

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION BOARD
MEETING MINUTES
TPO CONFERENCE ROOM
1540 CORNERSTONE BLVD., SUITE 240
DAYTONA BEACH, FL 32117
NOVEMBER 19, 2025

TPO Board Members Physically Present:

Commissioner Stacy Cantu
Commissioner Chris Conomos*
Mayor Karen Chasez
Vice Mayor Davison Heriot
Vice Mayor Charlotte Gillis
Commissioner Rick Belhumeur*
Commissioner Andy Dance
Vice Mayor Roy Johnson
Mayor Roger Eckert*
Vice Mayor Lisa Martin
Commissioner Carrie Werning**
Council Member Dawn Tiamson
Commissioner Harold Briley
Council Member Ty Miller
Council Member Skip White*
Councilman Eric Sander, TPO Chairperson
Council Member Jake Johansson
Kia Powell (non-voting advisor)

TPO Board Members Virtually Present:

County Chair Leann Pennington
Council Member Reed Foley

TPO Board Members Absent:

Commissioner Jeffrey Schuitema*
Vice Mayor John Rogers*
Mayor Chris Cloudman (excused)
Mayor Ricky Taylor* (excused)
County Chair Jeff Brower (excused)
County Vice Chair Matt Reinhart (excused)
Council Member Danny Robins (excused)
Council Member David Santiago
Jessie Thompson (non-voting)
Nic Mostert (non-voting)
Greg Feldman (non-voting)
Andrew Holmes (non-voting)

* Non-voting member of the Small City Alliance

** Voting member for the Small City Alliance

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Stephan Harris
Colleen Nicoulin
Jonathan Roberson
Christine Barone
Jonathan Scarfe
Jim Stroz

Representing:

Daytona Beach
Daytona Beach Shores
DeBary
Deltona
Edgewater
Flagler Beach
Flagler County
Holly Hill
Lake Helen
New Smyrna Beach
Oak Hill Alternate
Orange City
Ormond Beach
Palm Coast
Ponce Inlet
South Daytona
Volusia County, At-Large
FDOT

Representing:

Flagler County Alternate
Port Orange

Representing:

Beverly Beach
Bunnell
DeLand
Oak Hill
Volusia County, Chairman
Volusia County, District 2
Volusia County, District 3
Volusia County, District 5
Volusia County School Board
BPAC Chairperson
CAC Chairperson
TCC Chairperson

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
CUTR
FDOT
FDOT
FDOT

Chris Engels
Barb Girtman
Karen Haught
Scott Fink
Bobbie King

FDOT
Ghyabi & Associates
Ghyabi & Associates
SSMC
Volusia County Transit Services

Others Virtually Present:

Sheryl Dick-Stanford

Representing:

TDLCB

1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

The Volusia-Flagler Transportation Planning Organization (TPO) Board meeting was called to order at 9:00 a.m. by TPO Chairperson Sander. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with thirteen voting members and four non-voting members physically present; and two voting members virtually present.

Ms. Pruneau announced that Council Member White, Ponce Inlet, was the voting member for the Small City Alliance.

The Pledge of Allegiance was given.

MOTION: A motion was made by Council Member Johansson to allow remote participation. The motion was seconded by Council Member White and carried unanimously.

2. Public Comment/Participation

There were no public comments.

3. Consent Agenda

- A. October 22, 2025 Volusia-Flagler TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Bicycle/Pedestrian Advisory Committee Report
- E. Citizens Advisory Committee Report
- F. Technical Coordinating Committee Report
- G. Volusia-Flagler TPO Board Report
- H. Executive Director Timesheet Review Report
- I. Appointments to the Transportation Disadvantaged Local Coordinating Board
- J. Cancellation of the December Committee & Board Meetings

[Handouts provided for Consent Agenda items E and F]

MOTION: A motion was made by Mayor Chasez to approve the Consent Agenda. The motion was seconded by Commissioner Cantu and carried unanimously.

