



# MEETING AGENDA

Please be advised that the River to Sea Transportation Planning Organization (TPO) **CITIZENS ADVISORY COMMITTEE (CAC) & TECHNICAL COORDINATING COMMITTEE (TCC)** will be meeting on:

**DATE:** Tuesday, November 15, 2022

**TIME:** 1:15 P.M. (CAC) & 3:00 P.M. (TCC)

**PLACE:** River to Sea TPO Conference Room  
2570 W. International Speedway Blvd., Suite 100

**Masks are requested to be worn by those physically present according to CDC guidelines**

**NOTE:**  
Microsoft Teams has been established for remote participation.

## CAC & TCC Meetings

Tuesday, November 15, 2022 at 1:15 pm and 3:00 pm EDT respectively

[Click here to join the meeting](#)

Meeting ID: 265 512 004 664

Passcode: oid3Uu

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

+1 561-484-5911 847516809# United States, West Palm Beach

Phone Conference ID: 847 516 809#

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Ms. Kerry Karl, CAC Chairperson

Mr. Brian Walker, TCC Chairperson

## CAC & TCC AGENDA

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE
- II. PUBLIC COMMENT/PARTICIPATION *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- III. ACTION ITEMS
  - A. REVIEW AND APPROVAL OF THE OCTOBER 18, 2022 CAC/TCC MEETING MINUTES *(Contact: Debbie Stewart) (Enclosure, CAC pages 4-10; TCC pages 4, 11-14)*

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

**III. ACTION ITEMS** *(Continued)*

- B. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2022-## RESTATING THE POLICY FOR THE ALLOCATION OF SURFACE TRANSPORTATION BLOCK GRANT (STBG) PROGRAM URBAN ATTRIBUTABLE (SU) FUNDING AND OTHER STATE AND FEDERAL FUNDS IDENTIFIED IN THE CONNECT 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)** *(Contact: Colleen Nicoulin) (Enclosure, pages 15-18)*
- C. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2022-## RESTATING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR PROJECTS PRIORITIZED FOR FUNDING BY THE TPO** *(Contact: Colleen Nicoulin) (Enclosure, pages 19-22)*
- D. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2022-## RESTATING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION PRIORITY PROJECTS** *(Contact: Stephan Harris) (Enclosure, pages 23-27)*
- E. REVIEW AND RECOMMEND APPROVAL OF THE PRIORITY PROJECT APPLICATIONS FOR TRAFFIC OPERATIONS/SAFETY AND LOCAL INITIATIVES PROJECTS AND TRANSPORTATION PLANNING STUDIES** *(Contact: Colleen Nicoulin) (Enclosure, page 28)*
- F. CANCELLATION OF DECEMBER CAC/TCC MEETINGS** *(Contact: Debbie Stewart) (Enclosure, page 29)*

**IV. REVIEW AND PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

- A. PRESENTATION AND DISCUSSION OF TRANSPORTATION FUNDING** *(Contact: Colleen Nicoulin) (Enclosure, page 30)*
- B. PRESENTATION AND DISCUSSION OF THE I-95 CORRIDOR OVERVIEW** *(Contact: Colleen Nicoulin) (Enclosure, page 31)*
- C. PRESENTATION AND DISCUSSION OF AN AMENDMENT TO THE CONNECT 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)** *(Contact: Colleen Nicoulin) (Enclosure, pages 32-34)*
- D. FDOT REPORT** *(Contact: Anna Taylor, FDOT District 5) (Enclosure, pages 35-38)*
- E. VOLUSIA COUNTY AND FLAGLER COUNTY CONSTRUCTION REPORTS** *(Contact: Volusia County & Flagler County Traffic Engineering) (Enclosure, pages 39-41)*

**V. STAFF COMMENTS** *(Enclosure, page 42)*

**VI. CAC/TCC MEMBER COMMENTS** *(Enclosure, page 42)*

**VII. INFORMATION ITEMS** *(Enclosure, pages 42-50)*

- CAC & TCC Attendance Records
- October/November TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Report
- 2023 TPO Meeting Schedule
- Annual TPO Holiday Open House & Toy Drive Flyer

VIII. ADJOURNMENT *(Enclosure, page 50)*

**\*\*The next CAC and TCC meetings will be on Tuesday, November 15, 2022\*\***

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Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.  
If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.  
The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org). Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) at least five (5) business days prior to the event.

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**III. ACTION ITEMS**

**A. REVIEW AND APPROVAL OF OCTOBER 18, 2022 CAC/TCC MEETING MINUTES**

**Background Information:**

Minutes are prepared for each CAC and TCC meeting and said minutes must be approved by their respective committees.

***ACTION REQUESTED:***

***MOTION TO APPROVE THE OCTOBER 18, 2022 CAC/TCC MEETING MINUTES***

**Citizens' Advisory Committee (CAC)  
Meeting Minutes  
October 18, 2022**

**CAC Members Physically Present:**

Janet Deyette  
Gilles Blais  
Rick Belhumeur  
Bob Storke  
Fred Heyne  
Alan Peterson  
Joe Villanella  
Bobby Ball  
Dave Castagnacci, Vice Chairperson  
Edie Biro  
Rakinya Hinson (non-voting)

**CAC Members Virtually Present:**

Emily Nice  
Patricia Lipovsky

**CAC Members Absent:**

Shawn Collins (excused)  
Kerry Karl, Chairperson (excused)  
Erika Benfield  
Ed Fendley (excused)  
Greg Feldman (excused)  
Faith Alkhatib (non-voting)  
Tisha Peterson  
Rick Basso  
Nora Jane Gillespie (excused)  
Sue Elliott (excused)  
Paul Martel (excused)  
Jack Delaney (excused)  
Elizabeth Alicia Lendian (excused)  
Sean Castello (non-voting)

**Others Physically Present:**

Colleen Nicoulin  
Stephan Harris

**Others Virtually Present:**

Debbie Stewart, Recording Secretary  
Pamela Blankenship

**Representing:**

Deltona  
Holly Hill  
Flagler County Alternate  
Orange City  
Ormond Beach  
Palm Coast  
Ponce Inlet  
Port Orange  
Volusia County Chair  
Votran (CTC)  
FDOT

**Representing:**

Daytona Beach Alternate  
Volusia County D-2

**Representing:**

Daytona Beach  
DeLand  
DeBary  
Flagler Beach  
Flagler County  
Flagler County Traffic Engineering  
Flagler County Public Transportation  
Lake Helen  
New Smyrna Beach  
Pierson  
Pierson Alternate  
South Daytona  
Volusia County At Large  
Volusia County Traffic Engineering

**Representing:**

TPO Staff  
TPO Staff

**Representing:**

TPO Staff  
TPO Staff

**I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance**

Vice Chairperson Dave Castagnacci called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with ten voting and one non-voting member physically present; and two voting members virtually present.

**MOTION:**        *A motion was made by Mr. Peterson to allow members attending virtually to participate and vote.  
The motion was seconded by Ms. Biro and carried unanimously.*

The Pledge of Allegiance was given.

## II. Public Comment/Participation

There were no public comments.

## III. Action Items

### A. Review and Approval of the September 20, 2022 CAC Minutes

**MOTION:** *A motion was made by Mr. Ball to approve the September 20, 2022 CAC minutes. The motion was seconded by Mr. Peterson and carried unanimously.*

### B. Review and Recommend Approval of Resolution 2022-## Amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP)

Ms. Nicoulin stated this amendment is to add Federal Transit Administration (FTA) grant funds back into the new Unified Planning Work Program (UPWP); when the new UPWP was developed, staff estimated how much money would be left in this grant so the balance needs to be added in. It does not affect any of the deliverables within the UPWP.

**MOTION:** *A motion was made by Mr. Storke to recommend approval of Resolution 2022-## amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP). The motion was seconded by Mr. Ball and carried unanimously by a roll call vote.*

## IV. Presentation Items

### A. Presentation and Discussion of Recommended Changes to the River to Sea TPO's Guiding Resolutions and Project Applications for the Annual Call for Projects

(Handout)

Ms. Nicoulin stated each year, the TIP Subcommittee meets to identify any changes that may be needed to the process, the three guiding resolutions and the project applications. They met last Thursday but a physical quorum was not present so no formal action was taken. After much discussion, they reached a consensus on a few items; the handout includes a copy of the guiding resolutions and the project applications without any changes or corrections. These are updated each year based on items that may have come up during the previous Call for Projects; she reviewed some of the changes that were made over the last couple of years. The TIP Subcommittee reviews the project applications for traffic operations/safety and local initiatives projects and planning studies; there was much discussion regarding Criterion #4, Safety Benefits, on the traffic operations/safety project application. There was a desire to increase the maximum points in this category from 20 to 25; the criterion only asks if the project is in a high crash area and not if the project will mitigate crashes or if it includes any safety countermeasures such as Complete Streets, speed reduction, eliminating contact points, etc. The subcommittee suggested rewording the language and having the applicant provide more of a narrative response on how the project will address safety and what countermeasures will be included. If points are added to this category, points will have to be taken from another category as the application is based on a total of 100 points; bonus points can be awarded if the project sponsor provides more than the required 10% local match. The subcommittee discussed taking those five points from Criterion #6, Infrastructure Impacts; this criterion awards points if the project has minimal impacts to existing infrastructure, particularly drainage or relocation of utilities. The intent of this criterion was to look at how ready the project is to move forward as well as the cost/benefit ratio. One comment received regarding this criterion was instead of looking at minimal impacts to existing infrastructure, look at the adaptability of the project to climate change if it is a project that addresses resiliency. Funding is going to become available specifically for resiliency projects; as written, the application does not address resiliency or climate change so no points are awarded for addressing these even though the instructions indicate that is a project type that is acceptable to be submitted.

Mr. Blais asked if due to Hurricane Ian, there will be different criteria for drainage for the local municipalities for their drainage.

Ms. Nicoulin replied she does not know what the municipalities will do; the storm event we experienced with Hurricane Ian is unlike any storm we have experienced before; places that have never flooded before like they did this time. We received a significant amount of rain and with the incoming tide, the water had nowhere to go. We need to look at how to plan for resiliency from these types of storm events. The project applications as they are written now do not take resiliency into account.

