



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, NOVEMBER 24, 2018
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, FL 32114

DeBary Vice Mayor Lita Handy-Peters, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA**
 - A. OCTOBER 24, 2018 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, pages 4-16)*
 - B. TREASURER’S REPORT** *(Contact: Herbert M. Seely) (Enclosure, pages 4, 17)*
 - C. EXECUTIVE COMMITTEE REPORT** -- *Report by DeBary Vice Mayor Lita Handy-Peters, Executive Committee Chairperson (Enclosure, pages 4, 18)*
 - D. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT** – *Report by Council Member Billie Wheeler, TDLCB Chairperson (Enclosure, pages 4, 19)*
 - E. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD APPOINTMENTS AND RESIGNATION** *(Contact: Stephan Harris) (Enclosure, pages 4, 20-21)*
 - F. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Bob Storke, BPAC Chairperson (Enclosure, pages 4, 22-23)*
 - G. CITIZENS ADVISORY COMMITTEE REPORT** -- *Report by Ms. Janet Deyette CAC Chairperson (Enclosure, pages 4, 24)*
 - H. TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Mr. Jose Papa, TCC Chairperson (Enclosure, pages 4, 25)*

IV. CONSENT AGENDA *(Continued)*

- I. RIVER TO SEA TPO BOARD SUMMARY REPORT** -- Report by DeBary Vice Mayor Lita Handy-Peters, TPO Board Chairperson *(Enclosure, pages 4, 26-27)*
- J. MPO ADVISORY COUNCIL (MPOAC) SUMMARY REPORT** *(Contact: Lois Bollenback) (Enclosure, pages 4, 28-29)*
- K. REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR'S OVERALL EVALUATION RESULT AND RECOMMENDATION FOR RETENTION** *(Contact: Ms. Pam Blankenship) (Enclosure, page 4)*
- L. REVIEW AND APPROVAL OF EXPENDITURE FOR US 17/92 AT DIRKSEN DRIVE TRAFFIC OPERATIONS FEASIBILITY STUDY (\$ 38,800.00)** *(Contact: Colleen Nicoulin) (Enclosure, page 4)*
- M. CANCELLATION OF DECEMBER EXECUTIVE COMMITTEE AND TPO BOARD MEETINGS** *(Contact: Debbie Stewart) (Enclosure, page 4)*

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF THE RIVER TO SEA TPO'S 2019 LEGISLATIVE POSITIONS** *(Contact: Lois Bollenback) (Under separate cover)*
- B. REVIEW AND APPROVAL OF RESOLUTION 2018-## AMENDING THE FY 2018/19 TO 2022/23 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** *(Contact: Lois Bollenback) (Enclosure, pages 31-34)*
- C. REVIEW AND APPROVAL TO BEGIN A PUBLIC COMMENT PERIOD FOR A DRAFT AMENDMENT TO THE 2040 LONG RANGE TRANSPORTATION PLAN (LRTP)** *(Contact: Lois Bollenback) (Enclosure, pages 35-48)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF RECOMMENDED CHANGES TO THE R2CTPO POLICY RESOLUTIONS FOR THE ANNUAL CALL FOR PROJECTS** *(Contact: Colleen Nicoulin) (Enclosure, pages 35-48)*
- B. PRESENTATION AND DISCUSSION OF THE PRIORITY PROJECT APPLICATIONS FOR TRAFFIC OPERATIONS/SAFETY AND LOCAL INITIATIVES PROJECTS, TRANSPORTATION PLANNING STUDIES, AND BICYCLE/PEDESTRIAN AND B/P LOCAL INITIATIVES PROJECTS** *(Contact: Colleen Nicoulin) (Enclosure, pages 49-73)*
- C. PRESENTATION AND DISCUSSION OF THE ST. JOHNS RIVER TO SEA LOOP TRAIL PD&E STUDY (LAKE BERESFORD PARK TO GRAND AVENUE)** *(Contact: Stephan Harris) (Enclosure, pages 74)*
- D. PRESENTATION AND UPDATE OF THE REGIONAL TRAILS PROGRAM** *(Contact: Stephan Harris) (Enclosure, pages 75)*
- E. PRESENTATION AND DISCUSSION ON CURRENT FISCAL YEAR (FY) SU FUNDING** *(Contact: Lois Bollenback) (Enclosure, pages 76)*
- F. FDOT REPORT** *(Contact: Vickie Wyche, FDOT District 5) (Enclosure, pages 77-87)*

VII. EXECUTIVE DIRECTOR'S REPORT (Enclosure, page 88)

→ Update on the Roundtable of Volusia County Elected Officials

VIII. INFORMATION ITEMS (Enclosure, pages 88-97)

- Citizens Advisory Committee Attendance Record – 2018
- Technical Coordinating Committee Attendance Record– 2018
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
- October TPO Outreach and Activities
- SJR2C Trail Open House Flyer
- FDOT Public Hearing Flyer
- “Light Up Midtown” Health Fair Flyer
- 2019 TPO Board and Committee Meeting Schedule
- Save the Date for the R2CTPO Holiday Open House and Annual Toy Drive, November 28, 2018 from 3:00 pm to 5:00 pm

IX. ADJOURNMENT (Enclosure, page 88)

The next River to Sea TPO Board meeting will be January 23, 2019

January 2019 Meeting Dates

Executive Committee, January 2, 2019 @ 8:30 a.m.

Transportation Disadvantaged Local Coordinating Board, January 9, 2019 @ 11:00 am

Bicycle/Pedestrian Advisory Committee, January 9, 2019 @ 3:00 p.m.

Citizens Advisory Committee, January 15, 2019 @ 1:15 p.m.

Technical Coordinating Committee, January 15, 2019 @ 3:00 p.m.

River to Sea TPO Board, January 24, 2019 @ 9:00 a.m.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event.

**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

IV. CONSENT AGENDA

A. OCTOBER 24, 2018 RIVER TO SEA TPO BOARD MEETING MINUTES

Minutes are prepared for each board meeting and said minutes must be approved by the River to Sea TPO Board.

B. TREASURER'S REPORT

Monthly treasurer reports are prepared for review and approval by the River to Sea TPO Board. The October 2018 Treasurer's Report is provided for your information.

C. EXECUTIVE COMMITTEE REPORT

D. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT

E. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD APPOINTMENTS AND RESIGNATIONS

F. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REPORT

G. CITIZENS ADVISORY COMMITTEE (CAC) REPORT

H. TECHNICAL COORDINATING COMMITTEE (TCC) REPORT

I. RIVER TO SEA TPO BOARD SUMMARY REPORT

J. MPO ADVISORY COUNCIL (MPOAC) REPORT

K. REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR'S OVERALL EVALUATION RESULT AND RECOMMENDATION FOR RETENTION

In accordance with the Employment Agreement between the River to Sea TPO and the Executive Director, an annual performance evaluation must be completed and employment shall be continued by recommendation of the Executive Committee. The results of this years' evaluation are satisfactory and the Executive Committee recommends the retention of the current Executive Director.

L. REVIEW AND APPROVAL OF EXPENDITURE FOR US 17/92 AT DIRKSEN DRIVE TRAFFIC OPERATIONS FEASIBILITY STUDY (\$ 38,800.00)

The R2CTPO utilizes the continuing services of consultants to support its planning staff in developing cost estimate feasibility studies for traffic operations and safety projects. Each consulting firm submits a task order for approval by the R2CTPO prior to commencing work on a project. In accordance with the R2CTPO Purchasing Manual, task orders greater than \$25,000 requires approval by the TPO Board. TPO staff is seeking authorization for the expenditure of \$38,800.00 for the US 17/92 at Dirksen Drive Traffic Operations Feasibility Study Task Order submitted by Alfred Benesch & Company.

M. CANCELLATION OF DECEMBER EXECUTIVE COMMITTEE AND TPO BOARD MEETINGS

Traditionally, if there is no outstanding business that must be conducted prior to the end of the calendar year, all TPO committee meetings are cancelled for the month of December.

ACTION REQUESTED:

MOTION TO APPROVE THE CONSENT AGENDA

**OCTOBER 24, 2018 MEETING MINUTES
OF THE
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**

2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114-8145

TPO Board Members Present:

Mayor Stephen Emmett**
Commissioner Robert Gilliland, 1st Vice Chairperson
Vice Mayor Lita Handy-Peters, Chairperson
Vice Mayor Leigh Matusick
Commissioner Chris Nabicht
Commissioner Nate McLaughlin
Commissioner Arthur Byrnes
Vice Mayor Vernon Burton*
Vice Mayor Jason McGuirk, 2nd Vice Chairperson
Commissioner Bill Lindlau*
Commissioner Dwight Selby
Council Member Joe Perrone*
Councilman Ralph Schoenherr
Volusia County Council Chair Ed Kelley
Council Member Pat Patterson
Council Member Joyce Cusack
Saralee Morrissey (non-voting)
Andy Dance (non-voting)
Vickie Wyche (non-voting advisor)
Robert Storke (non-voting)
Janet Deyette (non-voting)
Jose Papa (non-voting)

TPO Board Members Absent:

Vice Mayor John Rogers*
Council Member Lorraine Geiger* (excused)
Councilwoman Christine Power (excused)
Commissioner Marshall Shupe*
Council Member Jeff Allebach (excused)
Council Member Nick Klufas
Mayor James Sowell*
Council Member Drew Bastian (excused)
Council Member Billie Wheeler (excused)
Volusia County Council Vice Chair Deb Denys (excused)

* Non-voting member in the Small City Alliance

** Voting member for the Small City Alliance

Others Present:

Debbie Stewart, Recording Secretary
Lois Bollenback
Pam Blankenship
Colleen Nicoulin
Herbert Seely
Stephan Harris
Aarti Sharma

Representing:

Beverly Beach
Daytona Beach
DeBary
DeLand
Deltona
Flagler County
Holly Hill
Lake Helen
New Smyrna Beach
Oak Hill
Ormond Beach
Ponce Inlet
South Daytona
Volusia County
Volusia County District 1
Volusia County, At-Large
Volusia County School Board
Flagler County School Board
FDOT District 5
BPAC Chairperson
CAC Chairperson
TCC Chairperson

Representing:

Bunnell
Daytona Beach Shores
Edgewater
Flagler Beach
Orange City
Palm Coast
Pierson
Port Orange
Volusia County, District 2
Volusia County, District 3

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff

Others Present:

Tom Ford
Kristin Bates
Debbie Williams
Commissioner Chris Cloudman
Ron Paradise
David Cooke
Merissa Battle
Ron Meade
Heather Grubert
Susan Black
Pat Gadbow
Shawn Finley
Nathan Silva
John Scarlatos
Jon Cheney
Heather Blanck
Big John

Representing:

BMC CPAs
Bunnell
Citizen
DeLand
Deltona
Dewberry Consulting
Dewberry Consulting
FDOT
FDOT
H.W. Lochner, Inc.
League of Women Voters, Volusia County
Ormond Beach
RS&H
Scalar Consulting
Volusia County Traffic Engineering
Votran
Press

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Chairperson Lita Handy-Peters. The roll was called and it was determined that a quorum was present.

Ms. Stewart announced that Mayor Emmett, Beverly Beach, would be the voting member for the Small City Alliance.

II. Pledge of Allegiance

III. Public Comment/Participation

Mr. Jon Cheney, Volusia County Traffic Engineering, thanked TPO staff for distributing the flyer regarding the upcoming impact fee public meetings the county is holding and invited everyone to attend. The meetings are tonight at the Brannon Center in New Smyrna Beach; Thursday, October 25, 2018 at Deltona City Hall; and Tuesday, October 30, 2018 at the Daytona Beach City Commission Chambers. All meetings are from 6:30 pm to 8:00 pm. There will be a short presentation on impact fees, the status of the update, a scenario of what potential revenues may be versus the credits currently on the market and where to go from here.

Commissioner Gilliland asked if a PowerPoint presentation was available that could be shared with the board.

Mr. Cheney replied yes and it will be available on the Volusia County website with the actual report and a place for comments.

Ms. Pat Gadbow stated she is speaking on behalf of the President of the League of Women Voters of Volusia County to express the League’s concern regarding a threat to local control of our county government structure. Constitutional Amendment 10, if passed in November, is a threat to Florida’s home rule amendment and Volusia County’s charter form of government. The League of Women Voters has long supported the notion of local control because government that is closest to those governed is most responsive to local needs. Should citizens or elected officials have concerns related to charter government, those issues should be addressed and resolved by those closest to the situation, not by a state mandate. If passed, Amendment 10 would diminish local control and erode the authority of those directly serving our communities. As locally elected officials, you have been selected by your constituents to make important decisions that affect our everyday lives. The League of Women Voters urges you to stand firm in your support and commitment to local control and the preservation of the home rule amendment.

Mr. Big John thanked Mr. Ron Meade, FDOT, for fixing the road problem in Ormond Beach and Daytona Beach that he brought up at the last TPO Board meeting. He commented that Mr. Herb Seely, TPO CFO, will be missed when he retires at the end of the year. He referred to the headline in today's Daytona News-Journal, "Residents Urge Impact Fee Hike" and stated this is very important; the cities want the impact fees raised but it is unknown yet if the Volusia County Council will raise them and if so, if it will be enough. The half-cent sales tax is dependent upon the impact fees being raised a considerable amount.

Chairperson Handy-Peters stated the upcoming election will bring changes to the TPO Board; some have already occurred. She recognized the service of Volusia County Council Member Joyce Cusack, Flagler County Commissioner Nate McLaughlin and South Daytona Councilwoman Nancy Long to the TPO. She also recognized the long term service of the TPO CFO, Mr. Herb Seely, who is retiring at the end of the year. Mr. Seely was presented with a certificate and retirement gifts on behalf of the TPO.

Mr. Seely thanked everyone and stated it has been a privilege to work with those on the TPO Board and with such a fantastic staff for almost 41 years; he has worked with many of the board members for many years.

Chairperson Handy-Peters stated Mr. Seely has been with the TPO for almost 41 years; he began working as the Financial Director with the Volusia Council of Governments in 1977, which was the agency that administered the MPO program at the time. During his tenure, there have been no adverse findings in any of the annual financial audits. In addition to being the CFO, he has fulfilled many other roles with the organization including overseeing benefits and Human Resources activities, managing the office lease and maintenance, the TPO's IT contract and troubleshooting equipment and ensuring continuity of operations during hurricanes. Through the years he has been professional, positive, helpful and has served with commitment and loyalty. His future plans include buying an RV and traveling across the country with his girlfriend, Debbie Williams. He is sincerely appreciated and will be missed.

Ms. Bollenback stated she remembers once Mr. Seely had shingles in his eye and came in at night and weekends to ensure everything was done. Mr. Seely is an amazing example of the type of person we want to be; he has been positive and helpful every day. She thanked him for his loyalty to the TPO.

IV. Consent Agenda

- A. September 26, 2018 River to Sea TPO Board Meeting Minutes**
- B. Treasurer's Report**
- C. Executive Committee Report**
- D. Bicycle and Pedestrian Advisory Committee (BPAC) Report**
- E. Citizens Advisory Committee (CAC) Report**
- F. Technical Coordinating Committee (TCC) Report**
- G. River to Sea TPO Board (R2CTPO) Summary Report**
- H. Central Florida MPO Alliance (CFMPOA) Report**

MOTION: *Commissioner Gilliland moved approval of the Consent Agenda. Commissioner Nabicht seconded the motion which carried unanimously.*

V. Action Items

- A. Review and Approval of Resolution 2018-24 Adopting the FY 2017/18 Public Involvement Report**

Chairperson Handy-Peters stated a presentation of the River to Sea TPO's Public Involvement Report for Fiscal Year (FY) 2017/18 was provided by TPO staff in September. The report documents public outreach efforts of the TPO during the previous fiscal year. There were no significant changes to the report from last month.

MOTION: *A motion was made by Commissioner Nabicht to approve Resolution 2018-24 adopting the FY 2017/18 Public Involvement Report. The motion was seconded by Vice Mayor McGuirk and carried unanimously.*

B. Review and Approval of Resolution 2018-25 Adopting the Transportation Performance Management (TPM) Targets

Chairperson Handy-Peters stated performance measures, plans and targets are being developed by state DOT's and MPO's throughout the country as required by MAP-21 and the FAST Act. Ms. Bollenback has presented and discussed these requirements over the past several months as data has become available. She will review the TPM recommendations included in the agenda and discuss the requirements for incorporating these into TPO planning activities.

Ms. Bollenback stated today the TPO is adopting targets in the four remaining areas; bridge conditions, pavement conditions, travel time reliability and transit asset management (TAM) plans. She reviewed data received from FDOT as well as from the Voltran TAM; TAMs from FDOT for Flagler County Public Transportation and SunRail have been received. She reviewed targets being recommended for adoption for the following categories: bridge conditions, pavement conditions, travel time reliability and transit. The recommendation is to adopt FDOT's targets because FDOT since they collect and report the data for these categories. There will be an opportunity to adjust the targets and measures or refine the data during the midterm report. The TPO tried to be clear in the resolution that FDOT collects and reports this data and sets the targets and measures; the TPO is being responsive to FDOT and this is still a work in progress. The resolution language leaves the door open to refine these measures. She explained the TAM plans include measures on rolling stock, infrastructure, equipment and facilities; the idea is to understand what the "state of good repair" is for these and that transit agencies have to maintain a certain level of assets. The transit agencies are required to report and update these measures annually and the TPO is being supportive by adopting their targets and measures.

Vice Mayor Burton asked if the four-year performance measure and target for travel time reliability is to reduce by 75%; the current data is 100% and the two and four-year targets are 75%.

Ms. Bollenback explained the target is to stay above that level; a minimum of 70% is tolerable.

Commissioner Byrnes stated traffic signal turn times have changed to only allow one lane to turn at a time and in his opinion the traffic is delayed. He asked if there was a way to address this.

Ms. Bollenback replied that is not considered as part of the performance measures; travel time reliability has more to do with incident management on the NHS. The TPO, FDOT and counties do traffic studies in specific areas to try and make adjustments to traffic signals for optimum performance.

MOTION: *A motion was made by Council Member Patterson to approve Resolution 2018-25 adopting the Transportation Performance Management Targets. The motion was seconded by Commissioner Gilliland and carried unanimously.*

Commissioner Cloudman relinquished his seat to Vice Mayor Matusick.

Chairperson Handy-Peters referred to the earlier discussion of how the TPO Board will be changing and commented that Vice Mayor Matusick was not in attendance at that time; she announced the board will also be losing her. She stated Vice Mayor Matusick was elected to the DeLand City Commission in 2005 and has represented DeLand on the TPO Board since 2007 (11 years). In addition to serving as the TPO Chair in FY 2011/12, she has served multiple years on the Executive Committee, Legislative Issues Subcommittee, Budget Subcommittee, Bylaws Subcommittee, Nominating Subcommittee, Reapportionment Subcommittee, Central Florida MPO Alliance (CFMPOA), and the MPO Advisory Council (MPOAC). She has consistently promoted the development of strong and sustainable communities, shared her passion for transportation safety and been a strong and continuing advocate for bicycle and pedestrian safety. She was the

Administrator of the Florida Crossing Guard Program and served 26 years with the Volusia County Sheriff's Office. She served Bike Florida for 12 years as Secretary and board member, helping to promote biking and bike safety throughout the state. Vice Mayor Matusick also participated in the West Volusia Community Traffic Safety Team, the DeLand Bicycle Advisory Committee, the State of Florida Safety Management System Team and the East Central Florida Regional Planning Council (ECFRPC). She understands the importance of local advocacy, regional coordination and involvement statewide; her service will be missed. She asked the members to recognize Vice Mayor Matusick for her service.

Vice Mayor Matusick thanked members and stated she will be turning her seat over to Commissioner Cloudman; and that he has been a great understudy. She appreciates the collaboration this group has and knows it will continue to make Volusia and Flagler Counties a great place to live, work and play.

C. Review and Approval of Resolution 2018-26 Amending the FY 2018/19 to 2022/23 Transportation Improvement Program (TIP)

Chairperson Handy-Peters stated the proposed TIP amendment programs funding for four projects as shown in the agenda. It also adds language to the introduction of the TIP to incorporate the transportation performance management information just adopted.

MOTION: *A motion was made by Commissioner Gilliland to approve Resolution 2018-26 amending the FY 2018/19 to 2022/23 Transportation Improvement Program (TIP). The motion was seconded by Vice Mayor McGuirk and carried unanimously.*

D. Review and Approval of Resolution 2018-27 Adopting the R2CTPO 2018 Congestion Management Process (CMP) and Performance Measures Report

Chairperson Handy-Peters stated a presentation of the Congestion Management Process (CMP) and Transportation Performance Management Report was provided by TPO staff in September. The study effort involved an assessment of the impacts of severe weather and flooding associated with sea level rise. There were no significant changes to the report from last month.

MOTION: *A motion was made by Commissioner Nabicht to approve Resolution 2018-27 adopting the R2CTPO 2018 Congestion Management Process (CMP) and Performance Measures Report. The motion was seconded by Vice Mayor Matusick and carried unanimously.*

E. Review and Approval of the River to Sea TPO's FY 2017/18 Independent Audit Report

Chairperson Handy-Peters stated each year the River to Sea TPO undergoes a financial audit which is reviewed fully by the TPO Vice Chair and Executive Committee. The full audit report was provided as a link in the agenda and there were no negative findings. Mr. Tom Ford, BMC CPAs, is available to answer questions regarding the River to Sea TPO's independent audit for the fiscal year that ended June 30, 2018.

MOTION: *A motion was made by Vice Mayor McGuirk to approve the River to Sea TPO's FY 2017/18 Independent Audit Report. The motion was seconded by Commissioner Gilliland and carried unanimously.*

F. Review and Approval of Request from Ormond Beach for Additional Funding for the Tomoka Elementary School Sidewalk

Chairperson Handy-Peters stated the City of Ormond Beach submitted an application in 2016 requesting \$16,580 for design funding to connect sidewalks near Tomoka Elementary School. The funds were programmed for FY 2018/19. The city is requesting \$15,308 in additional funds for the design phase. Staff from Ormond Beach is available to discuss the need for the funding increase.

MOTION: *A motion was made by Commissioner Gilliland to approve the request from Ormond Beach for additional funding for the Tomoka Elementary School sidewalk. The motion was seconded by Vice Mayor McGuirk.*

Commissioner Nabicht stated he would like to hear from Ormond Beach staff.

Mr. Shawn Finley, Ormond Beach Deputy City Engineer, stated this project was identified in 2016 as necessary for safety. The following agenda item was bundled with this and submitted at the same time and was similar to the Forest Hills Multi-Use Path that is currently under construction to bring children from the Forest Hills Development to Tomoka Elementary School. The city identified this as a necessary component to complete that connection. Tomoka Elementary School was constructed in the 1970s and trends have changed since then with more students being driven and walking to school. The current sidewalk is narrow with significant grade changes and the city felt it was a necessary project. The project was submitted with design being done in-house but since then there have been staff changes and FDOT recommended marrying this project with the Williamson Boulevard Pedestrian Improvements project to get a larger pool of responses to the Request for Qualifications (RFQ). The amount of fees the city would get in reimbursement is significantly different than what a consultant would get. The city selected the consultant strictly on qualifications and CPH was the top. The city negotiated with them and this is the cost of their services.

Commissioner Nabicht stated cost overruns have been an ever problematic issue typically due to construction cost; this is for design cost. Ormond Beach decided to move this from an in-house project to a consultant and now is coming to the TPO Board to make up that cost difference. He would protest this use of funds as it was an Ormond Beach decision to do that and he does not think that it is an appropriate use to justify a cost overrun. He agrees that this is a good project and understands the safety concerns but he does not think the cost overrun in this case is the responsibility of the TPO and he will vote against this.

Commissioner Selby stated it was his understanding that FDOT requested Ormond Beach use an outside consultant to design these projects and that the projects be bundled when it may be done more efficiently in-house. He does not know the rationale for that but this is what he was told.

