

**NOVEMBER 27, 2019 MEETING MINUTES
OF THE
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**

2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114-8145

TPO Board Members Present:

Commissioner Jeffrey Schuitema*
Commissioner Robert Gilliland, Chairperson
Vice Mayor Richard Bryan**
Mayor Karen Chasez
Commissioner Chris Cloudman
Commissioner Chris Nabicht
Councilwoman Christine Power
Commissioner Marshall Shupe*
Flagler County Chair Donald O'Brien
Commissioner Roy Johnson
Commissioner Jason McGuirk, 1st Vice Chairperson
Commissioner Bill Lindlau*
Council Member Jeff Allebach
Commissioner Rob Littleton
Council Member Bob Cuff
Council Member Joe Perrone*
Councilman Ralph Schoenherr
Council Member Barbara Girtman
Council Member Billie Wheeler, 2nd Vice Chairperson
Council Member Ben Johnson
Andy Dance (non-voting)
Carl Persis (non-voting)
Loreen Bobo (non-voting advisor)

TPO Board Members Absent:

Vice Mayor John Rogers*
Paul Eik (non-voting)
Nora Jane Gillespie (non-voting) (excused)
Vice Mayor Vernon Burton* (excused)
Council Chair Samuel Bennett
Council Member Scott Stiltner (excused)
Jose Papa (non-voting) (excused)
Volusia County Council Chair Ed Kelley (excused)
Council Member Deb Denys
Volusia County Council Vice Chair Fred Lowry

*** Non-voting member in the Small City Alliance**

**** Voting member for the Small City Alliance**

Others Present:

Debbie Stewart, Recording Secretary
Lois Bollenback
Pam Blankenship
Colleen Nicoulin
Stephan Harris
Crystal Mercedes
Julie Adamson

Representing:

Beverly Beach
Daytona Beach
Daytona Beach Shores
DeBary
DeLand
Deltona
Edgewater
Flagler Beach
Flagler County
Holly Hill
New Smyrna Beach
Oak Hill
Orange City
Ormond Beach
Palm Coast
Ponce Inlet
South Daytona
Volusia County District 1
Volusia County, District 2
Volusia County At-Large
Flagler County School Board
Volusia County School Board
FDOT District 5

Representing:

Bunnell
BPAC Chairperson
CAC Chairperson
Lake Helen
Pierson
Port Orange
TCC Chairperson
Volusia County
Volusia County, District 3
Volusia County, District 5

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff

Others Present:

Tom Ford
 Andrew Holmes
 Ron Paradise
 Anna Taylor
 Stephanie Moss
 Kellie Smith
 Heather Grubert
 Suraj Pamulapati
 Albert Neumann
 James Stowers
 Jim Wood
 Commissioner Rick Basso
 Big John
 Deepika Fields
 Courtney Reynolds
 Jon Cheney
 Travis Terpstra
 Frank Alvarez
 Laura Minns

Representing:

BMC CPA's
 Daytona Beach
 Deltona
 FDOT
 FDOT
 FDOT
 FDOT
 FDOT
 FDOT
 ICI Homes
 Kimley-Horn
 Lake Helen
 Press
 Stantec
 VHB, Inc.
 Volusia County Traffic Engineering
 Volusia County Traffic Engineering
 Votran
 WSP, Inc.

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Chairperson Rob Gilliland. The roll was called and it was determined that a quorum was present.

Ms. Stewart announced that Vice Mayor Bryan, Daytona Beach Shores, would be the voting member for the Small City Alliance.

II. Pledge of Allegiance**III. Public Comment/Participation**

Mr. Big John, press, stated Votran bus service to the "new Daytona" comes under the Transportation Disadvantaged Local Coordinating Board (TDLCB) which is chaired by Volusia County Council Member Heather Post. He has asked Volusia County Council Chair Ed Kelley to fire her from that position because she has been stonewalling looking at that bus route. A study by Votran was completed in 2016 before the new development at the Tanger Outlet Mall and Tomoka Town Center. A lot of people cannot get there to shop or to the jobs. Mr. Mark Harper, Daytona News-Journal, is doing an in-depth report on this location. Mr. John has recommended to Volusia County Council Chair Kelley that Council Member Wheeler, Council Member Girtman or Council Member Denys replace Council Member Post as the TDLCB Chairperson. He has formed a select committee of citizens to help with the local option sales tax; they have decided to postpone the vote from 2020 to 2022 so that they do not have the same pitfalls as the 2018 election. They will do homework and have asked the county to provide the technical background. They will be working to have it on the 2022 ballot.

