

**Bicycle/Pedestrian Advisory Committee (BPAC) Meeting Minutes**  
**November 12, 2025**  
**TPO Conference Room**  
**1540 Cornerstone Blvd, Suite 240**  
**Daytona Beach, FL 32117**

**Members/Technical Appointees Physically Present:**

Kari Fields  
Terry Lodge  
Ted Wendler  
Victor Ramos  
Larry Coletti, Vice Chairperson  
Bob Storke  
Gayle Belin  
Michael Lybarger  
Maggie Ardito  
Jason Aufdenberg  
Amy Stroger (non-voting)  
Siva Persad (non-voting)  
Kia Powell (non-voting)

**Representing:**

Daytona Beach Shores Alternate  
DeBarry  
DeLand  
Deltona  
Flagler County  
Orange City  
Ormond Beach  
Palm Coast  
Volusia County District 1  
Volusia County At-Large  
Flagler County Alternate  
Volusia County Transit Services  
FDOT

**Members/Technical Appointees Virtually Present:**

Tim Davis  
Nancy Epps  
Christy Gillis  
Elizabeth Bonds  
Joe Cona  
Suzette Cameron (non-voting)

**Representing:**

Flagler Beach Alternate  
Ponce Inlet  
South Daytona  
Volusia County Chair  
Volusia County District 1 Alternate  
Large City, Port Orange

**Members/Technical Appointees Absent:**

Doug Hall (excused)  
Nic Mostert, Chairperson (excused)  
Patricia Smith (non-voting)  
David German (non-voting)  
Hamid Tabassian  
Trevor Martin  
Sean Castello (non-voting)  
Meghan Lindsey (non-voting)  
Stephanie Phillips (non-voting advisor) (excused)

**Representing:**

Daytona Beach  
New Smyrna Beach  
Volusia County School Board  
Volusia County School Board Alternate  
Flagler County Transit  
Flagler County Transit Alternate  
Volusia County  
Volusia County Alternate  
FDOT

**Others Physically Present:**

Melanie Pruneau, Recording Secretary  
Pamela Blankenship  
Stephan Harris  
Colleen Nicoulin

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff

**Others Virtually Present:**

Mariel Lemke  
Richard Hamilton

**Representing:**

TPO Staff  
Citizen

**1. Call to Order / Roll Call / Determination of Quorum / Pledge of Allegiance**

The Volusia-Flagler Transportation Planning Organization (TPO) Bicycle/Pedestrian Advisory Committee (BPAC) meeting was called to order at 2:02 p.m. by Vice Chairperson Larry Coletti. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with ten voting and three non-voting members physically present, and four voting and two non-voting members virtually present.

**MOTION:** *A motion was made by Mr. Ramos to allow members attending virtually to participate and vote. The motion was seconded by Ms. Belin and carried unanimously.*

The Pledge of Allegiance was given.

**2. Public Comment/Participation**

There were no public comments.

**3. Action Items**

**A. Review and Approval of the October 8, 2025 BPAC Meeting Minutes**

**MOTION:** *A motion was made by Mr. Ramos to approve the October 8, 2025 BPAC meeting minutes. The motion was seconded by Ms. Belin and carried unanimously.*

**B. Review and Recommend Approval of the 2026 Bicycle/Pedestrian Project Application General Instructions**

Mr. Harris explained the changes that were discussed the prior month, which included updated dates. He mentioned that these had been discussed in the last BPAC Project Review Subcommittee meeting.

Members discussed the potential advantages of including an example map. Mr. Harris said that a map would be created, but was not ready yet, and it was unclear whether it would be included in the applications.

The concept of tied scores was also discussed. Mr. Harris stated that the BPAC Project Review Subcommittee would be able to break the tie in the event that two or more projects received the same score.

**MOTION:** *A motion was made by Mr. Storke to recommend approval of the 2026 Bicycle/Pedestrian Project Application General Instructions. The motion was seconded by Ms. Belin and carried unanimously.*

**C. Review and Recommend Approval of the 2026 Bicycle/Pedestrian Priority Project Applications**

Mr. Harris explained that staff applied the same changes that had been discussed in the project implementation applications the prior month. He explained the criteria and point system, mentioning that, in the agenda packet, criteria 3, 5, and 6 totals should be 18, 13, and 10, respectively. The dates have been updated, and the projected closing date for the Call for Projects is February 27, 2026.

**MOTION:** *A motion was made by Mr. Ramos to recommend approval of the 2026 Bicycle/Pedestrian Priority Project Applications. The motion was seconded by Mr. Storke and carried unanimously.*

**D. Review and Recommend Approval of Resolution 2025-## Reaffirming the Policy for the Annual Allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) Funding and Other State and Federal Funds Identified in the 2050 Long Range Transportation Plan (LRTP)**

Mr. Harris explained the updates to the resolution, including the dates, and stated that the text of the resolution remains the same.