Commissioner Nabicht replied he can appreciate the request from FDOT to do so but thinks that even though \$30,000 is not that much money; Ormond Beach should be able to kick that in whereas \$30,000 to a smaller city is a lot of money.

Commissioner Selby stated there is a \$15,308 cost overrun but he does not see where the math includes the city's participation of 10%. If the 10% that the city will contribute is deducted, the cost overrun is \$12,120.

Mr. Finley replied that Ormond Beach's participation would increase to 10% of the final amount. He respects the board's opinion but would like to state that once a contract is in place, the city has a zero tolerance for change orders or cost overruns. This request is prior to engaging services. He asked the board to look at this as a request for additional budget funding; the city has not engaged services with the consultant or begun the process yet.

Vice Mayor Matusick commented that at this point, she would vote in favor of this but she has an issue with FDOT. The TPO programs projects and then FDOT comes back and says to bundle them which costs the TPO more money. If FDOT feels that this is better, FDOT should be responsible for the additional funds.

Mr. Finley replied it was FDOT's recommendation but it was Ormond Beach's decision to bundle the projects; it was strongly recommended but not mandated.

Vice Mayor Matusick asked if there was any discussion with TPO staff prior to this request to see what else could be done. She will vote for this because it is important that children get to school safely.

Mr. Finley replied he did discuss with Mr. Harris if funds would be available and that allowed the city the initiative to bring the request for additional funding to the board.

Ms. Bollenback stated that before items are brought to the board or advisory committees, the TPO does remind the local governments of the TPO's policy, requests certain documents so it has clarity on the reason for the request and discusses other options. She is authorized to approve increases up to 10% which is insufficient here.

Vice Mayor Matusick asked if there were other options.

Ms. Bollenback replied it would have required delaying the project if the city was going to continue to do the design in-house until they had an engineer to manage it and handle the LAP process. The TPO has encouraged bundling of projects as has FDOT but generally that is done before it gets to this point. How much of the increase is due to bundling versus how much is due to the change of using a consultant is hard to say.

Commissioner Byrnes commented that the last time he was here there was a request for an increase on a sidewalk project in Holly Hill that would serve two schools and it was declined. We need to decide if we are supporting sidewalks or not.

Commissioner Nabicht asked if the policy required some type of a hardship; he does not see a hardship with this project financially.

Ms. Bollenback replied yes, the board indicated a change in the policy when this started happening routinely; that there should be a reason why. That does not preclude this board from approving a project. A letter from the TPO Chair was provided last month where it was recognized at some point we have to stop approving cost overruns. It is not a commentary on the project but the process for funding, developing the costs up front and sticking with it. Previously, the process included an intake meeting with FDOT prior to programming a project; the TPO has continued to encourage those type of meetings to deal with issues in advance. Whenever a change is made to add funds to a project there is less money available to use elsewhere; however, the TPO does have unallocated funds in the current year that are not yet programmed.

Commissioner Gilliland stated that when FDOT makes a strong recommendation for something they mean they want it done. Part of bundling the projects was to get more responses for construction quotes which in theory may save money down the road. He will support this but wants to recognize FDOT's point of receiving a more competitive request for proposal (RFP).

Vice Mayor McGuirk agreed with Commissioner Nabicht and Commissioner Gilliland and the concern expressed at the Executive Committee meeting. It has been discussed in-depth and a letter was provided to board members last month. He will support this today but the consensus is that we cannot keep doing this; the next time a request comes up there should be specific criteria to be met.

Council Member Cusack asked if there was funding available that may not be able to be utilized.

Ms. Bollenback replied there is funding available and the TPO is working with local governments to allocate it but there is not a solid plan yet for all of those dollars.

Council Member Cusack stated based on that, she will be supporting this.

The motion carried with Commissioner Nabicht opposing.

G. Review and Approval of Request from Ormond Beach for Additional Funding for the Williamson Boulevard Pedestrian Improvements

Chairperson Handy-Peters stated a funding request was also submitted by Ormond Beach in 2016 for \$25,760 in design funds for pedestrian improvements on Williamson Boulevard. The city is requesting an additional \$12,128 in funding for the design phase.

MOTION: *A motion was made by Commissioner Gilliland to approve the request from Ormond Beach for additional funding for the Williamson Boulevard pedestrian improvements. The motion was seconded by Commissioner Selby and carried with Commissioner Nabicht opposing.*

VI. Presentations and Discussion Items

A. Presentation and Discussion of the 2019 Draft Legislative Positions

Chairperson Handy-Peters stated each year the TPO develops a set of legislative positions to be used in informing legislators of issues important to the River to Sea TPO. The positions are initially drafted through a subcommittee of the TPO Board. The Legislative Issues Subcommittee met on October 19, 2018 to review and consider updates for the 2019 Legislative Session.

Ms. Bollenback stated the next legislative session begins on March 5, 2019; the Legislative Issues Subcommittee met last Friday to review the current issues and discuss what is happening statewide. The subcommittee agreed to add an item to the high priority positions that addresses the MPO membership issue that arose in the last session; it is expected to come back again in the upcoming session. They also agreed to add an item under the "safety" header; to add the texting while driving concern and efforts to elevate that from a secondary offense to a primary offense. That came close to passing in the last session and is likely to return. She reminded members that the TPO has completed several crash studies over the last couple of years and those studies found rear-end collisions happen at five times the rate of any other crash type due to distracted driving. The Legislative Issues Subcommittee will meet again prior to the next TPO Board meeting and will have draft positions for review.

Vice Mayor Burton asked if there is technology available that police will have to see if a driver is actually on their cell phone.

Ms. Bollenback replied not that she is aware of. It is similar to what happened with the seatbelt requirement; it was originally a secondary offense and that was changed. It is a challenge because technology is changing and hard to keep up with, but nonetheless, many collisions happen as a result of that distraction.

Vice Mayor Burton stated the change in the seatbelt law was the probable cause to stop; police officers could not stop a driver with an unfastened seatbelt without probable cause until the legislation was changed.

Discussion continued.

B. Presentation and Discussion of Recommended Changes to the R2CTPO Policy Resolutions and Project Applications for the Annual Call for Projects

(Handout)

Chairperson Handy-Peters stated each year, the TPO subcommittees are convened to evaluate the annual Call for Projects and recommend improvements for the next annual cycle. The BPAC Project Review and TIP Subcommittees held a joint meeting on October 1, 2018.

Ms. Nicoulin stated the purpose of the joint meeting was to discuss the general overriding policies that govern the process because those policies apply to both subcommittees and the applications they receive. The changes discussed during the joint meeting that are under consideration include eligible versus ineligible costs and how to apply that against the local match requirement. Currently, the TPO does not have a policy as to whether federally ineligible project costs apply to the local match or not. She referred to the handout and explained examples of eligible and ineligible costs; an ineligible cost would have to be incurred by the

local government. This is important when looking at the draw-down of SU funds; if the TPO does not include the ineligible costs as part of the local match, less SU funds are drawn.

Commissioner Selby asked if there would be a credit for a local government's contribution for ineligible costs.

Ms. Nicoulin replied it would be allowed to be credited toward the required local match.

Commissioner Selby asked what would happen if the local dollars exceeded the required match for ineligible funds.

Ms. Nicoulin replied that would be the local match. The issue of how to handle ineligible costs came about last year when FDOT asked if the TPO had a policy and it does not. The TPO is bringing this issue to the TPO Board and advisory committees for input and feedback to provide direction as to whether the TPO needs a policy to address this.

Commissioner Gilliland asked what was currently being done; if the ineligible costs are allowed as part of the local match or not.

Ms. Bollenback replied it has never been an issue until last year when FDOT asked if they should use the ineligible costs. Rather than disrupt the project, she advised FDOT to calculate it as it was originally put in; they calculated the local match including the amount for ineligible costs being paid by the local government. The TPO is trying to give guidance to FDOT. These are all reimbursement projects; the question is does the TPO reimburse for 90% or for more than that. The inclination of the board has been to make sure the local governments contribute at least the 10% match.

Discussion continued.

Commissioner Gilliland asked if the TPO is required to have a policy regarding this.

Ms. Bollenback replied FDOT is the entity that establishes the LAP agreements and determines how much a local government can be reimbursed; they have to have some guidance as to how the TPO wants them to establish the 10% local match. FDOT is also the entity that determines what is or is not an eligible cost. The question is if the TPO is okay with drawing down SU funds at a greater level by allowing ineligible costs or stating the 10% local match is intended to be against SU funding.

Discussion continued.

Ms. Nicoulin stated there will be follow up meetings with the subcommittees and the TPO staff will bring back a draft resolution regarding this. The other item discussed at the joint subcommittee meeting was cost overruns versus cost increases. The subcommittees discussed having two separate definitions; one for cost overruns and one for cost increases. A cost overrun is the result of a change in project scope, limits or an incomplete or insufficient original cost estimate and a cost increase is defined by the market or a change in standards that have to be met.

Volusia County Council Chair Kelley commented that overruns caused by things that were overlooked are the ones that he has issue with. There have been a number of projects with a cost increase due to the market; projects that have estimates from four years ago will cost more now. There is a difference between cost overruns and cost increases and to differentiate is important.

Ms. Nicoulin replied that by creating two separate definitions the TPO will be able to tell whether it is a cost overrun or a cost increase. There was also a discussion on structure and how local governments will ask for additional funds, whether through an application or a form. An application could have questions to determine whether the request is for a cost overrun or a cost increase and will provide structure because applications will come through in a uniform way. Currently, the policy does not have a definition of a

hardship in it but by creating these different definitions the TPO may be able to develop one. If it is a cost increase based off the market and no fault of the local government that may provide direction to which category the request would fall.

Vice Mayor Matusick commented that it is important to know which city or county is continuing with these cost overruns; and how the TPO or FDOT can help those cities do better with their cost estimates. Annually, all the projects should go back to the local agencies to make adjustments to their estimates so they are not asking the TPO to make up the difference.

Ms. Bollenback replied a request has been made for the history of cost overruns; staff is working it.

Discussion continued.

Commissioner Lindlau asked if other MPOs have addressed this issue.

Ms. Bollenback replied that most MPOs do not have a local match requirement, do not use set aside funding and do not have the structure this TPO does as was pointed out last month as “best practices” in the state. She does not think there are any examples but she can ask.

Discussion continued.

Ms. Nicoulin stated the other consideration discussed at the joint subcommittee meeting was to require an increased match on cost overrun increases but it was not supported by the subcommittees; they felt it would further harm the smaller cities. Also, to create a set aside fund to cover cost overruns or increases; there was mixed support by the subcommittees. The TPO will bring back updated draft applications to reflect incorporation of transportation performance measures next month for review.

C. Presentation and Discussion of the St. Johns River to Sea Loop Trail PD&E Study (SR 44/Lytle Avenue to SR 400/Beville Road)

Chairperson Handy-Peters stated this PD&E study is intended to develop recommendations for an 18-mile gap in the St. Johns River to Sea Loop Trail and is a SUN Trail funded effort being led by FDOT. This portion of the trail spans New Smyrna Beach, Port Orange, South Daytona and unincorporated Volusia County. FDOT staff and consultant support are here to present information regarding the alignments and design recommendations for this segment of the multi-use trail.

Mr. John Scarlatos, Scalar Consulting, introduced Ms. Heather Grubert, FDOT, as the Project Manager. He gave a PowerPoint presentation of the St. Johns River to Sea Loop Trail PD&E Study from SR 44/Lytle Avenue to SR 400/Beville Road. He reviewed the purpose of the study and gave a project overview. This is a 12’ multi-use trail but can go down to 8’ in areas of constraint; it is part of SUN Trail so there can be no eminent domain. He reviewed the project challenges which right-of-way is the main issue. He reviewed the corridor alternatives through New Smyrna Beach.

Commissioner Byrnes commented that there would be less traffic if the trail moved to the east by New Smyrna Beach Airport.

Mr. Scarlatos replied there are less environmental impacts on the west side. He continued the presentation with the corridor alternatives in Port Orange and South Daytona. There are two options in South Daytona; Reed Canal Road or Pope Avenue. The construction cost estimate using the Reed Canal Road option is \$7,080,740 versus Pope Avenue at \$112,000. The total construction cost estimate using the Pope Avenue option is \$10.7 million. He reviewed the schedule and announced public workshops will be held on November 14, 2018 at the Piggotte Center in South Daytona and November 15, 2018 at the Brannon Center in New Smyrna Beach; both meetings will be from 5:00 pm to 7:00 pm. The same information will be presented at both meetings.

Vice Mayor McGuirk commented New Smyrna Beach still has concerns about the route from Riverside Drive to US 1 which includes Faulkner Street; the roads are narrow and historic live oaks are along those roads. That is a challenge to overcome and there will be some friction.

Mr. Scarlatos replied they are not looking to make any construction changes there because there are existing sidewalks; they are only recommending "Share the Road" signs be installed.

Discussion continued.

Vice Mayor Matusick asked who has the final say in approving this proposed trail.

Ms. Bollenback replied that ultimately, the TPO has the ability to not program a project into the Transportation Improvement Program (TIP).

D. FDOT Report

(Handout)

Ms. Wyche stated an update to the FDOT report in the agenda is provided as a handout; if anyone has questions email her.

VII. Executive Director's Report

Ms. Bollenback stated she would send her comments under separate cover via email.

→ **Update on SU Funding/Work Program**

→ **Update on Development of Roundtable of Volusia County Elected Officials**

VIII. River to Sea TPO Board Member Comments

Volusia County Council Chair Kelley referred to the upcoming impact fee public meetings and stated the county is looking for input and he hopes people will attend.

Vice Mayor Matusick stated she attended the impact fee public meeting in DeLand and brought information for Ms. Bollenback to distribute.

Commissioner Selby thanked the members for supporting the Ormond Beach requests for funding for the sidewalk at Tomoka Elementary School and the pedestrian improvements on Williamson Boulevard which came from a request from a visually impaired citizen who lives on the west side of Williamson Boulevard.

Council Member Perrone stated that in addition to repaving South SR A1A in Ponce Inlet, Volusia County has made additional improvements that have created a dangerous situation on the sidewalks; they installed curbing perpendicular to the sidewalk and parallel along the edges of the roads. None of the roads are raised and all of the sidewalks are the same level. At two of these locations, Cindy Lane and Harbour Road, the curbs have encroached into the sidewalk. They have had an accident where a bicyclist hit one of these curbs, flew over the handlebars and was seriously injured. The Ponce Inlet Planning Department has contacted the county and was told that these curbs were required by the Americans with Disabilities Act (ADA) regulations which he does not understand because they were installed at certain intersections but not all. Ponce Inlet has asked the county to paint the curbs bright yellow so bicyclists can see them but they will only paint the ones at Cindy Lane and Harbour Road. The town is in negotiations with the county so that Ponce Inlet can paint them to prevent future accidents.

Vice Mayor Burton stated Lake Helen would like to thank FDOT for installing lights on the expressway and asked for the date when they would be working.

Ms. Wyche replied by the end of the year.

Ms. Morrissey asked Ms. Bollenback to distribute information on the Wildcat 5K which is November 17, 2018 and incorporates the new trail in Pierson and the new school.

IX. Information Items

- Citizens Advisory Committee Attendance Record – 2018
- Technical Coordinating Committee Attendance Report – 2018
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
- September TPO Outreach and Activities

X. Adjournment

There being no further business, the River to Sea TPO Board meeting adjourned at 11:24 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

DEBARY VICE MAYOR LITA HANDY-PETERS
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the October 24, 2018 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 28th day of November 2018.

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
MONTHLY TREASURER REPORT FY 18/19
PERIOD ENDING OCTOBER 31, 2018**

<u>DESCRIPTION</u>	<u>17/18 BUDGET</u>	<u>CURRENT MONTH</u>	<u>FYTD TOTAL</u>	<u>UNDER (OVER) BUDGET</u>	<u>FYTD % BUDGET</u>
<u>REVENUES</u>					
LOCAL FUNDS	\$119,158.00	\$11,374.48	\$61,016.21	\$58,141.79	51.21%
STATE FUNDS	55,119.00	0.00	0.00	55,119.00	0.00%
FEDERAL FUNDS	1,374,797.00	0.00	0.00	1,374,797.00	0.00%
<u>REVENUES</u>	\$1,549,074.00	\$11,374.48	\$61,016.21	\$1,488,057.79	3.94%
<u>EXPENSES</u>					
SALARIES	\$515,984.00	\$43,983.02	\$159,696.91	\$356,287.09	30.95%
FRINGE BENEFITS	177,632.00	12,883.67	52,854.92	124,777.08	29.76%
OFFICE SUPPLIES	10,000.00	1,844.54	2,728.63	7,271.37	27.29%
POSTAGE	5,000.00	289.18	2,090.18	2,909.82	41.80%
OFFICE RENT EXPENSE	117,521.00	9,881.47	47,155.13	70,365.87	40.12%
ADVERTISING	2,500.00	370.00	656.18	1,843.82	26.25%
PRINTING	13,000.00	889.00	889.00	12,111.00	6.84%
CONFERENCE, WORKSHOPS & SEMINAR FEES	6,300.00	180.00	815.00	5,485.00	12.94%
FEES	35,300.00	15,485.58	21,804.07	13,495.93	61.77%
DUES	3,317.00	125.00	670.00	2,647.00	20.20%
PUBLICATIONS	1,050.00	0.00	512.00	538.00	48.76%
COPY EXPENSE	22,000.00	1,021.80	5,190.37	16,809.63	23.59%
COPY MACHINE COSTS	21,000.00	1,161.17	3,354.61	17,645.39	15.97%
TRAVEL EXPENSE	18,800.00	1,075.88	3,020.25	15,779.75	16.07%
AWARDS PROGRAM/PROMO	18,000.00	2,370.00	7,427.57	10,572.43	41.26%
SPECIAL STUDIES/PROFESSIONAL SERVICES	477,925.00	83,406.49	94,550.71	383,374.29	19.78%
MEETING EXPENSE	3,000.00	325.56	620.91	2,379.09	20.70%
LIABILITY INSURANCE	11,000.00	0.00	6,094.75	4,905.25	55.41%
REPAIRS	25,000.00	0.00	0.00	25,000.00	0.00%
NETWORK COSTS	34,900.00	11,712.23	16,878.92	18,021.08	48.36%
CAPITAL OUTLAY	5,000.00	0.00	0.00	5,000.00	0.00%
SOFTWARE	5,964.00	0.00	1,902.00	4,062.00	31.89%
TELEPHONE	3,600.00	348.00	744.00	2,856.00	20.67%
EDUCATION	1,000.00	0.00	425.00	575.00	42.50%
CONTINGENCY	14,282.00	0.00	0.00	14,282.00	0.00%
<u>EXPENSES</u>	\$1,549,074.00	\$187,352.59	\$430,081.11	\$1,118,993.89	27.76%
<u>BALANCE</u>	\$0.00	(\$175,978.11)	(\$369,064.90)	\$369,063.90	

33.33% OF YEAR COMPLETE



**EXECUTIVE COMMITTEE
MEETING SUMMARY
NOVEMBER 7, 2018**

- Discussed the renovation of the office space including replacing chairs and upgrading audio visual equipment
- Approved moving the January 2, 2019 Executive Committee meeting to January 4, 2019
- Provided an update on staffing vacancies for the Planner and CFO positions
- Reviewed Executive Director evaluation and approved a motion to recommend retention
- Discussed current Fiscal Year (FY) SU funding, potential projects to fund, approved a motion to fund projects on the priority lists per TPO policy, and to present funding considerations to the TPO Board
- Directed Executive Director to send a letter to FDOT consistent with TPO policy in support of the SR 44 and Kepler Road project and a commitment to help fund the right-of-way phase
- Directed staff to have a presentation on roundabouts at the January or February TPO Board meeting
- Reviewed and approved the draft November 28, 2018 TPO Board agenda as amended to include the addition of a presentation/discussion item on current SU Funding
- Discussed upcoming TPO Board member changes due to the election and term limits and directed Executive Director to send a letter to city managers and mayors to encourage the retention of their current TPO Board appointments
- Recommended holding an orientation workshop for new incoming TPO Board members

**THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE ON
FRIDAY, JANUARY 4, 2019 @ 8:30 A.M.**

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



**Transportation Disadvantaged Local Coordinating Board (TDLCB)
Meeting Summary
November 14, 2018**

- Due to a lack of a quorum, the meeting was not called to order and no action was taken
- Received a presentation of the Annual TDLCB Member Training and Orientation
- Received TPO staff update
- Announced the TPO Annual Holiday Open House and Toy Drive will be held November 28, 2018 from 3:00 pm to 5:00 pm

*****The next TDLCB meeting will be on Wednesday, January 9, 2019*****

Debbie Stewart

From: Aboumrad, Jeffrey M <Jeffrey.Aboumrad@vr.fldoe.org>
Sent: Thursday, November 08, 2018 7:16 AM
To: Debbie Stewart; Houghton, Kim
Subject: RE: 11-14-18 QAC Agenda

Good morning,
Are we all set for replacing me as the voting member as follows?

Kim Houghton, Member
Susan Pauley (or any temporary agency designee), Alternate

Thank you,
Jeff Aboumrad

Debbie Stewart

From: prantol1973@gmail.com
Sent: Tuesday, November 20, 2018 12:02 PM
To: bwheeler@volusia.org
Cc: Stephan Harris; Debbie Stewart; hblanck@volusia.org
Subject: Letter of Resignation from TDLCB

Billie: I hereby submit my resignation from the TDLCB. I regret that this is necessary, but my eyes and other health issues are affecting my ability to attend and it is not fair to the Board to be a member and not attend regularly.

I am sending this to your attention as that is in accordance with the By-Laws.

I wish the Board continued success in all its endeavors.