IV. Consent Agenda

- A. October 23, 2019 River to Sea TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Bicycle and Pedestrian Advisory Committee (BPAC) Report
- E. Transportation Disadvantaged Local Coordinating Board Report
- F. 2045 LRTP Subcommittee Report
- G. Citizens Advisory Committee (CAC) Report
- H. Technical Coordinating Committee (TCC) Report

- I. River to Sea TPO Board (R2CTPO) Summary Report
- J. MPO Advisory Council (MPOAC) Report
- K. Review and Approval of Expenditure for Clyde Morris Boulevard Right-Turn Lanes Feasibility Study (Port Orange) (\$35,975)
- L. Review and Approval of Expenditure for Taylor Road/Williamson Boulevard Intersection and Dunlawton Avenue Corridor at I-95 Feasibility Study (Port Orange) (\$48,935)
- M. Review and Approval of Executive Director's Overall Evaluation Result and Recommendation for Retention
- N. Cancellation of December Executive Committee and TPO Board Meetings

MOTION: *Commissioner Nabicht moved to approve the Consent Agenda. The motion was seconded by Council Member Wheeler which carried unanimously.*

V. Action Items

A. Review and Approval of Resolution 2019-20 Amending the FY 2019/20 to 2023/24 Transportation Improvement Program (TIP)

Ms. Bollenback stated this amendment provides Federal Transit Administration (FTA) funds to the Center for the Visually Impaired under a grant program for operating assistance.

MOTION: *A motion was made by Council Member Girtman to approve Resolution 2019/20 amending the FY2019/20 to 2023/24 Transportation Improvement Program (TIP). The motion was seconded by Council Member Wheeler and carried unanimously.*

B. Review and Approval of the 2045 Long Range Transportation Plan (LRTP) Goals and Objectives

Ms. Bollenback introduced Mr. Jim Wood, Kimley-Horn, to give the presentation.

Mr. Wood stated the goals and objectives are the primary focus of the 2045 LRTP; he gave a summary of the goals and objectives. They provide direction and inform the overall process of prioritization; criteria will be developed from them that will be used to select projects to be included in the 2045 LRTP. They took the goals and objectives of the existing 2040 LRTP and made modifications to them. In addition, four new objectives have been added which he reviewed.

MOTION: *A motion was made by Council Member Wheeler to approve the 2045 Long Range Transportation Plan (LRTP) Goals and Objectives. The motion was seconded by Commissioner McGuirk and carried unanimously.*

C. Review and Approval of Resolution 2019-21 Supporting the County of Volusia in the Development of Intersection Improvements at Tomoka Farms Road (CR 415) and Pioneer Trail (CR 4118)

Ms. Bollenback stated a presentation was given by Volusia County staff last month on a study completed at the intersection of Tomoka Farms Road and Pioneer Trail; the study provided both short-term and long-term improvements. Some of those decisions have yet to be made as it takes a while to design a project, acquire right-of-way and move through construction. The proposed resolution is broad in its language; it is to show support from the TPO Board for Volusia County to continue working on improvements needed to improve safety at this intersection.

MOTION: *A motion was made by Council Member Wheeler to approve Resolution 2019-21 supporting the County of Volusia in the development of intersection improvements at Tomoka Farms Road (CR 415) and Pioneer Trail (CR 4118). The motion was seconded by Commissioner Nabicht and carried unanimously.*

Chairperson Gilliland commented it is his understanding that the improvements made to-date have proven to be effective.

D. Review and Approval of the River to Sea TPO's FY 2018/19 Independent Audit Report

Ms. Bollenback stated each year the TPO receives an independent audit which is required to receive federal funding. She reminded the board that last year the TPO's Chief Financial Officer (CFO), Mr. Herbert Seely, retired after 41 years of service. This audit represents the first audit under the new leadership of Ms. Julie Adamson, TPO CFO, who has done a great job. She introduced Mr. Tom Ford, BMC CPAs, who performed the audit to give the presentation.

Mr. Ford gave a PowerPoint presentation of the audit and stated the financial statements are great this year and there are no internal control problems. Ms. Adamson did a great job in preparing the financial statements. The R2CTPO is specifically funded by FDOT grants. He was able to complete the single audit portion of the audit in three days with Ms. Adamson's help; that is faster than he has ever completed it in the six years he has done the audit. A link to the audit report was provided in the agenda. The audit report states they audited the financial statements and what management is responsible for which includes providing good internal controls, preparation and fair representation of the financial statements. The auditors are responsible for expressing an opinion on those statements. The financial statements have been fairly represented for the last six years.

Chairperson Gilliland stated it is a solid report and no issues were found. This is important because of the transition from Mr. Seely to Ms. Adamson.

Council Member Perrone asked what "fairly represented" meant.

Mr. Ford replied they do not look at every single transaction in an audit but they have a materiality level; anything under that they do not look at. Fairly represented means the financial statements are materially correct in their opinion. An audit is an opinion; there are reviews and compilations as well which are very detailed.

MOTION: *A motion was made by Council Member Wheeler to approve the River to Sea TPO's FY 2018/19 Independent Audit Report. The motion was seconded by Council Member Johnson and carried unanimously.*

E. Review and Approval of Resolution 2019-22 Adopting the Community Safety Action Plan (CSAP)

Ms. Bollenback stated the Community Safety Action Plan (CSAP) was presented last month; it is intended to identify focus areas for the TPO in regards to transportation safety. This effort reviewed crash data and trends, and reviewed current activities of the TPO and other organizations to ensure we do not duplicate efforts. Staff met with stakeholders, members of the TPO Board and advisory committees to solicit recommendations on ways to have an impact on transportation safety. There have been no substantial changes to the CSAP since it was presented last month. As the TPO develops the next two-year work plan these recommendations will filter into it.

