



# MEETING AGENDA

Please be advised that the River to Sea Transportation Planning Organization (TPO) **CITIZENS ADVISORY COMMITTEE (CAC)** & **TECHNICAL COORDINATING COMMITTEE (TCC)** will be meeting on:

**DATE:** Tuesday, October 19, 2021  
**TIME:** 1:15 P.M. (CAC) & 3:00 P.M. (TCC)  
**PLACE:** River to Sea TPO Conference Room  
2570 W. International Speedway Blvd., Suite 100  
Daytona Beach, Florida 32114

**Masks are requested to be worn by those physically present according to CDC guidelines**

**NOTE:**  
**Microsoft Teams has been established for remote participation.**

## CAC & TCC Meetings

Tuesday, October 19, 2021 at 1:15 pm and 3:00 pm EDT respectively

Join the CAC & TCC meetings on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911 891221236# United States, West Palm Beach

Phone Conference ID: 891 221 236#

[Find a local number](#) | [Reset PIN](#)

Ms. Kerry Karl, CAC Chairperson

Ms. Becky Mendez, TCC Chairperson

## CAC & TCC AGENDA

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE
- II. PUBLIC COMMENT/PARTICIPATION *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- III. ACTION ITEMS
  - A. REVIEW AND APPROVAL OF THE SEPTEMBER 21, 2021 CAC/TCC MEETING MINUTES *(Contact: Debbie Stewart) (Enclosure, CAC pages 3-10 ; TCC pages 3, 11-14)*

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

**III. ACTION ITEMS** *(Continued)*

- B. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2021-## AMENDING THE FY 2021/22 TO 2025/26 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** *(Contact: Colleen Nicoulin) (Enclosure, pages 15-17)*
- C. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2021-## ADOPTING THE R2CTPO FY 2020/21 PUBLIC INVOLVEMENT ACTIVITIES SUMMARY** *(Contact: Pam Blankenship) (Enclosure, pages 18-20)*
- D. REVIEW AND RECOMMEND SUPPORT FOR THE FEDERAL LANDS ACCESS PROGRAM (FLAP) GRANT APPLICATION FOR THE BLACK BEAR SCENIC TRAIL** *(Contact: Stephan Harris) (Enclosure, pages 21-22)*

**IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

- A. PRESENTATION AND DISCUSSION OF RECOMMENDED CHANGES TO THE R2CTPO GUIDING RESOLUTIONS AND PROJECT APPLICATIONS FOR THE ANNUAL CALL FOR PROJECTS** *(Contact: Colleen Nicoulin) (Enclosure, pages 23-46)*
- B. FDOT REPORT** *(Contact: Anna Taylor, FDOT District 5) (Enclosure, pages 47-50) County Traffic Engineering) (Enclosure, pages 27-29)*
- C. VOLUSIA COUNTY AND FLAGLER COUNTY CONSTRUCTION REPORTS** *(Contact: Volusia County & Flagler) (Enclosure, pages 51-53)*

**V. STAFF COMMENTS** *(Enclosure, page 54)*

**VI. CAC/TCC MEMBER COMMENTS** *(Enclosure, page 54)*

**VII. INFORMATION ITEMS** *(Enclosure, pages 54-60)*

- CAC & TCC Attendance Records
- September TPO Outreach and Events
- September 29, 2021 TPO Board Report
- Mobility Week Flyer

**VIII. ADJOURNMENT** *(Enclosure, page 1)*  
**The next CAC and TCC meetings will be on Tuesday, November 16, 2021\*\***

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Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org). Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) at least five (5) business days prior to the event.

**MEETING SUMMARY  
CAC & TCC  
OCTOBER 19, 2021**

**III. ACTION ITEMS**

**A. REVIEW AND APPROVAL OF SEPTEMBER 21, 2021 CAC/TCC MEETING MINUTES**

**Background Information:**

Minutes are prepared for each CAC and TCC meeting and said minutes must be approved by their respective committees.

***ACTION REQUESTED:***

***MOTION TO APPROVE THE SEPTEMBER 21, 2021 CAC/TCC MEETING MINUTES***

**Citizens' Advisory Committee (CAC)  
Meeting Minutes  
September 21, 2021**

**CAC Members Physically Present:**

Shawn Collins  
Kerry Karl, Chairperson  
Janet Deyette  
Marcia Stevens-Foltz  
Gilles Blais  
Bob Storke  
Alan Peterson  
Paul Martel  
Jack Delaney  
Dave Castagnacci, Vice Chairperson  
Elizabeth Alicia Lendian  
Edie Biro  
Melissa Winsett

**CAC Members Virtually Present:**

Emily Nice  
Susan Elliott  
Joe Villanella  
Tyler Burgett (non-voting advisor)

**CAC Members Absent:**

Erika Benfield  
Ed Fendley (excused)  
Faith Alkhatib (non-voting)  
Tisha Peterson  
Rick Basso  
Nora Jane Gillespie (excused)  
Roger Strcula (excused)  
Bobby Ball (excused)  
Patricia Lipovsky

**Others Physically Present:**

Stephan Harris  
Travis Hills  
Sean Castello (non-voting)

**Others Virtually Present:**

Debbie Stewart, Recording Secretary  
Pam Blankenship  
Jay Williams  
Victoria Perk  
Martin Catalá  
Jenny Nazak  
Mo Hassan  
Rakinya Hinson  
Jon Cheney

**Representing:**

Daytona Beach  
DeLand  
Deltona  
Flagler County  
Holly Hill  
Orange City  
Palm Coast  
Pierson Alternate  
South Daytona  
Volusia County Chair  
Volusia County at Large  
Votran (CTC)  
Volusia County Traffic Engineering

**Representing:**

Daytona Beach Alternate  
Pierson  
Ponce Inlet  
FDOT District 5

**Representing:**

DeBary  
Flagler Beach Alternate  
Flagler County Traffic Engineering  
Flagler County Public Transportation  
Lake Helen  
New Smyrna Beach  
Ormond Beach  
Port Orange  
Volusia County D-2

**Representing:**

TPO Staff  
Kittelson & Associates  
Volusia County Traffic Engineering

**Representing:**

TPO Staff  
TPO Staff  
Citizen  
Center for Urban Trans Research (CUTR)  
Center for Urban Trans Research (CUTR)  
Daytona Beach Permaculture Guild  
FDOT  
FDOT  
Volusia County Traffic Engineering

**I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance**

Chairperson Kerry Karl called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 12 voting and two non-voting members physically present and two voting and one non-voting members virtually present.

Chairperson Karl stated the members attending virtually are doing so as a result of social distancing restrictions associated with COVID-19. Rulings from the Florida Attorney General require that members physically present vote to allow virtual participation and voting due to “extraordinary circumstances”.

**MOTION:**        *A motion was made by Mr. Martel to allow CAC members attending virtually to participate and vote. The motion was seconded by Ms. Biro and carried unanimously.*

The Pledge of Allegiance was given.

## **II. Public Comment/Participation**

Ms. Jenny Nazak, Daytona Beach Permaculture Guild, stated she was attending virtually as she is very interested in transportation resilience, cycling, walking and other modes of transportation. The Daytona Beach Permaculture Guild is about the sustainable design of the human built environment.

## **III. Action Items**

### **A. Review and Approval of the August 17, 2021 CAC/TCC Meeting Minutes**

Mr. Peterson stated that in the comments under “Call to Order” it should read “Immediate Past Vice Chairperson” and not “Chairperson”.

**MOTION:**        *A motion was made by Mr. Peterson to approve the August 17, 2021 CAC meeting minutes as corrected changing “Chairperson” to “Vice Chairperson”. The motion was seconded by Mr. Storke and carried unanimously.*

### **B. Review and Recommend Approval of Resolution 2021-## Adopting the Paratransit Service Analysis**

Mr. Harris stated the Paratransit Service Analysis identifies changes in the industry that have had a negative or positive impact on efficiencies in service provision and on budgets. A presentation was given last month by Tindale Oliver on the report and a link was provided in the agenda. A few minor comments were received but the final report will be the same one as provided. An accompanying resolution will be adopted by the TPO Board this month.

Mr. Collins stated it would be nice if a glossary of terms was included in the report to explain the terms, tables and the different parameters as well as what the industry standards are; not only statewide but for others around the country. He asked if the Community Transportation Coordinator (CTC) no longer handled the funds from the Commission for the Transportation Disadvantaged (CTD).

Mr. Harris replied no; it changed in 2015 where the funds go to a broker system where private companies are hired to provide services instead of the CTC such as Votran.

Mr. Collins asked if the Transportation Disadvantaged Local Coordinating Board’s (TDLCB) role is the same as it was previously as far as monitoring the transit providers.

Mr. Harris replied the TDLCB’s role has not changed; what has changed is how the funding makes its way down to the providers of transportation services. It used to go to the CTCs’ such as Votran but when it began to go to the brokers, it was funding that came out of the CTCs’ budgets. It was a decline in budget and it has shown to also be a decline in ridership.

Discussion continued regarding the Paratransit Service Analysis Report.

**MOTION:** *A motion was made by Mr. Blais to recommend approval of Resolution 2021-## adopting the Paratransit Service Analysis with the inclusion of a glossary of terms. The motion was seconded by Mr. Storke and carried unanimously.*

#### **IV. Presentation Items**

##### **A. Presentation and Discussion of Transportation Congestion Management Process (CMP)**

Mr. Travis Hills, Kittelson and Associates, gave a PowerPoint presentation of the Transportation Congestion Management Process (CMP). He explained that congestion management is the application of strategies to reduce congestion and improve reliability and performance of the transportation system. The CMP is a regionally accepted approach for managing that congestion. They use the most up-to-date information to identify strategies to manage congestion. He noted that the CMP is a federally required process that every TPO must have and the hope is to update it annually moving forward. The CMP ties the Connect 2045 Long Range Transportation Plan (LRTP) to the project priorities and the Transportation Improvement Program (TIP). He reviewed the schedule of the CMP and announced that there will be working group meetings as well as future presentations to keep everyone up-to-date on the progress.

Ms. Foltz asked what the definition or threshold is for a congestion management area; if it was intersections or a failing level of service.

Mr. Hills replied that they will be looking at intersections, corridors and sections of roadways

Ms. Foltz asked when an area is considered to be congested; if it is the early morning, all day, etc.

Mr. Hills replied they look at a volume to capacity ratio of .85; he explained that International Speedway Boulevard (ISB) is an eight-lane roadway and has a certain capacity or denominator and a certain volume throughout the day (24-hour period). You divide that volume by the capacity to get the ratio; anything .85 or higher is deemed to be approaching congestion and anything below that is deemed to be okay.

Ms. Foltz asked if they were using existing data from the cities and the counties.

Mr. Hills replied yes; the CMP is a step down from the LRTP but they are not going to do a planning or safety study. They will use readily available data and will identify different data sources. They will have a guide with a lot of data and will look at what other data sources are out there to further refine the process in the coming years.

Mr. Castagnacci asked if the only consideration is vehicular or if they would also look at bicycle/pedestrian facilities.

Mr. Hills replied the network they will be looking at is primarily vehicular focused because it is a congestion management plan although they realize that intelligent transportation systems (ITS) is a big part of that; they will look at the bicycle/pedestrian network because they know there are other ways to move people around. They will also be looking at the transit system and transit metrics to tie them back to the performance measures for transit.

Discussion continued regarding the CMP.

##### **B. Presentation and Discussion of Draft R2CTPO FY 2020/21 Public Involvement Activities Summary**

Ms. Blankenship gave a PowerPoint presentation of the draft FY 2020/21 Public Involvement Activities Summary. She explained how COVID-19 affected public outreach throughout the year and the events that were cancelled due to the pandemic. There were three advisory and TPO Board meetings that did not reach a

quorum. She reviewed the new ways the TPO conducted public outreach and the social media outreach conducted through Facebook and Twitter. Promotional and informational items were distributed at the few in-person events that were held. She reviewed upcoming outreach events including Mobility Week, Love to Ride Challenge, and Port Orange Family Days. She encouraged members to let her know if they have groups they would like the Speaker's Bureau to come and speak to.

Ms. Foltz asked if the TPO could go to the high schools and driver's education classes to give presentations about distracted driving, etc.

Ms. Blankenship replied that she is working on getting into the schools and on an education awareness campaign for kindergarten through grade 12.

Mr. Collins asked if school board members were on the TPO Board or advisory committees.

Mr. Harris replied yes.

Mr. Collins commented that is a way to into to the school system; to work with those members.

Ms. Blankenship replied that Flagler and Volusia County School Board members are on the TPO Board; she is working with the school districts.

Chairperson Karl commented there is a vacancy on the TPO Board; she asked who the school board members on the TPO Board are.

Ms. Stewart clarified that the TPO Board member from the Volusia County School Board is Mr. Ruben Colón; the Flagler County School Board member for the TPO Board is currently vacant.

Discussion continued.

#### **C. Presentation and Discussion of the Flagler County Transit Development Plan (TDP) Major Update**

Mr. Martin Catalá, Center for Urban Transportation Research (CUTR), gave a PowerPoint presentation of the Flagler County Transit Development Plan (TDP) Major Update. He explained that the TDP is a ten-year planning document that helps design the future of public transit in Flagler County; it is an FDOT requirement to receive funding. The TDP is an unconstrained vision balanced with attainable targets; what is needed and what is attainable. He reviewed the elements of the TDP including the public involvement process. There is a survey available online and an on-board survey for users. He asked Flagler County residents to please complete the survey.