Sincerely,

Pat

Patricia R. Antol
H: 386-740-8975
C: 386-795-2427

Sent from my iPad



**Bicycle/Pedestrian Advisory Committee (BPAC)
Meeting Summary
November 14, 2018**

- Announced Mr. Robert Bullard has been appointed as the BPAC representative for Ponce Inlet
- Approved the minutes of the October 10, 2018 BPAC meeting
- Approved changing the start time of regularly scheduled BPAC meetings from 3:00 pm to 2:00 pm beginning January 2019
- Recommended approval of Resolution 2018-## amending the FY 2018/19 to 2022/23 Transportation Improvement Program (TIP) to add funding for Derbyshire Park sidewalks (FM 443236-1)
- Recommended approval of draft amendment to the 2040 Long Range Transportation Plan (LRTP) for public comment including public comment for Volusia County’s portion of the LRTP to widen LPGA Boulevard
- Cancelled the December 12, 2018 BPAC meeting
- Received a presentation of the St. Johns River to Sea Loop Trail PD&E Study: Lake Beresford Park to Grand Avenue
- Received a presentation and discussion of recommended changes to the R2CTPO policy resolutions for the annual Call for Projects and directed staff to provide data regarding the distribution of funding
- Received a presentation and discussion of the priority project applications for Bicycle/Pedestrian and B/P Local Initiatives projects
- Received a presentation of options for current year Surface Transportation Program (STP) Urban Attributable (SU) set aside funding
- Received a R2CTPO staffing update

- Announced the TPO Annual Holiday Open House and Toy Drive, November 28, 2018, from 3:00 pm to 5:00 pm
- Announced public meetings at Deltona City Hall tonight and tomorrow in Orange City regarding Votran's route changes and the addition of a new route

*****The next BPAC meeting will be on Wednesday, January 9, 2018 at 2:00 pm*****



**Citizens Advisory Committee (CAC)
Meeting Summary
November 20, 2018**

- Approved the October 16, 2018 CAC meeting minutes
- Cancelled the December CAC meeting
- Approved the 2015 Socio/Economic datasets for the Central Florida Regional Planning Model 2045 Update
- Recommended approval of a draft amendment to the 2040 Long Range Transportation Plan (LRTP) for public comment to include public comment regarding the widening of LPGA Boulevard
- Received a presentation of recommended changes to the R2CTPO policy resolutions for the annual Call for Projects and approved a motion supporting the TIP Subcommittee’s recommendation that the SU set-aside percentages contained within Resolution 2017-03 remain as currently allocated - 30% for Transit, 30% for Bicycle/Pedestrian, and 40% for Traffic Operations
- Received a presentation of the priority project applications for Traffic Operations/Safety and Local Initiatives projects and Transportation Planning Studies
- Received a presentation on current fiscal year (FY) SU funding
- Received the FDOT report
- Received the Volusia County Construction Report; there was no Flagler County Construction Report
- Announced the TPO’s Transit Planner and CFO positions have been filled
- Announced the R2CTPO Annual Holiday Open House & Toy Drive will be November 28, 2018 from 3:00 pm to 5:00 pm
- Announced a Votran public meeting tonight at Orange City City Hall regarding new Route 25 along Howland Boulevard and other service changes

****The next CAC meeting will be on Tuesday, January 15, 2019****

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



**Technical Coordinating Committee (TCC)
Meeting Summary
November 20, 2018**

- Approved the October 16, 2018 TCC meeting minutes
- Cancelled the December TCC meeting
- Approved the 2015 Socio/Economic datasets for the Central Florida Regional Planning Model 2045 Update
- Recommended approval of a draft amendment to the 2040 Long Range Transportation Plan (LRTP) for public comment to include public comment regarding the widening of LPGA Boulevard
- Received a presentation of recommended changes to the R2CTPO policy resolutions for the annual Call for Projects
- Received a presentation of the priority project applications for Traffic Operations/Safety and Local Initiatives projects and Transportation Planning Studies
- Received a presentation on current fiscal year (FY) SU funding and discussed an option to allocate unused current year SU dollars for planning studies
- Received the FDOT report
- Received the Volusia County Construction Report; there was no Flagler County Construction Report
- Announced the TPO's Transit Planner and CFO positions have been filled
- Announced the R2CTPO Annual Holiday Open House & Toy Drive will be November 28, 2018 from 3:00 pm to 5:00 pm
- Announced a Votran public meeting tonight at Orange City City Hall regarding new Route 25 along Howland Boulevard and other service changes

****The next TCC meeting will be on Tuesday, January 15, 2019****

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



**River to Sea TPO Board
Meeting Summary
October 24, 2018**

- Received public comment announcing Volusia County impact fee meetings tonight in New Smyrna Beach at the Brannon Center, Thursday, October 25, 2018 at Deltona City Hall, and Tuesday, October 30, 2018 at Daytona Beach City Commission Chambers; all meetings are 6:30 pm to 8:00 pm
- Received public comment on behalf of the president of the Volusia County League of Women Voters regarding the importance to the county government of Amendment 10, Florida’s Home Rule Amendment, on the upcoming November 6, 2018 ballot
- Received public comment thanking FDOT for completing repairs in Ormond Beach and Daytona Beach and in support of raising the Volusia County impact fee
- Recognized outgoing TPO Board members, Volusia County Council Member Joyce Cusack, Flagler County Commissioner Nate McLaughlin, South Daytona Council Woman Nancy Long
- Recognized retiring TPO CFO, Mr. Herb Seely, for his 41 years of service and presented him with a certificate and retirement gift
- Approved consent agenda including approval of the September 26, 2018 TPO Board meeting minutes
- Approved Resolution 2018-24 adopting the FY 2017/18 Public Involvement Report
- Approved Resolution 2018-25 adopting the Transportation Performance Management Targets
- Recognized retiring DeLand Vice Mayor Leigh Matusick for her 11 years of service to the TPO Board, as Chair in 2011/12 and various subcommittees and her commitment to bicycle and pedestrian safety
- Approved Resolution 2018-26 amending the FY 2018/19 to 2022/23 Transportation Improvement Program (TIP)
- Approved Resolution 2018-27 adopting the R2CTPO 2018 Congestion Management Process (CMP) and Performance Measures Report
- Approved the River to Sea TPO’s FY 2017/18 Independent Audit Report with no findings

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

- Approved request from the city of Ormond Beach for additional design funding for the Tomoka Elementary Sidewalk with one opposing vote
- Approved request from the city of Ormond Beach for additional design funding for the Williamson Boulevard Pedestrian Improvements project with one opposing vote
- Received a staff presentation of the proposed 2019 Legislative Positions
- Received a staff presentation of changes being considered to the R2CTPO policy resolutions and project applications for the annual Call for Projects
- Received a PowerPoint presentation of the St. Johns River to Sea Loop Trail PD&E Study (SR 44/Lytle Avenue to SR 400/Beville Road) with TPO Board member concerns expressed regarding segments with recommended width less than 12 feet
- The FDOT report was provided in the agenda and a handout update was provided

Items Requiring Follow-Up

- TPO staff to send via email the Executive Director's Report update on SU Funding/Work Program and Roundtable of Volusia County Elected Officials; and copy of the Volusia County Transportation Impact Fee presentation (*sent via email October 24, 2018*)

The next River to Sea TPO Board meeting will be on Wednesday, November 28, 2018



**Summary of MPOAC
Staff Directors/Governing Board Meetings
November 1, 2018**

- **Call to Order** – The meeting was called to order by MPOAC Vice-Chair, Bryan Caletka, Broward County MPO and introductions were made. A quorum was present. MPOAC Chair Commissioner Nick Maddox, Capital Area TPA joined the meeting shortly after the Call to Order.
- **Approved minutes of the August 2, 2018 meeting** - Meeting minutes were reviewed and approved.
- **Public Comments** – Invitations to speak were offered, however, no public comment was provided.
- **Executive Directors Report** - Mr. Carl Mikyska, MPOAC Executive Director, called attention to the 1st Quarter UPWP Report, noting that the program was under budget and all activities were on track for the fiscal year. Mr. Mikyska also informed members of the upcoming MPOAC Weekend Institute training.
- **Agency Reports**
 - **FDOT Report** – Ms. Carmen Monroy, Director of the FDOT Office of Policy and Planning, led a discussion regarding ways to effectively support transportation policy. She explained that the level of earmark requests was challenging FDOT’s ability to deliver the work program. She also stated that the department is committed to full transparency. Ms. Monroy informed members that the state was currently under a travel ban that may impact FDOT activities. She also reviewed findings from a recent OIG Audit. The audit recognized that the employee turnover rate for FDOT-MPO Liaisons was almost 20%, which is much higher than other positions within the department. She stated FDOT is currently exploring solutions to this issue. She also mentioned that there seems to be a difference in financial risk between independent MPO’s and those housed within local governments. Tracking expenses has been a challenge for organizations that are housed within local government and solutions are being explored. Ms. Monroy also informed the group that they are looking more closely at the relationships between FDOT, public transit providers and MPO’s and seeking ways to improve those relationships.
 - **FHWA Report** – Ms. Karen Brunelle, FHWA Director of the Office of Project Development, introduced Ms. Cathy Kendall, the new FHWA Florida Division Planning Team Leader. Ms. Brunelle went on to announce a variety of grant awards and programs. She informed members that there was new Automated Vehicle Guidance available. She reviewed the FHWA Strategic Plan with four focus areas of Safety, Infrastructure, Innovation, and Accountability. Ms. Brunelle also discussed the FHWA position regarding the TPM Consensus document approved through the MPOAC. She explained that FHWA did not believe the review and approval process was adequate and that FHWA wanted all M/TPO’s to approve the document independently. There were also some suggested revisions to the agreement that FDOT is processing. Ms. Cathy Kendall announced that there was a planning vacancy in the Orlando Office that was currently posted. She also called attention to the FDOT State-wide Certification Review that was completed recently by FHWA. After several other general announcements, Ms. Brunelle gave a presentation regarding updates in Transportation Performance Management (TPM). The presentation included information pertaining to Probe Data Analytics (PDA) now being provided through FHWA (available at <https://pda.ritis.org>).

- **Business Items & Presentations**

- TSM&O on the I-4 Corridor – (this item was moved ahead in the agenda to accommodate the speakers schedule) Mr. Eric Hill, Metroplan Orlando, presented an overview of opportunities available through Transportation Systems Maintenance and Operations (TSM&O) and, in particular, the regional benefits that can be realized along Interstate 4 through a planning partnership spanning the I-4 corridor. No action was requested.
 - UPWP Amendment – Mr. Mikyska reminded the group that the MPOAC has long been a member of the National Association of Regional Councils (NARC) and the Association of Metropolitan Planning Organization (AMPO). Membership of the MPOAC extends to each of the Florida M/TPO's. The funds used each year to pay for these memberships have been shown in the Statewide Planning and Research Plan and a reference was included in the MPOAC Unified Planning Work Program (UPWP). In looking more closely at this, it seems more appropriate to reflect these expenditures as part of the MPOAC UPWP. A motion was made to amend the current UPWP to include annual dues for statewide membership to both NARC and AMPO for Fiscal Years 2019 and 2020. The motion passed unanimously.
 - Complete Streets Working Group – Ms. Valerie Nielson, Palm Beach TPA provided an overview of the Complete Streets Best Practices Report and Working Group activities. Some discussion occurred regarding the possible next steps for this activity. No action was requested.
 - Transportation Performance Measures – Ms. Carmen Monroy presented an overview of activities taken by FDOT to support the development and implementation of transportation performance data measures and target setting. She invited input from members and discussed upcoming activities as implementation of TPM continues. A workshop on furthering the implementation of TPM was planned as part of the upcoming Florida Metropolitan Planning Partnership meeting (that meeting has since been cancelled as a result of the statewide ban on FDOT travel).
 - STIC and TRB Resources - Mr. Khoa Nguyen and Kevin Burgess presented information regarding Florida's State Transportation Innovation Council (STIC). Mr. Nguyen explained that the purpose of the STIC is to share innovative practices and technologies and to promote the incorporation on these innovations in project planning and development. A review of several projects identified through the FHWA Every Day Counts (EDC) program were reviewed and several safety related programs were discussed (high friction surface treatments, safety edge, roundabouts, road diets, and more).
- **Member Comments** – Comments were limited.

The complete meeting agenda and presentations can be found at: <http://www.mpoac.org/meetings/>

Ms. Lois Bollenback, Executive Director of the R2CTPO attended the Staff Directors meeting. No members were represented at the Governing Board meeting.

The next meeting of the MPOAC Staff Directors and Governing Board will be held on Thursday, January 30th 2019 at the Orlando Airport Marriott Lakeside.

**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

V. ACTION ITEMS

A. REVIEW AND APPROVAL OF THE RIVER TO SEA TPO'S 2019 LEGISLATIVE POSITIONS

Background Information:

Each year, the TPO develops a set of legislative positions to be used in informing legislators of issues important to the River to Sea TPO. The positions are initially drafted through a subcommittee of the TPO Board. The Legislative Issues Subcommittee will meet on November 28, 2018 prior to the TPO Board meeting to develop the draft 2019 Legislative Positions to be presented for your review.

ACTION REQUESTED:

MOTION TO APPROVE THE RIVER TO SEA TPO'S 2019 LEGISLATIVE POSITIONS

**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

V. ACTION ITEMS

B. REVIEW AND APPROVAL OF RESOLUTION 2018-## AMENDING THE FY 2018/19 TO 2022/23 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Background Information:

The proposed amendment to the FY 2018/19 - 2022/2023 TIP revises funding for one (1) existing project as follows:

- Derbyshire Park Sidewalks (FM #443236-1) along Vine Street from Brentwood Drive to 5th Street and along 3rd Street from Vine Street to Nova Road -- revises funding to add \$477,000 to the Construction (CST) phase and \$92,205 to the Construction Engineering & Inspection (CEI) phase in the current year; and re-allocates local and SU amounts corresponding to the 10% match requirement.

Resolution 2018-## is enclosed. Attachment "A" will be provided under separate cover.

ACTION REQUESTED:

MOTION TO APPROVE RESOLUTION 2018-## AMENDING THE FY 2018/19 TO 2022/23 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2018-##

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
AMENDING THE FY 2017/18 TO FY 2021/22
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach and portions of Palm Coast and Bunnell; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea TPO shall annually endorse and amend as appropriate, the plans and programs required by 23 C.F.R. 450.300 through 450.324, among which is the Transportation Improvement Program (TIP); and

WHEREAS, the River to Sea TPO's adopted TIP is required to be consistent with the Florida Department of Transportation's adopted Five-Year Work Program; and

WHEREAS, the Florida Department of Transportation has provided additional information to the River to Sea TPO regarding the FDOT adopted Five-Year Work Program.

NOW, THEREFORE, BE IT RESOLVED, by the River to Sea TPO that the:

1. River to Sea TPO's FY 2018/19 to FY 2022/23 TIP is hereby amended as shown in Attachment "A" attached hereto and made a part of this resolution; and the
2. Chairperson of the River to Sea TPO (or his/her designee) is hereby authorized and directed to submit the FY 2018/19 to FY 2022/23 TIP as amended to the:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (FTA);
 - c. Federal Highway Administration (FHWA); and the
 - d. Department of Economic Opportunity.

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the 28th day of November 2018.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**DEBARY VICE MAYOR LITA HANDY-PETERS
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on November 28, 2018.

ATTEST:

**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**



**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

V. ACTION ITEMS

C. REVIEW AND APPROVAL TO BEGIN A PUBLIC COMMENT PERIOD FOR A DRAFT AMENDMENT TO THE 2040 LONG RANGE TRANSPORTATION PLAN (LRTP)

Background Information:

The River to Sea TPO adopted the year 2040 Long Range Transportation Plan (LRTP) report in January 2016. Among other items, the report identified major capital expenditures for projects designated on the Strategic Intermodal System (SIS). The SIS is Florida’s high priority network of transportation facilities that are deemed important to the state's economy and mobility. During the development of the LRTP, the TPO also identified projects that were needed improvements to the SIS, but were beyond the financial estimates provided at the time.

Since the adoption of the LRTP, the Florida Department of Transportation (FDOT) updated their long range revenue estimates and approved an updated “cost feasible” SIS plan that extends out to the year 2045. In that updated plan, funding for the unfunded SIS needs identified in the River to Sea long range plan was identified.

Two projects are currently in planning phases and have contracts that allow for the initiation of design activities upon completion of the planning phase. These are:

- **I-95 Interchange at Pioneer Trail** -- This project is a proposed interchange at I-95 and Pioneer Trail. A Project Development and Environmental (PD&E) study is currently underway and is expected to be completed in 2019.
- **I-95 Interchange at LPGA Boulevard** -- This project involves improvements needed to the interchange at I-95 and LPGA Boulevard. An Interchange Modification Report (IMR) study is currently underway and is expected to be completed in 2019.

The River to Sea TPO is seeking to amend the 2040 LRTP to reflect the funding of these two (2) projects consistent with the adopted FDOT Strategic Intermodal System Long Range Cost Feasible Plan.

Amendments to the R2CTPO plan require a 45 day public comments period. In addition, as a result of new planning requirements and the implementation of Transportation Performance Management (TPM) the TPO will also be required to develop an amendment that incorporates tourism and resiliency planning activities as well as the new performance measures into the decision-making.

River to Sea TPO staff are requesting support to develop the necessary materials and engage in the public outreach needed to amend the 2040 Long Range Transportation Plan as described above.

ACTION REQUESTED:

MOTION TO APPROVE A DRAFT AMENDMENT TO THE 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) FOR PUBLIC COMMENT

**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

VI. PRESENTATIONS AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF RECOMMENDED CHANGES TO THE R2CTPO POLICY RESOLUTIONS FOR THE ANNUAL CALL FOR PROJECTS

Background Information:

Each year, after completion of the project prioritization process, the TPO staff asks the committees to evaluate the process and recommend improvements for the next cycle. The aim is to achieve the best possible outcomes in terms of identifying and promoting transportation-related priorities consistent with the community's goals and objectives as prescribed in the adopted long-range transportation plan. The TIP Subcommittee and the BPAC Project Review Subcommittee met jointly on October 1, 2018 with individual follow-up meetings of the BPAC Project Review Subcommittee and the TIP Subcommittee held on October 24, 2018 and November 5, 2018, respectively.

The following is a summary of the recommended changes to the resolutions guiding the Annual Call for Projects process:

- Resolution 2016-01 (Delineating Local Match Requirements) - Revised to 1) exclude costs that are ineligible for federal fund from counting towards the local match requirement; 2) create separate definitions for cost overrun versus cost increase; 3) require request for additional funds to include a statement of hardship or justification from the project sponsor; 4) specify that authorization for additional funds only apply to cost increases.
- Resolution 2017-32 (Priority Project Process) - Revised to add language to confirm the use of the project prioritization process to support the development of regional priority lists.
- Resolution 2017-03 (Allocating SU Set Aside Percentages) - The TIP and BPAC Project Review Subcommittees each made differing recommendations to this resolution.
 - The TIP Subcommittee recommended that the set aside percentages remain as currently allocated with 30% for Transit, 30% for Bike/Ped and 40% for Traffic Operations.
 - The BPAC Project Review Subcommittee recommended that the set aside percentages be revised to allocate 30 % for Transit, 40% for Bike/Ped and 30% for Traffic Operations.
 - At this month's advisory committee meetings, the BPAC and TCC each took no action as it pertains to Resolution 2017-03; the CAC approved a motion supporting the TIP Subcommittee's recommendation that the SU set aside percentages remain as currently allocated: 30% for Transit, 30% for Bike/Ped and 40% for Traffic Operations.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

2019 Priority Project Process Schedule

January						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Issue Call for Projects/"
Notice of Funding Availability"

February						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2

TCC Meeting/Priority
Project Process Workshop

March						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Deadline for Project Applications
and Updated Cost Estimates

9 weeks

2019 Priority Project Process Schedule

April						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	10	11

TIP Subcommittee and BPAC Subcommittee meet separately to score/rank applications

TIP Subcommittee and BPAC Subcommittee meet separately to complete application scoring/ranking

May						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

BPAC reviews preliminary rankings

CAC/TCC review preliminary rankings

TPO Board reviews recommended preliminary rankings

30-day public notice/invitation to comment (post in area newspapers and on TPO website)

June						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

BPAC reviews/recommends rankings

CAC/TCC review/recommend rankings

TPO Board reviews/approves final rankings

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION ~~2016-01~~2019-##

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO)
DEFINING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR
PROJECTS PRIORITIZED FOR FUNDING BY THE TPO**

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

WHEREAS, the FDOT funds projects in the Work Program based on the plans and priorities set by the TPO; and

WHEREAS, the River to Sea TPO desires to provide, whenever possible, financial assistance to governmental entities to allow them to pursue transportation projects and programs which are consistent with the TPO's plans and priorities and benefit residents of and visitors to our planning area; and

WHEREAS, the River to Sea TPO wants to leverage the state and federal transportation funds programmed on transportation projects in TPO's MPA and ensure a measure of local financial commitment to transportation projects and programs utilizing these funds;

NOW, THEREFORE, BE IT RESOLVED by the River to Sea TPO that:

1. Every governmental entity receiving state and/or federal transportation funds for a project on any of the following Priority Project Lists shall provide a local match at the ratio of 10% local funds to 90% state and/or federal funds:
 - a. Traffic Operations, Safety, and Local Initiatives Projects;
 - b. Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects.

This match requirement shall not apply to projects on the State Highway System; and

2. Every governmental entity receiving state and/or federal transportation funds for a project on the TPO's Priority List of Transportation Planning Studies shall provide a local match at the ratio of 10% local funds to 90% state and/or federal funds; and

3. A local match shall not be required for any project on the TPO's Priority Lists of Strategic Intermodal System (SIS) Projects, Regionally-Significant, Non-SIS Roadway Projects, or Transit Projects, subject to the any other funding program requirements that may apply (e.g., Transportation Regional Incentive Program); and
4. the River to Sea TPO determines that "local match" shall be defined as non-state/non-federal cash match and/or in-kind services of eligible costs that advance the project in question; and
5. notwithstanding the terms prescribed in subparagraph 2, above, the required local match shall not exceed the ratio required in the current policy of the TPO Board at the time the governmental entity requesting the funds commits to its amount of local match for the project; and
6. the River to Sea TPO reserves the right to waive or adjust the local match requirements if the TPO Board deems there exists sufficient reason or circumstance; and
7. the River to Sea TPO defines a cost overrun as an increase in the amount of the cost of any programmed project phase due to a change in scope, project limits or project approach that could have reasonably been foreseen or is the result of an incomplete, insufficient or out of date cost estimate; and
- ~~7.8.~~ the River to Sea TPO also reaffirms its policy that any cost overruns encountered on a project funded with state and/or federal transportation funds will be the responsibility of the governmental entity identified as the project originator with the following exception: if the project is on the state highway system and the State DOT is the project manager of record then the state shall be responsible for any cost overruns utilizing state dollars; and
9. the River to Sea TPO defines a cost increase as an increase in the cost of any programmed project phase due to unforeseen market changes or a change in requirements and/or standards for projects that have current and complete cost estimates; and
10. Requests for additional state and/or federal funds must be submitted to the TPO and include a statement of hardship or justification by the governmental entity identified as the project sponsor along with supporting documentation that includes detailed justification of the change in cost; and
- ~~8.11.~~ the River to Sea TPO Executive Director may authorize the use of state and/or federal funds to cover some or all of a ~~cost overrun~~ cost increase on any project phase up to and including 10% of the project cost estimate for that phase; and
- ~~9.12.~~ the use of state and/or federal funds to cover cost ~~overruns~~ increases exceeding 10% of the project cost estimate for any phase may be authorized only by the River to Sea TPO Board; and
- ~~10.~~ the River to Sea TPO deems that a cost overrun shall be the difference between the amount programmed on any project phase and the actual cost for that phase; and
- ~~11.13.~~ the ~~Chairman~~ Chairperson of the River to Sea TPO (or ~~his~~ their designee) is hereby authorized and directed to submit this resolution to the:

- a. Florida Department of Transportation;
- b. Federal Transit Administration (through the Florida Department of Transportation);
- c. Federal Highway Administration (through the Florida Department of Transportation); and
- d. Councils, Commissions, and Managers of the TPO Member Local Governments.

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the ~~27th~~
~~day~~23rd day of January ~~2016~~2019.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

~~VOLUSIA COUNTY COUNCIL MEMBER, PAT
PATTERSON~~COMMISSIONER ROBERT GILLILAND
CHAIRMANVICE-CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on January ~~27~~23, ~~2016~~2019.