Mr. Storke commented that something could be added to either the introduction or the categories addressing resiliency.

Mr. Ball commented that we could modify these criteria or add new criteria to tweak the application and add points for resiliency.

Ms. Nicoulin replied yes; as the project applications are reviewed and scored, there are usually a lot of questions about this criterion; if the project has minor drainage impacts, it receives points but if it addresses a major drainage issue no points are awarded. Language could be added to address resiliency within this category.

Discussion continued regarding resiliency and adding language to Criterion #6 and increasing the points for Criteria #4, Safety Benefits. Input will be received from the TCC as well as the TPO Board and changes will be presented and discussed at the November committee and TPO Board meetings; the Call for Projects will open the first of December. Members reached a consensus that resiliency does need to be addressed within the project applications and to increase the maximum number of points awarded to Criterion #4 from 20 to 25 points.

Mr. Belhumeur and Ms. Nice stated they would like to serve on the TIP Subcommittee.

Ms. Nicoulin replied the subcommittee will not meet again until the project applications are ranked and scored in the spring; she will make a note and have them officially appointed at the February CAC meeting when the subcommittee membership is opened. There is also a project application for feasibility studies that local governments submit; they can then submit applications for implementation if the project is feasible. There is also a safety criterion within this application as well that talks about the severity of crashes; it was asked that language within that criterion that refers to bicycle/pedestrian crashes. It also does not address climate change; she asked if there was a desire to include that criteria in this application. Currently, there are four criteria for the feasibility application.

Mr. Peterson replied that the type of roadway is important; he thinks it would make more sense to add resiliency instead of the last criteria.

Ms. Nicoulin stated staff would add resiliency and climate change.

## **B. Presentation and Discussion of Votran Service Changes and Mobility On-Demand Project**

Ms. Nicoulin introduced Ms. Bobbie King, Volusia County, to give the presentation.

Ms. King gave a PowerPoint presentation of Votran service changes and the mobility-on-demand project; this was also presented to the Volusia County Council in August. Last year, Votran completed a Comprehensive Operations Analysis (COA) with a consultant that reviewed all Votran routes to see where changes or adjustments were needed to be more efficient and cost-effective; Votran staff reviewed their suggested changes very thoroughly and modified the consultant's recommendations to be viable options. She reviewed the service change updates.

Mr. Peterson asked what the fee is for paratransit service and what percentage of trips fall into customers not getting to their designated destinations.

Ms. King replied the cost is \$3 per trip; they were running 80 to 90% efficiency on paratransit but they are now closer to the 70% range. It is a concern that they are trying to address. She reviewed Votran Gold service and the major upcoming projects' details for mobility-on-demand.

Mr. Peterson asked who will control the pricing for MOD and how far in advance customers can schedule a ride.

Ms. King replied the county will control the pricing; customers can schedule a MOD trip usually within 30 to 60 minutes.

Mr. Peterson asked if the \$3 per trip cost was roundtrip or each way.

Ms. King replied it is each way; there are options for different tiers of the MOD service. Some customers may want to take the service directly to their final destination and pay a little more. Others will use the MOD service to a fixed route stop.

Mr. Peterson asked if they go to a fixed route stop if they would have to pay again.

Ms. King replied they are still working on that; the intention is to provide service for what customers pay the same as they pay now and not to increase it. They want to give customers the option to choose full service or service to a fixed route stop. The service will likely be implemented on the east side of the county next year.

Vice Chairperson Castagnacci asked if Votran conducts surveys to get comments or input from customers.

Ms. King replied yes; they do that often with Votran staff on the bus to solicit feedback. She continued the presentation and showed operating assumptions of the MOD service and how Votran will see savings of approximately \$1 million per year for the west side. In concert with the MOD service, they intend to implement software to allow customers to pay online with an app. Votran has applied for a grant for mobile payment and scheduling software; they will also update the on-board technology and dispatch equipment as well with that grant.

Mr. Peterson commented he is from Flagler County and this is similar to the type of service they have there; he asked how customers pay for trips now.

Ms. King replied they pay cash to the driver or they purchase tickets; there are a variety of ticket options such as daily, monthly, etc. She continued the presentation and reviewed the technology needs which include mobile payments and scheduling software. Future plans include propane paratransit vehicles and electric fixed-route buses as well as an intermodal transfer station in the Orange City/Deltona area.

### **C. Presentation and Discussion of Mobility Week 2022 Events**

Ms. Blankenship stated Florida will be celebrating its 7<sup>th</sup> Annual Mobility Week from October 21 - 28, 2022. It is a cooperative effort by FDOT and their partner agencies to promote awareness of safe, multimodal transportation choices. During Mobility Week, cities, counties and transportation partner agencies host events and offer special promotions to encourage Floridians to try new transportation choices. This year the TPO will participate in a number of ways; staff will be at Port Orange Family Days on Saturday, October 29, 2022, along with FDOT staff from 9:00 am to 5:00 pm fitting bike helmets and handing out safety information and promotional items. We will also be participating in the Love to Ride Challenge; many members have already signed up and she encouraged others to do so. A flyer with a link and QR code is provided in the agenda. New this year is the Bike Lane Design Contest that two elementary schools will be participating in; Wadsworth Elementary in Palm Coast and McLinnis Elementary School in DeLeon Springs. FDOT has worked with the schools to implement an art contest; the students will design a bike lane marking that will be judged; FDOT will install the top drawings in the bike lane at the schools. The TPO will also have a virtual table at the Mobility Week Virtual Conference to showcase some of our plans and projects. The TPO will also be participating in the White Cane Awareness event on October 28, 2022 from 9:30 am to noon at the Rehab Center for the Blind at 408 White Street, Daytona Beach. There will be an intersection crossing in an effort to educate drivers that they need to stop for pedestrians; Daytona Beach Mayor Derrick Henry will deliver the proclamation.

#### **D. FDOT Report**

Ms. Hinson stated the FDOT report is provided in the agenda and includes upcoming projects and current projects as of September 30, 2022. She announced they have been conducting a hurricane response as there was unprecedented damage across the state from Hurricane Ian. District 5 has sent several convoys of staff to the southwest coast of Florida to help restore access to Pine Island and Sanibel Island. Pine Island is completed and Sanibel Island is almost completed. Most state roads are clear and open but if members are looking for specific information about road closures, that information can be found at [www.FL511.com](http://www.FL511.com); it has the most up-to-date and current information. She announced the roundabout at SR 44 and Kepler Road now has funding; they received federal funding for this project and plan for it to be programmed for FY 2024. FDOT has been meeting with their local partners and TPO staff to settle any loose ends regarding the next application of funding for the Work Program; they have received their annual allocation and are ready to move forward. They are asking the TPO and local partners to be flexible as they navigate the current market; there has been an average of a 25% increase in project costs. FDOT is being as flexible as they can in programming as many projects as they can with the available funding. She announced the Work Program Public Hearing will be online the week of December 5-9, 2022 with an in-person public hearing on December 6, 2022 at the District 5 office in DeLand. Projects and project costs are available online.

Ms. Deyette referred to I-4 exit 108, Doyle Road, and asked if there were still plans to widen it or improve the exit; the traffic really backs up there.

Ms. Nicoulin replied that is part of the I-4 Beyond the Ultimate project; they broke down different interchanges to look at independently. It is her understanding that the PD&E study will be refreshed and additional studies will be done. There has been discussion of looking at the I-4 Beyond the Ultimate project differently because the dollar amount for the entire project is significant so they are reviewing how to break it out in incremental stages.

Ms. Deyette asked if they were going to bring the express lane further out in Seminole County; it currently ends at SR 434; if there are plans to extend it into Volusia County.

Ms. Nicoulin replied that is also part of the I-4 Beyond the Ultimate project.

Ms. Hinson stated she will follow up to find the latest update and provide it to the TPO.

#### **E. Volusia and Flagler County Construction Reports**

The Volusia County and Flagler County Construction Reports were provided in the agenda.

#### **V. Staff Comments**

Ms. Nicoulin referred to FDOT's comments regarding the funding they received for the SR 44 roundabout and stated there are other funding opportunities coming; the TPO has received formula funding for carbon reduction projects. These would be multimodal and bicycle/pedestrian projects as well as certain traffic operations projects such as roundabouts which help with carbon reduction. Staff is reviewing the priority list to identify projects; we want to be flexible enough to take advantage of these funding opportunities. FDOT will present their tentative Five-Year Work Program possibly in January to the committees and board and will identify the projects moving forward with this additional funding.

#### **VI. CAC Member Comments**

Mr. Blais asked if money would be available to fund flood evacuation routes since some people in certain areas could not leave because of flooding; it is something to consider.

Vice Chairperson Castagnacci asked if Hurricane Ian, from a planning perspective, was something that no matter what was planned, we would not have been able to handle it.

Ms. Nicoulin replied she cannot answer that.

Ms. Biro noted it was said it was a one in one-in-500-year storm event.

Mr. Ball explained that a typical 100-year storm event is 11" of rain within 24 hours in this area; Port Orange had 23" of rain. It was well over a 100-year event. It has not been identified yet as we do not see them very often. A 100-year storm event is not something that comes along once in 100 years but rather a 1% chance it could happen every year; a 500-year event is .2% in any given year. This storm was likely a 500-year event. We could plan for it but would never be able to afford it; it is a matter of cost.

Mr. Villanella stated Ponce Inlet received over 26" of rain; with the king tide and full moon, there was no where for the water to go. Crews were out prior to the storm to clean the sewers out but the city still was not able to handle it.

Mr. Ball replied when they design sites for this area, they design for a 25-year or 100-year event; the infrastructure of the advanced system is typically a five to ten-year event so the roads may flood but the buildings do not. This does not mean homes do not flood; however, the roads have to flood first. This storm was unprecedented.

