

**Citizens' Advisory Committee (CAC)
Meeting Minutes
November 19, 2024**

CAC Members Physically Present:

Emily Nice
John MacFarlane
Kerry Karl
Janet Deyette
Christine Power
Bob Williams
Bob Storke
Fred Heyne
Humayun Khawaja
Paul Martel
Karen Pittman
Wayne Josvai
Bobby Ball
Jim Tuholski
Dave Castagnacci, Chairperson
Elizabeth Lendian
Robert "BJ" Voges
Jacob Lunceford
Richard Zion (non-voting)
Kia Powell (non-voting advisor)

CAC Members Virtually Present:

Ed Fendley
Omar Atallah (non-voting)
Jay Williams (non-voting)

CAC Members Absent:

Shawn Collins
Greg Feldman, Vice Chairperson (excused)
Trevor Martin
Mark Stancel
Patricia Lipovsky
Pam Phillips
Hamid Tabassian (non-voting) (excused)

Others Physically Present:

Donna King, Recording Secretary
Colleen Nicoulin
Stephan Harris
Pamela Blankenship
Mackenzie Anderson
Brendan Guess
Signe Nielsen
Jonathan Scarfe
Roberta Fennessy
Gillis Blais

Representing:

Daytona Beach Alternate
DeBary
DeLand
Deltona
Edgewater
New Smyrna Beach
Orange City
Ormond Beach
Palm Coast Alternate
Pierson
Pierson Alternate
Ponce Inlet
Port Orange
South Daytona
Volusia County
Volusia County
Volusia County Schools
Volusia County Transit Services
FC Traffic Engineering Alternate
FDOT

Representing:

Flagler Beach
VC Traffic Engineering
VC Traffic Engineering Alternate

Representing:

Daytona Beach
Flagler County
Flagler County Transit
Palm Coast
Volusia County D-2
Volusia County D-2 Alternate
Flagler County Traffic Engineering

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Bike/Walk Central Florida
reThink Your Commute
reThink Your Commute
FDOT
VHB
Citizen

1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Citizens Advisory Committee (CAC) Chairperson Dave Castagnacci called the meeting of the Volusia-Flagler Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was

called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with seventeen voting members and three non-voting members physically present; and one voting and two non-voting members virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Storke to allow members attending virtually to participate and vote. The motion was seconded by Ms. Deyette and carried unanimously.*

2. Public Comment/Participation

There was no public comment/participation.

3. Action Items

A. Review and Approval of the October 15, 2024 CAC Meeting Minutes

MOTION: *A motion was made by Mr. Josvai to approve the October 15, 2024 CAC minutes. The motion was seconded by Mr. MacFarlane and carried unanimously.*

B. Review and Recommend Approval of Resolution 2024-## Amending the FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP) (Roll Call Vote Required)

Ms. Nicoulin provided a comprehensive overview of the proposed amendments to the FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP). She explained FDOT's request for amendments to four projects including a sidewalk project that is currently in the TIP and requires an amendment to change the FM number, one traffic operations safety project, and two transit projects.

MOTION: *A motion was made by Mr. Storke to recommend approval of Resolution 2024-## amending the FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP). The motion was seconded by Mr. Martel and carried unanimously by roll call vote.*

C. Review and Recommend Approval of Resolution 2024-## Restating the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP)

Ms. Nicoulin explained that there are no changes to the resolution other than the Volusia-Flagler TPO name change.

MOTION: *A motion was made by Mr. Williams to recommend approval of Resolution 2024-## restating the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP). The motion was seconded by Ms. Lendian and carried unanimously.*

D. Review and Recommend Approval of Resolution 2024-## Restating the Policy for Defining the Local Match Requirements Placed on Local Governments for Projects Prioritized for Funding by the TPO

Ms. Nicoulin explained that there are no changes to the resolution other than the Volusia-Flagler TPO name change.

MOTION: *A motion was made by Mr. Martel to recommend approval of Resolution 2024-## restating the policy for defining the local match requirements placed on local governments for projects prioritized for funding by the TPO. The motion was seconded by Mr. Storke and carried unanimously.*

E. Review and Recommend Approval of Resolution 2024-## Restating the Policy for Establishing and Maintaining Transportation Priority Projects

Ms. Nicoulin explained that there are no changes to the resolution other than the Volusia-Flagler TPO name change.

MOTION: *A motion was made by Mr. Martel to recommend approval of Resolution 2024-## restating the policy for establishing and maintaining transportation priority projects. The motion was seconded by Ms. Lendian and carried unanimously.*

F. Review and Recommend Approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian Projects

Ms. Nicoulin explained that this agenda item involves recommending approval of the priority project applications for the opening of the annual Call for Projects. Each year, the TPO solicits project applications from member governments for the utilization of set-aside funding. These projects fall into various categories, including Bicycle/Pedestrian, Traffic Operations/Safety and Local Initiatives, and Planning Studies.

