



MEETING AGENDA

EXECUTIVE COMMITTEE

Councilman Eric Sander, Chairperson

DATE: Wednesday, November 4, 2026
TIME: 9:00 a.m.
PLACE: Volusia-Flagler TPO Conference Room
1540 Cornerstone Blvd, Suite 240
Daytona Beach, FL 32117

Microsoft Teams Information:

[Join the Executive Meeting](#)

By phone: +1 561-484-5911 ID: 202 811 037#

EXECUTIVE COMMITTEE AGENDA

1. **CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**
2. **PUBLIC COMMENT/PARTICIPATION** *(Length of time at the discretion of the Chairperson)*
Anyone wishing to make a public comment should fill out a speaker card and hand it to a TPO staff member or the Chairperson. You will be called on when the item is discussed. If you wish to speak about an item not on the agenda, you will be called during public comment/participation.
3. **BUSINESS ITEMS**
 - A. **Review and Recommend Approval of the 2027 TPO Meeting Calendar** *(Supporting documentation provided under separate cover)*
 - B. **Discussion of the Volusia/Flagler Election Results and the Impacts to the TPO**
 - C. **Update on the Federal Surface Transportation Reauthorization and Approval of a Letter of Support for the Build America 250 Act** *(Supporting documentation provided under separate cover)*
 - D. **Review and Approval of the October 7, 2026 Executive Committee Meeting Minutes** *(pgs. 2-4)*
 - E. **Review and Approval of the Draft November 18, 2026 TPO Board Agenda** *(pgs. 5-6)*
4. **STAFF COMMENTS**
5. **EXECUTIVE COMMITTEE MEMBER COMMENTS**
6. **ADJOURNMENT**

The next Executive Committee meeting will be on Wednesday, January 6, 2027

If any person decides to appeal a decision made by this board concerning any matter considered at such a meeting or hearing, they will need a record of the proceedings, including all testimony and evidence upon which the appeal is to be based. To that end, such a person will want to ensure that a verbatim record of the proceedings is made.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the Volusia-Flagler TPO office, 1540 Cornerstone Blvd., Suite 240, Daytona Beach, Florida 32117; 386.271.0249, ext. 1, at least five (5) working days before the meeting date.

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**Executive Committee Meeting Minutes
October 7, 2026
Volusia-Flagler TPO
1540 Cornerstone Blvd, Suite 240
Daytona Beach, FL 32117**

Members Physically Present:

Mayor Chris Cloudman
Commissioner Andy Dance
Mayor Roger Eckert
Council Member Ty Miller
Councilman Eric Sander, Chairperson

Representing:

DeLand
Flagler County
Lake Helen
Palm Coast
South Daytona

Members Absent:

Vice Mayor Charlotte Gillis, 2nd Vice Chairperson (excused)
Council Member Danny Robins, 1st Vice Chairperson (excused)

Representing:

Edgewater
Volusia County

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Stephan Harris
Mariel Lemke
Chuck Koppennolle
Zach Chalifour
Anna Shrayner

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT
James Moore & Co.
James Moore & Co.

1. Call to Order / Roll Call / Determination of Quorum

The Volusia-Flagler Transportation Planning Organization (TPO) Executive Committee meeting was called to order at 9:00 a.m. by Chairperson Eric Sander. It was determined through roll call that a quorum was physically present. The meeting was held in a hybrid format with remote participation provided; five voting members were physically present.

2. Public Comment/Participation

There were no public comments.

3. Business Items

A. Review and Recommend Approval of the FY 2025/26 Volusia-Flagler TPO's Independent Audit Report

Ms. Nicoulin explained that she had sent the draft audit report via email to the Executive Committee due to issues populating the link in the agenda. She affirmed that the contract with James Moore has been extended for five years.

Mr. Chalifour, James Moore, thanked Ms. Lemke for her work on the audit, mentioning that the process was streamlined this year. He declared a clean audit, and explained that, although the federal government is reviewing the Draft Compliance Supplement, no changes are expected to need to be made to this report. He is hopeful that the draft will be finalized by the October Board meeting. He explained the objective and highlights of the audit, expressing unmodified opinions and there were no findings or recommendations made.

MOTION: A motion was made by Mayor Cloudman to recommend approval of the Draft FY 2025/26 Volusia-Flagler TPO's Independent Audit Report. The motion was seconded by Commissioner Dance and carried unanimously.

B. Review and Recommend Approval of the First Amendment to the Executive Director's Employment Agreement

Ms. Nicoulin explained that her employment contract expired in November of 2025. The TPO's legal counsel advised creating a retroactive amendment to the expiration date of the contract. No terms are changed in the amendment; only the timeframe was amended. The amendment extends the contract five years starting from December 1, 2025.

MOTION: A motion was made by Mayor Eckert to recommend approval of the first amendment to the Executive Director's employment agreement. The motion was seconded by Council Member Miller and carried unanimously.

Commissioner Dance recommended an internal understanding for TPO staff to bring this back to the Executive Committee in 2029. Ms. Nicoulin agreed and explained that the expiration was discovered late due to the three-year nature of her initial contract, while most contracts within the TPO are in five-year increments. Chairperson Sander noted that Ms. Nicoulin's initial employment contract was probably made for three years rather than five due to the challenging time the TPO was undergoing.

C. Review and Approval of the September 2, 2026 Executive Committee Meeting Minutes

MOTION: A motion was made by Mayor Cloudman to approve the September 2, 2026 Executive Committee meeting minutes. The motion was seconded by Mayor Eckert and carried unanimously.

