Technical Coordinating Committee (TCC)
Meeting Minutes
October 16, 2018

**TCC Members Present:**
Kok Wan Mah
Arlene Smith
Mike Holmes
Ron Paradise
Darren Lear
Brian Walker
Amye King
Becky Mendez, Vice Chairperson
Shawn Finley
Mark Karet
Aref Joulani
Tim Burman
Patty Rippey
Jon Cheney
Eric Kozielski
Edie Biro
Vickie Wyche (non-voting advisor)

**TCC Members Absent:**
Fred Griffith
Stewart Cruz
Laura Dodd (excused)
Larry Newsom
Faith Alkhatib
Jason Lawrence
Jose Papa, Chairperson (excused)
Larry LaHue

**Others Present:**
Debbie Stewart, Recording Secretary
Lois Bollenback
Colleen Niculin
Stephan Harris
Pam Blankenship
David Cooke
Merissa Battle
Heather Grubert
Mike Salisbury
John Scarlatos
Savanna Holtz
Melissa Winsett

**Representing:**
Daytona Beach
Daytona Beach Int’l Airport
DeLand
Deltona
Edgewater
Holly Hill
New Smyrna Beach
Orange City
Ormond Beach
Pierson
Ponce Inlet
Port Orange
South Daytona
V.C. Traffic Engineering
Volusia County School District
Votran
FDOT District 5

**Representing:**
Bunnell
Daytona Beach Shores
DeBary
Flagler Beach
F.C. Traffic Engineering
Lake Helen
Palm Coast
V.C. Emergency Management

**Representing:**
TPO Staff
TPO Staff
TPO Staff
TPO Staff
Dewberry Consulting
Dewberry Consulting
FDOT
New Smyrna Beach
Scalar Consulting
Scalar Consulting
Volusia County Traffic Engineering

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**I. Call to Order / Roll Call / Determination of Quorum**

Vice Chairperson Mendez called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:00 p.m. The roll was called and it was determined that a quorum was present.

**II. Press/Citizen Comments**

There were no press/citizen comments.
III. Action Items

A. Review and Approval of September 18, 2018 TCC Meeting Minutes

MOTION: A motion was made by Mr. Cheney to approve the September 18, 2018 TCC meeting minutes. The motion was seconded by Mr. Paradise and carried unanimously.

B. Review and Recommend Approval of Resolution 2018-## Adopting the FY 2017/18 Public Involvement Report

MOTION: A motion was made by Mr. Cheney to recommend approval of Resolution 2018-## adopting the FY 2017/18 Public Involvement Report. The motion was seconded by Mr. Lear.

Ms. Blankenship stated the CAC recommended adding the locations of events the TPO attended; there were no other changes.

The motion carried unanimously.

C. Review and Recommend Approval of Resolution 2018-## Adopting the Transportation Performance Management Targets

MOTION: A motion was made by Mr. Cheney to recommend approval of Resolution 2018-## adopting the Transportation Performance Management Targets. The motion was seconded by Mr. Lear.

Ms. Nicoulin stated the CAC recommended adding language to the resolution to make it clear the data was provided by other agencies and the TPO will revisit the targets annually.

The motion carried unanimously.

D. Review and Recommend Approval of Resolution 2018-## Amending the FY 2018/19 to 2022/23 Transportation Improvement Program (TIP)

Ms. Nicoulin stated this Transportation Improvement Program (TIP) amendment includes adding four projects and incorporates language specific to the performance measure targets identified in the agenda; that language will be incorporated into the introduction section of the TIP.

MOTION: A motion was made by Mr. Cheney to recommend approval of Resolution 2018-## amending the FY 2018/19 to 2022/23 Transportation Improvement Program (TIP). The motion was seconded by Ms. King.

Mr. Paradise stated one of the projects is to allocate $10 million for the I-4 improvements between the Seminole County line and SR 472; he asked if the Saxon Boulevard widening and upgrades were part of that $10 million allocation.

