

**Technical Coordinating Committee (TCC)
Meeting Minutes
November 17, 2020**

TCC Members Physically Present:

Andrew Holmes
Ron Paradise
Darren Lear
Brian Walker, Vice Chairperson
Rebecca Witte
Becky Mendez, Chairperson
Shawn Finley
Jose Papa
Mark Karet
Tim Burman
Melissa Winslett
Ralf Heseler

TCC Members Virtually Present:

Matt Boerger
Belinda Collins
Aref Joulani
Rakinya Hinson (non-voting advisor)

TCC Members Absent:

Rodney Lucas
Stewart Cruz
Brian Peek
Lauren Possinger (excused)
Adam Mengel

Others Present:

Debbie Stewart, Recording Secretary
Colleen Nicoulin
Lois Bollenback
Pam Blankenship
Stephan Harris
Jake Lunceford

Representing:

Daytona Beach
Deltona
Edgewater
Holly Hill
Lake Helen
Orange City
Ormond Beach
Palm Coast
Pierson
Port Orange
V.C. Traffic Engineering
Votran

Representing:

DeBary
DeLand
Ponce Inlet
FDOT District 5

Representing:

Bunnell
Daytona Beach Shores
South Daytona
V.C. Emergency Management
F.C. Traffic Engineering

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
Votran

I. Call to Order / Roll Call / Determination of Quorum

Chairperson Mendez called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:00 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with twelve voting and two non-voting members physically present and four voting and one non-voting member virtually present.

MOTION: *A motion was made by Mr. Walker to allow TCC members attending virtually to participate and vote. The motion was seconded by Mr. Paradise and carried unanimously.*

The Pledge of Allegiance was given.

II. Press/Citizen Comments

There were no press/citizen comments.

III. Action Items

A. Review and Approval of October 20, 2020 TCC Meeting Minutes

MOTION: *A motion was made by Mr. Lear to approve the October 20, 2020 TCC meeting minutes. The motion was seconded by Mr. Walker and carried unanimously.*

B. Review and Recommend Approval of Resolution 2020-## Amending the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP)

Ms. Nicoulin stated this TIP amendment includes four projects; the I-95/Pioneer Trail interchange project is currently in the TIP and this amendment revises current year funding and adds right-of-way funding through 2025. The other three projects are new projects being programmed into the TIP; two are transit related grant projects and the last project is a safety project for new wrong-way driving countermeasures along I-95 in West Volusia County.

MOTION: *A motion was made by Mr. Lear to recommend approval of Resolution 2020-## amending the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP). The motion was seconded by Mr. Papa and passed unanimously by a roll call vote.*

C. Review and Recommend Approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects and Transportation Planning Studies

Ms. Nicoulin stated there were no substantial changes to the traffic operations, local initiatives or planning studies project applications; however, they have been reformatted to be Americans with Disabilities Act (ADA) accessible. The criteria that were shown as tables are now presented in a list format able to be read by screen readers. The Call for Projects will open November 30, 2020 and close February 26, 2021.

MOTION: *A motion was made by Mr. Walker to recommend approval of the priority project applications for Traffic Operations/Safety and Local Initiatives projects and Transportation Planning studies. The motion was seconded by Mr. Lear and passed unanimously.*

D. Review and Recommend Approval of Resolution 2020-## Amending the Policy for the Annual Allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) Funding and Other State and Federal Funds Identified in the 2045 Long Range Transportation Plan (LRTP)

Ms. Nicoulin stated this resolution was presented last month and includes clarification on mixed-use projects; Paragraph 3 states the percentage of bicycle/pedestrian components for projects to be considered mixed-use is 20% which was recommended by the advisory committees and approved by the TPO Board. There are no other changes to the resolution over what was presented last month.

MOTION: *A motion was made by Mr. Lear to recommend approval of Resolution 2020-## amending the policy for the annual allocation of Surface Transportation Block Grant (STBG) Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP). The motion was seconded by Mr. Papa and passed unanimously.*

E. Review and Recommend Approval of Resolution 2020-## Amending the Local Match Requirements Placed on Member Local Governments for Projects Prioritized for Funding by the TPO

Ms. Nicoulin stated there have been no changes to this draft resolution over what was presented last month. The changes were minor; the word "minimum" was added in paragraph 1 to clarify the local match of 10% is the minimum; and paragraph 5 reiterates the minimum 10% local match is all a local government is required to contribute unless they commit to a higher amount.

MOTION: *A motion was made by Mr. Walker to recommend approval of Resolution 2020-## amending the local match requirements placed on member local governments for projects prioritized for funding by the TPO. The motion was seconded by Mr. Lear and passed unanimously.*

F. Review and Recommend Approval of Resolution 2020-## Amending the Policy for Establishing and Maintaining Transportation Priority Projects

Ms. Nicoulin stated this resolution was also presented last month and there have been no changes over what was presented. The change to this policy is in paragraph 13 which clarifies the updated cost estimates required by local governments are for all unfunded projects or project phases.