D. Review and Approval of the Draft October 28, 2026 TPO Board Agenda

Ms. Nicoulin reviewed the draft October 28, 2026 TPO Board agenda, noting the ICAR agreement and an expenditure for the Seminole Woods Boulevard Intersection Feasibility Study in Palm Coast, which is being combined with a feasibility study for SR 100 and Seminole Woods. Council Member Miller stated that Palm Coast is likely amenable to the combining of the two studies and has funds set aside for the local match.

Ms. Nicoulin reviewed the action items and presentations included on the agenda. Mr. Koppernolle stated that there will be an additional TIP amendment.

Commissioner Dance mentioned that he and Ms. Blankenship had attended the Central Florida Safety Strategic Plan Steering Committee meeting where e-bike safety pamphlets that FDOT had produced were handed out. He offered copies to anyone interested.

Mayor Cloudman noted that the Florida League of Cities meeting is upcoming, and although he does not believe it will affect the TPO's policy positions, he will let Ms. Nicoulin know of any potential changes. He also let everyone know that he is now the Chairperson of the East Central Florida Regional Planning Council.

Commissioner Dance added that he is now the Chairperson of the Northeast Florida Regional Council.

MOTION: A motion was made by Mayor Cloudman to approve the Draft October 28, 2026 TPO Board Agenda. The motion was seconded by Commissioner Dance and carried unanimously.

4. Staff Comments

There were no staff comments.

5. Executive Committee Member Comments

There were no Executive Committee member comments.

6. Executive Committee Chairperson Comments

Chairperson Sander thanked everyone for their time.

7. Adjournment

The Executive Committee meeting adjourned at 9:25 a.m.

CITY OF SOUTH DAYTONA COUNCILMAN ERIC SANDER
CHAIRPERSON, VOLUSIA-FLAGLER TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the October 7, 2026 regular meeting of the Executive Committee approved and duly signed on this 4th day of November 2026.

MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

***** A recording of the October 7, 2026 Executive Committee meeting is available upon request.***



MEETING AGENDA

VOLUSIA-FLAGLER TPO BOARD

Councilman Eric Sander, Chairperson

DATE: Wednesday, November 18, 2026
TIME: 9:00 a.m.
PLACE: Volusia-Flagler TPO Conference Room
1540 Cornerstone Blvd, Suite 240
Daytona Beach, FL 32117

Microsoft Teams Information:

[Join the TPO Board Meeting](#)

By phone: +1 561-484-5911 ID: 203 962 548#

TPO BOARD AGENDA (DRAFT)

1. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT/PARTICIPATION *(Length of time at the discretion of the Chairperson)*

Anyone wishing to make a public comment should fill out a speaker card and hand it to a TPO staff member or the Chairperson. You will be called on when the item is discussed. If you wish to speak about an item not on the agenda, you will be called during public comment/participation.

3. CONSENT AGENDA

- A. October 28, 2026 Volusia-Flagler TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Bicycle/Pedestrian Advisory Committee Report
- E. Citizens Advisory Committee Report
- F. Technical Coordinating Committee Report
- G. Volusia-Flagler TPO Board Report
- H. Executive Director Timesheet Review Reports
- I. Review and Approval of the 2027 TPO Board and Committee Meeting Calendar
- J. Cancellation of the December Committee and Board Meetings

4. ACTION ITEMS

- A. Review and Approval of Resolution 2026-## Amending the 2026/27 to 2030/31 Transportation Improvement Program (TIP) ***(Roll Call Vote Required)***
- B. Review and Approval of Resolution 2026-## Reaffirming the Policy for the Annual Allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) Funding and Other State and Federal Funds Identified in the 2050 LRTP
- C. Review and Approval of Resolution 2026-## Reaffirming the Policy for Defining the Local Match Requirements Placed on Local Governments for Projects Prioritized for Funding by the TPO
- D. Review and Approval of Resolution 2026-## Reaffirming the Policy for Establishing and Maintaining Transportation Priority Projects

- E. Review and Approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian Projects

5. PRESENTATIONS AND DISCUSSION ITEMS

- A. Presentation and Discussion of the I-95 at US-1 Interchange Project
- B. Presentation and Discussion of the I-4 East Project
- C. FDOT Report

6. EXECUTIVE DIRECTOR'S REPORT

7. TPO BOARD MEMBER COMMENTS

8. TPO CHAIRPERSON COMMENTS

9. INFORMATION ITEMS

- A. BPAC Attendance Record
- B. CAC Attendance Record
- C. TCC Attendance Record
- D. Annual TPO Holiday Open House and Toy Drive Flyer
- E. TPO Outreach & Activities
- F. Upcoming Events
- G. Volusia County and Flagler County Construction Reports

10. ADJOURNMENT

The next Volusia-Flagler TPO Board meeting will be held on **January 27, 2027**.

January 2027 Meeting Dates

Executive Committee, January 6, 2027 @ 9:00 am

Transportation Disadvantaged Local Coordinating Board, January 13, 2027 @ 10:00 am

Bicycle/Pedestrian Advisory Committee, January 13, 2027 @ 2:00 pm

Citizens Advisory Committee, January 19, 2027 @ 1:15 pm

Technical Coordinating Committee, January 19, 2027 @ 3:00 pm

Volusia-Flagler TPO Board, January 27, 2027 @ 9:00 am

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