Drive". She stated the TPO will bring data details on safety next month to discuss.

Volusia County Council Chair Kelley referred to reliability and stated that is why he travels with the "WAZE" app; it helps significantly for interstate travel or other areas that may be congested. It is on Bluetooth and reads the information to him.

Ms. Bollenback commented that technology that gives better information is extremely helpful. She referred to the TIP amendment that was approved earlier and stated there are two technology projects on SR 44 and SR 421, for traffic signal coordination. Those types of technology projects allow us to use our facilities more efficiently.

Chairperson Denys asked if there was a funding stream attached with this new requirement.

Ms. Bollenback replied there is no additional funding; that was an objection she, along with other MPOs in the state, submitted. It is a lot of additional work at a time when the state of Florida has seen a reduction in funding to the MPOs. However, the state is taking the lead on processing this data, which helps. Currently, the direction is there will not be a change in funding as a result in providing this data. She is being very cautious about that.

Chairperson Denys stated the question is what is the baseline? There are too many variables to have a true baseline. This is another unfunded mandate that staff will have to work through.

C. Presentation and Discussion of the Updated Draft Resolutions for the Annual Call for Projects and Project Priority Ranking Process of the River to Sea TPO

Chairperson Denys stated over the past few months, potential changes to the TPO priority process have been discussed. Subcommittees have been meeting to review project applications and related documents and to recommend improvements for the next call for projects. Changes were discussed regarding strategies to keep project cost estimates current and a recommendation for Resolution 2017-02 is included in the agenda.

Ms. Nicoulin gave a PowerPoint presentation on the review of the annual call for projects process and stated the next two items on the agenda are being presented for discussion. They include recommendations from the BPAC Project Review Subcommittee, and the TIP Subcommittee. They met independently last month and made recommendations for updating the guiding resolutions for the process. Both subcommittees discussed cost overruns and recommended establishing an annual deadline for submitting updated cost estimates for existing projects on the priority list. In order to accomplish this, staff recommends amending Resolution 2017-02 to add language requiring project sponsors affirm their desire to retain each project on the list and provide updated costs for each.

Chairperson Denys referred the board members to page 54 in the agenda; it is not a strikethrough but an addition to the resolution. There has been a lot of discussion on cost overruns and what the board members can do as individual bodies when bringing projects forward. This strengthens the conversations the board has had regarding cost overruns.

Ms. Nicoulin stated both subcommittees recommended maintaining the current 10% local match; therefore, there was no revision to Resolution 2016-01. They did make recommendations to increase the point value in the applications for the criteria for local matching funds.

Chairperson Denys asked if it will stagnate the discussion on increasing the 10% match if the board approves this.

Ms. Bollenback replied the first presentation and discussion item was on the guiding resolutions; there is just one change addressing the cost overrun issue. The TPO already requests letters each year confirming that project sponsors want to retain their projects. This just adds that this is the ideal place to update project cost estimates. The resolutions and applications will be back next month for approval. If the decision is to change the local match, the TPO can address that resolution as well. Right now, this is the only recommendation. If the board accepts it, she will explain the point scale and how the subcommittees suggested the local match be addressed.

Chairperson Denys reminded the board that although this is a presentation today, next month there will be a vote on it.

Volusia County Council Chair Kelley referred to Vice Mayor Nabicht's suggestion of having a higher match for feasibility and planning studies and stated that would be a good compromise. If a local agency is interested in pushing for a project, for the first phase they should be willing to invest and participate to a greater degree. He thinks a 50% match on the front end would be fair because that is where you find out if the project is worth going forward with. From Volusia County's standpoint, they are not going to put a project in that they do not feel strongly about. If they feel strongly about a project, they would be willing to put more out up front. He asked how many local agencies have paid more than the local match to move their projects up; he can recall only one.

Ms. Bollenback replied that Deltona has used that option more than once.

Volusia County Council Chair Kelley suggested the board seriously look at raising the match; 10% is not enough. Other projects are getting penalized. The local match needs to go up; if it is increased, everyone will benefit. There is concern for smaller projects from the smaller communities. Cities and local governments should be willing to invest for viable projects. This would be a good way to compromise with the front end cost.

Chairperson Denys stated if this is not done, the TPO will be funding fewer projects. If everyone wants projects funded, it will go from the "wish list" to the "have to" list. Everything is going up incrementally and if this is not addressed, it will leave a lot of projects short. We need to leverage what we have better.

Commissioner Lindlau commented that raising the 10% local match will have a negative impact for small cities.

Inaudible discussion.

Commissioner Nabicht referred to the small cities and the potential hardship, and stated that previously, there was language dealing with cost overruns that had hardship criteria. Maybe that is the answer for the small cities; to define hardship language in the application to be evaluated on a case-by-case basis. If we continue with the 10% minimum match, we are not adjusting to the changing cost increases. We are in a situation where we have approved cost overruns and changed the policy to use up dollars so that we did not lose them. Ultimately, that resulted in projects that cities were invested in to get pushed back in the

timetable. We are penalizing applicants that are committed to their projects and have found the funds in their local budgets to move those forward and yet, another applicant may have gotten caught up in the cost increases and the TPO tried to fix it.
Council Member Wheeler agreed.

Councilman Schoenherr commented that speaking for a small city, going from a 10% match to a 50% is a little bit drastic. A modest increase would be more inline. This puts the smaller cities at a disadvantage.

Council Member Allebach stated the increases are going to be a double whammy for the smaller cities. The projects are not necessarily any smaller price wise. Orange City is working on a project that is \$5 million. The prices are going up, and a penalty will be tacked on and it will make it harder to be involved. He asked for clarification on the compromise on the first phase; the design phase.

Vice Mayor Nabicht replied the increase would be for planning and feasibility studies; not the design phase.

Council Member Allebach commented the argument that costs are going up and we need to increase the percentage does not make sense. Raising the 10% will make it harder for communities to get projects. Cities may not bother with the risk if the initial study is 50% only to find out the project is not feasible.

Vice Mayor Nobile agreed; he fears an increase for a feasibility study will prevent the cities from submitting a feasibility study request. The residents will be the ones to pay for that. The increase will be the same amount of money across the board, whether it is 10%, 20% or more. The problem is access to revenue; in small cities it is not as easy as large cities. Palm Coast revenue is basically all from resident taxes; they do not have the industry to draw more dollars from. If the local match goes up, it would be a direct cost to the residents. He suggested going progressive, where larger cities pay more than the smaller cities because they have access to the revenue. Otherwise, this will eliminate projects for small cities.

Volusia County Council Chair Kelley addressed the point of the residents paying and stated if you look at the percentage of revenue for the budget that comes in from ad valorem taxes it is probably less than 25% of the total budget. The local match was 50% ten years ago and no one complained about the smaller cities then. This is not to punish the smaller cities; it may mean some of the smaller projects will get funded faster by having others pay the proportional share. Every dollar we spend is from the taxpayers whether it comes from FDOT, the federal government or from the local match. He wants to get more bang for the buck for all our taxpayers.

Commissioner McGuirk stated he understands the smaller cities concerns. He is stuck in the middle as New Smyrna Beach is not big or small city. He believes it should be more than the 10%. There is a history of the match being at 50%, 40% or 30% and suggested perhaps Ms. Bollenback could tell us if the smaller cities were able to participate then. His recollection is that the match was 50/50 or 60/40 until no one had any money and then we went to the 10% match because no one was able to do any projects. We need to take a look at what the intent was for going to the 10% match and see if that is still an issue. If not, then we should go back to the 60/40 or 50/50, depending on what staff can give us from a historical perspective on whether or not smaller cities were able to participate.

Councilwoman Power stated that without knowing what the actual numbers are it is hard to vote on a 50% local match.

Chairperson Denys stated the board is not ready to vote on that yet and it will depend on each project presented.

Ms. Bollenback replied when you have to pay only one-tenth of a project, every project looks good. With regards to matching only the feasibility study, most feasibility studies are somewhere between \$15,000 and \$25,000. Generally, the larger local governments do not request that the TPO do feasibility studies; they are not required. The TPO does them as a service on behalf of local governments to make sure that there are good and reliable cost estimates. If a local government has already done that work, they do not need to

fund a feasibility study through the TPO. The TPO does it for local governments that may not have the staff or resources. The TPO uses FDOT to come up with project+ estimates along with consultant staff. Not everyone will have to pay that 50% for a feasibility study. The historical information will not be a good comparison because a local agency must be Local Agency Program (LAP) certified in order to administer one of these projects. LAP certification requires a certain level of staffing and very few of our small local governments will be able to get LAP certified. South Daytona is the smallest local government that currently is LAP certified; Holly Hill is struggling because they have been unable to get LAP certified. A local government cannot access these funds unless they can get that certification or if they have someone that can administer the project for them. It used to be a much more loosely run program and the county or some other larger entity would administer it on behalf of the cities; that no longer happens. The question will be, can a local government get LAP certified? If they cannot, they will not be able to access these funds directly; unless it is a state road project done by FDOT. State road projects do not require a match. Increasing the match is probably not going to be the issue that prohibits a local agency from accessing these funds; the issue is going to be whether or not they can get LAP certified.

D. Presentation and Discussion of the Updated Funding Applications for the Annual Call for Projects and Project Priority Ranking Process of the River to Sea TPO

Ms. Bollenback stated this next discussion is on the recommendations that came out of each of the subcommittees for their respective applications. The subcommittees understood there was a desire to move forward and increase the local match but they believed the timing was not right. They suggested continuing to use the incentive approach and in doing that increase the total maximum points from 10 total to 20 total. There is more incentive available to local governments to move their project up the list by offering more than the required local match. She reminded everyone that TPO staff serves at the pleasure of this board and if the board wants to change the local match, staff will update documents to change it.

Chairperson Denys commented that the board appreciates the information from the advisory committees but the board is the elected body; each in our own jurisdiction and with the TPO Board. While the board appreciates the information, it is the one to vote on whether to fund projects.

Commissioner Gilliland stated this is one of the hardest decisions the board has had to make in his nine years here and he does not want to create unintended consequences for small cities. He is a firm believer that the 10% match is too low but does not think it could go to 50% without creating a hardship that would be difficult to administer. He agreed with Vice Mayor Nabicht that perhaps there should be a hardship process for a smaller city that may have a project around a school, but cannot afford it. It is a balancing act; he suggested considering a 25% match. Another piece that has not been discussed is what happens to the projects already on the priority list at the 10% match; would they be grandfathered in or would they have to pay the additional match? He believes they should be grandfathered in. Even if the local match went to 25% match, we might not see any impact for five years as the new projects work their way up to determine whether or not they will actually get funded. His inclination is to go with a 25% match and keep the bonus points where they are now.

Chairperson Denys replied that it would take time to filter in. It would not happen next year or the next; it would be phased in. She asked for a hard copy of the chart from Ms. Nicoulin's PowerPoint presentation.

Ms. Bollenback replied the full application is in the agenda packet and the chart is embedded in that application. The chart on the left is from the BPAC application and the one on the right is from the TIP Subcommittee application; each group took a slightly different approach. She stated the board can provide a different direction or accept the recommendations.

Chairperson Denys requested that the board be provided hard copies of the presentations before the meeting. She asked staff to get copies to all the board before the meeting is over. She stated it has been suggested to go to a 25% match and this will be voted on next month. She asked if there was any further discussion.

Volusia County Council Chair Kelley stated at some point, the board has to make a decision; to try to have a greater percent of local participation on a project or leave it at 10% forever. It cannot exist going forward at that rate. He stated he did not think projects that are not scheduled for four or five years from now should still be on the list unless they are willing to participate with an additional match. From Ms. Bollenback's explanation going to a 25% or 50% match for feasibility studies would not hurt anyone specifically.

Ms. Bollenback replied feasibility studies are an optional part of the process; this could create some disincentive to get feasibility studies done. The TPO could end up with agencies trying to provide their own cost estimates and not being clear on how reliable those are. Most of the projects that have come back requiring cost changes have been projects that did not have feasibility studies done.

Volusia County Council Chair Kelley confirmed the 10% match was for all phases of a project and suggested having different percentages for feasibility studies, for PD&E and construction.

Ms. Bollenback replied it is difficult when it comes to phases; not all projects require right-of-way and most do not require a PD&E. A lot of the larger local governments will do their own design which becomes their in-kind match. The rule has been 10% overall and FDOT becomes the steward of that with the LAP contracts.

Chairperson Denys directed TPO staff to contact other MPOs in the region to find out what their policy is for local matches and get the information to the board.

Volusia County Council Chair Kelley commented this is going to be discussed at the next TPO Board meeting which is November 22, 2017, the day before Thanksgiving. He suggested moving the board meeting up or out a week and asked if they met in December.

Ms. Bollenback replied the board does not meet in December. The TPO bylaws require ten members be present for a quorum and there has never been a problem reaching that.

Volusia County Council Chair Kelley stated this is important and unless everyone will be here, they should consider changing the date. He asked if there was a possibility to move the November meeting to the first week of December. We need as many board members here as possible. He asked what the total number of members required was for a quorum.

Ms. Bollenback replied ten are required; there are 19 voting members and eight in the Small City Alliance.

Chairperson Denys stated the meeting could be moved to the first Wednesday in December; December 6, 2017.

MOTION: *A motion was made by Volusia County Council Chair Kelley to move the November 22, 2017 TPO Board meeting to December 6, 2017. Council Member Cusack seconded the motion.*

Vice Mayor Nabicht asked if this was time sensitive or if it could be pushed to January allowing staff more time.

Ms. Bollenback replied the call for projects is issued the day after the January board meeting; her concern would be any changes would make it difficult to actually issue the call for projects.

The motion carried unanimously.

Council Member Allebach commented that everyone should go back and look at when the match was 40% and 50%. In his experience as a city council member, it was not even a consideration in their community to worry about matching funds and LAP certifications. Everything worthwhile costs a lot of money and they did not have it; for example, the Big French Avenue project. He explained the project is in the county and does not touch the city of Orange City; it is in the unincorporated area. The project has been on the books and the wish list for the area of Orange City, which includes the unincorporated area, for twenty years. Because

the local match was 10%, the city stepped up to take over for the county because they could not get enough interest in that area. It is a safety concern for one of the most visited state parks in the state. This is costing Orange City \$500,000 if the project comes to fruition from the estimates. The city stepped up to facilitate the project because of the 10%; he could compromise at 25%, but at 50%, it would never get considered. He suggested the members look back and see if their city considered projects when the local match was 50%.

Ms. Bollenback asked if there was a consensus on Commissioner Gilliland's suggestion to raise the local match to 25%.

Commissioner Gilliland commented this is a presentation and not an advertised action item.

Ms. Bollenback replied the TPO staff needs some consensus to change documents to bring back for approval.

Chairperson Denys stated staff needs direction on what to prepare for the next meeting. She asked for a consensus vote.

Commissioner Gilliland stated his proposal is to raise the local match to 25% and additional points would be awarded from 30% to 50%.

Commissioner Shupe asked what that meant for the Small City Alliance; did they have just the one vote on this request or do they each give their opinion?

Chairperson Denys replied they can give their opinion but when it comes time to vote, the voting qualifications stay the same.

A hand count consensus vote was taken; a consensus was not reached.

Commissioner Gilliland replied at this point, the board is giving staff direction on what to bring back; this is just opinion.

Councilman Schoenherr asked if other options would be ruled out.

Chairperson Denys replied this is just for information; to give direction to staff to come back at the December meeting with Commissioner Gilliland's suggestion of 25% match.

MOTION: A motion was made by Commissioner Gilliland to direct TPO staff to change the local match to 25% and additional points to be awarded for 30% to 50% for a maximum of ten points. Volusia County Council Chair Kelley seconded the motion.

Commissioner Shupe commented he thought the board was giving an opinion, not a vote.

Chairperson Denys replied opinion or weighted vote, it passes. If the board is going to direct staff on a motion, it will be the voting members and the weight of that vote.

Commissioner Shupe commented he thought this was for a consensus.

Commissioner McGuirk replied there was not a consensus and that is why the board did a weighted roll call vote.

Commissioner Shupe asked who voted for the small city alliance.

Ms. Stewart replied Mayor Sowell, Pierson.

Commissioner Shupe stated he did not think Mayor Sowell voted.

Chairperson Denys asked for a roll call vote.

A consensus vote was taken via roll call and the motion carried 59.32% yes to 32.08% no.

Chairperson Denys stated this will be brought back for a vote as an action item at the December 6, 2017 TPO Board meeting.

Ms. Bollenback replied staff would make the adjustments to the applications and the resolution that outlines local match.

Commissioner Cloudman stated there was indication earlier regarding looking to other MPOs on their match requirements and asked if that would still be done.

Chairperson Denys replied yes, that information will be available at the December meeting; it will be helpful to the discussion.

Council Member Cusack stated she would like to have feedback from the members that voted no; the board will have to vote on this next month and a large percentage of votes today were negative. We have to do something; we need to have a discussion about why so many people are opposed to this. She does not think the door should be closed with that much opposition.

Chairperson Denys replied the board will have discussion in December.

Vice Mayor Nobile asked if in December there would be discussion. He would like to have more discussion on where it would be comfortable but he wants to talk to his staff first to see where the flexibility is. He asked if changes would be able to be made if the board agreed on something other than 25%.

Chairperson Denys replied there is a motion on the floor and added that this has been discussed for months. This TPO has been having this discussion for at least a year; a decision needs to be made. We are not going to please everyone but something has to be changed because of the increase in prices. She referred back to Mr. Cooke's statement on increasing costs. It is because of this that the TPO must adjust; for the TPO to stay static will flatline projects for everyone. She suggested everyone speak to their staff and come to the December 6, 2017 meeting prepared. There will be discussion as there always is with an action item. At this time, this is the direction from the board and it will be the motion going forward unless something gets amended.

Commissioner Gilliland clarified that he did not love his proposal of 25% but he likes the 10% less and the 50% even less than that. This is a hard decision and there will be consequences but the world has changed and we need a different model. He is proposing the 25% for debate and looks forward to the meeting in December and perhaps there will be a modification that makes sense to everyone.

Commissioner Cloudman stated he does not deny the need for the increase but he needs to speak to his staff and what an impact 25% match will have.

Chairperson Denys stated it is all the board members' responsibility before and after every meeting to discuss the issues with their elected officials.

Council Member Allebach stated he understands the board needed to give direction to staff but there is data asked for that has not yet been received as to what other MPOs are doing. We will have a chance to talk to our staff so if there needs to be an amendment to the numbers the board can do that. At least there is a narrower focus than the 50%. He would accept a 20% match and a progression up in the points. In his opinion, the 25% makes it too high to receive extra points. He would prefer the initial threshold a little lower so there is actually a true incentive package. If the base starts too high, it will not get much incentive.

E. Presentation and Discussion of the Draft Bicycle and Pedestrian Plan

Mr. Harris gave a PowerPoint presentation on the draft Bicycle and Pedestrian Plan and stated the plan has been undergoing an update. He gave an overview of the plan process and what has been done over the past year. The draft Master Bicycle Plan and draft Pedestrian Plan were created with help from the East Central Florida Regional Planning Council (ECFRPC) in March. Also in March, the TPO adopted a bicycle helmet fitting policy. He reviewed the next steps and tentative dates. He stated the dates in the agenda packet were wrong and have since been corrected. The draft plan will go to the BPAC for a recommendation of approval and to the board for approval in January. The draft master plans presented at the workshop are on the TPO website with a form for comments.

F. Presentation and Discussion of Transit Technology

(Handout)

Ms. Heather Blanck, Votran, gave a PowerPoint presentation on Votran's Rider Tech Tools. She stated the challenge is to help customers reduce wait times. She reviewed the various transportation modes in Volusia County which covers an area of approximately 1,200 square miles with sixteen cities served. She reviewed the varying operating hours and days of operation of the different services available. Seasonal events and community festivals can cause congestion delays in the performance of buses. She reviewed the various technology tools available including Votran's website and route tracker, Google Transit, MyStop mobile app, "Vo to Go" texting and the upcoming interactive voice response (IVR). There is an online tutorial available for the various technology tools. She reviewed the analytics of online users. The IVR tool is intended to assist people that use the paratransit service and the purpose is to minimize the wait time. She announced a public meeting at Votran's office and New Smyrna Beach next week to discuss new services for the coming year. This information went out as news release; hard copies will be available on the bus and will go out via email. The TPO will also help by emailing it, as well as the Daytona Regional Chamber of Commerce.

Chairperson Denys announced a New Smyrna Beach meeting tomorrow night in the City Commission chambers regarding changing the flex route to fixed route service on SR 44, increasing the Nova Road connector and adding holiday service. That will also expand the flex service because they are reinstating the fixed route service to the super Walmart and Florida Hospital at I-95 and SR 44.

G. Presentation and Discussion of the River to Sea TPO's Draft 2018 Legislative Positions

Chairperson Denys stated the River to Sea TPO draft 2018 Legislative Positions are in the agenda packet. It is very similar to last year's; nothing has really changed except for strengthening the language legislatively on pedestrian safety and stopping at crosswalks. Ms. Bollenback will represent the TPO at the Flagler County Legislative Delegation meeting and Chairperson Denys will represent the TPO at the Volusia County Legislative Delegation meeting. They will present some speaking points and funding issues we would like to address with the state.

Vice Mayor Nabicht commented on the legislative points under the SUN Trails network, and suggested the language strongly stress supporting legislation that will allocate funds for maintenance of the trails; previously, that was only for construction. The TPO needs to see if some of that money can be shifted to maintenance.

Chairperson Denys stated that was a good point; Ms. Northey had just left the room but she would make sure that information got to her.

H. FDOT Report

Mr. Cooke stated FDOT is finishing up the resurfacing project in Edgewater and Oak Hill on US 1; that should be done in the next couple of months as well as Nova Road in Daytona Beach. FDOT is continuing to work on the project at the I-95 and US 92 interchange.

Chairperson Denys acknowledged that Ms. Northey had re-entered the room and asked Vice Mayor Nabicht to repeat his suggestion on the legislative issues.

Vice Mayor Nabicht stated previously SUN Trail funds were just for construction; the TPO is supporting any legislation that would move funds forward for maintenance.

VII. Executive Director's Report

→ Update on FY 2017/18 SU Funding

Ms. Bollenback stated she reports each month on the amount of SU funding that remains in the current year; currently, there is approximately \$1.1 million that is still in the reserve boxes. The TIP amendment earlier in the agenda allocated some of the money that was available. The TPO is still actively working on two projects; one is in Orange City, and trying advance to funds for the W. French Avenue Bike Path. In addition, there is an intersection project at SR 100 and Seminole Woods and the TPO is working with the city of Palm Coast. In both of those situations, those cities are trying to get through LAP certification which is holding up moving those projects forward. That leaves \$300,000 and the TPO is working with FDOT on whether that needs to go on projects, replace advance construction funding or be used on planning activities.

→ Update on Regional Truck Stop Study

Ms. Bollenback stated there is a regional truck stop study underway which covers all of District 5's nine counties, plus Polk County. The study is assessing locations of truck rest areas. There is some data collection underway to collect information on the existing utilization of truck stops, where those trucks are heading to and leaving for, why they are stopping and how long they are staying. The consultants for FDOT have tried to engage the trucking industry in a variety of ways and that has been very challenging; it is a very closed door community. They are still trying to get information from the industry and also trying to develop a methodology to project what will happen in the future and what the demand for these truck stops is going to be. The initial feedback from the trucking industry is that they are not interested in large truck stops that are spaced far apart. The trucks have to leave the interstate immediately if they are at the end of their service and that may put them in an area where there are no truck stops. This is a very important industry; it is how we have all our goods and services and we need find ways to be supportive.

→ Update on Roundtable of Volusia County Elected Officials – Transportation Committee Activity

Ms. Bollenback stated the Roundtable of Volusia County Elected Officials met recently but the presentation regarding the sales tax was delayed until January. Some preliminary information was shared that indicated there may be public support, but for not for more than a half-cent sales tax that would primarily be for infrastructure including items such as water quality and transportation. She will have more details in January.

Ms. Bollenback stated the TPO office lease ends April 1, 2018; the TPO has been looking for other options as well as an opportunity to stay here. The TPO has been working with the existing landlord on and also having conversations with the Executive Committee. It appears the TPO is coming up with a solution that will allow us to stay at this location and still meet the budget constraints. She will have more information to present in December.

Ms. Bollenback reminded the board members of the Votran public event in New Smyrna Beach and she announced the St. Johns River to Sea Summit, White Cane Awareness Day, a SunRail Commission meeting on November 1, 2017, a SR A1A public meeting for the reconstruction and stabilization effort in Flagler Beach, and a FDOT public meeting on a trail PD&E in DeLand. These are all listed on the calendar on the TPO website.

Chairperson Denys stated the Executive Committee met in a special session Monday morning regarding the office space and options. She reminded the board members if they have any questions or do not understand something to contact TPO staff before the December meeting. She is going to assume the agenda has been read and the issues are understood.