#### **VII. Information Items**

- CAC & TCC Attendance Records
- September/October TPO Outreach and Events
- TPO Board Meeting Cancellation Notice
- 2023 TPO Meeting Schedule

#### **VIII. Adjournment**

There being no further business, the CAC meeting adjourned at 2:43 p.m.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**MS. KERRY KARL, CHAIRPERSON**  
**CITIZENS' ADVISORY COMMITTEE (CAC)**

#### **CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the October 18, 2022 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 15<sup>th</sup> day of November 2022.

\_\_\_\_\_  
**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

***\*\* A recording of the October 18, 2022 CAC meeting is available upon request.***

**Technical Coordinating Committee (TCC)  
Meeting Minutes  
October 18, 2022**

**TCC Members Physically Present:**

Brian Woodworth  
Noel Eaton  
Joseph Barker  
Darren Lear  
Caryn Miller  
Brian Walker, Chairperson  
Kyle Fegley  
Becky Mendez  
Adam Mendenhall  
Penelope Cruz  
Ralf Heseler  
Sean Castello  
Rakinya Hinson (non-voting)

**TCC Members Virtually Present:**

Marcus DePasquale  
Jose Papa  
Mark Karet

**TCC Members Absent:**

Belinda Collins  
Rob Paradise  
Lee Evett  
Shawn Finley (excused)  
Becky Witte (excused)  
Adam Mengel

**Others Physically Present:**

Colleen Nicoulin  
Stephan Harris

**Others Virtually Present:**

Debbie Stewart, Recording Secretary  
Pam Blankenship  
Tony Nosse

**Representing:**

Daytona Beach Alternate  
Daytona Beach Shores  
DeBary Alternate  
Edgewater  
Flagler Beach  
Holly Hill  
New Smyrna Beach Alternate  
Orange City  
Ponce Inlet Alternate  
Port Orange Alternate  
Votran  
Volusia County Traffic Engineering  
FDOT

**Representing:**

Bunnell  
Palm Coast  
Pierson

**Representing:**

DeLand  
Deltona  
Lake Helen  
Ormond Beach  
South Daytona  
F.C. Traffic Engineering

**Representing:**

TPO Staff  
TPO Staff

**Representing:**

TPO Staff  
TPO Staff  
FDOT

**I. Call to Order / Roll Call / Determination of Quorum**

Chairperson Walker called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:00 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 12 voting and one non-voting member physically present and three voting members virtually present.

**MOTION:**     *A motion was made by Ms. Miller to allow TCC members attending virtually to participate and vote. The motion was seconded by Mr. Lear and carried unanimously.*

The Pledge of Allegiance was given.

**II. Public Comments/Participation**

There were no public comments.

### III. Action Items

#### A. Review and Approval of the September 20, 2022 TCC Meeting Minutes

**MOTION:** *A motion was made by Mr. Lear to approve the September 20, 2022 TCC meeting minutes. The motion was seconded by Ms. Miller and carried unanimously.*

#### B. Review and Recommend Approval of Resolution 2022-## Amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP)

Ms. Nicoulin stated this amendment is to add Federal Transit Administration (FTA) grant funds back into the new Unified Planning Work Program (UPWP); when the new UPWP was developed, staff estimated how much money would be left in this grant so the balance needs to be added in. It does not affect any of the deliverables within the UPWP.

**MOTION:** *A motion was made by Mr. Lear to recommend approval of Resolution 2022-## amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP). The motion was seconded by Ms. Mendez and carried unanimously by a roll call vote.*

### IV. Presentation Items

#### A. Presentation and Discussion of Recommended Changes to the River to Sea TPO's Guiding Resolutions and Project Applications for the Annual Call for Projects

(Handout)

Ms. Nicoulin stated each year, the TIP Subcommittee meets to identify any changes to the process, the three guiding resolutions and the project applications. They met last Thursday but a physical quorum was not present so no formal action was taken. After much discussion, they reached a consensus on a few items; the handout includes a copy of the guiding resolutions and the project applications without any changes or corrections. These are updated each year based on items that may have come up throughout the previous Call for Projects; she reviewed some of the changes that were made over the last couple of years. The TIP Subcommittee reviews the project applications for traffic operations/safety and local initiatives projects and planning studies; there was much discussion regarding Criterion #4, Safety Benefits, on the traffic operations/safety project application. There was a desire to increase the maximum points in this category from 20 to 25 and re-word the criteria to have the applicant provide more of a narrative response on how the project will address safety and what countermeasures will be included; it only asks if the project is in a high crash area and not if the project will mitigate crashes or if it includes any safety countermeasures. The subcommittee suggested rewording the language and if points are added to this category, points will have to be taken from another category as the application is based on a total of 100 points; bonus points can be awarded if the project sponsor provides more than the required 10% local match. The subcommittee discussed taking those five points from Criterion #6, Infrastructure Impacts; this criterion awards points if the project has minimal impacts to existing infrastructure, particularly drainage or relocation of utilities. The intent of this criterion was to look at how ready the project is to move forward as well as the cost/benefit ratio. One comment received regarding this criterion was instead of looking at minimal impacts to existing infrastructure, to look at the adaptability of the project to climate change if it is a project that addresses resiliency. Funding is going to become available specifically for resiliency projects; as written, the application does not address resiliency or climate change so no points are awarded for addressing these even though the instructions indicate that is a project type that is acceptable to be submitted. The CAC reached a consensus agreeing to these changes.

Members discussed project applications for the annual Call for Projects and the recommended changes in detail pertaining to Criterion #4 - Safety Benefit, Criterion #6 - Infrastructure Impacts, and Criterion #5 - Support of Comprehensive Planning Goals and Economic Vitality. They discussed incorporating criteria for climate change and resiliency and changes to the current point structure and weighting of criteria categories. They also discussed weaving the bicycle/pedestrian component into the wording due to the recent Dangerous by Design Report; it was noted that there are applications specific to bicycle/pedestrian projects. They reached a consensus that agreed with the TIP Subcommittee and CAC's suggested changes and directed staff to reconvene

the TIP Subcommittee to review and provide recommendations on the changes prior to the November TCC meeting.

**B. Presentation and Discussion of Votran Service Changes and Mobility On-Demand Project**

Ms. Nicoulin introduced Ms. Bobbie King, Volusia County, to give the presentation.

Ms. King gave a PowerPoint presentation of Votran service changes and the mobility-on-demand (MOD) project; this was also presented to the Volusia County Council in August. Last year, Votran completed a Comprehensive Operations Analysis (COA) with a consultant that reviewed all Votran routes to see where changes or adjustments were needed to be more efficient and cost-effective; Votran staff reviewed their suggested changes very thoroughly and modified the consultant's recommendations to be viable options. She reviewed the service change updates. She reviewed Votran Gold service and the major upcoming projects' details for mobility-on-demand. There are options for different tiers of the MOD service. Some customers may want to take the service directly to their final destination and pay a little more. Others will use the MOD service to a fixed route stop. She continued the presentation and showed operating assumptions of the MOD service and how Votran will see savings of approximately \$1 million per year for the west side. In concert with the MOD service, they intend to implement software to allow customers to pay online with an app. Votran has applied for a grant for mobile payment and scheduling software; they will also update the onboard technology and dispatch equipment as well with that grant. She reviewed the technology needs which include mobile payments and scheduling software. Future plans include propane paratransit vehicles and electric fixed-route buses as well as an intermodal transfer station in the Orange City/Deltona area.

**C. Presentation and Discussion of Mobility Week 2022 Events**

Ms. Blankenship stated Florida will be celebrating its 7<sup>th</sup> Annual Mobility Week from October 21 - 28, 2022. It is a cooperative effort by FDOT and their partner agencies to promote awareness of safe, multimodal transportation choices. During Mobility Week, cities, counties and transportation partner agencies host events and offer special promotions to encourage Floridians to try new transportation choices. This year the TPO will participate in a number of ways; staff will be at Port Orange Family Days on Saturday, October 29, 2022, along with FDOT staff from 9:00 am to 5:00 pm fitting bike helmets and handing out safety information and promotional items. We will also be participating in the Love to Ride Challenge; many members have already signed up and she encouraged others to do so. A flyer with a link and QR code is provided in the agenda. New this year is the Bike Lane Design Contest that two elementary schools will be participating in; Wadsworth Elementary in Palm Coast and McInnis Elementary School in DeLeon Springs. FDOT has worked with the schools to implement an art contest; the students will design a bike lane marking that will be judged; FDOT will install the top drawings in the bike lane at the schools. The TPO will also have a virtual table at the Mobility Week Virtual Conference to showcase some of our plans and projects. The TPO will also be participating in the White Cane Awareness event on October 28, 2022 from 9:30 am to noon at the Rehab Center for the Blind at 408 White Street, Daytona Beach. There will be an intersection crossing in an effort to educate drivers that they need to stop for pedestrians; Daytona Beach Mayor Derrick Henry will deliver the proclamation.

**D. FDOT Report**

Ms. Hinson stated the FDOT report is provided in the agenda and includes upcoming projects and current projects as of September 30, 2022. She announced they have been conducting a hurricane response as there was unprecedented damage across the state from Hurricane Ian. District 5 has sent several convoys of staff to the southwest coast of Florida to help restore access to Pine Island and Sanibel Island. Pine Island is completed and Sanibel Island is almost completed. Most state roads are clear and open but if members are looking for specific information about road closures, that information can be found at [www.FL511.com](http://www.FL511.com); it has the most up-to-date information. She announced the roundabout at SR 44 and Kepler Road finally has funding; they received federal funding for this project and plan for it to be programmed in FY 2024. FDOT has been meeting with their local partners and TPO staff to settle any loose ends regarding the next application of funding for the Work Program; they have received their annual allocation and are ready to move forward. They are asking the TPO and local partners to be flexible as they navigate the current market; there has been an average of a 25% increase in project costs. FDOT is being as flexible as possible in programming as many projects as they can with the available funding. She announced the Work Program Public Hearing will be online the week of December

5-9, 2022 with an in-person public hearing on December 6, 2022 at the District 5 office in DeLand. Projects and project costs are available online.

**E. Volusia and Flagler County Construction Reports**

The Volusia County and Flagler County Construction Reports were provided in the agenda.