**MOTION:** *A motion was made by Ms. Belin to recommend approval of Resolution 2025-## reaffirming the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) Funding and other state and federal funds identified in the 2050 Long Range Transportation Plan (LRTP). The motion was seconded by Mr. Ramos and carried unanimously.*

**E. Review and Recommend Approval of Resolution 2025-## Reaffirming the Policy for Defining the Local Match Requirements placed on Local Governments for Projects Prioritized for Funding by the TPO**

Mr. Harris explained this guiding resolution and stated that there were no significant changes to the text from last year.

**MOTION:** *A motion was made by Mr. Storke to recommend approval of Resolution 2025-## reaffirming the policy for defining the local match requirements placed on local governments for projects prioritized for funding by the TPO. The motion was seconded by Mr. Lybarger and carried unanimously.*

**F. Review and Recommend Approval of Resolution 2025-## Reaffirming the Policy for Establishing and Maintaining Transportation Priority Projects**

Mr. Harris explained the third guiding resolution, stating that no changes had been made from the previous year.

**MOTION:** *A motion was made by Mr. Wendler to recommend approval of Resolution 2025-## reaffirming the policy for establishing and maintaining transportation priority projects. The motion was seconded by Mr. Ramos and carried unanimously.*

Mr. Harris noted that he anticipates the opening of the Call for Projects after the TPO Board takes action on the resolutions and applications on November 19<sup>th</sup>.

**G. Review and Approval of the Cancellation of the December 10, 2025 BPAC Meeting**

**MOTION:** *A motion was made by Ms. Fields to approve the cancellation of the December 10, 2025 BPAC meeting. The motion was seconded by Ms. Belin and carried unanimously.*

**4. Presentations and Discussion Items**

**A. Presentation and Discussion of the Draft Flagler County FY 2026-2035 Transit Development Plan (TDP) Update**

This presentation was rescheduled to a future BPAC meeting due to the presenter being unavailable.

**5. Staff Comments**

Mr. Harris offered a reminder of the TPO's Holiday Open House on December 11<sup>th</sup> and the corresponding toy drive. He wished everyone happy holidays.

Ms. Nicoulin thanked everyone for attending the meeting and for everything they do for the TPO. She also noted that the Holiday Open House would be in the TPO office and catered. Ms. Blankenship reminded everyone who is expecting to attend the Open House to please RSVP.

**6. Information Items**

- BPAC Attendance Record
- FDOT Report
- Flagler Beach Gap Trail PD&E Study
- Smart Driving College Challenge TransComm Award
- TPO Board Report
- TPO Holiday Open House & Toy Drive
- TPO Outreach & Activities
- Upcoming Events
- VoTran Public Meetings on proposed 2026 Service Changes

**7. BPAC Member Comments**

Mr. Coletti encouraged better attendance from the committee next year.

Mr. Aufdenberg referenced slides showing photos of the improved crosswalk on Clyde Morris Boulevard and thanked Ms. Stephanie Phillips for her effort on the project. He also mentioned that he and Mr. Wendler provided cyclists with lights for the ninth year in a row, giving away between twelve and fifteen lights. He noted Representative Sam Graves, chair of the House Transportation and Infrastructure Committee, said that he did not consider infrastructure for biking and walking to be an important federal priority, and he would not include money for it in the bill intended to replace the Infrastructure and Investment Jobs Act when it expires in September 2026. Mr. Aufdenberg urged the BPAC members to let their legislators know the importance of this funding.

Mr. Lodge expressed high regard for the trails in Lisbon, Portugal.

Ms. Stroger announced a Best Foot Forward workshop in Flagler County on November 21<sup>st</sup> and provided an update on the Willow Creek and SR 100 project.

Ms. Ardito extended an invitation to the Florida Bike Association Summit meeting on November 14<sup>th</sup> and expressed the importance of attending. She gave information about a number of upcoming events being held by the St. Johns River to Sea Loop Alliance.

Ms. Belin encouraged donating to local food banks.

Mr. Coletti raised concerns about rumble strips in FDOT's Five-Year Work Program. Ms. Powell stated that she would follow up with Mr. Kestory, FDOT Design Engineer.

#### **8. Adjournment**

The BPAC meeting adjourned at 2:39 p.m.

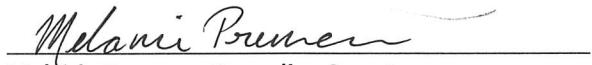
**Volusia-Flagler Transportation Planning Organization**



Mr. Nic Mostert, Chairperson  
Bicycle/Pedestrian Advisory Committee (BPAC)

#### **CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the November 12, 2025 regular meeting of the Bicycle/Pedestrian Advisory Committee (BPAC), approved and duly signed this 14<sup>th</sup> day of January 2026.

  
Melanie Pruneau, Recording Secretary  
Volusia-Flagler Transportation Planning Organization

**\*A recording of the November 12, 2025 BPAC meeting is available upon request.**