

Bicycle/Pedestrian Advisory Committee (BPAC) Meeting Minutes
November 8, 2023
Daytona Beach International Airport, Airline Room
700 Catalina Drive
Daytona Beach, FL 32114

Members/Technical Appointees Physically Present:

Ted Wendler, Chairperson
Luis Leal
Larry Coletti
Adam Mengel
Nic Mostert
Bob Storke
Gayle Belin
Jason Aufdenberg
Elizabeth Bonds
Emery Jeffreys
Jacob Lunceford (non-voting)
Hamid Tabassian (non-voting)
Stephanie Moss (non-voting advisor)

Representing:

DeLand
Deltona
Flagler County
Flagler County
New Smyrna Beach
Orange City
Ormond Beach
Volusia County At-Large
Volusia County Chair
Volusia County District 1 Alternate
Volusia County Transit Services
Flagler County Traffic Engineering
FDOT

Members/Technical Appointees Virtually Present:

Doug Hall
Patrick McCallister
Nancy Epps
David German (non-voting)
Lisa Divina (non-voting)
Jay Williams (non-voting)

Representing:

Daytona Beach
Lake Helen
Ponce Inlet
Volusia County Schools
Volusia County Schools Alternate
Volusia County Traffic Engineering

Members/Technical Appointees Absent:

Terry Lodge, Vice Chairperson
Candice Cornelssen
Jauxniece Palmer
Danielle Anderson
Christy Gillis (excused)
Eileen Sharp (excused)
Timothy Grigsby (excused)
Trevor Martin (non-voting)
Gwen Perney (non-voting)

Representing:

DeBary
Flagler Beach
Flagler Beach Alternate
Palm Coast
South Daytona
Volusia County District 2
Volusia County District 4
Flagler County Transit Alternate
Large City, Port Orange

Others Physically Present:

Donna King, Recording Secretary
Pamela Blankenship
Stephan Harris
Colleen Nicoulin
Amy Beckman
Kia Powell
Steven Buck
Richard Hamilton
Emily Hanna
Jordan Hobson

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT
FDOT
FDOT
Citizen
Bike/Walk Central Florida
Citizen

I. Call to Order / Roll Call / Determination of Quorum / Pledge of Allegiance

The River to Sea Transportation Planning Organization (TPO) Bicycle/Pedestrian Advisory Committee (BPAC) meeting was called to order at 2:01 p.m. by Chairperson Ted Wendler. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with ten voting and three non-voting members physically present, and three voting and two non-voting members virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Storke to allow members attending virtually to participate and vote. The motion was seconded by Mr. Coletti and carried unanimously.*

II. Public Comment/Participation

Mr. Richard Hamilton, Flagler County citizen, and active supporter of the St Johns River to Sea Loop Alliance and the A1A trail, discussed the trail in Flagler County that connects to the corridor in Volusia County through the State Park system. He asked if anyone had any information to share on that project, to approach him after the meeting.

III. Action Items

A. Review and Recommend Approval of the October 11, 2023 BPAC Meeting Minutes

Mr. Aufdenberg stated that Action Item C reflects his statement from last month: "he used to write letters to the editor of the News-Journal; however, they no longer accept letters to the editor". That statement is no longer true as the News-Journal started accepting letters to the editor as of last week.

Mr. Wendler stated that because it was true at that time it was stated, there should not be any corrections to the October 11, 2023 minutes.

MOTION: *A motion was made by Mr. Mostert to approve the October 11, 2023 BPAC meeting minutes. The motion was seconded by Mr. Storke and carried unanimously.*

C. Review and Recommend Approval of Resolution 2023-## Amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP) (ROLL CALL VOTE REQUIRED)

[Action Item C was addressed prior to Action Item B]

Mr. Harris and Ms. Moss gave detailed information regarding the proposed amendments to the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP). The amendments are safety projects and consist of adding pedestrian and bike detection equipment to two bridges, one is on Main Street in Daytona Beach and the other is the Knox Memorial Bridge on High Bridge Road.

MOTION: *A motion was made by Mr. Storke to approve Resolution 2023-## amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP). The motion was seconded by Ms. Bonds and carried unanimously.*

B. Review and Recommend Approval to Amend the List of Shared-Use Non-Motorized (SUN) Trail Projects

[Action Item B was addressed following Action Item C]

Mr. Harris gave details of the proposed amendments to the List of Shared-Use Non-Motorized (SUN) Trail Projects for two projects in Flagler County. Old Kings Road Trail and the Old Brick Road Trail. The Old Brick Road Trail is outside of the TPO's current planning area but will be inside it once reapportionment is completed. Both projects are now eligible for funding.