**V. Staff Comments**

Ms. Nicoulin referred to FDOT's comments regarding the funding they received for the SR 44 roundabout and stated there are other funding opportunities coming; the TPO has received formula funding for carbon reduction projects. These would be multimodal and bicycle/pedestrian projects as well as certain traffic operations projects such as roundabouts which help with carbon reduction. Staff is reviewing the priority list to identify projects; we want to be flexible enough to take advantage of these funding opportunities. FDOT will present their tentative Five-Year Work Program possibly in January to the committees and board and will identify the projects moving forward with this additional funding.

**VI. TCC Member Comments**

There were no member comments.

**VII. Information Items**

- CAC & TCC Attendance Records
- September/October TPO Outreach and Events
- TPO Board Meeting Cancellation Notice
- 2023 TPO Meeting Schedule

**VIII. Adjournment**

There being no further business, the TCC meeting adjourned at 4:28 p.m.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**MR. BRIAN WALKER, CHAIRPERSON  
TECHNICAL COORDINATING COMMITTEE (TCC)**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the October 18, 2022 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 15<sup>th</sup> day of November 2022.

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**DEBBIE STEWART, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

***\*\* A recording of the October 18, 2022 TCC meeting is available upon request.***

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**III. ACTION ITEMS**

**B. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2022-## RESTATING THE POLICY FOR THE ALLOCATION OF SURFACE TRANSPORTATION BLOCK GRANT (STBG) PROGRAM URBAN ATTRIBUTABLE (SU) FUNDING AND OTHER STATE AND FEDERAL FUNDS IDENTIFIED IN THE CONNECT 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)**

**Background Information:**

Resolution 2022-## restates the current policy for the allocation of funding for the Surface Transportation Block Grant (STBG) Program and other state and federal funds identified in the Connect 2045 Long Range Transportation Plan. This resolution provides specific policy as follows:

- Allocates TPO set aside funding
- Defines mixed-projects and allocation of funding based on project category
- Provides for the re-allocation of SU funds in the current fiscal year to other projects on the priority list or to cover project cost increases

There are no recommended changes from the TIP or BPAC Project Review Subcommittees to this resolution. Draft Resolution 2022-## is provided with this agenda packet for your review.

***ACTION REQUESTED:***

***MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2022-## RESTATING THE POLICY FOR THE ALLOCATION OF SURFACE TRANSPORTATION BLOCK GRANT (STBG) PROGRAM URBAN ATTRIBUTABLE (SU) FUNDING AND OTHER STATE AND FEDERAL FUNDS IDENTIFIED IN THE CONNECT 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)***

## **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

### **RESOLUTION 2022-##**

#### **RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION RESTATING THE POLICY FOR THE ALLOCATION OF SURFACE TRANSPORTATION BLOCK GRANT (STBG) PROGRAM URBAN ATTRIBUTABLE (SU) FUNDING AND OTHER STATE AND FEDERAL FUNDS IDENTIFIED IN THE CONNECT 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)**

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**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that every urbanized area with a population of 50,000 or more, as a condition to the receipt of federal capital or operating assistance, shall have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, 23 C.F.R. 450.104 provides that the River to Sea TPO shall annually endorse, and amend as appropriate, the plans and programs required, among which is the Surface Transportation Block Grant (STBG) Program projects list of the annual Transportation Improvement Program (TIP) submission; and

**WHEREAS**, each year the appropriate River to Sea TPO committees, made up of a cross-section of interested citizens and staff, are charged with the responsibility of drafting a list of prioritized projects; and

**WHEREAS**, it is the responsibility of the River to Sea TPO to establish project priorities that are equitable for all areas within the River to Sea TPO's planning boundaries; and

**WHEREAS**, the River to Sea TPO reaffirms its commitment to the priority process and related policies; and

**NOW, THEREFORE, BE IT RESOLVED** by the River to Sea TPO that:

1. The River to Sea TPO's total Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding goals will be made in the following manner: 40% of the total SU funds will be used for Traffic Operations, Safety, and Local Initiatives

(traffic operations focused) Project Priorities, 30% of the total SU funds will be used for Transit Project Priorities, and 30% of the total SU funds will be used for Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives (bicycle/pedestrian focused) Project Priorities; and

2. Other state and federal funds identified in the 2045 Long Range Transportation Plan for Local Initiatives will be made available in the following manner: 50% of the funds will be used for Traffic Operations, Safety, and Local Initiatives (traffic operations focused) Project Priorities and 50% will be used for Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives (bicycle/pedestrian focused) Project Priorities; and
3. Mixed projects (defined as a project that is not a stand-alone bicycle or pedestrian project) will only be accepted and ranked in both the bicycle/pedestrian focused and the traffic operations focused project categories if the bicycle/pedestrian cost component of the project is greater than 20% of the total project cost. Projects that do not meet this threshold shall be submitted and ranked in the traffic operations focused category only. The project applications shall include the cost breakdown between the bicycle/pedestrian component and the traffic operations component of the project. When programming mixed projects, funding amounts drawn down from each set-aside category (bicycle/pedestrian focused vs. traffic operations focused) shall be consistent with the cost component of that category; and
4. For projects funded in whole or in part with Urban Attributable (SU) funding and/or other state and federal funds obtained through the TPO's Priority Project Process, if the recipient of the funds chooses to display any signs or markers at the project site, said signs or markers shall include language acknowledging the River to Sea TPO, Florida Department of Transportation (FDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and/or other funding partners, as may be applicable, for providing funding for the project. In addition to the language, the sign or marker shall include these agencies' official logos; and  
Additionally, any public pronouncements made by or on behalf of the recipient regarding the project, including press releases, publications, annual reports, video credits, and dedications, shall acknowledge the funding support provided by the TPO, FDOT, FHWA, and FTA; and
5. Any remaining Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funds in the current fiscal year should first be allocated to eligible projects within the same project category priority list (bicycle/pedestrian focused or traffic operations focused). If no projects are eligible within the same category, the remaining funds may be reallocated for other projects on the priority list or to cover project cost increases consistent with Resolution 2022-##; and
6. The policies set forth in this resolution shall remain in effect unless and until they are repealed or amended by the TPO; and

7. The Chairperson of the River to Sea TPO (or their designee) is hereby authorized and directed to provide a copy of this resolution to the:
- a. Florida Department of Transportation (FDOT);
  - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and
  - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation).

**DONE AND RESOLVED** at the regular meeting of the River to Sea TPO held on the **30th** day of **November 2022**.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**VOLUSIA COUNTY COUNCIL VICE CHAIR Barbara Girtman**  
**CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on November 30, 2022.

**ATTEST:**

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**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**III. ACTION ITEMS**

**C. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2022-## RESTATING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR PROJECTS PRIORITIZED FOR FUNDING BY THE TPO**

**Background Information:**

Resolution 2022-## restates the TPO's policy pertaining to local match requirements placed on member local governments for projects prioritized for funding by the TPO. This resolution provides specific policy as follows:

- Defines local match requirements
- Defines cost overrun vs cost increase
- Requires requests for additional funds that are submitted to the TPO include a statement of hardship and supporting documentation that includes detailed justification of the change in cost
- Provides the Executive Director with authorization to authorize additional funds up to 50% of a project phase cost estimate for justified cost increase
- Cost increases exceeding 50% require TPO Board authorization

There are no recommended changes from the TIP or BPAC Project Review Subcommittees to this resolution. Draft Resolution 2022-## is provided with this agenda packet for your review.

***ACTION REQUESTED:***

***MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2022-## RESTATING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR PROJECTS PRIORITIZED FOR FUNDING BY THE TPO***

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 2022-##**

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO)  
RESTATING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS  
FOR PROJECTS PRIORITIZED FOR FUNDING BY THE TPO**

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**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, the FDOT funds projects in the Work Program based on the plans and priorities set by the TPO; and

**WHEREAS**, the River to Sea TPO desires to provide, whenever possible, financial assistance to governmental entities to allow them to pursue transportation projects and programs which are consistent with the TPO's plans and priorities and benefit residents of and visitors to our planning area; and

**WHEREAS**, the River to Sea TPO wants to leverage the state and federal transportation funds programmed on transportation projects in TPO's MPA and ensure a measure of local financial commitment to transportation projects and programs utilizing these funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the River to Sea TPO that:

1. Every governmental entity receiving state and/or federal transportation funds for a project on any of the following Priority Project Lists shall provide a local match at a minimum ratio of 10% local funds to 90% state and/or federal funds:
  - a. Traffic Operations, Safety, and Local Initiatives Projects;
  - b. Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects.

This match requirement shall not apply to projects on the State Highway System; and

2. Every governmental entity receiving state and/or federal transportation funds for a project on the TPO's Priority List of Transportation Planning Studies shall provide a local match at a minimum ratio of 10% local funds to 90% state and/or federal funds; and

3. A local match shall not be required for any project on the TPO's Priority Lists of Strategic Intermodal System (SIS) Projects, Regionally-Significant Non-SIS Roadway Projects, or Transit Projects, subject to any other funding program requirements that may apply (e.g., Transportation Regional Incentive Program); and
4. the River to Sea TPO determines that "local match" shall be defined as non-state/non-federal cash match and/or in-kind services of eligible costs that advance the project in question; and
5. notwithstanding the terms prescribed in subparagraph 1 and 2, above, the required local match shall not exceed the ratio required in the current policy of the TPO Board at the time the governmental entity requests funding unless the local government entity commits to a higher local match for the project; and
6. the River to Sea TPO reserves the right to waive or adjust the local match requirements if the TPO Board deems there exists sufficient reason or circumstance; and
7. the River to Sea TPO defines a cost overrun as an increase in the amount of the cost of any programmed project phase due to a change in scope, project limits or project approach that could have reasonably been foreseen or is the result of an incomplete, insufficient or out of date cost estimate; and
8. the River to Sea TPO reaffirms its policy that any cost overruns encountered on a project funded with state and/or federal transportation funds will be the responsibility of the governmental entity identified as the project originator with the following exception: if the project is on the state highway system and the State DOT is the project manager of record then the state shall be responsible for any cost overruns utilizing state dollars; and
9. the River to Sea TPO defines a cost increase as an increase in the cost of any programmed project phase due to unforeseen market changes or a change in requirements and/or standards for projects that have current and complete cost estimates; and
10. Requests for additional state and/or federal funds must be submitted to the TPO and include a statement of hardship or justification by the governmental entity identified as the project sponsor along with supporting documentation that includes detailed justification of the change in cost; and
11. the River to Sea TPO Executive Director may authorize the use of state and/or federal funds to cover some or all of a justified cost increase on any project phase up to and including 50% of the project cost estimate for that phase; and
12. the use of state and/or federal funds to cover cost increases exceeding 50% of the project cost estimate for any phase may be authorized only by the River to Sea TPO Board; and
13. the policies set forth in this resolution shall remain in effect unless and until they are repealed or amended by the TPO; and
14. the Chairperson of the River to Sea TPO (or their designee) is hereby authorized and directed to submit this resolution to the:
  - a. Florida Department of Transportation;
  - b. Federal Transit Administration (through the Florida Department of Transportation);

- c. Federal Highway Administration (through the Florida Department of Transportation); and
- d. Councils, Commissions, and Managers of the TPO Member Local Governments.