Commissioner Nabicht commented that a lot of the crash data, especially where pedestrians are involved, have low-level lighting at crosswalks and intersections. With new technology and LED lighting he thinks we should look at adopting a standard of what type of lighting to have at certain types of intersections; LED packages have 4 bulbs, 6 bulbs or 8 bulbs. They all produce a different power. We should take a look at that and be able to specify the type of lighting and power at the intersections where we know lighting is a factor.

Ms. Bollenback replied as a result of reviewing crash data FDOT has funded a number of pedestrian lighting projects. There are engineering standards and requirements but the TPO can go back and review the data for the areas we know have a lot of pedestrians. FDOT has been very good when resurfacing to close gaps and add lighting at the same time.

Commissioner Nabicht stated some of the trail crossings do not have lighting including those in Deltona.

Council Member Perrone suggested it might be beneficial to look at where people actually cross the street; for example, the parking lot for Crabby Joe's is across the street but the crosswalk is on the other side. No one uses the crosswalk; they cross where there is no crosswalk. Also the crosswalks in Ponce Inlet for beach parking; most people cross between the two crosswalks at the 7-Eleven. Perhaps we can look at this policy and eliminate the crosswalks no one uses and put them where people actually cross.

Ms. Bollenback replied sometimes crosswalks are placed where it is most ideal for people to cross but people will take the shortest distance and sometimes that is not the safest point.

MOTION: *A motion was made by Council Member Wheeler to approve Resolution 2019-22 adopting the Community Safety Action Plan (CSAP). The motion was seconded by Commissioner McGuirk and carried unanimously.*

F. Review and Approval of Resolution 2019-23 Adopting the FY 2018/19 Public Involvement Report

Ms. Bollenback stated at the end of each fiscal year the TPO develops a report of all its public involvement activities; this ensures we are meeting our targets and identifies any areas where we might need to add activities in a future year. The report was presented last month and there have been no substantial changes.

MOTION: *A motion was made by Council Member Girtman to approve Resolution 2019-23 adopting the FY 2018/19 Public Involvement Report. The motion was seconded by Council Member Wheeler and carried unanimously.*

G. Review and Approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian and B/P Local Initiatives Projects

Ms. Bollenback stated the annual Call for Projects collects applications in three categories; traffic operations/safety, bicycle/pedestrian and transportation planning studies. Each year at the end of the process the subcommittee meets to review the applications to see if any improvements or changes need to be made to improve the process and ensure it represents the best projects. There were two recommendations to the bicycle/pedestrian application; a reference that a project be included in an adopted plan in Criteria 5 was removed because it is already addressed in another criteria. The other change is to add that projects should conform to the Complete Streets Policy that was adopted by the TPO Board earlier this year. Other than that, it was only updated for the new fiscal year.

MOTION: *A motion was made by Commissioner McGuirk to approve the priority project applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian and B/P Local Initiatives Projects. The motion was seconded by Council Member Wheeler and carried unanimously.*

H. Review and Approval of Resolution 2019-24 Amending the Local Match Requirements Placed on Member Local Governments for Projects Prioritized for Funding by the TPO

Ms. Bollenback stated this item also refers to the Call for Projects; there are three resolutions that guide that process. This resolution pertains to project funding and the local match requirements. The only change is to clarify that the 10% local match is the minimum; more than 10% can be matched.

Commissioner Nabicht stated he feels the local match needs to be increased above the 10%.

Council Member Perrone stated he is opposed to that as it would greatly affect the budget of his small town. He does not understand why when the economy is booming and there are more cars on the road paying the gas tax even with more efficient vehicles there is not more funding for transportation. There are also major real estate transactions going on and he does not understand why with deed transfers and the mortgage taxes the state receives they are withholding that money. More money was received during the recession. He

wants someone to ask FDOT these questions. Charging cities a higher percentage will mean there will be fewer projects because the local municipalities will not be able to afford them.

Ms. Bollenback replied questions have come up at the last couple of meetings regarding funding and it was discussed having a presentation on federal, state and local revenues. FDOT funding is being reduced and projects are getting deferred but needs are growing and costs are rising; however, the revenue is not. The TPO will discuss this in a future presentation.

Council Member Johnson agreed with Council Member Perrone about not increasing the local match; it would hamstring the smaller communities that have smaller budgets.

Commissioner Shupe agreed.

Chairperson Gilliland clarified that the 10% local match is the minimum.

Councilman Schoenherr agreed with Council Member Perrone, Council Member Johnson and Commissioner Shupe.