Mr. Cheney replied it is part of the "I-4 Beyond the Ultimate" and the $3 million being added is for the environmental aspects.

The motion carried unanimously.

E. Review and Recommend Approval of Resolution 2018-## Adopting the R2CTPO 2018 Congestion Management Process (CMP) and Performance Measures Report
MOTION: A motion was made by Mr. Cheney to recommend approval of Resolution 2018-## adopting the R2CTPO 2018 Congestion Management Process (CMP) and Performance Measures Report. The motion was seconded by Mr. Lear.

Ms. Nicoulin stated no comments were received from the draft presented last month.

The motion carried unanimously.

IV. Presentation Items

A. Presentation and Discussion of Recommended Changes to the R2CTPO Policy Resolutions and Project Applications for the Annual Call for Projects

Ms. Nicoulin stated every year the TPO does a review of the annual Call for Projects and how the applications are received that populate the priority list for bicycle/pedestrian and Traffic Operations/Safety projects. The review is prior to opening the next annual Call for Projects. A joint meeting of the BPAC Project Review Subcommittee and the TIP Subcommittee was held October 1, 2018 to review the general policies and regulations that apply to both subcommittees. The applications are specific to each subcommittee. There was discussion on the Local Agency Program (LAP) as well as eligible and ineligible costs and the local match. The definition of cost overruns versus cost increases was also discussed; a cost overrun is a change in scope or change in the project limits whereas a cost increase is defined by the market. They are also looking at developing a structure of how local governments will ask for additional funds while maintaining flexibility. There was also a discussion for a potential pilot program to work with FDOT to develop a fund swap between federal and state funds. This would make the process less cumbersome and local governments would not be required to go through the Local Agency Program (LAP) process. It is only a concept now and would be a couple of years before it would come into play. There are some obstacles; state law requires state funds to be spent on state roadways so there would need to be a change to the statute. Next month she will bring forward any changes to the policies and the applications for approval prior to opening the next Call for Projects.

Vice Chairperson Mendez asked if there was a summary of what the changes might be from the meeting on October 1, 2018.

Ms. Nicoulin replied it was an open discussion and no action was taken.

B. Presentation and Discussion of the St. Johns River to Sea Loop Trail PD&E Study from SR 44 (Lytle Avenue) to SR 400 (Beville Road)

Ms. Nicoulin introduced Mr. John Scarlotos, Scalar Consulting, to give the presentation.

Mr. Scarlotos gave a PowerPoint presentation of the St. Johns River to Sea Loop Trail PD&E Study from SR 44 (Lytle Avenue) to SR 400 (Beville Road) and introduced Ms. Heather Grubert, FDOT Project Manager. He reviewed the purpose and gave a brief project overview. This is a multi-use trail and will not replace on-street bicycle lanes; it is part of SUN Trail so there can be no eminent domain. He reviewed the project challenges, of which right-of-way is the main issue. He reviewed the corridor alternatives segment by segment through New Smyrna Beach and Port Orange. The City of Port Orange passed a resolution to convert Riverside Drive and Halifax Avenue to a one-way road.

Ms. Biro asked if that would be a one-way northbound.

Mr. Scarlotos replied it would be one-way southbound. He continued reviewing the segments in Port Orange and South Daytona. There are two options in South Daytona; Reed Canal Road or Pope Avenue. The construction cost estimate using the Reed Canal Road option is $7,080,740 versus Pope Avenue at $112,000. The total construction cost estimate using the Pope Avenue option is $10.7 million. He reviewed the public involvement to date and announced public workshops will tentatively be held on November 14.
and 15, 2018. The November 14th workshop will be at the Pigottte Center in South Daytona and the November 15th workshop will be at the Brannon Center in New Smyrna Beach; both workshops will be from 5:00 pm to 7:00 pm.

