

**Technical Coordinating Committee (TCC)
Meeting Minutes
October 19, 2021**

TCC Members Physically Present:

Brian Woodworth
Matt Boerger
Belinda Collins
Darren Lear
Brian Walker, Vice Chairperson
Kyle Fegley
Becky Mendez, Chairperson
Jose Papa
Mark Karet
Tim Burman
Becky Witte
Melissa Winsett
Ralf Heseler

TCC Members Virtually Present:

Ron Paradise
Mike Disher

TCC Members Absent:

Stewart Cruz
Lee Evett
Shawn Finley (excused)
Adam Mengel

Others Physically Present:

Colleen Nicoulin
Stephan Harris
Anna Taylor
Sarah McNamara
Jon Cheney

Others Virtually Present:

Debbie Stewart, Recording Secretary
Pam Blankenship
Jay Williams

Representing:

Daytona Beach Alternate
DeBary
DeLand Alternate
Edgewater
Holly Hill
New Smyrna Beach
Orange City
Palm Coast
Pierson
Port Orange
South Daytona
V.C. Traffic Engineering
Votran

Representing:

Deltona
Ponce Inlet

Representing:

Daytona Beach Shores
Lake Helen
Ormond Beach
F.C. Traffic Engineering

Representing:

TPO Staff
TPO Staff
FDOT
FDOT
V.C. Traffic Engineering

Representing:

TPO Staff
TPO Staff
Volusia County

I. Call to Order / Roll Call / Determination of Quorum

Chairperson Mendez called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:03 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 13 voting and two non-voting members physically present and two voting members virtually present.

MOTION: *A motion was made by Mr. Lear to allow TCC members attending virtually to participate and vote. The motion was seconded by Ms. Collins and carried unanimously.*

The Pledge of Allegiance was given.

II. Public Comments/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the September 21, 2021 TCC Meeting Minutes

MOTION: *A motion was made by Mr. Lear to approve the September 21, 2021 TCC meeting minutes. The motion was seconded by Mr. Walker and carried unanimously.*

B. Review and Recommendation of Approval of Resolution 2021-## Amending the FY 2021/22 to 2025/26 Transportation Improvement Program (TIP)

(Handout)

Ms. Nicoulin stated this TIP amendment includes funding for four projects that are being advanced from an outer year to the current fiscal year. The four projects are: new transit funding for preventative maintenance and operations of Votran vehicles; additional funding for the utilities phase of the I-95 interchange at Pioneer Trail; for the design phase of the I-95 interchange at US 1; and for the design phase of the I-95 interchange at LPGA Boulevard.

Chairperson Mendez commented that this is a lot of money and asked if it was part of FDOT's Work Program that is in the process of being adopted.

Ms. Nicoulin replied the funding for these projects is from stimulus funding.

MOTION: *A motion was made by Mr. Lear to recommend approval of Resolution 2021-## amending the FY 2021/22 to 2025/26 Transportation Improvement Program (TIP). The motion was seconded by Ms. Winsett and carried unanimously by a roll call vote.*

C. Review and Recommendation of Approval of Resolution 2021-## Adopting the R2CTPO FY 2020/21 Public Involvement Activities Summary

Ms. Nicoulin stated a presentation of the R2CTPO's FY 2020/21 Public Involvement Activities Summary was given last month and a link to the report was provided in the agenda.