**DONE AND RESOLVED** at the regularly convened meeting of the River to Sea TPO held on the 30th day of November 2022.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

\_\_\_\_\_  
**VOLUSIA COUNTY COUNCIL VICE CHAIR BARBARA GIRTMAN**  
**CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on November 30, 2022.

**ATTEST:**

\_\_\_\_\_  
**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**III. ACTION ITEMS**

**D. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2022-## RESTATING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION PRIORITY PROJECTS**

**Background Information:**

Resolution 2022-## restates the policy for establishing and maintaining the transportation project priorities. This resolution provides specific policy as follows:

- Establishes project categories and rankings
- Defines and sets protected projects
- Defines criteria for re-prioritizing or adding projects
- Requires annual project cost updates
- Requires commitment from project sponsors for Transportation Regional Incentive Program (TRIP) eligible projects
- Confirms project prioritization process will support development of Regional Priority Lists

There are no recommended changes from the TIP or BPAC Project Review Subcommittees to this resolution. Draft Resolution 2022-## is provided with this agenda packet for your review.

***ACTION REQUESTED:***

***MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2022-## RESTATING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION PRIORITY PROJECTS***

## **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

### **RESOLUTION 2022-##**

#### **RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION RESTATING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION PRIORITY PROJECTS**

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**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that every urbanized area with a population of 50,000 or more, as a condition to the receipt of federal capital or operating assistance, shall have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, 23 C.F.R. 450.104 provides that the River to Sea TPO shall annually endorse, and amend as appropriate, the plans and programs required, among which is the Surface Transportation Block Grant (STBG) Program projects list of the annual Transportation Improvement Program (TIP) submission; and

**WHEREAS**, each year the appropriate River to Sea TPO committees made up of a cross-section of interested citizens and technical staff are charged with the responsibility of drafting a list of prioritized projects; and

**WHEREAS**, it is the responsibility of the River to Sea TPO to establish project priorities for all areas of the TPO's MPA; and

**WHEREAS**, the River to Sea TPO reaffirms its commitment to the priority process and related policies; and

**NOW, THEREFORE, BE IT RESOLVED** by the River to Sea TPO that the following policies are established to prioritize transportation projects throughout the TPO's MPA:

1. The project application and evaluation criteria approved by the River to Sea TPO Board shall be used to solicit and evaluate projects for priority ranking in the transportation program categories listed below:
  - a. Florida Strategic Intermodal System (SIS) Projects;
  - b. Regionally Significant, Non-SIS Roadway Projects and Major Bridge Projects;

- c. Traffic Operations, Safety, and Local Initiatives Projects;
  - d. Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects;
  - e. Public Transit Projects; and
  - f. Transportation Planning Studies.
2. River to Sea TPO projects that were previously ranked and have a Financial Management (FM) number and are in the Florida Department of Transportation Work Program will automatically be prioritized above projects that are not currently in the FDOT Five-Year Work Program;
  3. Projects which are ranked one through five on the Prioritized List of Florida Strategic Intermodal System (SIS) Projects are deemed to be protected, and will remain in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
  4. Projects which are ranked one through five on the Prioritized List of Regionally Significant, Non-SIS Roadway Projects and Major Bridge Projects are deemed to be protected, and will remain in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
  5. Projects which are ranked one through eight on Tier “B” of the Prioritized List of Traffic Operations, Safety, and Local Initiatives Projects are deemed to be protected, and will be ranked in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
  6. Projects which are ranked one through three on Tier “B” of the Prioritized List of Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects are deemed to be protected, and will be ranked in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
  7. If, at any time, two or more lists of prioritized projects are merged into a new list, every project that was protected prior to the merger shall retain its protected status, and no new or previously unprotected project shall be deemed to be protected unless and until it advances to the protected rank prescribed for the new, merged list;
  8. The River to Sea TPO will only re-prioritize or add projects when the TPO Board determines: a) unusual circumstances support such action, b) the circumstances are not of a recurring nature, c) the circumstances do not result from the actions of the project sponsor, and d) the proposed reprioritization or addition will not be contrary to the public interest;
  9. Requests to change the priority or to add a project must include a statement of hardship by the requestor along with supporting documentation that includes

detailed justification of need and an assessment of the impacts to the programming of prioritized projects;

10. It is the responsibility of the River to Sea TPO and FDOT staffs to provide the River to Sea TPO members with current information and data on project status and to assist the members in their efforts to make informed decisions regarding the prioritized projects lists;
11. The River to Sea TPO shall, in its discretion, make all decisions regarding the final prioritized project lists that are annually submitted to FDOT;
12. Once a project has attained protected status, it should be programmed within 3 years. If it has not been programmed during that time due to inactivity on the part of the project sponsor, then the project will be removed from the list of priority projects. The project sponsor may resubmit the project for open ranking on any subsequent call for projects;
13. Per the approved Annual Call for Projects schedule, the project sponsor shall annually submit a letter to the River to Sea TPO affirming their continued support to retain each project on the priority list and provide updated cost estimates for all unfunded phases of each project they sponsor on the Regionally Significant Non-SIS, Tier "A", and Tier "B" project lists. Updated cost estimates for projects or project phases that are currently funded/programmed are considered a request for additional funding and subject to the TPO's cost increase/cost overrun policy. Requests for additional funding shall be submitted to the TPO on the appropriate form. The letter shall also provide support from the project sponsor for any Transportation Regional Incentive Program (TRIP) eligible project(s) which they are ready to advance into the Work Program and TIP and provide a commitment of local matching funds, if required;
14. The River to Sea TPO shall use this project prioritization process to support the development of Regional Priority Lists in the areas of Trails, Transit, Transportation Systems Management and Operations (TSM&O), and Planning Studies;
15. The policies set forth in this resolution shall remain in effect unless and until they are repealed or amended by the TPO; and
16. the Chairperson of the River to Sea TPO, (or their designee) is hereby authorized and directed to provide a copy of this resolution to the:
  - a. Florida Department of Transportation (FDOT);
  - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and
  - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation).

**DONE AND RESOLVED** at the regular meeting of the River to Sea TPO held on the 30th day of November 2022.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

\_\_\_\_\_  
**VOLUSIA COUNTY COUNCIL VICE CHAIR Barbara Girtman**  
**CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on November 30, 2022.

**ATTEST:**

\_\_\_\_\_  
**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**IV. ACTION ITEMS**

**E. REVIEW AND RECOMMEND APPROVAL OF THE PRIORITY PROJECT APPLICATIONS FOR TRAFFIC OPERATIONS/SAFETY AND LOCAL INITIATIVES PROJECTS AND TRANSPORTATION PLANNING STUDIES**

**Background Information:**

Each year, after completion of the project prioritization process, the TPO staff and committees evaluate the process and recommend improvements for the next cycle. The aim is to achieve the best possible outcomes in terms of identifying and promoting transportation-related priorities consistent with the community's goals and objectives as prescribed in the Connect 2045 Long Range Transportation Plan.

Following last month's TPO Committee and Board meetings, the TIP Subcommittee was reconvened to to review and consider the committee and Board recommendations to the Traffic Operations, Safety, and Local Initiatives project application criteria which included placing more emphasis on the safety criteria, developing criteria specific to resiliency and sustainability, and addressing equity.

TPO staff is currently incorporating the recommended changes into the documents. TPO staff will provide an overview of the recommended changes to the applications and scoring criteria. The draft applications indicating the proposed changes will be provided under separate cover.

***ACTION REQUESTED:***

***MOTION TO RECOMMEND APPROVAL OF THE PRIORITY PROJECT APPLICATIONS FOR TRAFFIC OPERATIONS/SAFETY AND LOCAL INITIATIVES PROJECTS AND TRANSPORTATION PLANNING STUDIES***

**MEETING SUMMARY**

**CAC & TCC**

**NOVEMBER 15, 2022**

**III. ACTION ITEMS**

**F. CANCELLATION OF DECEMBER CAC/TCC MEETINGS**

Traditionally, if there is no outstanding business that must be conducted prior to the end of the calendar year, all TPO committee meetings are cancelled for the month of December.

***ACTION REQUESTED:***

***MOTION TO CANCEL DECEMBER CAC/TCC MEETINGS***

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

**A. PRESENTATION AND DISCUSSION OF TRANSPORTATION FUNDING**

**Background Information:**

Financial resources are required at the federal, state and local level in order to develop and maintain a viable transportation system. The funding of transportation programs, however, is increasingly under pressure. River to Sea TPO staff will provide an overview of transportation funding available through the TPO, including new opportunities through the Bipartisan Infrastructure Law (BIL) (also known as the Infrastructure Investments and Jobs Act (IIJA)).