ATTEST:

~~PAMELA C. BLANKENSHIP~~DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION ~~2017-32~~2019-##

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
REAFFIRMING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION
PRIORITY PROJECTS**

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that every urbanized area with a population of 50,000 or more, as a condition to the receipt of federal capital or operating assistance, shall have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

WHEREAS, 23 C.F.R. 450.104 provides that the River to Sea TPO shall annually endorse, and amend as appropriate, the plans and programs required, among which is the Surface Transportation Program (STP) projects list of the annual Transportation Improvement Program (TIP) submission; and

WHEREAS, each year the appropriate River to Sea TPO committees made up of a cross-section of interested citizens and technical staff are charged with the responsibility of drafting a list of prioritized projects; and

WHEREAS, it is the responsibility of the River to Sea TPO to establish project priorities for all areas of the TPO's MPA; and

WHEREAS, the River to Sea TPO reaffirms its commitment to the priority process and related policies;

NOW, THEREFORE, BE IT RESOLVED by the River to Sea TPO that the following policies are established to prioritize transportation projects throughout the TPO's MPA:

1. The project application and evaluation criteria approved by the River to Sea TPO Board shall be used to solicit and evaluate projects for priority ranking in the transportation program categories listed below:
 - a. Florida Strategic Intermodal System (SIS) Projects;
 - b. Regionally Significant, Non-SIS Roadway Projects and Major Bridge Projects;

- c. Traffic Operations, Safety, and Local Initiatives Projects;
 - d. Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects;
 - e. Public Transit Projects; and
 - f. Transportation Planning Studies.
2. River to Sea TPO projects that were previously ranked and have a Financial Management (FM) number and are in the Florida Department of Transportation Work Program will automatically be prioritized above projects that are not currently in the FDOT Five-Year Work Program;
 3. Projects which are ranked one through five on the Prioritized List of Florida Strategic Intermodal System (SIS) Projects are deemed to be protected, and will remain in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
 4. Projects which are ranked one through five on the Prioritized List of Regionally Significant, Non-SIS Roadway Projects and Major Bridge Projects are deemed to be protected, and will remain in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
 5. Projects which are ranked one through eight on Tier "B" of the Prioritized List of Traffic Operations, Safety, and Local Initiatives Projects are deemed to be protected, and will be ranked in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
 6. Projects which are ranked one through three on Tier "B" of the Prioritized List of Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects are deemed to be protected, and will be ranked in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
 7. If, at any time, two or more lists of prioritized projects are merged into a new list, every project that was protected prior to the merger shall retain its protected status, and no new or previously unprotected project shall be deemed to be protected unless and until it advances to the protected rank prescribed for the new, merged list.
 8. The River to Sea TPO will only re-prioritize or add projects when the TPO Board determines: a) unusual circumstances support such action, b) the circumstances are not of a recurring nature, c) the circumstances do not result from the actions of the project sponsor, and d) the proposed reprioritization or addition will not be contrary to the public interest;
 9. Requests to change the priority or to add a project must include a statement of hardship by the requestor along with supporting documentation that includes

detailed justification of need and an assessment of the impacts to the programming of prioritized projects;

10. It is the responsibility of the River to Sea TPO and FDOT staffs to provide the River to Sea TPO members with current information and data on project status and to assist the members in their efforts to make informed decisions regarding the prioritized projects lists;
11. The River to Sea TPO shall, in its discretion, make all decisions regarding the final prioritized project lists that are annually submitted to FDOT;
12. Once a project has attained protected status, it should be programmed within 3 years. If it has not been programmed during that time due to inactivity on the part of the project sponsor, then the project will be removed from the list of priority projects. The project sponsor may resubmit the project for open ranking on any subsequent call for projects.
13. Per the approved the Annual Call for Projects schedule, the project sponsor shall annually submit a letter to the River to Sea TPO affirming their continued support to retain each project on the priority list and provide updated cost estimates.

14. The River to Sea TPO shall use this project prioritization process to support the development of Regional Priority Lists in the areas of Trails, Transit, Transportation Systems Management and Operations (TSM&O), and Planning Studies

~~14.~~15. The policies set forth in this resolution shall remain in effect unless and until they are repealed by the TPO; and

~~15.~~16. the Chairperson of the River to Sea TPO, (or their designee) is hereby authorized and directed to provide a copy of this resolution to the:

- a. Florida Department of Transportation (FDOT);
- b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and
- c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation)

DONE AND RESOLVED at the regular meeting of the River to Sea TPO held on the ~~6th day~~23rd day
of ~~December 2017~~January 2019.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

~~VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS~~COMMISSIONER ROBERT GILLILAND
VICE-CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on ~~December 6, 2017~~January 23, 2019.

ATTEST:

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2017-03

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
ESTABLISHING THE POLICY FOR THE ANNUAL ALLOCATION OF SURFACE TRANSPORTATION
PROGRAM (STP) URBAN ATTRIBUTABLE (SU) FUNDING AND OTHER STATE AND FEDERAL
FUNDS IDENTIFIED IN THE 2040 LONG RANGE TRANSPORTATION PLAN FOR LOCAL
INITIATIVES**

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that every urbanized area with a population of 50,000 or more, as a condition to the receipt of federal capital or operating assistance, shall have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

WHEREAS, 23 C.F.R. 450.104 provides that the River to Sea TPO shall annually endorse, and amend as appropriate, the plans and programs required, among which is the Surface Transportation Program (STP) projects list of the annual Transportation Improvement Program (TIP) submission; and

WHEREAS, each year the appropriate River to Sea TPO committees, made up of a cross-section of interested citizens and staff, are charged with the responsibility of drafting a list of prioritized projects; and

WHEREAS, it is the responsibility of the River to Sea TPO to establish project priorities that are equitable for all areas within the River to Sea TPO's planning boundaries ; and

WHEREAS, the River to Sea TPO reaffirms its commitment to the priority process and related policies;

NOW, THEREFORE, BE IT RESOLVED by the River to Sea TPO that:

1. Annual set-asides of the River to Sea TPO's total Surface Transportation Program (STP) Urban Attributable (SU) funding will be made in the following manner: 40% of the total SU funds will be used for Traffic Operations, Safety, and Local Initiatives

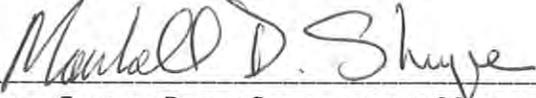
(traffic operations focused) Project Priorities, 30% of the total SU funds will be used for Transit Project Priorities, and 30% of the total SU funds will be used for Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives (bicycle/pedestrian focused) Project Priorities;

2. Annual set-asides of other state and federal funds identified in the 2040 Long Range Transportation Plan for Local Initiatives will be made available in the following manner: 50% of the funds will be used for Traffic Operations, Safety, and Local Initiatives (traffic operations focused) Project Priorities and 50% will be used for Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives (bicycle/pedestrian focused) Project Priorities;
3. Mixed projects (defined as a project that is not a stand-alone bicycle or pedestrian project) will only be accepted and ranked if the predominant cost component is consistent with the category of funding to which it is submitted. All other cost components are subject to eligibility of available funding. Mixed projects submitted by a member local government will be presented to the TPO Board for final determination prior to being ranked in the TPO's list of Priority Projects for Bicycle/Pedestrian facilities;
4. For projects funded in whole or in part with Urban Attributable (SU) funding and/or other state and federal funds obtained through the TPO's Priority Project Process, if the recipient of the funds chooses to display any signs or markers at the project site, said signs or markers shall include language acknowledging the River to Sea TPO, Florida Department of Transportation (FDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and/or other funding partners, as may be applicable, for providing funding for the project. In addition to the language, the sign or marker shall include these agencies' official logos.

Additionally, any public pronouncements made by or on behalf of the recipient regarding the project, including press releases, publications, annual reports, video credits, and dedications, shall acknowledge the funding support provided by the TPO, FDOT, FHWA, and FTA.
5. Resolution 2016-03 is hereby repealed and replaced by this resolution;
6. The policies set forth in this resolution shall remain in effect unless and until they are repealed by the TPO; and
7. The Chairman of the River to Sea TPO (or his designee) is hereby authorized and directed to provide a copy of this resolution to the:
 - a. Florida Department of Transportation (FDOT);
 - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and
 - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation).

DONE AND RESOLVED at the regular meeting of the River to Sea TPO held on the 25th day of January 2017.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



CITY OF FLAGLER BEACH COMMISSIONER MARSHALL SHUPE
CHAIRMAN, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on January 25, 2017.

ATTEST:



PAMELA C. BLANKENSHIP, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

VI. PRESENTATIONS AND DISCUSSION ITEMS

B. PRESENTATION AND DISCUSSION OF THE PRIORITY PROJECT APPLICATIONS FOR TRAFFIC OPERATIONS/SAFETY AND LOCAL INITIATIVES PROJECTS, TRANSPORTATION PLANNING STUDIES, AND BICYCLE/PEDESTRIAN AND B/P LOCAL INITIATIVES PROJECTS

Background Information:

Revisions to the 2019 Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian and B/P Local Initiatives Projects are provided with this agenda packet with proposed changes shown in strike-through and underline format.

TPO Staff will discuss the proposed changes to the applications.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD



2018-2019 Application for Project Prioritization

Traffic Operations, Safety, and Local Initiatives Projects

January ~~2018~~2019

General Instructions:

For the ~~2018-2019~~ Call for Projects, the R2CTPO is accepting applications for Feasibility Studies and Project Implementation.

The R2CTPO has two different application forms for Traffic Operations, Safety, and Local Initiatives Projects. One is to be used when applying for a Feasibility Study; the other is to be used when applying for Project Implementation. When applying for Project Implementation, the Applying Agency will also be required to submit a completed copy of FDOT's Project Information Application Form.

No project will advance beyond a Feasibility Study unless the R2CTPO receives an application for prioritization of the Project Implementation phase. Applications for prioritization of the Project Implementation phase will be accepted only if a Feasibility Study has already been completed or if the project does not require a Feasibility Study.

Applications will be ranked based on the information supplied in the application. The TPO is not obliged to consider information pertaining to the project request that is not included in the project application. However, applying agencies are encouraged to be present for the evaluation their applications to provide clarification, if needed.

Incomplete applications will not be accepted.

Project Qualification:

Except for certain improvements identified in 23 U.S.C. §133¹, only projects located on Federal-Aid Roads (roads on the National Highway System (NHS) or functionally classified as Urban Minor Collector or higher) may be funded through this program.

Only applications for traffic operations, intelligent transportation systems (ITS), safety, and local initiatives (traffic operations focused) projects will be considered. These projects are enhancements to improve the operational efficiency, reliability, and/or safety of the existing traffic circulation system. The following list of projects is representative of qualifying projects; however, it is not exhaustive:

1. Adding or extending left and/or right turn lanes;
2. improved signage or signalization;
3. targeted traffic enforcement;
4. limitation or prohibition of driveways, turning movements, truck traffic, and on-street parking;
5. modification of median openings;
6. replacement of standard intersections with traffic circles or roundabouts;
7. traffic incident response plans;
8. realignment of a road;
9. intelligent transportation systems (ITS) such as dynamic message signs and adaptive signal control systems;
10. traffic calming roadway designs or devices;

¹ These exceptions include: carpool projects, fringe and corridor parking facilities and programs, bicycle transportation and pedestrian walkways, modification of public sidewalks to comply with the Americans with Disabilities Act, highway and transit safety infrastructure improvements and programs, hazard eliminations, projects to mitigate hazards caused by wildlife, and railway-highway grade crossings.

11. street lighting to improve traffic safety; and
12. other local initiatives which address complete streets retrofits, adaptation of transportation systems to climate change, and other improvements that directly support the goals of the TPO's Long Range Transportation Plan.

Award Limits:

There are no award limits for projects on the Traffic Operations, Safety, and Local Initiatives Projects list. Projects on this list may be funded with any combination of federal, state, and/or local funds.

Local Match Requirement:

R2CTPO Resolution ~~2016-01~~2019-## provides that the governmental entity requesting state and or federal transportation funds for any project that is not on the State Highway System (SHS) shall be required to match those funds programmed on the project with local funds at the ratios of 10% local to 90% state and/or federal. The match shall be by project phase for each programmed phase including feasibility study. A local cash match is required for a feasibility study. For all other phases, the local match is defined as non-state/federal cash match and/or in-kind services of eligible costs that advance the project. This resolution also reaffirms the R2CTPO's policy that the Applying Agency (project originator) shall be responsible for any cost overruns encountered on a project funded with state and/or federal funds unless the project is on the SHS, in which case, the State DOT shall be responsible for any cost overruns.

Electronic and "Hard Copy" Submittal Requirement:

1. Applications and supporting documentation shall be submitted as digital media in Portable Document Format (PDF), compatible with MS Windows and Adobe Acrobat ~~Version 9.5 or earlier.~~
2. Electronic documents ~~may~~ must be submitted through our FTP site, <https://www3.mydocsonline.com/cupload.aspx?id=RC2CTPO>, ~~as an attachment to email, on a CD, DVD or USB flash drive.~~
3. The application and all supporting documentation shall be included in one electronic PDF file.
4. All document pages shall be oriented so that the top of the page is always at the top of the computer monitor.
5. Page size shall be either 8-1/2" by 11" (letter) or 11" by 17" (tabloid).
6. PDF documents produced by scanning paper documents are inherently inferior to those produced directly from an electronic source. Documents which are only available in paper format should be scanned at a resolution which ensures the pages are legible on both a computer screen and a printed page. We recommend scanning at 300 dpi to balance legibility and file size.
7. If you are unable to produce an electronic document as prescribed here, please call us to discuss other options.
8. In addition to the digital submittal, we require one (1) complete paper copy of the application and all supporting documents. This must be identical to the digital submittal.

R2CTPO staff will provide assistance in completing an application to any member local government that requests it.



2018-2019 Application for Project Prioritization – FEASIBILITY STUDY

Traffic Operations, Safety, and Local Initiatives Projects

Project Title: _____

Applying Agency (project sponsor): _____ **Date:** _____

Contact Person: _____ **Job Title:** _____

Address: _____

Phone: _____ **FAX:** _____

E-mail: _____

Does the Applying Agency expect to be certified by FDOT to perform the work under the Local Agency Program (LAP) process? Yes No

If not, what local government agency will perform the work on behalf of the Applying Agency? _____
[Attach a letter of intent from the agency that will perform the work.]

Governmental entity with maintenance responsibility for roadway facility on which proposed project is located: _____

[If not the same as Applying Agency, attach a letter of support for the proposed project from the responsible entity. This letter of support must include a statement describing the responsible entity's expectations for maintenance of the proposed improvements, i.e., what the Applying Agency's responsibility will be.]

Priority of this proposed project relative to other applications submitted by the Applying Agency: _____

Project Description: _____

Project Location (include project length and termini, if appropriate, and attach location map): _____

Project Eligibility for Federal Funds (check the appropriate box):

- the proposed improvement is located on the Federal-aid system. (Reference the Federal Aid Road Report at <http://www.fdot.gov/planning/statistics/fedaid/>);
- the proposed improvement is **not** located on the Federal-aid system, but qualifies as a type of improvement identified in 23 U.S.C. §133 that is not restricted to the Federal-aid system.

Project Purpose and Need Statement:

In the space provided below, describe the Purpose and Need for this proposed project. It is very important that your Purpose and Need statement is clear and complete. It will be the principal consideration in ranking your application for a Feasibility Study. It must convince the public and decision-makers that the expenditure of funds is necessary and worthwhile and that the priority the project is being given relative to other needed transportation projects is warranted. The project Purpose and Need will also help to define the scope for the Feasibility Study, the consideration of alternatives (if appropriate), and ultimate project design.

The Purpose is analogous to the problem. It should focus on particular issues regarding the transportation system (e.g., mobility and/or safety). Other important issues to be addressed by the project such as livability and the environment should be identified as ancillary benefits. The Purpose should be stated in one or two sentences as the positive outcome that is expected. For example, the purpose is to reduce intersection delays or to reduce rear end collisions. It should avoid stating a solution as a purpose such as: “the purpose of the project is to add an exclusive left turn lane”. It should be stated broadly enough so that no valid solutions will be dismissed prematurely.

The Need should establish the evidence that the problem exists, or will exist if anticipated conditions are realized. It should support the assertion made in the Purpose statement. For example, if the Purpose statement is based on safety improvements, the Need statement should support the assertion that there is or will be a safety problem to be corrected. When applying for a Feasibility Study, you should support your Need statement with the best available evidence. However, you will not be expected to undertake new studies.

Commentary: _____

Criteria #1 through #4, below, will be used to evaluate and rank each application for Feasibility Study. For Criteria #1, the Applying Agency must indicate the functional classification of the roadway on which the proposed improvement will be located. For Criteria # 2 through #4, the Applying Agency must provide commentary explaining how and to what degree the proposed improvement will address the criteria.

Criteria #1 - Location – Indicate the functional classification of the roadway on which the proposed improvement is located. (Reference the Federal Aid Road Report at <http://www.fdot.gov/planning/statistics/fedaidd/>.)

Principal Arterial	Minor Arterial	Urban/Rural Major Collector	Urban Minor Collector	Rural Minor Collector or Local Road	Not Applicable
<input type="checkbox"/> 4	<input type="checkbox"/> 3	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 0	<input type="checkbox"/> 0

Criteria #2 - Mobility and Operational Benefits – The proposed project will significantly reduce traffic congestion and/or delays identified in the TPO’s Congestion Management Process/Performance Measures Report or otherwise identified and documented.

Commentary: _____

Criteria #3 - Safety Benefits – The project will significantly reduce the number and/or severity of crashes; it will significantly reduce the number of fatalities and/or serious injuries.

Commentary: _____

Criteria #4 - Support of Comprehensive Planning Goals and Economic Vitality – The proposed project will directly contribute to the achievement of one or more goals/objectives in the applying local agency’s adopted comprehensive plan; it directly supports economic vitality (e.g., supports community development in major development areas, supports business functionality, and/or supports creation or retention of employment opportunities).

Commentary: _____



20182019 Application for Project Prioritization – PROJECT IMPLEMENTATION
Traffic Operations, Safety, and Local Initiatives Projects

Project Title: _____

Applying Agency (project sponsor): _____ **Date:** _____

Contact Person: _____ **Job Title:** _____

Address: _____

Phone: _____ **FAX:** _____

E-mail: _____

Attach a copy of the completed Feasibility Study, or explain in the space provided below for commentary why a Feasibility Study is not necessary.

Commentary: _____

***** Attach a completed copy of FDOT's Project Information Application Form. *****

Criteria #1 – Location (5 points max.)

This criterion looks at the classification of the roads that will benefit from a proposed project. This criterion gives more points to projects that provide a benefit on roads that are classified at a higher level. If a project benefits more than one road, the road that has the highest classification will be used to allocate points.

R2CTPO staff will review the application to determine the classification of the roads benefitting from the proposed project.

Project located on a ...		Points
Non-Federal Functionally Classified Road	Select only one	<input type="checkbox"/> 0
Local Road (Federal Functional Classification)		<input type="checkbox"/> 0
Rural Minor Collector (Federal Functional Classification)		<input type="checkbox"/> 0
Urban Minor Collector Road (Federal Functional Classification)		<input type="checkbox"/> 2
Major Collector Road (Federal Functional Classification)		<input type="checkbox"/> 3
Minor Arterial Road (Federal Functional Classification)		<input type="checkbox"/> 4
Principal Arterial Road (Federal Functional Classification)		<input type="checkbox"/> 5
Subtotal		

Commentary: _____

Criteria #2 – Project Readiness (15 points max.)

This criterion looks at the amount of work required to develop the project and get it ready for construction. The closer a project is to the construction phase, the more points it is eligible for.

Check the appropriate boxes to indicate which phases of work have already been completed or will not be required. For each phase that will not be required, explain why in the space provided for commentary. Include with this application a copy of any relevant studies, warrants, designs, and/or permits. If this is an application for Project Implementation, you must attach a copy of the project scope and cost estimate.

Phasing Already Completed or Not Required ¹		Completed	Not Re-quired	Required But Not Completed (no points)	Unknown or TBD (no points)	Points
Feasibility Study/Conceptual Design/Cost Estimate/SEMP ²	Check only one in each row	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3
PE (Design)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3
Environmental		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3
Right-of-Way Acquisition		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3
Permitting		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3
Subtotal						0 - 15

¹ When Federal funding will be used to fund a project, all activities or work, including that which is done in advance of applying for Federal funds, must comply with all applicable Federal statutes, rules and regulations.

² A Systems Engineering Management Plan (SEMP) is generally required for ITS projects.

Commentary: _____

Criteria #3 – Mobility and Operational Benefits (30 points max.)

This criterion looks at the extent of traffic operational benefits that will be derived from a proposed project. The number of points allocated will reflect the degree of benefit that is expected.

In the space provided below for commentary, describe the operational benefits of the proposed project, and specify and explain if this project is considered regional in nature. When putting your application together please include a copy of any approved signal warrant or street lighting studies.

Mobility and Operational Benefits			Points
Existing volume to capacity ratio (i.e., existing congestion severity) [Must be documented.]	Select only one	< 0.75	<input type="checkbox"/> 0
		0.75 to 0.99	<input type="checkbox"/> 3
		1.00 to 1.25	<input type="checkbox"/> 4
		>1.25 and/or identified as congested in TPO's CMP/Performance Measures Report	<input type="checkbox"/> 5
Mobility Enhancements (i.e., level of increased mobility <u>and/or travel time reliability</u> that a project will provide)	Select all that apply	None	<input type="checkbox"/> 0
		Bike, Pedestrian, ADA or Transit	<input type="checkbox"/> 0 - 5
		Access Management, ITS, Critical Bridge, Intersection Improvement, or Traffic Signal Retiming ³	<input type="checkbox"/> 0 - 10

Mobility and Operational Benefits			Points
Approved signal warrant (new signals only), left turn phase warrant, left turn lane warrant, street light warrant, widening justification ⁴ , an FDOT approved roundabout geometric and operational analysis ⁵ , or access management or ITS improvements ⁶	Select only one	No	<input type="checkbox"/> 0
		Yes	<input type="checkbox"/> 0 - 5
Hurricane evacuation route upgrade including, but not limited to, converting traffic signal to mast arm or other operational improvements. ⁷	Select only one	No	<input type="checkbox"/> 0
		Yes	<input type="checkbox"/> 0 - 5
Subtotal			0 - 30

³ Attach Traffic Signal Timing Study.

⁴ Attach Warrant Study to application; otherwise R2CTPO staff will assume that a Warrant Study justifying the improvement has not been completed.

⁵ Attach FDOT Step 3 Roundabout Summary Report.

⁶ Access management and ITS improvements include, but are not limited to, addition of non-traversable median greater than 50% project length, addition of curb/gutter at intersection or greater than 50% project length, closure of minor intersections or crossovers, reduction of the number of access points (driveways or driveway widths), elimination of existing at-grade RR crossing, elimination of existing on-street parking, provision of traffic signal preemption for emergency vehicles, connection of three or more traffic signals, and new connection of traffic signal system to computerized signal control.

⁷ The term "other operational improvements" includes any improvement that will likely result in a significant: a) increase in evacuating traffic capacity or b) reduction in the probable occurrence or severity of evacuating traffic delay and/or disruption from signal failure, lane blockage, etc.

Commentary: _____

Criteria #4 – Safety Benefits (20 points max.)

This criterion looks at the degree of safety benefits that will be derived from a proposed project. The distinction between the categories of benefits will be coordinated with the Community Traffic Safety Teams (CTST). The number of points allocated will reflect the degree of benefit that is expected.

In the space provided below for commentary, describe the safety benefits expected from the proposed project, and explain how the proposed project will help the River to Sea TPO meet or exceed adopted Transportation Safety Targets for Serious Injuries and Fatalities. ~~to achieve those benefits~~. R2CTPO staff will work with the appropriate agencies to determine the intersection and corridor crash rates.

Safety Benefits ⁸			Points
The specific project location is on FDOT’s High Crash List or has otherwise been identified as having an overrepresentation of severe crashes? (Provide supporting documentation (e.g., intersection crashes per million entering vehicles ⁹ , corridor crashes per million vehicle miles ⁹ , Community Traffic Safety Team report, etc.)	Select all that apply	<input type="checkbox"/>	0 – 5
The “problem” described on page 1 of this application is a safety issue that falls within one or more of the eight Emphasis Areas identified in the 2012 Florida Strategic Highway Safety Plan (i.e., distracted driving, vulnerable road users, intersection crashes, lane departure crashes, aging road users and teen drivers, impaired driving, and traffic records) or does contribute to the ability of emergency response vehicles to effectively respond to an incident.		<input type="checkbox"/>	0 – 5
The proposed project represents a strategy that is professionally recognized as being effective in reducing the frequency and/or severity of traffic accidents.		<input type="checkbox"/>	0 – 10
Subtotal			0 – 20

⁸ If an application scores very high in this criterion, the R2CTPO may submit application to either the East or West Volusia Community Traffic Safety Team (CTST) for Safety Fund consideration.

⁹ Applying Agency must use the following crash rate calculation formulas: Corridor Crash Rate = (Number of Crashes x 1,000,000) / (AADT x 365 days/year x Number Years x Segment Length); Intersection Crash Rate = (Number of Crashes x 1,000,000) / (AADT x 365 x Number of Years).

Commentary: _____

Criteria #5 – Support of Comprehensive Planning Goals and Economic Vitality (10 points max.)

This criterion looks at the degree to which the proposed project will actually contribute to the achievement of one or more of the local government’s adopted comprehensive plan goals or objectives, and the degree to which it supports economic vitality. The Applying Agency must identify specific goals and/or objectives from the relevant comprehensive plan and provide a rational explanation of how the proposed project will advance those goals and or objectives. Points will not be awarded for being merely consistent with the comprehensive plan. Points should be awarded in proportion to how well the project will show direct, significant and continuing positive influence. Temporary effects related to project construction, such as the employment of construction workers, will not be considered.