MOTION: *A motion was made by Commissioner McGuirk to approve Resolution 2019-24 amending the local match requirements placed on member local governments for projects prioritized for funding by the TPO. The motion was seconded by Council Member Allebach and carried unanimously.*

I. Review and Approval of Resolution 2019-25 Amending the Policy for Establishing and Maintaining Transportation Priority Projects

Ms. Bollenback stated this resolution establishes the categories and ranking policies for projects the TPO prioritizes. The update to this resolution adds Transportation Regional Incentive Program (TRIP) projects to the letter of support project sponsors are required to submit annually. The TRIP list is lengthy and includes all the projects that are eligible for funding; this will help communicate to FDOT which projects they should focus on and that will have a local match available in the next few years. Local project sponsors will update their TRIP projects as part of the required annual communication to the TPO.

MOTION: *A motion was made by Council Member Wheeler to approve Resolution 2019-25 amending the policy for establishing and maintaining transportation priority projects. The motion was seconded by Commissioner Nabicht and carried unanimously.*

VI. Presentations and Discussion Items

A. Presentation and Discussion of the Two-Year Unified Planning Work Program (UPWP)

Ms. Bollenback stated the Unified Planning Work Program (UPWP) is the TPO's two-year work plan; it includes the budget, revenue sources, and what projects staff will be doing over a two-year period. The next UPWP will begin on July 1, 2020. The UPWP includes the timeframes for the planning activities and deliverables as well as other planning efforts such as Voltran and Flagler County's Transportation Disadvantaged Plans (TDP). Activities that FDOT engages in are also supposed to be listed in the UPWP. Some examples of what is included in the UPWP are the TPO's annual planning retreat, the development of the LRTP, the annual audit, public outreach activities, regional activities, etc. A UPWP Subcommittee has been formed to review the revenue sources that will be available and activities that staff will engage in. There will also be candidate activities for the subcommittee to weigh in on and provide recommendations for. The UPWP Subcommittee will meet in the next couple of weeks and staff will bring a rough outline of what we expect to include in the new UPWP in January to the board. She suggested members talk with their staff about needs that might exist and give thought to areas the TPO needs to focus on. Studies have been done on technology and resiliency and we want to move forward and ensure those recommendations get implemented. If anyone has input or questions please let her know.

Chairperson Gilliland asked if an email could be sent to the distribution list so staff members receive notice that the TPO is asking for feedback.

Ms. Bollenback replied yes, that can be done.

B. Presentation and Discussion of the I-95 and Pioneer Trail Interchange

Ms. Bollenback stated FDOT is completing a PD&E study on the Pioneer Trail and I-95 interchange; they have held two public meetings thus far. She introduced Ms. Heather Grubert, FDOT Project Manager, to give a presentation on where they are in the process and to help her prepare for the next public meeting to be held in the spring of 2020.

Ms. Grubert gave a PowerPoint presentation of the I-95 and Pioneer Trail Interchange. She stated FDOT just completed the value engineering study for this project; the purpose of that is to apply common sense and technical knowledge directed at funding and eliminating unnecessary cost on the project. She reviewed the five-step process and stated they are currently in the second step which is the project development and environment study where they will determine a feasible alternative for a new interchange. The next steps are design, right-of-way acquisition and construction. She reviewed the purpose and need of the project and stated this project is included in the TPO's List of Priority Projects (LOPP). They held two public meetings and received feedback; support was received for having another interchange access and for enhancing emergency evacuations. The opposition received regarded increased traffic on Pioneer Trail as well as for potential environmental impacts. They also received comments regarding widening Pioneer Trail and the need for sidewalks and bike lanes on Pioneer Trail. They are not looking to acquire any right-of-way in the southeast quadrant. She reviewed the three alternatives for the interchange and stated a "no-build" alternative was also considered. The majority of public input supports Alternative 3 which is the partial cloverleaf #2; they felt this is the safest alternative. They plan to have another public meeting in the spring of 2020.

Commissioner McGuirk asked why the public preferred Alternative 3, the cloverleaf option 2 if all three alternatives function the same way. He wants the best long-term solution so there is not a problem ten years later; we have to accommodate the growth and development that is coming. He asked if there was a fourth option that would be better for long-term planning.

Ms. Grubert replied Alternative 3, the partial cloverleaf #2, works well but she does not know why the public liked this option the most. It was the residents in the area. There is more storage for traffic that would be exiting onto Pioneer Trail. Both the cloverleaf options would work well for future growth and development versus the diamond.

Commissioner McGuirk commented traffic would back up onto I-95 with the diamond and it would seem FDOT would not want that design. He asked why it is an option as they anticipate tremendous growth in this area between New Smyrna Beach and Port Orange.

Ms. Grubert replied it was in the original interchange justification report (IJR) from several years ago; the diamond and the partial cloverleaf #1 were in the original report. The partial cloverleaf #2 was added as a third option as they traditionally look at three options.

Ms. Bollenback stated typically, there is one alternative the technical review will prefer due to cost, environmental, operations, etc. In this case, there is not a strong leader so rather than go to the public and discuss one alternative based on its technical merit they wanted to discuss the options with the TPO Board prior to the public meeting. This is not an action item but direction from the board to FDOT would be helpful to guide that public meeting.

Chairperson Gilliland commented that Alternative 3, the cloverleaf #2, was the preferred option; it requires the least right-of-way, has the capacity for the future and is the one most well received by the public.