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE***

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

**B. PRESENTATION AND DISCUSSION OF THE I-95 CORRIDOR OVERVIEW**

**Background Information:**

The Florida Department of Transportation (FDOT) will provide a presentation on the significance of the I-95 corridor as it relates to tourism, connecting people throughout the state, the movement of goods and how the facility serves as a key state evacuation route. Recent and proposed improvements, including the ongoing efforts at the interchanges of US 1 and LPGA Blvd, construction of additional lanes, and new interchanges will be discussed, as well as the future of I-95 related to resiliency, technology enhancements and meeting community needs.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE***

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

**C. PRESENTATION AND DISCUSSION OF AN AMENDMENT TO THE CONNECT 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)**

**Background Information:**

The Florida Department of Transportation (FDOT) is requesting an amendment to the Connect 2045 Long Range Transportation Plan (LRTP) to reflect updated funding for the following project:

- **Pioneer Trail Interchange (FM# 436292-1)** – This project received federal stimulus funds (ARPA) for fiscal year (FY) 2023 for design-build. The Connect 2045 LRTP Cost Feasible Plan must be updated to reflect this funding and timeframe.

The specific details for the amendment are contained in the FDOT request letter (included in the agenda packet). TPO staff will review the changes associated with the proposed amendment and discuss the process, schedule and public outreach component of the proposed amendment.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE***



*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

November 7, 2022

River to Sea Transportation Planning Organization  
ATTN: Ms. Colleen Nicoulin, Interim Executive Director  
2570 West International Speedway Boulevard, Suite 100  
Daytona Beach, FL 32114-8145

Dear Ms. Nicoulin:

**RE: Request to Amend Adopted 2045 Long Range Transportation Plan (LRTP)**

The Florida Department of Transportation (FDOT) requests River to Sea TPO make amendments to the Adopted 2045 LRTP.

Project #436292-1 requires a formal amendment to the 2045 LRTP to receive approval from Office of Environmental Management for improvements to the interchange of I-95 at Pioneer Trail. This project received federal stimulus funds (ARPA) for state Fiscal Year (FY) 2023 and has been programmed using the design-build delivery method. The project and its information must be consistent in both the LRTP and the Transportation Improvement Program (TIP). Due to these significant changes with the project a formal amendment to the LRTP is required so funds for the project can be authorized and production can continue to move forward.

Please use the following project information to amend the LRTP:

FM#	Project Description	Project Limits	Length	Phase	Fund Source	Amount	Time Band
436292-1	I-95 Interchange at Pioneer Trail	N/A	2.0 miles	PE ROW DSB	Federal Stimulus (ARPA)	\$135,571,282	2021-2025

As always, feel free to contact the Liaison Group at [D5-MPOLiaisons@dot.state.fl.us](mailto:D5-MPOLiaisons@dot.state.fl.us) if you would like to discuss further.

Sincerely,

*Anna Taylor*

Anna Taylor  
Government Liaison Administrator  
FDOT District Five

c: Kellie Smith, FDOT  
Katherine Alexander-Corbin, FDOT  
Kathy Enot, FDOT  
Heather Chasez, FDOT  
FDOT D5 MPO Liaisons  
FDOT D5 Work Program

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

**D. FDOT REPORT**

**Background Information:**

Florida Department of Transportation (FDOT) staff, will be present to answer questions regarding projects on the FDOT Construction Status Report.

The Construction Status Report is provided for your information.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE***



## *Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

719 South Woodland Boulevard  
DeLand, Florida 32720-6834

JARED W. PERDUE, P.E.  
SECRETARY

### **Volusia and Flagler Counties Project Status Update as of October 31, 2022**

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler Counties as of the October cutoff. The next cutoff date is November 30, 2022. Information is also available on [www.cflroads.com](http://www.cflroads.com). For questions, please contact Marquise McMiller at 386-943-5150 or via email at [marquise.mcmiller@dot.state.fl.us](mailto:marquise.mcmiller@dot.state.fl.us).

#### **VOLUSIA COUNTY**

##### **Current Projects:**

##### **442906-1 Beville Road (S.R. 400) from Williamson Blvd to east of Forest Lake Blvd**

- Contract: E50B4
- Project Start: October 2022
- Estimated Completion: Summer 2023
- Update: Contractor is preparing to start paving operations in early to mid-November.

##### **438982-1 U.S. 1 (Ridgewood Ave) Intersection Improvements at 6th St, 8th St, Walker St, and Flomich St**

- Contract: T5740
- Project Start: August 2022
- Estimated Completion: Summer 2023
- Update: Contractor is working on directional boring.

##### **447140-1 S.R. 40 (Granada Blvd) Bridge Fender Repairs, Bridge #790132**

- Contract: E58A5
- Project Start: August 2022
- Estimated Completion: Late Fall 2022
- Update: Contractor is working on bridge fender system repairs.

##### **448889-1 North Causeway Bridge (S.R. 44) over Indian River Submarine Cable Replacement, Bridge #790172**

- Contract: E59A3
- Project Start: May 2022
- Estimated Completion: Late Fall 2022
- Update: Contractor is preparing to start bridge fender system work.

*Improve Safety, Enhance Mobility, Inspire Innovation*  
[www.fdot.gov](http://www.fdot.gov)

**443433-1 International Speedway Boulevard (U.S. 92/S.R. 600) Resurfacing from North Alabama Avenue to east of North Kepler Road (C.R. 4101)**

- Contract: E57A1
- Project Start: March 2022
- Estimated Completion: Spring 2023
- Update: Contractor is working on median shoulder widening.

**443815-1 SR 40 Milling & Resurfacing from east of Rodeo Road to Bayberry Drive**

- Contract: T5733
- Project Start: March 2022
- Estimated Completion: Early 2023
- Update: Contractor is working on milling and sod.

**443813-1 & 447134-1 U.S. 1 (S.R. 5) Milling & Resurfacing from the Brevard County Line to South Street**

- Contract: T5727
- Project Start: March 2022
- Estimated Completion: Early 2023
- Update: Contractor is working on bridge epoxy overlay and paving operations.

**441682-1 Concrete Slab Replacement on U.S. 92 (S.R. 600), U.S. 1 (S.R. 5), U.S. 17-92 (S.R. 15), and S.R. 44**

- Contract: E5X08
- Project Start: March 2022
- Estimated Completion: Late 2022
- Update: Contractor is working on concrete slab replacement on International Speedway Boulevard (U.S. 92/S.R. 600) in Daytona and Deland.

**441132-1 S.R. 442 (Indian River Blvd) Resurfacing from I-95 to U.S. 1**

- Contract: E57A4
- Project Start: February 2022
- Estimated Completion: Early 2023
- Update: Contractor is working on paving operations and concrete sidewalk.

**434411-1 I-4 (S.R. 400) Resurfacing from west of C.R. 4139 to east of S.R. 44**

- Contract: T5719
- Project Start: November 2021
- Estimated Completion: Late 2022
- Update: Contractor is resurfacing the travel lanes with friction course asphalt.

**429556-1 S.R. 44 Over the St. John's River Bridge Replacement**

- Contract: T5706
- Project Start: July 2020
- Estimated Completion: Late 2023
- Update: Contractor is completing retaining wall work and surcharge work in preparation for beam placement for the new bridge.

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

**E. VOLUSIA COUNTY AND FLAGLER COUNTY CONSTRUCTION REPORTS**

**Background Information:**

Staff from Volusia County Traffic Engineering and Flagler County Traffic Engineering will present an update on the county projects that are either under construction or close to being ready for construction.

The Volusia County and Flagler County Construction Reports are provided for your information.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE***

# Volusia County Construction Report – September 2022\*

## Completed within the last 6 months:

- 1) ECRRT – Segment 4A (Guise Rd. to Gobblers Lodge)
- 2) Spring to Spring Trail – Segment 3B (Rob Sullivan Park to Dirksen Dr)
- 3) Sugar Mill Road curve reconstruction and turn lanes
- 4) Williamson Blvd. (LPGA to Strickland Range)
- 5) Tenth St 4-lane widening (Myrtle to US 1)
- 6) Orange Camp Rd. 4-lane widening (MLK Blvd. to I-4)

## Under Construction or Advertised for Construction:

- 1) Howland Blvd 4-lane widening (Providence Blvd to Elkcam Blvd) – Under Construction
- 2) Williamson Blvd. and Strickland Range Rd. Improvements – Construction contract executed
- 3) Old New York paved shoulders (Shell to S-44) – Under Construction
- 4) Trail Connection from Marine Discovery Center to River to Sea Loop – Under Construction
- 5) City Island Seawall Repair – Under Construction
- 6) Graves Ave Turn lanes (Veterans Memorial Parkway to Kentucky) – Construction Contract Executed
- 7) Blue Lake Extension from Victoria Park to SR-472 – Advertised for Construction Bids
- 8)

## Design Projects:

- 1) Spring to Spring Trail - Segment 3C (Trail along Don Smith Blvd) – Design Ongoing
- 2) Turnbull Bay Road paved shoulders – ROW Acquisition Ongoing
- 3) Beresford Ave Extension (Blue Lake to MLK) – Design Ongoing
- 4) Beresford Ave Extension (MLK to SR-44) – Planning and Coordination Ongoing
- 5) Spring to Spring Trail (Lake Beresford to Old New York) – Design Ongoing
- 6) Spring to Spring Trail (Old New York to SR-44) – Design Ongoing
- 7) Spring to Spring Trail (SR-44 to Grand Avenue) – Design Ongoing
- 8) Amelia Ave (Voorhis to Ohio) – Design Ongoing
- 9) Williamson Blvd. (Strickland Range to Hand Ave) – Design Ongoing
- 10) Jacobs Road Sidewalk – Design Ongoing
- 11) Study of LPGA Widening from Tymber Creek to I-95 – Study by FDOT underway
- 12) Old Mission Road from W. Park to Josephine – Design Ongoing
- 13) Old Elections Parking Lot Replacement – Design Ongoing
- 14) Veterans Memorial Plaza – Design Ongoing
- 15) Pioneer Trail and Sugar Mill Intersection Improvements – Design Ongoing
- 16) Taylor Branch Rd. widening (Dunlawton to Clyde Morris) – Feasibility Study Completed
- 17) Pioneer Trail and Tomoka Farms Rd. Roundabout – Design Ongoing / ROW Acquisition Started
- 18) LPGA Blvd. and Clyde Morris Blvd. Intersection Improvements – Design Ongoing
- 19) Williamson Blvd. Access Management Improvements (Airport to Taylor) – Design Ongoing
- 20) Doyle Rd. Twisted Oak to Lush Lane – paved shoulders – Design Ongoing
- 21) Orange Camp Rd. from US-17/92 to MLK – widening study – negotiating scope of work
- 22) Veterans Memorial Parkway from Graves to SR-472 feasibility study – Study Ongoing
- 23) Williamson from I-95 to Beville Rd. – widening study – negotiating scope of work
- 24) Dunn Ave Extension from LPGA Blvd to I-95 – Evaluation Design RSQ
- 25) Pioneer Trail and Williams / Colony Park – Study Ongoing
- 26) Dirksen from US-17/92 to I-4 – widening study – negotiating scope of work

\*Changes/Updates since last report are underlined.

