

**Bicycle/Pedestrian Advisory Committee (BPAC) Meeting Minutes
November 13, 2024
Daytona Beach International Airport, Airline Room
700 Catalina Drive
Daytona Beach, FL 32114**

Members/Technical Appointees Physically Present:

Terry Lodge
Ted Wendler, Chairperson
Teresa Heavener
Larry Coletti
Nic Mostert
Bob Storke
Gayle Belin
Tom Bahleda
Lee Rogowski
Jason Aufdenberg
Maggie Ardito
Emery Jeffreys
Elizabeth Bonds
Amy Stroger (non-voting)
Robert "BJ" Voges (non-voting)
Jacob Lunceford (non-voting)

Representing:

DeBary
DeLand
Edgewater
Flagler County
New Smyrna Beach
Orange City
Ormond Beach
Ponce Inlet
Port Orange
Volusia County At-Large
Volusia County District 1
Volusia County District 1 Alternate
Volusia County Chair
Flagler County Transit
Volusia County School Board
Volusia County Transit Services

Members/Technical Appointees Virtually Present:

Nancy Epps
Christy Gillis
Stephanie Phillips (non-voting advisor)
Suzette Cameron (non-voting)
Jay Williams (non-voting)
Omar Attallah (non-voting)

Representing:

Ponce Inlet Alternate
South Daytona
FDOT
Large City, Port Orange
Volusia County
Volusia County Alternate

Members/Technical Appointees Absent:

Doug Hall (excused)
Victor Ramos, Vice Chairperson (excused)
Jauxniece Palmer
Patrick McCallister
James Lowry (excused)
Laura Schweinsberg
Eileen Sharp (excused)
Adam Mengel (non-voting)

Representing:

Daytona Beach
Deltona
Flagler Beach
Lake Helen
Palm Coast
Palm Coast Alternate
Volusia County District 2
Flagler County

Others Physically Present:

Donna Ralston, Recording Secretary
Pamela Blankenship
Stephan Harris
Colleen Nicoulin
Brendan Guess
Signe Nielsen
Devon Morris
Emily Bush

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
reThink Your Commute
reThink Your Commute
Walkable Volusia
Bike/Walk Central Florida

Others Virtually Present:

Richard Hamilton

Representing:

Citizen

1. Call to Order / Roll Call / Determination of Quorum / Pledge of Allegiance

The Volusia-Flagler Transportation Planning Organization (TPO) Bicycle/Pedestrian Advisory Committee (BPAC) meeting was called to order at 2:00 p.m. by Chairperson Ted Wendler. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with thirteen voting and three non-voting members physically present; and two voting and four non-voting members virtually present.

MOTION: *A motion was made by Mr. Lodge to allow members attending virtually to participate and vote. The motion was seconded by Mr. Mostert and carried unanimously.*

The Pledge of Allegiance was given.

3. Action Items

A. Review and Approval of the September 11, 2024 BPAC Meeting Minutes

MOTION: *A motion was made by Mr. Storke to approve the September 11, 2024 BPAC meeting minutes. The motion was seconded by Mr. Coletti and carried unanimously.*

B. Review and Recommend Approval of the 2025 Bicycle/Pedestrian Project Application General Instruction

Mr. Harris reviewed the 2025 Bicycle/Pedestrian Project Application general instructions and explained all of the changes and additions in detail.

Discussion ensued regarding whether smaller projects are ranked lower due to having smaller local matches. BPAC members also discussed making changes to the second sentence under Local Match Requirements replacing \$100,000 with \$250,000 and \$10,000 with \$25,000 as the minimum project amount is \$250,000.

MOTION: *A motion was made by Ms. Bonds to approve the 2025 Bicycle/Pedestrian Project Application General Instructions with a change to the second sentence under Local Match Requirements replacing \$100,000 with \$250,000 and \$10,000 with \$25,000. The motion was seconded by Mr. Jeffreys and carried unanimously.*

2. Public Comment/Participation

Public comment/participation was addressed at this point in the meeting.

Ms. Ardito commented that she felt BPAC member comments should be addressed at the beginning of the meeting rather than the end because sometimes people leave before the end of the BPAC meeting.