Council Member Johnson stated the diamond alternative will not work and needs to be taken off as an option. He suggested making a motion to remove the diamond alternative and present a logical solution to this problem.

Commissioner McGuirk agreed and asked if that alternative could be removed.

Ms. Grubert replied they do not remove it; the next step is to present a preferred solution at the public hearing they are moving forward with.

Commissioner McGuirk stated the next public meeting is important. He is concerned that all three alternatives function the same but he wants something that functions better especially if the diamond alternative has inherent issues. He wants to ensure we are not locking ourselves into three bad designs that will not function long-term.

Ms. Grubert explained all three alternatives function similarly based on the current traffic numbers and what is projected 20 years out. If they were to project out further, they would not work similarly. Typically, a diamond interchange works initially, has the least amount right-of-way and environmental impacts; cloverleaf interchanges have more storage with the loop ramps. To throw more traffic numbers at the interchange alternatives they will not be equal; in this case with the traffic numbers they were working with, the alternatives came out very similar.

Commissioner McGuirk asked what FDOT would like from the TPO Board; if they want a motion to move forward with the Alternative 3, the cloverleaf #2.

Ms. Grubert replied some direction would be helpful; they are currently in the final stages of preparing for the public hearing in March 2020. They would like input from the board while they make their final selection.

Chairperson Gilliland stated it is clear no one wants the diamond alternative; it seems the #2 cloverleaf has the best capacity for the future, the least right-of-way, and was the best received by the public, and would be the one preferred.

Commissioner McGuirk stated there is still one public meeting to be held and he does not want to get ahead of that but he would like to give FDOT a clear direction on the information received; that the #2 cloverleaf is the alternative desired. That could be done with a resolution or a motion; a motion is needed that the board does not like the diamond.

Chairperson Gilliland stated this is a presentation and the board should not take action; it was not publicly noticed as an action item. The TPO Board is required by state law to take public comment on anything they will take final action on; since it was not advertised that way, the board should not make a motion and move forward. The TPO Board seems to be in agreement that the #2 cloverleaf is the preferred alternative.

Council Member Allebach stated everyone at the table has done this; board members start to become experts in transportation because we see it all the time and understand the numbers used are conservative by the engineers; engineers work with numbers but the numbers are wrong. He agrees the diamond is a 1950's interchange and we would not build that in 2019. The numbers will double or triple from the numbers they are using now. He agrees that the #2 cloverleaf should be built and not the diamond.

Council Member Perrone commented that this interchange will alleviate some of the traffic at the Dunlawton Avenue and Taylor Road interchange; five years ago the development at that location was not anticipated. Now they are constructing three and four-story apartments as well as commercial establishments. Something major needs to be done and we have the opportunity now to do it right.

Commissioner Nabicht stated he wonders why the diamond alternative was introduced knowing it is a failure; he asked if there was a fourth option that has not been considered that would be better for the future. FDOT

knows the numbers do not work and suggested they need to change their methodology or standard. He asked Mr. Jon Cheney, Volusia County Traffic Engineering Director, if he had any comments regarding this project.

Mr. Cheney commented Volusia County is the sponsor for this project; he also prefers the cloverleaf #2 alternative. A fourth alternative would be a single-point urban interchange where instead of the ramps flaring like a diamond they come together underneath so there is more efficiency. There could be reasons why that alternative was not looked at. A straw poll to give FDOT direction would be wise.

Council Member Johnson stated he was a police officer for 43 years and has seen the growth and what has happened. There is only one way into New Smyrna Beach and it is very congested; if there is an incident on I-95 between Dunlawton Avenue and SR 44 it can be a nightmare. We need to do this right the first time and push to make sure it is done right; we cannot continue to band-aid problems.

Ms. Grubert noted the purpose of the next public meeting in March 2020 is to present the preferred alternative and to show the public what will go into design.

Ms. Bollenback stated the PD&E process is prescribed; FDOT has to consider a "no-build" and three alternatives. She explained they look at alternatives that quickly fall off as reasonable because they have to vet each one; sometimes it is clear right away that something will not work. Right now, the diamond alternative is obviously falling to the bottom. Diamond interchanges are typically used where there is not enough right-of-way on each side to have a cloverleaf; however, right-of-way constraints are not the issue here. Before FDOT goes back out for public outreach they want to know the design they promote as the preferred alternative is the one that is supported by this organization. Unless anyone feels differently the #2 cloverleaf is the preferred alternative and the diamond is not worth discussing any further.

Commissioner Nabicht stated the board needs to give Ms. Bollenback direction to draft a resolution in support of this for the next meeting so that it can be advertised and a vote can be taken.

Chairperson Gilliland replied the next meeting will be in January; he asked Ms. Grubert if the FDOT public meeting would be in March.

Ms. Grubert replied yes, it will be in March. FDOT will come back in February to present the selected alternative to the TPO Board. They can go to the next level in the background while waiting for the TPO resolution; it will not hold up the project.