Mr. Cheney commented this trail goes through four jurisdictions and asked if each jurisdiction would be responsible for maintaining the trail section within their boundaries.

Mr. Scarlatos replied yes; the SUN Trail funds for this project are for construction of the trail. Once constructed, it will be the responsibility of the various cities to maintain; memorandums of agreement will be put in place for each city’s sections.

Mr. Cheney asked if there was a project champion that will build the trail or if FDOT is doing it; otherwise, one of the cities will have to be LAP certified.

Ms. Grubert replied this project is SUN Trail funded which is a special box of funds through the state. The state will fund the design and construction as money becomes available through the SUN Trail program. FDOT will be doing everything up to maintaining the trail.

C. FDOT Report

Ms. Wyche stated the report is provided in the agenda. She announced a public information meeting regarding the LPGA Boulevard and I-95 improvements will be held November 28, 2018 from 5:00 pm to 7:00 pm at the Daytona State Advanced Technical College, Room 109, 1700 Technology Boulevard, Daytona Beach.

D. Volusia and Flagler County Construction Reports

(Handout)

Mr. Cheney stated Volusia County has completed two sections of the East Central Regional Rail Trail; Segments 4B (Gobblers Lodge to Maytown Spur) and Segment 5 (Brevard County Line to Cow Creek Road). Under "New Construction", three projects have been started; widening to three lanes on West Parkway Avenue in Edgewater, sidewalk on New York Avenue in Orange City and paved shoulders on Doyle Road in Deltona. Project 4 under design projects, the 10th Street four-lane widening project, a land swap has been approved between the city of Edgewater, the county and the developer so a retention pond can be built; the developer will get the corner of US 1 and 10th Street. The county is still working with the railroad for an agreement to go over the canal; the Volusia County Council has asked if FDOT will assist in getting the railroad to move forward with the agreements. He also announced upcoming impact fee public meetings; the county is looking for input and suggestions. The workshops will be Tuesday, October 23, 2018 at the Volusia County Administration Building, 1st Floor Training Room in DeLand; Wednesday, October 24 at the Brannon Center in New Smyrna Beach; Thursday, October 25, 2018 at Deltona City Hall; and Tuesday, October 30, 2018 at the Daytona Beach City Commission Chambers. All workshops are 6:30 pm to 8:00 pm. The recent impact fee study report can be found on the county’s website and comments can also be submitted there.

Vice Chairperson Mendez asked if members could they email Mr. Cheney it they had technical questions.

Mr. Cheney replied yes, as well as Mr. Clay Ervin as he is the Project Manager.

The Flagler County Construction Report was provided in the agenda.
Ms. Nicoulin stated due to a project deferral, there is $1.8 million available to program in the current year in the Traffic Operations box. Because it is current year funding, there are limitations as to what projects can be funded with it. TPO staff met with FDOT this morning to discuss a plan for this money and there will be a TIP amendment next month. For next year, there is just under $300,000 in the Traffic Operations box but the following year there will be some additional funding to potentially put on construction projects.

VI. TCC Member Comments

Ms. Biro announced Votran will be in New Smyrna Beach at the Farmer’s Market on Saturday, October 27, 2018 from 8:00 am to 12:00 pm promoting Mobility Week; the TPO will also be participating. Nascar driver Scott Lagasse will be there from 8:00 am to 9:00 am and there will be an opportunity to ride the bus with Votran General Manager, Mr. Rob Stephens. Votran and the TPO will be at the Halifax Art Festival on Saturday, November 3, 2018; the TPO will be fitting bike helmets.

Ms. King announced that Mr. Jon Cheney, Volusia County Traffic Engineering, will speak tonight at the Transportation Coastal Community Resiliency meeting at the Brannon Center in New Smyrna Beach from 6:00 pm to 8:00 pm.

Mr. Cheney announced Mr. Stephan Harris, TPO staff, will also be attending and speaking.