VIII. River to Sea TPO Board Member Comments

→ **Transportation Improvement Program (TIP) and List of Priority Projects (LOPP) Information**

Chairperson Denys stated last month we reviewed SU funding and this month there is a flow chart in the agenda for the Transportation Improvement Program (TIP). There is also a flow chart for the priority process on how it works. She suggested board members review these on their own, adding that it would help with questions when they meet with their staff.

Mr. Harris briefly reviewed the TIP and priority project process. He announced the TPO will hold a priority process workshop in February 2018.

Chairperson Denys addressed the board members and stressed the importance of having appointees to the committees. She asked the members to confirm they had appointees on the advisory committees.

Commissioner Cloudman thanked the TPO; he attended the MPOAC Institute in April and he highly recommends it.

Vice Mayor Nabicht thanked staff for all the work on the search for TPO office space and being able to stay in this building.

IX. Information Items

- Citizens Advisory Committee Attendance Record – 2017
- Technical Coordinating Committee Attendance Report – 2017
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2017
- September TPO Outreach and Activities
- East Central Florida Regional Planning Council (ECFRPC) Report
- St. Johns River to Sea Loop Summit
- 2017 Tentative Work Program Public Hearing Comments Letter

X. Adjournment

There being no further business, the River to Sea TPO Board meeting adjourned at 11:07 a.m.

VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the October 25, 2017 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 6th day of December 2017.

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



**EXECUTIVE COMMITTEE
MEETING SUMMARY
NOVEMBER 1, 2017**

- Received public comment and support regarding the importance of the East International Speedway Boulevard (ISB) improvement project as a priority for the TPO
- Approved a motion to move Business Item A, Review and Approval of the draft December 6, 2017 TPO Board agenda to follow public comment
- Approved a motion amending the draft December 6, 2017 TPO Board agenda to add Action Item F, to review and approve request from Daytona Beach to defer the Clyde Morris Boulevard project in support of the East International Speedway Boulevard (ISB) improvement project
- Approved a motion to add a presentation on the St. Johns River to Sea Loop Summit to the draft December 6, 2017 TPO Board agenda
- Approved a motion approving the draft December 6, 2017 TPO Board agenda as modified
- Discussed the options presented by TPO staff for R2CTPO office space including remaining in the current location or staying in the current location with an option to sublease a portion of the current office space to the Volusia Building Industry Association (VBIA) or another tenant if VBIA declines
- Directed TPO staff to move forward with Option C1 and C2, staying at current location with an option to sublease and to accommodate the sublease on the TPO's timetable
- Approved a motion authorizing Chairperson Denys to authorize VBIA sublease in the event of a decision during the holidays
- Discussed potential details of the lease agreement
- Discussed TPO Executive Director Annual Evaluation process and set a deadline of December 1, 2017 for Executive Committee members to return completed evaluation forms
- Announced SunRail Commission meeting today at 3:00 pm at MetroPlan Orlando

**THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE ON
WEDNESDAY, JANUARY 3, 2018 @ 8:30 A.M.**



**Transportation Disadvantaged Local Coordinating Board (TDLCB)
Meeting Summary
November 8, 2017**

- Addressed presentation items first due to a lack of a quorum
- Received annual TDLCB member training and orientation
- Received a PowerPoint presentation on Votran's Transit Technology
- Received a PowerPoint presentation of the R2CTPO's FY 2016/17 Public Outreach Program
- Addressed action items as a quorum was obtained
- Approved the minutes of the July 12, 2017 TDLCB meeting
- Approved the monthly CTC Paratransit Reports for June, July, August and September
- Elected Ms. Pat Antol as the TDLCB Vice Chairperson for 2018
- Recommended approval of Votran's 2017/18 Shirley Conroy Rural Area Capital Assistance Grant application
- Approved Votran's Annual Operating Report (AOR) for Fiscal Year 2016/17
- Approved Votran's Actual Expenditure Report (AER) for Fiscal Year 2016/17
- Introduced executives from WORC, Inc. and approved a motion to enter into a coordination agreement which allows for Section 5310 grant applications for non-profit agencies
- Received updates on Volusia County Bus Stop Improvement Plan and the Flagler County Fixed Route Transit Operation Plan
- Announced Votran won five awards this year including 2017 Florida Public Transportation Marketing Award – First Place, 2017 PTA Certificate of Merit for Safety, 2017 Transportation

Solution Award, and Mr. Steve Sherrer, Votran General Manager, was honored for his role in the advancement of women in transportation

- Announced the River to Sea TPO as 2017 Designated Planning Agency of the Year by the Commission for Transportation Disadvantaged
- Announced a news release that Votran will be providing rides to veterans on Veteran's Day for free
- Received member comment regarding the importance of mammograms for women
- Announced the American Council for the Blind Transportation Committee held a symposium on September 30, 2017 on roundabouts and provided the number and conference code to hear the recording
- Announced White Cane Awareness Day was held on October 26, 2017 at the intersection of Beville and Nova Roads
- Received member comment requesting better planning for emergency shelters for disadvantaged and disabled persons and stressed coordination with Votran during an emergency evacuation

*****The next TDLCB meeting will be on Wednesday, January 10, 2018*****

Debbie Stewart

From: Mary Ellen Ottman <meottman93@gmail.com>
Sent: Tuesday, November 07, 2017 2:45 PM
To: bwheeler@volusia.org
Cc: Vinny Wang; Blanck, Heather; Debbie Stewart; Pamela Blankenship
Subject: Resignation from the TDLCB

Mary Ellen Ottman
203 South Orchard Street, Unit 7A
Ormond Beach, FL 32174
386-212-9908
Meottman93@gmail.com
November 7, 2017

Dear Chairperson Wheeler:

This was a very hard decision for me to make; but I am resigning from the Transportation Disadvantaged Local Coordinating Board. It has been my honor and pleasure to serve on this board for more years than I can remember and I would now like to give someone else a chance. Mr. Douglas Hall is interested in my position, and he would make an outstanding member. Mr. Hall and I have known each other about 30 years and he has always been a strong advocate for public transportation and serves on various transportation committees.

Although I have other interests and will not be serving on the TDLCB, I will always be a strong advocate for public transportation and will assist in any way that I can with these efforts.

Warmest regards,
Mary Ellen Ottman

Debbie Stewart

From: Monahan, Susan F <Susan.Monahan@flhealth.gov>
Sent: Monday, November 27, 2017 2:45 PM
To: Debbie Stewart
Cc: Boswell, Patricia; Husband, Lauren M
Subject: RE: TDLCB Alternate Positions

Good afternoon Debbie,

Mrs. Boswell would like to have Lauren Husband as her alternate, I have included her information below. If you need anything else, please let me know.

Lauren Husband, EdD
Director, Community Health
Florida Department of Health in Volusia County
1845 HOLSONBACK DRIVE
DAYTONA BEACH, FL 32117
Office: 386-274-0624
Cell: 386-871-8189
Email: Lauren.Husband@flhealth.gov

Respectfully,
Susan

From: Debbie Stewart [<mailto:DStewart@r2ctpo.org>]
Sent: Monday, November 20, 2017 11:01 AM
To: clay.laroche@myflfamilies.com; jseizer143@yahoo.com; Jefferey Bumb; Monahan, Susan F
Cc: Vinny Wang
Subject: TDLCB Alternate Positions

TDLCB Members,

Do any of you have someone you would like to appoint as your alternate on the TDLCB? The Veterans Services Group, Medical Community, Department of Children and Families and the Citizens Advocate all have vacancies for the alternate position. Please let me know who you would like to appoint as your alternate.
Thank you

Debbie

Debbie Stewart, Administrative Assistant
River to Sea TPO
2570 West International Speedway Boulevard, Suite 100
Daytona Beach FL 32114
386.226.0422 ext. 20425
DStewart@r2ctpo.org
www.r2ctpo.org
www.facebook.com/RivertoSeaTPO

Debbie Stewart

From: LaRoche, Clay <Clay.LaRoche@myflfamilies.com>
Sent: Monday, November 20, 2017 11:17 AM
To: Debbie Stewart
Cc: Marshall, Julia; Puckett, Charles
Subject: RE: TDLCB Alternate Positions

Good morning. Please consider Ms. Julia Marshall as my alternate for the Transportation Disadvantaged Local Coordinating Board (TDLCB). Her phone number is 386-481-9369. She is copied on this email so you have her email address. Thanks

Clay LaRoche
Department of Children and Families
Community Relations Coordinator
386-481-9196

From: Debbie Stewart [mailto:DStewart@r2ctpo.org]
Sent: Monday, November 20, 2017 11:01 AM
To: LaRoche, Clay <Clay.LaRoche@myflfamilies.com>; jselzer143@yahoo.com; Jefferey Bumb <jbumb@volusia.org>; Patricia Boswell <susan.monahan@flhealth.gov>
Cc: Vinny Wang <VWang@r2ctpo.org>
Subject: TDLCB Alternate Positions

TDLCB Members,

Do any of you have someone you would like to appoint as your alternate on the TDLCB? The Veterans Services Group, Medical Community, Department of Children and Families and the Citizens Advocate all have vacancies for the alternate position. Please let me know who you would like to appoint as your alternate.

Thank you

Debbie

Debbie Stewart, Administrative Assistant
River to Sea TPO
2570 West International Speedway Boulevard, Suite 100
Daytona Beach FL 32114
386.226.0422 ext. 20425
DStewart@r2ctpo.org
www.r2ctpo.org
www.facebook.com/RivertoSeaTPO

****PUBLIC RECORDS NOTICE:** The River to Sea TPO is governed by the State of Florida public records law. This means email messages, including your email address and any attachments and/or information we receive online might be disclosed to any person making a public records request. If you have any questions about the Florida public records law refer to Chapter 119 Florida Statutes.

Debbie Stewart

From: Jefferey Bumb <jbumb@volusia.org>
Sent: Monday, November 27, 2017 2:44 PM
To: Debbie Stewart
Subject: Re: TDLCB Alternate Positions

Debbie,

Please assign Jason Althouse as the Veterans Services Alternate on the TDLCB. Thanks for your help!

Respectfully,

JEFF BUMB
U.S. Army (Ret)
Director, Veterans Services
Volusia County, Florida

>>> Debbie Stewart <DStewart@r2ctpo.org> 11/20/2017 11:01 AM >>>
TDLCB Members,

Do any of you have someone you would like to appoint as your alternate on the TDLCB? The Veterans Services Group, Medical Community, Department of Children and Families and the Citizens Advocate all have vacancies for the alternate position. Please let me know who you would like to appoint as your alternate.

Thank you

Debbie
Debbie Stewart, Administrative Assistant River to Sea TPO
2570 West International Speedway Boulevard, Suite 100 Daytona Beach FL 32114
386.226.0422 ext. 20425
DStewart@r2ctpo.org<<mailto:DStewart@r2ctpo.org>>
www.r2ctpo.org<<http://www.r2ctpo.org/>>
www.facebook.com/RivertoSeaTPO<<http://www.facebook.com/RivertoSeaTPO>>

****PUBLIC RECORDS NOTICE:** The River to Sea TPO is governed by the State of Florida public records law. This means email messages, including your email address and any attachments and/or information we receive online might be disclosed to any person making a public records request. If you have any questions about the Florida public records law refer to Chapter 119 Florida Statutes.

Debbie Stewart

From: Vinny Wang
Sent: Wednesday, November 29, 2017 8:10 AM
To: Lorelei Faglier
Cc: Debbie Stewart
Subject: RE: TDLCB membership appointment

Thanks. I will use this email as your appointment.

From: Lorelei Faglier [<mailto:lfaglier@worcinc.org>]
Sent: Tuesday, November 28, 2017 4:43 PM
To: Vinny Wang
Subject: RE: TDLCB membership appointment

Dear Vinny,

I would be honored to participate as an alternate member of the TDLCB.

As the Executive Director of WORC, Inc. serving those with Intellectual as well as behavioral challenges, throughout Volusia County, I would be glad to offer my thoughts, ideas and voice to the board.

Let me know if you need any further information from me.

Thank you for your consideration,

Lorelei Faglier

Executive Director
WORC, Inc.
1100 Jimmy Ann Drive
Daytona Beach, FL 32117
WORC Main Office: 386-274-6474
Direct: 386-274-6518
Cell: 386-846-0644 (call or text)
www.worcinc.org



Inspiring people with disabilities to discover their limitless potential.



This email and any attachments are intended only for the individual(s) to whom it is addressed. This information is confidential and privileged. If you are neither the intended recipient nor the agent responsible for delivering the message to the intended recipient you are hereby notified that any dissemination of this information is strictly prohibited. The unauthorized distribution of this information is a violation of Florida Statutes. If you receive this transmission in error, please notify the sender immediately and destroy the email and any attachments.

From: Vinny Wang [<mailto:VWang@r2ctpo.org>]
Sent: Tuesday, November 28, 2017 9:59 AM
To: 'lfaglier@worcinc.org'
Subject: FW: TDLCB membership appointment

Good morning Ms. Faglier,

I hope you had a wonderful Thanksgiving holiday. I just wanted to follow up with you for the membership appointment letter request I sent earlier to see if you are still interested in become a member of the Volusia County TDLCB. If you have any question, please feel free to contact me.

Thanks,
Vinny

From: Vinny Wang
Sent: Tuesday, November 14, 2017 9:26 AM
To: 'lfaglier@worcinc.org'
Subject: TDLCB membership appointment

Good morning Ms. Faglier,

Thanks for attending the Volusia County Transportation Disadvantaged Local Coordinating Board (TDLCB) meeting on last Wednesday. After the meeting, you expressed your interest in becoming a TDLCB member. There is currently an opening of alternate representative for Vocational Rehabilitation. I think this will be a good fit for representation of your organization if you are still interested in serving on the TDLCB.

Per the TDLCB bylaws, it requires a letter of appointment from your organization to recommend you as a new member to serve on the TDLCB. In your case, you can simply send me a short letter via email to appoint yourself as an alternate representative for Vocational Rehabilitation. Once I received the appointment letter, I will proceed to ask the our Board for approval.

If you have any question, please feel free to let me know. Thank you.

Regards,

Vinny Xiao Wang, Transportation Planner – Transit Program Manager
River to Sea Transportation Planning Organization
2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114
TPO Office: (386) 226-0422, ext. 20427
Fax: (386) 226-0428
VOTRAN Office: (386) 756-7496, ext. 4123
www.r2ctpo.org



****PUBLIC RECORDS NOTICE:** The River to Sea TPO is governed by the State of Florida public records law. This means email messages, including your email address and any attachments and information we receive online might be disclosed



Bicycle/Pedestrian Advisory Committee (BPAC)
Meeting Summary
November 8, 2017

- Approved the minutes of the October 11, 2017 BPAC meeting
- Reviewed and recommended approval of the 2018 Bicycle/Pedestrian and B/P Local Initiatives Applications for project prioritization as previously recommended with the local match remaining at 10%
- Reviewed and recommended approval of Resolution 2017-## defining the local match requirements placed on member local governments for projects prioritized for funding by the TPO with as recommended by the BPAC Project Review Subcommittee with the local match remaining at 10%
- Reviewed and recommended approval of Resolution 2017-## reaffirming the policy for establishing and maintaining transportation priority projects
- Reviewed and recommended approval of Resolution 2017-## amending the FY 2017/2018 - 2021/22 Transportation Improvement Program (TIP)
- Received PowerPoint presentation and recommended approval of the Safe Routes to School project for Turie T. Small Elementary School and Campbell Middle School
- Received a presentation of the Florida Department of Transportation (FDOT) District 5 Work Program Public Hearing
- Reviewed and recommended approval to reaffirm support for the R2CTPO List of Prioritized Bicycle and Pedestrian Projects and the advancement of the East International Speedway Boulevard (ISB) Beachside Corridor Improvement Plan
- Appointed Mr. Paul Eik to the Unified Planning Work Program (UPWP) Subcommittee

- Cancelled the December 13, 2017 BPAC meeting
- Received a PowerPoint presentation of the FY 2016/17 TPO Public Outreach Program
- Received a presentation of implementing transportation performance measures and developing safety targets for the River to Sea TPO
- Received a presentation of the two-year Unified Planning Work Program (UPWP)
- Deferred staff comments until January BPAC meeting
- Announced an Informational Public Meeting for the St. Johns River to Sea Loop PD&E Study on Tuesday, November 14, 2017 from 5:30 pm to 7:30 pm at Volusia County's Thomas C. Kelly Administration Center

*****The next BPAC meeting will be on Wednesday, January 10, 2018*****



**Citizens Advisory Committee (CAC)
Meeting Summary
November 21, 2017**

- Approved the Consent Agenda including the October 17, 2017 CAC meeting minutes and cancelling the December CAC meeting
- Recommended approval of Resolution 2017-## amending the FY 2017/18 to 2021/2022 Transportation Improvement Program (TIP)
- Appointed Ms. Terry Bledsoe and Mr. Gilles Blais to the Unified Planning Work Program (UPWP) Subcommittee
- Recommended approval of Resolution 2017-## reaffirming transportation priority projects and providing direction to FDOT
- Recommended approval of Resolution 2017-## amending the policy for establishing and maintaining transportation priority projects with the addition of language specifying the deadline for letters of support and cost estimate updates are found in the schedule
- Recommended approval of Resolution 2017-## defining the local match requirements placed on member local governments for projects prioritized for funding by the TPO remain at 10% local and 90% federal
- Approved a motion directing CAC Chairperson to address the TPO Board regarding the CAC's concerns on the local match requirement
- Recommended approval of the priority project applications for Traffic Operations/Safety and Local Initiatives projects for feasibility study, transportation planning studies and "Committee Direction" project implementation
- Received a PowerPoint presentation of FY 2016/17 R2CTPO Public Outreach Program
- Received a presentation of implementing transportation performance measures and developing safety targets for the R2CTPO
- Received an FDOT presentation of the SR 40 Ormond Beach Trail Gap Study
- Received the FDOT report

- Received the Volusia County Construction Report; the Flagler County Construction Report was provided in the agenda
- Received updates on FY 2017/18 SU funding; and the FDOT Central Florida Regional Planning Model (CFRPM)

*****The next CAC meeting will be on Tuesday, January 16, 2018*****



**Technical Coordinating Committee (TCC)
Meeting Summary
November 21, 2017**

- Approved the Consent Agenda including the October 17, 2017 TCC meeting minutes and cancelling the December TCC meeting
- Recommended approval of Resolution 2017-## amending the FY 2017/18 to 2021/2022 Transportation Improvement Program (TIP)
- Appointed Ms. Becky Mendez to the Unified Planning Work Program (UPWP) Subcommittee
- Recommended approval of Resolution 2017-## reaffirming transportation priority projects and providing direction to FDOT
- Recommended approval of Resolution 2017-## amending the policy for establishing and maintaining transportation priority projects and adding language specifying the deadline for letters of support and updated cost estimates is found in the schedule as recommended by the CAC
- Recommended approval of a motion to retain the existing Resolution 2016-01 defining the local match requirements placed on member local governments for projects prioritized for funding by the TPO remain at 10% local and 90% federal
- Recommended approval of the committee direction priority project applications for Traffic Operations/Safety and Local Initiatives projects for feasibility study, transportation planning studies and “Committee Direction” for project implementation removing all proposed changes to Criteria #7
- Received a PowerPoint presentation of FY 2016/17 R2CTPO Public Outreach Program
- Received a presentation of implementing transportation performance measures and developing safety targets for the R2CTPO
- Received an FDOT presentation of the SR 40 Ormond Beach Trail Gap Study
- Received the FDOT report
- Received the Volusia County Construction Report; the Flagler County Construction Report was provided in the agenda
- Received TPO staff presentation on SU funding

- Received updates on FY 2017/18 SU funding; and the FDOT Central Florida Regional Planning Model (CFRPM)

*****The next TCC meeting will be on Tuesday, January 16, 2018*****



**River to Sea TPO Board
Meeting Summary
October 25, 2017**

- Received public comment announcing the St. Johns River to Sea Loop Summit on October 26 – 28, 2017
- Received public comment regarding the need to re-open the Volusia County offices on 250 N. Beach Street and the City Island Public Library
- Approved consent agenda items A through E, G, and I through K including approval of the September 27, 2017 TPO Board meeting minutes
- Pulled Consent Agenda Items F and H for discussion
- Discussed and approved Consent Agenda Item F, TIP Subcommittee Report
- Discussed and approved Consent Agenda Item H, TCC Report on the consent agenda
- Approved Resolution 2017-27 amending the FY 2017/18 to 2021/22 Transportation Improvement Program (TIP)
- Approved Resolution 2017-28 adopting the R2CTPO 2017 Congestion Management Process (CMP) and Performance Measures Report
- Received PowerPoint presentation on the FDOT District 5 Work Program Public Hearing
- Received TPO staff PowerPoint presentation of the draft Transportation Performance Management Safety Targets for the River to Sea TPO
- Received a TPO staff presentation on the updated draft resolutions and funding applications for the annual call for projects and project priority ranking process of the River to Sea TPO
- Directed staff to update Resolution 2016-01 and the funding applications local match amount to 25% and have additional points awarded for matches up to 50%
- Approved a motion to move the November 22, 2017 TPO Board meeting to December 6, 2017
- Received TPO staff PowerPoint presentation on the draft Bicycle and Pedestrian Plan

- Received PowerPoint presentation of Votran's Transit Technology
- Received an update of the River to Sea TPO's draft 2018 Legislative Positions
- Received the FDOT report
- Received the Executive Director's report including update on FY 2017/18 SU funding; Regional Truck Stop Study; Roundtable of Volusia County Elected Officials – Transportation Committee Activity; and TPO office space
- Announced White Cane Awareness Day, St Johns River to Sea Loop Summit, SunRail Commission meeting, SR A1A stabilization meeting and FDOT public workshop on the St Johns River to Sea Loop PD&E study
- Received a TPO staff presentation on the Transportation Improvement Program (TIP) and List of Priority Projects (LOPP)

The next River to Sea TPO Board meeting will be on Wednesday, December 6, 2017



**Summary of MPOAC
Governing Board Meeting
November 07, 2017**

This meeting did not have a quorum

- **Minutes of July 19, 2017 meeting were reviewed, but not approved due to lack of quorum.**
- **Public Comments** – Invitations to speak were offered, however, no public comment was provided.
- **Executive Director’s Report** – Mr. Carl Mikyska, MPOAC Executive Director, called attention to the 1st Quarter UPWP Report and noted that program activities were completed on schedule and that finances were on track for the beginning of the fiscal year. Mr. Mikyska called attention to the MPOAC Federal Transportation Policy Positions flyer and then provided a Florida Legislative update for the 2018 session. He explained that hurricane relief funding was a top priority for the session thus far. He went on to review a series of transportation related items including SB 72/SB 90 HB 121 regarding wireless devices and texting while driving; HB 117 expanding the “move over” rules on roadways; SB 176 banning red light cameras in Florida; and SB 384 regarding electric vehicles and transportation revenue.
- **Agency Report - FHWA** – Ms. Lee Ann Jacobs, FHWA Planning Team Leader, announced that FDOT received an ITS grant award for technology implementation in the Orlando Metropolitan area. Ms. Karen Brunelle, Director of the Office of Project Development, provided a brief update on Transportation Performance Measures including a PowerPoint presentation that outlined key deadlines, current activities and a chart intended to assist in providing legal references for upcoming TPM requirements.
- **Agency Report - FDOT** – Mr. Mark Reichert, FDOT Administrator for Metropolitan Planning, discussed a variety of planning efforts underway intended to support MPO activities including: automated vehicle technology and LRTP planning; a market penetration study for electric vehicles and vehicle miles traveled; and a research study into MPO/transit planning policies and automated vehicles. Mr. Reichert also discussed requirements for data coordination between MPOs, transit agencies and FDOT. He explained that they were hoping to establish a single data sharing agreement at the state level rather than multiple local agreements. Mr. Reichert discussed TPM and acknowledged that FDOT needed to do more work through the safety office to provide data to local MPOs as previously committed. He also informed the group that the recent decision to distribute excess PL funding reserves may get impacted by a federal rescission, but he assured members that FDOT would hold MPOs harmless if needed.
- **Business Items & Presentations:**
 - **FDOT SIS Cost Feasible Plan Update** - Mr. Jim Wood, FDOT Office of Policy Planning, gave a PowerPoint presentation regarding the state-wide update to the SIS Cost Feasible Plan and the SUN Trail Program. Mr. Wood explained that the 2016 SIS Policy Plan continued several emphasis areas, but also added new areas including: Statewide and Regional Economic Development Opportunities; Freight Mobility and Trade Development; Modal and System Connectivity; Innovation and Technology; and Coordination with Regional and Local Transportation and Land Use Decisions. Proposed changes also include removing the “emerging SIS” designation and replacing it with a “strategic growth” designation.