Chairperson Gilliland commented it is clear the TPO Board prefers the cloverleaf #2 alternative; a resolution can be drafted stating that. It is clear the resolution supporting the cloverleaf #2 will pass in January.

D. FDOT Report

Ms. Loreen Bobo stated the FDOT report is provided in the agenda and there have been no changes.

Councilwoman Power stated she was on US 1 in Flagler County last Sunday and the road was closed southbound with no detours. She asked why there was not better direction provided to continue south.

Ms. Bobo replied she is not aware of that issue but it may have been an emergency response; she will research it and find out.

Councilwoman Power stated there was a sign that the road would be closed Sunday evening but it did not have a time.

Ms. Bollenback stated there are two roundabouts being installed on US 1 in Flagler County; one is northwest of Destination Daytona and there may have been road closures associated with it. The other roundabout is at Matanzas Woods Parkway and US 1; it has had some access closed for awhile. As drivers exit I-95 there is no notice that there will be a detour.

Chairperson Gilliland directed Ms. Bobo to research the issue and send Councilwoman Power an answer via email.

VII. Executive Director's Report

Ms. Bollenback announced FDOT D-5 Secretary Mike Shannon has resigned; Mr. Jared Perdue is the new interim D-5 Secretary. Also, Ms. Alison Stettner, FDOT, is taking a position in Tallahassee as the head of Office of Policy Planning for the state; she will be bringing local knowledge to Tallahassee which could be good for the TPO.

→ Update on SU Funding/Work Program

Ms. Bollenback stated in regards to the SU funds, the Work Program and current funding, the TPO has been working with Ms. Vickie Wyche, FDOT, to ensure all of those dollars are spent. The Derbyshire Road sidewalk project is still working its way through.

→ Update on FDOT D-5 Proposed Local Agency Program (LAP) Policy

Ms. Bollenback stated there is no news on the proposed FDOT D-5 Local Agency Program (LAP) policy; the revised policy based on the workshop from a couple of months ago has not yet come out.

(Handout)

Ms. Bollenback referred to the handout; a notice from FDOT regarding the Longwood truck stop that came out yesterday. A portion of the Longwood rest area is being closed to make way for a storm water pond; truck parking will be maintained but other parking will be diverted.

Ms. Bollenback stated there is also a flyer for the TPO's Annual Year End Celebration; there will be a social hour and a toy drive for the Children's Home Society. Over 100 toys were donated last year and the TPO hopes to exceed that this year. It will be held Friday, December 13, 2019 from 3:00 pm to 5:00 pm; she invited members to come and bring a toy.

Ms. Bollenback thanked the members and alternates for attending today and for retaining her in her position. She also thanked TPO staff and the hard work they do for the board and herself throughout the year.

VIII. River to Sea TPO Board Member Comments

Commissioner Johnson stated at some point he would like to discuss the possibility of widening LPGA Boulevard from Nova Road to US 1 to four lanes.

Council Member Perrone thanked Ms. Bollenback and commented that he was on the board when she was appointed Executive Director in 2012; she does a phenomenal job that goes unrecognized because everything runs so well. He asked what Volusia County was going to do with the millions of dollars being saved by not having to pay for continued maintenance for a SunRail station in DeLand. He has two suggestions for that money; reimburse the TPO for the \$2 million they used in 2012 to fund a study on how to get riders from the proposed DeLand SunRail station to the Daytona Beach Airport and reimburse the TPO the \$1.3 million for the cost overruns for the Turnbull Bay Bridge. Due to the road needs we have and the shortage of funds it would be appreciated.

Councilman Schoenherr stated he would like to request FDOT look at the intersection at Nova Road and Madeline Avenue; there is no turn signal and no striping; east and west.

Commissioner Basso stated he spent six years on the TPO Board before stepping down and has missed it; he likes staying involved. He also works in the infrastructure business and understands it. He recognizes that we are in a development driven state and until we are not we will always be behind the eight ball. On the heels of the local option sales tax not passing, which was desperately needed, we do not have the revenue to maintain the roads we

have much less money available for new roads. He asked if there had been a study of the 25-year cycle; what the cost was to build a road 25 years ago and what the cost is today and if we are using the same matrix for 25 years from now. The only thing to do at some point is to have the local option sales tax take the place of revenue from development.

Commissioner Schuitema thanked Ms. Vickie Wyche and Mr. Ron Meade, FDOT, for coming to Beverly Beach and explaining the red tape for a crosswalk. He also thanked Ms. Nicoulin, TPO staff, for her help.

IX. River to Sea TPO Chairperson Comments

Chairperson Gilliland stated the TPO Board does not meet in December. He commented that he is thankful for this board; with 19 voting members and others amazing things are accomplished. It is amazing how well people work together here in supporting each other's projects and we should be proud of that.

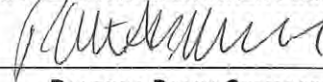
X. Information Items

- Citizens Advisory Committee Attendance Record – 2019
- Technical Coordinating Committee Attendance Report – 2019
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2019
- October TPO Outreach and Activities
- Volusia and Flagler County Construction Reports
- Acronyms
- 2020 R2CTPO Meeting Schedule
- FDOT Work Program Variance Report Letter
- 2020 MPOAC Institute Information
- Federal Certification Letter

XI. Adjournment

There being no further business, the River to Sea TPO Board meeting adjourned at 11:29 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



**DAYTONA BEACH COMMISSIONER ROB GILLILAND
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the November 27, 2019 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 22nd day of January 2020.