Mr. Collins asked if this was a ten-year plan.

Mr. Catalá replied yes; it is a ten-year plan that produces a stepped process to go from the goals and objectives to alternatives, evaluation and then an implementation plan.

Mr. Collins commented that it used to be a five-plan; he asked when it changed.

Mr. Catalá replied that is correct; the five-year plan was too short of a horizon when looking at the future so FDOT implemented the change. There is an annual progress report to the TDP and a major update every five years; this is that major update.

Discussion continued regarding the TDP; Mr. Harris announced the QR code and link to the Flagler County TDP survey is available on the TPO's website.

**D. FDOT Report**

The FDOT report was provided in the agenda. Mr. Burgett announced there will be an online public hearing for the Five-Year Work Program from October 25, 2021 through October 29, 2021. The public can also attend in person at the Deland FDOT District 5 office. The purpose of the public hearing is to showcase the projects FDOT anticipates for the next five years; they can be viewed and get an idea of what is being proposed. FDOT will be accepting comments and concerns regarding the proposed Work Program for two weeks following the public hearing; FDOT will be accepting input from October 29, 2021 through November 12, 2021. Following the public comment period, the Work Program will be sent to the Governor and then the Legislature to be approved. He announced that this week is Rail Safety Week; September 20, 2021 through September 26, 2021. FDOT is celebrating the work they have completed over the last couple of years with “dynamic envelope” projects which included additional striping at rail crossings across the state. They completed the work eight months ahead of schedule. FDOT has coordinated with Ms. Blankenship for bicycle/pedestrian safety events; one was held this past Saturday in New Smyrna Beach and two more are scheduled for October 2, 2021 at Sun-Splash Park in Daytona Beach and on October 16, 2021 at Andy Romano Park in Ormond Beach.

Ms. Lendian asked what the landscaping will be at the SR 472 interchange; she wants to know if it will be water tolerant.

Mr. Burgett replied he would have to check with the project team and get back to her with the answer.

Mr. Collins commented that he did not see the Maytown Road project on FDOT’s website; he asked what was happening with that project.

Mr. Mo Hassan, FDOT, replied that is a local government project FDOT was executing; it is not a state road project but a county road.

Mr. Collins stated the project limits showed I-95; he asked if anything was being done at I-95.

Mr. Hassan replied nothing at I-95; it is west of I-95 on a small two-lane county road.

**E. Volusia and Flagler County Construction Reports**

The Volusia and Flagler County construction reports were provided in the agenda. Ms. Winsett stated there are no updates this month; everything on the list is moving forward. She announced Volusia County is holding their Road Program public workshops; an email from Volusia County Traffic Engineering Director, Mr. Jon Cheney, was sent to the TPO to forward to committee and TPO Board members with the dates. The next one will be tomorrow in New Smyrna Beach at the Brannon Center from 6:00 pm to 7:00 pm; following the next week in Deltona and the following week in Deland at the Volusia County Administration Building. She will make sure the information is sent to the TPO for distribution.

Mr. Storke referred to projects 4, 5 and 6 that are under design; they were listed as waiting on Volusia County Council approval. He asked if those projects had been approved.

Ms. Winsett replied she did not know but will find out the status and let him know. It was the same status as of a week ago.

Ms. Lendian asked what time the public hearing will be tomorrow in New Smyrna Beach.

Ms. Winsett replied from 6:00 pm to 7:00 pm; there will be a presentation and attendees will be asked to submit their top five county road projects they would like to see completed.

Ms. Lendian referred to the completed Spring to Spring Trail connection in DeLeon Springs and stated the pedestrian flashing lights are blinking constantly; she asked if that is supposed to be happening.



Mr. Harris replied he will look into it and get back to her.

Ms. Deyette asked if there are any plans to restripe Saxon Boulevard through Deltona; the lines and reflectors cannot be seen at night especially in the rain.

Ms. Winsett replied she will look into it; she asked if there was an end point.

Ms. Deyette replied it is from Finland Drive to Providence Boulevard.

Ms. Nice asked that more notice be given to the public regarding public meetings; the Ormond Beach public hearing only had four people attend because of the one-day notice.

Ms. Lendian referred to Arredondo Grant Road off of Spring Garden Branch Road in DeLeon Springs and stated it also need restriping; there is no striping on either side of the road.

Mr. Castello replied it is a very narrow road which is probably why there is no striping but he will look into it.

Ms. Deyette asked for the dates of the public meetings for Deltona and DeLand.

Ms. Winsett replied she will send an email to the TPO with those dates; Deltona is September 29, 2021 from 6:00 pm to 7:00 pm and DeLand is October 7, 2021 from 6:00 pm to 7:00 pm.

Mr. Cheney added that there is a conflict so the Deland date has changed to October 13, 2021; the public can register online or contact Ms. Christine Viera.

#### **V. Staff Comments**

There were no staff comments.

#### **VI. CAC Member Comments**

There were no member comments.

#### **VII. Information Items**

- CAC & TCC Attendance Records
- August TPO Outreach and Events
- August 25, 2021 TPO Board Meeting Reports

#### **VIII. Adjournment**

There being no further business, the CAC meeting adjourned at 2:53 p.m.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**MS. KERRY KARL, CHAIRPERSON  
CITIZENS' ADVISORY COMMITTEE (CAC)**

#### **CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the September 21, 2021 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 19<sup>th</sup> day of October 2021.

**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**Technical Coordinating Committee (TCC)  
Meeting Minutes  
September 21, 2021**

**TCC Members Physically Present:**

Andrew Holmes  
Matt Boerger  
Belinda Collins  
Darren Lear  
Brian Walker, Vice Chairperson  
Kyle Fegley  
Becky Mendez, Chairperson  
Shawn Finley  
Mike Disher  
Tim Burman  
Becky Witte  
Melissa Winsett  
Ralf Heseler

**TCC Members Virtually Present:**

Ron Paradise  
Jose Papa  
Mark Karet  
Tyler Burgett (non-voting advisor)

**TCC Members Absent:**

Stewart Cruz  
Lee Evett  
Adam Mengel

**Others Physically Present:**

Stephan Harris  
Travis Hills  
Sean Castello

**Others Virtually Present:**

Debbie Stewart, Recording Secretary  
Pam Blankenship  
Victoria Perk  
Martin Catalá  
Rakinya Hinson  
Tony Nosse  
Chad Lingenfelter  
Jon Cheney

**Representing:**

Daytona Beach  
DeBary  
DeLand Alternate  
Edgewater  
Holly Hill  
New Smyrna Beach  
Orange City  
Ormond Beach  
Ponce Inlet  
Port Orange  
South Daytona  
V.C. Traffic Engineering  
Votran

**Representing:**

Deltona  
Palm Coast  
Pierson  
FDOT District 5

**Representing:**

Daytona Beach Shores  
Lake Helen  
F.C. Traffic Engineering

**Representing:**

TPO Staff  
Kittelson & Associates  
V.C. Traffic Engineering

**Representing:**

TPO Staff  
TPO Staff  
Center for Urban Transportation Research (CUTR)  
Center for Urban Transportation Research (CUTR)  
FDOT  
FDOT  
FDOT  
V.C. Traffic Engineering

**I. Call to Order / Roll Call / Determination of Quorum**

Chairperson Mendez called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:00 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 13 voting members physically present and three voting and one non-voting member virtually present.

The Pledge of Allegiance was given.

**II. Public Comments/Participation**

There were no public comments.

### **III. Action Items**

#### **A. Review and Approval of the August 17, 2021 CAC/TCC Meeting Minutes**

**MOTION:** *A motion was made by Mr. Lear to approve the August 17, 2021 TCC meeting minutes. The motion was seconded by Mr. Walker and carried unanimously.*

#### **B. Review and Recommendation of Approval of Resolution 2021-## Adopting the Paratransit Service Analysis**

Mr. Harris stated the Paratransit Service Analysis identifies changes in the industry that have had a negative or positive impact on efficiencies in service provision and on budgets. A presentation was given last month by Tindale Oliver on the report and a link was provided in the agenda. A few minor comments were received but the final report will be the one as provided. An accompanying resolution will be adopted by the TPO Board this month. Earlier today, at the CAC meeting, a request was made to add a glossary of terms to the report which will be included.

Ms. Blankenship reminded members that a motion is needed to allow members participating virtually to vote.

**MOTION:** *A motion was made by Mr. Holmes to allow TCC members attending virtually to participate and vote. The motion was seconded by Mr. Lear and carried unanimously.*

**MOTION:** *A motion was made by Mr. Lear to recommend approval of Resolution 2021-## adopting the Paratransit Service Analysis. The motion was seconded by Mr. Holmes and carried unanimously.*

### **IV. Presentation Items**

#### **A. Presentation and Discussion of Transportation Congestion Management Process (CMP)**

Mr. Travis Hills, Kittelson and Associates, gave a PowerPoint presentation of the Transportation Congestion Management Process (CMP). He explained that congestion management is the application of strategies to by reduce congestion and improve the reliability and performance of the transportation system. The CMP is a regionally accepted approach for managing that congestion. They use the most up-to-date information to identify strategies to manage congestion. He noted that the CMP is a federally required process that every TPO must have and the hope is to update it annually moving forward. The CMP ties the Connect 2045 Long Range Transportation Plan (LRTP) to the project priorities and the Transportation Improvement Program (TIP). He reviewed the schedule of the CMP and announced that there will be working group meetings as well as future presentations to keep everyone up to date on the progress.

#### **B. Presentation and Discussion of the Draft R2CTPO FY 2020/21 Public Involvement Activities Summary**

Ms. Blankenship gave a PowerPoint presentation of the draft FY 2020/21 Public Involvement Activities Summary. She explained how COVID-19 affected public outreach throughout the year and the events that were cancelled due to the pandemic. There were three advisory and TPO Board meetings that did not reach a quorum. She reviewed the new ways the TPO conducted public outreach and the social media outreach conducted through Facebook and Twitter. Promotional and informational items were distributed at the few in-person events that were held. She reviewed upcoming outreach events including Mobility Week, Love to Ride Challenge, and Port Orange Family Days. She encouraged members to let her know if they have groups they would like the Speaker's Bureau to come and speak to.

#### **C. Presentation and Discussion of the Flagler Transit Development Plan (TDP) Major Update**

Mr. Martin Catalá, Center for Urban Transportation Research (CUTR), gave a PowerPoint presentation of the Flagler County Transit Development Plan (TDP) Major Update. He explained that the TDP is a ten-year planning document that helps design the future of public transit in Flagler County; it is an FDOT requirement to receive funding. The TDP is an unconstrained vision balanced with attainable targets; what is needed and what is attainable. He reviewed the elements of the TDP including the public involvement process. There is a survey available online and an on-board survey for users. He asked Flagler County residents to please complete the survey.

#### **D. FDOT Report**

The FDOT report was provided in the agenda. Mr. Burgett announced there will be an online public hearing for the Five-Year Work Program from October 25, 2021 through October 29, 2021. The public can also attend in person at the Deland FDOT District 5 office. The purpose of the public hearing is to showcase the projects FDOT anticipates for the next five years; they can be viewed and get an idea of what is being proposed. FDOT will be accepting comments and concerns regarding the proposed Work Program for two weeks following the public hearing; FDOT will be accepting input from October 29, 2021 through November 12, 2021. Following the public comment period, the Work Program will be sent to the Governor and then the Legislature to be approved. He announced that this week is Rail Safety Week; September 20, 2021 through September 26, 2021. FDOT is celebrating the work they have completed over the last couple of years with “dynamic envelope” projects which includes additional striping at rail crossings across the state. They completed the work eight months ahead of schedule. FDOT has coordinated with Ms. Blankenship for bicycle/pedestrian safety events; one was held this past Saturday in New Smyrna Beach and two more are scheduled for October 2, 2021 at Sun Splash Park in Daytona Beach and on October 16, 2021 at Andy Romano Park in Ormond Beach.

#### **E. Volusia and Flagler County Construction Reports**

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#### **V. Staff Comments**

Mr. Harris stated every fall, after the completion of the priority project process, the subcommittees meet to review and recommend improvements for the next cycle; he announced the TIP Subcommittee will be meeting next month. Ms. Nicoulin will be scheduling that meeting.

Mr. Harris announced Congress is working on a new transportation bill to replace the Fixing America’s Surface Transportation (FAST) Act which expires this month. The TPO is cautiously optimistic that it will be signed into law; when more information is available, it will be provided to members.

#### **VI. TCC Member Comments**

There were no member comments.

#### **VII. Information Items**

- CAC & TCC Attendance Records
- August TPO Outreach and Events
- August 25, 2021 TPO Board Reports

**VIII. Adjournment**

There being no further business, the TCC meeting adjourned at 3:41 p.m.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**MS. BECKY MENDEZ, CHAIRPERSON  
TECHNICAL COORDINATING COMMITTEE (TCC)**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the September 21, 2021 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 19<sup>th</sup> day of October 2021.

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**DEBBIE STEWART, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**MEETING SUMMARY  
CAC & TCC  
OCTOBER 19, 2021**

**III. ACTION ITEMS**

**B. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2021-## AMENDING THE FY 2021/22 TO 2025/26 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**Background Information:**

The Florida Department of Transportation has requested an amendment to the FY 2021/22 to 2025/26 Transportation Improvement Program (TIP).