- FDOT SUN Trail Update - Mr. Jim Wood, FDOT Office of Policy Planning, let members know that FDOT is soliciting new requests for trail funding under the Tier Three category of individual trail projects.
- 2018 MPOAC Meeting Schedule – MPOAC Chairwoman Susan Haynie, Mayor of Palm Beach, led a discussion regarding the MPOAC calendar and potential upcoming meeting dates and locations. She recognized that no action could be taken due to the lack of quorum, but wanted to still receive input from members present. Discussion occurred regarding low attendance, challenges with travel and conflicts with other meetings. It was generally recognized that the Orlando area was most easily accessible due to its central location and airport. It was also recognized that the Directors meetings and Governing Board meetings work better when scheduled close to each other.
- Establishment of the MPOAC Training Working Group – Mr. Mikyska reminded members that the MPOAC Strategic Directions Plan recommended creating a working group that would focus on training and professional development for MPOs and the transportation community. Staff Directors will be seeking approval to form this group.
- Member Comments – Comments were limited.

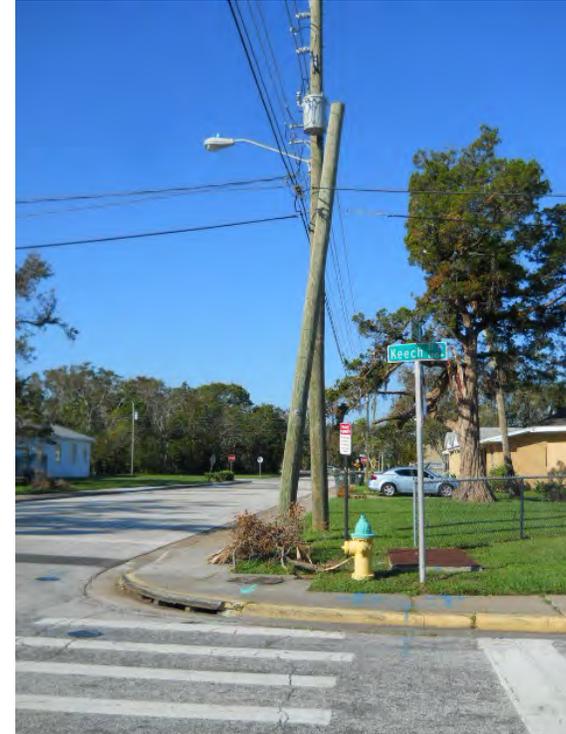
The complete meeting agenda and presentations can be found at: <http://www.mpoac.org/meetings/>

The River to Sea TPO did not have a representative at this meeting. Ms. Lois Bollenback, Executive Director of the R2CTPO attended via telephone conference call.

The next meeting of the MPOAC Staff Directors and Governing Board will be held on February 1st & 2nd, 2017 location to be determined.

Purpose of Safe Routes to School Infrastructure Grant Application

- To create a safer walking and bicycling experience for students attending Campbell Middle School and Turie T. Small Elementary School.
- By increasing safety, children will be encouraged to walk or bike to school.





FDOT SRTS Infrastructure Grant

- Pays for capital improvements such as sidewalks, bike lanes, signs, road improvements, pavement markings, lighting, pedestrian signals, etc
- Funding is not for improvements on campus
- Costs for design are included in the grant
- Application must be completed and submitted to FDOT December 2017
- The River to Sea Transportation Planning Organization must review and sign the application
- Grant must be reviewed by the Safe Routes to School Committee

Purpose of Safe Routes to School Committee

- To assist the City of Daytona Beach in identifying bicycle and pedestrian safety issues within the walk zones of Campbell Middle School and Turie T. Small Elementary
- To assist the City in making recommendations of infrastructure improvements within the walk zones that will increase bicycle and pedestrian safety for students





Recommended Infrastructure Improvements

- Improve Pedestrian Lighting
- Install speed humps/speed tables
- Remove obstructions for sidewalks (Utility Poles, Guy Wires)
- Maintain vegetation to improve sight distance
- Replace and upgrade signs and pavement markings
- Install new signs and pavement markings
- Create accessible pedestrian routes
- Install Railroad Pedestrian Crossing
- Narrow roadway widths
- Relocate Votran stops

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

V. ACTION ITEMS

A. REVIEW AND APPROVAL OF RESOLUTION 2017-29 AMENDING THE FY 2017/18 TO 2021/22 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Background Information:

Staff members of the River to Sea TPO continue to work with FDOT and local project sponsors to program projects using the funding available in the five-year Work Program and TIP. This proposed amendment to the FY 2017/2018 to 2021/2022 TIP adds SU and Local funding for the Construction (CST/CEI) of the West French Avenue Sidewalk project (FM#4354991).

The proposed amendment is more fully described in the enclosed Resolution 2017-29 and Attachment "A".

ACTION REQUESTED:

MOTION TO APPROVE TO RESOLUTION 2017-29 AMENDING THE FY 2017/18 TO 2021/22 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2017-29

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
AMENDING THE FY 2017/18 TO FY 2021/22
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach and portions of Palm Coast and Bunnell; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea TPO shall annually endorse and amend as appropriate, the plans and programs required by 23 C.F.R. 450.300 through 450.324, among which is the Transportation Improvement Program (TIP); and

WHEREAS, the River to Sea TPO's adopted TIP is required to be consistent with the Florida Department of Transportation's adopted Five-Year Work Program; and

WHEREAS, the Florida Department of Transportation has provided additional information to the River to Sea TPO regarding the FDOT adopted Five-Year Work Program.

NOW, THEREFORE, BE IT RESOLVED, by the River to Sea TPO that the:

1. River to Sea TPO's FY 2017/18 to FY 2021/22 TIP is hereby amended as shown in Attachment "A" attached hereto and made a part of this resolution; and the
2. Chairperson of the River to Sea TPO (or his/her designee) is hereby authorized and directed to submit the FY 2017/18 to FY 2021/22 TIP as amended to the:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (FTA);
 - c. Federal Highway Administration (FHWA); and the
 - d. Department of Economic Opportunity.

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the 6th day of December 2017.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on December 6, 2017.

ATTEST:

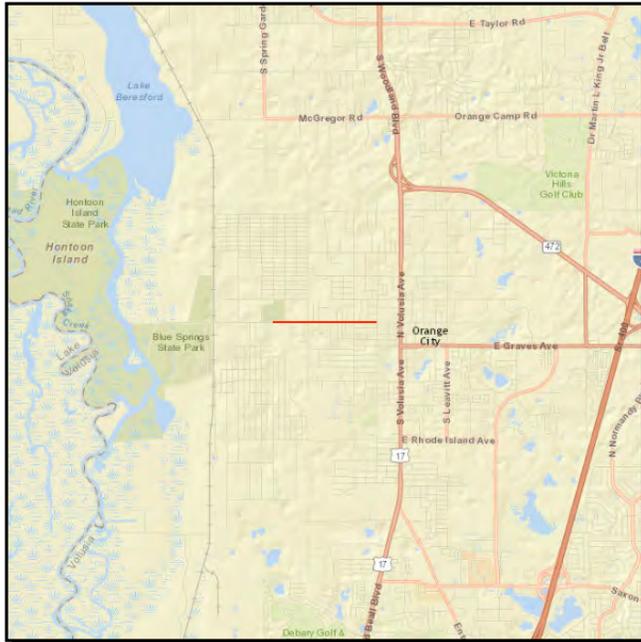
**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

Attachment "A"

4354991

W French Avenue Sidewalk

Non-SIS



Work Summary: SIDEWALK
From: N Carpenter Av
To: Valentine Park
Lead Agency: City of Orange City
Length: 1.04 miles

Phase	Fund Source	2017/18	2018/19	2019/20	2020/21	2021/22	Total
CEI	LF	49,871	0	0	0	0	49,871
CST	LF	80,083	0	0	0	0	80,083
CEI	SU	7,586	0	0	0	0	7,586
CST	SU	499,000	0	0	0	0	499,000
Total		636,540	0	0	0	0	636,540

Prior Cost < 2017/18: 1,897
Future Cost > 2021/22: 0
Total Project Cost: 638,437

Project Description: Construction of a five-foot sidewalk along the north side of West French Avenue between the existing eight-foot sidewalk at Valentine Park to the existing five-foot sidewalk at N. Carpenter Avenue for a total length of 5,503 linear feet. (Reference 2040 Long Range Transportation Plan, pgs 10, 11, 81, and table 31 on pg. 72.)

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

V. ACTION ITEMS

B. REVIEW AND APPROVAL OF THE RIVER TO SEA TPO'S 2018 LEGISLATIVE POSITIONS

Background Information:

Each year, the TPO develops a set of legislative positions to be used in informing legislators of issues important to the River to Sea TPO. The positions are initially drafted through a subcommittee of the TPO Board. The Legislative Issues Subcommittee met on October 10, 2017 to develop the draft 2018 Legislative Positions. The draft document was presented to the TPO Board for review in October and presentations were made to the Flagler and Volusia County Legislative Delegations.

The River to Sea 2018 Legislative Positions are presented for adoption.

ACTION REQUESTED:

MOTION TO APPROVE THE RIVER TO SEA TPO'S 2018 LEGISLATIVE POSITIONS

2018 Legislative Positions

DRAFT – Dated October 10, 2017



***River to Sea TPO Chairperson:
Deb Denys, Vice-Chair of the Volusia County Council***



Contact: Lois Bollenback, Executive Director

Telephone: (386) 226-0422

E-mail: LBollenback@r2ctpo.org

Website: www.r2ctpo.org

#1 -- Transportation Priority -- Funding

The River to Sea TPO *supports* legislation that *preserves transportation funding and provides greater flexibility of funding* to support the safety, efficiency and preservation of the transportation system.

Background

Transportation revenue is collected to support the preservation and development of a safe and efficient transportation system that supports economic development, freight mobility, tourism, bicycle and pedestrian safety, accessibility and public transit among others. Actions that protect these programs include:

- **Consider Funding Options that Stabilize Local and State Transportation Funding***

The Florida Metropolitan Planning Organization Advisory Council (MPOAC) completed a Transportation Revenue Study in 2012. The study found that transportation revenues were not keeping pace with increased costs over time. Subsequent analysis of fuel taxes by the Florida Transportation Commission also found the current structure to be unsustainable. The River to Sea TPO supports efforts to index city/county fuel taxes and to further evaluate options that would provide a more sustainable revenue source for transportation.

- **Increasing and Stabilizing Funding Levels for the Transportation Regional Incentive Program (TRIP)***

TRIP funding promotes regional transportation planning and project development and has been used to fund important infrastructure improvements. The program is funded primarily through Documentary Stamp proceeds and the allocations have varied significantly in recent years from a low of \$117 million in 2016¹ to approximately \$157 million in 2014. The R2CTPO supports stable and consistent funding through TRIP.

- **Protecting the State Transportation Trust Fund and the Transportation Disadvantaged Trust Fund**

In prior years, revenues generated by transportation-related surcharges have been directed outside the Transportation Trust Fund for other purposes. Overall, such diversions degrade the state's infrastructure and impacts overall competitiveness for federal discretionary funding. Likewise, revenue impacts to the Transportation Disadvantaged Trust Fund diminish transportation services provided to the most vulnerable citizens. The R2CTPO supports the use of transportation funding for transportation purposes.

- **Identify Resources for the Maintenance and Preservation the States SUN Trail System**

During the 2015 legislative session, the Florida Shared-Use Non-motorized Trail (SUN Trail) network was established. The River to Sea TPO supports this program and is currently developing projects that will help to complete the Coast to Coast Trail as well as the St. Johns River to Sea Loop Trail. We recognize, however, that preservation of transportation infrastructure is a key requirement of program and the River to Sea TPO supports efforts to plan for and direct funding to ensure these statewide assets are maintained over time.

Benefit

Efficient transportation systems are necessary to support a strong economy. Inadequate funding to support capital projects as well as operations and maintenance will lead to increased congestion and degradation of vital infrastructure. Increased traffic congestion has negative economic and environmental impacts.

**These funding priorities are also identified as statewide priorities by the MPOAC*

#2 -- Transportation Priority -- Safety

The River to Sea TPO supports legislation that improves pedestrian safety.

Background

Florida consistently ranks at or near the top of the nation in pedestrian injuries and fatalities. Increasing safety and reducing these rates will require education, engineering and law enforcement efforts. The River to Sea TPO supports enhanced funding for educational programs that show positive results, strengthening of existing pedestrian safety laws and performance driven funding for projects that address unsafe conditions.

Pedestrian Safety Laws

Florida's Pedestrian & Bicycle initiative, "Alert Today, Alive Tomorrow – Safety Doesn't Happen by Accident", ranked Volusia County in the top 10 among Florida's Bicycle/Pedestrian High Crash Areas. [In addition, the 2016 Dangerous by Design report listed the Deltona-Daytona Beach-Ormond Beach Metropolitan Area as the fifth most dangerous area in the nation.](#) Florida DOT is using [the Alert Today, Alive Tomorrow](#) ~~this~~ program along with changes in design standards to drive down pedestrian fatalities and injuries throughout the state. Though not in the top 10, Flagler County has also recorded bicycle and pedestrian crashes, which may be addressed through proactive efforts involving evaluation, education, engineering and enforcement.

The Florida Department of Highway Safety and Motor Vehicles reports that 48% of pedestrians were killed when crossing the road, but not at an intersection. Just over 13% of pedestrians were killed when crossing the road at an intersection. Currently, Florida Statute 316.130 (7) pertaining to pedestrians and traffic regulations states:

- (b) *The driver of a vehicle at any crosswalk where signage so indicates shall stop and remain stopped to allow a pedestrian to cross a roadway* when the pedestrian is in the crosswalk or steps into the crosswalk and is upon the half of the roadway upon which the vehicle is traveling or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.
- (c) *When traffic control signals are not in place or in operation and there is no signage indicating otherwise, the driver of a vehicle shall yield the right-of-way*, slowing down or stopping if need be to so yield, to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

The River to Sea TPO supports strengthening Chapter 316.130(7) F.S. as follows:

- (b) The *driver of a vehicle at any crosswalk ~~where signage so indicates~~ shall stop and remain stopped to allow a pedestrian to cross a roadway* when the pedestrian is in the crosswalk or steps into the crosswalk and is upon the half of the roadway upon which the vehicle is traveling or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.
- (c) Omit entirely

Benefit

Pedestrian safety is critical for residents, for transit riders, for children and families that choose to walk to school and for the thousands of visitors who choose to vacation here. Investments in pedestrian safety improve quality of life and support economic development. Legislative actions that improve pedestrian safety support initiatives in the State of Florida as well as the national emphasis on safety improvements outlined in the Fixing America's Surface Transportation (FAST) Act.

Additional Positions

The River to Sea TPO also supports legislation that:

- Regulates the use of hand-held electronic devices while driving as a primary offense and increases fines for using hand-held electronic devices while driving within school zones.
- Offers incentives for employers that reduce peak-hour demand by allowing off-peak commuting and telecommuting options to employees.
- Increases MPO/TPO involvement in growth management, mobility planning and visioning activities to promote a stronger linkage between land-use, transportation and economic development.
- Allows Strategic Intermodal System (SIS) funds to be used on roads and other transportation facilities not designated on the SIS if the improvement will relieve congestion on the SIS.
- Allows state funds to be used for improvements to county, or other local service, collector and distributor roads that provide alternative access to controlled access state facilities.
- Increases the percentage of the state transportation capacity program allocated to non-SIS highways and transit programs in order to improve mobility on regional and metropolitan area transportation facilities.
- Requires TPO concurrence for public-private partnership agreements related to the lease or sale of transportation facilities that are publicly owned and operated within metropolitan areas and any subsequent modifications to such agreements.
- Promotes interoperable and multi-modal smartcard technology that is compatible, universal and accessible for use by all other smartcard technology systems.
- Maintains gross vehicle weight limitation and restrictions by not raising the maximum weight limit above 80,000 pounds (exceptions should only be granted when authorized by state and local governments and adequate compensation is paid to mitigate the impact to state and local transportation facilities).
- Provides mandatory funding for driver education programs in high schools.
- Changes the Consultants' Competitive Negotiation Act (CCNA) to allow agencies to introduce a "best-value" option that considers cost as a factor when selecting a firm.

The River to Sea TPO will monitor legislation that:

- Authorizes counties to form a regional transportation finance authority for the purpose of financing, constructing, maintaining and operating transportation projects that are consistent with MPO plans.
- Proposes to establish Tax Increment Financing (TIF) districts associated with expressway or passenger rail corridors for the purposes of financing the debt issued to pay for the project.
- Promotes the continued development and expansion of bus and rail transit as well as efforts to accommodate the growing demand for alternative mobility vehicles (low-speed vehicles, electric vehicles and golf carts).
- Establishes reasonable limits on the amount of business damages awardable in an eminent domain action.
- Encourages continued intergovernmental coordination and support of shoreline stabilization efforts for SR A1A in Flagler County.
- Considers changes to the transportation analysis required for Developments of Regional Impacts (DRI).

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

V. ACTION ITEMS

C. REVIEW AND APPROVAL OF RESOLUTION 2017-30 REAFFIRMING TRANSPORTATION PRIORITY PROJECTS AND PROVIDING DIRECTION TO FDOT

Background Information:

The identification of needed transportation projects and programs for the River to Sea TPO planning area along with the funding to support these needs is established through the Long Range Transportation Plan (LRTP). During the development of the River to Sea TPO 2040 LRTP, specific transportation improvement projects were identified for the Strategic Intermodal System (SIS) and the Regionally Significant Non-SIS categories. In addition program funding was set-aside for Traffic Operations, Safety and Local Initiatives, Bicycle, Pedestrian and Local Initiatives and Public Transit categories. Funding for the set-aside programs included Transportation Management Area (TMA) Extra-Urban (SU) funds, Transportation Alternative Program (TAP) funds and a portion of the state funds forecasted for transportation improvements in the planning area. The combined estimate for the three set-aside categories was roughly \$141 million over the 20-year planning horizon.

Funding for the set-aside programs was established through the LRTP, in part, to recognize the need for “local initiative” projects which include complete streets retro-fits, installation of roundabouts, technology improvements, adaptation efforts and aesthetic improvements to transportation corridors.

The R2CTPO List of Priority Projects (LOPP) currently ranks the East International Speedway Boulevard (ISB) Beachside Corridor Improvement Project on both the Bicycle, Pedestrian, and Local Initiatives and the Traffic Operations, Safety, and Local Initiatives Tier B lists (projects awaiting funding). As a Complete Streets and roundabout installation project, it is eligible for Local Initiatives funds. The project will also enhance traffic operations and bicycle and pedestrian safety and mobility.

The East ISB Corridor Improvement project is currently the top ranked project awaiting funds in the Bicycle, Pedestrian and Local Initiatives category and is among the top projects to be funded through the Traffic Operations, Safety and Local Initiatives category. The City of Daytona Beach is requesting support from the River to Sea TPO and FDOT to program the design phase and to advance funding needed for the subsequent phases needed for this project. The City is also requesting support from the TPO to potentially defer funding the right of way (ROW) for the Clyde Morris Boulevard widening project, if needed to advance the East ISB improvements.

This request is consistent with the programs and funding established through the LRTP and this request does not impact projects expected to be funded with federal SU funding.

ACTION REQUESTED:

MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2017-30 REAFFIRMING TRANSPORTATION PRIORITY PROJECTS AND PROVIDING DIRECTION TO FDOT

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2017-30

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
REAFFIRMING TRANSPORTATION PRIORITY PROJECTS AND PROVIDING
DIRECTION TO THE FLORIDA DEPARTMENT OF TRANSPORTATION**

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that every urbanized area with a population of 50,000 or more, as a condition to the receipt of federal capital or operating assistance, shall have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

Whereas, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303; and 23 CFR 450.322 require that each metropolitan planning organization (MPO) prepare a transportation plan for its metropolitan planning area that addresses at least a 20-year planning horizon and includes a financial plan that demonstrates that the plan can be implemented; and

WHEREAS, the River to Sea Transportation Planning Organization (TPO) has adopted the 2040 Long Range Transportation Plan that provides for the financially feasible development of an integrated multi-modal transportation system; and

Whereas, Florida Statutes 339.175 establishes that each MPO is responsible for developing annually a list of project priorities that shall be submitted to the appropriate district of the department of transportation and must be used in developing the district work program; and

WHEREAS, the River to Sea Transportation Planning Organization (TPO), with review and input from the technical, citizen, and bicycle and pedestrian advisory committees, has developed and adopted the 2017 List of Priority Projects; and

Whereas, the River to Sea TPO 2017 List of Priority Projects ranks the East International Speedway Boulevard Corridor Improvement project as the highest ranked project ready for funding on the Bicycle, Pedestrian and Local Initiatives priority list; and

Whereas, the City of Daytona Beach has submitted Resolution 17-373 requesting support from the R2CTPO to program funding needed for the continued advancement of this project; and

Whereas, the City of Daytona Beach has committed \$750,000 in local funding to assist in the advancement of the design phase of this project and is working with the Florida Department of Transportation staff to execute a funding agreement; and

Whereas, the City of Daytona Beach, as the area most directly impacted by the Clyde Morris Boulevard widening project, supports if necessary, the deferment of State funding to allow for funding of the East International Speedway Boulevard Corridor Improvement project.

NOW, THEREFORE, BE IT RESOLVED by the River to Sea TPO that the TPO:

1. Reaffirms the provision of State funding as established in the financial element of the 2040 Long Range Transportation Plan for Local Initiative projects; and
2. Recognizes and supports a request from the City of Daytona Beach for FDOT to complete the execution of a funding agreement with FDOT and to program the funding needed to complete the design phase of this project; and
3. Supports the City of Daytona Beach in their request to advance State funding as needed to complete subsequent project development phases for the East International Speedway Boulevard Corridor Improvement project, to include the deferment of State funding, if necessary, from the Clyde Morris Boulevard widening project (Financial Management #4081781).

The Chairperson of the River to Sea TPO (or their designee) is hereby authorized and directed to provide a copy of this resolution to the:

- a. Florida Department of Transportation (FDOT);
- b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and
- c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation)

DONE AND RESOLVED at the regular meeting of the River to Sea TPO held on the 6th day of December 2017.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on December 6, 2017.

ATTEST:

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

DRAFT

RESOLUTION NO. 17-373

A RESOLUTION REQUESTING SUPPORT FROM THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION OF THE CITY OF DAYTONA BEACH'S REQUEST TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR APPROVAL OF FUNDING AND ADVANCEMENT OF THE EAST INTERNATIONAL SPEEDWAY BOULEVARD IMPROVEMENT PROJECT; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, East International Speedway Boulevard ("East ISB") is a major east-west thoroughfare in the Daytona Beach/Halifax area connecting the primary downtown corridor of International Speedway Boulevard in Daytona Beach, Florida, to the critical parallel north-south thoroughfares; and

WHEREAS, along this corridor adjacent private sector businesses have major capital expansion projects under way or in the planning stages; and

WHEREAS, improvements to East ISB are essential to the safe, efficient, and effective movement of vehicular traffic, pedestrians, and other multi-modal forms of movement in this area; and

WHEREAS, the proposed East ISB Improvement Project (also known as the Beachside Corridor Improvement Project) to be constructed by the Florida Department of Transportation ("FDOT"), will contribute to public safety, economic development of the Daytona Beach/Halifax area, and the quality of life of its citizens; and

WHEREAS, the East ISB Improvement Project is the River to Sea Transportation Planning Organization's ("TPO") top ranked project awaiting funds in the Bicycle, Pedestrian, and Local Initiatives category, and is among the top projects to be funded through the Traffic Operations, Safety, and Local Initiatives category.

WHEREAS, the City Commission fully supports, and also seeks TPO support, for deferment of State funding, if necessary, for the Clyde Morris Boulevard Improvement Project, to allow for State funding and advancement of the East ISB Improvement Project; and

WHEREAS, the City Commission acknowledges its understanding that prioritization of State funding for the East ISB Improvement Project will not suspend or delay any federally-funded FDOT transportation projects; and

WHEREAS, by Resolution No. 17-84, the City Commission stated its intent to advance to FDOT \$750,000 for the cost of project-related preliminary design and engineering services for the East ISB Improvement Project, and \$25,000,000 for all other costs through completion of project construction subject to reimbursement by FDOT; and

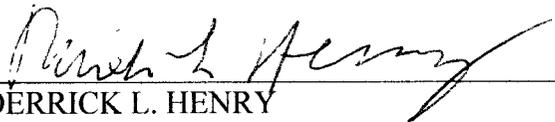
WHEREAS, the City desires that the East ISB Improvement Project be completed in the most expeditious manner possible.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DAYTONA BEACH, FLORIDA:

SECTION 1. The City Commission hereby requests a resolution from the River to Sea Transportation Planning Organization to the Florida Department of Transportation for immediate approval of funding as needed to advance the planning, design, engineering, right-of-way acquisition, and construction of the East International Speedway Boulevard Improvement Project.