Note: Dates are subject to change due to normal project development issues.

**FLAGLER COUNTY CONSTRUCTION REPORT**  
**As of October 2022**

<b><u>Construction and Near Construction Phase</u></b>		<b>Status</b>
1	Design of 3.7 miles A1A Shore Protection (FDOT)	Easement acquisition phase
2	Dune Restoration - City of Flagler Beach (ACOE)	Easement acquisition phase
3	Hurricane Dorian-Dune Restoration (FEMA)	Design Ongoing
4	Beach Management Study	Study ongoing
5	Graham Swamp Multi-Use Trail & Pedestrian Bridge from Lehigh Trail to SR 100	Construction ongoing
6	Malacompra Road Resurfacing - from A1A to Roadway end at Atlantic Coast Beach	Construction ongoing
7	Marineland Acres Road Improvement	Construction ongoing
8	Old Haw Creek from County Road 304 to SR 11	Design Complete; awaiting funding
9	Water Oak Road from County Road 2006 to Mahogany Blvd.	Construction ongoing
10	CR 90 from Hickory St to CR 75 Improvements	Design complete; Procurement Phase ongoing
11	Apache Dr from Osceola Ave to 1st Ave	Construction NTP to be issued
12	Commerce Parkway	Awaiting permit, construction grant agreement, finalize ILA

<b><u>Design Phase</u></b>		<b>Status</b>
1	CR 304 Replacement of 4 Bridges	Design Complete
2	East Daytona North Paving Phase II (Various Roadways)	Design ongoing
3	Hargrove CR 1421 from Otis Stone Hunter CR 1422 to US 1	Design complete; closeout in progress
4	Otis Stone from County Road 13 to US 1	Design complete; closeout in progress
5	Rehabilitation and Resurfacing of Armand Beach Drive (Various Roadways)	Design ongoing
6	Rehabilitation and Resurfacing of Seascapes	Design ongoing
7	Rima Ridge Resurfacing (Rodeo, Bareback Trl, Pinto Ln, Relay Rd, Oakridge Rd, Bridle Path Ln, Cone Rd, Shadow Ln, Sunny Rd	Design complete
8	East Daytona North Paving Phase I (Various Roadways)	Design phase to begin
9	Stormwater Master Planning	Study ongoing; MS4 Permit Application NOI submitted

**MEETING SUMMARY  
CAC & TCC  
NOVEMBER 15, 2022**

**V. STAFF COMMENTS**

**VI. CAC/TCC MEMBER COMMENTS**

**VII. INFORMATION ITEMS**

- CAC & TCC Attendance Records
- October/November TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Report
- 2023 TPO Meeting Schedule
- Annual TPO Holiday Open House & Toy Drive Flyer

**VIII. ADJOURNMENT**

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***\*\*The next meetings of the CAC & TCC will be on January 17, 2023\*\****

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## CAC Attendance Record 2022

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Shawn Collins/Emily Nice	x v	x p	x p	x p	x v	x p		xp xv	xp xv	x v			Daytona Beach (appt 6/2021) (alt appt 6/2021)
Janet Deyette	x p	x p	exc	x p	x p	x p		x p	exc	x p			Deltona (appt. 11/10)
Erika Benfield	abs	abs	x v	x v	x v	exc		abs	x v	abs			DeBary (appt 11/2020)
Kerry Karl (FY 2021/22 Chairperson)	x p	x p	exc	x p	x p	x p		x p	x p	exc			DeLand (appt 3/2021)
Bliss Jamison/Rebecca Crews									exc	exc			Edgewater (appt 9/2022) (alt appt 9/2022)
Ed Fendley	x p	exc	x p	x p	x p	x p		x v	x v	exc			Flagler Beach (appt 3/2021) (alt appt 10/2021)
Greg Feldman/Rick Belhumeur						x p		x p	x p	x p			Flagler County (appt 6/22) (alt appt 6/22)
Heidi Petito	abs	abs	abs	abs	abs	abs		abs	abs	abs			Flagler County Transit (appt 9/14)
Gilles Blais	x p	x p	x p	x p	x p	x p		x p	x p	x p			Holly Hill (appt. 11/07) (Reap. 02/13)
Rick Basso/Linda Provost	abs	abs	abs	abs	abs	abs		abs	abs	abs			Lake Helen (appt 6/19) (alt 0)
Nora Jane Gillespie	x v	exc	x v	exc	x v	abs		exc	x v	exc			New Smyrna Beach (appt 12/14)
Bob Storke	x p	x p	x p	x p	x p	x v		x p	x p	x p			Orange City (appt. 1/08)
Fred Heyne	x p	x p	x p	x p	x p	x p		x p	x p	x p			Ormond Beach (appt 12/21)
Alan Peterson	x v	x p	x p	x p	x p	x p		x p	x p	x p			Palm Coast (appt. 03/15)
Susan Elliott/Paul Martel	x p	exc	xv xp	x p	x p	x p		x p	xv xp	exc			Pierson (appt. 3/06)
Joe Villanella	x p	x p	x p	x p	x p	exc		x p	x v	x p			Ponce Inlet (appt)
Jack Delaney	x p	abs	abs	exc	x p	x p		exc	abs	exc			South Daytona (appt. 04/16)
Bobby Ball	x p	x p	x v	x p	x v	x p		x v	x v	x p			Port Orange (appt. 12/02)
Dave Castagnacci (FY 2021/22 Vice Chair)	x p	x p	x p	x p	x p	x p		exc	exc	x p			Volusia County Chair (appt 05/19)
Elizabeth Alicia Lendian	x p	exc	abs	exc	x p	abs		x p	x p	exc			Volusia County At-Large (appt. 05/13)
Patricia Lipovsky	abs	exc	exc	abs	exc	exc		exc	abs	x v			Volusia County D-2 (appt 4/17)
Edie Biro/John Cotton	x p	x p	x p	x p	x p	x p		x p	x p	x p			Votran (appt. 02/16) (alt. appt. 07/13)
Faith Alkhatib (non-voting)	abs	abs	abs	abs	abs	abs		abs	abs	abs			Flagler County Traffic Engineering (appt 9/14)
Sean Castello (non-voting)	x p	xp xp	x p	x p	x p	x p		x p	x p	exc			Volusia County Traffic Engineering (appt 10/11) (alt 5/21)
Anna Taylor/Rakinya Hinson (non-voting)	x p	x p	x p	x p	x p	x p		x p	x p	x p			FDOT District 5 (appt 10/2020)
PHYSICAL QUORUM	Y	Y	Y	Y	Y	Y		Y	Y	Y			

### Vacancies

Bunnell  
 Beverly Beach  
 Daytona Beach Shores  
 Edgewater  
 Flagler County School Board  
 Oak Hill  
 Volusia County School Board  
 Volusia County D-1  
 Volusia County D-3

### Legend

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused

## TCC Attendance Record 2022

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Marcus DePasquale								x v	x p	x v			Bunnell (appt 7/28)
Andrew Holmes/Brian Woodworth	x p	x p	x p	x p	x p	x p		xp xv	xp xv	x p			Daytona Beach (11/18) (alt 6/2021)
Noel Eaton									x p	x p			Daytona Beach Shores (appt. 9/2022)
Mike Holmes/Belinda Williams Collins	x p	abs	abs	x p	x p	abs		abs	x v	abs			DeLand (appt. 09/98)(alt 4/2020)
Ron Paradise/Nashla Merced	x v	abs	x v	x v	x v	x p		x v	x v	abs			Deltona (appt. 11/09) (alt apt 8/21)
Steven Bapp/Joseph Barker (alt)	x p	x p	x p	exc	x p	abs		x p	x p	x p			DeBary (appt 7/22) (alt 11/2020)
Darren Lear/Bonnie Brown	x p	x p	x v	x p	x p	x p		x p	x v	x p			Edgewater (appt. 10/99)(alt appt 10/19)
Caryn Miller					exc	x p		x p	x v	x p			Flagler Beach (appt 5/2022)
Faith Alkhatib/Adam Mengel	abs	abs	abs	abs	abs	abs		abs	abs	abs			Flagler County Traffic Engineering (appt 9/14)
Brian Walker (2020/21 Vice Chairperson)	x p	x p	x p	x p	x p	x p		x p	x p	x p			Holly Hill (appt 10/17)(alt appt 10/19)
Lee Evett	abs	abs	abs	abs	abs	abs		abs	abs	abs			Lake Helen (appt 3/2021)
Derek Burr/Kyle Fegley	x p	x p	x p	x v	exc	x p		x p	x p	x p			New Smyrna Beach (appt 3/22) (alt appt. 3/22)
Shawn Finley	x p	x p	exc	x p	exc	x v		x p	x p	exc			Ormond Beach (appt. 12/17)
Becky Mendez (2020/21 Chairperson)	x p	x p	x p	x p	x p	x v		x p	x p	x p			Orange City (appt. 08/15)
Jose Papa/Carl Cote	x p	x v	x p	x p	x p	x v		x p	exc	x v			Palm Coast (appt 7/14) (alt appt 1/2021)
Mark Karet	x v	x p	x p	x p	x v	abs		x p	x p	x v			Pierson (appt. 09/16)
Mike Disher/Adam Mendenhall	x v	x p	x p	x p	x p	x p		x p	xp xp	x p			Ponce Inlet (appt. 03/2021) (alt appt 4/22)
Tim Burman/Margaret Tomlinson/Penelope Cruz	x p	x p	exc	x p	x p	x p		x p	exc	x p			Port Orange (appt. 10/13 )(alt appt 4/19) (alt 10/22)
Steve Danskine/Becky Witte	x p	exc	exc	x p	x p	x p		x p	x p	exc			South Daytona (10/22) (alt 8/22)
Sean Castello	x p	xp xp	x p	x p	x p	x p		x p	x p	x p			Volusia Co Traffic Engineering (appt. 4/2012) (alt 5/21)
Ralf Heseler/Edie Biro	x p	x p	x p	x p	x p	x p		x p	x p	x p			Votran (appt. 11/2020) (alt. appt. 11/2020)
Anna Taylor/Rakinya Hinson (non-voting)	x p	x p	x p	x p	x p	x p		x p	x p	x p			FDOT (appt 10/20) alt (11/21)
PHYSICAL QUORUM	Y	Y	N	Y	Y	Y		Y	Y	Y			