Specific project details of the proposed amendment will be provided under separate cover.

***ACTION REQUESTED:***

***MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2021-## AMENDING THE FY 2021/22 TO 2025/26 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)***

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 2021-##**

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION  
AMENDING THE FY 2021/22 TO FY 2025/26  
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

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**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach and portions of Palm Coast and Bunnell; and

**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the River to Sea TPO shall annually endorse and amend as appropriate, the plans and programs required by 23 C.F.R. 450.300 through 450.324, among which is the Transportation Improvement Program (TIP); and

**WHEREAS**, the River to Sea TPO's adopted TIP is required to be consistent with the Florida Department of Transportation's adopted Five-Year Work Program; and

**WHEREAS**, the Florida Department of Transportation has provided additional information to the River to Sea TPO regarding the FDOT adopted Five-Year Work Program.

**NOW, THEREFORE, BE IT RESOLVED**, by the River to Sea TPO that:

1. The River to Sea TPO's FY 2021/22 to FY 2025/26 TIP is hereby amended as shown in Attachment "A" attached hereto and made a part of this resolution;
2. the Chairperson of the River to Sea TPO (or their designee) is hereby authorized and directed to submit the FY 2021/22 to FY 2025/26 TIP as amended to the:
  - a. Florida Department of Transportation;
  - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation);
  - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation); and the
  - d. Department of Economic Opportunity.



**DONE AND RESOLVED** at the regularly convened meeting of the River to Sea TPO held on the 27<sup>th</sup> day of October 2021.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**VOLUSIA COUNTY COUNCIL VICE CHAIR BILLIE WHEELER**  
**CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on October 27, 2021.

**ATTEST:**

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**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**MEETING SUMMARY  
CAC & TCC  
OCTOBER 19, 2021**

**III. ACTION ITEMS**

**C. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2021-## ADOPTING THE R2CTPO FY 2020/21 PUBLIC INVOLVEMENT ACTIVITIES SUMMARY**

**Background Information:**

A primary responsibility of the River to Sea TPO is public involvement and outreach in the transportation decision-making process. Each year, a public outreach summary is developed outlining the outreach efforts of the previous fiscal year.

A presentation on the FY 2020/21 Public Involvement Activities Summary was presented to the committees and TPO Board last month. Resolution 2021-## and the FY 2020/21 River to Sea TPO Public Involvement Activities Summary are presented for your review and recommended approval.

A link to the Public Involvement Activities Summary is available at:

<https://www.r2ctpo.org/wp-content/uploads/FY-2020-21-Evaluation-Matrix-Summary-Documents.pdf>

***ACTION REQUESTED:***

***MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2021-## ADOPTING THE R2CTPO FY 202/21 PUBLIC INVOLVEMENT ACTIVITIES SUMMARY***

## **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

### **RESOLUTION 2021-##**

#### **RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE RIVER TO SEA TPO'S FY 2020/21 PUBLIC INVOLVEMENT ACTIVITIES SUMMARY**

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**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach and portions of Palm Coast and Bunnell; and

**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, United States Code of Federal Regulations 23 U.S.C. 450.316 requires that the River to Sea Transportation Planning Organization institute a Public Participation Plan (PPP) that lays out the processes and protocols for engaging the general public in the plans and programs of the River to Sea TPO; and

**WHEREAS**, the River to Sea Transportation Planning Organization has developed a summary of the public outreach activities that occurred during FY 2020/21 which coincide with, satisfy and meet the requirements of the TPO's adopted Public Participation Plan.

**NOW, THEREFORE, BE IT RESOLVED**, by the River to Sea TPO that the:

1. River to Sea Transportation Planning Organization's FY 2020/21 Public Involvement Activities Summary is hereby endorsed and adopted; and the
2. Chairperson of the River to Sea TPO (or their designee) is hereby authorized and directed to submit the River to Sea TPO's Public Involvement Activities Summary to the:
  - a. Florida Department of Transportation; and
  - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and
  - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation).

**DONE AND RESOLVED** at the regularly convened meeting of the River to Sea TPO Board held on the 27<sup>th</sup> day of October 2021.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**VOLUSIA COUNTY COUNCIL VICE CHAIR BILLIE WHEELER**  
**CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO Board held on October 27, 2021.

**ATTEST:**

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**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**MEETING SUMMARY  
CAC & TCC  
OCTOBER 19, 2021**

**III. ACTION ITEMS**

**D. REVIEW AND RECOMMEND SUPPORT FOR THE FEDERAL LANDS ACCESS PROGRAM (FLAP) GRANT APPLICATION FOR THE BLACK BEAR SCENIC TRAIL**

The Federal Lands Access Program (FLAP) was established in 23 U.S.C. 204 to improve transportation facilities that provide access to, are adjacent to, or are located within federal lands. The Access Program supplements State and local resources for public roads, transit systems, and other transportation facilities, with an emphasis on high-use recreation sites and economic generators. The Eastern Federal Lands Highway Division (EFLHD) is currently conducting a Call for Projects for the Federal Lands Access Program in Florida for Federal Fiscal Years (FY) 2023 through FY 2026. Additional information on the Call for Projects can be found through the following link: <https://highways.dot.gov/federal-lands/programs-access/fl>.

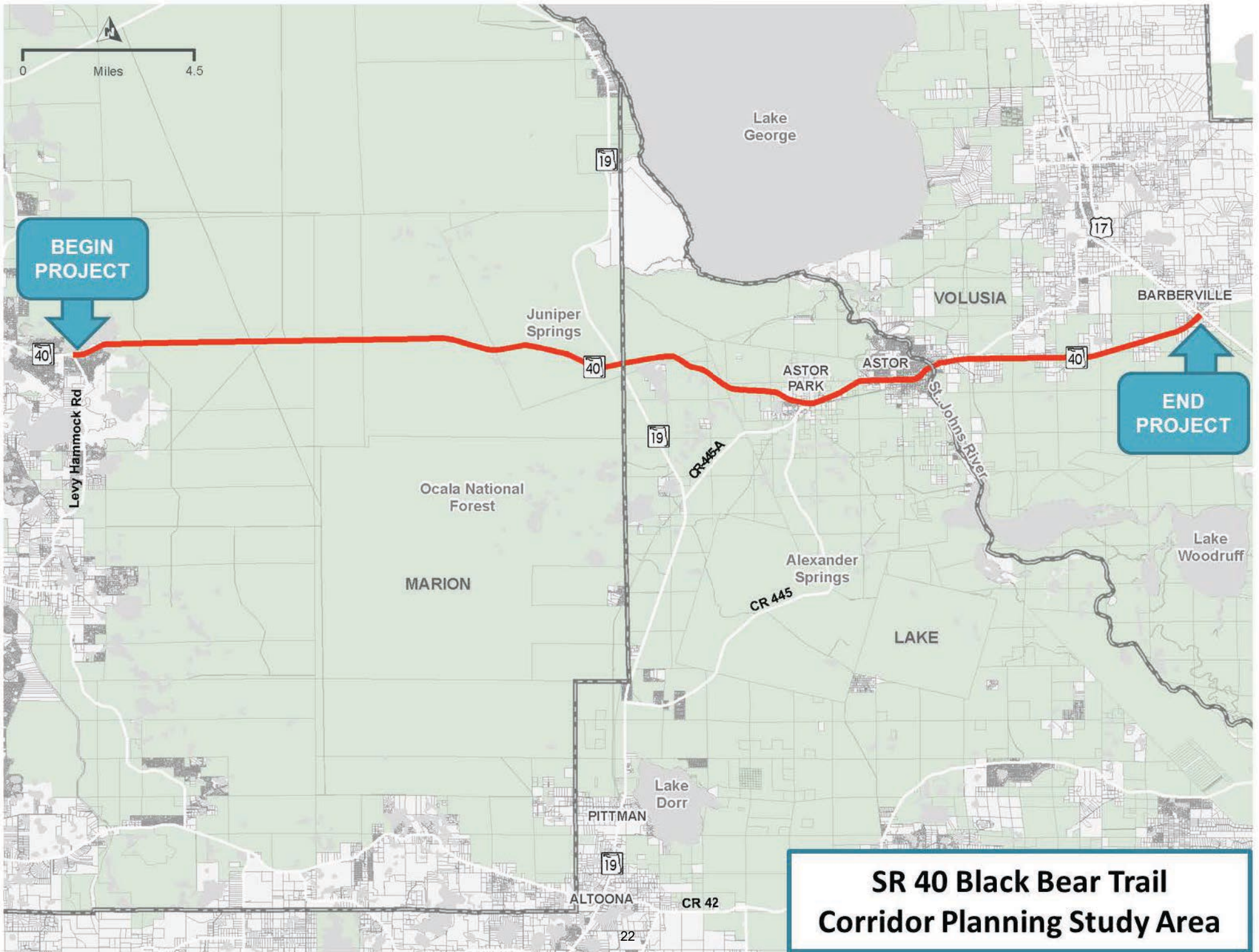
The Black Bear Scenic Trail, also referred to as the SR 40 Black Bear Trail, will be a multi-use trail along SR 40 from Levy Hammock Road in Marion County to US 17 in Volusia County. The 27-mile long trail will traverse Eastern Marion County, Northern Lake County, and Northeast Volusia County. The trail will fill the largest gap within the Heart of Florida Loop, which is a network of trails spanning ten Central Florida counties and encompassing 250 miles, linking existing trails. The Black Bear Scenic Trail will link the local communities of Silver Springs, Astor Park, Astor, and Barberville, as well as natural landmarks such as the Ocala National Forest and the St. Johns River. The Black Bear Scenic Trail will provide connections to other trails in the area, such as the Florida National Scenic Trail and St. Johns River to Sea Loop Trail.

The Lake Sumter MPO is requesting a letter of support from the River to Sea TPO and the Ocala Marion TPO to apply for Project Development & Environmental (PD&E) funding through the FLAP Call for Projects for this trail project.

A map of the Black Bear Scenic Trail Corridor is provided with this agenda packet for reference. TPO staff will provide additional information on the project and the proposed application.

***ACTION REQUESTED:***

***MOTION TO RECOMMEND SUPPORT FOR THE FEDERAL LANDS ACCESS PROGRAM (FLAP) GRANT APPLICATION FOR THE BLACK BEAR SCENIC TRAIL***



**MEETING SUMMARY  
CAC & TCC  
OCTOBER 19, 2021**

**IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

**A. PRESENTATION AND DISCUSSION OF RECOMMENDED CHANGES TO THE R2CTPO GUIDING RESOLUTIONS AND PROJECT APPLICATIONS FOR THE ANNUAL CALL FOR PROJECTS**

**Background Information:**

Each year, after completion of the project prioritization process, the TPO staff and committees evaluate the process and recommend improvements for the next cycle. The aim is to achieve the best possible outcomes in terms of identifying and promoting transportation-related priorities consistent with the community's goals and objectives as prescribed in the Connect 2045 Long Range Transportation Plan.

The TIP Subcommittee held a meeting on October 6, 2021. TPO staff will lead a discussion of recommended changes to the R2CTPO policies and project applications for the Annual Call for Projects. Recommended changes to the guiding resolutions and the project applications are provided in strike-through and underline format.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE***

## RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

### RESOLUTION 2020-23XX

#### RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION ESTABLISHING THE POLICY FOR THE ANNUAL ALLOCATION OF SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBG) URBAN ATTRIBUTABLE (SU) FUNDING AND OTHER STATE AND FEDERAL FUNDS IDENTIFIED IN THE 2045 LONG RANGE TRANSPORTATION PLAN FOR LOCAL INITIATIVES

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**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that every urbanized area with a population of 50,000 or more, as a condition to the receipt of federal capital or operating assistance, shall have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, 23 C.F.R. 450.104 provides that the River to Sea TPO shall annually endorse, and amend as appropriate, the plans and programs required, among which is the Surface Transportation Block Grant Program (STBG) projects list of the annual Transportation Improvement Program (TIP) submission; and

**WHEREAS**, each year the appropriate River to Sea TPO committees, made up of a cross-section of interested citizens and staff, are charged with the responsibility of drafting a list of prioritized projects; and

**WHEREAS**, it is the responsibility of the River to Sea TPO to establish project priorities that are equitable for all areas within the River to Sea TPO's planning boundaries ; and

**WHEREAS**, the River to Sea TPO reaffirms its commitment to the priority process and related policies;

**NOW, THEREFORE, BE IT RESOLVED** by the River to Sea TPO that:

1. ~~Annual set-asides of~~ The River to Sea TPO's total Surface Transportation Block Grant Program (STBG) Urban Attributable (SU) funding goals will be made in the following manner: 40% of the total SU funds will be used for Traffic Operations, Safety, and



Local Initiatives (traffic operations focused) Project Priorities, 30% of the total SU funds will be used for Transit Project Priorities, and 30% of the total SU funds will be used for Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives (bicycle/pedestrian focused) Project Priorities;

2. ~~Annual set-asides of~~ Other state and federal funds identified in the 2040 Long Range Transportation Plan for Local Initiatives will be made available in the following manner: 50% of the funds will be used for Traffic Operations, Safety, and Local Initiatives (traffic operations focused) Project Priorities and 50% will be used for Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives (bicycle/pedestrian focused) Project Priorities;
3. Mixed projects (defined as a project that is not a stand-alone bicycle or pedestrian project) will only be accepted and ranked in both the bicycle/pedestrian focused and the traffic operations focused project categories if the bicycle/pedestrian cost component of the project is greater than 20% of the total project cost. Projects that do not meet this threshold shall be submitted and ranked in the traffic operations focused category only. The project applications shall include the cost breakdown between the bicycle/pedestrian component and the traffic operations component of the project. When programming mixed projects, funding amounts drawn down from each set-aside category (bicycle/pedestrian focused vs. traffic operations focused) shall be consistent with the cost component of that category;
4. For projects funded in whole or in part with Urban Attributable (SU) funding and/or other state and federal funds obtained through the TPO's Priority Project Process, if the recipient of the funds chooses to display any signs or markers at the project site, said signs or markers shall include language acknowledging the River to Sea TPO, Florida Department of Transportation (FDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and/or other funding partners, as may be applicable, for providing funding for the project. In addition to the language, the sign or marker shall include these agencies' official logos.