MOTION: *A motion was made by Mr. Walker to recommend approval of Resolution 2021-## adopting the R2CTPO FY 2020/21 Public Involvement Activities Summary. The motion was seconded by Mr. Lear and carried unanimously.*

D. Review and Recommendation of Support for the Federal Lands Access Program (FLAP) Grant Application for the Black Bear Scenic Trail

Ms. Nicoulin gave a PowerPoint presentation on the Federal Lands Access Program (FLAP) Grant and explained that it is a cyclical grant that is available to Florida every few years. The Black Bear Scenic Trail runs along SR 40 and is on the TPO's List of Priority Projects (LOPP) as well as the Lake-Sumter and Ocala Marion TPO's priority lists; it is also on the Regional List of Priority Projects through the MPOAC. She reviewed a map of the trail, explained the purpose of the FLAP program and noted the Black Bear Scenic Trail meets the requirements. All three MPOs are providing letters of support to proceed with the grant applications; letters of support from local agencies are also being obtained. The deadline for the application is December 15, 2021; the Lake-Sumter MPO is spearheading this application and putting the information together. The R2CTPO will be providing backup and support.

MOTION: *A motion was made by Mr. Lear to recommend support for the Federal Lands Access Program (FLAP) Grant application for the Black Bear Scenic Trail. The motion was seconded by Ms. Collins and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of Recommended Changes to the R2CTPO's Guiding Resolutions and Project Applications for the Annual Call for Projects

Ms. Nicoulin stated each year at this time, the TIP Subcommittee and BPAC Project Review Subcommittee meet to review the priority process and identify any changes that may need to be made to the guiding resolutions and project applications. This year, the TPO Board asked staff to review the policies to see if there are any self-imposed restrictions or a lack of flexibility to access funding. She reviewed the proposed changes to the project applications, priority process schedule and the guiding resolutions. She noted that the CAC made a motion to add one point for safety-related projects to Criterion 1 on the Traffic Operations/Safety/Local Initiatives project implementation application.

Chairperson Mendez referred to the resolution defining local match requirements, cost increases and overruns and the proposed change to eliminate the 10% threshold for Executive Director approval of cost increases; she asked if there had been any discussion to raise the threshold versus eliminating it. She expressed concern over having no board oversight.

Ms. Nicoulin replied yes; raising the threshold to 25 or 30% had been discussed; however, this is reviewed each year so if there is an issue, it can be changed. In order to program additional funds for a project, they must be available in the current fiscal year. She noted that this will be presented to the TPO Board later this month.

Mr. Disher referred to the project applications and the use of the federal functional classification for roads; he asked if there had been any discussion regarding changing that to use the context classification used by FDOT as they are geared toward pedestrian safety. He brought it up due to the Dangerous by Design report that was discussed earlier this year and ways to make it safer in our planning area. The context classification could be used on this application to improve bicycle and pedestrian safety.

Ms. Nicoulin explained it is tied to which roadways and facilities are eligible to receive federal funds. She will make a note and see if there are any recommendations staff can make regarding the context classification and she will ensure it is discussed at the next TIP Subcommittee meeting.

Discussion continued.

B. FDOT Report

Ms. Taylor stated the all paving operations for the resurfacing project along SR 44 are complete and they are working on striping and lighting. She announced FDOT's D-5 Work Program online public hearing will be held October 25, 2021 through October 29, 2021 with an in-person open house in DeLand on October 28, 2021 from 5:00 pm to 7:00 pm. She announced the district received \$90 million in stimulus funding for Volusia and Flagler Counties; she reviewed the projects that will receive this funding.

C. Volusia and Flagler County Construction Reports

Ms. Winsett noted that Volusia County recently completed the East Central Florida Regional Rail Trail gap from Guise Road to Gobbler's Lodge and several new projects were added under design. She noted the county has updated the procedures for transportation impact analyses (TIA) as well as proportionate fair share agreements; the changes require a conceptual plan coordination in advance with the development and engineering departments; she will share the updated document with the cities and planners when it is finalized.

Chairperson Mendez asked if the document would be available on the county's website.

Ms. Winsett replied yes; eventually.

The Flagler County Construction Report was provided in the agenda.

V. Staff Comments

Ms. Nicoulin announced the annual Call for Projects will open on December 3, 2021 and close February 25, 2022. TPO staff will also start developing the new Unified Planning Work Program (UPWP) soon; a subcommittee will be formed to help identify projects for the UPWP. The TIA Guidelines are also due to be updated.