MOTION: *A motion was made by Ms. Ardito to relocate BPAC Member Comments to follow Public Comments on the agenda. The motion was seconded by Ms. Gillis and the motion failed.*

C. Review and Recommend Approval of the 2025 Bicycle/Pedestrian Priority Project Applications

Mr. Harris reviewed the 2025 Bicycle/Pedestrian Priority Project applications. He discussed the changes requested by the Subcommittee, noting that some wording in the criteria has been changed and all changes are highlighted.

A discussion ensued regarding a change to the Feasibility Study application's criterion #6 to state "10 points maximum" instead of "9 points maximum" and a change on the Project Implementation application to Criterion #6 on page 1 to show the number of points as 10, not 9.

MOTION: *A motion was made by Mr. Coletti to approve the 2025 Bicycle/Pedestrian Priority Project Applications with a change to the Feasibility Study application's criterion #6 to state "10 points maximum" instead of "9 points maximum" and a change on the Project Implementation*

application to Criterion #6 on page 1 to show the number of points as 10, not 9. The motion was seconded by Ms. Belin and carried unanimously.

D. Review and Recommend Approval of Resolution 2024-## restating the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP)

Mr. Harris stated that the only changes to Resolution 2024-## restating the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP), were the business name of the TPO being changed to the Volusia-Flagler TPO and the inclusion of the Town of Marineland in the TPO's planning area.

Mr. Harris responded to a BPAC member's question regarding the 20% cost component.

MOTION: *A motion was made by Mr. Storke to approve Resolution 2024-## restating the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP). The motion was seconded by Mr. Coletti and carried unanimously.*

E. Review and Recommend Approval of Resolution 2024-## restating the local match requirements for establishing and maintaining transportation priority projects

Mr. Harris stated that the only changes to Resolution 2024-## restating the local match requirements for establishing and maintaining transportation priority projects were the business name of the TPO being changed to the Volusia-Flagler TPO and the inclusion of the Town of Marineland in the TPO's planning area.

MOTION: *A motion was made by Ms. Bonds to approve Resolution 2024-## restating the local match requirements for establishing and maintaining transportation priority projects. The motion was seconded by Ms. Belin and carried unanimously.*

F. Review and Recommend Approval of Resolution 2024-## restating the policy for establishing and maintaining transportation priority projects

Mr. Harris stated that the only changes to Resolution 2024-## restating the policy for establishing and maintaining transportation priority projects were the business name of the TPO being changed to the Volusia-Flagler TPO and the inclusion of the Town of Marineland in the TPO's planning area.

MOTION: *A motion was made by Mr. Rogowski to approve Resolution 2024-## restating the policy for establishing and maintaining transportation priority projects. The motion was seconded by Mr. Coletti and carried unanimously.*

G. Cancellation of the December 11, 2024 BPAC Meeting

MOTION: *A motion was made by Mr. Mostert to approve the cancellation of the December 11, 2024 BPAC meeting. The motion was seconded by Ms. Heavener and carried.*

4. Presentation and Discussion Items

A. Presentation and Discussion of Rethink Your Commute

Mr. Brendan Guess, Consultant Program Manager, and Ms. Signe Nielsen, Employer Outreach Specialist for reThink Your Commute, delivered a PowerPoint presentation providing an update for fiscal year 2024. Mr. Guess offered an overview of reThink Your Commute, detailing its mission to support commuters. He discussed the organization's employer, commuter, and stakeholder outreach efforts, return on investment metrics, and 10-year strategic plan. Additionally, he highlighted reThink Your Commute's vision, mission, goals, marketing strategies, and upcoming events and initiatives.

Mr. Guess addressed BPAC members' questions regarding discussions and strategies to adjust work hours and stagger work weeks to help reduce traffic congestion; how to get access to the Experience Builder; outreach to smaller organizations; transportation fringe benefits; and the IRS tax code.

B. Presentation and Discussion of Bike/Walk Central Florida's Best Foot Forward Annual Program Report for FY 2024

Ms. Emily Bush, Executive Director of Bike/Walk Central Florida's Best Foot Forward program, provided an overview of the organization's mission, vision, and goals, highlighting the Orlando metro area's improvement from the most dangerous region on the Smart Growth America Dangerous by Design Report to 18th place in 2024. Ms. Bush attributed this progress to efforts addressing factors like distracted and aggressive driving.