Additionally, any public pronouncements made by or on behalf of the recipient regarding the project, including press releases, publications, annual reports, video credits, and dedications, shall acknowledge the funding support provided by the TPO, FDOT, FHWA, and FTA.

5. Any remaining Surface Transportation Block Grant Program (STBG) Urban Attributable (SU) funds in the current fiscal year may be reallocated for other projects on the priority list or to cover project cost increases consistent with Resolution 2021-XX.

- ~~5.6.~~ The policies set forth in this resolution shall remain in effect unless and until they are repealed or amended by the TPO; and

- ~~6.7.~~ The Chairperson of the River to Sea TPO (or their designee) is hereby authorized and directed to provide a copy of this resolution to the:

- a. Florida Department of Transportation (FDOT);
- b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and
- c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation).

**DONE AND RESOLVED** at the regular meeting of the River to Sea TPO held on the ~~27<sup>th</sup>~~<sup>1<sup>st</sup></sup> day of ~~January~~<sup>December</sup> 2021.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**VOLUSIA COUNTY COUNCIL VICE CHAIR BILLIE WHEELER**

~~**CITY OF NEW SMYRNA BEACH COMMISSIONER JASON MCGUIRK**~~

**CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on ~~January 27~~<sup>December 1</sup>, 2021.

**ATTEST:**

**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 2020-24XX**

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO)  
DEFINING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR  
PROJECTS PRIORITIZED FOR FUNDING BY THE TPO**

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**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, the FDOT funds projects in the Work Program based on the plans and priorities set by the TPO; and

**WHEREAS**, the River to Sea TPO desires to provide, whenever possible, financial assistance to governmental entities to allow them to pursue transportation projects and programs which are consistent with the TPO's plans and priorities and benefit residents of and visitors to our planning area; and

**WHEREAS**, the River to Sea TPO wants to leverage the state and federal transportation funds programmed on transportation projects in TPO's MPA and ensure a measure of local financial commitment to transportation projects and programs utilizing these funds;

**NOW, THEREFORE, BE IT RESOLVED** by the River to Sea TPO that:

1. Every governmental entity receiving state and/or federal transportation funds for a project on any of the following Priority Project Lists shall provide a local match at a minimum ratio of 10% local funds to 90% state and/or federal funds:
  - a. Traffic Operations, Safety, and Local Initiatives Projects;
  - b. Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects.

This match requirement shall not apply to projects on the State Highway System; and

2. Every governmental entity receiving state and/or federal transportation funds for a project on the TPO's Priority List of Transportation Planning Studies shall provide a local match at a minimum ratio of 10% local funds to 90% state and/or federal funds; and

3. A local match shall not be required for any project on the TPO's Priority Lists of Strategic Intermodal System (SIS) Projects, Regionally-Significant Non-SIS Roadway Projects, or Transit Projects, subject to any other funding program requirements that may apply (e.g., Transportation Regional Incentive Program); and
4. the River to Sea TPO determines that "local match" shall be defined as non-state/non-federal cash match and/or in-kind services of eligible costs that advance the project in question; and
5. notwithstanding the terms prescribed in subparagraph 1 and 2, above, the required local match shall not exceed the ratio required in the current policy of the TPO Board at the time the governmental entity requests funding unless the local government entity commits to a higher local match for the project; and
6. the River to Sea TPO reserves the right to waive or adjust the local match requirements if the TPO Board deems there exists sufficient reason or circumstance; and
7. the River to Sea TPO defines a cost overrun as an increase in the amount of the cost of any programmed project phase due to a change in scope, project limits or project approach that could have reasonably been foreseen or is the result of an incomplete, insufficient or out of date cost estimate; and
8. the River to Sea TPO reaffirms its policy that any cost overruns encountered on a project funded with state and/or federal transportation funds will be the responsibility of the governmental entity identified as the project originator with the following exception: if the project is on the state highway system and the State DOT is the project manager of record then the state shall be responsible for any cost overruns utilizing state dollars; and
9. the River to Sea TPO defines a cost increase as an increase in the cost of any programmed project phase due to unforeseen market changes or a change in requirements and/or standards for projects that have current and complete cost estimates; and
10. Requests for additional state and/or federal funds must be submitted to the TPO and include a statement of hardship or justification by the governmental entity identified as the project sponsor along with supporting documentation that includes detailed justification of the change in cost; and
11. the River to Sea TPO Executive Director may authorize the use of state and/or federal funds to cover some or all of a justified cost increase on any project phase, ~~up to and including 10% of the project cost estimate for that phase; and~~
- ~~12. the use of state and/or federal funds to cover cost increases exceeding 10% of the project cost estimate for any phase may be authorized only by the River to Sea TPO Board; and~~
- ~~13.~~ 12. the policies set forth in this resolution shall remain in effect unless and until they are repealed or amended by the TPO; and
- ~~14.~~ 13. the Chairperson of the River to Sea TPO (or their designee) is hereby authorized and directed to submit this resolution to the:
  - a. Florida Department of Transportation;
  - b. Federal Transit Administration (through the Florida Department of Transportation);

- c. Federal Highway Administration (through the Florida Department of Transportation); and
- d. Councils, Commissions, and Managers of the TPO Member Local Governments.

**DONE AND RESOLVED** at the regularly convened meeting of the River to Sea TPO held on the ~~27th~~  
1st day of ~~January~~ December 2021.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**VOLUSIA COUNTY COUNCIL VICE CHAIR BILLIE WHEELER**

~~**CITY OF NEW SMYRNA BEACH COMMISSIONER JASON MCGUIRK**~~

**CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on ~~January 27~~ December 1, 2021.

**ATTEST:**

\_\_\_\_\_  
**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 2020-25XX**

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION  
REAFFIRMING THE POLICY FOR ESTABLISHING AND MAINTAINING TRANSPORTATION  
PRIORITY PROJECTS**

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**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that every urbanized area with a population of 50,000 or more, as a condition to the receipt of federal capital or operating assistance, shall have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, 23 C.F.R. 450.104 provides that the River to Sea TPO shall annually endorse, and amend as appropriate, the plans and programs required, among which is the Surface Transportation Block Grant Program (STBG) projects list of the annual Transportation Improvement Program (TIP) submission; and

**WHEREAS**, each year the appropriate River to Sea TPO committees made up of a cross-section of interested citizens and technical staff are charged with the responsibility of drafting a list of prioritized projects; and

**WHEREAS**, it is the responsibility of the River to Sea TPO to establish project priorities for all areas of the TPO's MPA; and

**WHEREAS**, the River to Sea TPO reaffirms its commitment to the priority process and related policies;

**NOW, THEREFORE, BE IT RESOLVED** by the River to Sea TPO that the following policies are established to prioritize transportation projects throughout the TPO's MPA:

1. The project application and evaluation criteria approved by the River to Sea TPO Board shall be used to solicit and evaluate projects for priority ranking in the transportation program categories listed below:
  - a. Florida Strategic Intermodal System (SIS) Projects;
  - b. Regionally Significant, Non-SIS Roadway Projects and Major Bridge Projects;

- c. Traffic Operations, Safety, and Local Initiatives Projects;
  - d. Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects;
  - e. Public Transit Projects; and
  - f. Transportation Planning Studies.
2. River to Sea TPO projects that were previously ranked and have a Financial Management (FM) number and are in the Florida Department of Transportation Work Program will automatically be prioritized above projects that are not currently in the FDOT Five-Year Work Program;
  3. Projects which are ranked one through five on the Prioritized List of Florida Strategic Intermodal System (SIS) Projects are deemed to be protected, and will remain in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
  4. Projects which are ranked one through five on the Prioritized List of Regionally Significant, Non-SIS Roadway Projects and Major Bridge Projects are deemed to be protected, and will remain in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
  5. Projects which are ranked one through eight on Tier “B” of the Prioritized List of Traffic Operations, Safety, and Local Initiatives Projects are deemed to be protected, and will be ranked in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
  6. Projects which are ranked one through three on Tier “B” of the Prioritized List of Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects are deemed to be protected, and will be ranked in their current spot or move to the next available higher spot until they are completed and drop out of the Work Program;
  7. If, at any time, two or more lists of prioritized projects are merged into a new list, every project that was protected prior to the merger shall retain its protected status, and no new or previously unprotected project shall be deemed to be protected unless and until it advances to the protected rank prescribed for the new, merged list.
  8. The River to Sea TPO will only re-prioritize or add projects when the TPO Board determines: a) unusual circumstances support such action, b) the circumstances are not of a recurring nature, c) the circumstances do not result from the actions of the project sponsor, and d) the proposed reprioritization or addition will not be contrary to the public interest;
  9. Requests to change the priority or to add a project must include a statement of hardship by the requestor along with supporting documentation that includes

detailed justification of need and an assessment of the impacts to the programming of prioritized projects;

10. It is the responsibility of the River to Sea TPO and FDOT staffs to provide the River to Sea TPO members with current information and data on project status and to assist the members in their efforts to make informed decisions regarding the prioritized projects lists;
11. The River to Sea TPO shall, in its discretion, make all decisions regarding the final prioritized project lists that are annually submitted to FDOT;
12. Once a project has attained protected status, it should be programmed within 3 years. If it has not been programmed during that time due to inactivity on the part of the project sponsor, then the project will be removed from the list of priority projects. The project sponsor may resubmit the project for open ranking on any subsequent call for projects.
13. Per the approved Annual Call for Projects schedule, the project sponsor shall annually submit a letter to the River to Sea TPO affirming their continued support to retain each project on the priority list and provide updated cost estimates for all unfunded phases of each project they sponsor on the Regionally Significant Non-SIS, Tier "A", and Tier "B" project lists. Updated cost estimates for projects or project phases that are currently funded/programmed are considered a request for additional funding and subject to the TPO's cost increase/cost overrun policy. Requests for additional funding shall be submitted to the TPO on the appropriate form. The letter shall also provide support from the project sponsor for any Transportation Regional Incentive Program (TRIP) eligible project(s) which they are ready to advance into the Work Program and TIP and provide a commitment of local matching funds, if required.
14. The River to Sea TPO shall use this project prioritization process to support the development of Regional Priority Lists in the areas of Trails, Transit, Transportation Systems Management and Operations (TSM&O), and Planning Studies
15. The policies set forth in this resolution shall remain in effect unless and until they are repealed or amended by the TPO; and
16. the Chairperson of the River to Sea TPO, (or their designee) is hereby authorized and directed to provide a copy of this resolution to the:
  - a. Florida Department of Transportation (FDOT);
  - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and
  - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation)



**DONE AND RESOLVED** at the regular meeting of the River to Sea TPO held on the ~~27th~~1st day of ~~January~~December 2021.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

VOLUSIA COUNTY COUNCIL VICE CHAIR BILLIE WHEELER  
~~CITY OF NEW SMYRNA BEACH COMMISSIONER JASON MCGUIRK~~  
CHAIRPERSON, RIVER TO SEA TPO

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on ~~January 27~~December 1, 2021.

**ATTEST:**

DEBBIE STEWART, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



## **2021-2022 Application for Project Prioritization**

# **Traffic Operations, Safety, and Local Initiatives Projects**

### **General Instructions:**

For the **2021-2022** Call for Projects, the R2CTPO is accepting applications for Feasibility Studies and Project Implementation.

The R2CTPO has two different application forms for Traffic Operations, Safety, and Local Initiatives Projects. One is to be used when applying for a Feasibility Study; the other is to be used when applying for Project Implementation. When applying for Project Implementation, the Applying Agency will also be required to submit a completed copy of FDOT's Project Information Application Form.

No project will advance beyond a Feasibility Study unless the R2CTPO receives an application for prioritization of the Project Implementation phase. Applications for prioritization of the Project Implementation phase will be accepted only if a Feasibility Study has already been completed or if the project does not require a Feasibility Study.

Applications will be ranked based on the information supplied in the application. The TPO is not obliged to consider information pertaining to the project request that is not included in the project application. However, applying agencies are encouraged to be present for the evaluation their applications to provide clarification, if needed.

Incomplete applications will not be accepted.

### **Project Qualification:**

Except for certain improvements identified in 23 U.S.C. §133<sup>1</sup>, only projects located on Federal-Aid Roads (roads on the National Highway System (NHS) or functionally classified as Urban Minor Collector or higher) may be funded through this program.