**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

Request for Public Comment



RIVER TO SEA

Transportation Planning Organization

VISION - PLAN - IMPLEMENT



Dear Citizen:

Public participation is encouraged at all TPO Board and advisory committee meetings. If you desire to be recognized by the Chairman, please fill out this form and give it to a TPO staff member (**PRIOR** to the start of the meeting).

Thank you for your cooperation.

Lois Bollenback, Executive Director

River to Sea TPO

Please indicate when you wish to address the committee/board:

- ☐ At the beginning of the meeting under Public Comment
- ☐ At the beginning of the following agenda item:

(Please indicate the specific agenda item)

Date

11/27/19

Name BIG

Address _____

Contact Information _____

Comments: (please use back of page if needed)

VOTER
Select Citizen Committee

THE RIVER TO SEA TPO
CORDIALLY INVITES YOU TO OUR
**ANNUAL YEAR END
CELEBRATION**

Friday, December 13, 2019

3:00 – 5:00 p.m.

River to Sea TPO Conference Room

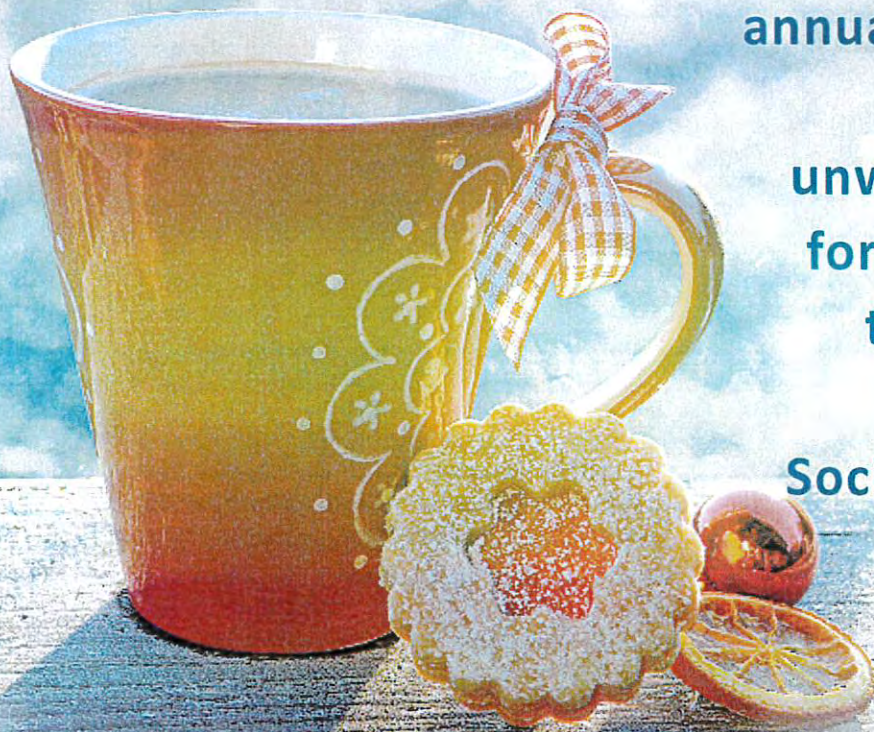
2570 W. International Speedway Blvd. Suite 100

Daytona Beach FL 32114

PLEASE RSVP TO PBLANKENSHIP@R2CTPO.ORG

386.226.0422 EXT. 20416

**Please help us with our
annual charity toy drive
and bring a new,
unwrapped toy or gift
for an infant, child or
teen to benefit the
Children's Home
Society of Volusia and
Flagler Counties**





Florida Department of Transportation

RON DESANTIS
GOVERNOR

719 S. Woodland Boulevard
DeLand, Florida 32720-6834

KEVIN J. THIBAUT, P.E.
SECRETARY

November 22, 2019

**Subject: Eastbound Interstate 4 Rest Area Changing to Limited Truck Parking Only
I-4 Beyond the Ultimate Interim Construction Projects
Seminole County**

Dear Government Partner,

Thank you for your continued support of I-4 Beyond the Ultimate. As we move through the construction process, it's our goal to keep all partners informed of new developments.

Starting as soon as January 5, 2020, car and trailer parking will permanently close at the eastbound Interstate 4 (I-4) rest area two miles north of State Road (S.R.) 434 in Longwood. Facilities and the truck-only parking area at this location will be unchanged.

This is being done to accommodate a new storm water pond for a new eastbound I-4 auxiliary lane from the end of I-4 Ultimate to Lake Mary Boulevard (FPID 439682-3). The new pond will be located where there is the existing parking area for cars and trailers.