Her presentation covered the program's achievements since 2012. She outlined the program's expansion into Volusia, Flagler, Lake, and Polk Counties and shared crosswalk evaluation data from Volusia County, where recommendations included reducing speeds on Dirksen Drive to facilitate the installation of a rectangular rapid flashing beacon (RRFB).

Ms. Bush addressed BPAC members' questions regarding a five-second delay with traffic light crossings in Palm Coast; meanings of sign shapes; Florida laws for pedestrians and cyclists having the same rights; the need for signage to include bicycles as well as pedestrians; and if shark teeth pavement markings on roadways will become more prevalent in the future.

C. Presentation and Discussion of Walkable Volusia

Mr. Devon Morris, representing Walkable Volusia, delivered a PowerPoint presentation outlining the organization's mission and purpose. He highlighted the environmental and health benefits of walking and cycling, as well as their positive economic impact, such as boosting local business revenue. Additionally, he discussed the concept of mixed-use land development within Volusia County. Walkable Volusia aims to promote walkable and bikeable communities by educating residents, engaging planning boards, and raising public awareness.

Mr. Morris addressed BPAC members' questions regarding the definition of a "stroad"; how to reach more pedestrians; the challenges of the program; how this program may be used to help solve issues in Edgewater and elected official involvement.

5. Staff Comments

A. SUN Trail Solicitation Announcement

Mr. Harris announced that the SUN Trail solicitation for projects opened on October 8, 2024, and will close on December 19, 2024, at 2:00 p.m. Currently, SUN Trail has not received any new trail applications from Volusia or Flagler Counties.

Mr. Harris announced there would be a Bike Rodeo and Safety Day event on November 16, 2024, from 9:00 a.m. – 12:00 noon at Riverwalk Park in Port Orange, and the Annual TPO Holiday Open House & Toy Drive would be held on December 4, 2024, between 4:00 p.m. - 6:00 p.m.; the location is still to be determined.

6. Information Items

- BPAC Attendance Record
- Port Orange Bike Safety Day – November 16
- TPO Board Report
- TPO Holiday Open House & Toy Drive Save the Date
- TPO Outreach & Activities
- TPO Upcoming Events
- 2025 TPO Meeting Schedule

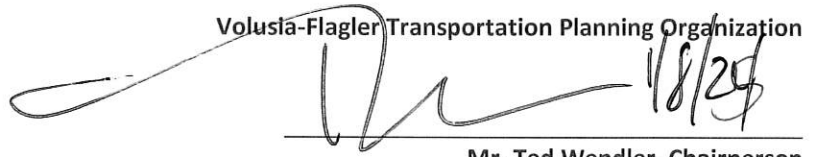
7. BPAC Member Comments

BPAC members provided comments regarding Votran's planned fare increases effective January 1, 2025, and the importance of e-bike education initiatives. Members were encouraged to attend the Annual TPO Open House & Toy Drive. Mr. Rogoski announced his relocation to Sumter County, citing Port Orange's lack of pedestrian-friendly infrastructure. Additional highlights included the Florida Bicycle Association State Summit scheduled for November 23, 2024, at Gemini Springs; the success of the Trail to SunRail event; and positive feedback on the green-painted bike lane upgrade on Oak Ridge Boulevard. Members also noted the development of a wide trail on the south side of International Speedway Boulevard with improved east sidewalk transitions; the results of the November 4, 2024, bike light giveaway event; and vandalism affecting the accessible pedestrian signals at the Beville and Nova Roads intersection. A request was made for bike helmets for the Pedal Onward program, and gratitude was expressed for the TPO's support during the recent White Cane Awareness Day event.

8. Adjournment

The BPAC meeting adjourned at 4:23 p.m.

Volusia-Flagler Transportation Planning Organization



Mr. Ted Wendler, Chairperson
Bicycle/Pedestrian Advisory Committee (BPAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the November 13, 2024 regular meeting of the Bicycle/Pedestrian Advisory Committee (BPAC), approved and duly signed this 8th day of January 2025.



Pamela Blankenship, Recording Secretary
Volusia-Flagler Transportation Planning Organization

**A recording of the November 13, 2024 BPAC meeting is available upon request.*