



Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **EXECUTIVE COMMITTEE** will be meeting on:

DATE: Wednesday, November 6, 2019
TIME: 9:00 a.m.
PLACE: River to Sea TPO Executive Conference Room
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, Florida 32114

Daytona Beach Commissioner Rob Gilliland, Chairperson Presiding

AGENDA

I. CALL TO ORDER

II. PUBLIC COMMENT/PARTICIPATION

III. DISCUSSION ITEMS

- A. Review and Discussion of Update to the River to Sea TPO Employee Handbook**
 TPO staff will discuss ongoing updates to the Employee Handbook including membership dues, education, and working remotely (off-site).
- B. Review and Discussion of 2045 Long Range Transportation Plan (LRTP)**
 TPO staff will lead a discussion on upcoming activities associated with the development of the 2045 LRTP, including identifying Goals and Objectives of the Plan and Public Outreach Events.

IV. BUSINESS

- A. Review of Executive Director’s Evaluation and Approval of Recommendation for Retention**
(Enclosure, under separate cover)
- B. Review and Recommend Approval of the River to Sea TPO FY 2018/19 Independent Audit Report**
 The audit report is available for your review at:
<https://www.r2ctpo.org/wp-content/uploads/Draft-TPO-FY-18-19-Audit-Report.pdf>
- C. Review and Recommend Approval of Resolution 2019-## Supporting the County of Volusia in the Development of Intersection Improvements at Tomoka Farms Road (CR 415) and Pioneer Trail (CR 4118)**
(Enclosure, under separate cover)
- D. Review and Approval of Expenditure for Clyde Morris Boulevard Right-Turn Lanes Feasibility Study (Port Orange)**
(Fee is being negotiated)

IV. BUSINESS

- E. Review and Recommend Approval of Expenditure for Taylor Road/Williamson Boulevard Intersection and Dunlawton Avenue Corridor at I-95 Feasibility Study (Port Orange) *(Fee is being negotiated)***
- F. Review and Approval of the Draft November 27, 2019 River to Sea TPO Board Agenda *(Enclosure, pages 3-5)***

V. STAFF COMMENTS

VI. EXECUTIVE COMMITTEE MEMBER COMMENTS

VII. ADJOURNMENT

Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event.



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, NOVEMBER 27, 2019
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, FL 32114

Daytona Beach Commissioner Rob Gilliland, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairman)*
- IV. CONSENT AGENDA**
 - A. OCTOBER 23, 2019 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, pages)*
 - B. TREASURER’S REPORT** *(Contact: Julie Adamson) (Enclosure, pages)*
 - C. EXECUTIVE COMMITTEE REPORT** -- *Report by Daytona Beach Commissioner Rob Gilliland, Executive Committee Chairperson (Enclosure, pages)*
 - D. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT** -- *Report provided by Council Member Heather Post, TDLCB Chairperson (Enclosure, pages)*
 - E. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Paul Eik, BPAC Chair (Enclosure, pages)*
 - F. 2045 LRTP SUBCOMMITTEE REPORT** -- *Report by Mr. Bob Storke, 2045 LRTP Subcommittee Chair (Enclosure, pages)*
 - G. CITIZENS ADVISORY COMMITTEE REPORT** -- *Report by Ms. Nora Jane Gillespie, CAC Chair) (Enclosure, pages)*
 - H. TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Mr. Jose Papa, TCC Chair (Enclosure, pages)*
 - I. RIVER TO SEA TPO BOARD SUMMARY REPORT** -- *Report by Daytona Beach Commissioner Rob Gilliland, TPO Board Chairperson (Enclosure, pages)*

IV. CONSENT AGENDA *(Continued)*

- J. MPO ADVISORY COUNCIL (MPOAC) SUMMARY REPORT** *(Contact: Lois Bollenback) (Enclosure, pages)*
- K. REVIEW AND APPROVAL OF EXPENDITURE FOR TAYLOR ROAD/WILLIAMSON BOULEVARD INTERSECTION AND DUNLAWTON AVENUE CORRIDOR AT I-95 FEASIBILITY STUDY (PORT ORANGE) (\$)** *(Contact: Colleen Nicoulin) (Enclosure, pages)*
- L. CANCELLATION OF DECEMBER EXECUTIVE COMMITTEE AND TPO BOARD MEETINGS** *(Contact: Debbie Stewart) (Enclosure, page)*