MOTION: *A motion was made by Mr. Lear to recommend approval of Resolution 2020-## amending the policy for establishing and maintain transportation priority projects. The motion was seconded by Mr. Walker and passed unanimously.*

G. Cancellation of the December TCC Meeting

MOTION: *A motion was made by Mr. Lear to cancel the December TCC meeting. The motion was seconded by Mr. Walker and passed unanimously.*

IV. Presentation Items

A. FDOT Report

The FDOT report was provided in the agenda.

Ms. Hinson announced FDOT will be updating the construction status reports to a format that is easier to read and will provide more direct project information. It will be a bullet point format with a brief description of each project and project information. She announced the Work Program public hearings have been rescheduled from December to January 11, 2021 through January 15, 2021 with an in-person public hearing the evening of January 14, 2021. She will share details as they become available. FDOT anticipates presenting the Work Program to the TPO during February and March.

B. Volusia and Flagler County Construction Reports

The Volusia and Flagler County Construction Reports were provided in the agenda.

Ms. Winsett referred to the Volusia County Construction Report and noted new items are underlined including the Orange Camp Road four-lane widening project, from MLK Boulevard to I-4, which is now under construction. The report still shows the new Veteran's Memorial Bridge as under construction because they are completing punch list items.

Mr. Lear asked what was being done about the misspelled sign on the Veteran's Memorial Bridge.

Ms. Winsett replied that since the bridge is still under control of the contractor, they are responsible; she is trying to get an update. There are quite a few projects under design that she tried to get updates on but it varies based on the project size. For additional information, she directed members to the county website, www.volusia.org; a web-based interactive map program is also available on the website.

V. Staff Comments

(Handouts)

Ms. Nicoulin referred to the Votran handout and announced Votran kicked off an 11-month project last month to update the Transit Development Plan (TDP), the Transportation Disadvantaged Service Plan (TDSP), and the Comprehensive

Operations Analysis (COA). There will be public workshops, social media outreach and a survey. Votran is looking for volunteers for discussion group workshops that will be held around Volusia County to ensure participation is geographically diverse; it is her understanding those will be held next month. Please contact Votran or Mr. Stephan Harris if members are interested in participating.

Ms. Blankenship announced the TPO will hold its annual Toy Drive this year; typically, the toys are donated to the Children's Home Society of Volusia/Flagler Counties but they are only accepting cash donations; the toys will be donated to the Department of Children and Families which covers Volusia and Flagler Counties. Toys can be dropped off anytime between now and December 16, 2020. TPO staff will hold a thank you for committee and members on December 16, 2020 between 4:00 pm and 6:00 pm. There will be social distancing.

VI. TCC Member Comments

There were no member comments.

VII. Information Items

- CAC & TCC Attendance Records
- October 28, 2020 River to Sea TPO Board Meeting Summary
- October 2020 TPO Outreach and Events
- 2021 R2CTPO Meeting Schedule

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 3:20 p.m.

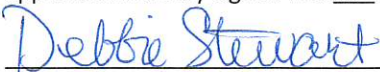
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MS. BECKY MENDEZ, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the November 17, 2020 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 19th day of January 2021.



DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION (TPO)
TECHNICAL COORDINATING COMMITTEE (TCC)

MEETING DATE: TUESDAY, NOVEMBER 17, 2020
MEETING TIME: 3:00 P.M.
MEETING LOCATION: VOLUSIA TPO

QUORUM: 11 MEMBERS YES

MOTION:

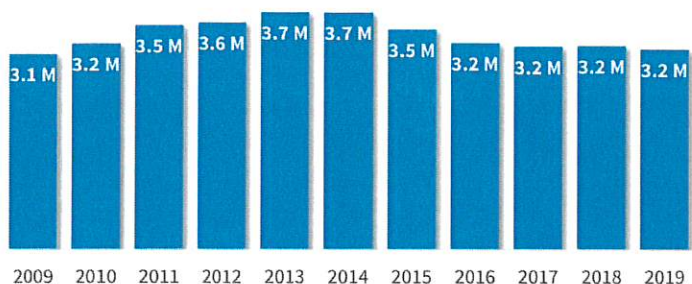
<u>REPRESENTING:</u>	<u>TCC MEMBER:</u>	<u>YES</u> / <u>NO</u>
BUNNELL	RODNEY LUCAS	<input checked="" type="checkbox"/> / <input type="checkbox"/>
DAYTONA BEACH	ANDY HOLMES	<input checked="" type="checkbox"/> / <input type="checkbox"/>
DAYTONA BEACH SHORES	STEWART CRUZ	<input type="checkbox"/> / <input checked="" type="checkbox"/>
DEBARY	MATT BOERGER	<input checked="" type="checkbox"/> / <input type="checkbox"/>
DELTONA	RON PARADISE	<input checked="" type="checkbox"/> / <input type="checkbox"/>
DELAND	BELINDA COLLINS	<input checked="" type="checkbox"/> / <input type="checkbox"/>
EDGEWATER	DARREN LEAR	<input checked="" type="checkbox"/> / <input type="checkbox"/>
HOLLY HILL	BRIAN WALKER	<input checked="" type="checkbox"/> / <input type="checkbox"/>
LAKE HELEN	BECKY WITTE	<input checked="" type="checkbox"/> / <input type="checkbox"/>
NEW SMYRNA BEACH	KYLE FEGLEY	<input checked="" type="checkbox"/> / <input type="checkbox"/>
ORANGE CITY	BECKY MENDEZ	<input checked="" type="checkbox"/> / <input type="checkbox"/>
ORMOND BEACH	SHAWN FINLEY	<input checked="" type="checkbox"/> / <input type="checkbox"/>
PALM COAST	JOSE PAPA	<input checked="" type="checkbox"/> / <input type="checkbox"/>
PIERSON	MARK KARET	<input checked="" type="checkbox"/> / <input type="checkbox"/>
PONCE INLET	AREF JOULANI	<input checked="" type="checkbox"/> / <input type="checkbox"/>
PORT ORANGE	TIM BURMAN	<input checked="" type="checkbox"/> / <input type="checkbox"/>
SOUTH DAYTONA	BRIAN PEEK/PATTY RIPPEY	<input type="checkbox"/> / <input checked="" type="checkbox"/>
VOTRAN	RALF HESELER/JAKE LUNCEFORD	<input checked="" type="checkbox"/> / <input type="checkbox"/>
VC EMERGENCY MANAGEMENT	LAUREN POSSINGER	<input type="checkbox"/> / <input type="checkbox"/>
FLAGLER COUNTY TRAFFIC ENGINEERING	ADAM MENGEL	<input type="checkbox"/> / <input checked="" type="checkbox"/>
VOLUSIA COUNTY TRAFFIC ENGINEERING	JON CHENEY/MELISSA WINSETT	<input checked="" type="checkbox"/> / <input type="checkbox"/>

Votran Transit Development Plan FACT SHEET

What is Votran?

Votran provides fixed-route bus transit services in east and west Volusia County. Regular service includes 31 routes—21 in East Volusia (including 2 flex zones), 9 in West Volusia, and 1 cross-county connecting DeLand and Daytona Beach. Services are also available for persons unable to access fixed-route transit because of a disability or other eligible reasons. Most routes operate 6:00 AM to 7:30 PM on weekdays and Saturdays with 30- to 60-minute frequency. The regular cash fare is \$1.75, with discounts offered for youths (ages 7–18), older adults, individuals with disabilities, and Medicare card holders. Although transit ridership has declined industrywide in the last few years, Votran has maintained its ridership, serving 3.2 million trips in 2019.

Votran Ridership (2009–2019)



What is the Votran TDP?

The Votran Transit Development Plan is the agency's strategic planning document and also is a requirement of the Florida Department of Transportation for transit funding. A major update to the TDP is due every five years. This 2021 Votran TDP Major Update is being developed by the Volusia County Council in coordination with Votran to serve as a guide for the future of public transportation in Volusia County; it will represent the transit agency's vision to promote transit growth over the next decade.

Why Do We Need Your Input?

Public participation is an important part of developing the Votran TDP, and numerous public outreach activities are planned to support the plan, including stakeholder interviews, discussion groups, rider and non-rider surveys, and public workshops. **Your participation and input are needed so we can learn more about the public transportation needs and issues of the people and organizations you represent in Volusia County and the region.**



For more information, visit votran.org or contact Votran at (386) 756-7496.



Take the Transit Survey!
Scan here using your phone



Or go to
surveymonkey.com/r/VotranPhase1



SAVE THE DATE!

Wednesday, December 16, 2020

4:00-6:00 p.m.

River to Sea TPO Conference Room
2570 W. Int'l Speedway Blvd. Suite 100
Daytona Beach FL 32114



It's the end of the year and a time to be thankful and celebrate being part of an amazing community! Although social gatherings are restricted, we still want show our thanks to our TPO committee and board members for their support and to share with those in our community who have unmet needs.

Annual Toy Drive for the Department of Children & Families

We invite you to join us and bring a new, unwrapped gift for an infant, child or teen to benefit the Department of Children & Families and visit with TPO staff in a safe, socially-distanced environment.

Gifts may be dropped off at the TPO anytime on or before December 16th.