For the safety of motorists and passengers who need to take a break from the road, there are multiple nearby interchanges at S.R. 436 (Exit 92), S.R. 434 (Exit 94), Lake Mary Boulevard (Exit 98) and S.R. 46 (Exit 101C). A park and ride facility is also available off of Exit 111B at 1229 Saxon Boulevard; however, there are no restroom facilities at this location.

View or download a handout with more information about the I-4 rest area modification at: I4Beyond.com/truck. For more information, please contact the FDOT District Five Communications Office at 386-943-5593 or FDOT-D5COMM@dot.state.fl.us.

Additional construction project information, including a full list of lane and ramp closures, is posted at www.I4Beyond.com. Motorists are encouraged to sign up for route-specific alerts delivered by email or text message at www.I4Beyond.com/alerts to help make informed decisions about their travel.

Thank you again for your continued support.

Sincerely,

Michael Shannon, P.E.
District Five Secretary

Memo

To: MPO Staff Directors
From: Jeff Kramer, AICP (for the MPOAC Institute Team)
CC: Carl Mikyska, MPOAC
Date: 11/5/2019
Re: MPOAC Weekend Institute



The MPOAC Weekend Institute for Elected Officials, hosted by the Florida Metropolitan Planning Organization Advisory Council (MPOAC), will be held at the FLC University Training Center in Orlando from March 20 through 22, 2020 and again at the Renaissance Tampa Hotel International Plaza from April 17 through 19, 2020.

The MPOAC Weekend Institute will focus on:

- Critical funding issues
- Origins of MPOs
- Laws and regulations affecting MPOs
- MPO Board responsibilities & authority
- Transportation jargon and acronyms
- Basic concepts in transportation planning
- MPO products and processes
- Sources of transportation funding



MPOAC Weekend Institute is open to MPO board members only and space is limited to a total of 25 participants per Institute. Florida MPOs may send up to three board members to each event on a first-come, first-served basis. We will maintain a waiting list for MPOs that want to send more than three elected officials to either Institute or if the cap of 25 has been reached. Any open spaces will be made available on a first-come, first-served basis.

We encourage you to develop an appropriate mechanism for your MPO to select elected officials to attend each of the MPOAC Weekend Institutes. We have enclosed save-the-date postcards for your Governing Board members. We hope these postcards spark interest among your members and help to facilitate your selection process.

You can find the 2020 MPOAC Weekend Institute for Elected Officials overview and registration form at <http://institute.mpoac.org/>. Please complete the electronic registration form prior to the respective registration deadline. Note that the registration form is valid for either Weekend Institute. The registration form can be completed electronically or by regular mail (by printing the downloadable registration form found on the website). To register by mail, send the form to:

MPOAC Weekend Institute
c/o Carl Mikyska
605 Suwannee St., MS 28B
Tallahassee, FL 32399-0450

A registration fee of \$300 is required to attend either MPOAC Weekend Institute. The registration fee may be paid by check (please enclose with the mailed registration form) made payable to the MPOAC, or electronically through PayPal. If the "Credit Card via PayPal" option is selected on the registration form, instructions will be sent via e-mail.

Please notify Christen Miller at (813) 974-6387 or christen@cutr.usf.edu at least two weeks prior to each event date if you need to cancel. Cancellations after that time will not be refunded.

If your MPO would like to reserve a spot on the waiting list for either Weekend Institute, please e-mail Christen Miller at christen@cutr.usf.edu. We will notify MPOs if a space is available for an additional elected official from their MPO once the respective registration deadline has passed. In the event a space opens for an additional elected official from your MPO, they will need to complete a registration form and submit it to the MPOAC with the registration fee as quickly as possible thereafter.

Discounted hotel room rates have been secured for Weekend Institute attendees who make reservations by the respective registration deadline. A special rate of \$150 per night is available at the Courtyard by Marriott Orlando Downtown, one block from FLC University Training Center, and a special rate of \$150 per night is available at the Renaissance Tampa Hotel. Please see the overview on the website for more details on making room reservations at either Institute hotel.

Thanks again for your help and support. If you have any questions, please feel free to get in touch with me at kramer@cutr.usf.edu or at (813) 974-1397. We look forward to meeting your Governing Board members.

MPOAC WEEKEND INSTITUTE 2020

Pick a place and save the date

Two event locations:

MARCH 20—22, 2020
FLC University Training Center
Orlando, Florida

APRIL 17—19, 2020
Renaissance Hotel International Plaza
Tampa, Florida

Visit www.institute.mpoac.org for more information.

MPOAC
institute

The Institute Will Cover:

Laws and Regulations Affecting MPOs
MPO Board Responsibilities & Authority
MPO Products and Processes
Critical Funding Issues
Transportation Jargon & Acronyms

SPACE IS LIMITED
Register Online Now
www.institute.mpoac.org

Coordinate with your colleagues and staff director to determine which MPO board members will attend each MPOAC Institute. Space is limited to a total of 25 participants per Institute. Florida MPOs may send up to three board members to each event on a first-come, first-served basis. A registration fee of \$300 will be required to attend.

Visit www.institute.mpoac.org for more information.

MPOAC
institute