Mr. Tabassian gave more details of the two projects. He stated that the FDOT SUN Trail map was recently updated to reflect the new corridor and he asked that the two projects be adopted onto the List of Shared-Use Non-Motorized (SUN) Trail Projects.

Mr. Tabassian noted that the colors on the map in the agenda were incorrect.

MOTION: *A motion was made by Mr. Coletti to approve amending the List of Shared-Use Non-Motorized (SUN) Trail Projects. The motion was seconded by Mr. Mostert and carried unanimously.*

D. Review and Recommend Approval of the 2024 Bicycle/Pedestrian Project Application General Instructions

Mr. Harris explained that there have been no changes to the Bicycle/Pedestrian General Instructions since last month's discussion.

Mr. Jeffreys asked if a non-profit could submit a project.

Mr. Harris stated that a non-profit can submit a project only if they partner with the local government where the project is located.

Ms. Nicoulin added that applications must come from a municipality within the TPO, and they enter into a LAP agreement with FDOT.

Mr. Jeffreys expressed his concerns about not having any safe ways for bicyclists and pedestrians to get to the trailheads on the west side of the county.

MOTION: *A motion was made by Mr. Jeffreys to approve the 2024 Bicycle/Pedestrian Project Application General Instructions. The motion was seconded by Mr. Storke and carried unanimously.*

E. Review and Recommend Approval of the 2024 Bicycle/Pedestrian Priority Project Application

[Handout provided]

Mr. Harris noted that there were corrections concerning the Project Implementation application and stated that the corrected version was sent out via email. He referred to the updated version and stated that nothing had changed since last month. The second application is for Feasibility Studies and was sent out separately. He stated that the BPAC Project Review Subcommittee had not addressed changes to the Feasibility Study application. Due to the changes made to the Project Implementation application, changes had to be made to the Feasibility Study application so that the two applications would be consistent and have the same criteria except for "Project Readiness" which isn't on the Feasibility Study application.

MOTION: *A motion was made by Mr. Mostert to approve the 2024 Bicycle/Pedestrian Priority Project application. The motion was seconded by Mr. Coletti and carried unanimously.*

F. Review and Recommend Approval of Resolution 2023-## Restating the Policy for the Annual Allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) Funding and Other State and Federal Funds Identified in the 2045 Long Range Transportation Plan (LRTP)

Mr. Harris stated that there have been no significant changes to this resolution since last year.

MOTION: *A motion was made by Mr. Coletti to approve Resolution 2023-## restating the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP). The motion was seconded by Ms. Belin and carried unanimously.*

G. Review and Recommend Approval of Resolution 2023-## Restating the Local Match Requirements Placed on Member Local Governments for Projects Prioritized for Funding by the TPO

Mr. Harris stated that there have been no significant changes to this resolution since last year.

MOTION: *A motion was made by Ms. Belin to approve Resolution 2023-## restating the local match requirements placed on member local governments for projects prioritized for funding by the TPO. The motion was seconded by Mr. Coletti and carried unanimously.*

H. Review and Recommend Approval of Resolution 2023-## Restating the Policy for Establishing and Maintaining Transportation Priority Projects

Mr. Harris reviewed the significant changes to this resolution which included the removal of the protected categories for the SIS List; added language to allow one-time updates to cost estimates for design after the completion of the design; and required sponsors to submit letters of support for SUN Trail-eligible projects being submitted during the SUN Trail Call for Projects. He noted that these changes were discussed at last month's meeting.

It was noted that item 8 should state "FDOT" not "FOOT", and the same for item A.

Ms. Nicoulin answered BPAC members' questions regarding the protection of certain projects on the priority list. She gave in-depth details of the changes and noted that the changes will allow the priorities to be changed.

MOTION: *A motion was made by Mr. Storke to approve Resolution 2023-## Restating the Policy for Establishing and Maintaining Transportation Priority Projects. The motion was seconded by Ms. Bonds and carried unanimously.*

I. Cancellation of the December 13, 2023, BPAC Meeting

MOTION: *A motion was made by Ms. Bonds to approve the cancellation of the December 13, 2023, BPAC meeting. The motion was seconded by Ms. Belin and carried unanimously.*

IV. Presentation and Discussion Items

A. Presentation and Discussion of FDOT's Tentative Five-Year Work Program for FY 2024/25 TO FY 2028/29

Mr. Steven Buck, FDOT, gave a PowerPoint presentation on the FDOT tentative five-year Work Program. He gave details of what the Work Program entails and provided important dates for the Work Program process. He discussed the Work Program's key influence factors and gave details on the deferrals and deletions in Volusia County. He also provided a five-year outlook and funding breakdown for Volusia and Flagler counties. He presented a TPO summary for twenty-five priority projects that were funded in the amount of more than \$315 million.