VI. TCC Member Comments

Chairperson Mendez announced the Florida Planning and Zoning Association (FPZA) has opened their Call for Awards and the deadline is mid-November. She noted that the TPO was an award winner last year; the awards gala will be in December. If anyone is interested, please contact her.

Mr. Disher referred to Votran's Transit Development Plan (TDP) presentation a couple of months ago and commented it is now something his city council and residents have become aware of due to transit changes in Ponce Inlet. He suggested TPO staff highlight significant changes and issues the next time it is updated; the feedback from the citizens that are affected by these changes is not positive.

VII. Information Items

- CAC & TCC Attendance Records
- September TPO Outreach and Events
- September 29, 2021 TPO Board Reports

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 3:48 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MR. BRIAN WALKER, VICE CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the October 19, 2021 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 16th day of November 2021.



DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION (TPO)
 TECHNICAL COORDINATING COMMITTEE (TCC)

ROLL CALL VOTE – UPWP AMENDMENT

MEETING DATE: TUESDAY, OCTOBER 19, 2021
 MEETING TIME: 3:00 P.M.
 MEETING LOCATION: VOLUSIA TPO

QUORUM: 11 MEMBERS YES

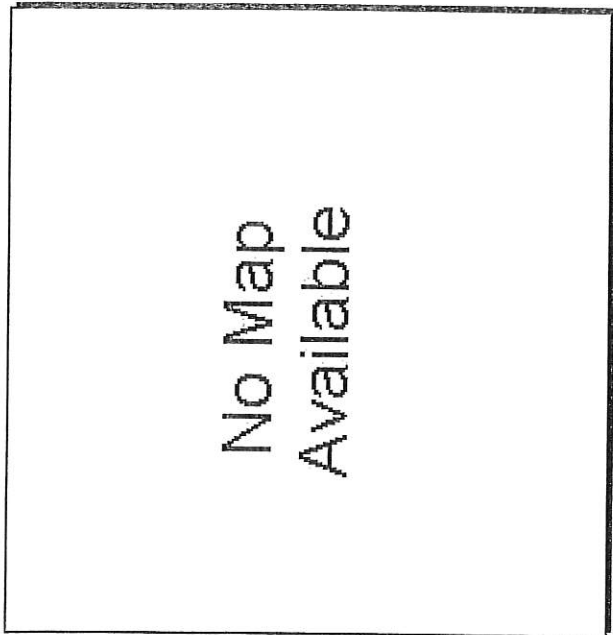
MOTION:

<u>REPRESENTING:</u>	<u>TCC MEMBER:</u>	<u>YES / NO</u>
DAYTONA BEACH	ANDY HOLMES/BRIAN WOODWORTH	✓ / _____
DAYTONA BEACH SHORES	STEWART CRUZ	_____ / _____
DEBARY	MATT BOERGER	✓ / _____
DELTONA	RON PARADISE	✓ / _____
DELAND	BELINDA COLLINS	✓ / _____
EDGEWATER	DARREN LEAR	✓ / _____
HOLLY HILL	BRIAN WALKER	✓ / _____
LAKE HELEN	LEE EVETT	_____ / _____
NEW SMYRNA BEACH	KYLE FEGLEY	✓ / _____
ORANGE CITY	BECKY MENDEZ	✓ / _____
ORMOND BEACH	SHAWN FINLEY	✓ / _____
PALM COAST	JOSE PAPA	✓ / _____
PIERSON	MARK KARET	✓ / _____
PONCE INLET	MIKE DISHER	✓ / _____
PORT ORANGE	TIM BURMAN	✓ / _____
SOUTH DAYTONA	BECKY WITTE	✓ / _____
VOTRAN	RALF HESELER	✓ / _____
VC EMERGENCY MANAGEMENT	LAUREN POSSINGER	_____ / _____
FLAGLER COUNTY TRAFFIC ENGINEERING	ADAM MENGEL	_____ / _____
VOLUSIA COUNTY TRAFFIC ENGINEERING	JON CHENEY/MELISSA WINSETT	✓ / _____