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF RESOLUTION 2019-## AMENDING THE FY 2019/20 TO 2023/24 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** *(Contact: Lois Bollenback) (Enclosure, pages)*
- B. REVIEW AND APPROVAL OF THE 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) GOALS AND OBJECTIVES** *(Contact: Colleen Nicoulin) (Enclosure, pages)*
- C. REVIEW AND APPROVAL OF RESOLUTION 2019-## SUPPORTING THE COUNTY OF VOLUSIA IN THE DEVELOPMENT OF INTERSECTION IMPROVEMENTS AT TOMOKA FARMS ROAD (CR 415) AND PIONEER TRAIL (CR 4118)** *(Contact: Lois Bollenback) (Enclosure, pages)*
- D. REVIEW AND APPROVAL OF THE RIVER TO SEA TPO'S FISCAL YEAR 2018/19 INDEPENDENT AUDIT REPORT** *(Contact: Julie Adamson) (Enclosure, page)*
- E. REVIEW AND APPROVAL OF RESOLUTION 2019-## ADOPTING THE COMMUNITY SAFETY ACTION PLAN (CSAP)** *(Contact: Pamela Blankenship) (Enclosure, pages)*
- F. REVIEW AND APPROVAL OF RESOLUTION 2019-## ADOPTING THE FY 2018/19 PUBLIC INVOLVEMENT REPORT** *(Contact: Pamela Blankenship) (Enclosure, pages XX)*
- G. REVIEW AND APPROVAL OF THE PRIORITY PROJECT APPLICATIONS FOR TRAFFIC OPERATIONS/SAFETY AND LOCAL INITIATIVES PROJECTS, TRANSPORTATION PLANNING STUDIES, AND BICYCLE/PEDESTRIAN AND B/P LOCAL INITIATIVES PROJECTS** *(Contact: Colleen Nicoulin) (Pages)*
- H. REVIEW AND APPROVAL OF RESOLUTION 2019-## AMENDING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR PROJECTS PRIORITIZED FOR FUNDING BY THE TPO** *(Contact: Colleen Nicoulin) (Pages)*
- I. REVIEW AND APPROVAL OF RESOLUTION 2019-## AMENDING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION PRIORITY PROJECTS** *(Contact: Colleen Nicoulin) (Pages)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF NEW SMYRNA BEACH-PORT ORANGE-SOUTH DAYTONA TRAIL GAP PD&E STUDY** *(Contact: Lois Bollenback) (Enclosure, pages)*

- VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS *(Continued)*
 - B. PRESENTATION AND DISCUSSION OF THE TWO-YEAR UNIFIED PLANNING WORK PROGRAM (UPWP) FOR FY 2020/21 TO 2021/22 *(Contact: Lois Bollenback) (Enclosure, pages)*
 - C. FDOT REPORT *(Contact: Vickie Wyche, FDOT District 5) (Enclosure, pages)*
- VII. EXECUTIVE DIRECTOR'S REPORT *(Enclosure, page)*
 - Update on SU Funding/Work Program
 - Update on FDOT D-5 Proposed Local Agency Program (LAP) Policy
- VIII. RIVER TO SEA BOARD MEMBER COMMENTS *(Enclosure, page)*
- IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS *(Enclosure, page)*
- X. INFORMATION ITEMS *(Enclosure, pages)*
 - Citizens Advisory Committee Attendance Record – 2019
 - Technical Coordinating Committee Attendance Record– 2019
 - Bicycle/Pedestrian Advisory Committee Attendance Record – 2019
 - October 2019 TPO Outreach and Activities
 - Volusia and Flagler County Construction Reports
 - Acronyms
 - 2020 R2CTPO Meeting Schedule
- XI. ADJOURNMENT *(Enclosure, page)*

The next River to Sea TPO Board meeting will be January 22, 2020

January Meeting Dates

Executive Committee, **Friday, January 3, 2020 @ 9:00 a.m. (Note meeting time and date)**

Transportation Disadvantaged Local Coordinating Board, January 8, 2020 @ 11:00 a.m.

Bicycle/Pedestrian Advisory Committee, January 8, 2020 @ 2:00 p.m.

Citizens Advisory Committee, January 21, 2020 @ 1:15 p.m.

Technical Coordinating Committee, January 21, 2020 @ 3:00 p.m.

River to Sea TPO Board, January 22, 2020 @ 9:00 a.m.

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