Support of Comprehensive Planning Goals and Economic Vitality			Points
Directly contributes to the achievement of one or more goals/objectives in the adopted comprehensive plan	Select all that apply	<input type="checkbox"/>	0 - 5
Directly supports economic vitality (e.g., supports community development in major development areas, supports business functionality, and/or supports creation or retention of employment opportunities)		<input type="checkbox"/>	0 - 5
Subtotal			0 - 10

Commentary: _____

Criteria #6 – Infrastructure Impacts (20 points max.)

This criterion looks at impacts to adjoining public or private infrastructure, which may be in the way of the project. The less existing infrastructure is impacted the more points a project will score.

In the space provided below for commentary, describe the infrastructure impacts that will occur as a result of constructing the proposed project. When completing your application, please consider the drainage issues that may be involved (see notes below for a more detailed explanation).

Infrastructure Impacts			Points
Major Drainage Impact – relocating or installing new curb inlets or other extensive drainage work is required, or drainage impact has not yet been determined ⁹	Select only one	<input type="checkbox"/>	0
Minor Drainage Impact – extending pipes, reconfiguring swales or other minor work is required		<input type="checkbox"/>	0 - 2
No Drainage Impact – no drainage work required		<input type="checkbox"/>	0 - 4
Relocation of private gas utility or fiber optic communication cable is not required ¹⁰	Select all that apply	<input type="checkbox"/>	0 - 4
Relocation of public/private water or sewer utility is not required ¹⁰		<input type="checkbox"/>	0 - 4
Relocation of telephone, power, cable TV utilities is not required ¹¹		<input type="checkbox"/>	0 - 4
No specimen or historic trees ≥ 18” diameter will be removed or destroyed		<input type="checkbox"/>	0 - 4
Subtotal			0 - 20

⁹ ADA pedestrian crossings at intersections may impact drainage significantly. Attached Traffic Study should address drainage impacts.

¹⁰ Typically, these are underground utilities that can only be determined by a complete set of plans. Attach plans showing no impacts; otherwise, assumption is in urban area utilities will be affected.

¹¹ Typically, above ground utilities are not affected except for widening and turn lane projects.

Commentary: _____

Criterion #7 – Local Matching Funds > 10% of Total Project Cost (10 points max.)

If local matching funds greater than 10% of the estimated project cost are available, describe the local matching fund package in detail.

Is the Applying Agency committing to a local match greater than 10% of the estimated total project cost?	Check One	Max. Points
10.0% < Local Matching Funds < 12.5%	<input type="checkbox"/>	1
12.5% ≤ Local Matching Funds < 15.0%	<input type="checkbox"/>	2
15.0% ≤ Local Matching Funds < 17.5%	<input type="checkbox"/>	3
17.5% ≤ Local Matching Funds < 20.0%	<input type="checkbox"/>	4
20.0% ≤ Local Matching Funds < 22.5%	<input type="checkbox"/>	5
22.5% ≤ Local Matching Funds < 25.0%	<input type="checkbox"/>	6
25.0% ≤ Local Matching Funds < 27.5%	<input type="checkbox"/>	7
27.5% ≤ Local Matching Funds < 30.0%	<input type="checkbox"/>	8
30.0% ≤ Local Matching Funds < 32.5%	<input type="checkbox"/>	9
32.5% ≤ Local Matching Funds	<input type="checkbox"/>	10
Maximum Point Assessment		10

Commentary (if needed): _____



2018-2019 Application for Project Prioritization Transportation Planning Studies

January 2018-2019

General Instructions:

The R2CTPO coordinates transportation planning activities with FDOT staff to establish needs throughout the R2CTPO's Metropolitan Planning Area (MPA) and to determine the most effective agency and approach for completing the work. Studies are funded in part by the TPO using federal planning funds allocated to MPOs. In addition, studies are pursued throughout FDOT District V using planning funds available to the department. SU funds are also available to be used for planning activities when the cost of the planning studies exceeds the PL funding available.

Recognizing that the R2CTPO member local governments are well positioned to identify transportation issues as they arise, the R2CTPO wants to encourage their participation in the development of a list of priority planning studies to address these issues. The R2CTPO will annually, as part of the Call for Projects, reach out to member local governments to identify and define transportation planning studies for inclusion on a prioritized list, and to assist in identifying the agency that should take the lead in funding and managing the study. In some cases, the result may be a funding partnership between organizations. Support may also be identified through other fund sources as (safety, operations, grants etc.).

Planning studies ranked in the top five for funding by FDOT will require an FDOT 4P project application to be completed.

Projects requiring a full PD&E should be included in the TPO's Long-Range Transportation Plan (LRTP) and should be listed on other project priority lists established by the TPO.

Process:

1. The annual "Call for Projects" will include an invitation to submit requests for planning studies.
2. To be considered for prioritization, planning study requests will include the following:
 - a. Project Title and Description (including area or termini)
 - b. Cost Estimate
 - c. Purpose & Need (including data & other facts)
 - d. Previous/related Studies
 - e. A page may be added to include a map, picture or other graphical illustration of the project.
3. No local match will be required.
4. The TIP Subcommittee will rank the requested planning studies in order of priority with consideration of applicable ranking criteria. The TIP Subcommittee's recommended ranking will then be presented to the CAC, TCC, and BPAC for review and comment before being presented the TPO Board for approval.

Ranking Criteria:

Federal Planning Factors –

1. Support the economic vitality of the United States, the States, metropolitan areas, and non-metropolitan areas, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety and security of the transportation system for motorized and non-motorized users;
3. Increase accessibility and mobility of people and freight;

4. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
5. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
6. Promote efficient system management and operation; and
7. Emphasize the preservation of the existing transportation system.

Other Criteria –

1. The study is necessary to identify a solution (the solution is not evident without a study);
2. The study would be best undertaken now (should not be delayed); and
3. The study will provide needed guidance for decision-makers regarding future projects.

Representative Types of Studies:

- | | |
|--|--|
| 1. Corridor Management Plans; | 5. Alternative Route Studies; |
| 2. Corridor Improvement Studies; | 6. Major Investment Studies; |
| 3. Route Development Plans; | 7. Spot or Location Studies; |
| 4. Environmental Assessments and Impact Studies; | 8. Bicycle/Pedestrian Safety Action Plans; and |
| | 9. Multi-Modal Connectivity Plan |

Electronic and “Hard Copy” Submittal Requirement:

1. Applications and supporting documentation shall be submitted as digital media in Portable Document Format (PDF), compatible with MS Windows and Adobe Acrobat ~~Version 9.5 or earlier.~~
2. Electronic documents ~~may~~ must be submitted through our FTP site, (<https://www3.mydocsonline.com/cupload.aspx?id=RC2CTPO>), ~~as an attachment to email, on a CD, DVD or USB flash drive.~~
3. The application and all supporting documentation shall be included in one electronic PDF file.
4. All document pages shall be oriented so that the top of the page is always at the top of the computer monitor.
5. Page size shall be either 8-1/2” by 11” (letter) or 11” by 17” (tabloid).
6. PDF documents produced by scanning paper documents are inherently inferior to those produced directly from an electronic source. Documents which are only available in paper format should be scanned at a resolution which ensures the pages are legible on both a computer screen and a printed page. We recommend scanning at 300 dpi to balance legibility and file size.
7. If you are unable to produce an electronic document as prescribed here, please call us to discuss other options.
8. In addition to the digital submittal, we require one (1) complete paper copy of the application and all supporting documents. This must be identical to the digital submittal.

R2CTPO staff will provide assistance in completing an application to any member local government that requests it.



20182019 Application for Project Prioritization
Transportation Planning Studies

Study Title: _____

Requesting Agency: _____ **Date:** _____

Contact Person: _____ **Job Title:** _____

Address: _____

Phone: _____ **FAX:** _____

E-mail: _____

Study Description: _____

Study Area (include study area length and termini, if appropriate, and attach location map): _____

Estimated Study Cost: _____

Purpose and Need for the Transportation Planning Study:

In the space provided below, describe the Purpose and Need for this proposed study and explain how the study is expected to address each ranking criterion that may apply. It is very important that your Purpose and Need statement is clear and complete and specifies whether the study is local or regional in nature. It will be the principal consideration in ranking your study proposal. It must convince the public and decision-makers that the expenditure of funds is necessary and worthwhile and that the priority the study is being given relative to other needed transportation planning studies is warranted. The Purpose and Need will also help to define the study scope, the consideration of alternatives (if appropriate), and ultimate study findings and recommendations.

Commentary: _____



2018 2019 Application for Project Prioritization

Bicycle/Pedestrian and B/P Local Initiatives Projects

January ~~2018~~ 2019

General Instructions:

For the ~~2018~~ 2019 Call for Projects, the R2CTPO is accepting applications for Feasibility Studies and Project Implementation.

Feasibility studies assess the engineering and planning characteristics of bicycle/pedestrian projects. Feasibility studies must include, but not be limited to, the determination of available right-of-way, documentation and identification of the solutions of obstacles that may impede the project's constructability, permitting and socioeconomic constraints, landscaping, drainage and an engineer's estimate of related planning, design, right-of-way and construction costs.

The R2CTPO has two different application forms for Bicycle/Pedestrian and B/P Local Initiatives Projects. One is to be used when applying for a Feasibility Study; the other is to be used when applying for Project Implementation. For a given project, applications for Feasibility Study and Project Implementation must be submitted in separate application cycles.

When applying for Project Implementation, the applying agency will also be required to submit a completed copy of FDOT's Project Information Application Form. No project will advance beyond a Feasibility Study unless the R2CTPO receives an application for prioritization of the Project Implementation phase. Applications for prioritization of the Project Implementation phase will be accepted only if a Feasibility Study has already been completed or if the project does not require a Feasibility Study.

Applications will be ranked based on the information supplied in the application. The TPO is not obliged to consider information pertaining to the project request that is not included in the project application. However, applying agencies are encouraged to be present for the evaluation of their applications to provide clarification, if needed. Updated cost estimates for projects on the bicycle/pedestrian list of prioritized projects are to be submitted with a letter of continuing support by ~~April 30, 2018~~ March 29, 2019.

Incomplete applications will not be accepted.

Eligible Project Sponsors for Transportation Alternatives Funds

Transportation Alternatives funds can only be obligated for projects submitted by "eligible entities" defined in 23 U.S.C. 213(c)(4)(B) as follows:

- Local governments;
- Regional transportation authorities;
- Transit agencies;
- Natural resource or public land agencies;
- School districts, local education agencies, or schools;
- Tribal governments; and

- Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a State agency) that the State determines to be eligible.

The following are the only activities related to surface transportation that can be funded with **Transportation Alternatives funds**¹:

1. Transportation Alternatives as defined in 23 U.S.C. 101(a)(29) (MAP-21 1103):
 - a) Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.).
 - b) Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
 - c) Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users.
2. The recreational trails program under section 206 of title 23.
3. The safe routes to school program under section 1404 of the SAFETEA-LU.
 - a) Infrastructure-related projects. Planning, design and construction of infrastructure-related projects on any public road or any bicycle or pedestrian pathway or trail in the vicinity of schools that will substantially improve the ability of students to walk and bicycle to school, including sidewalk improvements, traffic calming and speed reduction improvements, pedestrian and bicycle crossing improvements, on-street bicycle facilities, off-street bicycle and pedestrian facilities, secure bicycle parking facilities, and traffic diversion improvements in the vicinity of schools.
 - b) Non-infrastructure-related activities to encourage walking and bicycling to school, including public awareness campaigns and outreach to press and community leaders, traffic education and enforcement in the vicinity of schools, student sessions on bicycle and pedestrian safety, health, and environment, and funding for training, volunteers, and managers of safe routes to school programs.

All construction and pre-construction work phases will be administered by the Florida Department of Transportation (FDOT) or other Local Agency Program (LAP) certified local government. Reimbursements are distributed only to a LAP certified agency responsible for completing the tasks. FDOT assigns a LAP Design and LAP Construction Liaison for each project. Federal law requires that each project be administered under the

¹ It is the River to Sea TPO's intent to extend eligibility to all of the activities included within the meaning of the term "Transportation Alternatives" pursuant to 23 U.S.C. 101(a)(29) except the following:

1. Construction of turnouts, overlooks, and viewing areas;
2. Community improvement activities, including –
 - a. inventory, control, or removal of outdoor advertising;
 - b. **historic** preservation and rehabilitation of historic transportation facilities;
 - c. vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
 - d. archaeological activities related to impacts from implementation of a transportation project eligible under title 23;
3. Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to –
 - a. address stormwater management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in sections 133(b)(11), 328(a), and 329 of title 23; or
 - b. reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats
4. Safe Routes to School coordinator
5. Planning, designing, or construction boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

rules and procedures governing federally funded transportation projects. Certified Local Agencies comply with all applicable Federal statutes, rules and regulations.

Initial Project Screening:

Any project submitted by a local government for consideration needs to meet the following screening criteria:

For any proposed facility to be considered eligible through the TPO process, the project must be included on the ***River to Sea TPO's Regional Trails Corridor Plan*** or an adopted ***Bicycle/Pedestrian Plan***.

Is this **Shared Use Path** project at least 12 feet wide?

- If **Yes** – the project is eligible.
- If **No** – justification is required to determine eligibility.

Is this **Sidewalk** project at least 5 feet wide?

- If **Yes** – the project is eligible.
- If **No** – the project application is not acceptable.

Is this an activity that can be funded with **Transportation Alternatives Funds**?

- If **Yes** – the project is eligible.
- If **No** – the project application is not acceptable.

Local Match Requirement:

R2CTPO Resolution 2016-01 provides that the governmental entity requesting state and/or federal transportation funds shall be required to match those funds programmed on the project with local funds at the ratio of 10% local funds to 90% state and/or federal funds. The match shall be by project phase for each programmed phase including feasibility study. A non-federal cash match is required for a feasibility study. For all other phases, the local match is defined as non-federal cash match and/or in-kind services that advance the project. This resolution also reaffirms the R2CTPO's policy that the applying agency (project originator) shall be responsible for any cost overruns encountered on a project funded with state and/or federal transportation funds unless the project is on the state highway system, in which case, the State DOT shall be responsible for any cost overruns.

Other Funding Requirements:

All project applications are subject to approval by the R2CTPO Board. Other funds (in addition to SU funds) may be used to fund project phases or overall costs.

Electronic and "Hard Copy" Submittal Requirements:

Any project submitted by a local government for consideration **MUST** include the following information/materials:

1. Applications and supporting documentation shall be submitted as digital media in Portable Document Format (PDF), compatible with MS Windows and Adobe Acrobat® Version 9.5 or earlier.
2. Electronic documents **may must** be submitted through our FTP site, ~~as an attachment to email, on a CD, DVD or USB flash drive.~~ <https://www3.mydocsonline.com/cupload.aspx?id=R2CTPO>
3. The application and all supporting documentation shall be included in one electronic PDF file.

4. All document pages shall be oriented so that the top of the page is always at the top of the computer monitor.
5. Page size shall be either 8-1/2" by 11" (letter) or 11" by 17" (tabloid).
6. PDF documents produced by scanning paper documents are inherently inferior to those produced directly from an electronic source. Documents which are only available in paper format should be scanned at a resolution which ensures the pages are legible on both a computer screen and a printed page. We recommend scanning at 300 dpi to balance legibility and file size. If you are unable to produce an electronic document as prescribed here, please call us to discuss other options.
7. In addition to the digital submittal, we require one (1) complete paper copy of the application and all supporting documents. This must be identical to the digital submittal.
8. Submit any available right-of-way information.
9. **Each application MUST include a Project Map** that clearly identifies the termini of the project, Proximity to Community Assets and Network Connectivity through the use of a one (1) mile radius buffer for Shared Use Path projects and **Transportation Alternatives Activities** and a one-half (½) mile radius buffer for Sidewalk projects. Maximum map size is 11" x 17".
10. In addition, all maps MUST include a **Scale** (in subdivisions of a mile), **North Arrow**, **Title** and **Legend**. Photographs are optional.

Projects that contribute directly to the completion or enhancement of the following trail systems may be eligible for inclusion as Regional Trail Projects:

1. SunTrail Network
2. Priority and Opportunity Land Trails of the Florida Greenways and Trails System (FGTS) Plan

Will this proposed project contribute directly to the completion or enhancement of any of the aforementioned regional trail systems? Yes No

R2CTPO staff will provide assistance in completing an application at the request of any member local government.



~~2018~~ **2019** Application for Project Prioritization – **FEASIBILITY STUDY**

Bicycle/Pedestrian and B/P Local Initiatives Projects

Project Title: _____

Applying Agency (project sponsor): _____ Date: _____

Contact Person: _____ Job Title: _____

Address: _____

Phone: _____ FAX: _____

E-mail: _____

Does the Applying Agency expect to be certified by FDOT to perform work under the Local Agency Program (LAP) process? YES NO

If not, what local government agency will perform the work on behalf of the Applying Agency? _____
[Attach a letter of intent from the agency that will perform the work.]

Governmental entity with maintenance responsibility for roadway facility on which proposed project is located: _____

[If not the same as Applying Agency, attach letter of support for the proposed project from the responsible entity. This letter of support must include a statement describing the responsible entity's expectations for maintenance of the proposed improvements, i.e., what the applying agency's responsibility will be.]

Priority of this proposed project relative to other applications submitted by the Applying Agency: _____

Project Description: _____

Project Location (include project length and termini, if appropriate, and attach location map): _____

Project Eligibility for Federal Funds (check the appropriate box):

- the proposed improvement is located on the Federal-aid system. (Reference the Federal Aid Road Report at <http://www.fdot.gov/planning/statistics/fedaid/>);
- the proposed improvement is **not** located on the Federal-aid system, but qualifies as a type of improvement identified in 23 U.S.C. §133 that is not restricted to the Federal-aid system.

Project Purpose and Need Statement:

In the space provided below, describe the purpose and need for this proposed project. It is very important that the Purpose and Need Statement is clear and complete. It will be the principle consideration in ranking the project application for a feasibility study. It must convince the public and decision-makers that the expenditure of funds is

necessary and worthwhile and that the priority the project is being given relative to other needed transportation projects is warranted. The Purpose and Need Statement will also help to define the scope for the feasibility study, the consideration of alternatives (if appropriate), and project design.

The purpose is analogous to the problem. It should focus on particular issues regarding the transportation system (e.g., mobility and/or safety). Other important issues to be addressed by the project should be identified as ancillary benefits. The purpose should be stated in one or two sentences as the positive outcome that is expected. For example, "The purpose is to provide a connection between a park and a school." It should avoid stating a solution as a purpose, such as: "The purpose of the project is to add a sidewalk." It should be stated broadly enough so that no valid solutions will be dismissed prematurely.

The need should establish the evidence that the problem exists, or will exist if anticipated conditions are realized. It should support the assertion made in the Purpose Statement. For example, if the Purpose Statement is based on safety improvements, the Need Statement should support the assertion that there is or will be a safety problem to be corrected. When applying for a feasibility study, you should support your Need Statement with the best available evidence. However, you will not be expected to undertake new studies.

The Purpose and Need Statement should address all of the following Priority Criteria:

1. **Proximity to Community Assets:** this measure will estimate the potential demand of bicyclists and pedestrians based on the number of productions or attractions the facility may serve within a one (1) mile radius for Shared Use Paths or a one-half (½) mile radius for Sidewalks. A maximum of 20 points will be assessed.
2. **Connectivity and Accessibility:** this measure considers the gaps that exist in the current network of bike lanes, bike paths and sidewalks. The measurement will assess points based on the ability of the proposed project to join disconnected networks or complete fragmented facilities. A maximum of 20 points will be assessed.
3. **Safety/Security:** this measure provides additional weight to applications that have included safety as a component of the overall project and includes school locations identified as hazardous walking/biking zones and areas with significant numbers of safety concerns. A maximum of 25 points will be assessed.
4. **Contribution to "Livability" and Sustainability in the Community:** this measure considers factors that have an impact on "livability" and sustainability in the community. A maximum of 10 points will be assessed.
5. **Enhancements to the Transportation System:** this measure considers the demonstrated and defensible relationship to surface transportation. A maximum of 10 points will be assessed.
6. **Public Support/Special Considerations:** describe whether the proposed facility has public support and provide documentation (e.g., letters of support/signed petitions/public comments from community groups, homeowners associations, school administrators). Describe any special issues or concerns that are not being addressed by the other criteria. A maximum of 5 points will be assessed.
7. **Local Matching Funds > 10%:** if local matching funds greater than 10% of the estimated project cost are available, describe the local matching fund package in detail. A maximum of 20 points will be awarded.

Commentary (required):



2018 2019 Application for Project Prioritization – PROJECT IMPLEMENTATION
Bicycle/Pedestrian and B/P Local Initiatives Projects

Project Title: _____

Applying Agency (project sponsor): _____ **Date:** _____

[Attach a copy of the completed Feasibility Study, or explain in the space provided below for commentary why a Feasibility Study is not attached.]

Commentary: _____

Attach a completed copy of FDOT’s Project Information Application Form.

Criteria Summary:

Priority Criteria	Points
(1) Proximity to Community Assets	20
(2) Connectivity and Accessibility	20
(3) Safety/Security	20
(4) Contribution to “Livability” and Sustainability in the Community	10
(5) Enhancements to the Transportation System	10
(6) Project Readiness	5
(7) Public Support/Special Considerations	5
(8) Local Matching Funds > 10%	20
(9) Value-Added Tie Breaker (if necessary)	variable
Total (excluding Value-Added Tie Breaker)	110

Criterion #1 – Proximity to Community Assets (20 points maximum)

This measure will estimate the potential demand of bicyclists and pedestrians based on the number of productions or attractions the facility may serve within a one (1) mile radius for Shared Use Paths and **Transportation Alternatives Activities** or a one-half (½) mile radius for Sidewalks. A maximum of 20 points will be assessed overall, and individual point assignments will be limited as listed below.

List and describe how the facilities link directly to community assets and who is being served by the facility. Show each of the Community Assets on a Project Area Map through the use of a buffer and describe in the space provided.

Proximity to Community Assets	Check All that Apply	Max. Points
Residential developments, apartments, community housing	<input type="checkbox"/>	4
Activity centers, town centers, office parks, post office, city hall/government buildings, shopping plaza, malls, retail centers, trade/vocational schools, colleges, universities	<input type="checkbox"/>	4
Parks, trail facilities, recreational facilities	<input type="checkbox"/>	4
Medical/health facilities, nursing homes, assisted living, rehabilitation center	<input type="checkbox"/>	4
School bus stop (K-12)	<input type="checkbox"/>	2
Schools (K-12)	<input type="checkbox"/>	2
Maximum Point Assessment		20

Criterion #1 Description (if needed required): _____

Criterion #2 – Connectivity and Accessibility (20 points maximum)

This measure considers the gaps that exist in the current network of bike lanes, bike paths and sidewalks. The measurement will assess points based on the ability of the proposed project to join disconnected networks or complete fragmented facilities. Does the project enhance mobility or accessibility for disadvantaged groups, including children, the elderly, the poor, those with limited transportation options and the disabled?

List and describe how this project fits into the local and regional bicycle/pedestrian networks and/or a transit facility. Depict this on the map and describe in the space provided.

Network Connectivity and Accessibility	Check All that Apply	Max. Points
Project provides access to a transit facility	<input type="checkbox"/>	5
Project extends an existing bicycle/pedestrian facility (at one end of the facility)	<input type="checkbox"/>	5
Project provides a connection between two existing or planned/programmed bicycle/pedestrian facilities	<input type="checkbox"/>	5
Project has been identified as “needed” in an adopted document (e.g., comprehensive plan, master plan, arterial study)	<input type="checkbox"/>	5
Maximum Point Assessment		20

Criterion #2 Description (if needed required): _____

Criterion #3 – Safety/Security (20 points maximum)

This measure provides additional weight to applications that have included safety as a component of the overall project and includes school locations identified as hazardous walking/biking zones and areas with significant numbers of safety concerns.