SECTION 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

SECTION 3. This Resolution shall take effect immediately upon its adoption.


DERRICK L. HENRY
Mayor

ATTEST:


LETITIA LAMAGNA
City Clerk

Adopted: November 15, 2017

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

V. ACTION ITEMS

D. REVIEW AND APPROVAL OF RESOLUTION 2017-31 AMENDING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR PROJECTS PRIORITIZED FOR FUNDING BY THE TPO

Background Information:

The River to Sea TPO establishes policies that guide the annual Call for Projects through the adoption of three resolutions. These resolutions address:

1. Local funding match requirements for transportation projects;
2. The establishment of project priority categories and ranking; and
3. The allocation of set-aside funding for program categories.

Resolution 2017-31 sets the TPO's policy pertaining to local match requirements placed on member local governments for projects prioritized for funding by the TPO. The current match requirement is 10% local to 90% SU funds.

At the October TPO Board meeting, direction was provided to increase the local match requirement to 25%, thereby reducing the SU funds to 75%.

The TPO advisory committees (CAC, TCC, and BPAC) reconsidered their previous recommendations based on the board direction each recommended maintaining the 10% local match to 90% SU funds.

Revisions to Resolution 2017-31 are stricken (deletions) and underlined (additions).

ACTION REQUESTED:

MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2017-31 AMENDING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR PROJECTS PRIORITIZED FOR FUNDING BY THE TPO

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION ~~2016-01~~2017-31

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO)
DEFINING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR
PROJECTS PRIORITIZED FOR FUNDING BY THE TPO**

WHEREAS, the River to Sea TPO is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the FDOT funds projects in the Work Program based on the plans and priorities set by the TPO; and

WHEREAS, the River to Sea TPO desires to provide, whenever possible, financial assistance to governmental entities to allow them to pursue transportation projects and programs which are consistent with the TPO's plans and priorities and benefit residents of and visitors to our planning area; and

WHEREAS, the River to Sea TPO wants to leverage the state and federal transportation funds programmed on transportation projects in TPO's MPA and ensure a measure of local financial commitment to transportation projects and programs utilizing these funds;

NOW, THEREFORE, BE IT RESOLVED by the River to Sea TPO that:

1. Every governmental entity receiving state and/or federal transportation funds for a project on any of the following Priority Project Lists shall provide a local match at the ratio of ~~10%~~25% local funds to ~~90%~~75% state and/or federal funds:
 - a. Traffic Operations, Safety, and Local Initiatives Projects;
 - b. Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects.

This match requirement shall not apply to projects on the State Highway System; and

2. Every governmental entity receiving state and/or federal transportation funds for a project on the TPO's Priority List of Transportation Planning Studies shall provide a local match at the ratio of ~~10%~~25% local funds to ~~90%~~75% state and/or federal funds; and
3. A local match shall not be required for any project on the TPO's Priority Lists of Strategic Intermodal System (SIS) Projects, Regionally-Significant, Non-SIS Roadway Projects, or

Transit Projects, subject to the any other funding program requirements that may apply (e.g., Transportation Regional Incentive Program); and

4. the River to Sea TPO determines that “local match” shall be defined as non-state/non-federal cash match and/or in-kind services that advance the project in question; and
5. notwithstanding the terms prescribed in subparagraph 2, above, the required local match shall not exceed the ratio required in the current policy of the TPO Board at the time the governmental entity requesting the funds commits to its amount of local match for the project; and
6. the River to Sea TPO reserves the right to waive or adjust the local match requirements if the TPO Board deems there exists sufficient reason or circumstance; and
7. the River to Sea TPO also reaffirms its policy that any cost overruns encountered on a project funded with state and/or federal transportation funds will be the responsibility of the governmental entity identified as the project originator with the following exception: if the project is on the state highway system and the State DOT is the project manager of record then the state shall be responsible for any cost overruns utilizing state dollars; and
8. the River to Sea TPO Executive Director may authorize the use of state or federal funds to cover some or all of a cost overrun on any project phase up to and including 10% of the project cost estimate for that phase; and
9. the use of state or federal funds to cover cost overruns exceeding 10% of the project cost estimate for any phase may be authorized only by the River to Sea TPO Board; and
10. the River to Sea TPO deems that a cost overrun shall be the difference between the amount programmed on any project phase and the actual cost for that phase; and

11. resolution 2016-01 is hereby repealed and replaced by this resolution; and

12. the policies set forth in this resolution shall remain in effect unless and until they are repealed by the TPO; and

~~11.~~13. the Chairman of the River to Sea TPO (or his designee) is hereby authorized and directed to submit this resolution to the:

- a. Florida Department of Transportation;
- b. Federal Transit Administration (through the Florida Department of Transportation);
- c. Federal Highway Administration (through the Florida Department of Transportation); and
- d. Councils, Commissions, and Managers of the TPO Member Local Governments.

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the 6th day of December, 2017.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on December 6, 2017.

ATTEST:

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



Building
386-775-5423

City Clerk
386-775-5403

City Manager
386-775-5408

Finance
386-775-5430

Fire
386-775-5460

Human Resources
386-775-5457

Parks & Recreation
386-775-5454

Planning
386-775-5415

Police
386-775-9999

Public Works
386-775-5447

Utilities
386-775-5444

November 15, 2017

Lois Bollenback, Executive Director
River To Sea Transportation Planning Organization
2570 West International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114-8145

RE: Orange City opposition to proposed ranking revisions and increase in local match requirements.

Dear Ms. Bollenback,

Please accept this written opposition to the upcoming committee and Board agenda items regarding changes to the priority project ranking and local match requirements. On November 14, 2017, the City Council of the City of Orange City discussed BPAC committee agenda action items III (B) and III (C) scheduled for this month and determined the following:

1. There is no State or Federal mandate that requires an increase in local match from 10% to 25%.
2. The proposed increase to the minimum local match requirement is prejudiced against small local governments, and will reduce inclusivity for all TPO members.
3. Increasing the local match criteria maximum points from 10 to 20 dilutes the intent of funding quality, significant projects by shifting the focus away from livability and sustainability to whichever local government can provide the most money.
4. The City disagrees that increasing the local match requirement will result in more projects funded each year. It simply means that only projects from Counties or larger cities will be able to compete.
5. The City disagrees that by increasing the local match requirement will somehow hold the sponsor government more accountable for project implementation. There are extensive and labor intensive requirements necessary to administer a LAP funded project that are highly and rightfully scrutinized by FDOT. Small



Building
386-775-5423

City Clerk
386-775-5403

City Manager
386-775-5408

Finance
386-775-5430

Fire
386-775-5460

Human Resources
386-775-5457

Parks & Recreation
386-775-5454

Planning
386-775-5415

Police
386-775-9999

Public Works
386-775-5447

Utilities
386-775-5444

cities are already at a disadvantage in competition for funding due to lack of man-power to implement LAP projects.

6. Specifically, the W. French Avenue Shared-Use Path that connects Blue Spring State Park to Valentine Park is an Orange City sponsored project located on a Volusia County road and outside the City limits. It includes a pedestrian bridge over the CSX tracks and connects into the Spring-To-Spring Trail for an estimated construction cost of \$5.6 million. The City willingly sponsors this project, and agrees to the perpetual maintenance of same because it increases safety, connectivity, and livability of the area and spurs economic development in the region as a whole. The increase in local match requirement from 10% to 25% may be the difference between a financially viable project or not.

The City respectfully requests that the TPO Board deny both action items before them at their December 6, 2017 meeting and keep the status quo in this regard. At a minimum, the items should be tabled and returned to the TIP Subcommittee for review and discussion. The City also requests that a copy of this letter be included in the agenda package for the CAC/TCC committee meeting of November 21, 2017.

Thank you for your consideration. Please contact me at (386)775-5408 or by email at darrington@ourorangecity.com if you have any questions.

Thank you,

Dale Arrington
City of Orange City, City Manager

- c.c. TPO Board Chairperson, Deb Denys
BPAC Committee Chair, Bob Storke
CAC Committee Chair, Janet Deyette
TCC Committee Chair, Ric Goss
City Council Member, Jeff Allebach
City Development Services Director, Becky Mendez

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

V. ACTION ITEMS

E. REVIEW AND APPROVAL OF RESOLUTION 2017-32 AMENDING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION PRIORITY PROJECTS

Background Information:

The River to Sea TPO establishes policies that guide the annual Call for Projects through the adoption of three resolutions. These resolutions address:

1. Local funding match requirements for transportation projects;
2. The establishment of project priority categories and ranking; and
3. The allocation of set-aside funding for program categories.

Resolution 2017-32 sets the TPO's policy for establishing and maintaining the transportation project priority categories and ranking. Additional direction is being recommended to ensure project cost estimates are updated annually.

Revisions to Resolution 2017-32 are stricken (deletions) and underlined (additions).

ACTION REQUESTED:

MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2017-32 AMENDING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION PRIORITY PROJECTS

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION ~~2017-02~~2017-32

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
REAFFIRMING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION
PRIORITY PROJECTS**

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that every urbanized area with a population of 50,000 or more, as a condition to the receipt of federal capital or operating assistance, shall have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

WHEREAS, 23 C.F.R. 450.104 provides that the River to Sea TPO shall annually endorse, and amend as appropriate, the plans and programs required, among which is the Surface Transportation Program (STP) projects list of the annual Transportation Improvement Program (TIP) submission; and

WHEREAS, each year the appropriate River to Sea TPO committees made up of a cross-section of interested citizens and technical staff are charged with the responsibility of drafting a list of prioritized projects; and

WHEREAS, it is the responsibility of the River to Sea TPO to establish project priorities for all areas of the TPO's MPA; and

WHEREAS, the River to Sea TPO reaffirms its commitment to the priority process and related policies;

NOW, THEREFORE, BE IT RESOLVED by the River to Sea TPO that the following policies are established to prioritize transportation projects throughout the TPO's MPA:

1. The project application and evaluation criteria approved by the River to Sea TPO Board shall be used to solicit and evaluate projects for priority ranking in the transportation program categories listed below:
 - a. Florida Strategic Intermodal System (SIS) Projects;
 - b. Regionally Significant, Non-SIS Roadway Projects and Major Bridge Projects;

- c. Traffic Operations, Safety, and Local Initiatives Projects;
 - d. Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects;
 - e. Public Transit Projects; and
 - f. Transportation Planning Studies.
2. River to Sea TPO projects that were previously ranked and have a Financial Management (FM) number and are in the Florida Department of Transportation Work Program will automatically be prioritized above projects that are not currently in the FDOT Five-Year Work Program;
 3. Projects which are ranked one through five on the Prioritized List of Florida Strategic Intermodal System (SIS) Projects are deemed to be protected, and will remain in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
 4. Projects which are ranked one through five on the Prioritized List of Regionally Significant, Non-SIS Roadway Projects and Major Bridge Projects are deemed to be protected, and will remain in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
 5. Projects which are ranked one through eight on Tier "B" of the Prioritized List of Traffic Operations, Safety, and Local Initiatives Projects are deemed to be protected, and will be ranked in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
 6. Projects which are ranked one through three on Tier "B" of the Prioritized List of Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects are deemed to be protected, and will be ranked in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
 7. If, at any time, two or more lists of prioritized projects are merged into a new list, every project that was protected prior to the merger shall retain its protected status, and no new or previously unprotected project shall be deemed to be protected unless and until it advances to the protected rank prescribed for the new, merged list.
 8. The River to Sea TPO will only re-prioritize or add projects when the TPO Board determines: a) unusual circumstances support such action, b) the circumstances are not of a recurring nature, c) the circumstances do not result from the actions of the project sponsor, and d) the proposed reprioritization or addition will not be contrary to the public interest;
 9. Requests to change the priority or to add a project must include a statement of hardship by the requestor along with supporting documentation that includes

detailed justification of need and an assessment of the impacts to the programming of prioritized projects;

10. It is the responsibility of the River to Sea TPO and FDOT staffs to provide the River to Sea TPO members with current information and data on project status and to assist the members in their efforts to make informed decisions regarding the prioritized projects lists;
11. The River to Sea TPO shall, in its discretion, make all decisions regarding the final prioritized project lists that are annually submitted to FDOT;
12. Once a project has attained protected status, it should be programmed within 3 years. If it has not been programmed during that time due to inactivity on the part of the project sponsor, then the project will be removed from the list of priority projects. The project sponsor may resubmit the project for open ranking on any subsequent call for projects.

13. Per the approved the Annual Call for Projects schedule, the project sponsor shall annually submit a letter to the River to Sea TPO affirming their continued support to retain each project on the priority list and provide updated cost estimates.

~~13,14.~~ The policies set forth in this resolution shall remain in effect unless and until they are repealed by the TPO; and

~~14,15.~~ the Chairperson of the River to Sea TPO, (or their designee) is hereby authorized and directed to provide a copy of this resolution to the:

- a. Florida Department of Transportation (FDOT);
- b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and
- c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation)

DONE AND RESOLVED at the regular meeting of the River to Sea TPO held on the 6th day of December 2017.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS
CHAIRPERSON, RIVER TO SEA TPO**

River to Sea TPO

Resolution ~~2017-02~~2017-32

Page 4

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on December 6, 2017.

ATTEST:

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

V. ACTION ITEMS

F. REVIEW AND APPROVAL OF THE PRIORITY PROJECT APPLICATIONS FOR TRAFFIC OPERATIONS/SAFETY AND LOCAL INITIATIVES PROJECTS, TRANSPORTATION PLANNING STUDIES, AND BICYCLE/PEDESTRIAN AND B/P LOCAL INITIATIVES PROJECTS

Background Information:

Each year, the River to Sea TPO accepts funding applications for transportation projects in three categories:

1. Traffic Operations, Safety and Local Initiatives;
2. Bicycle, Pedestrian and Local Initiative Projects; and
3. Transportation Planning Studies.

The 2018 draft Transportation Planning Studies application has no changes recommended from the previous year.

Board direction was provided in the October meeting to update the Traffic Operations, Safety and Local Initiatives Project Implementation application under Criterion #7 Local Matching Funds. This ranking criterion provides additional points for local governments that provide matching funds above the minimum requirement. The criterion reflected in the attached draft reflects the board direction to increase the local match to 25% and to raise the upper level of the local match incentive to 50%.

This direction was considered by the TCC and CAC. The TCC has recommended leaving the Criteria #7 unchanged from the previous year by retaining the local match requirement at 10% and providing up to 10 additional points for matching funds greater than 10% up to 32.5%. The CAC recommended leaving the local match at 10% but recommended increasing the maximum points awarded for matching funds from 10 to 20, revising the increment of the local match range, and raising the upper level of local match incentive to 50%.

Board direction was also provided in the October meeting to update the Bicycle, Pedestrian and Local Initiative Project application under Criterion #7 Local Matching Funds to increase the local match to 25% and to raise the upper level of the local match incentive to 50%.

This direction was considered by the BPAC. The BPAC has recommended leaving the criterion unchanged from the previous year.

ACTION REQUESTED:

MOTION TO RECOMMEND APPROVAL OF THE PRIORITY PROJECT APPLICATIONS FOR TRAFFIC OPERATIONS/SAFETY AND LOCAL INITIATIVES PROJECTS, TRANSPORTATION PLANNING STUDIES, AND BICYCLE/PEDESTRIAN AND B/P LOCAL INITIATIVES PROJECTS



2017~~8~~ Application for Project Prioritization – **PROJECT IMPLEMENTATION**

Traffic Operations, Safety, and Local Initiatives Projects

Project Title: _____

Applying Agency (project sponsor): _____ **Date:** _____

Attach a copy of the completed Feasibility Study, or explain in the space provided below for commentary why a Feasibility Study is not necessary.

Commentary: _____

***** Attach a completed copy of FDOT's Project Information Application Form. *****

Criteria #1 – Location (5 points max.)

This criterion looks at the classification of the roads that will benefit from a proposed project. This criterion gives more points to projects that provide a benefit on roads that are classified at a higher level. If a project benefits more than one road, the road that has the highest classification will be used to allocate points.

R2CTPO staff will review the application to determine the classification of the roads benefitting from the proposed project.

Project located on a ...		Points
Non-Federal Functionally Classified Road	Select only one	0
Local Road (Federal Functional Classification)		0
Rural Minor Collector (Federal Functional Classification)		0
Urban Minor Collector Road (Federal Functional Classification)		2
Major Collector Road (Federal Functional Classification)		3
Minor Arterial Road (Federal Functional Classification)		4
Principal Arterial Road (Federal Functional Classification)		5
Subtotal		

Commentary: _____

Criteria #2 – Project Readiness (15 points max.)

This criterion looks at the amount of work required to develop the project and get it ready for construction. The closer a project is to the construction phase, the more points it is eligible for.

Check the appropriate boxes to indicate which phases of work have already been completed or will not be required. For each phase that will not be required, explain why in the space provided for commentary. Include with this application a copy of any relevant studies, warrants, designs, and/or permits. If this is an application for Project Implementation, you must attach a copy of the project scope and cost estimate.

Phasing Already Completed or Not Required ¹		Completed	Not Re-quired	Required But Not Completed (no points)	Unknown or TBD (no points)	Points
Feasibility Study/Conceptual Design/Cost Estimate/SEMP ²	Check only one in each row	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3
PE (Design)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3
Environmental		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3
Right-of-Way Acquisition		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3
Permitting		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3
Subtotal						0 - 15

¹ When Federal funding will be used to fund a project, all activities or work, including that which is done in advance of applying for Federal funds, must comply with all applicable Federal statutes, rules and regulations.

² A Systems Engineering Management Plan (SEMP) is generally required for ITS projects.

Commentary: _____

Criteria #3 – Mobility and Operational Benefits (30-25 points max.)

This criterion looks at the extent of traffic operational benefits that will be derived from a proposed project. The number of points allocated will reflect the degree of benefit that is expected.

In the space provided below for commentary, describe the operational benefits of the proposed project. When putting your application together please include a copy of any approved signal warrant or street lighting studies.

Mobility and Operational Benefits			Points
Existing volume to capacity ratio (i.e., existing congestion severity) [Must be documented.]	< 0.75	Select only one	<input type="checkbox"/> 0
	0.75 to 0.99		<input type="checkbox"/> 3
	1.00 to 1.25		<input type="checkbox"/> 4
	>1.25 and/or identified as congested in TPO's CMP/Performance Measures Report		<input type="checkbox"/> 5
Mobility Enhancements (i.e., level of increased mobility that a project will provide)	None	Select all that apply	<input type="checkbox"/> 0
	Bike, Pedestrian, ADA or Transit		<input type="checkbox"/> 0 - 5
	Access Management, ITS, Critical Bridge, Intersection Improvement, or Traffic Signal Retiming ³		<input type="checkbox"/> 0 - 10 5
Approved signal warrant (new signals only), left turn phase warrant, left turn lane warrant, street light warrant, widening justification ⁴ , an FDOT approved roundabout geometric and operational analysis ⁵ , or access management or ITS improvements ⁶	No	Select only one	<input type="checkbox"/> 0
	Yes		<input type="checkbox"/> 0 - 5
Hurricane evacuation route upgrade including, but not limited to, converting traffic signal to mast arm or other operational improvements. ⁷	No	Select only one	<input type="checkbox"/> 0
	Yes		<input type="checkbox"/> 0 - 5
Subtotal			0 - 3025

³ Attach Traffic Signal Timing Study.

⁴ Attach Warrant Study to application; otherwise R2CTPO staff will assume that a Warrant Study justifying the improvement has not been completed.

⁵ Attach FDOT Step 3 Roundabout Summary Report.

⁶ Access management and ITS improvements include, but are not limited to, addition of non-traversable median greater than 50% project length, addition of curb/gutter at intersection or greater than 50% project length, closure of minor intersections or crossovers, reduction of the number of access points (driveways or driveway widths), elimination of existing at-grade RR crossing, elimination of existing on-street parking, provision of traffic signal preemption for emergency vehicles, connection of three or more traffic signals, and new connection of traffic signal system to computerized signal control.

⁷ The term “other operational improvements” includes any improvement that will likely result in a significant: a) increase in evacuating traffic capacity or b) reduction in the probable occurrence or severity of evacuating traffic delay and/or disruption from signal failure, lane blockage, etc.

Commentary: _____

Criteria #4 – Safety Benefits (20 points max.)

This criterion looks at the degree of safety benefits that will be derived from a proposed project. The distinction between the categories of benefits will be coordinated with the Community Traffic Safety Teams (CTST). The number of points allocated will reflect the degree of benefit that is expected.

In the space provided below for commentary, describe the safety benefits expected from the proposed project, and explain how the proposed project will help to achieve those benefits. R2CTPO staff will work with the appropriate agencies to determine the intersection and corridor crash rates.

Safety Benefits ⁸			Points
The specific project location is on FDOT’s High Crash List or has otherwise been identified as having an overrepresentation of severe crashes? (Provide supporting documentation (e.g., intersection crashes per million entering vehicles ⁹ , corridor crashes per million vehicle miles ^{8,9} , Community Traffic Safety Team report, etc.)	Select all that apply	<input type="checkbox"/>	0 – 5
The “problem” described on page 1 of this application is a safety issue that falls within one or more of the eight Emphasis Areas identified in the 2012 Florida Strategic Highway Safety Plan (i.e., distracted driving, vulnerable road users, intersection crashes, lane departure crashes, aging road users and teen drivers, impaired driving, and traffic records) or does contribute to the ability of emergency response vehicles to effectively respond to an incident.		<input type="checkbox"/>	0 – 5
The proposed project represents a strategy that is professionally recognized as being effective in reducing the frequency and/or severity of traffic accidents.		<input type="checkbox"/>	0 – 10
Subtotal			0 – 20

⁸ If an application scores very high in this criterion, the R2CTPO may submit application to either the East or West Volusia Community Traffic Safety Team (CTST) for Safety Fund consideration.

⁹ Applying Agency must use the following crash rate calculation formulas: Corridor Crash Rate = (Number of Crashes x 1,000,000) / (AADT x 365 days/year x Number Years x Segment Length); Intersection Crash Rate = (Number of Crashes x 1,000,000) / (AADT x 365 x Number of Years).

Commentary: _____

Criteria #5 – Support of Comprehensive Planning Goals and Economic Vitality (10 points max.)

This criterion looks at the degree to which the proposed project will actually contribute to the achievement of one or more of the local government’s adopted comprehensive plan goals or objectives, and the degree to which it supports economic vitality. The Applying Agency must identify specific goals and/or objectives from the relevant comprehensive plan and provide a rational explanation of how the proposed project will advance those goals and or objectives. Points will not be awarded for being merely consistent with the comprehensive plan. Points should be awarded in proportion to how well the project will show direct, significant and continuing positive influence. Temporary effects related to project construction, such as the employment of construction workers, will not be considered.

Support of Comprehensive Planning Goals and Economic Vitality			Points
Directly contributes to the achievement of one or more goals/objectives in the adopted comprehensive plan	Select all that apply	<input type="checkbox"/>	0 - 5
Directly supports economic vitality (e.g., supports community development in major development areas, supports business functionality, and/or supports creation or retention of employment opportunities)		<input type="checkbox"/>	0 - 5
Subtotal			0 - 10

Commentary: _____

Criteria #6 – Infrastructure Impacts (20 points max.)

This criterion looks at impacts to adjoining public or private infrastructure, which may be in the way of the project. The less existing infrastructure is impacted the more points a project will score.

In the space provided below for commentary, describe the infrastructure impacts that will occur as a result of constructing the proposed project. When completing your application, please consider the drainage issues that may be involved (see notes below for a more detailed explanation).

Infrastructure Impacts			Points
Major Drainage Impact – relocating or installing new curb inlets or other extensive drainage work is required, or drainage impact has not yet been determined ⁹	Select only one	<input type="checkbox"/>	0
Minor Drainage Impact – extending pipes, reconfiguring swales or other minor work is required		<input type="checkbox"/>	0 - 2
No Drainage Impact – no drainage work required		<input type="checkbox"/>	0 - 4
Relocation of private gas utility or fiber optic communication cable is not required ¹⁰	Select all that apply	<input type="checkbox"/>	0 - 4
Relocation of public/private water or sewer utility is not required ¹⁰		<input type="checkbox"/>	0 - 4
Relocation of telephone, power, cable TV utilities is not required ¹¹		<input type="checkbox"/>	0 - 4
No specimen or historic trees ≥ 18” diameter will be removed or destroyed		<input type="checkbox"/>	0 - 4
Subtotal			0 - 20

⁹ ADA pedestrian crossings at intersections may impact drainage significantly. Attached Traffic Study should address drainage impacts.

¹⁰ Typically, these are underground utilities that can only be determined by a complete set of plans. Attach plans showing no impacts; otherwise, assumption is in urban area utilities will be affected.

¹¹ Typically, above ground utilities are not affected except for widening and turn lane projects.