She noted that there are no proposed changes to the Traffic Operations or Planning Studies applications; however, the BPAC has recommended updating the feasibility study application criteria to align with the project implementation application. Additionally, all applications are being updated to reflect the Volusia-Flagler TPO name.

The Call for Projects is scheduled to open later this month or at the beginning of December and will remain open until the end of February. During this period, the TPO will review and rank the submitted applications, and present an updated priority list in the spring for approval.

MOTION: *A motion was made by Ms. Karl to recommend approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian Projects. The motion was seconded by Ms. Deyette and carried unanimously.*

G. Cancellation of the December 17, 2024 CAC/TCC Meetings

MOTION: *A motion was made by Ms. Power to cancel the December 17, 2024 CAC meeting. The motion was seconded by Ms. Deyette and carried unanimously.*

4. Presentation Items

A. Presentation and Discussion of Rethink Your Commute Activities

Mr. Brendan Guess, Consultant Program Manager, and Ms. Signe Nielsen, Employer Outreach Specialist, for reThink Your Commute, delivered a PowerPoint presentation providing an update for fiscal year 2024. Mr. Guess offered an overview of reThink Your Commute, detailing its mission to support commuters. He discussed the organization's employer, commuter, and stakeholder outreach efforts, return on investment metrics, and 10-year strategic plan. Additionally, he highlighted reThink Your Commute's vision, mission, goals, marketing strategies, and upcoming events and initiatives.

Mr. Guess addressed CAC members' questions regarding a partnership with Daytona State College; the autonomous Crane ride bus; and if there is a focus on SunRail during events in Orlando.

B. Presentation and Discussion of Bike/Walk Central Florida's Best Foot Forward Annual Program Report for FY 2024

Ms. Mackenzie Anderson, Program Coordinator of Bike/Walk Central Florida's Best Foot Forward program, presented an overview of the organization's mission, vision, and goals, highlighting the Orlando Metro area's improvement from the most dangerous region on Smart Growth America's Dangerous by Design list to 18th place in 2024. Ms. Anderson attributed this progress to efforts addressing factors like speeding, distraction, and aggressive driving.

She explained the program's achievements since its inception in 2012.. She outlined the program's expansion into Volusia, Flagler, Lake, and Polk counties and shared crosswalk evaluation data from Volusia County, where recommendations included reducing speeds on Dirksen Drive to facilitate the installation of a Rectangular Rapid Flashing Beacon (RRFB).

Ms. Anderson addressed CAC members' inquiries regarding studies at local schools and whether the observed trends were positive or negative. She discussed suggestions to collaborate with beachside hotels that offer parking across the street, the urgency of expediting crosswalk repairs following storm damage, educational initiatives, and enhancing awareness of pedestrian laws. Other topics included clarifying whether increases in crossings involve pedestrians, bicyclists, or micromobility users and whether the data is consolidated or segregated. She also addressed the impact of growth on road congestion, the benefits of the program in the community, and the consideration of engineering measures such as reconfiguring roadways. Additional discussions covered the importance of driver education, the need for more visible crosswalks in busy areas of Volusia County, the evaluation of cost thresholds for implementing highly visible crosswalks in densely populated areas, and recommendations on groups that would benefit from this presentation.

C. FDOT Report

Ms. Powell provided an overview of the FDOT report, noting that the latest project updates can be accessed at www.cflroads.com. She announced that the 2055 Florida Transportation Plan (FTP) was still ongoing; the tentative Work Program public hearing is scheduled online for December 2nd – 5th and an in-person public hearing on December 4th from 3:00 p.m. – 5:30 p.m. at the FDOT District 5 office.

Ms. Powell answered CAC members' questions regarding the timeframe for construction in the area of Granada Boulevard and SR A1A and information on the I-95/Pioneer Trail project.

D. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

5. Staff Comments

Ms. Nicoulin stated that all Volusia-Flagler TPO meetings will be canceled in December. She announced the Volusia-Flagler TPO annual Open House/Toy Drive on December 4th (location TBD) and provided updates on the TPO's new office location.

6. CAC Member Comments

A CAC member comment was received about the need for a better sound system with TPO staff noting that there would be a new system when the TPO moved to the new office space.

Ms. Blankenship asked that anyone interested in attending the Volusia-Flagler TPO annual Open House/Toy Drive on December 4th please let her know.

7. Information Items

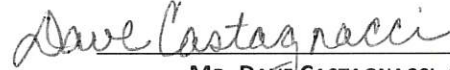
- A. CAC & TCC Attendance Records
- B. TPO Board Meeting Summary
- C. Upcoming TPO Events
- D. TPO Outreach and Activities

- E. TPO Holiday Open House & Toy Drive Save the Date
- F. 2025 TPO Meeting Schedule

8. Adjournment

There being no further business, the CAC meeting adjourned at 2:21 p.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



**MR. DAVE CASTAGNACCI, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certified that the foregoing is a true and correct copy of the minutes of the November 19, 2024 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 21st day of January 2025.



**PAMELA BLANKENSHIP, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

***** A recording of the November 19, 2024 CAC meeting is available upon request.***