4484561

I-95 Interchange at LPGA Blvd

SIS



Work Summary: INTERCHANGE IMPROVEMENT

From: W of Champions Dr

To: Williamson Blvd

Lead Agency:

Florida Department of Transportation

Length: 1.668

Phase	Fund Source	2021/22	2022/23	2023/24	2024/25	2025/26	Total
PDE	DIH	38,318	0	0	0	0	38,318
PDE	LF	500,000	0	0	0	0	500,000
PDE	SA	250,000	0	0	0	0	250,000
PDE	ACSB	250,121	0	0	0	0	250,121
PDE	ACSA	2,669,879	0	0	0	0	2,669,879
PE	DIH	50,000	0	0	0	0	50,000
PE	ARPA	7,000,000	0	0	0	0	7,000,000
PE	DBR	0	0	0	0	4,890,000	4,890,000

Total	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	10,518,318	0	0	0	0	10,518,318
	4,890,000	0	0	0	4,890,000	6,740,000

Prior Cost < 2021/22: 50,000

Future Cost > 2025/26: 0

Total Project Cost: 6,790,000 10,568,318

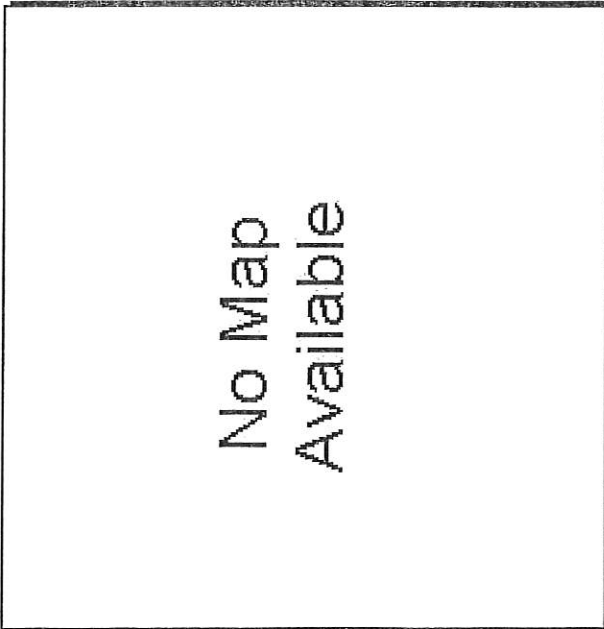
Project Description:

Interchange improvements for the I-95 Interchange at LPGA Boulevard from W of Champions Dr to Williamson Blvd (Note: PD&E Study limits include LPGA Blvd from US 92 to Williamson Blvd). (Reference 2045 Long Range Transportation Plan pages 2-3 to 2-5, Page 6-20, and Appendix B).

4197722

I-95 INTERCHANGE AT SR 5 (US 1)

SIS



Work Summary: INTERCHANGE IMPROVEMENT

From:

To:

Lead Agency: Managed by FDOT

Length: 1.000

Phase	Fund Source	2021/22	2022/23	2023/24	2024/25	2025/26	Total
PDE	DIH	51,306	0	0	0	0	51,306
PDE	DS	2,800,000	0	0	0	0	2,800,000
PE	DIH	50,000	0	0	0	0	50,000
PE	DDR	3,300,000	0	0	0	0	3,300,000
Total		<u>6,201,306</u>	0	0	0	0	<u>6,201,306</u>
		<u>2,000,000</u>				<u>3,350,000</u>	<u>5,350,000</u>

Prior Cost < 2021/22: 2,100,000

Future Cost > 2025/26: 0

Total Project Cost: 7,450,000 - 8,301,306

Project Description:

Interchange improvements at I-95 and US 1. (Reference 2045 Long Range Transportation Plan, Pages 2-3 to 2-5, Page 6-20 (Table 6-12) and Appendix B)

4362921

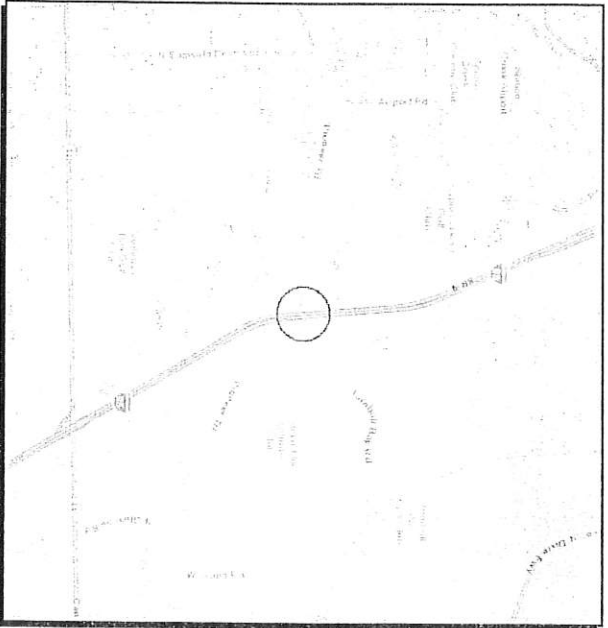
I-95 Interchange at Pioneer Trail

SIS

Work Summary: INTERCHANGE (NEW) From: I-95 Interchange at Pioneer Trail

To:

Lead Agency: Florida Department of Transportation



Phase	Fund Source	2021/22	2022/23	2023/24	2024/25	2025/26	Total
PD&E	DIH	1,373	0	0	0	0	1,373
RRU	DDR	47,335	0	0	0	0	47,335
RRU	ARPA	5,000,000	0	0	0	0	5,000,000
RRU	DDR	205,339	0	0	0	0	205,339
ENV	DDR	3,097,848	0	0	0	0	3,097,848
MSC	TALT	821,417	0	0	0	0	821,417
ROW	ACFP	5,965,787	891,949	500,000	98,000	0	7,455,736
PE	SA	9,536	0	0	0	0	9,536
PE	ACSA	100,000	0	0	0	0	100,000
MSC	SA	580,735	0	0	0	0	580,735
ROW	BNIR	0	240,051	0	0	0	240,051
Total		10,624,031	1,132,000	500,000	98,000	0	12,354,031

Prior Cost < 2021/22: 8,367,069

Future Cost > 2025/26: 0

Total Project Cost: 20,721,109 25,926,439

Project Description: This project involves a new interchange along Interstate 95 (I-95) at Pioneer Trail (County Road 4118) in Volusia County. (Reference 2045 Long Range Transportation Plan, Pages 2-3 to 2-5, Page 6-20 (Table 6-12) and Appendix B)

43331122

Volusia - Section 5311 Rural Transportation Capital

Non-SIS



Work Summary: OPERATING/ADMIN. ASSISTANCE **From:** Volusia County-wide

To:

Lead Agency: Voltran **Length:** n/a

Phase	Fund Source	2021/22	2022/23	2023/24	2024/25	2025/26	Total
GR&M	LF	78,366	0	0	0	0	78,366
GR&M	DU	321,347	0	0	0	0	321,347
Total		399,713	0	0	0	0	399,713

Prior Cost < 2021/22: 0
 Future Cost > 2025/26: 0
 Total Project Cost: 399,713

Project Description: Federal Transit Administration (FTA) Section 5311 funds for the preventative maintenance and operation of Voltran vehicles. This project includes funding for FY 2019/20 through FY 2021/22. (Reference 2045 Long Range Transportation Plan, Pages 2-3 to 2-5, Page 6-14 (Table 6-9), Page 6-18 and Appendix D)