List and describe whether the proposed facility is located within a “hazardous walk/bike zone” in the River to Sea TPO planning area and provide documentation that illustrates how bicycle or pedestrian safety could be enhanced by the construction of this facility.

For more information, contact Volusia or Flagler County School District Student Transportation Services and refer to Florida Statute 1006.23.

Safety/Security	Check All that Apply	Max. Points
The project is located in an area identified as a hazardous walk/bike zone by Volusia or Flagler County School District Student Transportation Services and within the River to Sea TPO planning area. If applicable, provide documentation.	<input type="checkbox"/>	10
The project removes or reduces potential conflicts (bike/auto and ped/auto). There is a pattern of bike/ped crashes along the project route. The project eliminates or abates a hazardous, unsafe, or security condition in a school walk zone as documented in a school safety study or other relevant study. <u>The project helps the River to Sea TPO meet or exceed adopted Transportation Safety Targets for Non-Motorized Serious Injuries and Fatalities.</u> If applicable, provide documentation such as photos or video of current situation/site or any supportive statistics or studies.	<input type="checkbox"/>	10
Maximum Point Assessment		20

Criterion #3 Description (if needed required): _____

Criterion #4 Contribution to “Livability” and Sustainability in the Community (10 points maximum)

This measure considers how the project positively impacts the “Livability” and Sustainability in the community that is being served by that facility. Depict assets on a project area map and describe in the space provided.

Contribution to “Livability” and Sustainability in the Community (Maximum 10 Points)

- Project includes traffic calming measures
- Project is located in a “gateway” or entrance corridor as identified in a local government applicant’s master plan, or other approved planning document
- Project removes barriers and/or bottlenecks for bicycle and/or pedestrian movements
- Project includes features which improve the comfort, safety, security, enjoyment or well-being for bicyclists, pedestrians, and/or transit users
- Project improves transfer between transportation modes
- Project supports infill and redevelopment consistent with transit-oriented design principals and strategies are in place making it reasonably certain that such infill and redevelopment will occur
- Project supports a comprehensive travel demand management strategy that will likely significantly advance one or more of the following objectives: 1) reduce average trip length, 2) reduce single occupancy motor vehicle trips, 3) increase transit and non-motorized trips, 4) reduce motorized vehicle parking, reduce personal injury and property damage resulting from vehicle crashes
- Project significantly enhances the travel experience via walking and biking

Criterion (4) Describe how this project contributes to the “Liveability” and Sustainability of the Community:

Criterion #5 Enhancements to the Transportation System (10 points maximum)

This measure considers the demonstrated and defensible relationship to surface transportation.

Describe how this project fits into the local and regional transportation system. Depict this on the map where applicable and describe in the space provided.

Enhancements to the Transportation System (Maximum 10 Points)

- Is the project included in an adopted plan?
- Does local government have Land Development Code requirements to construct sidewalks?
- Does the project relate to surface transportation?
- Does the project improve mobility between two or more different land use types located within 1/2 mile of each other, including residential and employment, retail or recreational areas?
- Does the project benefit transit riders by improving connectivity to existing or programmed pathways or transit facilities?
- Does the project conform to Transit Oriented Development principles?
- Is the project an extension or phased part of a larger redevelopment effort in the corridor/area?

Criterion #5 Describe how this project enhances the Transportation System:

Criterion #6 Project "Readiness" (5 Points maximum)

This measure considers the state of project readiness. Describe project readiness in the space provided.

Project Readiness (Maximum 5 Points)

- Is there an agreement and strategy for maintenance once the project is completed, identifying the responsible party?
- Is the project completed through the design phase?
- Is right-of-way readily available and documented for the project?

Criterion #6 Describe the state of Project "Readiness":

Criterion #7 – Public Support/Special Considerations (5 points maximum)

Describe whether the proposed facility has public support and provide documentation (e.g., letters of support/signed petitions/public comments from community groups, homeowners associations, school administrators). Describe any special issues or concerns that are not being addressed by the other criteria.

Special Considerations	Check All that Apply	Max. Points
Is documented public support provided for the project? Are there any special issues or concerns?	<input type="checkbox"/>	5
Maximum Point Assessment	<input type="checkbox"/>	5

Criterion #7 Description (if needed required): _____

Criterion #8 – Local Matching Funds > 10% of Total Project Cost (20 points maximum)

If local matching funds greater than 10% of the estimated project cost are available, describe the local matching fund package in detail.

	Check One	Max. Points
Is the Applicant committing to a local match greater than 10% of the estimated total project cost?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
10.0% < Local Matching Funds < 12.5%	<input type="checkbox"/>	2
12.5% ≤ Local Matching Funds < 15.0%	<input type="checkbox"/>	4
15.0% ≤ Local Matching Funds < 17.5%	<input type="checkbox"/>	6
17.5% ≤ Local Matching Funds < 20.0%	<input type="checkbox"/>	8
20.0% ≤ Local Matching Funds < 22.5%	<input type="checkbox"/>	10
22.5% ≤ Local Matching Funds < 25.0%	<input type="checkbox"/>	12
25.0% ≤ Local Matching Funds < 27.5%	<input type="checkbox"/>	14
27.5% ≤ Local Matching Funds < 30.0%	<input type="checkbox"/>	16
30.0% ≤ Local Matching Funds < 32.5%	<input type="checkbox"/>	18
32.5% ≤ Local Matching Funds	<input type="checkbox"/>	20
Maximum Point Assessment		20

Criterion #8 Description (if needed required): _____

Criterion #9 – Value-Added Tie Breaker (if necessary) (variable points)

Projects with equal scores after evaluations using the eight Project Proposal Criteria are subject to the Value-Added Tie Breaker. The BPAC and Project Review Subcommittee are authorized to award tie breaker points based on the additional value added by the project. A written explanation of the circumstances and amount of tie breaker points awarded for each project will be provided.



2018 ~~2019~~ Priority Process for Bicycle/Pedestrian and B/P Local initiatives Projects

Feasibility Studies

1. Local government submits project(s)
2. BPAC reviews and ranks projects for feasibility studies
3. The TPO Board will approve a final ranking of all projects
4. TPO requests a Fee Proposal from consultant to perform a feasibility study
5. TPO schedules a scoping meeting with the consultant, FDOT and local government(s)
6. Consultant provides Fee Proposal to TPO
7. Local government pays the 10% local match for the feasibility study based on the Fee Proposal. TPO pays the majority of the cost for a consultant to perform feasibility studies on the highest ranking projects. (Local governments can bypass the TPO Study if they pay for the feasibility study themselves.)
8. TPO gives the consultant a Notice to Proceed on the feasibility study
9. Draft feasibility study is reviewed and approved by the TPO, FDOT and local government(s)
10. Final feasibility study is completed

Project Implementation

1. Local government submits project(s) and an official letter agreeing to pay 10% of the programmed project implementation cost, and agreeing to pay for any cost overruns
2. BPAC reviews and ranks projects for project implementation
3. The TPO Board will approve a final ranking of all projects
4. TPO coordinates with FDOT to program the project in the next available fiscal year of the FDOT Work Program
5. Construction of top ranked project: 2-4 years

**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

VI. PRESENTATIONS AND DISCUSSION ITEMS

**C. PRESENTATION AND DISCUSSION OF THE ST. JOHNS RIVER TO SEA LOOP TRAIL PD&E STUDY
(LAKE BERESFORD PARK TO GRAND AVENUE)**

Background Information:

The St. Johns River to Sea Loop Trail (FM #439874-1) Lake Beresford to Grand Avenue Project Development & Environment (PD&E) Study is being conducted to evaluate a multi-use trail in west Volusia County that will close the 3.6 mile gap between existing trails within Lake Beresford Park to the south and the junction of Grand Avenue and Minnesota Avenue to the north. The St. Johns River to Sea Loop is a 260-mile trail system that will link together several communities including St. Augustine, Daytona Beach, Titusville, DeLand, and Palatka.

A link to the presentation can be found here:

https://www.r2ctpo.org/wp-content/uploads/SJR2C_TPO-board-meet_PP_final_11.20.18.pdf

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

VI. PRESENTATIONS AND DISCUSSION ITEMS

D. PRESENTATION AND UPDATE OF THE REGIONAL TRAILS PROGRAM

Background Information:

The River to Sea TPO recognizes the importance of providing safe, efficient and accessible facilities as part of an integrated multi-modal transportation system. The Update of the Regional Trails Program covers the recent history, current status and future plans for the network of regional trails in the River to Sea TPO's planning area.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

VI. PRESENTATIONS AND DISCUSSION ITEMS

E. PRESENTATION AND DISCUSSION ON CURRENT FISCAL YEAR (FY) SU FUNDING

Background Information:

As a designated Transportation Management Area (TMA), the River to Sea TPO receives federal Surface Transportation Block Grant (STBG) funding each year. These funds, totaling approximately \$5 million per year, are allocated at the discretion of the TPO based on program eligibility. The current policy of the River to Sea TPO allocates funding as follows:

- 30% for capital expenditures by Transit providers
- 30% for Bicycle and Pedestrian related projects; and
- 40% for Traffic Operations and Safety improvements.

Applications are received each year for project funding requests in two (2) of the categories: 1) Bicycle and Pedestrian related projects; and 2) Traffic Operations and Safety improvements. Project funding requires that a sponsor be certified under the Local Area Program (LAP). LAP certification is challenging and limits the opportunities for local governments to access these funds.

In addition, the funding must be obligated in the year they are allocated to the TPO. If the TPO does not fully obligate the funds, restrictions may be applied that reduce spending authority in following years.

The R2CTPO currently has roughly \$1.8 million for Traffic Operations projects and \$330,000 for Bicycle and Pedestrian projects. The TPO has identified two (2) projects that may advance to utilize a portion of these funds. If these projects are funded, however, there will still be just over \$450,000 available. The TPO had previously been notified that approximately \$300,000 in unspent funds remaining after completion of the I-95 to SR 417 Connector Study may be available to program in the current year. However, FDOT recently confirmed that these funds will not be available for programming within the current year.

In partnership with the FDOT, the R2CTPO is seeking input from the TPO to program unused funds in the current fiscal year to supplement state funds available to support the design phase of the Pioneer Trail Interchange. The PD&E for this project will be completed in 2019 and the design phase is currently not funded.

This item was presented to the advisory committees this month. The BPAC and CAC were generally supportive of allocating the unused funds to the design phase of the Pioneer Trail Interchange. Discussion at the TCC meeting suggested utilizing the unused funds to advance projects currently on the TPO's Planning Studies Priority List as an option.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

VII. PRESENTATIONS AND DISCUSSION ITEMS

D. FDOT REPORT

Background Information:

Ms. Vickie Wyche, Florida Department of Transportation (FDOT) will be present to answer questions regarding projects on the FDOT Construction Status Report and Push Button Report.

The Construction Status and Push Button Reports are provided for your information.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD



Florida Department of Transportation

RICK SCOTT
GOVERNOR

719 S. Woodland Boulevard
DeLand, Florida 32720-6834

MIKE DEW
SECRETARY

Volusia/Flagler County Project Status Update as of Oct. 21, 2018

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler counties as of the October cutoff. The next cutoff date is Nov. 11, 2018. Information is also available on www.cflroads.com.

Interstate Projects

- **242715-2-52-01 -- I-95 Widening, I-4, U.S. 92 System to System Interchange**
 - Contract: E5W26
 - Estimated Completion: Early 2019
 - The I-95 at I-4 interchange is now in near-final configuration. However, motorists can expect a few more nighttime closures and detours to complete work.
 - The new Northbound Collector-Distributor Road is expected to be opened by the end of November.

- **438038-1 and 441070-1 – I-4 Resurfacing and Saxon Boulevard Interchange Improvements**
 - Contract T5606
 - Project Start: August 2018
 - Estimated completion early 2020
 - A weekend closure of the eastbound I-4 off ramp to Saxon Boulevard is expected within the next month as part of the ramp realignment.
 - Mainline milling and resurfacing along I-4 has started, requiring nightly lane closures from east of S.R. 472 to west of Saxon Boulevard.

Upcoming Significant Projects:

- **441210-1 – U.S. 1 at Old Dixie Highway Roundabout**
 - Contract: E5Z64
 - Project Start: TBD
 - This project has been let and NTP was issued Oct. 6 with a 90-day lead time.

- **440557-5,6,7 – SR A1A Permanent Repairs in Flagler County**
 - Contract: T5641

- Project Start: TBD
- This project has been let, but the contract has not yet been executed. Construction is anticipated to start in early 2019.

Current Projects

- **436855-1 – Drainage improvement on U.S. 92 from Emmet Street to Charles Street, and on N. Charles Street to north of West Street.**
 - Contract: E5Z25
 - Project Start: September 2018
 - Estimated Completion: Spring 2019
 - Work is progressing on North Charles Street with a continuous road closure and detour.
 - Work is expected to begin in November on U.S. 92/International Speedway Boulevard. This will require a four-down westbound closure and detour.

- **439270-1 – S.R. A1A/Dunlawton Avenue Bridge Painting**
 - Contract: E5Z21
 - Project Start: Early August
 - Estimated Completion: Spring 2019
 - A continuous lane closure is in place for the outside eastbound lane.

- **439269-1 – S.R. 44/North Causeway Bridge Painting in New Smyrna Beach**
 - Contract: E5Z29
 - Project Start: September 2018
 - Estimated Completion: Late 2018
 - This is underway. Some impacts to drawbridge openings are expected. The contractor is coordinating with the U.S. Coast Guard.

- **439453-1 – U.S. 92/International Speedway Boulevard Bridge Bearing Rehabilitation**
 - Contract: E5Z44
 - Project Start: November 2018
 - Estimated Completion: Summer 2019
 - This project involves cleaning and painting the bridge bearings of the Broadway Bridge over the Halifax River. The project may require nighttime single lane closures.



FDOT District 5 - DeLand Operations Office
1650 N. Kepler Road , DeLand, FL 32724
Phone (386) 740-3548 Fax (386) 736-5469
DeLand Operations Engineer Ron Meade, P.E

Outside Consultant
In-House Construction
Maintenance

Project Status Report as of November 16, 2018

Volusia County						
I-95 Widening and I-4, US 92 System to System Interchange Reconstruction						
FIN #	242715-2-52-01					
CONTRACT #	E5W26					
DESIGN BUILD						
PROJECT DESCRIPTION: Widening of I-95 from four to six lanes, complete reconstruction of the I-4/SR 400 and US 92 interchanges, reconstruction of Bellevue Bridge, improvements to SR 400, US 92, Bellevue Road and Tomoka Farms Road						
					TIME	COST
CONTRACTOR:	Archer Western Contractors LLC	LET DATE:	9/05/2014	ORIGINAL:	1,100	\$204,975,000.00
CCEI:	Jacobs Engineering Group	NTP:	11/25/2014	CURRENT:	1,485	\$205,653,266.15
FED. AID #:	0954-140-1	TIME BEGAN:	11/25/2014	ELAPSED:	1,448	\$186,490,635.64
FUND TYPE	Federal	WORK BEGAN:	11/25/2014	% ORIGINAL:	131.64%	90.98%
Current CPPR:	100	EST. COMPLETION:	Early 2019	% TO DATE:	97.51%	90.68%
CONTACT		PHONE		EMAIL		
CEI PROJECT ADMINISTRATOR		Robert Parker		O: 386.333.9537 C: 904.449.0923		robert.parker@jacobs.com
CONTRACT SUPPORT SPECIALIST (CSS)		Lynda Parker		O: 386.333.9537 C: 386.281.2238		lynda.parker@jacobs.com
CEI ASST. PROJECT ADMINISTRATOR:		Jose Medina		O: 386.333.9537 C: 386.804.2403		jose.medina@jacobs.com
CONTRACTOR'S PROJECT MANAGER:		Jeff Hutchinson, P.E.		O: 386.333.9575 C: 904.669.8931		jhutchinson@walshgroup.com
CONTRACTOR'S ASST PROJECT MANAGER		Jaime Venegas		O: 386.333.9576 C: 817.721.5071		jvenegas@walshgroup.com
CONTRACTOR'S ASST PROJECT MANAGER		Ryan Gwaltney		O: 386.333.9577 C: 863.245.1814		rgwaltney@walshgroup.com
FDOT PROJECT MANAGER:		Chris Briggs		O: 386.740.3505 C: 386.846.4753		christopher.briggs@dot.state.fl.us
SENIOR PROJECT ENGINEER:		Cyril Fernandez, P.E.		O: 386.333.9537 C: 813.245.0463		cyril.fernandez@jacobs.com
SENIOR INSPECTOR:		Mike Meadows		O: 386.333.9537 C: 352.547.7145		mike.meadows@jacobs.com
MAINTENANCE CONTACT:		Jim Read		O: 386.740.3406 C: 386.801.5584		jim.read@dot.state.fl.us
24 HR CONTRACTOR EMERGENCY CONTACT:		Jeff Hutchinson, P.E.		O: 386.333.9575 C: 904.669.8931		jhutchinson@walshgroup.com
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Jason Roberts		O: 386.333.9575 C: 386.916.4439		jproberts@walshgroup.com

Volusia County						
Event Management System						
FIN #	436325-1-52-01					
CONTRACT #	E5Y95					
Construction Pay Item						
PROJECT DESCRIPTION: Installation of five new arterial dynamic message signs, 54 blank-out signs and 21 Bluetooth devices along SR 400, US 92, LPGA Boulevard, SR 40 and US 1						
					TIME	COST
CONTRACTOR:	Traffic Control Devices, Inc.	LET DATE:	6/06/2017	ORIGINAL:	380	\$2,610,610.00
CCEI:	Mehta & Associates	NTP:	8/3/2017	CURRENT:	481	\$2,640,603.79
FED. AID #:	N/A	TIME BEGAN:	9/2/2017	ELAPSED:	436	\$2,510,289.56
FUND TYPE	Conventional	WORK BEGAN:	9/5/2017	% ORIGINAL:	114.74%	96.16%
Current CPPR:	100	EST. COMPLETION:	Fall 2018	% TO DATE:	90.64%	95.06%
Project in burn-in period						
CONTACT		PHONE		EMAIL		
CEI SENIOR PROJECT ADMINISTRATOR		Kerry Worrell, P.E.		O: 407.201.7165 C: 321.239.7308		kworrell@mehtaeng.com
CONTRACT SUPPORT SPECIALIST (CSS)		Chris Kochis		O: 407.201.7165 C: 386.690.9690		ckochis@mehtaeng.com
CONTRACTOR'S PROJECT MANAGER:		April Andrews		C: 386.804.3611		aprilandrews@tcd-usa.com
CONTRACTOR'S SUPERINTENDENT:		April Andrews		C: 386.804.3611		aprilandrews@tcd-usa.com
FDOT PROJECT MANAGER:		Glenn Raney		O: 386.740.3524 C: 386.846.4862		michael.raney@dot.state.fl.us
SENIOR PROJECT ENGINEER:		Anu Shah, P.E.		O: 407.201.7165 C: 850.341.6114		ashah@mehtaeng.com
SENIOR INSPECTOR:		Vince Clenney		C: 850.339.9523		vcclenney@mehtaeng.com
MAINTENANCE CONTACT:		Jim Read		O: 386.740.3406 C: 386.801.5584		jim.read@dot.state.fl.us
24 HR CONTRACTOR EMERGENCY CONTACT:		April Andrews		C: 386.804.3611		aprilandrews@tcd-usa.com
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Eric Schultze		O: 407.869.5300		e.schultze@tcd-usa.com

Project Status Report as of November 16, 2018

Volusia & Seminole Counties						
Interstate Lighting I-4 in Seminole and Volusia Counties						
FIN #	435056-1-52-01, 435056-1-52-02, 435053-1-52-01					
CONTRACT #	T5572					
Conventional						
PROJECT DESCRIPTION: Installation of new lighting and signing improvements at the I-4 interchanges with US 17/92, Dirksen Drive, SR 472, Orange Camp Road, SR 44 and US 92, and CR 15 at US 17/92.						
					TIME	COST
CONTRACTOR:	Chinchor Electric Inc.	LET DATE:	6/14/2017	ORIGINAL:	700	\$6,749,944.86
CCEI:	Mehta & Associates	NTP:	8/14/2017	CURRENT:	742	\$6,768,975.90
FED. AID #:	0042275I	TIME BEGAN:	12/12/2017	ELAPSED:	335	\$5,375,737.03
FUND TYPE	Conventional	WORK BEGAN:	12/12/2017	% ORIGINAL:	47.86%	79.64%
Current CPPR	100	EST. COMPLETION:	Early 2020	% TO DATE:	45.15%	79.42%
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR		Sam Saleh	C: 407.467.6250		hsaleh@mehtaeng.com	
CONTRACT SUPPORT SPECIALIST (CSS)		Renu Paliath	O: 407.201.7165		rpaliath@mehtaeng.com	
CONTRACTOR'S PROJECT MANAGER:		Brett Fudge	O: 386.774.1020 C: 386.804.0672		bfudge@chinchoelectric.com	
CONTRACTOR'S SUPERINTENDENT:		Randy States	C: 386.804.5817		rstates@chinchoelectric.com	
FDOT PROJECT MANAGER:		Glenn Raney	O: 386.740.3524 C:386.846.4862		michael.raney@dot.state.fl.us	
SENIOR PROJECT ENGINEER:		Anu Shah, P.E.	O: 407.201.7165 C: 850.341.6114		ashah@mehtaeng.com	
SENIOR INSPECTOR:		Alan Forget	C: 321.377.5848		aforget@mehtaeng.com	
MAINTENANCE CONTACT:		Jim Read	O: 386.740.3406 C: 386.801.5584		jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Randy States	C: 386.804.5817		rstates@chinchoelectric.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Brett Fudge	O: 386.774.1020 C: 386.804.0672		bfudge@chinchoelectric.com	

Volusia & Flagler Counties						
Interstate Lighting I-95 in Volusia and Flagler Counties						
FIN #	435059-1-52-01					
CONTRACT #	T5588					
Conventional						
PROJECT DESCRIPTION: Installation of new lighting and signing improvements along I-95 at the interchanges with LPGA Boulevard, US 1, Old Dixie Highway, SR 100 and Palm Coast Parkway.						
					TIME	COST
CONTRACTOR:	Chinchor Electric Inc.	LET DATE:	6/14/2017	ORIGINAL:	590	\$5,555,555.55
CCEI:	Mehta & Associates	NTP:	8/14/2017	CURRENT:	641	\$5,555,555.55
FED. AID #:	0954141I	TIME BEGAN:	12/12/2017	ELAPSED:	335	\$3,891,692.97
FUND TYPE	Conventional	WORK BEGAN:	12/12/2017	% ORIGINAL:	56.78%	70.05%
Current CPPR	100	EST. COMPLETION:	Late 2019	% TO DATE:	52.26%	70.05%
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR		Sam Saleh	C: 407.467.6250		hsaleh@mehtaeng.com	
CONTRACT SUPPORT SPECIALIST (CSS)		Renu Paliath	O: 407.201.7165		rpaliath@mehtaeng.com	
CONTRACTOR'S PROJECT MANAGER:		Don Hasco	O: 386.774.1020 C: 386-804-5769		dhasco@chinchoelectric.com	
CONTRACTOR'S SUPERINTENDENT:		Austin deGaelani	C: 386.414.1051		adegaetani@chinchoelectric.com	
FDOT PROJECT MANAGER:		Glenn Raney	O: 386.740.3524 C:386.846.4862		michael.raney@dot.state.fl.us	
SENIOR PROJECT ENGINEER:		Anu Shah, P.E.	O: 407.201.7165 C: 850.341.6114		ashah@mehtaeng.com	
SENIOR INSPECTOR:		Alan Forget	C: 321.377.5848		aforget@mehtaeng.com	
MAINTENANCE CONTACT:		Jim Read	O: 386.740.3406 C: 386.801.5584		jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Austin deGaelani	C: 386.414.1051		adegaetani@chinchoelectric.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Don Hasco	O: 386.774.1020 C: 386-804-5769		dhasco@chinchoelectric.com	