Mr. Buck answered BPAC members' questions regarding truck parking locations; funding impacted by electric vehicles; and public engagement for the Clyde Morris project.

B. Presentation and Discussion of Bike/Walk Central Florida's Best Foot Forward Pedestrian Safety Program

Ms. Emily Hanna, Bike/Walk Central Florida Executive Director, gave a PowerPoint presentation on Bike/Walk Central Florida's Best Foot Forward Pedestrian Safety Program. She discussed the four different programs that make up the Bike/Walk Central Florida organization and gave details of each program. Their mission is to change the culture of drivers versus walkers and how drivers treat pedestrians with a focus on driver yield rates and if they can get more drivers to yield and stop for pedestrians in crosswalks then more pedestrians will cross in crosswalks. She discussed their partnership with FDOT and Target Zero. They take a four "E" approach which consists of engineering, education, enforcement, and evaluation. They do quarterly law enforcement operations and education through outreach and digital channels. She discussed the program's implementation by establishing a local steering committee, garnering law enforcement support, and spreading the word about pedestrian safety followed by the official launch event. She then described their progress to date.

Ms. Hanna answered BPAC members' questions regarding donations; looking at distracted walking; cyclists having the same rights as pedestrians in a crosswalk; the number of locations that are being considered for the program in Volusia County; if they plan to expand into Flagler County; if the yield rates can be tied to the program; and the funding of the program.

C. Presentation and Discussion of VoRide Mobility on Demand Service Provided by Via Transportation D/B/A River North Transit, LLC

Mr. Jacob Lunceford, Volusia County Transit Services, gave a PowerPoint presentation on the VoRide Mobility on Demand Service. He stated that it is a ride-sharing service and provided details of the service including where it will be located (in west Volusia), how it will work, and the cost per ride. The service will launch on December 5 in DeLand. Deltona/Orange City and DeBary will be implemented in the future with a fare of \$2.00 including one free transfer to a fixed-route bus. The hours of operation will be Monday-Friday from 6 am – 9 pm and Saturdays from 7 am - 7 pm. He also discussed future plans to provide the service in New Smyrna Beach and additional areas on the east side of Volusia County.

Mr. Lunceford answered BPAC members' questions regarding how far ahead rides should be scheduled and if bicycles will be accommodated.

V. Staff Comments

Ms. Blankenship announced the annual TPO Holiday Open House & Toy Drive will be held on December 7th at the Bahama Breeze restaurant from 4 pm-6 pm.

VI. Information Items

- 2024 TPO Meeting Schedule
- BPAC Attendance Record
- TPO Board Report
- TPO Outreach & Activities
- Upcoming Events Flyer

VII. BPAC Member Comments

Ms. Belin discussed her trip to Norway, Iceland, and London.

Mr. Coletti discussed his experience cycling on the Ormond Loop.

Mr. Mostert asked what the bike detection equipment does on the Main Street Bridge that was presented on page 17. He also wanted to know if the Knox Memorial Bridge is the new Orange Avenue Bridge.

Mr. Harris stated that Knox Memorial Bridge crosses Halifax north of Ormond Beach along Highbridge Road.

Ms. Bonds asked how to find someone to sponsor a project.

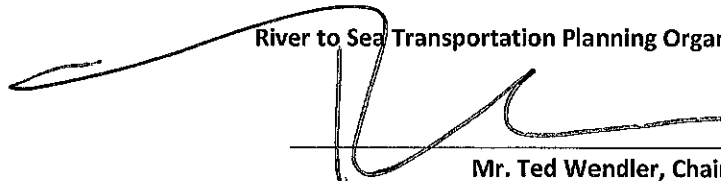
Mr. Harris stated he would speak with her after the meeting.

Mr. Aufdenberg discussed the recent bike light giveaway results.

VIII. Adjournment

The BPAC meeting adjourned at 4:03 p.m.

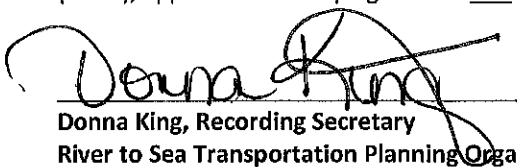
River to Sea Transportation Planning Organization



Mr. Ted Wendler, Chairperson
Bicycle/Pedestrian Advisory Committee (BPAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the November 8, 2023 regular meeting of the Bicycle/Pedestrian Advisory Committee (BPAC), approved and duly signed this 10th day of January 2024.



Donna King, Recording Secretary
River to Sea Transportation Planning Organization

**A recording of the November 8, 2023, BPAC meeting is available upon request.*