Only applications for traffic operations, intelligent transportation systems (ITS), safety, and local initiatives (traffic operations focused) projects will be considered. These projects are enhancements to improve the operational efficiency, reliability, and/or safety of the existing traffic circulation system. The following list of projects is representative of qualifying projects; however, it is not exhaustive:

1. Adding or extending left and/or right turn lanes;
2. improved signage or signalization;
3. targeted traffic enforcement;
4. limitation or prohibition of driveways, turning movements, truck traffic, and on-street parking;
5. modification of median openings;
6. replacement of standard intersections with traffic circles or roundabouts;
7. traffic incident response plans;
8. realignment of a road;
9. intelligent transportation systems (ITS) such as dynamic message signs and adaptive signal control systems;
10. traffic calming roadway designs or devices;

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<sup>1</sup> These exceptions include: carpool projects, fringe and corridor parking facilities and programs, bicycle transportation and pedestrian walkways, modification of public sidewalks to comply with the Americans with Disabilities Act, highway and transit safety infrastructure improvements and programs, hazard eliminations, projects to mitigate hazards caused by wildlife, and railway-highway grade crossings.

11. street lighting to improve traffic safety; and
12. other local initiatives which address complete streets retrofits, adaptation of transportation systems to climate change, and other improvements that directly support the goals of the TPO's Long Range Transportation Plan.

**Award Limits:**

There are no award limits for projects on the Traffic Operations, Safety, and Local Initiatives Projects list. Projects on this list may be funded with any combination of federal, state, and/or local funds.

**Local Match Requirement:**

R2CTPO Resolution ~~2020-24~~<sup>2021-XX</sup> provides that the governmental entity requesting state and or federal transportation funds for any project that is not on the State Highway System (SHS) shall be required to match those funds programmed on the project with local funds at a minimum ratio of 10% local to 90% state and/or federal. The match shall be by project phase for each programmed phase including feasibility study. A local cash match is required for a feasibility study. For all other phases, the local match is defined as non-state/federal cash match and/or in-kind services of eligible costs that advance the project. This resolution also reaffirms the R2CTPO's policy that the Applying Agency (project originator) shall be responsible for any cost overruns encountered on a project funded with state and/or federal funds unless the project is on the SHS, in which case, the State DOT shall be responsible for any cost overruns.

**Electronic and "Hard Copy" Submittal Requirement:**

1. Applications and supporting documentation shall be submitted as digital media in Portable Document Format (PDF), compatible with MS Windows and Adobe Acrobat.
2. Electronic documents must be submitted through the R2CTPO FTP site.  
<https://www3.mydocsonline.com/cuploadcustom.aspx?id=R2CTPO&f=2021+Priority+Project+Applications>  
<https://www3.mydocsonline.com/customerupload/b4bbf6f197bbf605f029f13c7936>
3. **The application and all supporting documentation shall be included in one electronic PDF file.**
4. All document pages shall be oriented so that the top of the page is always at the top of the computer monitor.
5. Page size shall be either 8-1/2" by 11" (letter) or 11" by 17" (tabloid).
6. PDF documents produced by scanning paper documents are inherently inferior to those produced directly from an electronic source. Documents which are only available in paper format should be scanned at a resolution which ensures the pages are legible on both a computer screen and a printed page. We recommend scanning at 300 dpi to balance legibility and file size.
7. If you are unable to produce an electronic document as prescribed here, please ~~call us~~<sup>contact R2CTPO staff</sup> to discuss other options.
8. If you are unable to upload to the R2CTPO FTP site, please contact R2CTPO staff to discuss other options.
- ~~8.9.~~ In addition to the digital submittal, we require one (1) complete paper copy of the application and all supporting documents. This must be identical to the digital submittal.

R2CTPO staff will provide assistance in completing an  
application to any member local government that requests it.



**2021-2022 Application for Project Prioritization – FEASIBILITY STUDY**

## Traffic Operations, Safety, and Local Initiatives Projects

**\*\*All applications must be uploaded to the TPO file transfer site by 2:00 p.m. (EST) on February 26~~25~~, 2021~~2~~**  
<https://www3.mydocsonline.com/cuploadcustom.aspx?id=R2CTPO&f=2021+Priority+Project+Applications>  
<https://www3.mydocsonline.com/customerupload/b4bbf6f197bbf605f029f13c7936>

Project Title: \_\_\_\_\_

Applying Agency (project sponsor): \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

E-mail: \_\_\_\_\_

Does the Applying Agency expect to be certified by FDOT to perform the work under the Local Agency Program (LAP) process? ☐ Yes ☐ No

If not, what local government agency will perform the work on behalf of the Applying Agency? \_\_\_\_\_

*[Attach a letter of intent from the agency that will perform the work.]*

Governmental entity with maintenance responsibility for roadway facility on which proposed project is located: \_\_\_\_\_

*[If not the same as Applying Agency, attach a letter of support for the proposed project from the responsible entity. This letter of support must include a statement describing the responsible entity's expectations for maintenance of the proposed improvements, i.e., what the Applying Agency's responsibility will be.]*

Priority of this proposed project relative to other applications submitted by the Applying Agency: \_\_\_\_\_

Project Description: \_\_\_\_\_

Project Location (include project length and termini, if appropriate, and attach location map): \_\_\_\_\_

Project Eligibility for Federal Funds (check the appropriate box):

- ☐ the proposed improvement is located on the Federal-aid system. (Reference the Federal Aid Road Report at <http://www.fdot.gov/statistics/fedaid/>);
- ☐ the proposed improvement is **not** located on the Federal-aid system, but qualifies as a type of improvement identified in 23 U.S.C. §133 that is not restricted to the Federal-aid system.

### Project Purpose and Need Statement:

In the space provided below, describe the Purpose and Need for this proposed project. It is very important that your Purpose and Need statement is clear and complete. It will be the principal consideration in ranking your application for a Feasibility Study. It must convince the public and decision-makers that the expenditure of funds is necessary and

worthwhile and that the priority the project is being given relative to other needed transportation projects is warranted. The project Purpose and Need will also help to define the scope for the Feasibility Study, the consideration of alternatives (if appropriate), and ultimate project design.

The Purpose is analogous to the problem. It should focus on particular issues regarding the transportation system (e.g., mobility and/or safety). Other important issues to be addressed by the project such as livability and the environment should be identified as ancillary benefits. The Purpose should be stated in one or two sentences as the positive outcome that is expected. For example, the purpose is to reduce intersection delays or to reduce rear end collisions. It should avoid stating a solution as a purpose such as: “the purpose of the project is to add an exclusive left turn lane”. It should be stated broadly enough so that no valid solutions will be dismissed prematurely.

The Need should establish the evidence that the problem exists, or will exist if anticipated conditions are realized. It should support the assertion made in the Purpose statement. For example, if the Purpose statement is based on safety improvements, the Need statement should support the assertion that there is or will be a safety problem to be corrected. When applying for a Feasibility Study, you should support your Need statement with the best available evidence. However, you will not be expected to undertake new studies.

**Commentary:** \_\_\_\_\_

**Criteria #1 through #4, below, will be used to evaluate and rank each application for Feasibility Study. For Criteria #1, the Applying Agency must indicate the functional classification of the roadway on which the proposed improvement will be located. For Criteria # 2 through #4, the Applying Agency must provide commentary explaining how and to what degree the proposed improvement will address the criteria.**

**Criteria #1 - Location** – Indicate the federal functional classification of the roadway on which the proposed improvement is located. (Reference the Federal Aid Road Report at <http://www.fdot.gov/statistics/fedaids/>). R2CTPO staff will review the application to verify the classification of the roads benefitting from the proposed project. (4 points total)

- ☐ Urban/Rural Principal Arterial
- ☐ Urban/Rural Minor Arterial
- ☐ Urban/Rural Major Collector
- ☐ Urban Minor Collector
- ☐ Rural Minor Collector or Urban/Rural Local Road
- ☐ Not Applicable

**Criteria #2 - Mobility and Operational Benefits** – The proposed project will significantly reduce traffic congestion and/or delays identified in the TPO’s Congestion Management Process/Performance Measures Report or otherwise identified and documented. (4 points total)

**Commentary:** \_\_\_\_\_

**Criteria #3 - Safety Benefits** – The project will significantly reduce the number and/or severity of crashes; it will significantly reduce the number of fatalities and/or serious injuries. (4 points total)

**Commentary:** \_\_\_\_\_

**Criteria #4 - Support of Comprehensive Planning Goals and Economic Vitality** – The proposed project will directly contribute to the achievement of one or more goals/objectives in the applying local agency’s adopted comprehensive plan; it directly supports economic vitality (e.g., supports community development in major development areas, supports business functionality, and/or supports creation or retention of employment opportunities). (4 points total)

**Commentary:** \_\_\_\_\_

# 2021-2022 Application for Project Prioritization – PROJECT IMPLEMENTATION

## Traffic Operations, Safety, and Local Initiatives Projects

**\*\*All applications must be uploaded to the TPO file transfer site by 2:00 p.m. (EST) on February 26, 2021\*\***  
<https://www3.mydocsonline.com/cuploadcustom.aspx?id=R2CTPO&f=2021+Priority+Project+Applications>  
<https://www3.mydocsonline.com/customerupload/b4bbf6f197bbf605f029f13c7936>

Project Title: \_\_\_\_\_

Applying Agency Agencies (project sponsor): \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

E-mail: \_\_\_\_\_

- ☐ This project is being submitted as a mixed-use project as defined by Resolution 2020-23. Mixed-use projects must provide the cost breakdown between the traffic operations component of the project and the bicycle/pedestrian component of the project in the cost estimate.
- ☐ Attach a copy of the completed Feasibility Study, or explain in the space provided below for commentary why a Feasibility Study is not necessary.

Commentary: \_\_\_\_\_

### Criteria #1 – Location (5 points max.) – Based on federal functional classification map

This criterion looks at the classification of the roads that will benefit from a proposed project. This criterion gives more points to projects that provide a benefit on roads that are classified at a higher level. If a project benefits more than one road, the road that has the highest classification will be used to allocate points.

Indicate the federal functional classification of the roadway on which the proposed improvement is located. (Reference the Federal Aid Road Report at <http://www.fdot.gov/statistics/fedaid/>). R2CTPO staff will review the application to verify the classification of the roads benefitting from the proposed project.

#### Select only ONE

- ☐ Non-Federally Functionally Classified Road (0 points)<sup>1</sup>
- ☐ Urban/Rural Local Road (0 points)<sup>1</sup>
- ☐ Rural Minor Collector (0 points)<sup>1</sup>
- ☐ Urban Minor Collector (2 points)
- ☐ Urban/Rural Major Collector (3 points)
- ☐ Urban/Rural Minor Arterial (4 points)
- ☐ Urban/Rural Principal Arterial (5 points)

Commentary: \_\_\_\_\_

<sup>1</sup>Project must be safety related

## Criteria #2 – Project Readiness (15 points max.)<sup>4,2</sup>

This criterion looks at the amount of work required to develop the project and get it ready for construction. The closer a project is to the construction phase, the more points it is eligible for.

Check the appropriate boxes to indicate which phases of work have already been completed or will not be required. For each phase that will not be required, explain why in the space provided for commentary. Include with this application a copy of any relevant studies, warrants, designs, and/or permits. If this is an application for Project Implementation, you must attach a copy of the project scope and cost estimate.

Feasibility Study/Conceptual Design/Cost Estimate/SEMP<sup>2,3</sup>

**Select only ONE**

- ☐ Completed (3 points)
- ☐ Not Required (3 points)
- ☐ Required but Not Completed (0 points)
- ☐ Unknown or TBD (0 points)

PE (Design)

**Select only ONE**

- ☐ Completed (3 points)
- ☐ Not Required (3 points)
- ☐ Required but Not Completed (0 points)
- ☐ Unknown or TBD (0 points)

Environmental

**Select only ONE**

- ☐ Completed (3 points)
- ☐ Not Required (3 points)
- ☐ Required but Not Completed (0 points)
- ☐ Unknown or TBD (0 points)

Right-of-Way Acquisition

**Select only ONE**

- ☐ Completed (3 points)
- ☐ Not Required (3 points)
- ☐ Required but Not Completed (0 points)
- ☐ Unknown or TBD (0 points)

Permitting

**Select only ONE**

- ☐ Completed (3 points)
- ☐ Not Required (3 points)
- ☐ Required but Not Completed (0 points)
- ☐ Unknown or TBD (0 points)

<sup>4,2</sup> When Federal funding will be used to fund a project, all activities or work, including that which is done in advance of applying for Federal funds, must comply with all applicable Federal statutes, rules and regulations.

<sup>2,3</sup> A Systems Engineering Management Plan (SEMP) is generally required for ITS projects.

**Commentary:** \_\_\_\_\_



### Criteria #3 – Mobility and Operational Benefits (30 points max.)

This criterion looks at the extent of traffic operational benefits that will be derived from a proposed project. The number of points allocated will reflect the degree of benefit that is expected.

In the space provided below for commentary, describe the operational benefits of the proposed project, and specify and explain if this project is considered regional in nature. When putting your application together please include a copy of any approved signal warrant or street lighting studies.

Existing volume to capacity ratio (i.e., existing congestion severity) [Must be documented.]