Vice Chairperson Mendez announced the Surf Coast Chapter of the Florida Planning and Zoning Association just released their call for entries; this will be the 10th Annual Awards Gala at Venetian Bay. She encouraged members to submit their worthy projects such as redevelopment or sustainability projects. They can submit them on the website, www.fpzasurfcoast.org.

VII. Information Items

→ CAC & TCC Attendance Records
→ September 26, 2018 River to Sea TPO Board Meeting Summary
→ September TPO Outreach and Events
→ Letter from TPO Chair Lita Handy-Peters

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 3:38 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

MR. JOSE PAPA, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:
The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the October 16, 2018 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 20th day of November 2018.

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
Volusia County Construction Report – September 2018*

Recently Completed within the last 6 months:
1) Doyle Road paved shoulders (Providence Blvd to Saxon Blvd)
2) Spring to Spring Trail - Grand Ave. (Lemon St. to King St.)
3) LPGA Blvd 4-lane widening (Jimmy Ann Dr. to Derbyshire)
4) ECRRT – Segment 5 (Brevard County Line to Cow Creek Rd.)
5) ECRRT – Segment 4B (Gobblers Lodge to Maytown Spur)

Under Construction or Advertised for Construction:
1) Veterans Memorial Bridge (Orange Ave.) - Under construction
2) Turnbull Bay Bridge — Under Construction
3) Spring to Spring Trail – Segment 3A (Detroit Terrace to Don Smith Blvd.) – Under Construction
4) W. Park Avenue 3-lane widening (Dale Street to Old Mission Rd.) – Under Construction
5) New York Ave sidewalk (Hamilton to US-1792) – Under Construction
6) Doyle Road paved shoulders (Lush Lane to Courtland Blvd) – Under Construction

Near Construction Projects:

Design Projects:
1) ECRRT – Segment 4A (Guise Rd. to Gobblers Lodge) – Concept Design Completed, Right-of-Way Acquisition Underway, Design/Build in FY 2017/2018
2) Howland Blvd 4-lane widening (Providence Blvd to Elkmam Blvd) – Design Ongoing
3) Orange Camp Rd. 4-lane widening (MLK Blvd. to I-4) – Design Ongoing
4) Tenth St 4-lane widening (Myrtle to US 1) – Developer Land Swap Agreement Executed – requiring plan revisions, Waiting for Railroad and interlocal agreements.
5) Spring to Spring (DeLeon Springs gap) – Design Ongoing
6) Spring to Spring Trail – Segment 3B (Rob Sullivan Park to Dirksen Dr) – Design funded 2017/2018, Construction FY 2018/2019
7) Spring to Spring Trail – Segment 3C (Trail along Don Smith Blvd.) – Construction Not Funded
8) Turnbull Bay Road paved shoulders – Design Starting
9) Beresford Ave Extension (Blue Lake to MLK) – Waiting for ROW from City to start Design
10) Spring to Spring Trail (Lake Beresford to Grand Avenue) – PD&E study administered by FDOT is currently underway
11) Coast to Coast Trail Wayfinding Signage, and Emergency Location Markers – Design Ongoing
12) Amelia Ave (Voorhis to Ohio) – Study Complete / Awaiting FDOT programming
13) Williamson Blvd. (LPGA to Strickland Range) – Plan Update underway
14) Williamson Blvd. (Strickland Range to Hand Ave) – Design funded 2018
15) Graves Ave Turn lanes (Veterans Memorial Parkway to Kentucky) – Study Complete / Awaiting FDOT programming
16) Old New York paved shoulders (Shell to S-44) – Design funded FY 2017/2018, Construction funded FY 2020/2021
17) Intersection Improvements at SR-44 and Kepler – Study by FDOT underway

*Changes/Updates since last report are underlined.

Note: Dates are subject to change due to normal project development issues. Please see Volusia County's road program at http://www.volusia.org/publicworks/ for more information.