Commentary: _____

Criterion #7 – Local Matching Funds > 1025% of Total Project Cost (10 points max.)

If local matching funds greater than 1025% of the estimated project cost are available, describe the local matching fund package in detail.

Is the Applying Agency committing to a local match greater than 1025% of the estimated total project cost?	Check One	Max. Points
10.025.0% < Local Matching Funds < 12.527.5%	<input type="checkbox"/>	1
12.527.5% ≤ Local Matching Funds < 15.030.0%	<input type="checkbox"/>	2
15.030.0% ≤ Local Matching Funds < 17.532.5%	<input type="checkbox"/>	3
17.532.5% ≤ Local Matching Funds < 20.035.0%	<input type="checkbox"/>	4
20.035.0% ≤ Local Matching Funds < 22.537.5%	<input type="checkbox"/>	5

22.5 37.5% ≤ Local Matching Funds < 25.0 40.0%	<input type="checkbox"/>	6
25.0 40.0% ≤ Local Matching Funds < 27.5 42.5%	<input type="checkbox"/>	7
27.5 42.5% ≤ Local Matching Funds < 30.0 45.0%	<input type="checkbox"/>	8
30.0 45.0% ≤ Local Matching Funds < 32.5 47.5%	<input type="checkbox"/>	9
32.5 47.5% ≤ Local Matching Funds	<input type="checkbox"/>	10
Maximum Point Assessment		10

Commentary (if needed): _____



2017~~8~~ Application for Project Prioritization – **FEASIBILITY STUDY**

Bicycle/Pedestrian and B/P Local Initiatives Projects

Project Title: _____

Applying Agency (project sponsor): _____ Date: _____

Contact Person: _____ Job Title: _____

Address: _____

Phone: _____ FAX: _____

E-mail: _____

Does the Applying Agency expect to be certified by FDOT to perform work under the Local Agency Program (LAP) process? YES NO

If not, what local government agency will perform the work on behalf of the Applying Agency? _____
[Attach a letter of intent from the agency that will perform the work.]

Governmental entity with maintenance responsibility for roadway facility on which proposed project is located: _____

[If not the same as Applying Agency, attach letter of support for the proposed project from the responsible entity. This letter of support must include a statement describing the responsible entity's expectations for maintenance of the proposed improvements, i.e., what the applying agency's responsibility will be.]

Priority of this proposed project relative to other applications submitted by the Applying Agency: _____

Project Description: _____

Project Location (include project length and termini, if appropriate, and attach location map): _____

Project Eligibility for Federal Funds (check the appropriate box):

- the proposed improvement is located on the Federal-aid system. (Reference the Federal Aid Road Report at <http://www.fdot.gov/planning/statistics/fedaid/>);
- the proposed improvement is **not** located on the Federal-aid system, but qualifies as a type of improvement identified in 23 U.S.C. §133 that is not restricted to the Federal-aid system.

Project Purpose and Need Statement:

In the space provided below, describe the purpose and need for this proposed project. It is very important that the Purpose and Need Statement is clear and complete. It will be the principle consideration in ranking the project application for a feasibility study. It must convince the public and decision-makers that the expenditure of funds is

necessary and worthwhile and that the priority the project is being given relative to other needed transportation projects is warranted. The Purpose and Need Statement will also help to define the scope for the feasibility study, the consideration of alternatives (if appropriate), and project design.

The purpose is analogous to the problem. It should focus on particular issues regarding the transportation system (e.g., mobility and/or safety). Other important issues to be addressed by the project should be identified as ancillary benefits. The purpose should be stated in one or two sentences as the positive outcome that is expected. For example, "The purpose is to provide a connection between a park and a school." It should avoid stating a solution as a purpose, such as: "The purpose of the project is to add a sidewalk." It should be stated broadly enough so that no valid solutions will be dismissed prematurely.

The need should establish the evidence that the problem exists, or will exist if anticipated conditions are realized. It should support the assertion made in the Purpose Statement. For example, if the Purpose Statement is based on safety improvements, the Need Statement should support the assertion that there is or will be a safety problem to be corrected. When applying for a feasibility study, you should support your Need Statement with the best available evidence. However, you will not be expected to undertake new studies.

The Purpose and Need Statement should address all of the following Priority Criteria:

1. **Proximity to Community Assets:** this measure will estimate the potential demand of bicyclists and pedestrians based on the number of productions or attractions the facility may serve within a one (1) mile radius for Shared Use Paths or a one-half (½) mile radius for Sidewalks. A maximum of 20 points will be assessed.
2. **Connectivity and Accessibility:** this measure considers the gaps that exist in the current network of bike lanes, bike paths and sidewalks. The measurement will assess points based on the ability of the proposed project to join disconnected networks or complete fragmented facilities. A maximum of 20 points will be assessed.
3. **Safety/Security:** this measure provides additional weight to applications that have included safety as a component of the overall project and includes school locations identified as hazardous walking/biking zones and areas with significant numbers of safety concerns. A maximum of 25 points will be assessed.
4. **Contribution to "Livability" and Sustainability in the Community:** this measure considers factors that have an impact on "livability" and sustainability in the community. A maximum of 10 points will be assessed.
5. **Enhancements to the Transportation System:** this measure considers the demonstrated and defensible relationship to surface transportation. A maximum of 10 points will be assessed.
6. **Public Support/Special Considerations:** describe whether the proposed facility has public support and provide documentation (e.g., letters of support/signed petitions/public comments from community groups, homeowners associations, school administrators). Describe any special issues or concerns that are not being addressed by the other criteria. A maximum of 10 points will be assessed.
7. **Local Matching Funds > ~~10~~25%:** if local matching funds greater than ~~10~~25% of the estimated project cost are available, describe the local matching fund package in detail. A maximum of ~~10~~20 points are available.

Commentary:



2017~~8~~ Application for Project Prioritization – **PROJECT IMPLEMENTATION**

Bicycle/Pedestrian and B/P Local Initiatives Projects

Project Title: _____

Applying Agency (project sponsor): _____ **Date:** _____

[Attach a copy of the completed Feasibility Study, or explain in the space provided below for commentary why a Feasibility Study is not attached.]

Commentary: _____

Attach a completed copy of FDOT’s Project Information Application Form.

Criteria Summary:

Priority Criteria	Points
(1) Proximity to Community Assets	20
(2) Connectivity and Accessibility	20
(3) Safety/Security	20
(4) Contribution to “Livability” and Sustainability in the Community	10
(5) Enhancements to the Transportation System	10
(6) Project Readiness	5
(7) Public Support/Special Considerations	5
(8) Local Matching Funds > 10 25%	10 20
(9) Value-Added Tie Breaker (if necessary)	variable
Total (excluding Value-Added Tie Breaker)	100 110

Criterion #1 – Proximity to Community Assets (20 points maximum)

This measure will estimate the potential demand of bicyclists and pedestrians based on the number of productions or attractions the facility may serve within a one (1) mile radius for Shared Use Paths and **Transportation Alternatives Activities** or a one-half (½) mile radius for Sidewalks. A maximum of 20 points will be assessed overall, and individual point assignments will be limited as listed below.

List and describe how the facilities link directly to community assets and who is being served by the facility. Show each of the Community Assets on a Project Area Map through the use of a buffer and describe in the space provided.

Proximity to Community Assets	Check All that Apply	Max. Points
Residential developments, apartments, community housing	<input type="checkbox"/>	4
Activity centers, town centers, office parks, post office, city hall/government buildings, shopping plaza, malls, retail centers, trade/vocational schools, colleges, universities	<input type="checkbox"/>	4
Parks, trail facilities, recreational facilities	<input type="checkbox"/>	4
Medical/health facilities, nursing homes, assisted living, rehabilitation center	<input type="checkbox"/>	4
School bus stop (K-12)	<input type="checkbox"/>	2
Schools (K-12)	<input type="checkbox"/>	2
Maximum Point Assessment		20

Criterion #1 Description (if needed): _____

Criterion #2 – Connectivity and Accessibility (20 points maximum)

This measure considers the gaps that exist in the current network of bike lanes, bike paths and sidewalks. The measurement will assess points based on the ability of the proposed project to join disconnected networks or complete fragmented facilities. Does the project enhance mobility or accessibility for disadvantaged groups, including children, the elderly, the poor, those with limited transportation options and the disabled?

List and describe how this project fits into the local and regional bicycle/pedestrian networks and/or a transit facility. Depict this on the map and describe in the space provided.

Network Connectivity and Accessibility	Check All that Apply	Max. Points
Project provides access to a transit facility	<input type="checkbox"/>	5
Project extends an existing bicycle/pedestrian facility (at one end of the facility)	<input type="checkbox"/>	5
Project provides a connection between two existing or planned/programmed bicycle/pedestrian facilities	<input type="checkbox"/>	5
Project has been identified as “needed” in an adopted document (e.g., comprehensive plan, master plan, arterial study)	<input type="checkbox"/>	5
Maximum Point Assessment		20

Criterion #2 Description (if needed): _____

Criterion #3 – Safety/Security (20 points maximum)

This measure provides additional weight to applications that have included safety as a component of the overall project and includes school locations identified as hazardous walking/biking zones and areas with significant numbers of safety concerns.

List and describe whether the proposed facility is located within a “hazardous walk/bike zone” in the River to Sea TPO planning area and provide documentation that illustrates how bicycle or pedestrian safety could be enhanced by the construction of this facility.

For more information, contact Volusia or Flagler County School District Student Transportation Services and refer to Florida Statute 1006.23.

Safety/Security	Check All that Apply	Max. Points
The project is located in an area identified as a hazardous walk/bike zone by Volusia or Flagler County School District Student Transportation Services and within the River to Sea TPO planning area. If applicable, provide documentation.	<input type="checkbox"/>	10
The project removes or reduces potential conflicts (bike/auto and ped/auto). There is a pattern of bike/ped crashes along the project route. The project eliminates or abates a hazardous, unsafe, or security condition in a school walk zone as documented in a school safety study or other relevant study. If applicable, provide documentation such as photos or video of current situation/site or any supportive statistics or studies.	<input type="checkbox"/>	10
Maximum Point Assessment		20

Criterion #3 Description (if needed): _____

Criterion #4 Contribution to “Livability” and Sustainability in the Community (10 points maximum)

This measure considers how the project positively impacts the “Livability” and Sustainability in the community that is being served by that facility. Depict assets on a project area map and describe in the space provided.

Contribution to “Livability” and Sustainability in the Community (Maximum 10 Points)

- Project includes traffic calming measures
- Project is located in a “gateway” or entrance corridor as identified in a local government applicant’s master plan, or other approved planning document
- Project removes barriers and/or bottlenecks for bicycle and/or pedestrian movements
- Project includes features which improve the comfort, safety, security, enjoyment or well-being for bicyclists, pedestrians, and/or transit users
- Project improves transfer between transportation modes
- Project supports infill and redevelopment consistent with transit-oriented design principals and strategies are in place making it reasonably certain that such infill and redevelopment will occur
- Project supports a comprehensive travel demand management strategy that will likely significantly advance one or more of the following objectives: 1) reduce average trip length, 2) reduce single occupancy motor vehicle trips, 3) increase transit and non-motorized trips, 4) reduce motorized vehicle parking, reduce personal injury and property damage resulting from vehicle crashes
- Project significantly enhances the travel experience via walking and biking

Criterion (4) Describe how this project contributes to the “Liveability” and Sustainability of the Community:

Criterion #5 Enhancements to the Transportation System (10 points maximum)

This measure considers the demonstrated and defensible relationship to surface transportation.

Describe how this project fits into the local and regional transportation system. Depict this on the map where applicable and describe in the space provided.

Enhancements to the Transportation System (Maximum 10 Points)

- Is the project included in an adopted plan?
- Does local government have Land Development Code requirements to construct sidewalks?
- Does the project relate to surface transportation?
- Does the project improve mobility between two or more different land use types located within 1/2 mile of each other, including residential and employment, retail or recreational areas?
- Does the project benefit transit riders by improving connectivity to existing or programmed pathways or transit facilities?
- Does the project conform to Transit Oriented Development principles?
- Is the project an extension or phased part of a larger redevelopment effort in the corridor/area?

Criterion #5 Describe how this project enhances the Transportation System:

Criterion #6 Project "Readiness" (5 Points maximum)

This measure considers the state of project readiness. Describe project readiness in the space provided.

Project Readiness (Maximum 5 Points)

- Is there an agreement and strategy for maintenance once the project is completed, identifying the responsible party?
- Is the project completed through the design phase?
- Is right-of-way readily available and documented for the project?

Criterion #6 Describe the state of Project "Readiness":

Criterion #7 – Public Support/Special Considerations (5 points maximum)

Describe whether the proposed facility has public support and provide documentation (e.g., letters of support/signed petitions/public comments from community groups, homeowners associations, school administrators). Describe any special issues or concerns that are not being addressed by the other criteria.

Special Considerations	Check All that Apply	Max. Points
Is documented public support provided for the project? Are there any special issues or concerns?	<input type="checkbox"/>	5
Maximum Point Assessment	<input type="checkbox"/>	5

Criterion #7 Description (if needed): _____

Criterion #8 – Local Matching Funds > ~~10~~25% of Total Project Cost (~~10~~ 20 points maximum)

If local matching funds greater than ~~10~~25% of the estimated project cost are available, describe the local matching fund package in detail.

	Check One	Max. Points
Is the Applicant committing to a local match greater than 10 25% of the estimated total project cost?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
10.0 25.0% < Local Matching Funds < 12.5 27.5%	<input type="checkbox"/>	1 2
12.5 27.5% ≤ Local Matching Funds < 15.0 30.0%	<input type="checkbox"/>	2 4
15.0 30.0% ≤ Local Matching Funds < 17.5 32.5%	<input type="checkbox"/>	3 6
17.5 32.5% ≤ Local Matching Funds < 20.0 35.0%	<input type="checkbox"/>	4 8
20.0 35.0% ≤ Local Matching Funds < 22.5 37.5%	<input type="checkbox"/>	5 10
22.5 37.5% ≤ Local Matching Funds < 25.0 40.0%	<input type="checkbox"/>	6 12
25.0 40.0% ≤ Local Matching Funds < 27.5 42.5%	<input type="checkbox"/>	7 14
27.5 42.5% ≤ Local Matching Funds < 30.0 45.0%	<input type="checkbox"/>	8 16
30.0 45.0% ≤ Local Matching Funds < 32.5 47.5%	<input type="checkbox"/>	9 18
32.5 47.5% ≤ Local Matching Funds	<input type="checkbox"/>	10 20
Maximum Point Assessment		10 20

Criterion #8 Description (if needed): _____

Criterion #9 – Value-Added Tie Breaker (if necessary) (variable points)

Projects with equal scores after evaluations using the eight Project Proposal Criteria are subject to the Value-Added Tie Breaker. The BPAC and Project Review Subcommittee are authorized to award tie breaker points based on the additional value added by the project. A written explanation of the circumstances and amount of tie breaker points awarded for each project will be provided.



2017~~8~~ Priority Process for Bicycle/Pedestrian and B/P Local initiatives Projects

Feasibility Studies

1. Local government submits project(s)
2. BPAC reviews and ranks projects for feasibility studies
3. The TPO Board will approve a final ranking of all projects
4. TPO requests a Fee Proposal from consultant to perform a feasibility study
5. TPO schedules a scoping meeting with the consultant, FDOT and local government(s)
6. Consultant provides Fee Proposal to TPO
7. Local government pays the 10% local match for the feasibility study based on the Fee Proposal. TPO pays the majority of the cost for a consultant to perform feasibility studies on the highest ranking projects. (Local governments can bypass the TPO Study if they pay for the feasibility study themselves.)
8. TPO gives the consultant a Notice to Proceed on the feasibility study
9. Draft feasibility study is reviewed and approved by the TPO, FDOT and local government(s)
10. Final feasibility study is completed

Project Implementation

1. Local government submits project(s) and an official letter agreeing to pay 10% of the programmed project implementation cost, and agreeing to pay for any cost overruns
2. BPAC reviews and ranks projects for project implementation
3. The TPO Board will approve a final ranking of all projects
4. TPO coordinates with FDOT to program the project in the next available fiscal year of the FDOT Work Program
5. Construction of top ranked project: 2-4 years

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF FY 2016-17 TPO PUBLIC OUTREACH PROGRAM

Background Information:

A primary responsibility of the River to Sea TPO is public involvement and outreach in the transportation decision-making process. This involves developing various strategies to engage the community, including posting information on the TPO website (www.R2CTPO.org) and Facebook page (www.Facebook.com/RivertoSeaTPO), attending community meetings, building business relationships, joining local organizations and providing presentations to organizations. Another component of the outreach program includes participation in community events, bicycle helmet fittings and the distribution of documents and promotional materials. During FY 2016/17, the TPO was successful in reaching an estimated 11,250 people in the community.

TPO staff will provide an overview of the public involvement and outreach efforts that occurred during FY 2016/17.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD



River to Sea TPO

Public Outreach

FY 2016/17

Presentation to the TPO Board
December 6, 2017

Media

- TPO website update – streamlined and reorganized, easier to locate items
 - 14,806 visitors – 2,705 more than FY 15/16
- 171 Facebook “likes”
- 74 Newspaper articles/mentions
- 1,881 people in email database
- 1,640 people in mail database

Community Outreach Coordinator

- Position added to TPO staff in January 2017
- Coordinating and managing the community outreach and safety programs
- Increasing the visibility of the TPO and promoting community involvement in the TPO's planning and programs

Public Meetings & Hearings

Total of 12 public meetings and hearings held, including:

- Annual TDLCB Public Hearing
- TPO Planning Retreat in coordination with VCARD – 90 people
- Transportation Improvement Program(TIP) & Priority List Public Hearings
- Accessible Pedestrian Signals Plan – 3 public meetings – 40 people
- Bicycle & Pedestrian Plan – 3 public meetings – 24 people
- Public Participation Plan Public Hearing

Community Presentations

- Rotary International Organization
- Volusia County Division of Economic Development
- Florida Planning and Zoning Association (FPZA)
- Southeast Volusia Advertising Authority
- International Speedway Boulevard (ISB) Coalition
- Volusia County Association for Responsible Development (VCARD)
- Florida Greenways and Trails Foundation (FGTF)
- Save Our Neighborhoods
- St. Johns River to Sea Loop Alliance
- MidTown Health Equity Action Team (HEAT)

Distribution of Materials

- Volusia County Bicycle Map for the Experienced Cyclist – 475
- Walk & Ride DVD – 275
- Bicycle Safety 3' Car Decals – 600
- Promotional Items – bags, lights, pens
- Other items include:

- LRTP Summary Brochure
- TPO Annual Report
- Tell the TPO Survey Results Summary



Outreach & Events

32 community events in FY 2016/17, including:

- National Trails Day – 54 helmets
- Summer School Helmet Fittings – 130 helmets
 - Sugar Mill Elementary
 - Freedom Elementary
 - Forest Lake Elementary



- Tour de Palm Coast – 53 helmets
- Port Orange Family Days – 278 helmets
- Halifax Arts Festival – 170 helmets
- Light Up Midtown Health Fair – 45 helmets

Outreach & Events...continued

- Cycle Blast DeLand – 97 helmets
- Holly Hill Police Helmet Enforcement Campaign – 60 helmets
- VCARD Icebreaker



- White Cane Awareness/Pedestrian Safety Day
- ERAU's "Not So Noisy" Bike Fair

Outreach Summary

- More than **880** helmets properly fitted and donated to adults and children
- an estimate of **11,250** total people reached through committee and public meetings, community events and presentations and personal contacts

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

B. PRESENTATION AND DISCUSSION OF IMPLEMENTING TRANSPORTATION PERFORMANCE MEASURES AND DEVELOPING SAFETY TARGETS FOR THE RIVER TO SEA TPO

Background Information:

The Federal Highway Administration (FHWA) issued final rules on the transportation performance measures required for the State Departments of Transportation (DOTs) and Metropolitan/Transportation Planning Organizations (M/TPOs). The final rule requires targets to be set for Safety Measures as follows:

- Florida DOT -- by August 31, 2017 -- FDOT has adopted "Vision 0" as their target for all Safety measures
- River to Sea TPO -- by February 27, 2018

TPO staff will discuss and present data as it relates to establishment of targets for Safety Measures.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

The River to Sea TPO

Transportation Performance Measures

Establishment of Safety Targets

December 6, 2017

Safety Performance Measures

- Number of Fatalities
- Rate of Fatalities per 100 Million VMT
- Number of Serious Injuries
- Rate of Serious Injuries per 100 Million VMT
- Number of Non Motorized Fatalities and Serious injuries

Safety Performance Measures

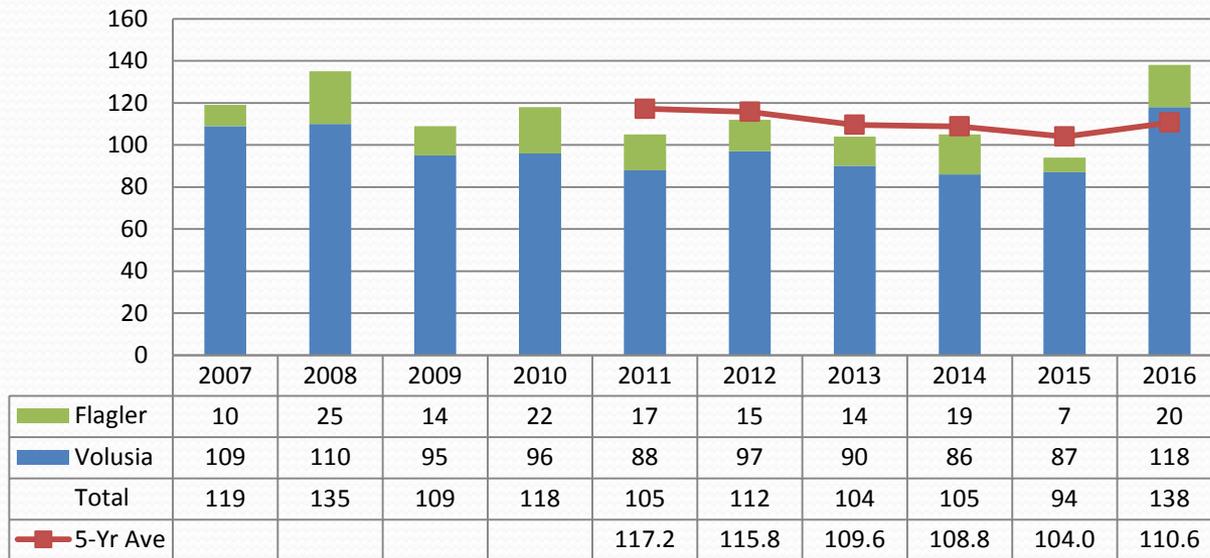
- FDOT has adopted a Target of Vision Zero for all Five Safety Performance Measures
- MPOs/TPOs have the option to adopt the State Target or adopt their own Targets
- Targets reported every Two Years
- Safety Targets Due February 27, 2018

R2CTPO Planning Area



Number of Fatalities

R2CTPO Planning Area Fatalities



Two Percent Reduction
(of 5-Year Rolling Ave)

- 2018 = 106.2
- 2020 = 102.0

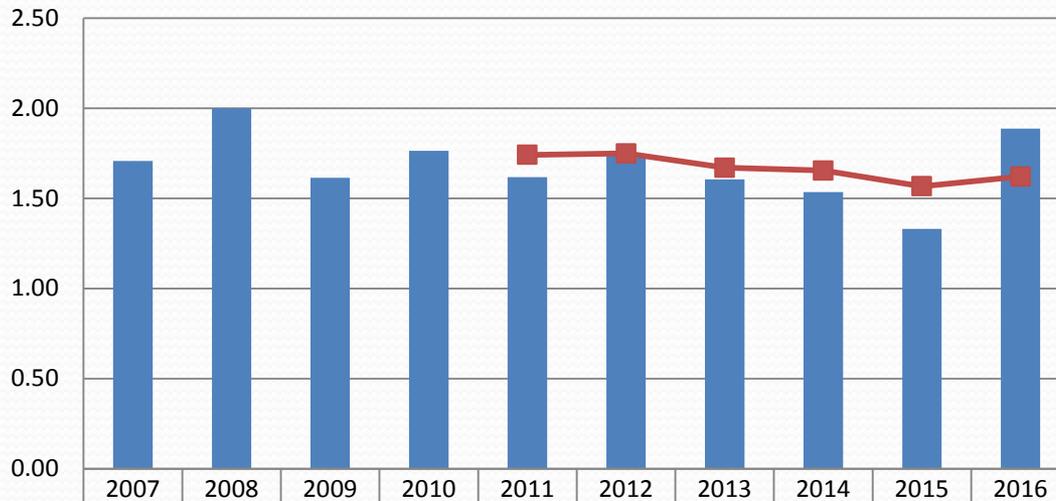
Reduce by Number

Vision Zero

Data Source: Signal Four Analytics
Preliminary Data for Discussion Purposes

Rate of Fatalities

R2CTPO Planning Area Fatalities Rate*



☐ Two Percent Reduction
(of 5-Year Rolling Ave)