**Select only ONE**

- ☐ less than 0.75 (0 points)
- ☐ 0.75 to 0.99 (3 points)
- ☐ 1.00 to 1.25 (4 points)
- ☐ greater than 1.25 and/or identified as congested in TPO's CMP/Performance Measures Report (5 points)

Mobility Enhancements (i.e., level of increased mobility and/or travel time reliability that a project will provide)

**Select ALL that Apply**

- ☐ None (0 points)
- ☐ Bicycle, Pedestrian, ADA, or Transit (0-5 points)
- ☐ Access Management, ITS, Critical Bridge, Intersection Improvement, or Traffic Signal Retiming<sup>34</sup> (0-10 points)

Approved signal warrant (new signals only), left turn phase warrant, left turn lane warrant, street light warrant, widening justification<sup>45</sup>, an FDOT approved roundabout geometric and operational analysis<sup>56</sup>, or access management or ITS improvements<sup>67</sup>

**Select only ONE**

- ☐ No (0 points)
- ☐ Yes (0-5 points)

Hurricane evacuation route (based on appropriate agency's Comprehensive Plan) upgrade including, but not limited to, converting traffic signal to mast arm or other operational improvements.<sup>78</sup>

**Select only ONE**

- ☐ No (0 points)
- ☐ Yes (0-5 points)

<sup>34</sup>Attach Traffic Signal Timing Study.

<sup>45</sup>Attach Warrant Study to application; otherwise R2CTPO staff will assume that a Warrant Study justifying the improvement has not been completed.

<sup>56</sup>Attach FDOT Step 3 Roundabout Summary Report.

<sup>67</sup> Access management and ITS improvements include, but are not limited to, addition of non-traversable median greater than 50% project length, addition of curb/gutter at intersection or greater than 50% project length, closure of minor intersections or crossovers, reduction of the number of access points (driveways or driveway widths), elimination of existing at-grade RR crossing, elimination of existing on-street parking, provision of traffic signal preemption for emergency vehicles, connection of three or more traffic signals, and new connection of traffic signal system to computerized signal control.

<sup>78</sup>The term "other operational improvements" includes any improvement that will likely result in a significant: a) increase in evacuating traffic capacity or b) reduction in the probable occurrence or severity of evacuating traffic delay and/or disruption from signal failure, lane blockage, etc.

**Commentary:** \_\_\_\_\_



**Criteria #4 – Safety Benefits (20 points max.)**

This criterion looks at the degree of safety benefits that will be derived from a proposed project. The distinction between the categories of benefits will be coordinated with the Community Traffic Safety Teams (CTST). The number of points allocated will reflect the degree of benefit that is expected.

In the space provided below for commentary, describe the safety benefits expected from the proposed project, and explain how the proposed project will help the River to Sea TPO meet or exceed adopted Transportation Safety Targets for Serious Injuries and Fatalities. R2CTPO staff will work with the appropriate agencies to determine the intersection and corridor crash rates.

**Select ALL that Apply**

- ☐ The specific project location is on FDOT's High Crash List or has otherwise been identified as having an overrepresentation of severe crashes? (Provide supporting documentation (e.g., intersection crashes per million entering vehicles <sup>89</sup>, corridor crashes per million vehicle miles <sup>910</sup>, Community Traffic Safety Team report, etc.) (0-5 points)
- ☐ The "problem" described on page 1 of this application is a safety issue that falls within one or more of the eight Emphasis Areas identified in the ~~2012~~ latest adopted Florida Strategic Highway Safety Plan (i.e., distracted driving, vulnerable road users, intersection crashes, lane departure crashes, aging road users and teen drivers, impaired driving, and traffic records) or does contribute to the ability of emergency response vehicles to effectively respond to an incident. (0-5 points)
- ☐ The proposed project represents a strategy that is professionally recognized in the AASHTO Highway Safety Manual as being effective in reducing the frequency and/or severity of traffic accidents. (0-10 points)

<sup>89</sup> If an application scores very high in this criterion, the R2CTPO may submit application to either the East or West Volusia Community Traffic Safety Team (CTST) for Safety Fund consideration.

<sup>910</sup> Applying Agency must use the following crash rate calculation formulas: Corridor Crash Rate = (Number of Crashes x 1,000,000) / (AADT x 365 days/year x Number Years x Segment Length); Intersection Crash Rate = (Number of Crashes x 1,000,000) / (AADT x 365 x Number of Years).

**Commentary:** \_\_\_\_\_

**Criteria #5 – Support of Comprehensive Planning Goals and Economic Vitality (10 points max.)**

This criterion looks at the degree to which the proposed project will actually contribute to the achievement of one or more of the local government's adopted comprehensive plan goals or objectives, and the degree to which it supports economic vitality. The Applying Agency must identify specific goals and/or objectives from the relevant comprehensive plan and provide a rational explanation of how the proposed project will advance those goals and or objectives. Points will not be awarded for being merely consistent with the comprehensive plan. Points should be awarded in proportion to how well the project will show direct, significant and continuing positive influence. Temporary effects related to project construction, such as the employment of construction workers, will not be considered.

**Select ALL that Apply**

- ☐ Directly contributes to the achievement of one or more goals/objectives in the adopted comprehensive plan (0-5 points)
- ☐ Directly supports economic vitality (e.g., supports community development in major development areas, supports business functionality, supports freight movement, and/or supports creation or retention of employment opportunities) (0-5 points)

**Commentary:** \_\_\_\_\_

**Criteria #6 – Infrastructure Impacts (20 points max.)**

This criterion looks at impacts to adjoining public or private infrastructure, which may be in the way of the project. The less existing infrastructure is impacted the more points a project will score.

In the space provided below for commentary, describe the infrastructure impacts that will occur as a result of constructing the proposed project. When completing your application, please consider the drainage issues that may be involved (see notes below for a more detailed explanation).

**Select only ONE**

- ☐ Major Drainage Impact – relocating or installing new curb inlets or other extensive drainage work is required, or drainage impact has not yet been determined <sup>10</sup> (0 points)
- ☐ Minor Drainage Impact – extending pipes, reconfiguring swales or other minor work is required (0-2 points)
- ☐ No Drainage Impact – no drainage work required (0-4 points)

**Select ALL that Apply**

- ☐ Relocation of private gas utility or fiber optic communication cable is not required <sup>11</sup> (0-4 points)
- ☐ Relocation of public/private water or sewer utility is not required <sup>11</sup> (0-4 points)
- ☐ Relocation of telephone, power, cable TV utilities is not required <sup>12</sup> (0-4 points)
- ☐ No specimen or historic trees ≥ 18" diameter will be removed or destroyed (0-4 points)

<sup>10</sup> ADA pedestrian crossings at intersections may impact drainage significantly. Attached Traffic Study should address drainage impacts.

<sup>11</sup> Typically, these are underground utilities that can only be determined by a complete set of plans. Attach plans showing no impacts; otherwise, assumption is in urban area utilities will be affected.

<sup>12</sup> Typically, above ground utilities are not affected except for widening and turn lane projects.

**Commentary:** \_\_\_\_\_

**Criterion #7 – Local Matching Funds > 10% of Total Project Cost (10 points max.)**

Please specify the committed local match percentage \_\_\_\_\_ *(Match must be in whole or half percent increments)*

If local matching funds greater than 10% of the estimated project cost are available, describe the local matching fund package in detail.

**Select only ONE**

- ☐ 10% Local Matching Funds (0 points)
- ☐ 10.0% < Local Matching Funds < 12.5% (1 points)
- ☐ 12.5% ≤ Local Matching Funds < 15.0% (2 points)
- ☐ 15.0% ≤ Local Matching Funds < 17.5% (3 points)
- ☐ 17.5% ≤ Local Matching Funds < 20.0% (4 points)
- ☐ 20.0% ≤ Local Matching Funds < 22.5% (5 points)
- ☐ 22.5% ≤ Local Matching Funds < 25.0% (6 points)
- ☐ 25.0% ≤ Local Matching Funds < 27.5% (7 points)
- ☐ 27.5% ≤ Local Matching Funds < 30.0% (8 points)
- ☐ 30.0% ≤ Local Matching Funds < 32.5% (9 points)
- ☐ 32.5% ≤ Local Matching Funds (10 points)

**Commentary (if needed):** \_\_\_\_\_

## ~~2021~~ 2022 Application for Project Prioritization

# Transportation Planning Studies

### General Instructions:

The R2CTPO coordinates transportation planning activities with FDOT staff to establish needs throughout the R2CTPO's Metropolitan Planning Area (MPA) and to determine the most effective agency and approach for completing the work. Studies are funded in part by the TPO using federal planning funds allocated to MPOs. In addition, studies are pursued throughout FDOT District V using planning funds available to the department. SU funds are also available to be used for planning activities when the cost of the planning studies exceeds the PL funding available.

Recognizing that the R2CTPO member local governments are well positioned to identify transportation issues as they arise, the R2CTPO wants to encourage their participation in the development of a list of priority planning studies to address these issues. The R2CTPO will annually, as part of the Call for Projects, reach out to member local governments to identify and define transportation planning studies for inclusion on a prioritized list, and to assist in identifying the agency that should take the lead in funding and managing the study. In some cases, the result may be a funding partnership between organizations. Support may also be identified through other fund sources as (safety, operations, grants etc.).

Planning studies ranked in the top five for funding by FDOT will require an FDOT 4P project application to be completed.

Projects requiring a full PD&E should be included in the TPO's Long-Range Transportation Plan (LRTP) and should be listed on other project priority lists established by the TPO.

### Process:

1. The annual "Call for Projects" will include an invitation to submit requests for planning studies.
2. To be considered for prioritization, planning study requests will include the following:
  - a. Project Title and Description (including area or termini)
  - b. Cost Estimate
  - c. Purpose & Need (including data & other facts)
  - d. Previous/related Studies
  - e. A page may be added to include a map, picture or other graphical illustration of the project.
3. No local match will be required.
4. The TIP Subcommittee will rank the requested planning studies in order of priority with consideration of applicable ranking criteria. The TIP Subcommittee's recommended ranking will then be presented to the CAC, TCC, and BPAC for review and comment before being presented the TPO Board for approval.

### Ranking Criteria:

#### Federal Planning Factors –

1. Support the economic vitality of the United States, the States, metropolitan areas, and non-metropolitan areas, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety and security of the transportation system for motorized and non-motorized users;
3. Increase accessibility and mobility of people and freight;
4. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;

5. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
6. Promote efficient system management and operation;
7. Emphasize the preservation of the existing transportation system;
8. Improve transportation system resiliency and reliability;
9. Reduce (or mitigate) the stormwater impacts of surface transportation.

Other Criteria –

1. The study is necessary to identify a solution (the solution is not evident without a study);
2. The study would be best undertaken now (should not be delayed); and
3. The study will provide needed guidance for decision-makers regarding future projects.

**Representative Types of Studies:**

1. Corridor Management Plans;
2. Corridor Improvement Studies;
3. Route Development Plans;
4. Environmental Assessments and Impact Studies;
5. Alternative Route Studies;
6. Major Investment Studies;
7. Spot or Location Studies;
8. Bicycle/Pedestrian Safety Action Plans; and
9. Multi-Modal Connectivity Plan

**Electronic and “Hard Copy” Submittal Requirement:**

1. Applications and supporting documentation shall be submitted as digital media in Portable Document Format (PDF), compatible with MS Windows and Adobe Acrobat.
2. Electronic documents must be submitted through the R2CTPO FTP site:  
<https://www3.mydocsonline.com/cuploadcustom.aspx?id=R2CTPO&f=2021+Priority+Project+Applications>
3. <https://www3.mydocsonline.com/customerupload/b4bbf6f197bbf605f029f13c7936>
- ~~3-4.~~ The application and all supporting documentation shall be included in one electronic PDF file.
- ~~4-5.~~ All document pages shall be oriented so that the top of the page is always at the top of the computer monitor.
- ~~5-6.~~ Page size shall be either 8-1/2” by 11” (letter) or 11” by 17” (tabloid).
- ~~6-7.~~ PDF documents produced by scanning paper documents are inherently inferior to those produced directly from an electronic source. Documents which are only available in paper format should be scanned at a resolution which ensures the pages are legible on both a computer screen and a printed page. We recommend scanning at 300 dpi to balance legibility and file size.
- ~~7-8.~~ If you are unable to produce an electronic document as prescribed here, please ~~call us~~ [contact R2CTPO staff](#) to discuss other options.
- ~~9.~~ [If you are unable to upload to the R2CTPO FTP site, please contact R2CTPO staff to discuss other options.](#)
- ~~8-10.~~ In addition to the digital submittal, we require one (1) complete paper copy of the application and all supporting documents. This must be identical to the digital submittal.

R2CTPO staff will provide assistance in completing an application to any member local government that requests it.



## 2021~~12~~ Application for Project Prioritization Transportation Planning Studies

**\*\*All applications must be uploaded to the TPO file transfer site by 2:00 p.m. (EST) on February 26~~5~~, 2021~~12~~\*\***  
<https://www3.mydocsonline.com/cuploadcustom.aspx?id=R2CTPO&f=2021+Priority+Project+Applications>  
<https://www3.mydocsonline.com/customerupload/b4bbf6f197bbf605f029f13c7936>

Study Title: \_\_\_\_\_

Requesting Agency: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

E-mail: \_\_\_\_\_

Study Description: \_\_\_\_\_

Study Area (include study area length and termini, if appropriate, and attach location map): \_\_\_\_\_

Estimated Study Cost: \_\_\_\_\_

### Purpose and Need for the Transportation Planning Study:

In the space provided below, describe the Purpose and Need for this proposed study and explain how the study is expected to address each ranking criterion that may apply. It is very important that your Purpose and Need statement is clear and complete and specifies whether the study is local or regional in nature. It will be the principal consideration in ranking your study proposal. It must convince the public and decision-makers that the expenditure of funds is necessary and worthwhile and that the priority the study is being given relative to other needed transportation planning studies is warranted. The Purpose and Need will also help to define the study scope, the consideration of alternatives (if appropriate), and ultimate study findings and recommendations.