### Vacancies

Beverly Beach  
 Daytona Beach International Airport  
 Flagler County Transit  
 Flagler County Aviation  
 Flagler County Emergency Management  
 Flagler County School Board  
 Oak Hill  
 Volusia County School Board  
 Volusia County Emergency Mgmt

### LEGEND

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused



# River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

October/November 2022

## Mobility Week Recap

During October 21-28, 2022, the Florida Department of Transportation (FDOT), along with its partners, including the River to Sea TPO, celebrated Mobility Week. The TPO participated in White Cane Awareness Day on October 28 and Port Orange Family Days on October 29. TPO staff, along with FDOT staff worked together to have a table at White Cane Awareness Day which provided safety information for pedestrians as well as safety items. For Port Orange Family Days, the TPO, with the help of FDOT staff fit 267 bicycle helmets for adults and children along with providing bicycle and pedestrian safety information and bicycle lights, first aid kits and lighted arm bands among other items.



**Love to Ride Challenge:** This is a fun, free, statewide challenge designed to get more people riding their bikes. The challenge kicked off on October 21 and runs through November 30. It's not too late to join:

- Register under the River to Sea TPO group (not the workplace) at: <https://www.lovetoride.net/florida/groups/3186> 45





# River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

October/November 2022

## November Events & Activities:

- **17: VCARD Icebreaker:** Daytona Autograph Collection at OneDaytona, 5:30 p.m.  
(<https://responsibledevelopment.com/event-detail/vcard-icebreaker-2022.html>)
- **17: FACT Fair:** Campbell Middle School, Daytona Beach, 5:30-7:00 pm
- **21-30: Love to Ride Florida Challenge:**  
([LovetoRide.net/Florida](http://LovetoRide.net/Florida))



## SAVE THE DATE:

### Annual TPO Holiday

### Open House & Toy Drive

**When:** Wednesday, December 7, 2022 4:00-6:00 p.m.

**Where:** River to Sea TPO Conference Room

**RSVP:** Pam @ [Pblankenship@r2ctpo.org](mailto:Pblankenship@r2ctpo.org)



Follow Us!



## Ongoing Projects, Studies, & Activities

- Develop Non-motorized Traffic Count Program
- Regional Resiliency Action Plan Implementation
- Connect 2045 Long Range Transportation Plan Amendment
- Annual FY 2021/22 TPO Audit
- TPO Review of Annual Priority Project Process
- Development of 2023 TPO Legislative Priorities
- Anastasia Dr Shared Use Path Feasibility Study (FS) (South Daytona)
- DeLand West Greenway FS
- Jackson Street Sidewalk FS (Port Orange)
- Dunlawton Ave Eastbound Right Turn Lane @ South Swallowtail Dr FS (Port Orange)
- Dunlawton Ave/Taylor Road Pedestrian Streetlighting FS (Port Orange)
- Votran's Annual Evaluation

HAPPY  
Thanksgiving





## Upcoming River to Sea TPO Outreach Events

### **October 21-November 30**

#### **Love to Ride Challenge (Cycling Challenge)**

Join the River to Sea TPO Group at [www.lovetoride.net/florida/groups/3186](http://www.lovetoride.net/florida/groups/3186)

### **October – November**

#### **FDOT Mobility Week Virtual Conference Center**

The River to Sea TPO will have a virtual table in the Mobility Week virtual conference center to showcase our different plans, studies, and initiatives

### **November**

#### **2022 Bike Lane Design Contest**

Wadsworth Elementary, Palm Coast & McInnis Elementary, DeLeon Springs

Students participate in the bike lane coloring contest and the school/FDOT selects the winning designs; FDOT will install the winning design in the bike lane(s) closest to the school entrance

### **Thursday, November 17**

#### **FACT (Families and Community Together) Fair**

5:30 pm – 7:00 pm

Campbell Middle School

Daytona Beach

The River to Sea TPO will have a table at this event

### **Thursday, November 17**

#### **VCARD Icebreaker**

5:30 pm – 8:30 pm

The Plaza Resort

600 N. Atlantic Avenue

Daytona Beach

The River to Sea TPO will have a table at this event

### **Wednesday, December 7**

#### **TPO Annual Holiday Open House & Toy Drive**

4:00 pm – 6:00 pm

River to Sea TPO Conference Room

2570 W. International Speedway Blvd. Suite 100

Daytona Beach

\*Please bring a new, unwrapped gift for an infant, child, or teen to benefit the Department of Children & Families



**River to Sea TPO Board  
Meeting Summary  
October 26, 2022**

***Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 14 voting and two non-voting members physically present; and with two voting and two non-voting members attending remotely***

- Approved the Consent Agenda including approval of: August 24, 2022 meeting minutes; Executive Director's timesheet review reports; the Flagler County Transit Development Plan (TDP) Letter; and reschedule the TPO Board meeting from November 23, 2022 to November 30, 2022
- Approved Resolution 2022-19 amending the Connect 2045 Long Range Transportation Plan (LRTP) by roll call vote
- Approved Resolution 2022-20 amending the FY2022/23 to 2026/27 Transportation Improvement Program (TIP) by a roll call vote
- Approved Resolution 2022-21 amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) by roll call vote
- Approved a motion to offer the permanent River to Sea TPO Executive Director position to Ms. Colleen Nicoulin and move forward with contract negotiations
- Received a presentation and discussion of the River to Sea TPO's guiding resolutions and project applications for the Call for Projects
- Received a PowerPoint presentation and discussion of the FY 2021/22 Public Involvement Activities Summary
- Received a presentation and discussion of the draft River to Sea TPO 2023 Legislative Positions
- Received a PowerPoint presentation of the Votran Mobility on-Demand Project
- Received the FDOT report; announced Mobility Week activities; announced the Tentative Five-Year Work Program public hearing will be held online the week of December 5-9, 2022 with the in-person public hearing on December 6, 2022 at the Deland District 5 office; and provided an update on hurricane response
- Received the Interim Executive Director's report; announced coordination with local governments regarding project programming and priorities; announced Mobility Week and upcoming activities the TPO will be participating in

***The next River to Sea TPO Board meeting will be on Wednesday, November 30, 2022 at 9:00 am***

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Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

## 2023 Meeting Schedule of the River to Sea TPO Board and Committees

	River to Sea TPO Board	Executive Committee	Technical Coordinating Committee (TCC)	Citizens Advisory Committee (CAC)	Bicycle/Pedestrian Advisory Committee (BPAC)	Trans. Disadvantaged Local Coordinating Board (TDLCB)
<b>2023</b>	4 <sup>th</sup> Wed. @9:00 a.m.	1 <sup>st</sup> Wed. @ 9:00 a.m.	3 <sup>rd</sup> Tues. @ 3:00 p.m.	3 <sup>rd</sup> Tues. @ 1:15 p.m.	2 <sup>nd</sup> Wed. @ 2:00 p.m.	2 <sup>nd</sup> Wed. the first month of every quarter @ 10:00 a.m. **
January	January 25, 2023	January 4, 2023	January 17, 2023	January 17, 2023	January 11, 2023	January 11, 2023
February	February 22, 2023	February 1, 2023	February 21, 2023	February 21, 2023	February 8, 2023	
March	March 22, 2023	March 1, 2023	March 21, 2023	March 21, 2023	March 8, 2023	
April	April 26, 2023	April 5, 2023	April 18, 2023	April 18, 2023	April 12, 2023	April 12, 2023
May	May 24, 2023	May 3, 2023	May 16, 2023	May 16, 2023	May 10, 2023	
June	June 28, 2023	June 7, 2023	June 20, 2023	June 20, 2023	June 14, 2023	
July	July 26, 2023*	July 5, 2023*	July 18, 2022*	July 18, 2022*	July 12, 2023*	July 12, 2023
August	August 23, 2023	August 2, 2023	August 15, 2023	August 15, 2023	August 9, 2023	
September	September 27, 2023	September 6, 2023	September 19, 2023	September 19, 2023	September 13, 2023	
October	October 25, 2023	October 4, 2023	October 17, 2023	October 17, 2023	October 11, 2023	October 11, 2023
November	November 22, 2023	November 1, 2023	November 21, 2023	November 21, 2023	November 8, 2023	
December	December 27, 2023*	December 6, 2023*	December 19, 2023*	December 19, 2023*	December 13, 2023*	

\* These meetings are typically cancelled

\*\* TDLCB Meetings are at Votran



# ANNUAL TPO HOLIDAY OPEN HOUSE & TOY DRIVE

🎀 WEDNESDAY, DECEMBER 7, 2022 🎀

4:00 P.M. - 6:00 P.M.

Don't forget to bring a new, unwrapped gift for  
an infant, child, or teen to benefit the  
Department of Children and Families

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LIGHT REFRESHMENTS WILL BE SERVED

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**RIVER TO SEA TPO CONFERENCE ROOM**

2570 W. INTERNATIONAL SPEEDWAY BLVD.  
SUITE 100  
DAYTONA BEACH, FL 32114

**RSVP to**  
**[PBLANKENSHIP@R2CTPO.ORG](mailto:PBLANKENSHIP@R2CTPO.ORG)**