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of November 16, 2018

Volusia County						
I-4 Resurfacing from West of Saxon Boulevard to East of S.R. 472, Saxon Interchange Improvements						
FIN #	438038-1-52-01 and 441070-1-52-01					
CONTRACT #	T5606					
Lump Sum						
PROJECT DESCRIPTION: Mill and resurface mainline and ramps along I-4 from west of Saxon Boulevard to east of S.R. 472. The project also consists of interchange improvements at Saxon Boulevard including realignment of the I-4 eastbound off ramp to Saxon Boulevard and widening along Saxon Boulevard.						
					TIME	COST
CONTRACTOR:	P&S Paving Inc.	LET DATE:	1/31/2018	ORIGINAL:	390	\$8,022,650.00
CCEI:	CDM Smith	NTP:	4/5/2018	CURRENT:	411	\$8,021,027.38
FED. AID #:	D517062B	TIME BEGAN:	6/4/2018	ELAPSED:	166	\$3,340,159.41
FUND TYPE	Construction Lump Sum	WORK BEGAN:	6/4/2018	% ORIGINAL:	42.56%	41.63%
Current CPPR	100	EST. COMPLETION:	Fall 2019	% TO DATE:	40.39%	41.64%
CONTACT		PHONE			EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR	Greg Shelton	C:	407.948.9021	sheltongb@cdmsmith.com		
CONTRACT SUPPORT SPECIALIST (CSS)	Seth Simpson	O:	407.488.7984	simpsonsa@cdmsmith.com		
CONTRACTOR'S PROJECT MANAGER:	Brian Davidson	C:	386.566.0551	bdavidson@pandspavinginc.com		
CONTRACTOR'S SUPERINTENDENT:	John Dunlap	C:	386.214.8896	jd@pandspavinginc.com		
FDOT PROJECT MANAGER:	Glenn Raney	O:	386.740.3524 C:386.846.4862	michael.raney@dot.state.fl.us		
SENIOR PROJECT ENGINEER:	Michael Ruland P.E.	C:	407.280.5435	rulandmb@cdmsmith.com		
SENIOR INSPECTOR:	Mike Brown	C:	407.419.1248	brownmw@cdmsmith.com		
MAINTENANCE CONTACT:	Jim Read	O:	386.740.3406 C: 386.801.5584	jim.read@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	John Dunlap	C:	386.214.8896	jd@pandspavinginc.com		
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Brian Davidson	C:	386.566.0551	bdavidson@pandspavinginc.com		

Volusia County						
S.R. A1A/Dunlawton Avenue Bridge Painting (Bridge 790148)						
FIN #	439270-1-52-01					
CONTRACT #	E5Z21					
Conventional Construction						
PROJECT DESCRIPTION: Abrasive blast clean and paint steel structures on the S.R. A1A/Dunlawton Avenue Bridge over the Halifax River						
					TIME	COST
CONTRACTOR:	Intech Contracting LLC	LET DATE:	1/03/2018	ORIGINAL:	280	\$3,175,000.00
CCEI:	CDM Smith	NTP:	2/27/2018	CURRENT:	291	\$3,175,000.00
FED. AID #:	N/A	TIME BEGAN:	8/6/2018	ELAPSED:	98	\$1,101,650.00
FUND TYPE	Construction Pay Item	WORK BEGAN:	8/2/2018	% ORIGINAL:	35.00%	34.70%
Current CPPR	92	EST. COMPLETION:	Spring 2019	% TO DATE:	33.68%	34.70%
CONTACT		PHONE			EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR	Kevin Schweikhart	O:	813.551.1321 C: 813.318.1827	Kevins@pcs-fla.com		
CONTRACT SUPPORT SPECIALIST (CSS)	Seth Simpson	O:	407.488.7984	simpsonsa@cdmsmith.com		
CONTRACTOR'S PROJECT MANAGER:	Michael Trujillo	O:	859.272.0352 ext. 20	michaelt@intechcontracting.com		
CONTRACTOR'S SUPERINTENDENT:	Yianni Koulias	C:	330.272.1806	Yiannibru3@yahoo.com		
FDOT PROJECT MANAGER:	Glenn Raney	O:	386.740.3524 C:386.846.4862	michael.raney@dot.state.fl.us		
SENIOR PROJECT ENGINEER:	Michael Ruland P.E.	C:	407.280.5435	rulandmb@cdmsmith.com		
SENIOR INSPECTOR:	Mark McCarthy	C:	813.494.2039	mark@pcs-fla.com		
MAINTENANCE CONTACT:	James Read	O:	386.740.3406 C: 386.801.5584	jim.read@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	Yianni Koulias	C:	330.272.1806	Yiannibru3@yahoo.com		
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Michael Trujillo	O:	859.272.0352 ext. 20	michaelt@intechcontracting.com		



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of November 16, 2018

Seminole County						
Bridge Security System St. Johns River Bridge						
FIN #	436323-1-52-01					
CONTRACT #	E5Y52					
Conventional Construction						
PROJECT DESCRIPTION: Installation of ITS security surveillance system at the St. Johns River Bridge at US 17/92						
				TIME	COST	
CONTRACTOR:	Traffic Control Devices, Inc.	LET DATE:	6/06/2017	ORIGINAL:	270	\$745,547.00
CCEI:	Mehta & Associates	NTP:	8/3/2017	CURRENT:	470	\$745,547.00
FED. AID #:	N/A	TIME BEGAN:	9/2/2017	ELAPSED:	436	\$692,393.41
FUND TYPE	Construction Pay Item	WORK BEGAN:	9/5/2017	% ORIGINAL:	161.48%	92.87%
Current CPPR	100	EST. COMPLETION:	Fall 2018	% TO DATE:	92.77%	92.87%
Project in burn-in period						
CONTACT		PHONE		EMAIL		
CEI SENIOR PROJECT ADMINISTRATOR		Kerry Worrell, P.E.		O: 407.201.7165 C: 321.239.7308		kworrell@mehtaeng.com
CONTRACT SUPPORT SPECIALIST (CSS)		Chris Kochis		O: 407.201.7165 C: 386.690.9690		ckochis@mehtaeng.com
CONTRACTOR'S PROJECT MANAGER:		Eric Schultze		O: 407.869.5300		e.schultze@tcd-usa.com
CONTRACTOR'S SUPERINTENDENT:		Mark Jimenez		C: 407.448.8768		m.a.jimenez@tcd-usa.com
FDOT PROJECT MANAGER:		Glenn Raney		O: 386.740.3524 C:386.846.4862		michael.raney@dot.state.fl.us
SENIOR PROJECT ENGINEER:		Anu Shah, P.E.		O: 407.201.7165 C: 850.341.6114		ashah@mehtaeng.com
SENIOR INSPECTOR:		Howard Hernandez		C: 407.276.7114		ho Hernandez@hntb.com
MAINTENANCE CONTACT:		Sandusky McCarthey		O: 386.740.3455		sandusky.mccarthey@dot.state.fl.us
24 HR CONTRACTOR EMERGENCY CONTACT:		Mark Jimenez		C: 407.448.8768		m.a.jimenez@tcd-usa.com
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Eric Schultze		O: 407.869.5300		e.schultze@tcd-usa.com

Volusia County						
SR 600/US 92 Drainage from Emmet Street to North Charles Street						
FIN #	436855-1-52-01					
CONTRACT #	E5Z25					
Construction Lump Sum						
PROJECT DESCRIPTION: Drainage improvements including new curb inlets, storm pipe installation and storm pipe relocation.						
				TIME	COST	
CONTRACTOR:	GPS Civil Construction	LET DATE:	7/03/2018	ORIGINAL:	180	\$1,405,000.00
CCEI:	CDM Smith	NTP:	8/9/2018	CURRENT:	186	\$1,405,000.00
FED. AID #:	N/A	TIME BEGAN:	9/21/2018	ELAPSED:	52	\$367,715.00
FUND TYPE	Lump Sum	WORK BEGAN:	9/21/2018	% ORIGINAL:	28.89%	26.17%
Current CPPR		EST. COMPLETION:	Spring 2019	% TO DATE:	27.96%	26.17%
CONTACT		PHONE		EMAIL		
CEI SENIOR PROJECT ADMINISTRATOR		Ken Tomory		C: 407.269.3653		tomorykp@cdmsmith.com
CONTRACT SUPPORT SPECIALIST (CSS)		Seth Simpson		O: 407.488.7984		simpsonsa@cdmsmith.com
CONTRACTOR'S PROJECT MANAGER:		Greg Schlaffer		O: 386.872.5811 C: 386.316.9314		greg@gpscivil.com
CONTRACTOR'S SUPERINTENDENT:		Dallas Moore		O: 386.872.5811 C: 386.566.4800		dallas@gpscivil.com
FDOT PROJECT MANAGER:		Glenn Raney		O: 386.740.3524 C:386.846.4862		michael.raney@dot.state.fl.us
SENIOR PROJECT ENGINEER:		Michael Ruland P.E.		C: 407-280-5435		rulandmb@cdmsmith.com
SENIOR INSPECTOR:		Jeremy Ahmann		C: 407.516.8182		ahmannjm@cdmsmith.com
MAINTENANCE CONTACT:		Jim Read		O: 386.740.3406 C: 386.801.5584		jim.read@dot.state.fl.us
24 HR CONTRACTOR EMERGENCY CONTACT:		Dallas Moore		O: 386.872.5811 C: 386.566.4800		dallas@gpscivil.com
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Greg Schlaffer		O: 386.872.5811 C: 386.316.9314		greg@gpscivil.com
MEETING SCHEDULE:						



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of November 16, 2018

VOLUSIA						
SR 40 (Granada Boulevard) Bridge Pier Repair over the Halifax River						
FIN #	436937-1-52-01					
CONTRACT #	E5Y33					
Construction Lump Sum						
PROJECT DESCRIPTION: Repairs to Pier 8 crash wall of bridge 790132 in Ormond Beach						
					TIME	COST
CONTRACTOR:	CMA Corporation	LET DATE:	9/07/2016	ORIGINAL:	250	\$1,750,000.00
FED. AID #:		NTP:	11/14/2016	CURRENT:	593	\$2,528,961.88
FUND TYPE	Lump Sum	TIME BEGAN:	2/27/2017	ELAPSED:	623	\$2,392,153.70
Current CPPR:	100	WORK BEGAN:	3/27/2017	% ORIGINAL:	249.20%	136.69%
		EST. COMPLETION:	Late 2018	% TO DATE:	105.06%	94.59%
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Rick Coe	O: 386.740.3490 C: 386.527.3831			frederick.coe@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Sallar	O: 386.740.3416			ernesto.sallar@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Armando Cardona Jr.	C: 786.586.0597			acardonajr@cmacorporation.net	
CONTRACTOR'S SUPERINTENDENT:	Robert Bell	C: 305.923.0508			robertbell@cmacorporation.net	
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571			rafael.rodriguez@dot.state.fl.us	
SENIOR INSPECTOR:	Chuck Crossman	C: 407.907.4300			crossman@etmnc.com	
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:	Sandusky McCartney	O: 386.740.3455			sandusky.mccartney@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Armando Cardona Jr.	C: 786.586.0597			acardonajr@cmacorporation.net	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Robert Bell	C: 305.923.0508			robertbell@cmacorporation.net	

VOLUSIA						
US 1 Intersection Improvements Big Tree Road and Reed Canal Road						
FIN #	240992-7-52-01 and 240992-8-52-01					
CONTRACT #	T5619					
Construction Pay Item						
PROJECT DESCRIPTION: Intersection improvements at the U.S. 1 intersections with Reed Canal Road and Big Tree Road, including widening, creation of new turn lanes, milling and resurfacing, minor drainage improvements, sidewalks, signal improvements, including new mast arms at Reed Canal Road, curb and gutter, signing and pavement markings.						
					TIME	COST
CONTRACTOR:	Masci General Contractors Inc.	LET DATE:	8/30/2017	ORIGINAL:	250	\$1,769,310.98
FED. AID #:	D517009B	NTP:	11/7/2017	CURRENT:	273	\$1,769,310.98
FUND TYPE	Conventional	TIME BEGAN:	3/19/2018	ELAPSED:	238	\$1,342,162.28
Current CPPR:	98	WORK BEGAN:	3/19/2018	% ORIGINAL:	95.20%	75.86%
		EST. COMPLETION:	Late 2018	% TO DATE:	87.18%	75.86%
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Rick Coe	O: 386.740.3490 C: 386.527.3831			frederick.coe@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Sallar	O: 386.740.3416			ernesto.sallar@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	David Jewett	C: 386.281.9042			davidjewett@masciqc.com	
CONTRACTOR'S SUPERINTENDENT:	Doug Cain	C: 386.281.9800			dougain360@gmail.com	
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571			rafael.rodriguez@dot.state.fl.us	
SENIOR INSPECTOR:	Paul Stacks	C: 352.217.1773			paul.stacks@aecom.com	
ADD'L SENIOR INSPECTOR	Prince Dorvilus	C: 407.276.5810			pdorvilus@pics-llc.com	
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584			james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Doug Cain	O: 386.281.9800				
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	David Jewett	C: 386.281.9042			davidjewett@masciqc.com	



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of November 16, 2018

VOLUSIA						
US 92 Bridge Bearing Rehabilitation (Bridges 790187 and 790188)						
FIN #	439453-1-52-01					
CONTRACT #	E5Z44					
Construction Lump Sum						
PROJECT DESCRIPTION: Clean and coat the bridge bearings of the US 92 bridge over the Halifax River in Daytona Beach						
				TIME	COST	
CONTRACTOR:	Olympus Painting Contractors Inc.	LET DATE:	3/06/2018	ORIGINAL:	320	\$406,627.00
FED. AID #:	N/A	NTP:	5/9/2018	CURRENT:	325	\$406,627.00
FUND TYPE	Lump Sum	TIME BEGAN:	6/8/2018	ELAPSED:	155	\$0.00
Current CPPR:	100	WORK BEGAN:	Dec. 2018	% ORIGINAL:	48.44%	0.00%
		EST. COMPLETION:	Summer 2019	% TO DATE:	47.69%	0.00%
CONTACT		PHONE		EMAIL		
PROJECT ADMINISTRATOR	Chris Briggs	O: 386.740.3505 C: 386.846.4753		christopher.briggs@dot.state.fl.us		
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Saltar	O: 386.740.3416		ernesto.saltar@dot.state.fl.us		
CONTRACTOR'S PROJECT MANAGER:	Paul Gladwin	O: 727.942.4149				
CONTRACTOR'S SUPERINTENDENT:						
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571		rafael.rodriguez@dot.state.fl.us		
SENIOR INSPECTOR:	Mark Sadi	C: 310.279.6472		msadi@kta.com		
ADD'L SENIOR INSPECTOR						
STRUCTURES CONTACT:	Sandusky McCartney	O: 386.740.3455		sandusky.mccartney@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	Paul Gladwin	O: 727.942.4149				
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:						

VOLUSIA						
SR 46 Bridge Rehabilitation						
FIN #	439273-1-52-01					
CONTRACT #	E5Z19					
Construction Pay Item						
PROJECT DESCRIPTION: Apply an epoxy overlay to the concrete bridge deck, and clean and install non-structural pile jackets to bridge piers.						
				TIME	COST	
CONTRACTOR:	Broad Safety LLC.	LET DATE:	4/03/2018	ORIGINAL:	130	\$149,935.00
FED. AID #:	N/A	NTP:	6/7/2018	CURRENT:	134	\$149,935.00
FUND TYPE	Conventional	TIME BEGAN:	7/7/2018	ELAPSED:	124	\$0.00
Current CPPR:	100	WORK BEGAN:	Nov. 2018	% ORIGINAL:	95.38%	0.00%
		EST. COMPLETION:	Late 2018	% TO DATE:	92.54%	0.00%
CONTACT		PHONE		EMAIL		
PROJECT ADMINISTRATOR	Chris Briggs	O: 386.740.3505 C: 386.846.4753		christopher.briggs@dot.state.fl.us		
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Saltar	O: 386.740.3416		ernesto.saltar@dot.state.fl.us		
CONTRACTOR'S PROJECT MANAGER:	Sean Howard	C: 941.306.8598		broadssafety@gmail.com		
CONTRACTOR'S SUPERINTENDENT:						
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571		rafael.rodriguez@dot.state.fl.us		
SENIOR INSPECTOR:	Raymond Warthen	C: 407.489.1452		rwarthen@pics-llc.com		
ADD'L SENIOR INSPECTOR						
STRUCTURES CONTACT:	Sandusky McCartney	O: 386.740.3455		sandusky.mccartney@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	Sean Howard	C: 941.306.8598		broadssafety@gmail.com		
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:						



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of November 16, 2018

VOLUSIA						
SR 44/North Causeway Bridge Painting						
FIN #	439269-1-52-01					
CONTRACT #	E5Z29					
Construction Lump Sum						
PROJECT DESCRIPTION: Clean and paint the steel surfaces of the North Causeway bridge in New Smyrna Beach.						
					TIME	COST
CONTRACTOR:	Southern Road and Bridge LLC	LET DATE:	5/01/2018	ORIGINAL:	125	\$997,135.00
FED. AID #:	N/A	NTP:	7/6/2018	CURRENT:	129	\$997,135.00
FUND TYPE	Lump Sum	TIME BEGAN:	8/20/2018	ELAPSED:	81	\$261,937.50
Current CPPR:	100	WORK BEGAN:	9/24/2018	% ORIGINAL:	64.80%	26.27%
		EST. COMPLETION:	Early 2019	% TO DATE:	62.79%	26.27%
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Chris Briggs	O: 386.740.3505 C: 386.846.4753			christopher.briggs@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Saltar	O: 386.740.3416			ernesto.saltar@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Yanni Skaroulis	C: 727.423.5544			yskaroulis@southernrb.com	
CONTRACTOR'S SUPERINTENDENT:	Scott Lawrence	C: 903.821.4884			slawrence@southernrb.com	
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571			rafael.rodriguez@dot.state.fl.us	
SENIOR INSPECTOR:	Mark Sadi	C: 310.279.6472			msadi@kta.com	
ADD'L SENIOR INSPECTOR						
STRUCTURES CONTACT:	Sandusky McCartney	O: 386.740.3455			sandusky.mccartney@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Yanni Skaroulis	C: 727.423.5544			yskaroulis@southernrb.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Scott Lawrence	C: 903.821.4884			slawrence@southernrb.com	

VOLUSIA						
SR 44 Concrete Slab Repair and Replacement from Boundary Avenue to Hill Avenue						
FIN #	427956-1-72-18					
CONTRACT #	E5U22					
Maintenance						
PROJECT DESCRIPTION: Concrete slab repair and replacement in various areas along SR 44 between Boundary and Hill avenues in DeLand.						
					TIME	COST
CONTRACTOR:	Faith Construction Group, Inc.	LET DATE:	10/03/2017	ORIGINAL:	270	\$965,762.50
FED. AID #:	N/A	NTP:	12/11/2017	CURRENT:	335	\$965,762.50
FUND TYPE	Maintenance	TIME BEGAN:	12/11/2017	ELAPSED:	336	\$925,306.27
Current CFPR	84	WORK BEGAN:	12/11/2017	% ORIGINAL:	124.44%	95.81%
		EST. COMPLETION:	Late 2018	% TO DATE:	100.30%	95.81%
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Chris Briggs	O: 386.740.3505 C: 386.846.4753			christopher.briggs@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Saltar	O: 386.740.3416			ernesto.saltar@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Joseph Faith	C: 386.848.7522			fcgcorpo@gmail.com	
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571			rafael.rodriguez@dot.state.fl.us	
SENIOR INSPECTOR:	Bryan Cundall	C: 407.608.0546			bcundall@corradino.com	
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584			james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Joseph Faith	C: 386.848.7522			fcgcorpo@gmail.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:						
MEETING SCHEDULE:						



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of November 16, 2018

LANDSCAPE PROJECTS CURRENTLY IN ESTABLISHMENT PERIOD

VOLUSIA			
I-4 / Saxon Boulevard Interchange Landscaping			
FIN #	435469-2-52-01	Contract Days: 951	Days Elapsed: 726
CONTRACT #	E5Y26	Present Amount: \$837,910	Paid to Date: \$787,060

VOLUSIA			
I-4 / SR 44 Interchange Landscaping			
FIN #	435469-3-52-01	Contract Days: 907	Days Elapsed: 797
CONTRACT #	E5Y19	Present Amount: \$822,518.54	Paid to Date: \$795,323.77

Upcoming Projects:

- S.R. A1A Permanent Repairs — 440557-5-52-01, 440557-6-52-01, 440557-7-52-01**
 - * From South 28th Street to South 22nd Street, South 22nd Street to South 9th Street, and North 18th Street to Osprey Drive
 - * Contract: T5641
 - * Contractor: Superior Construction Company Southeast, LLC
 - * Project start: TBD — Notice to Proceed not yet received
 - * FDOT contact: Chris Briggs, O: 386.740.3505 C: 386.846.4753
christopher.briggs@dot.state.fl.us

- I-95 Resurfacing Flagler County — 438003-1-52-01, 438003-2-52-01**
 - * From south of S.R. 100 to St. Johns County line
 - * Project Let Oct. 31 — contract not yet executed
 - * FDOT contact: Chris Briggs, O: 386.740.3505 C: 386.846.4753
christopher.briggs@dot.state.fl.us

- U.S. 1 at Canal Street Intersection Improvements — 240992-5-52-01**
 - * Includes milling and resurfacing, widening, curb and gutter, drainage improvements, sidewalk, signalization, lighting, and utility work (water and sewer).
 - * Contract: T5660
 - * Project let Oct. 31 — contract not yet executed
 - * FDOT contact: Glenn Raney, O: 386.740.3524 C:386.846.4862,
michael.raney@dot.state.fl.us

- S.R. 44A (Old New York Avenue) Resurfacing — 437346-1-52-01**
 - * From SR 44 to East of Grimm Lane
 - * Contract: E5Z38
 - * Contractor: P&S paving Inc.
 - * NTP is December 10, with 30-day lead time
 - * FDOT contact: Glenn Raney, O: 386.740.3524 C:386.846.4862,
michael.raney@dot.state.fl.us



Outside Consultant
In-House Construction
Maintenance

**MEETING SUMMARY
TPO BOARD
NOVEMBER 28, 2018**

VII. EXECUTIVE DIRECTOR’S REPORT

→ Update on Roundtable of Volusia County Elected Officials

VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS

IX. INFORMATION ITEMS

- Citizens Advisory Committee Attendance Record – 2018
- Technical Coordinating Committee Attendance Record– 2018
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
- October TPO Outreach and Activities
- SJR2C Trail Open House Flyer
- FDOT Public Hearing
- “Light Up Midtown” Health Fair Flyer
- 2019 TPO Board and Committee Meeting Schedule
- R2CTPO Holiday Open House and Annual Toy Drive, November 28, 2018 from 3:00 pm to 5:00 pm