4. Action Items

A. Review and Approval of the FY 2024/25 Volusia-Flagler TPO's Independent Audit Report

Mr. Zach Chalffour, James Moore, gave an explanation of the FY 2024/25 audit report. He shared that he met with the Executive Committee earlier in the month to explain the status of the audit and that due to the government shutdown, the Federal Office of Management and Budget (OMB) compliance supplement for auditing grants was behind schedule. Therefore, the TPO's audit report cannot be finalized until that guidance is issued, although no major changes or findings are anticipated once that occurs. He noted that any changes would come back to the Executive Committee and TPO Board. He also highlighted the continued improvement of the TPO each year, noting that there were no comments in the report for the first time in five years.

Mayor Chasez shared that she felt very encouraged by the TPO's progress in the audit.

MOTION: *A motion was made by Commissioner Briley to approve the FY 2024/25 Volusia-Flagler TPO's Independent Audit Report. The motion was seconded by Vice Mayor Gillis and passed unanimously.*

B. Review and Approval of Resolution 2025-17 Reaffirming the Policy for the Annual Allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) Funding and Other State and Federal Funds Identified in the 2050 LRTP

Ms. Nicoulin explained that the next three agenda items were policy resolutions that guided the Call for Projects, opening at the end of the year. She discussed the set-aside funding and the 30/30/40 policy of funding for transit, bicycle and pedestrian, and traffic operations projects. She stated the language has been updated to reflect the 2050 LRTP. She added that the TCC recommended changing the second whereas clause on all the remaining resolutions to reflect the TPO's planning area of Volusia and Flagler Counties.

MOTION: *A motion was made by Mayor Chalez to approve Resolution 2025-17 reaffirming the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2050 LRTP. The motion was seconded by Vice Mayor Heriot and passed unanimously.*

C. Review and Approval of Resolution 2025-18 Reaffirming the Policy for Defining the Local Match Requirements Placed on Local Governments for Projects Prioritized for Funding by the TPO

Ms. Nicoulin explained that there are no major changes since last year to this resolution, which defines and sets the local match percentage at 10%. She explained the difference between cost overruns and cost increases.

Mayor Chalez noted for newer board members that the threshold for the Executive Director to approve cost increases had been discussed extensively before choosing 50%.

MOTION: *A motion was made by Vice Mayor Gillis to approve Resolution 2025-18 reaffirming the policy for defining the local match requirements placed on local governments for prioritized projects for funding by the TPO. The motion was seconded by Council Member White and passed unanimously.*

D. Review and Approval of Resolution 2025-19 Reaffirming the Policy for Establishing and Maintaining Transportation Priority Projects

Ms. Nicoulin explained that this resolution sets the project rankings and categories. She explained that updated project cost estimates are completed on an annual basis, and there has been a change from last year to allow updated construction costs following the completion of the design phase.

MOTION: *A motion was made to approve Resolution 2025-19 reaffirming the policy for establishing and maintaining transportation priority projects. The motion was seconded by Council Member Johansson and passed unanimously.*

E. Review and Approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian Projects

Ms. Nicoulin explained that the applications and criteria are included as a link in the agenda packet and stated that the Call for Projects dates are from December 1st through February 27th.

MOTION: *A motion was made by Vice Mayor Martin to approve the priority project applications for traffic operations/safety and local initiatives projects, transportation studies, and bicycle/pedestrian projects. The motion was seconded by Commissioner Briley and passed unanimously.*

F. Review and Approval of 2026 Volusia-Flagler TPO Policy Positions

Ms. Nicoulin reviewed the changes to the 2026 Volusia-Flagler TPO Policy Positions from the previous year.

Council Member Johansson stated that he felt language around flood mitigation may be worthwhile to add to the Policy Positions. The wording of the additional language was discussed among the members.

MOTION: *A motion was made by Council Member Johansson to add the wording "develop a resilient network of transportation infrastructure, including stormwater management" to the 2026 Volusia-Flagler TPO Policy Positions. The motion was seconded by Commissioner Werning and passed unanimously.*

MOTION: *A motion was made by Vice Mayor Gillis to approve the 2026 Volusia-Flagler TPO Policy Positions as amended. The motion was seconded by Council Member Miller and passed unanimously.*

5. Presentations, Status Reports, and Discussion Items

A. Presentation and Discussion of FDOT's Tentative Five-Year Work Program for FY 2026/27 to FY 2030/31

Ms. Powell explained what the tentative Five-Year Work Program is and noted that this time it is in a compressed cycle, beginning in January rather than March. She stated that the corresponding maps and reports are available online. She went over the timeline and discussed the approach, adjustments, policies, and statutes. She provided a funding breakdown and detailed the key projects.