- 2018 = 1.56
- 2020 = 1.49

☐ Reduce by Number

☐ Vision Zero

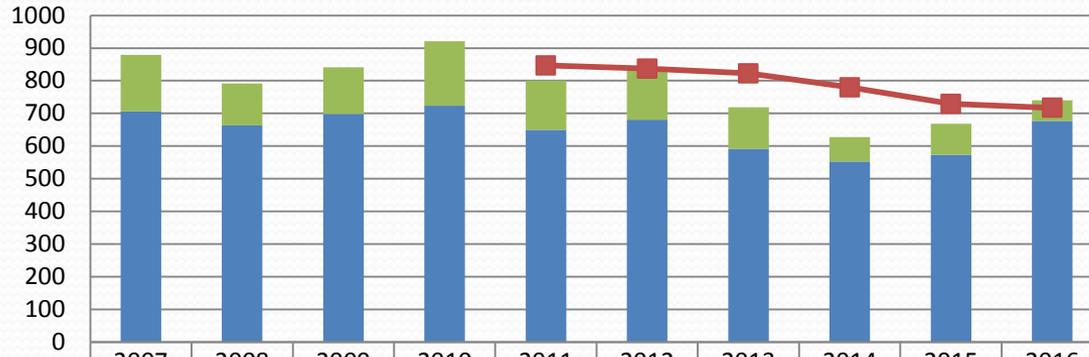
* VMT base on all of Volusia and Flagler County

Data Source: Signal Four Analytics

Preliminary Data for Discussion Purposes

Number of Serious Injuries

R2CTPO Planning Area Serious Injuries



Two Percent Reduction
(of 5-Year Rolling Ave)

- 2018 = 688.8
- 2020 = 661.5

Reduce by Number

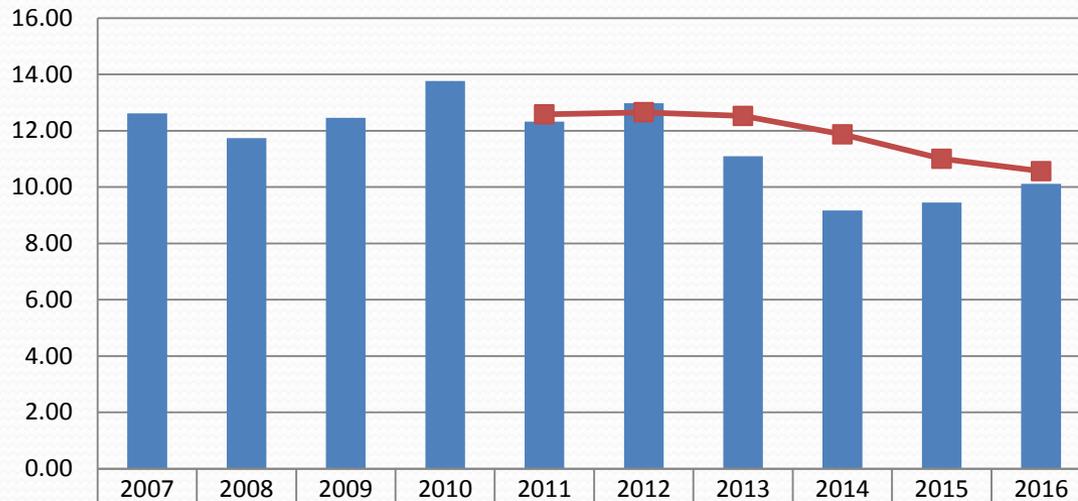
Vision Zero

Data Source: Signal Four Analytics

Preliminary Data for Discussion Purposes

Rate of Serious Injuries

R2CTPO Planning Area Serious Injuries Rate*



Two Percent Reduction
(of 5-Year Rolling Ave)

- 2018 = 10.14
- 2020 = 9.74

Reduce by Number

Vision Zero

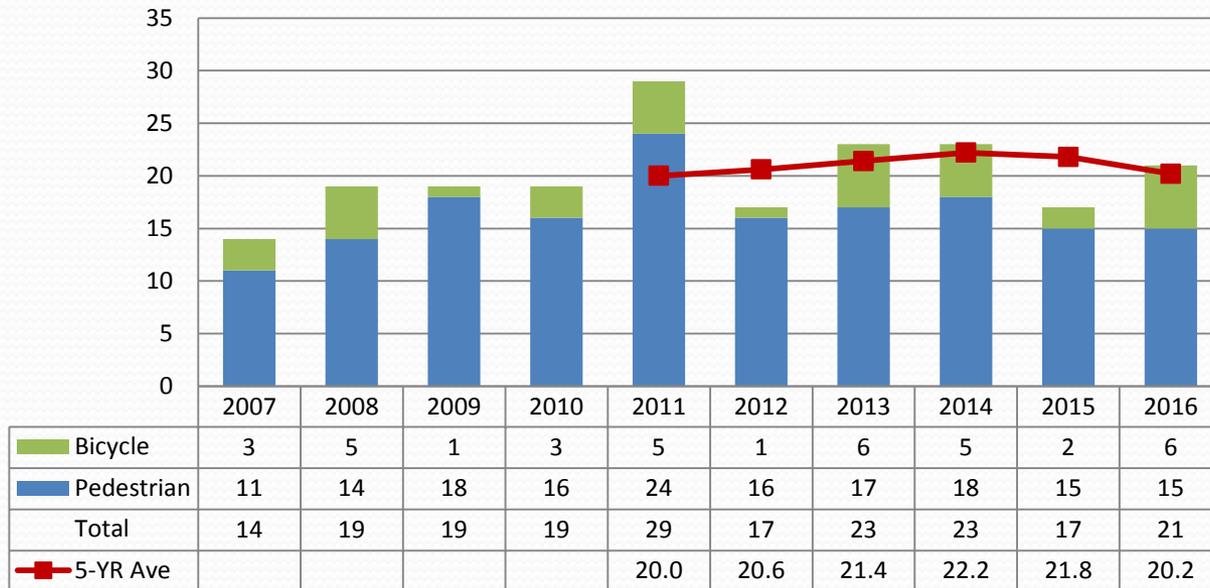
* VMT base on all of Volusia and Flagler County

Data Source: Signal Four Analytics

Preliminary Data for Discussion Purposes

Non Motorized Fatalities

R2CTPO Planning Area Non-Motorized Fatalities



- Two Percent Reduction (of 5-Year Rolling Ave)
 - 2018 = 19.4
 - 2020 = 18.6

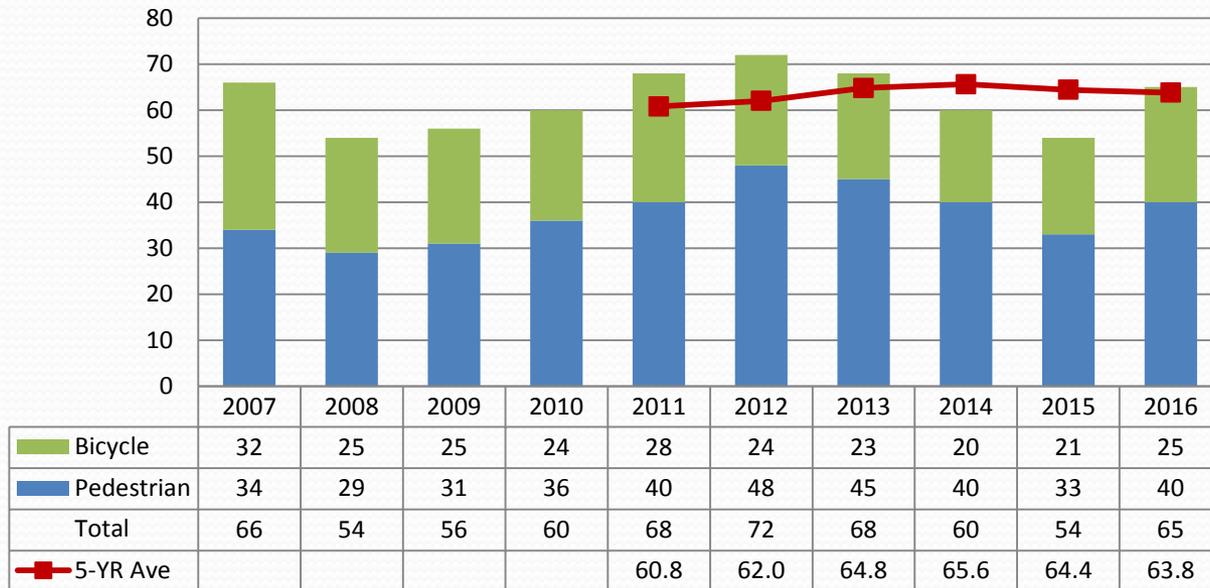
Reduce by Number

Vision Zero

Data Source: Signal Four Analytics
 Preliminary Data for Discussion Purposes

Non Motorized Serious Injuries

R2CTPO Planning Area Non-Motorized Injuries



☐ Two Percent Reduction
(of 5-Year Rolling Ave)

- 2018 = 61.3
- 2020 = 58.8

☐ Reduce by Number

☐ Vision Zero

Data Source: Signal Four Analytics
Preliminary Data for Discussion Purposes

Considerations for R2CTPO

- Adopt Independent Targets
 - Based on % Reduction
 - Based on # Reduction
- Adopt FDOTs Target of Vision Zero

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

C. PRESENTATION AND DISCUSSION OF THE TWO-YEAR UNIFIED PLANNING WORK PROGRAM (UPWP)

Background Information:

The Unified Planning Work Program (UPWP) outlines the annual activities and funding for the River to Sea TPO over a two-year period. The next two-year UPWP will become effective July 1, 2018.

A UPWP Subcommittee comprised of TPO advisory committee members is responsible for assisting staff in developing the UPWP. This subcommittee has been established and will meet in coming weeks to discuss and recommend the TPO planning activities and budget for the next UPWP. A draft document is required to be submitted to FDOT and FHWA for review by March 15, 2018.

TPO staff will discuss potential planning activities and constraints and seek input from TPO Board members.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

D. PRESENTATION AND DISCUSSION OF THE ST. JOHNS RIVER TO SEA LOOP SUMMIT

Background Information:

Supporters of the longest loop trail in Florida met on October 26-28, 2017, in DeLand, for the St. Johns River-to-Sea Loop (SJR2C) Summit and Trail Celebration. It was the first meeting of the five Loop counties -- Volusia, Putnam, St. Johns, Flagler and Brevard -- since last year's commitment by the Florida Department of Transportation to build the trail to completion.

The three-day summit was presented by the St Johns River-to-Sea Loop Alliance and included a stakeholder meeting and "Taste of the Loop" tour, ride and dinner on Thursday (10/26); a community outreach seminar with presentations and panel discussions on Fulfilling the Loop's Promise on Friday (10/27); and ended with a family-fun Great DeLand Pumpkin Ride, Safety Village and Helmet Fitting at Bill Dreggors Park on Saturday (10/28).

Maggie Ardito, Co-Founder, President and Director of the St. Johns River to Sea Loop Alliance and Patricia Northey, Trail Advocate and Director of the St. Johns River to Sea Loop Alliance will give a presentation on this three day event.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

St Johns River-to-Sea Loop Summit and Trail Celebration

10/26/2017 – 10/28/2017

St Johns River-to-Sea Loop Alliance



WW.SJR2C.ORG

Maggie Ardito

Pat Northey



The Three Days of the Summit



St. Johns River-to-Sea Loop SUMMIT AND TRAIL CELEBRATION

OCTOBER 26 - 28, 2017
DELAND, FLORIDA



CELEBRATE TRAIL BENEFITS

Health	Community
Safety	Environment
Tourism	Economy
Mobility	Recreation

BE INFORMED
BE INVOLVED
BE IN THE LOOP



WWW.SJR2C.ORG INFO@SJR2C.ORG
@SJR2C #SJR2CSummit (321) 795-3179

- **THURSDAY, OCTOBER 26**
 - Stakeholder Meeting (ECFRPC)
 - “Taste of the Loop” Discovery Ride Reception & Dinner
- **FRIDAY, OCTOBER 27 – Main Event**
 - Community Building:
Fulfilling the Loop’s Promise
- **SATURDAY, OCTOBER 28**
 - DeLand Great Pumpkin Ride & Bike Rodeo
partnered with R2CTPO, Space Coast TPO and FDOT



Main Program Friday: Fulfilling the Loop's Promise

Jam-packed Day of Presentations, Panels and Community Building

St. Johns River-to-Sea Loop SUMMIT AND TRAIL CELEBRATION

**Downtown DeLand
October 27, 2017**

Get in the LOOP!
**Community Outreach:
Fulfilling the Loop's Promise**

- Discover the River-to-Sea Loop
- Meet Local and State Leaders
- Learn health, social, safety and economic benefits the Loop brings to our community
- Engage with Leadership Groups and Action Plans

8:30AM – 4:30 PM
**Volusia County Kelly Building
123 W Indiana Ave.**

The SJR2C Loop is a 260-mile paved multi-use Florida State SUN Trail connecting the counties of St Johns, Flagler, Volusia, Brevard and Putnam.

CELEBRATE TRAIL BENEFITS

- Active Mobility
- Active Aging
- Health and Fitness
- Sustainable Ecology
- Improved Economy
- Multi-Modal Transportation
- Cycling/Pedestrian Safety
- Community Connections
- Higher Property Values
- Economic Development

WWW.SJR2C.ORG **INFO@SJR2C.ORG**
@SJR2C **#SJR2CSummit** **(321) 795-3179**

The St Johns River-to-Sea Loop Alliance is a 501(c)3 nonprofit organization with the mission to support, advocate, enhance, promote and protect the St Johns River-to-Sea Loop Florida SUNTrail

- ### THANKS TO OUR SPONSORS AND PARTNERS
- Florida Hospital
 - City of Titusville
 - England-Thims & Miller
 - Landis Evans + Partners
 - Rails-to-Trails conservancy
 - Dixie Crossroads
 - Roy and Sandy Walters
 - Mainstreet DeLand
 - Volusia County (host)
 - Brevard County
 - Putnam County
 - St Johns County
 - Flagler County
 - City of DeLand
 - City of Deltona
 - Visit West Volusia
 - Enterprise Preservation Society
 - East Central Florida RPC
 - DeLand Area Chamber of Commerce
 - FDOT Mobility Week and SUN Trail
 - Florida Office of Greenways and Trails
 - River to Sea TPO
 - Space Coast TPO

St Johns River-to-Sea Loop Summit & Trail Celebration Friday October 27, 2017	
Fulfilling the Loop's Promise	
8:30	Registration/continental breakfast
9:00	Welcome
9:15	Keynote address: Promise, Process and Partnership Jim Wood, Florida Department of Transportation, Chief Planner
9:45	Public/Private Collaboration - Trail-Oriented Development Moderator: Herb Hiller, Cofounder SJR2C Loop Alliance Glenn Storch, Attorney Kelly White, Commissioner, City of Daytona Beach Jerry Mayes, Deltona Economic Development Director
10:10	Break
10:25	Brevard County Scott Larese, Titusville City Manager Sarah Kraum, Space Coast TPO Marcia Gaedcke, Pres. Titusville Chamber
10:50	Flagler County Heather Garcia, District 5 SUN Trail Program Coordinator Amy Lucasik (tentative)
11:15	Putnam County Kevin Sharbaugh, former Chair of Putnam Blueways and Trails CSO Linda Crider, Putnam Waterways and Trails member, founder Bike Florida Sam Carr, Bartram in Putnam committee and OGT
11:40	St Johns County Jan Trantham, Senior Transportation Planner Billy Zeits, Assistant Director Parks and Recreation Rueben Franklin, City Engineer, City of St. Augustine
12:05	Volusia County Tim Baylie, Director Parks, Recreation and Culture Georgia Turner, Executive Director of West Volusia Tourism Advertising Authority
12:30	Lunch
1:00	The Power of Connected Trails Ken Bryan , State Director, Florida Field Office, Rails-to-Trails Conservancy
1:10	Titusville: Launch from Here Marcia Gaedcke Scott Larese
1:30	Panel Track 1 - Council Chambers The Promise of The Loop
	Panel Track 2 - Training Room Fulfilling the Promise
	Economic Value of Trails Marcia Gaedcke: Moderator - Ashley Killough, Office of Greenways and Trails: Trail Towns - Becky Afonso, Executive Director, Florida Bicycle Association and former Director Bike Florida: FBA & Trails, Sand & Stars, Gullah Geechee tour Results - Herb Hiller: Tri-County Agritourism Corridor
	Trail Development & Branding Pat Northey, Moderator Heather Garcia, FDOT District 5, Planning and Corridor Development Mgr Tim Baylie, Director Parks, Recreation and Culture Karl Soderholm England-Thims and Miller, Sarah Kraum, Space Coast TPO
2:15	Break
2:30	The Power of Trails : Health, Safety, Transportation, Recreation and Community Dr. Matt Schragger, Moderator Amy Munizzi, Pres. DeLeon Springs CA "Ride into Reading" Emery Jeffreys "The Loop saved my life!" "The Duke Energy Gap at Blue Spring"
	Putting the Loop on the Map: Community engagement, Promotion, Tourism, health, route planning, safety, economics, Maggie Arditto, Pres SJR2C Loop Alliance Dr. Tony Abbott, Dr. Tony Abbott Professor of Environmental Science Nancy Church, Volusia County GIS Project Manager Kelsy Michely, Environmental Sciences Stetson University Rachel Saunders, Environmental Sciences Stetson University
3:15	Reconvene in Chambers
3:20	Advocacy - Fulfilling the Promise Pat Northey, "Volusia Trail Queen"
3:45	Wrap-up and Action Plans Pat Northey Maggie Arditto

Please complete your survey and questionnaire



Fulfilling the Loop's Promise

Jim Wood, FDOT
Chief Planner
delivers the
Keynote Address
**“Promise,
Process and
Partnership”**

www.sjr2c.org/loop-summit

Bookmarks Pre-Market SCHWAB Fut Home20+ AirTBL CAL Charts DeLand Map GIS Weather Maps Drupal FL-VM

St Johns River-to-Sea Loop Alliance SJR2C.ORG
small towns - BIG ADVENTURES on Florida's 260-mile Multi-use Trail

Home Summit In the LOOP Help the LOOP About Agritourism Near the LOOP Contact Us

Loop Summit

Summit Registration is now open - Click here to register

DONATE NOW

Log in

Search
search this site

Be "In the LOOP"
Click here for In the LOOP Newsletter

St Johns River-to-Sea Loop Map Link
May 2017

NOTHING CAN WITHSTAND THE FORCE OF AN IDEA WHOSE TIME HAS COME

The St Johns River-to-Sea Loop Summit and Trail Celebration, October 26-28 in West Volusia, celebrated the Promise of the Loop and the emphasized the continuing process and partnerships required to fulfill that promise. Jim Wood's keynote address compared the long, complex and messy process from concept to reality to the filming of the epic film Lawrence of Arabia... a 20-year overnight success.

Visit SJR2C.ORG for photos from the Loop Summit and Trail Celebration



Fulfilling the Loop's Promise

Building the "Loop Community" across 5 Counties





Thursday

“Taste of the Loop in West Volusia”

Reception and Dinner

Taste of the Loop in Southwest Volusia

October 26, 2017 2:30 – 7:00 PM



Guided Bike-Walk Tour & Dinner

- DeBary Hall Visitors Center and Trailhead
- St Johns River-to-Sea Loop at Green Spring Park
- Dine at Enterprise Heritage Center

St Johns River-to-Sea Loop Alliance

Enterprise Preservation Society Volusia County City of Deltona





Saturday “Great Pumpkin Ride”

- Get kids inspired to ride for fun, transportation and fitness
- Teach them how to ride safely



Partners:

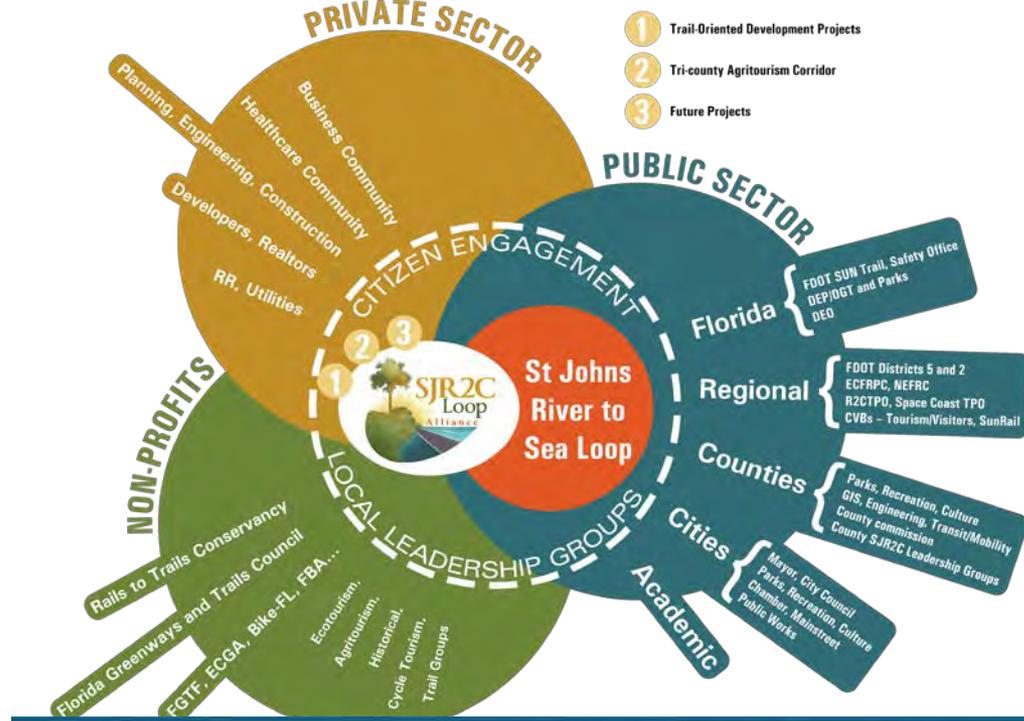
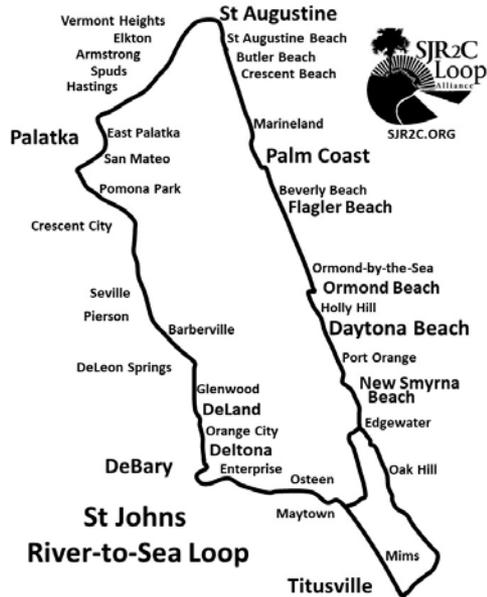
- R2CTPO
- Space Coast TPO
- FDOT Mobility Week
- FDOT Safety Office
- West Volusia TAA
- JC's Cycles
- DeLand CoC
- City of DeLand
- Volusia Sheriff's Dept
- And more



A Celebration of Partnership



Trail Towns in the Loop



THANKS TO OUR SPONSORS AND PARTNERS

- Florida Hospital
- City of Titusville
- Rails-to-Trails Conservancy
- England-Thims & Miller
- Landis Evans + Partners
- Dixie Crossroads
- Enterprise Preservation Society
- Roy and Sandy Walters
- Volusia County (host)
- Brevard County
- Putnam County
- St Johns County
- Flagler County
- City of DeLand
- City of Deltona
- Visit West Volusia
- East Central Florida RPC
- DeLand Area Chamber of Commerce
- Florida Department of Transportation
- FDOT Mobility Week and SUNTrail
- Florida Office of Greenways and Trails
- River to Sea TPO
- Space Coast TPO
- And many others

THANKS TO OUR VOLUNTEERS

Herb, Linda, Jack, Georgia, Rachel, Kelsy, Jim, Steve, Cindy, Pam, ...
all who gave generously of their time



SJR2C Contact Information

Website

<http://www.SJR2C.org>

Facebook

<https://www.facebook.com/SJR2C>

Email

Info@SJR2C.ORG

St Johns River-to-Sea Loop Alliance SJR2C.org



**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

E. FDOT REPORT

Background Information:

Mr. David Cooke, Florida Department of Transportation (FDOT), will be present to answer questions regarding projects on the FDOT Construction Status Report.