Commentary: \_\_\_\_\_

## **2022 Priority Project Process Schedule**

**December 3, 2021**

- Issue Call for Projects/Notice of Funding Availability (12 weeks long).

**January 18, 2022**

- TCC Meeting/Priority Project Process Workshop.

**February 11, 2022**

- Deadline to submit draft project applications for TPO staff review in advance of application deadline.

**February 25, 2022**

- Application Deadline (2:00 p.m.).
- Project sponsors submit letter of support to retain projects on the List of Priority Projects (LOPP) and updated cost estimates for unfunded projects/project phases on the LOPP.
- Project sponsors submit list of regionally significant projects for Transportation Regional Incentive Program (TRIP) eligible projects

**March 14 - April 8, 2022**

- TIP Subcommittee and BPAC Subcommittee meet separately to score/rank applications.

**May 11, 2022**

- BPAC reviews preliminary rankings

**May 17, 2022**

- CAC/TCC review preliminary rankings

**May 25, 2022**

- TPO Board reviews recommended preliminary rankings

**June 8, 2022**

- BPAC reviews/recommends rankings

**June 21, 2022**

- CAC/TCC reviews/recommends rankings

**June 22, 2022**

- TPO Board reviews/approves final rankings and adopts LOPP

**July 1, 2022**

- Adopted LOPP submitted to FDOT

**MEETING SUMMARY  
CAC & TCC  
OCTOBER 19, 2021**

**IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

**B. FDOT REPORT**

**Background Information:**

Ms. Anna Taylor, Florida Department of Transportation (FDOT) staff, will be present to answer questions regarding projects on the FDOT Construction Status Report.

The Construction Status Report is provided for your information.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE***



## *Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

719 S. Woodland Boulevard  
DeLand, Florida 32720-6834

KEVIN J. THIBAUT, P.E.  
SECRETARY

### **Volusia/Flagler County Project Status Update as of September 19, 2021**

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler counties as of the September cutoff. The next cutoff date is October 17, 2021.

Information is also available on [www.cflroads.com](http://www.cflroads.com). For questions, please contact Anna Taylor at 386-943-5499 or via email at [Anna.Taylor@dot.state.fl.us](mailto:Anna.Taylor@dot.state.fl.us).

#### **Upcoming projects:**

##### **441134-1 S.R. 15A Resurfacing from 500 Ft South of Plymouth to C.R. 92**

- Contract: E56A2
- Contractor: P&S Paving, Inc.
- Project Cost: \$1.4 Million
- Estimated Start: Late 2021
- Estimated Completion: Early 2022

#### **Current projects:**

##### **445309-2 I-95 Weigh Station Lighting Project in Flagler County**

- Contract: E55A1
- Project Start: August 2021
- Estimated Completion: Spring 2022
- Contractor is working on lighting installation at the northbound weigh station on I-95 in Flagler County.

##### **442932-1 S.R. 44 Operations and Safety Improvements from SB I-95 to Florida Memorial Medical Parkway**

- Contract: T5700
- Project Start: July 2021
- Estimated Completion: Early 2022
- Contractor is placing conduit using directional bores, installing pull boxes, and assembling mast arms for signalization at multiple locations throughout the project.



**436325-2 ITS and Signing Improvements on S.R. 5A, S.R. 40, S.R. 44, S.R. 400, S.R. 421, U.S. 92., S.R. 430, S.R. 483, and LPGA Blvd.**

- Contract: E53A8
- Project Start: June 2021
- Estimated Completion: Summer 2022
- Contractor is working on directional bores, placing conduit, installing pull boxes, and installing LED informational signs at various intersections throughout the project.

**441139-1 S.R. 430 (Oakridge Boulevard) from the east side of the Halifax River to S.R. A1A**

- Contract E53A5
- Project Start: March 2021
- Estimated Completion: Summer 2022
- Contractor is reconstructing curb, gutter, and sidewalks at the intersections on S.R. 430 from North Halifax Avenue to S.R. A1A.

**441133-1 Resurfacing I-95 from south of Dunn Avenue to Airport Road**

- Contract T5704
- Project Start: March 2021
- Estimated Completion: Summer 2022
- Contractor is continuing paving operations on both northbound and southbound I-95.

**441138-1 & 443168-1 Resurfacing S.R. 44 from east of I-4 to Tomoka Farms Road**

- Contract E52A2
- Project Start: January 2021
- Estimated Completion: Late 2021
- Contractor is working on final striping and lighting on eastbound and westbound S.R. 44. Paving operations have been completed.

**427986-1 Drainage Maintenance Project on U.S. 92, Dunlawton Ave. (S.R. 421) and Clyde Morris Blvd. (S.R. 483).**

- Contract E5V52
- Project Start: November 2020
- Estimated Completion: Fall 2021
- Contractor is working on repairs and pipelining on Clyde Morris Blvd. (S.R. 483) as well as repairs on U.S. 92.

**441414-1 & 438968-2 S.R. 15A from South of Woodland Blvd. to Adelle Ave. Safety Improvements**

- Contract T5683
- Project Start: November 2020
- Estimated Completion: Late 2021
- Contractor is installing signalization at the intersection of Clara Ave and S.R. 15A and reconstructing the sidewalk near the U turn north of Adelle Ave.

**242715-5 Landscaping Interchanges along I-95 in Volusia Co.**

- Contract E5Z40
- Project Start: October 2020
- Estimated Completion: Late 2021
- Contractor is performing landscaping improvements at the interchange of I-95 and U.S. 92

**439136-1 U.S. 1 from Woodland Avenue to the Flagler Co. Line Resurfacing**

- Contract E5Z86
- Project Start: September 2020
- Estimated Completion: Late 2021
- Contractor is installing signalization, lighting, and roadway striping. Paving operations have been completed.

**429556-1 S.R. 44 Over the St. John's River Bridge Replacement**

- Contract T5706
- Project Start: July 2020
- Estimated Completion: Late 2023
- Contractor is paving a new entrance to St. John's Marina in Lake County, installing signalization at the CR 42 intersection, working on drainage, and driving piles for the new bridge.

**MEETING SUMMARY  
CAC & TCC  
OCTOBER 19, 2021**

**IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

**C. VOLUSIA COUNTY AND FLAGLER COUNTY CONSTRUCTION REPORTS**

**Background Information:**

Staff from Volusia County Traffic Engineering and Flagler County Traffic Engineering will present an update on the county projects that are either under construction or close to being ready for construction.

The Volusia County and Flagler County Construction Reports are provided for your information.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE***

## Volusia County Construction Report – Sept. 2021\*

### Completed within the last 6 months:

- 1) DeLeon Spring Connection to Spring to Spring Trail
- 2) Veterans Memorial Bridge (Orange Ave.)
- 3) Spring to Spring (DeLeon Springs Trail)
- 4) ECRRT – Segment 4A (Guise Rd. to Gobblers Lodge)

### Under Construction or Advertised for Construction:

- 1) Williamson Blvd. (LPGA to Strickland Range) – Under Construction
- 2) Howland Blvd 4-lane widening (Providence Blvd to Elkcam Blvd) – Under Construction
- 3) Tenth St 4-lane widening (Myrtle to US 1) – Under Construction
- 4) Orange Camp Rd. 4-lane widening (MLK Blvd. to I-4) – Under Construction
- 5) Sugar Mill Road curve reconstruction and turn lanes – Under Construction
- 6) Spring to Spring Trail – Segment 3B (Rob Sullivan Park to Dirksen Dr) – Under Construction

### Design Projects:

- 1) Spring to Spring Trail- Segment 3C (Trail along Don Smith Blvd) – Design Ongoing
- 2) Turnbull Bay Road paved shoulders – Design Ongoing
- 3) Beresford Ave Extension (Blue Lake to MLK) – Design Ongoing
- 4) Beresford Ave Extension (MLK to SR-44) – Planning and Coordination Ongoing
- 5) Spring to Spring Trail (Lake Beresford to Old New York) – Design Contract Executed
- 6) Spring to Spring Trail (Old New York to SR-44) – Design Contract Executed
- 7) Spring to Spring Trail (SR-44 to Grand Avenue) – Design Contract Executed
- 8) Amelia Ave (Voorhis to Ohio) – Design Ongoing
- 9) Williamson Blvd. (Strickland Range to Hand Ave) – Design Ongoing
- 10) Williamson Blvd. and Strickland Range Rd. Intersection Improvements – Design Ongoing
- 11) Graves Ave Turn lanes (Veterans Memorial Parkway to Kentucky) – Design Ongoing
- 12) Old New York paved shoulders (Shell to S-44) – Design Ongoing
- 13) Intersection Improvements at SR-44 and Kepler – Design by FDOT underway
- 14) Trail Connection from Marine Discovery Center to River to Sea Loop – Design Ongoing
- 15) Jacobs Road Sidewalk – Design Ongoing
- 16) Study of LPGA Widening from Tymber Creek to I-95 – Study to be administered by FDOT
- 17) Blue Lake Extension from Victoria Park to SR-472 – Design Ongoing
- 18) Old Mission Road from W. Park to Josephine – Design Contract Scheduled for Council
- 19) Old Elections Parking Lot Replacement – Design Ongoing
- 20) City Island Seawall Repair – Design Ongoing
- 21) Veterans Memorial Plaza – Design Ongoing
- 22) Pioneer Trail and Sugar Mill Intersection Improvements – Design Ongoing
- 23) Taylor Branch Rd. widening (Dunlawton to Clyde Morris) – Feasibility Study Ongoing
- 24) Pioneer Trail and Tomoka Farms Rd. Roundabout – Design Ongoing
- 25) LPGA Blvd. and Clyde Morris Blvd. Intersection Improvements – Design Ongoing
- 26) Williamson Blvd. Access Management Improvements (Airport to Taylor) – Planning Ongoing

\*Changes/Updates since last report are underlined.

Note: Dates are subject to change due to normal project development issues.

**FLAGLER COUNTY CONSTRUCTION REPORT**  
**As of October 2021**

<b><u>Construction and Near Construction Phase</u></b>		<b>Status</b>
1	Marineland Acres Road Improvement	Construction ongoing
2	Graham Swamp Multi-Use Trail & Pedestrian Bridge from Lehigh Trail to SR 100	Pre-construction meeting schedule 06/08/2021

<b><u>Design Phase</u></b>		<b>Status</b>
1	Apache Dr from Osceola Ave to 1st Ave	Design ongoing
2	CR 304 Replacement of 4 Bridges	Design Complete
3	Design of 3.7 miles A1A Shore Protection (FDOT)	Design ongoing
4	Dune Restoration - City of Flagler Beach (ACOE)	Design ongoing
5	East Daytona North Paving Phase II (Various Roadways)	Design ongoing
6	Hargrove CR 1421 from Otis Stone Hunter CR 1422 to US 1	Design ongoing
7	Malacompra Road Resurfacing - from A1A to Roadway end at Atlantic Coast Beach	Design ongoing
8	Old Haw Creek from County Road 304 to SR 11	Design Complete
9	Otis Stone from County Road 13 to US 1	Design ongoing
10	Rehabilitation and Resurfacing of Armand Beach Drive (Various Roadways)	Design ongoing
11	Rehabilitation and Resurfacing of Seascape	Design ongoing
12	Rima Ridge Resurfacing (Rodeo, Bareback Trl, Pinto Ln, Relay Rd, Oakridge Rd, Bridle Path Ln, Cone Rd, Shadow Ln, Sunny Rd	Design ongoing
13	Water Oak Road from County Road 2006 to Mahogany Blvd.	Design ongoing

**MEETING SUMMARY  
CAC & TCC  
OCTOBER 19, 2021**

**V. STAFF COMMENTS**

**VI. CAC/TCC MEMBER COMMENTS**

**VII. INFORMATION ITEMS**

- CAC & TCC Attendance Records
- September TPO Outreach and Events
- September 29, 2021 TPO Board Report
- Mobility Week Flyer

**VIII. ADJOURNMENT**

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***\*\*The next meetings of the CAC & TCC will be on November 16, 2021\*\****

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## CAC Attendance Record 2021