Commissioner Cantu asked about difficulties with the project on Clyde Morris Boulevard. Ms. Powell said that she would find out more information for her. Commissioner Cantu also inquired about the PD&E study done on LPGA Boulevard. Ms. Powell stated that the project would be split into two separate projects.

Council Member Miller advocated for Flagler County to receive a greater percentage of funding since \$853 million is 6.5% of the total funding, but Flagler County has 19% of the population. The funding formula is disproportionate, and he noted he disagreed with that.

Commissioner Belhumeur noted that SR A1A should be included in the Work Program. Ms. Powell commented that she would look into it.

B. Presentation and Discussion of the Draft Flagler County FY 2026/2035 Transit Development Plan (TDP)

Mr. Jonathan Roberson, CUTR, gave a presentation to introduce the draft Flagler County FY 2026-2035 Transit Development Plan (TDP). He explained the highlights of the current transit system, existing and projected conditions, the project schedule, and the upcoming activities. He provided business cards with a QR code to an online survey to allow for public comments.

Discussion ensued regarding the need for more staffing of drivers to increase trips and ways to partner with local employers.

C. Presentation and Discussion of VoTran's 50 Years of Service

Ms. Bobbie King, Volusia County Transit Services Director, gave a presentation detailing VoTran's 50th anniversary event and the administrative changes to follow. Some changes include updated logos for VoTran and VoRide, and the rebranding of VoTran Gold under its new name, VoAccess.

D. FDOT Report

Ms. Powell reviewed the FDOT report; gave an update on the SR 44 Kepler Road roundabout project; and a reminder that November 14th was National Seatbelt Day. She noted that NHTSA reports that seat belt usage was at 90% in 2024.

Ms. Christine Barone gave an in-depth look at the construction of the SR-44 roundabout project. Chairperson Sander stated that he appreciated the insight into how these projects are implemented.

6. Executive Director's Report

Ms. Nicoulin noted that the SR 44 roundabout project had been one of the TPO's top priorities prior to her becoming Executive Director in 2017. She stated that it showed a great partnership between the TPO, Volusia County, and FDOT.

She offered a reminder for the Holiday Open House and toy drive taking place December 11th from 4-6 p.m. She stated that the toys donated would be distributed to the Department of Children and Families and The Neighborhood Center of West Volusia.

Ms. Nicoulin then let the board know about the recent passing of Mr. Dave Castagnacci, the original Executive Director of VCARD and a member of the TPO's Citizens' Advisory Committee. She recognized his effort in the community.

7. Volusia-Flagler TPO Board Member Comments

There were no member comments.

8. Volusia-Flagler TPO Chairperson Comments

Chairperson Sander wished everyone happy holidays and thanked them for their time.

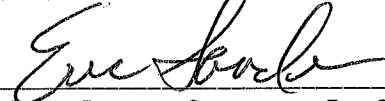
9. Information Items

- A. BPAC Attendance Record
- B. CAC Attendance Record
- C. TCC Attendance Record
- D. Annual TPO Holiday Open House & Toy Drive Flyer
- E. TPO Outreach & Activities
- F. Upcoming Events
- G. Volusia County and Flagler County Construction Reports

10. Adjournment

There being no further business, the Volusia-Flagler TPO Board meeting adjourned at 10:27 a.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



CITY OF SOUTH DAYTONA COUNCILMAN ERIC SANDER
CHAIRPERSON, VOLUSIA-FLAGLER TPO

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO Board certifies that the foregoing is a true and correct copy of the minutes of the November 19, 2025 regular meeting of the Volusia-Flagler Transportation Planning Organization (TPO) Board, approved and duly signed this 28th day of January 2026.



MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

****A recording of the November 19, 2025 Volusia-Flagler TPO Board meeting is available upon request.**