The Construction Status Report is provided for your information.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD



Florida Department of Transportation

RICK SCOTT
GOVERNOR

719 S. Woodland Boulevard
DeLand, Florida 32720-6834

MIKE DEW
SECRETARY

Volusia/Flagler County Project Status Update as of November 17, 2017

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler counties as of the October cutoff. The next cutoff date is December 17, 2017. Information is also available on www.cflroads.com.

Interstate Projects

- **242715-2-52-01 -- I-95 Widening, I-4, U.S. 92 System to System Interchange**
 - Contract: E5W26
 - Work Began: November 2014
 - Estimated Completion: Summer 2018
 - Activity continues to complete the structures at the I-4 and U.S. 92 interchanges, which will result in additional road closures and detours.
 - Carrier distributor roads and ramp tie-in operations for the I-4 and I-95 interchange continue.

Other Current Projects:

- **430678-1-52-01 – Resurfacing U.S. 1 from South Street in Oak Hill to Magnolia Ave/Shangri-La Circle in Edgewater**
 - Contract: T5563
 - Work Began: August 2016
 - Estimated Completion: Early 2018
 - Contract Amount: \$10,074,300
 - Friction course paving is ongoing.

- **437447-1-52-01 – Bridge Deck Repairs, Berrys Canal and Conners Canal on the west end of the North Causeway, New Smyrna Beach**
 - Contract: E5Y56
 - Work to Begin: July 29, 2017
 - Estimated Completion: Spring 2018
 - Contract Amount: \$1,274,655.31
 - Contractor: M&J Construction Company of Pinellas County Inc.
 - Lane shifts in place on both bridges

- **436937-1-52-01 – S.R. 40 (Granada Boulevard) Bridge Pier Repair – Bridge No. 790132 over the Halifax River**
 - Contract: E5Y33
 - Work Began: March 27, 2017
 - Estimated Completion: Early 2018
 - Contract Amount: \$1,750,000
 - Contractor: CMA Corporation
 - Cofferdam construction is still in progress

- **436325-1-52-1 – Event Management System Installation**
 - Contract: E5Y95
 - Work to Begin: September 5, 2017
 - Estimated Completion: October 2018
 - Contract Amount: \$2,610,610.00
 - Contractor: Traffic Control Devices, Inc.
 - Contractor has removed old structures and is installing conduit.

- **437446-1-52-01 – Bridge Deck Epoxy Overlay on S.R. 415 northbound over St. Johns River**
 - Contract: E5Y58
 - Work to Begin: November 7, 2017
 - Contract Amount: \$498,196
 - Contractor: Bridge Masters Construction, LLC.
 - Anticipated completion by November 30.

Upcoming Projects:

- **436915-1-52-01 – SR 5A/Nova Road Resurfacing from Brentwood Drive to Flomich Street and the Frontage Road between 3rd Street and Nova Road**
 - Contract: T5600
 - Work to Begin: December 4, 2017
 - Estimated Completion: Fall 2018
 - Contract Amount: \$3.3 Million
 - Contractor: P&S Paving Inc.
 - This project involves milling and resurfacing Nova Road and the Frontage Road, as well as guardrail, drainage, sidewalk and curb ramp improvements.

- **435053-1-52-01, 435056-1-52-01 and 435056-1-52-02 – Interstate Lighting Along I-4**
 - Contract: T5572
 - Work to Begin: December 12, 2017
 - Estimated Completion: Fall 2019

- Contract Amount: \$6.7 Million
 - Contractor: Chinchor Electric Inc.
 - This project involves installation of new lighting and signage at the I-4 interchanges with U.S. 17/92, Dirksen Drive, S.R. 472, Orange Camp Road, S.R. 44, U.S. 92 and C.R. 15 in Seminole and Volusia counties.
-
- **435059-1-52-01 – Interstate Lighting Along I-95**
 - Contract: T5588
 - Work to Begin: December 12, 2017
 - Estimated Completion: Fall 2019
 - Contract Amount: \$5.6 Million
 - Contractor: Chinchor Electric, Inc.
 - This project involves installation of new lighting and signage at the I-95 interchanges with LPGA Boulevard, U.S. 1, Old Dixie Highway, S.R. 100 and Palm Coast parkway in Volusia and Flagler counties.



Project Status Report as of Nov. 17, 2017

Volusia County						
I-95, I-4, US 92 SYSTEM TO SYSTEM INTERCHANGE						
FIN #	242715-2-52-01					
CONTRACT #	E5W26					
DESIGN BUILD						
PROJECT DESCRIPTION: Widening of I-95 from four to six lanes, complete reconstruction of the I-4/SR 400 and US 92 interchanges, reconstruction of Bellevue Bridge, improvements to SR 400, US 92, Bellevue Road and Tomoka Farms Road						
					TIME	COST
CONTRACTOR:	Archer Western Contractors LLC	LET DATE:	9/05/2014	ORIGINAL:	1,100	\$204,975,000.00
CCEI:	Jacobs Engineering Group	NTP:	11/25/2014	CURRENT:	1,357	\$205,177,245.00
FED. AID #:	0954-140-1	TIME BEGAN:	11/25/2014	ELAPSED:	1,084	\$156,735,249.90
FUND TYPE	Federal	WORK BEGAN:	11/25/2014	% ORIGINAL:	98.55%	76.47%
DBE Achieved	4.73%	EST. COMPLETION:	Summer 2018	% TO DATE:	79.88%	76.39%
Current CPPR:	100			LIQ. DAMAGES:	0	
CONTACT		PHONE		EMAIL		
CEI SENIOR PROJECT ADMINISTRATOR	Robert Parker	C: 904.449.0923 O: 386.333.9537		robert.parker@jacobs.com		
CEI PROJECT ADMINISTRATOR	David Bowden	C: 407.873.1905 O: 386.333.9538		dbowden@go-iei.com		
CONTRACT SUPPORT SPECIALIST (CSS)	Yleana Baez	C: 813.293.6252 O: 386.333.9537		yleana.baez@jacobs.com		
CONTRACTOR'S PROJECT MANAGER:	Jeff Hutchinson, P.E.	C: 904.669.8931 O: 386.333.9575		jhutchinson@walshgroup.com		
CONTRACTOR'S ASST PROJECT MANAGER	Jaime Venegas	C: 817.721.5071 O: 386.333.9576		jvenegas@walshgroup.com		
CONTRACTOR'S ASST PROJECT MANAGER	Ryan Gwaltney	C: 863.245.1814 O: 386.333.9577		rgwaltney@walshgroup.com		
FDOT PROJECT MANAGER:	Chris Briggs	C: 386.846.4753 O: 386.740.3505		christopher.briggs@dot.state.fl.us		
SENIOR PROJECT ENGINEER:	Cyril Fernandez	C: 813.245.0463 O: 386.333.9537		cyril.fernandez@jacobs.com		
SENIOR INSPECTOR:	Mike Meadows	C: 352.547.7145 O: 386.333.9537		mike.meadows@jacobs.com		
SENIOR INSPECTOR:	Jose Medina	C: 386.804.2403 O: 386.333.9537		jose.medina@jacobs.com		
MAINTENANCE CONTACT:	Jim Read	C: 386.801.5584 O: 386.740.3406		jim.read@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	Jeff Hutchinson, P.E.	C: 904.669.8931 O: 386.333.9575		jhutchinson@walshgroup.com		
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Jason Roberts	C: 386.916.4439 O: 386.333.9575		jroberts@walshgroup.com		
MEETING SCHEDULE: Tuesday 9:30 a.m. Field Office, 735 Fentress Blvd.						

Flagler, Brevard, Seminole Counties						
Truck Parking Availability System						
FIN #	438096-1-52-01					
CONTRACT #	E5Y77					
DESIGN BUILD						
PROJECT DESCRIPTION: Installation of a truck parking availability system at 7 locations in Brevard, Flagler and Seminole counties.						
					TIME	COST
CONTRACTOR:	SICE, Inc.	LET DATE:	4/26/2017	ORIGINAL:	250	\$1,828,183.00
CCEI:	Mehta & Associates	NTP:	6/30/2017	CURRENT:	271	\$1,828,183.00
FED. AID #:	PARK001A	TIME BEGAN:	6/30/2017	ELAPSED:	136	\$700,842.96
FUND TYPE	CDB	WORK BEGAN:	6/30/2017	% ORIGINAL:	54.40%	38.34%
DBE Achieved	0.00%	EST. COMPLETION:	Spring 2018	% TO DATE:	50.18%	38.34%
Current CPPR	98			LIQ. DAMAGES:		
CONTACT		PHONE		EMAIL		
CEI SENIOR PROJECT ADMINISTRATOR	Kerry Worrell, P.E.	O: 407.657.6662 C: 321.239.7308		kworrell@mehtaeng.com		
CONTRACT SUPPORT SPECIALIST (CSS)	Chris Kochis	O: 407.754.6425 C: 386.690.9690		ckochis@mehtaeng.com		
CONTRACTOR'S PROJECT MANAGER:	Pablo Lorient de Elio	C: 305.772.8082		plorient@sice.com		
CONTRACTOR'S SUPERINTENDENT:	Richard Mann	C: 813.507.6363		rmannjr@sice.com		
FDOT PROJECT MANAGER:	Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us		
SENIOR PROJECT ENGINEER:	Anu Shah, P.E.	O: 407.657.8662 C: 850.341.6114		ashah@mehtaeng.com		
SENIOR INSPECTOR:	Bakir Ebrahim	C: 407.274.5208		Bebrahim@mehtaeng.com		
MAINTENANCE CONTACT:	Jim Read	C: 386.801.5584 O: 386.740.3406		jim.read@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	Pablo Lorient de Elio	C: 305.772.8082		plorient@sice.com		
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Richard Mann	C: 813.507.6363		rmannjr@sice.com		
MEETING SCHEDULE: Biweekly on Wednesdays at Mehta's office, One Purlieu Place, Winter Park						

Project Status Report as of Nov. 17, 2017

Volusia County

Event Management System

FIN #	436325-1-52-01
CONTRACT #	E5Y95

PROJECT DESCRIPTION: Installation of five new arterial dynamic message signs, 54 blank-out signs and 21 Bluetooth devices along SR 400, US 92, LPGA Boulevard, SR 40 and US 1

				TIME	COST	
CONTRACTOR:	Traffic Control Devices, Inc.	LET DATE:	6/06/2017	ORIGINAL:	380	\$2,610,610.00
CCEI:	Mehta & Associates	NTP:	8/3/2017	CURRENT:	401	\$2,610,610.00
FED. AID #:		TIME BEGAN:	9/2/2017	ELAPSED:	72	\$419,656.94
FUND TYPE		WORK BEGAN:	9/5/2017	% ORIGINAL:	18.95%	16.08%
DBE Achieved	0.34%	EST. COMPLETION:	Fall 2018	% TO DATE:	17.96%	16.08%
Current CPPR	100			LIQ. DAMAGES:		

CONTACT	PHONE	EMAIL
CEI SENIOR PROJECT ADMINISTRATOR	Kerry Worrell, P.E. O: 407.657.6662 C: 321.239.7308	kworrell@mehateng.com
CONTRACT SUPPORT SPECIALIST (CSS)	Chris Kochis O: 407.754.6425 C: 386.690.9690	ckochis@mehateng.com
CONTRACTOR'S PROJECT MANAGER:	April Andrews C: 386.804.3611	aprilandrews@tcd-usa.com
CONTRACTOR'S SUPERINTENDENT:	April Andrews C: 386.804.3611	aprilandrews@tcd-usa.com
FDOT PROJECT MANAGER:	Glenn Raney C:386.846.4862 O: 386.740.3524	michael.raney@dot.state.fl.us
SENIOR PROJECT ENGINEER:	Anu Shah, P.E. O: 407.657.8662 C: 850.341.6114	ashah@mehateng.com
SENIOR INSPECTOR:	Vince Clenney C: 850.339.9523	vcclenney@mehateng.com
MAINTENANCE CONTACT:	Jim Read C: 386.801.5584 O: 386.740.3406	jim.read@dot.state.fl.us
24 HR CONTRACTOR EMERGENCY CONTACT:	April Andrews C: 386.804.3611	aprilandrews@tcd-usa.com
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Eric Schultze O: 407.869.5300	e.schultze@tcd-usa.com

MEETING SCHEDULE: Wednesdays at Mehta's office, One Purlieu Place, Winter Park

Bridge Security System St. Johns River Bridge

FIN #	436323-1-52-01
CONTRACT #	E5Y52

PROJECT DESCRIPTION: Installation of ITS security surveillance system at the St. Johns River Bridge at US 17/92

				TIME	COST	
CONTRACTOR:	Traffic Control Devices, Inc.	LET DATE:	6/06/2017	ORIGINAL:	270	\$745,547.00
CCEI:	Mehta & Associates	NTP:	8/3/2017	CURRENT:	336	\$745,547.00
FED. AID #:		TIME BEGAN:	9/2/2017	ELAPSED:	72	\$37,000.00
FUND TYPE		WORK BEGAN:	9/5/2017	% ORIGINAL:	26.67%	4.96%
DBE Achieved	0.00%	EST. COMPLETION:	Early 2018	% TO DATE:	21.43%	4.96%
Current CPPR	100			LIQ. DAMAGES:		

CONTACT	PHONE	EMAIL
CEI SENIOR PROJECT ADMINISTRATOR	Kerry Worrell, P.E. O: 407.657.6662 C: 321.239.7308	kworrell@mehateng.com
CONTRACT SUPPORT SPECIALIST (CSS)	Chris Kochis O: 407.754.6425 C: 386.690.9690	ckochis@mehateng.com
CONTRACTOR'S PROJECT MANAGER:	Eric Schultze O: 407.869.5300	e.schultze@tcd-usa.com
CONTRACTOR'S SUPERINTENDENT:	Mark Jimenez C: 407-448-8768	m.a.jimenez@tcd-usa.com
FDOT PROJECT MANAGER:	Glenn Raney C:386.846.4862 O: 386.740.3524	michael.raney@dot.state.fl.us
SENIOR PROJECT ENGINEER:	Anu Shah, P.E. O: 407.657.8662 C: 850.341.6114	ashah@mehateng.com
SENIOR INSPECTOR:	Howard Hernandez C: 407.276.7114	ho Hernandez@hnb.com
MAINTENANCE CONTACT:	Sandusky McCartney O: 386.740.3455	sandusky.mccartney@dot.state.fl.us
24 HR CONTRACTOR EMERGENCY CONTACT:	Mark Jimenez C: 407-448-8768	m.a.jimenez@tcd-usa.com
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Eric Schultze O: 407.869.5300	e.schultze@tcd-usa.com

MEETING SCHEDULE: Wednesdays at Mehta's office, One Purlieu Place, Winter Park



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of Nov. 17, 2017

VOLUSIA

SR 5/US 1 Resurfacing Oak Hill-Edgewater

FIN # 430678-1-52-01

CONTRACT # T5563

Construction Pay Item

PROJECT DESCRIPTION: Resurfacing from South Street in Oak Hill to Magnolia Ave/Shangri-La Circle in Edgewater. Also includes new sidewalks, drainage and signal improvements.

					TIME	COST
CONTRACTOR:	P&S Paving Inc.	LET DATE:	6/15/2016	ORIGINAL:	480	\$10,074,300.00
FED. AID #:	4857054P	NTP:	8/11/2016	CURRENT:	557	\$10,272,561.31
FUND TYPE		TIME BEGAN:	8/15/2016	ELAPSED:	454	\$9,578,484.70
DBE Achieved	3.51%	WORK BEGAN:	8/15/2016	% ORIGINAL:	94.58%	95.08%
Current CPPR:	100	EST. COMPLETION:	Early 2018	% TO DATE:	81.51%	93.24%
					LIQ. DAMAGES:	

CONTACT		PHONE	EMAIL
PROJECT ADMINISTRATOR	Barry Johnson	C: 407.947.7426	barry.johnson@wsp.com
CONTRACT SUPPORT SPECIALIST (CSS)	Denise Druding	O: 386.740.3430	denise.druding@dot.state.fl.us
CONTRACTOR'S PROJECT MANAGER:	Brian Davidson	C: 386.566.0551	bdavidson@pandspavinginc.com
CONTRACTOR'S SUPERINTENDENT:	John Dunlap	C: 386.214.8896	jd@pandspavinginc.com
CONSTRUCTION ENGINEER	Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594	paul.wabi@dot.state.fl.us
SENIOR INSPECTOR:	Jessy Heflin	C: 407.973.6510	jheflin@go-lei.com
ADD'L SENIOR INSPECTOR	Kamlesh Suthar	C: 863.399.0304	ksuthar@pics-llc.com
MAINTENANCE CONTACT:	Jim Read	C: 386.801.5584 O: 386.740.3406	james.read@dot.state.fl.us
24 HR CONTRACTOR EMERGENCY CONTACT:	John Dunlap	C: 386.214.8896	jd@pandspavinginc.com
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Brian Davidson	C: 386.566.0551	bdavidson@pandspavinginc.com
MEETING SCHEDULE:			

VOLUSIA

SR 40 (Granada Boulevard) Bridge Pier Repair over the Halifax River

FIN # 436937-1-52-01

CONTRACT # E5Y33

Construction Lump Sum

PROJECT DESCRIPTION: Repairs to Pier 8 crash wall of bridge 790132 in Ormond Beach

					TIME	COST
CONTRACTOR:	CMA Corporation	LET DATE:	9/07/2016	ORIGINAL:	250	\$1,750,000.00
FED. AID #:		NTP:	11/14/2016	CURRENT:	320	\$1,750,000.00
FUND TYPE		TIME BEGAN:	2/27/2017	ELAPSED:	259	\$927,818.20
DBE Achieved	29.72%	WORK BEGAN:	3/27/2017	% ORIGINAL:	103.60%	53.02%
Current CPPR:	100	EST. COMPLETION:	Jan. 2018	% TO DATE:	80.94%	53.02%
					LIQ. DAMAGES:	

CONTACT		PHONE	EMAIL
PROJECT ADMINISTRATOR	Rick Coe	C: 386.527.3831 O: 386.740.3490	frederick.coe@dot.state.fl.us
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Sallar	O: 386.740.3416	ernesto.sallar@dot.state.fl.us
CONTRACTOR'S PROJECT MANAGER:	Armando Cardona Jr.	C: 786.586.0597	acardonajr@cmacorporation.net
CONTRACTOR'S SUPERINTENDENT:	Robert Bell	C: 305.923.0508	robertbell@cmacorporation.net
CONSTRUCTION ENGINEER	Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594	paul.wabi@dot.state.fl.us
SENIOR INSPECTOR:	Chuck Crossman	C: 407.907-4300	crossman@etmnc.com
ADD'L SENIOR INSPECTOR			
MAINTENANCE CONTACT:	Sandusky McCartney	O: 386.740.3455	sandusky.mccarthey@dot.state.fl.us
24 HR CONTRACTOR EMERGENCY CONTACT:	Armando Cardona Jr.	C: 786.586.0597	acardonajr@cmacorporation.net
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Robert Bell	C: 305.923.0508	robertbell@cmacorporation.net
MEETING SCHEDULE:			



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of Nov. 17, 2017

VOLUSIA						
Bridge Deck Repairs SR 44/North Causeway						
FIN #	437447-1-52-01					
CONTRACT #	E5Y56					
District Construction Contract						
PROJECT DESCRIPTION: Bridge deck repairs on bridges 790179 and 790150 at the western end of the North Causeway in New Smyrna Beach						
					TIME	COST
CONTRACTOR:	M&J Construction Company	LET DATE:	5/02/2017	ORIGINAL:	280	\$1,274,655.31
FED. AID #:		NTP:	6/29/2017	CURRENT:	302	\$1,274,655.31
FUND TYPE		TIME BEGAN:	7/29/2017	ELAPSED:	107	\$471,164.19
DBE Achieved	0.00%	WORK BEGAN:	7/29/2017	% ORIGINAL:	38.21%	36.96%
Current CPPR:	98	EST. COMPLETION:	Spring 2018	% TO DATE:	35.43%	36.96%
				LIQ. DAMAGES:		
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Glenn Raney	C: 386.846.4862 O: 386.740.3524			michael.raney@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Denise Druding	O: 386.740.3430			denise.druding@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Mike Miller	C: 727.916.0830			mmiller@miconstruction.net	
CONTRACTOR'S SUPERINTENDENT:	Frank Buck	C: 386.972.0283			fbuck@miconstruction.net	
CONSTRUCTION ENGINEER	Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594			paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:	John Vance	C: 407.202.4132			jvance@pageoneconsultants.com	
ADD'L SENIOR INSPECTOR						
STRUCTURES CONTACT:	Matthew Hodges	O: 386.740.3437			matthew.hodges@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Frank Buck	C: 386.972.0283			fbuck@miconstruction.net	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Mike Miller	C: 727.916.0830			mmiller@miconstruction.net	
MEETING SCHEDULE:						

VOLUSIA						
SR 5A (Nova Road) Resurfacing from SR 400 to US 92						
FIN #	432438-3-52-01					
CONTRACT #	E5Y92					
Construction Lump Sum						
PROJECT DESCRIPTION: Milling and resurfacing of SR 5A from Beville Road to International Speedway Boulevard						
					TIME	COST
CONTRACTOR:	P&S Paving Inc.	LET DATE:	5/02/2017	ORIGINAL:	150	\$2,098,740.00
FED. AID #:		NTP:	7/03/2017	CURRENT:	171	\$2,098,740.00
FUND TYPE		TIME BEGAN:	8/2/2017	ELAPSED:	102	\$1,605,430.05
DBE Achieved	0.00%	WORK BEGAN:	8/2/2017	% ORIGINAL:	68.00%	76.49%
Current CPPR:	98	EST. COMPLETION:	Early 2018	% TO DATE:	59.65%	76.49%
				LIQ. DAMAGES:		
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Barry Johnson	C: 407.947.7426			barry.johnson@wsp.com	
CONTRACT SUPPORT SPECIALIST (CSS)	Denise Druding	O: 386.740.3430			denise.druding@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Brian Davidson	C: 386.566.0551			bdavidson@pandspavinginc.com	
CONTRACTOR'S SUPERINTENDENT:	John Dunlap	C: 386.214.8896			jd@pandspavinginc.com	
CONSTRUCTION ENGINEER	Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594			paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:	Paul Stacks	C: 863-243-9440				
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:	Jim Read	C: 386.801.5584 O: 386.740.3406			james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	John Dunlap	C: 386.214.8896			jd@pandspavinginc.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Brian Davidson	C: 386.566.0551			bdavidson@pandspavinginc.com	
MEETING SCHEDULE:						



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of Nov. 17, 2017

VOLUSIA						
SR 415 Bridge 79014 Over St. Johns River						
FIN #	437446-1-52-01					
CONTRACT #	E5Y58					
Construction Pay Item						
PROJECT DESCRIPTION: Apply an epoxy overlay to the bridge deck of bridge 79014 on northbound SR 415 over the St. Johns River.						
					TIME	COST
CONTRACTOR:	Bridge Masters LLC	LET DATE:	3/07/2017	ORIGINAL:	159	\$498,196.01
FED. AID #:	N/A	NTP:	5/11/2017	CURRENT:	187	\$498,196.01
FUND TYPE	Conventional	TIME BEGAN:	7/25/2017	ELAPSED:	111	\$0.00
DBE Achieved	0.00%	WORK BEGAN:		% ORIGINAL:	69.81%	0.00%
Current CPPR:		EST. COMPLETION:	Late 2017	% TO DATE:	59.36%	0.00%
				LIQ. DAMAGES:		
Project to be completed 11/30/2017						
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Glenn Raney	C:386.846.4862 O: 386.740.3524			michael.raney@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Saltar	O: 386.740.3416			ernesto.saltar@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Niki Vezyropoulos	O: 727.409.8416			Bridgemasters@gmail.com	
CONTRACTOR'S SUPERINTENDENT:	Niki Vezyropoulos	O: 727.409.8416			Bridgemasters@gmail.com	
CONSTRUCTION ENGINEER	Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594			paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:	TBD					
MAINTENANCE CONTACT:	Sandusky McCartney	O: 386.740.3455			sandusky.mccartney@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Niki Vezyropoulos	O: 727.409.8416			Bridgemasters@gmail.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:						
MEETING SCHEDULE:						