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Shawn Collins/Emily Nice								xv alt	xp xv				Daytona Beach (appt 6/2021) (alt appt 6/2021)
Janet Deyette	x p	x p	x p	x p	x p	exc		x p	x p				Deltona (appt. 11/10)
Erika Benfield	x v	x v	x v	x v	x v	x v		x v	abs				DeBary (appt 11/2020)
Kerry Karl (FY 2021/22 Chairperson)			x p	x p	x p	x v		x p	x p				DeLand (appt 3/2021)
Mary Dioguardi/Ed Fendley	abs	abs	vx xp	x p-alt	xp - alt	xp alt		xp alt	exc				Flagler Beach (appt 2/2020) (alt appt 3/2021)
Marcia Stevens Foltz	x p	exc	x p	x p	x p	exc		x p	x p				Flagler County (appt 2/18)
Heidi Petito	abs	abs	abs	abs	abs	abs		abs	abs				Flagler County Transit (appt 9/14)
Gilles Blais	x p	x p	x p	x p	x p	x p		x p	x p				Holly Hill (appt. 11/07) (Reap. 02/13)
Rick Basso/Linda Provost	abs	abs	abs	abs	abs	abs		abs	abs				Lake Helen (appt 6/19) (alt 0)
Nora Jane Gillespie	x v	exc	x v	x v	x v	x v		x v	exc				New Smyrna Beach (appt 12/14)
Bob Storke	x p	x p	x p	x p	x p	x v		x p	x p				Orange City (appt. 1/08)
Roger Strcula	x v	x v	x v	x v	x v	x v		x v	exc				Ormond Beach (appt 7/18)
Alan Peterson	x v	x p	x p	x p	exc	x v		x p	x p				Palm Coast (appt. 03/15)
Susan Elliott/Paul Martel	x p	xv xp	xv xp	x p	xv xp	xv xp		exc	xv xp				Pierson (appt. 3/06)
Joe Villanella	x p	x p	x p	abs	x p	exc		exc	x v				Ponce Inlet (appt)
Jack Delaney	x p	x p	x p	x p	x p	exc		exc	x p				South Daytona (appt. 04/16)
Bobby Ball	x p	x p	x p	x p	exc	x v		x v	exc				Port Orange (appt. 12/02)
Dave Castagnacci (FY 2021/22 Vice Chair)	x v	x p	x p	x p	x p	x v		x p	x p				Volusia County Chair (appt 05/19)
Elizabeth Alicia Lendian	x p	abs	x p	x p	x p	x p		x p	x p				Volusia County At-Large (appt. 05/13)
Patricia Lipovsky	exc	x v	x v	exc	x v	x v		abs	abs				Volusia County D-2 (appt 4/17)
Edie Biro/John Cotton	x p	x p	x p	x p	x p	x p		x p	x p				Votran (appt. 02/16) (alt. appt. 07/13)
Faith Alkhatib ( <i>non-voting</i> )	abs	abs	abs	abs	abs	abs		abs	abs				Flagler County Traffic Engineering (appt 9/14)
Melissa Winsett/Sean Castello ( <i>non-voting</i> )	x p	x p	x p	x p	x p	x p		x p	xp xp				Volusia County Traffic Engineering (appt 10/11) (alt 5/21)
Anna Taylor/Rakinya Hinson ( <i>non-voting</i> )	x v	x v	x v	x v	x v	x v		x v	x v				FDOT District 5 (appt 10/2020)
PHYSICAL QUORUM	Y	Y	Y	Y	Y	N		Y	Y				

### Vacancies

Bunnell  
 Beverly Beach  
 Daytona Beach Shores  
 Edgewater  
 Flagler County School Board  
 Oak Hill  
 Volusia County School Board  
 Volusia County D-1  
 Volusia County D-3

### Legend

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused

## TCC Attendance Record 2021

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Andrew Holmes/Brian Woodworth	x p	x p	x p	x p	x p	x p		x p	x p				Daytona Beach (11/18) (alt 6/2021)
Stewart Cruz	abs	abs	abs	abs	abs	abs		x v	abs				Daytona Beach Shores (appt. 10/04)
Mike Holmes/Belinda Williams Collins	x v	xv xp	x v	x p	x p	x p		x v	x p				DeLand (appt. 09/98)(alt 4/2020)
Ron Paradise/Nashla Merced	x p	x p	x p	x p	x p	x p		x p	x v				Deltona (appt. 11/09) (alt apt 8/21)
Matt Boerger/Joseph Barker	x p	x p	x p	x p	x p	x p		x p	x p				DeBary (appt 3/19)(alt 11/2020)
Darren Lear/Bonnie Brown	x p	x p	x p	x v	x p	x p		x p	x p				Edgewater (appt. 10/99)(alt appt 10/19)
Faith Alkhatib/Adam Mengel	abs	abs	abs	abs	abs	abs		abs	abs				Flagler County Traffic Engineering (appt 9/14)
Brian Walker (2020/21 Vice Chairperson)	x p	x p	x p	x p	x p	x p		x p	x p				Holly Hill (appt 10/17)(alt appt 10/19)
Lee Evett				abs	abs	abs		abs	abs				Lake Helen (appt 3/2021)
Kyle Fegley	x p	x p	x p	x p	x p	x p		exc	x p				New Smyrna Beach (appt. 1/2020)
Shawn Finley	exc	x p	x p	x p	x p	exc		x p	x p				Ormond Beach (appt. 12/17)
Becky Mendez (2020/21 Chairperson)	x p	x p	x p	x p	x p	x p		x p	x p				Orange City (appt. 08/15)
Jose Papa/Carl Cote	x p	x v	x p	x p	x v	x v		x p	x v				Palm Coast (appt 7/14) (alt appt 1/2021)
Mark Karet	x v	x v	x v	x p	x p	x p		x p	x v				Pierson (appt. 09/16)
Mike Disher	x v	xv xv	x p	x p	x p	x p		x p	x p				Ponce Inlet (appt. 03/2021)
Tim Burman/Margaret Tomlinson	x p	exc	x p	x p	x p	x p		x p	x p				Port Orange (appt. 10/13 )(alt appt 4/19)
Brian Peek/Becky Witte	abs	abs	abs	abs	abs	abs		abs	x p				South Daytona (appt. 6-19) (alt 8/21)
Melissa Winsett/Sean Castello	x p	x p	x p	x p	x p	x p		x p	xp xp				Volusia Co Traffic Engineering (appt. 4/2012) (alt 5/21)
Ralf Heseler/Jake Luncford	x p	x p	x p	x p	x p	x p		x p	x p				Votran (appt. 11/2020) (alt. appt. 11/2020)
Anna Taylor/Rakinya Hinson (non-voting)	x v	x v	x v	x v	x v	x v		x v	x v				FDOT (appt 1/18)
PHYSICAL QUORUM	Y	Y	Y	Y	Y	Y		Y	Y				

### Vacancies

Beverly Beach  
 Bunnell  
 Daytona Beach International Airport  
 Flagler Beach  
 Flagler County Transit  
 Flagler County Aviation  
 Flagler County Emergency Management  
 Flagler County School Board  
 Oak Hill  
 Volusia County School Board  
 Volusia County Emergency Mgmt

### LEGEND

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused



## September 2021 TPO Outreach & Activities

### COVID-19 UPDATES

In response to the COVID-19 pandemic, core planning activities continue as required:

- As conditions continue to change, the TPO will monitor and update business practices, assess participation in public events and in-person presentations, and continue to operate with caution, placing health and safety at the center of all of our decisions
- The TPO office remains closed to walk-in visitors; however, we open our doors for all meetings and appointments to ensure public access
- All visitors to the TPO offices are requested to wear masks at all times due to the high transmission rates in Volusia and Flagler Counties per the Centers for Disease Control (CDC) Guidelines [Your Guide to Masks | CDC](#)
- TPO staff has resumed our standard office presence during regular business hours
- TPO Board and committee meetings continue to require that a quorum be physically present; all other participants are being asked to attend TPO meetings remotely
- All public meetings are held using Microsoft Teams and the meeting information and links to join are posted on the TPO website at [www.R2CTPO.org](http://www.R2CTPO.org)
- For the most current information regarding meetings and activities, please visit the TPO website or contact TPO staff



## Flagler County Transit Development Plan (TDP)

The University of South Florida's Center for Urban Transportation Research (CUTR) is collaborating with Flagler County and the "Flagler Forward" campaign. Flagler Forward is a Transit Development Plan (TDP) that will serve as county's planning, development, and operational guidance document for a ten-year planning horizon. The plan is intended to support the development of an effective multimodal transportation system. The TDP serves as the basis for defining public transit needs, which is a prerequisite for receipt of state and federal funds. The TDP preparation process must include opportunities for the public's input to update and refine the transit provider's mission, goals, objectives, and service alternatives. Please take a moment to complete the survey at the link below, or visit the Flagler County website at <https://www.flaglercounty.gov/departments/transportation>. Your input is very much appreciated!

**Flagler TDP Survey Link:** <https://tinyurl.com/FlaglerTransit>



**Flagler  
Forward** 

## Love to Ride Challenge is Here!

The Love to Ride Florida Challenge is here! Sign up and join the River to Sea TPO "Group" (make sure it is not the TPO workplace) at [www.lovetoride.net/florida/groups/3186?group\\_invite=true](http://www.lovetoride.net/florida/groups/3186?group_invite=true). The Challenge runs from October 29 through November 30 and there are prizes to be won! You earn points as an individual by riding your bike and also by encouraging others to ride; points mean prizes! Last year the TPO won first place in all of Florida – let's <sup>57</sup>do that again!!!! Get out and ride!



## September 2021 TPO Outreach & Activities

### OCTOBER EVENTS:

- 2: FDOT Bicycle & Pedestrian Safety Education & Outreach on SR A1A in partnership with River to Sea TPO, Daytona Beach, and VC Sheriff's Office; Sun Splash Park, Daytona Beach
- 6: Walk to School Day; multiple locations;  
[www.walkbiketoschool.org/](http://www.walkbiketoschool.org/)
- 13: Volusia County Road Plan Workshop; TCK Admin Center; Also available as a virtual webinar; email [kvieira@volusia.org](mailto:kvieira@volusia.org) for registration
- 16: FDOT Bicycle & Pedestrian Safety Education & Outreach on SR A1A in partnership with R2CTPO, Ormond Beach, and VC Sheriff's Office; Andy Romano Park, Ormond Beach

Oct. 29-Nov. 5: Annual Statewide FDOT Mobility Week

### NOVEMBER EVENTS:

Nov. 13: TPO Presentation to the Daughters of American Revolution Group; location TBD

Nov. 18: VCARD Icebreaker; Plaza Hotel & Spa, Daytona Beach

### ONGOING PROJECTS, STUDIES, ACTIVITIES

- Develop Non-Motorized Traffic Count Program
- Update of the Congestion Management Process (CMP) and Performance Measures Report
- Regional Resiliency Action Plan Implementation
- Update to the TPO Purchasing Manual
- Targeted Print & Social Media Safety Campaign Development
- FY 2020/2021 Annual TPO Audit
- TPO Executive Director Search
- FY 2020/21 Public Involvement Evaluation Matrix
- FY 2020/21 TPO Annual Report
- Develop TPO "Monday on the Move" Videocasts
- Flagler County TDP Major Update
- Peninsula Drive Sidewalk & Signage Feasibility Study (FS) PO
- North Causeway Pedestrian Crossing FS (NSB)
- Magnolia Avenue Shared Use Path FS (SD)
- South Street Multiuse Trail FS (NSB)
- TPO Review of Annual Priority Process
- TPO 2022 Legislative Issues

## Port Orange Family Days



The River to Sea TPO staff set up a booth and provided bicycle and pedestrian safety information, educated adults and children on bicycle and pedestrian safety laws and handed out safety gear to many attendees at Port Orange Family Days on September 25, 2021.

### **FDOT Work Program Public Hearing Week**

October 25-29, 2021

Public Hearing on October 28, 2021

[www.fdot.gov/WPPH/District5](http://www.fdot.gov/WPPH/District5)

5:00 – 6:30 pm at FDOT D5 Office in DeLand

### **SR A1A Bicycle/Pedestrian Outreach At Flagler Avenue Beachfront Park in NSB**

The River to Sea TPO partnered with FDOT to raise awareness of bicycle and pedestrian safety along SR A1A in New Smyrna Beach on Sept. 18<sup>th</sup>





**River to Sea TPO Board  
Meeting Summary  
September 29, 2021**

***Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 13 voting and two non-voting members physically present; and with two non-voting members attending remotely***

- Approved a motion allowing members attending remotely to participate and vote due to COVID-19 precautions
- Received public comment about roadway needs and funding specifically around the LPGA Boulevard and Williamson Boulevard area
- Approved the Consent Agenda including approval of: August 25, 2021 meeting minutes; and Executive Director's timesheet review report
- Approved Executive Director Salary Range of \$120,000 to \$160,000 annually
- Approved Resolution 2021-19 adopting the Paratransit Service Analysis Report
- Received a PowerPoint presentation of the Transportation Congestion Management Process (CMP)
- Received a PowerPoint presentation of R2CTPO FY 2020/21 Public Involvement Activities Summary
- Received a PowerPoint presentation of the Flagler County Transit Development Plan (TDP) Major Update
- Discussion of R2CTPO's Project Prioritization Process policies
- The FDOT report was provided in the agenda; announced FDOT public hearing on the Five-Year Work Program will be held online and in person October 25-29, 2021; and bicycle/pedestrian safety events will be held October 2, 2021 at Sun Splash Park in Daytona Beach and October 16, 2021 at Andy Romano Park in Ormond Beach from 8:00 am to noon
- Received the Interim Executive Director's report on funding and FDOT Work Program development; and update on TPO staffing

***\*\*\*Follow-Up Items\*\*\****

- TPO staff to provide a link to the TPO's YouTube channel
- TPO staff to provide link to the Flagler County Transit Development Plan (TDP) public survey

***The next River to Sea TPO Board meeting will be on Wednesday, October 27, 2021***

Beverly Beach  
Bunnell  
Daytona Beach  
Daytona Beach Shores

DeBary  
DeLand  
Deltona  
Edgewater

Flagler Beach  
Flagler County  
Holly Hill  
Lake Helen

New Smyrna Beach  
Oak Hill  
Orange City  
Ormond Beach

Palm Coast  
Pierson  
Ponce Inlet  
Port Orange

South Daytona  
Volusia County