X. ADJOURNMENT

The next River to Sea TPO Board meeting will be January 23, 2019

BPAC Attendance Record 2018

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Notes
Holly Ryan/Doug Hall	x	exc	x	x	x	x		exc	exc	x	x	Daytona Beach (appt. 3/12) (alt. appt. 02/14)
Ted Wendler	exc	x	exc	abs	exc	exc		abs	abs	abs	x	DeLand (appt. 05/11) (appt. 6/14)
Scott Leisen	x	abs	abs	exc	abs	abs		x	x	x	exc	Deltona (appt. 12/12)
Michelle Grenham	exc	x	x	exc	x	x		exc	x	x	exc	Edgewater (appt. 01/17)
Paul Eik (17/18 Vice Chairman)/Charles Morro	x	x	x	x	x	x		x	x	x	x	Flagler Beach (appt. 7/14) (alt appt 9/18)
Larry Coletti/Andrew Dodzik	x	x	xx	x	xx	xx		xx	x	xx	xx	Flagler County (appt 2/16)
Gilles Blais	x	x	x	x	x	x		x	x	x	abs	Holly Hill (appt 3/17)
Nic Mostert	x	x	x	x	exc	x		x	x	x	x	New Smyrna Beach (appt. 03/15)
Bob Storke (17/18 Chairman)	x	x	x	x	x	x		x	x	x	x	Orange City (appt. 12/07)
Gayle Belin	x	exc	x	x	x	x		x	x	x	abs	Ormond Beach (appt. 01/15 - 07/16)
Danielle Anderson	x	abs	exc	x	abs	exc		exc	x	abs	exc	Palm Coast (Appt. 02/16)
Robert Bullard											abs	Ponce Inlet (Appt 10/18)
Christy Gillis	exc	exc	exc	x	x	exc		exc	exc	exc	x	South Daytona (appt. 01/16)
Patrick McCallister	abs	x	x	exc	x	x		x	x	exc	x	Volusia County District 1 (appt. 10/16)(Patterson)
Roy Walters/Jason Aufdenberg	x	x	x	x	xx	x		x	xx	x	xx	Volusia County At-Large (appt. 03/05) (alt. appt 07/12)
Nancy Burgess-Hall/Chris Daun	x	exc	x	x	x	x		x	x	x	xx	Volusia County (app 2/14) D-2 (Wheeler)(alt. appt 3/18)
Alice Haldeman	x	x	x	x	x	x		x	x	x	x	Volusia County (appt. 04/13) D-3 (Denys)
<u>NON-VOTING MEMBERS</u>												
Wendy Hickey	exc	exc	x	x	exc	x		x	x	exc	exc	Flagler County (appt. 12/15)
Heidi Petito/Bob Owens	abs	abs	abs	abs	abs	abs		abs	abs	abs	abs	Flagler County Transit (appt 9/14)
Gwen Perney	x	x	exc	x	x	x		x	exc	x	x	Large City - Port Orange (appt. 10/13)
John Cotton/Edie Biro	x	exc	abs	x	x	exc		x	abs	x	x	Votran (appt. 07/13)(alt. appt. 02/16)
Melissa Winsett/Terri Bergeron	x	x	x	x	x	x		x	x	x	x	Volusia County (02/14) (alt. Appt. 09/16)
Rob Brinson/Eric Kozielski	abs	abs	abs	x	x	abs		abs	abs	abs	abs	Volusia County School Board (appt. 01/16)
Mike Ziarnek	x	exc	x	exc	x	x		x	exc	x	x	FDOT (appt 8/17)
QUORUM	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y	

Vacancies
Beverly Beach
Bunnell
Daytona Beach Shores
DeBary
Flagler County School Board
Flagler County Traffic Engineering
Lake Helen
Oak Hill
Pierson
Port Orange
Volusia County D-2
Volusia County Chair

CAC Attendance Record 2018

Name	Jan	Feb	Mar	April	May	June	July	August	September	October	November	Notes
Sue Habel			x	x	x	x		x	exc	x	x	Daytona Beach (appt. 3/18)
Janet Deyette (17/18 Chairperson)	x	x	x	exc	x	x		x	x	x	x	Deltona (appt. 11/10)
Ralph Bove	exc	abs	exc	abs	abs	abs		abs	abs	abs	exc	DeBary (appt. 11/16)
Bliss Jamison	x	x	x	x	x	abs		exc	x	exc	exc	Edgewater (appt. 1/11)
Rob Plympton/Mary Dioguardi						x		x	x	x	x	Flagler Beach (appt 5/18)
Marcia Stevens Foltz	x	x	x	x	x	x		x	x	x	exc	Flagler County (appt 2/18)
Heidi Petito/Bob Owens	abs	abs	abs	abs	x	abs		abs	abs	abs	abs	Flagler County Transit (appt 9/14)
Faith Alkhatib (non-voting)	abs	abs	abs	abs	abs	abs		abs	abs	abs	abs	Flagler County Traffic Engineering (appt 9/14)
Gilles Blais (17/18 Vice Chairman)	x	x	x	x	x	x		x	x	x	x	Holly Hill (appt. 11/07) (Reap. 02/13)
Nora Jane Gillespie	x	x	x	x	x	x		x	x	x	x	New Smyrna Beach (appt 12/14)
Bob Storke	x	x	x	x	x	x		x	x	x	x	Orange City (appt. 1/08)
Roger Strcula								x	x	exc	exc	Ormand Beach (appt 7/18)
Alan Peterson	x	x	exc	x	x	x		x	x	x	x	Palm Coast (appt. 03/15)
Susan Elliott	exc	x	x	exc	x	x		x	x	x	exc	Pierson (appt. 3/06)
Joe Villanella	exc	exc	x	exc	x	exc		x	x	exc	exc	Ponce Inlet (appt. 10/15)
Jack Delaney	abs	x	abs	x	abs	exc		x	x	x	exc	South Daytona (appt. 04/16)
Bobby Ball	x	x	x	x	x	x		x	x	x	x	Port Orange (appt. 12/02)
Elizabeth Alicia Lendian	x	x	x	x	x	x		x	x	x	x	Volusia County At-Large (appt. 05/13) (Cusack)
Patricia Lipovsky	x	x	x	x	exc	x		x	abs	exc	exc	Volusia County D-2 (appt 4/17)
Terry Bledsoe	x	x	exc	x	x	exc		x	x	x	x	Volusia County D-3 (appt. 10/15)
Edie Biro/John Cotton	x	x	x	x	x	x		x	x	x	x	Votran (appt. 02/16) (alt. appt. 07/13)
Vickie Wyche (non-voting)	x	x	x	x	x	x		x	x	x	x	FDOT District 5 (appt 1/18)
Melissa Winsett/J.Cheney (non-voting)	x	x	x	x	x	x		x	x	x	x	V.C. Traffic Eng. (appt 10/11)
Colleen Nicoulin (non-voting)	x	x	x	x	x	x		x	x	x	x	River to Sea TPO
QUORUM	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y	

Vacancies
Bunnell
Beverly Beach
Daytona Beach Shores
Deland
Flagler County School Board
Lake Helen
Oak Hill
Volusia County School Board
Volusia County D-1
Volusia County D-2

TCC Attendance Record 2018

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Notes
Fred Griffith	abs	abs	x	abs	abs	abs		x	x	abs	abs	Bunnell (appt 2/17)
Andrew Holmes Dennis Mrozek											x	Daytona Beach (11/18) (alt 6/18)
Arlene Smith	x	x	exc	x	x	x		exc	x	x	x	Daytona Beach Airport (appt. 03/16)
Stewart Cruz	abs	abs	abs	abs	abs	abs		abs	abs	abs	exc	Daytona Beach Shores (appt. 10/04)
Mike Holmes	exc	exc	x	x	x	x		x	x	x	exc	DeLand (appt. 09/98)
Ron Paradise	x	x	x	x	x	x		x	x	x	x	Deltona (appt. 11/09)
Laura Dodd	x	x	x	abs	x	x		exc	x	x	x	DeBary (appt. 01/15)
Darren Lear	x	x	x	abs	x	x		x	exc	x	x	Edgewater (appt. 10/99)
Larry Newsom	abs	abs	abs	abs	abs	abs		abs	abs	x	abs	Flagler Beach (Appt. 02/16)
Faith Alkhatib/Adam Mengel	abs	abs	abs	abs	abs	abs		abs	abs	abs	abs	Flagler County Traffic Engineering (appt 9/14)
Brian Walker	x	x	x	x	x	x		x	x	x	x	Holly Hill (appt 10/17)
Amye King/Kyle Fegley	exc	x	exc	x	x	abs		exc	exc	x	x	New Smyrna Beach (appt. 10/16)
Jason Lawrence	abs	abs	x	x	x	x		abs	abs	x	abs	Lake Helen (appt 3/18)
Shawn Finley	x	x	x	x	x	x		x	x	x	x	Ormond Beach (appt. 12/17)
Becky Mendez	x	x	x	x	x	x		x	x	x	x	Orange City (appt. 08/15)
Jose Papa (17/18 Chairman)	x	exc	x	x	x	x		x	x	exc	x	Palm Coast (appt 7/14)
Mark Karet	x	x	abs	x	x	x		x	x	x	x	Pierson (appt. 09/16)
Aref Joulani/Jake Baker	x	x	x	x	x	x		x	x	x	x	Ponce Inlet (appt. 09/16) (alt. appt. 09/16)
Tim Burman	x	exc	x	x	x	x		x	x	x	exc	Port Orange (appt. 10/13)
John Dillard/Patty Rippey	x	x	x	x	x	x		x	x	x	x	South Daytona (appt. 12/03)
Jon Cheney/Melissa Winsett	x	x	x	x	x	x		x	x	x	x	V.C. Traffic Engineering (appt. 04/99)
Eric Kozielski	x	x	x	exc	x	x		exc	abs	x	x	Volusia County Schools(appt. 1/15)
Heather Blanck (alt. Edie Biro)	x	x	exc	x	x	x		x	x	x	x	Votran (appt. 01/07) (alt. appt. 02/16)
Larry LaHue/Pat White	x	x	exc	x	x	x		abs	x	abs	x	V.C. Emergency Management (appt. 01/04)
Vickie Wyche (non-voting)	x	x	x	x	x	x		x	x	x	x	FDOT (appt 1/18)
Colleen Nicoulin (non voting)	x	x	x	x	x	x		x	x	x	x	River to Sea TPO
QUORUM	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y	

Vacancies

Beverly Beach
 Flagler County
 Flagler County Transit
 Flagler County Aviation
 Flagler County Emergency Management
 Flagler County School Board
 Oak Hill

January - December 2018

October 2018 TPO Outreach & Activities

1 Port Orange Family Days Helmet Fitting

Date: Saturday, October 6, 2018

Location: Port Orange

Description: TPO staff provided a booth and gave away safety promo items in addition to fitting and donating 265 bicycle helmets.

2 International Walk to School Day Events

Date: Friday, October 12, 2018

Location: Indian River Elementary and Campbell Middle Schools

Description: TPO staff participated in Walk to School Day events in Edgewater and Daytona Beach.

3 Mobility Week Events:

White Cane Awareness Day

Date: Saturday, October 27, 2018

Location: Intersection of White St and ISB

Description: TPO staff participated in this event which guides blindfolded individuals through four legs of an intersection

Mobility Week Events (continued):

New Smyrna Beach Farmer's Market Event

Date: Saturday, October 27, 2018

Location: Corner of Sams and Julia St

Description: TPO staff provided a booth and handed out promo items and safety literature in coordination with Votran

Palm Coast Nature Walk/Presentation

Date: Thursday, November 1, 2018

Location: Palm Coast Community Center

Description: TPO staff gave a presentation on trails and fit and donated 30 bicycle helmets

Halifax Art Festival Helmet Fitting

Date: Saturday, November 3, 2018

Location: Downtown Daytona Beach

Description: TPO staff provided a display booth and fit and donated 128 bicycle helmets, in coordination with Votran



WHITE CANE AWARENESS DAY

NOVEMBER EVENTS:

- 1: MPO Advisory Council (MPOAC) Meeting, Orlando
- 13: GIS Day, Volusia County Courthouse
- 14: R2CTPO Holiday Open House, TPO Office
- 14: SJR2C Loop PD&E Study Public Alternatives Meeting, Piggotte Community Center, S.D.
- 15: SJR2C Loop PD&E Study Public Alternatives Meeting, Brannon Center, N.S.B.
- 16: Central Florida Visitors Study PAG, R2CTPO
- 19: Roundtable of Volusia County Elected Officials, D.B. International Airport
- 28: I-95 @ LPGA Blvd. Interchange Improvements Public Info Meeting, Daytona State Advanced Technical College
- 29: Central Florida Commuter Rail Commission Meeting, MetroPlan Orlando

OTHER UPCOMING EVENTS:

- Dec. 4: SJR2C Trail PD&E Open House, Edgewater City Hall
- Dec. 11: FDOT Public Meeting on SR-5/US-1 Resurfacing, O.B. Performing Arts Center
- TBD: FDOT Tentative Work Program Public Hearing

ONGOING PROJECTS & STUDIES:

- Annual Call for Projects Review of Process
- Development of 2017/18 TPO Annual Report
- Development of an Amendment to the 2040 LRTP
- Development of Bicycle Suitability Map
- Central Florida Visitors Study
- Regional Truck Parking Study
- Golfview Blvd. Shared-Use Path Feasibility Study
- Central Florida Regional Planning Model Update
- US 17/92 @ Dirksen Drive Feasibility Study
- Madeline Ave. Trail Feasibility Study, Phase 1 & 2
- Willow Run Boulevard Sidewalk Feasibility Study



St. Johns River to Sea Loop Trail PD&E Study



From Kennedy Parkway to Dale Avenue in Volusia County

District Five
Financial Project ID (FPID)
No.: 439862-1-22-01

OVERVIEW

The Florida Department of Transportation (FDOT) invites you to an open house about the St. Johns River to Sea (SJR2C) Loop Trail Project Development and Environment (PD&E) Study. This study is evaluating a shared-use path from Kennedy Parkway in unincorporated Volusia County to Dale Avenue in the City of Edgewater, a distance of approximately 13 miles.

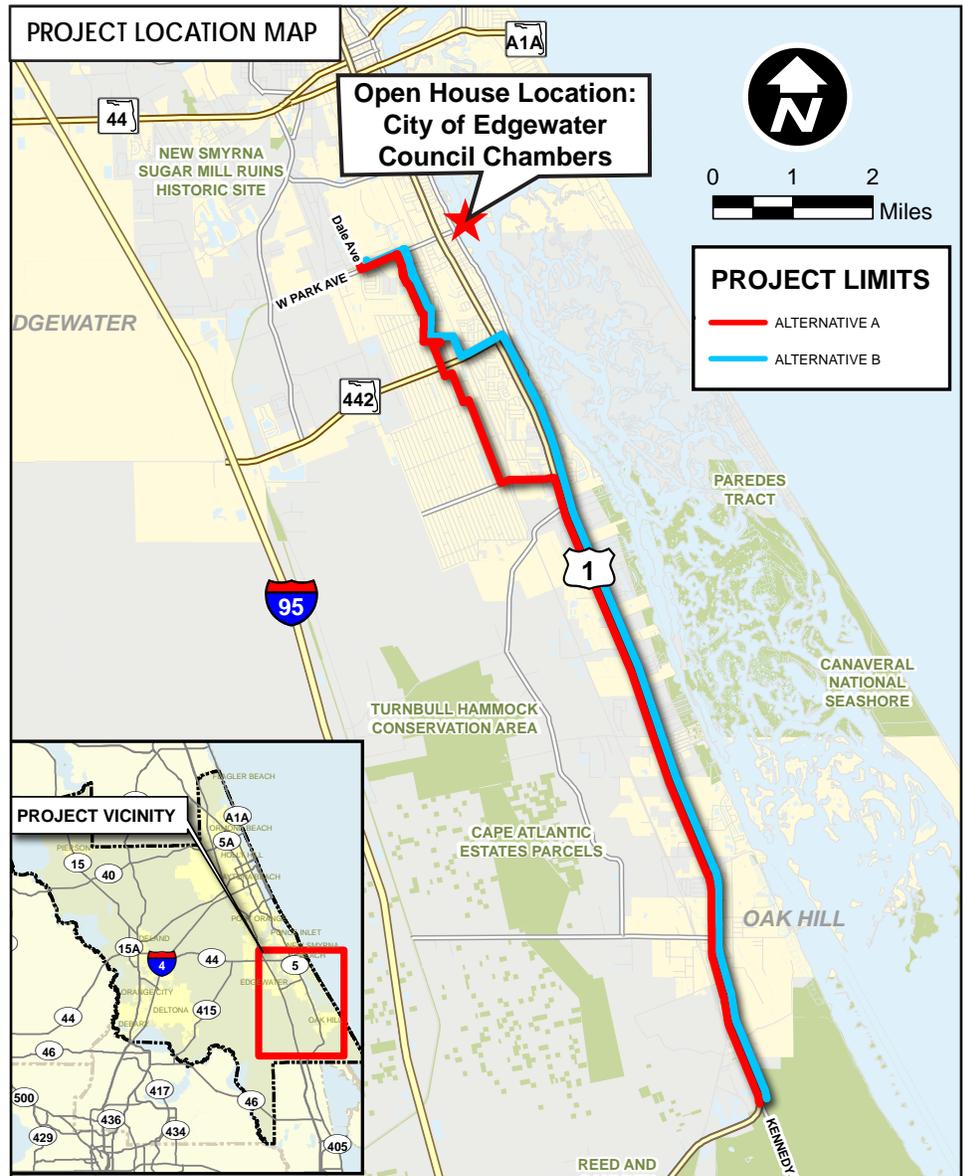
The PD&E Study is a process that involves engineering and environmental evaluations, and public and agency outreach to assess options to complete a nearly 13-mile section of SJR2C Loop, a trail system, which when complete, will traverse nearly 260 miles through Brevard, Volusia, Flagler, St. Johns, and Putnam counties.

The project location map, shown to the right, illustrates the two alternative routes being evaluated and considered as part of this study. **Alternative A** runs along the east side of U.S. 1; continues west on Roberts Road and north on Juniper Drive, then north along Kumquat Drive and Mango Tree Drive, then west on W. Park Avenue, ending at Dale Avenue. **Alternative B** runs along the east side of U.S. 1; continues west on State Road (S.R.) 442 (Indian River Boulevard), north on Juniper Drive, west on 16th Street, then north on Mango Tree Drive and W. Park Avenue, ending at Dale Avenue.

The PD&E Study will be completed in the spring of 2019. The next phase of project development, the final design phase, is funded in the FDOT's Fiscal Year 2021, which starts in July 2020. Future phases, such as right of way and construction, are not yet funded. Projects such as these can take more than a decade to complete.

PROJECT NEWSLETTER

November 2018



UPCOMING OPEN HOUSE

The open house will be held on **Tuesday, Dec. 4, 2018**, at the **City of Edgewater Council Chambers, located at 104 N. Riverside Drive, Edgewater, FL 32132 from 5:30 p.m. to 7:30 p.m.** The purpose of this open house is to present shared-use path options being evaluated. Project displays and information will be available for review. Members of the project team will be available to discuss the project and answer questions. A formal presentation will not be given. The back of this newsletter includes more information regarding public involvement.

PUBLIC INVOLVEMENT

Written comments can be submitted at this open house, by mail to Lorena Cucek, FDOT Project Manager, 719 South Woodland Boulevard, MS 542, DeLand, FL 32720 or by email to lorena.cucek@dot.state.fl.us no later than Friday, Dec. 14, 2018. All comments, written and oral, will become part of the project's public record.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons wishing to express their concerns relative to FDOT compliance with Title VI may do so by contacting Jennifer Smith, FDOT District Five Title VI Coordinator at jennifer.smith2@dot.state.fl.us.

Persons with disabilities who require accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the FDOT Project Manager, Lorena Cucek, by phone at 386-943-5392 or via email at lorena.cucek@dot.state.fl.us at least seven (7) days prior to the meeting. If you are hearing or speech impaired, please contact us by using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (Voice).

If you would like more information about the project, please contact Lorena Cucek, or visit the project website at www.cflroads.com. Simply type 439862-1 in the search box, click on "go" and then click on the project name.



YOU ARE INVITED TO A PUBLIC HEARING

On behalf of the Florida Department of Transportation (FDOT), you are invited to a public hearing for the S.R. 5/U.S. 1 resurfacing project.

Date: Tuesday, Dec. 11, 2018

Time: Informal open house at 5:30 p.m.
6 p.m. formal presentation

Location: Ormond Beach Performing Arts Center
399 N. U.S. 1
Ormond Beach, FL 32174

Displays and other project information will be available for review. Staff will be present to discuss the project and answer questions.

FOR MORE INFORMATION, PLEASE CONTACT:

Marcus Lisicki, P.E.
FDOT Project Manager
Phone: 386-943-5542
Email: marcus.lisicki@dot.state.fl.us

Information about this project is also available on the web at www.CFLRoads.com. Type 439136-1 in the search box and hit enter.

PROPOSED IMPROVEMENTS

The purpose of the project is to resurface S.R. 5/U.S. 1 from Woodland Avenue to the Flagler County line. In addition to resurfacing the roadway, this project includes various safety improvements such as filling in sidewalk gaps in some areas, evaluating the need to correct guardrail deficiencies, widening the outside shoulder on the northbound lane to accommodate bicycles, extending turn lanes as needed, signalization and lighting upgrades, and access management changes.

HOW CAN YOU BE INVOLVED?

- Provide your comments verbally to a member of the project team at the public hearing.
- Fill out a comment form and drop it in the comments box at the comments table at the public hearing.
- Take a comment form with you and mail it to the address shown on the form.
- Email or call the FDOT project manager (contact information is to the left).
- Use the "Ask a Question" button under the project manager's contact information on the website.

All comments received by December 21, 2018, will become part of the official public record for this hearing.



Persons with disabilities who require accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marcus Lisicki, P.E., FDOT project manager, by phone at 386-943-5542 or via email at marcus.lisicki@dot.state.fl.us, at least seven (7) days prior to the hearing. If you are hearing or speech impaired, please contact us by using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (Voice).

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons wishing to express their concerns relative to FDOT compliance with Title VI may do so by contacting Jennifer Smith, FDOT District Five Title VI Coordinator, by email at jennifer.smith2@dot.state.fl.us.

Light up Midtown Health Fair

"Light Up Midtown" Health Fair

December 8

10 a.m. - 2 p.m.

Daisy Stocking Park

550 Third Avenue

Daytona Beach

This event is hosted by the
City of Daytona Beach
in partnership with the
Midtown Health Equity Action Team



FREE

- Health screenings
- Giveaways
- Health information
- Children's activities
- Demonstrations

For more information about the health fair please
contact Charles Bryant at 386-671-8185
or email: bryantc@codb.us



Innovative
Hospice Care®
VITAS



2019 Meeting Schedule of the River to Sea TPO Board and Committees

	River to Sea TPO Board	Executive Committee	Technical Coordinating Committee (TCC)	Citizens Advisory Committee (CAC)	Bicycle/Pedestrian Advisory Committee (BPAC)	Trans. Disadvantaged Local Coordinating Board (TDLCB)
2019	4 th Wed. @9:00 a.m.	1 st Wed. @ 8:30 a.m.	3 rd Tues. @ 3:00 p.m.	3 rd Tues. @ 1:15 p.m.	2 nd Wed. @ 3:00 p.m.	2 nd Wed. every other month @ 11:00 a.m. **
January	January 23, 2019	January 4, 2019	January 15, 2019	January 15, 2019	January 9, 2019	January 9, 2019
February	February 27, 2019	February 6, 2019	February 19, 2019	February 19, 2019	February 13, 2019	
March	March 27, 2019	March 6, 2019	March 19, 2019	March 19, 2019	March 13, 2019	March 13, 2019
April	April 24, 2019	April 3, 2019	April 16, 2019	April 16, 2019	April 10, 2019	
May	May 22, 2019	May 1, 2019	May 14, 2019	May 21, 2019	May 8, 2019	May 8, 2019
June	June 26, 2019	June 5, 2019	June 18, 2019	June 18, 2019	June 12, 2019	
July	July 24, 2019*	July 3, 2019*	July 16, 2019*	July 16, 2019*	July 10, 2019*	July 10, 2019
August	August 21, 2019	August 7, 2019	August 20, 2019	August 20, 2019	August 14, 2019	
September	September 25, 2019	September 4, 2019	September 17, 2019	September 17, 2019	September 11, 2019	September 11, 2019
October	October 23, 2019	October 2, 2019	October 15, 2019	October 15, 2019	October 6, 2019	
November	November 27, 2019	November 6, 2019	November 19, 2019	November 19, 2019	November 13, 2019	November 13, 2019
December	December 25, 2019*	December 4, 2019*	December 17, 2019*	December 17, 2019*	December 11, 2019*	

* These meetings are typically cancelled

** TDLCB Meetings are at Votran