VOLUSIA						
SR 44 Audible Striping and Pavement Marking						
FIN #	436235-1-52-01					
CONTRACT #	T5599					
Construction Lump Sum						
PROJECT DESCRIPTION: Pavement marking and addition of rumble striping and profiled thermoplastic on SR 44 from east of Prevatt Avenue to east of Hidden Pines Boulevard in Volusia County.						
					TIME	COST
CONTRACTOR:	Oglesby Construction Inc.	LET DATE:	7/26/2017	ORIGINAL:	80	\$456,460.95
FED. AID #:	N/A	NTP:	9/25/2017	CURRENT:	80	\$456,460.95
FUND TYPE	Lump Sum	TIME BEGAN:	10/23/2017	ELAPSED:	20	\$0.00
DBE Achieved	0.00%	WORK BEGAN:	10/23/2017	% ORIGINAL:	0.00%	0.00%
Current CPPR:	98	EST. COMPLETION:	1/01/2018	% TO DATE:	0.00%	0.00%
				LIQ. DAMAGES:		
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Chris Briggs	C: 386.846.4753 O: 386.740.3505			christopher.briggs@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Dobromir Benchev	O: 386.740.3564			dobromir.benchev@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Tim Parker	O: 407.321.1010 C: 407.474.4502			tparker@oglesby-fl.com	
CONTRACTOR'S SUPERINTENDENT:	Nick Parker	O: 407.210.1010 C: 407.461.5058			nparker@oglesby-fl.com	
CONSTRUCTION ENGINEER	Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594			paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:	Prince Dorvilus	C: 407.276.5810			pdorvilus@pics-llc.com	
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:	Jim Read	C: 386.801.5584 O: 386.740.3406			james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Nick Parker	O: 407.210.1010 C: 407.461.5058			nparker@oglesby-fl.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Tim Parker	O: 407.321.1010 C: 407.474.4502			tparker@oglesby-fl.com	
MEETING SCHEDULE:						



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of Nov. 17, 2017

VOLUSIA						
Pipe Cleaning, Lining, Repair and Video Inspection - Various Roads, Volusia County						
FIN #	429179-1-72-04					
CONTRACT #	E5T90					
Maintenance Pay Item						
PROJECT DESCRIPTION: Storm drain desilting, video inspection, lining and replacement on SR 15A, SR 5A, SR 430 and SR 44						
					TIME	COST
CONTRACTOR:	Envirowaste Services Group, Inc.	LET DATE:	12/06/2016	ORIGINAL:	215	\$1,085,190.00
FED. AID #:	N/A	NTP:	2/12/2017	CURRENT:	275	\$1,905,913.54
FUND TYPE		TIME BEGAN:	2/26/2017	ELAPSED:	260	\$1,058,422.98
DBE Achieved	0%	WORK BEGAN:	2/27/2017	% ORIGINAL:	120.93%	97.53%
Current CPPR:	96	EST. COMPLETION:	Late 2017	% TO DATE:	94.55%	55.53%
				LIQ. DAMAGES:		
Maintenance Contract. Update as of October invoice						
CONTACT		PHONE		EMAIL		
PROJECT ADMINISTRATOR	Rick Coe	C: 386.527.3831 O: 386.740.3490		frederick.coe@dot.state.fl.us		
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Sallar	O: 386.740.3416		ernesto.sallar@dot.state.fl.us		
CONTRACTOR'S PROJECT MANAGER:	Cathy Oliphant	C: 407.276.0517		cathy.oliphantesg@gmail.com		
CONTRACTOR'S SUPERINTENDENT:	Cesar Maldonado	C: 813.270.0132		cesar.maldonado@envirowastesg.com		
CONSTRUCTION ENGINEER	Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us		
SENIOR INSPECTOR:	Josh Ogden	C: 321.460.3466		jogden@mehtaeng.com		
ADD'L SENIOR INSPECTOR	Kamlesh Sulhar	C: 863.399.0304		ksulhar@pics-llc.com		
MAINTENANCE CONTACT:	Charles Woods	O: 386.740.3451 C: 386.847.3700		charles.woods@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	Cesar Maldonado	C: 813.270.0132		cesar.maldonado@envirowastesg.com		
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Cathy Oliphant	C: 407.276.0517		cathy.oliphantesg@gmail.com		
MEETING SCHEDULE:						

VOLUSIA						
Inside Paved Shoulders - Various Locations Volusia County						
FIN #	434847-1-72-01					
CONTRACT #	E5T26					
District Maintenance Contract						
PROJECT DESCRIPTION: Construct 2-foot-wide inside paved shoulders on sections of SR 472, SR 15/US 17, SR 40, US 1, US 17/92						
					TIME	COST
CONTRACTOR:	Rogar Management & Consulting	LET DATE:	3/07/2017	ORIGINAL:	179	\$1,059,574.24
FED. AID #:		NTP:	5/10/2017	CURRENT:	225	\$1,059,574.24
FUND TYPE		TIME BEGAN:	5/24/2017	ELAPSED:	173	\$476,145.57
DBE Achieved	26.32%	WORK BEGAN:	5/30/2017	% ORIGINAL:	96.65%	44.94%
Current CFPR:	100	EST. COMPLETION:	Dec. 2017	% TO DATE:	76.89%	44.94%
				LIQ. DAMAGES:		
Maintenance Contract. Update as of November invoice						
CONTACT		PHONE		EMAIL		
PROJECT ADMINISTRATOR	Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us		
CONTRACT SUPPORT SPECIALIST (CSS)	Dobromir Benchev	O: 386.740.3564		dobromir.benchev@dot.state.fl.us		
CONTRACTOR'S PROJECT MANAGER:	Javier Rodriguez	C: 305.979.1991 O: 786.573.1872		rogarlic@gmail.com		
CONTRACTOR'S FIELD MANAGER:	Miguel Faraldo	O: 786-486-1821 C: 786-486-1821		rogarlic@gmail.com		
CONSTRUCTION ENGINEER	Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us		
SENIOR INSPECTOR:	Bryan Cundall	C: 407-608-0546		beundall@corrado.com		
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:	Jim Read	C: 386.801.5584 O: 386.740.3406		james.read@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	Miguel Faraldo	O: 786-486-1821 C: 786-486-1821		rogarlic@gmail.com		
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us		
MEETING SCHEDULE:						



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of Nov. 17, 2017

LANDSCAPE PROJECTS CURRENTLY IN ESTABLISHMENT PERIOD

VOLUSIA

I-4 / Saxon Boulevard Interchange Landscaping

FIN #	435469-2-52-01	Contract Days: 951	Days Elapsed: 394
CONTRACT #	E5Y26	Present Amount: \$827,000	Paid to Date: \$669,940

VOLUSIA

I-4 / SR 44 Interchange Landscaping

FIN #	435469-3-52-01	Contract Days: 907	Days Elapsed: 431
CONTRACT #	E5Y19	Present Amount: \$798,477.26	Paid to Date: \$675,104.89

VOLUSIA

I-95/US 1 Interchange Landscaping

FIN #	435469-1-52-01	Contract Days: 876	Days Elapsed: 725
CONTRACT #	E5W92	Present Amount: \$907,950.50	Paid to Date: \$854,651.15



Outside Consultant
In-House Construction
Maintenance

**MEETING SUMMARY
TPO BOARD
DECEMBER 6, 2017**

VII. EXECUTIVE DIRECTOR'S REPORT

- Update on SunRail
- Update on FY 2017/18 SU Funding
- Strategic Intermodal System (SIS) Cost Feasible Plan Update
- Update on R2CTPO Office Lease

VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS

- Long Range Transportation Plan (LRTP) Information

IX. INFORMATION ITEMS

- Citizens Advisory Committee Attendance Record – 2017
- Technical Coordinating Committee Attendance Record– 2017
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2017
- October TPO Outreach and Activities
- 2018 TPO Committee Meeting Calendar
- Root Lease Renewal Letter

X. ADJOURNMENT

The next River to Sea TPO Board meeting will be January 24, 2018

CAC Attendance Record 2017

Name	Jan	Feb	Mar	April	May	June	July	August	September	October	November	Notes
Janet Deyette (17/18 Chairperson)	x	x	x	exc	x	x		x	x	x	+	Deltona (appt. 11/10)
Ralph Bove	x	x	exc	x	exc	exc		x	exc	exc		DeBary (appt. 11/16)
Bliss Jamison	exc	x	x	x	abs	exc		x	x	exc		Edgewater (appt. 1/11)
Greg Feldman (16/17 Vice Chairman)/ Marcia Foltz	x	x	exc	x	x	x		x	x	x		Flagler County (appt. 05/15)
Heidi Petito/Bob Owens	abs	abs	x	exc	abs	abs		x	abs	abs	abs	Flagler County Transit (appt 9/14)
Faith Alkhatib (non-voting)	abs	abs	abs	abs	abs	abs		abs	abs	abs	abs	Flagler County Traffic Engineering (appt 9/14)
Gilles Blais (17/18 Vice Chairman)	x	x	x	x	x	x		x	x	x	+	Holly Hill (appt. 11/07) (Reap. 02/13)
Nora Jane Gillespie	x	x	x	x	x	exc		x	x	exc	+	New Smyrna Beach (appt 12/14)
Bob Storke	x	x	x	x	x	x		x	x	x	+	Orange City (appt. 1/08)
Alan Peterson	x	x	x	x	x	x		x	x	x	+	Palm Coast (appt. 03/15)
Susan Elliott	x	x	x	exc	exc	x		x	x	x	+	Pierson (appt. 3/06)
Joe Villanella	x	exc	x	exc	x	exc		x	exc	x	exc	Ponce Inlet (appt. 10/15)
Jack Delaney	abs	x	x	abs	x	abs		abs	x	abs	abs	South Daytona (appt. 04/16)
Bobby Ball	exc	x	exc	x	exc	x		x	exc	x	exc	Port Orange (appt. 12/02)
Elizabeth Alicia Lendian	x	exc	x	x	x	x		x	x	abs	+	Volusia County At-Large (appt. 05/13) (Cusack)
Judy Craig (16/17 Chairperson)	abs	x	x	x	x	x		x	abs	exc	+	Volusia County D-1 (reappt. 2/13) (Patterson)
Patricia Lipovsky				x	x	x		x	x	exc	abs	Volusia County D-2 (appt 4/17)
Terry Bledsoe	x	x	exc	x	exc	x		x	x	x	+	Volusia County D-3 (appt. 10/15)
Edie Biro/John Cotton	x	x	x	x	x	x		x	x	x	+	Votran (appt. 02/16) (alt. appt. 07/13)
David Cooke (non-voting)									x	x		FDOT District 5 (appt 10/17)
Melissa Winsett/J.Cheney (non-voting)	x	x	x	x	x	x		x	x	x	+	V.C. Traffic Eng. (appt 10/11)
Lois Bollenback (non-voting)	x	x	x	x	x	x		x	x	x	+	River to Sea TPO
QUORUM	Y	Y	Y	Y	Y	Y		Y	Y	Y	+	

Vacancies
Bunnell
Beverly Beach
Daytona Beach
Daytona Beach Shores
Deland
Flagler Beach
Flagler County School Board
Lake Helen
Oak Hill
Ormond Beach
Volusia County School Board
Volusia County D-2

TCC Attendance Record 2017

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Notes
Fred Griffith		abs	abs	x	abs	x		x	a b s	x	+	Bunnell (appt 2/17)
Fred Ferrell/C. Walsh/R. Walton	x	x	x	x	x	x		x	x	x	x	Daytona Beach (appt. 11/08)
Arlene Smith	x	abs	abs	abs	x	abs		abs	abs	x	abs	Daytona Beach Airport (appt. 03/16)
Stewart Cruz	abs	abs	abs	abs	abs	abs		abs	abs	abs	abs	Daytona Beach Shores (appt. 10/04)
Mike Holmes/Joseph Auba	x	x	x	x	x	x		x	x	x	x	DeLand (appt. 09/98)
Ron Paradise	x	x	x	x	x	x		x	x	x	x	Deltona (appt. 11/09)
Matt Boerger/Laura Dodd	x	x	x	abs	x	x		x	x	abs	exc	DeBary (appt. 01/15)(alt. appt. 02/16)
Darren Lear	x	x	x	x	x	x		x	x	abs	x	Edgewater (appt. 10/99)
Larry Newsom	x	abs	abs	x	abs	abs		abs	abs	abs	abs	Flagler Beach (Appt. 02/16)
Faith Alkhatib/Adam Mengel	abs	abs	x	abs	abs	abs		abs	abs	abs	abs	Flagler County Traffic Engineering (appt 9/14)
Brian Walker										abs	x	Holly Hill (appt 10/17)
Amye King/Kyle Fegley	abs	x	x	exc	x	abs		x	x	x	x	New Smyrna Beach (appt. 10/16)
Jason Yarborough	x	abs	abs	abs	x	abs		x	abs	abs	x	Lake Helen (appt. 12/15)
Ric Goss (17/18 Chairman)	abs	x	x	x	x	abs		x	x	x	exc	Ormond Beach (appt. 11/07)
Becky Mendez	x	x	x	x	x	x		x	x	x	x	Orange City (appt. 08/15)
Jose Papa (17/18 Vice Chairman)/Seal	x	x	x	x	x	x		x	exc	x	x	Palm Coast (appt 7/14)
Mark Karet	x	x	x	x	x	abs		x	abs	x	x	Pierson (appt. 09/16)
Aref Joulani/Jake Baker	x	x	abs	x	abs	abs		x	x	x	x	Ponce Inlet (appt. 09/16) (alt. appt. 09/16)
Tim Burman (16/17 Chairman)	x	x	x	x	x	x		x	exc	x	exc	Port Orange (appt. 10/13)
John Dillard/Patty Rippey	x	x	x	x	x	x		x	x	x	x	South Daytona (appt. 12/03)
Jon Cheney/Melissa Winsett	x	x	x	x	x	x		x	x	x	x	V.C. Traffic Engineering (appt. 04/99)
Eric Kozielski	exc	x	abs	x	x	exc		x	exc	x	abs	Volusia County Schools(appt. 1/15)
Heather Blanck (alt. <i>Edie Biro</i>)	x	x	x	x	x	x		x	x	x	x	Votran (appt. 01/07) (alt. appt. 02/16)
Larry LaHue/Pat White	x	abs	abs	abs	x	abs		x	exc	abs	abs	V.C. Emergency Management (appt. 01/04)
David Cooke (<i>non-voting</i>)	x	x	x	x	x	x		x	x	x	x	FDOT (appt. 10/17)
Lois Bollenback (<i>non-voting</i>)	x	x	x	x	x	x		x	x	x	x	River to Sea TPO
QUORUM	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y	

Vacancies

- Beverly Beach
- Flagler County
- Flagler County Transit
- Flagler County Aviation
- Flagler County Emergency Management
- Flagler County School Board
- Oak Hill

BPAC Attendance Record 2017

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Notes
Holly Ryan/Doug Hall	x	x	x	x	x	x		exc	C	x	x	Daytona Beach (appt. 3/12) (alt. appt. 02/14)
John Schmitz	abs	abs	abs	abs	abs	abs		abs	A	ab	exc	Daytona Beach Shores (appt. 8/12)
Jeff Hodge	abs	abs	abs	abs	abs	abs		abs	N	abs	abs	DeBary (appt. 3/15)
Ted Wendler	exc	x	x	x	abs	exc		exc	C	abs	x	DeLand (appt. 05/11) (appt. 6/14)
Scott Leisen	exc	x	x	exc	x	abs		abs	E	abs	x	Deltona (appt. 12/12)
Michelle Grenham	x	exc	x	x	exc	x		exc	L	x	x	Edgewater (appt. 01/17)
Paul Eik (17/18 Vice Chairman)	x	x	x	x	x	x		x	L	x	x	Flagler Beach (appt. 7/14)
Dustin Savage (Chairman)/Larry Coletti(alt)	exc	x	x	exc	x	abs		exc	E	xx	x	Flagler County (appt 8/15)(alt. appt 02/16)
Gilles Blais			x	x	exc	x		x	D	x	exc	Holly Hill (appt 3/17)
Nic Mostert	x	x	x	x	x	x		x		x	x	New Smyrna Beach (appt. 03/15)
Bob Storke (17/18 Chairman)	x	x	x	x	x	x		x	H	x	x	Orange City (appt. 12/07)
Gayle Belin	x	x	x	x	abs	x		x	U	x	x	Ormond Beach (appt. 01/15 - 07/16)
Danielle Anderson	x	exc	abs	x	exc	x		exc	R	x	abs	Palm Coast (Appt. 02/16)
Joe Villanella				exc	x	x		x	R	x	exc	Ponce Inlet (Appt. 4/17)
Christy Gillis	x	x	exc	exc	x	exc		x	I	x	exc	South Daytona (appt. 01/16)
Patrick McCallister	x	x	exc	x	exc	x		x	C	exc	x	Volusia County District 1 (appt. 10/16)(Patterson)
Roy Walters/Jason Aufdenberg	x	x	x	x	x	x		x	A	xx	xx	Volusia County At-Large (appt. 03/05) (alt. appt 07/12)
Nancy Burgess-Hall	x	x	x	x	x	x		exc	N	x	x	Volusia County (app 2/14) D-2 (Wheeler)(alt. appt 09/15)
Alice Haldeman	x	x	x	x	x	x		x	E	x	x	Volusia County (appt. 04/13) D-3 (Denys)
NON-VOTING MEMBERS												
Wendy Hickey	x	x	x	x	x	x		x	I	x	x	Flagler County (appt. 12/15)
Heidi Petito/Bob Owens	abs	abs	abs	abs	abs	abs		abs	R	abs	abs	Flagler County Transit (appt 9/14)
Gwen Perney	x	x	x	x	x	x		x	M	x	x	Large City - Port Orange (appt. 10/13)
John Cotton/Edie Biro	x	x	x	x	exc	x		x	A	x	x	Votran (appt. 07/13)(alt. appt. 02/16)
Melissa Winsett/Terri Bergeron	x	x	x	x	x	x		x		x	exc	Volusia County (02/14) (alt. Appt. 09/16)
Rob Brinson/Eric Kozielski	abs	abs	x	abs	x	abs		x		abs	x	Volusia County School Board (appt. 01/16)
Mike Ziarnek				x	x	x		x		x	exc	FDOT (appt 8/17)
QUORUM	Y	Y	Y	Y	Y	Y		Y		Y	Y	

Vacancies
Bunnell
Flagler County School Board
Lake Helen
Oak Hill
Pierson
Port Orange
Small City Alliance
Volusia County Chairman

TPO Outreach & Activities completed in October 2017

1 SR 44 Alternative Intersection Design Study Public Workshop/Open House

Date: Tuesday, October 3, 2017

Location: New Smyrna Beach City Commission Chambers

Description: The TPO staff, in coordination with VHB, Inc., held a public workshop on the SR 44 Alternative Intersection Design Study. More than 25 people attended

2 International Walk to School Day

Date: Wednesday, October 4, 2017

Location: Elementary Schools

Description: The TPO staff participated in Walk to School Day at Indian River and Palm Terrace Elementary Schools



Walk to School Day

3 White Cane and Pedestrian Safety Day

Date: Thursday, October 26, 2017

Location: Intersection of Nova and Beville Roads

Description: The TPO staff participated in White Cane and Pedestrian Safety Day

4 St. Johns River to Sea Loop Summit

Date: Friday - Saturday, October 26-28, 2017

Location: DeLand

Description: The TPO staff attended the SJR2C Loop Summit and set up a booth as well as properly fitting and giving away 51 bicycle helmets



White Cane & Pedestrian Safety Day

Ongoing Projects & Studies:

- Update of the TPO's Citizens Guide to the R2CTPO
- Bicycle and Pedestrian Plan
- Votran Bus Stop Improvement Plan
- Flagler County Fixed Route Transit Operations Plan
- I-95 to SR 417 Connector Environmental Study
- Pedestrian Crash Locations Report
- SR 44 @ Mission Rd/Wallace Rd/Canal St Alternative Intersection Design Study
- Annual FY 2016/17 TPO Audit
- Update to the Volusia County Bicycle Map for the Experienced Cyclist
- TPO FY 16/17 Annual Report
- TSM&O (ITS) Masterplan Phase II
- Review of Priority Project Process
- Turnbull Bay Road Trail Feasibility Study
- Flomich Street Sidewalk Phase 2 Feasibility Study

November Events:

- November 1: SunRail Commission Meeting, Orlando
- November 7: MPO Advisory Council (MPOAC) Meeting, Panama City
- November 14: Florida Greenways and Trails System Plan Workshop, DeBary Hall
- November 15: GIS Day, Volusia County Admin Center

Other Upcoming Events:

- December 6: River to Sea TPO Board Meeting, TPO Office
- December 9: MidTown HEAT Event & Helmet Fitting, Daytona Beach

2018 Meeting Schedule of the River to Sea TPO Board and Committees

	River to Sea TPO Board	Executive Committee	Technical Coordinating Committee (TCC)	Citizens Advisory Committee (CAC)	Bicycle/Pedestrian Advisory Committee (BPAC)	Trans. Disadvantaged Local Coordinating Board (TDLCB)
2018	4 th Wed. @ 9:00 a.m.	1 st Wed. @ 8:30 a.m.	3 rd Tues. @ 3:00 p.m.	3 rd Tues. @ 1:15 p.m.	2 nd Wed. @ 3:00 p.m.	2 nd Wed. every other month @ 11:00 a.m. **
January	January 24, 2018	January 3, 2018	January 16, 2018	January 16, 2018	January 10, 2018	January 10, 2018
February	February 28, 2018	February 7, 2018	February 20, 2018	February 20, 2018	February 14, 2018	
March	March 28, 2018	March 7, 2018	March 20, 2018	March 20, 2018	March 14, 2018	March 14, 2018
April	April 25, 2018	April 4, 2018	April 17, 2018	April 17, 2018	April 11, 2018	
May	May 23, 2018	May 2, 2018	May 15, 2018	May 15, 2018	May 9, 2018	May 9, 2018
June	June 27, 2018	June 6, 2018	June 19, 2018	June 19, 2018	June 13, 2018	
July	July 25, 2018*	July 4, 2018*	July 17, 2018*	July 17, 2018*	July 11, 2018*	July 11, 2018
August	August 22, 2018	August 1, 2018	August 21, 2018	August 21, 2018	August 8, 2018	
September	September 26, 2018	September 5, 2018	September 18, 2018	September 18, 2018	September 12, 2018	September 12, 2018
October	October 24, 2018	October 3, 2018	October 16, 2018	October 16, 2018	October 10, 2018	
November	November 28, 2018	November 7, 2018	November 20, 2018	November 20, 2018	November 14, 2018	November 14, 2018
December	December 26, 2018*	December 5, 2018*	December 18, 2018*	December 18, 2018*	December 12, 2018*	

* These meetings are typically cancelled

** TDLCB Meetings are at Votran



November 14, 2017

HMS-2017-2

Root Riverfront Partners, LLC
c/o Root Real Estate
275 Clyde Morris Blvd.
Ormond Beach, FL 32174-5977

SUBJECT: Lease Renewal; Intent and Understanding between The River to Sea Transportation Planning Organization

Dear Patrick;

The River to Sea TPO appreciates the positive relationship we have had with the Root Company over the past eleven years and we look forward to continuing that relationship pending the execution of a new lease.

Based upon ongoing discussions with the River to Sea Transportation Planning Organization (TPO), notice is hereby provided to you relative to the lease between Root Riverfront Partners, LLC, as lessor, and the TPO, as lessee, that the TPO seeks to continue as the lessee under substantially similar terms and conditions based upon ongoing discussions as in the current lease with a reduction in rent (see attached annual rent and cam schedule). The TPO will be leasing a total space of 6,214 sq. ft.; however, the rent and common area maintenance charges will be based using 5,214 sq. ft.

The renewal of the lease shall provide for the ability of the TPO to sublet the excess space, approximately 1,000 sq. ft., as has been discussed during the discussions that you and the TPO have engaged in as we work out the terms and conditions of the potential extended lease. The lessor will allow and pay for up to \$5,000 of renovations and alteration to the current leased premises, details will be decided prior to the signing of the lease. All improvements will be completed prior to the start of the new lease. The term of the proposed lease will be 10 years.

We appreciate your working with the TPO as we move forward with the finalization of the new lease. In the event that the renewal cannot be implemented, you have agreed that the TPO may extend its occupancy through April 1, 2019 in order that the TPO may

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

November 14, 2017

Page 2 of 3

have reasonable time to attain a new property in which to house its headquarters operations.

We appreciate your efforts to work with us and we look forward to consummating the renewal of our lease in short order. Please confirm by signature the general terms outlined in this letter so that we can seek approval from the TPO Board to enter into contract negotiations.

Sincerely,

Herbert M. Seely
Chief Financial Officer

AGREED:

Dated November 14, 2017

River to Sea Transportation Planning Organization
Indigo Professional Center
2570 W. International Speedway Blvd.
Suite 100
Daytona Beach, FL 32114

Schedule of Rental payments

<u>Period</u>	<u>Rent</u>	<u>CAM*</u>	<u>Amount</u>
April 1, 2018 to March 31, 2020	\$13.75	\$5.35	\$99,587
April 1, 2020 to March 31, 2022	14.25	5.35	102,194
April 1, 2022 to March 31, 2024	14.75	5.35	104,801
April 1, 2024 to March 31, 2026	15.25	5.35	107,408
April 1, 2026 to March 31, 2028	15.75	5.35	110,015

*Reconciled yearly to actual Common Area Maintenance Charges. CAM is subject to change from year to year.