

**Citizens' Advisory Committee (CAC)
Meeting Minutes
October 19, 2021**

CAC Members Physically Present:

Shawn Collins
Kerry Karl, Chairperson
Janet Deyette
Ed Fendley
Gilles Blais
Bob Storke
Alan Peterson
Joe Villanella
Jack Delaney
Dave Castagnacci, Vice Chairperson
Elizabeth Alicia Lendian
Edie Biro
Melissa Winsett

CAC Members Virtually Present:

Emily Nice
Erika Benfield
Nora Jane Gillespie
Roger Strcula
Susan Elliott
Patricia Lipovsky

CAC Members Absent:

Marcia Stevens-Foltz (excused)
Faith Alkhatib (non-voting)
Tisha Peterson
Rick Basso
Bobby Ball

Others Physically Present:

Colleen Nicoulin
Anna Taylor
Sarah McNamara

Others Virtually Present:

Debbie Stewart, Recording Secretary
Pam Blankenship
Stephan Harris
Jay Williams
Lois Bollenback
Jon Cheney

Representing:

Daytona Beach
DeLand
Deltona
Flagler Beach
Holly Hill
Orange City
Palm Coast
Ponce Inlet
South Daytona
Volusia County Chair
Volusia County at Large
Votran (CTC)
Volusia County Traffic Engineering

Representing:

Daytona Beach Alternate
DeBary
New Smyrna Beach
Ormond Beach
Pierson
Volusia County D-2

Representing:

Flagler County
Flagler County Traffic Engineering
Flagler County Public Transportation
Lake Helen
Port Orange

Representing:

TPO Staff
FDOT
FDOT

Representing:

TPO Staff
TPO Staff
TPO Staff
Citizen
Spokane Regional Trans Council
Volusia County Traffic Engineering

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Chairperson Kerry Karl called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 12 voting and two non-voting members physically present and four voting and one non-voting member virtually present.

Chairperson Karl stated the members attending virtually are doing so as a result of social distancing restrictions associated with COVID-19. Rulings from the Florida Attorney General require that members physically present vote to allow virtual participation and voting due to “extraordinary circumstances”.

MOTION: *A motion was made by Mr. Peterson to allow CAC members attending virtually to participate and vote. The motion was seconded by Mr. Villanella and carried unanimously.*

The Pledge of Allegiance was given.

II. Public Comment/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the September 21, 2021 CAC Meeting Minutes

MOTION: *A motion was made by Mr. Peterson to approve the September 21, 2021 CAC meeting minutes. The motion was seconded by Mr. Storke and carried unanimously.*

B. Review and Recommend Approval of Resolution 2021-## Amending the FY 2021/22 to 2025/26 Transportation Improvement Program (TIP) by a Roll Call Vote

(Handout)

Ms. Nicoulin stated this TIP amendment includes funding for four projects that are being advanced from an outer year to the current fiscal year. The four projects are: new transit funding for preventative maintenance and operations of Voltran vehicles; additional funding for the utilities phase of the I-95 interchange at Pioneer Trail; for the design phase of the I-95 interchange at US 1; and for the design phase of the I-95 interchange at LPGA Boulevard.

Mr. Collins asked for more information on the interchange projects.

Ms. Nicoulin replied the I-95 interchange at US 1 is a re-design of the interchange; it is an old interchange and there are safety issues. The I-95 interchange at LPGA Boulevard has a lot of congestion and the improvements are for capacity; the PD&E study will look beyond the interchange all the way to US 92 because the development in the area is feeding into the interchange.

Mr. Collins asked if there would be construction at US 92 and LPGA Boulevard.

Ms. Nicoulin replied a PD&E study is currently being conducted to identify the feasibility of moving forward and design solutions. Because there is so much traffic that comes from LPGA Boulevard, Volusia County and FDOT are including LPGA Boulevard as part of the initial study; the design and construction have not yet been determined.

Mr. Collins referred to the I-95 at US 1 interchange and asked what that project will look like.

Ms. Nicoulin replied it would be a reconfiguration of the interchange; they will look at alternatives for the interchange.

Ms. Taylor added that FDOT just kicked the process off; they will look at alternatives and will likely bring the information back to the TPO.

Mr. Peterson commented that one of the things they should look at is the traffic signalization.

Mr. Castagnacci asked if the Tomoka River Bridge would be included in the I-95 and LPGA Boulevard project.

Ms. Nicoulin replied yes.

Chairperson Karl referred to the TIP sheet for the I-95 interchange at Pioneer Trail and commented that the totals do not seem to be correct.

Ms. Nicoulin replied she will make that correction.

Mr. Peterson commented that this is substantial money; he asked where this funding is coming from and if it will affect other projects.

Ms. Nicoulin replied the funding is coming from other sources and will not affect any other projects.

MOTION: *A motion was made by Mr. Strcula to recommend approval of Resolution 2021-## amending the FY 2021/22 to 2025/26 Transportation Improvement Program (TIP). The motion was seconded by Mr. Peterson and carried unanimously by a roll call vote.*

C. Review and Recommend Approval of Resolution 2021-## Adopting the R2CTPO FY 2020/21 Public Involvement Activities Summary

Ms. Nicoulin stated a presentation of the R2CTPO's FY 2020/21 Public Involvement Activities Summary was given last month and a link to the report was provided in the agenda.

MOTION: *A motion was made by Ms. Biro to recommend approval of Resolution 2021-## adopting the R2CTPO FY 2020/21 Public Involvement Activities Summary. The motion was seconded by Mr. Storke and carried unanimously.*

D. Review and Recommend Support for the Federal Lands Access Program (FLAP) Grant Application for the Black Bear Scenic Trail

Ms. Nicoulin gave a PowerPoint presentation on the Federal Lands Access Program (FLAP) Grant and explained that it is a cyclical grant that is available to Florida every few years. The Black Bear Scenic Trail runs along SR 40 and is on the TPO's List of Priority Projects (LOPP) as well as the Lake-Sumter and Ocala Marion TPO's priority lists; it is also on the Regional List of Priority Projects through the MPOAC. She reviewed a map of the trail, explained the purpose of the FLAP program and noted the Black Bear Scenic Trail meets the requirements. All three MPOs are providing letters of support to proceed with the grant applications; letters of support from local agencies are also being obtained. The deadline for the application is December 15, 2021; the Lake-Sumter MPO is spearheading this application and putting the information together. The R2CTPO will be providing backup and support.

Mr. Delaney asked if the trail would be a hard surface on the right-of-way.

Ms. Nicoulin replied yes; it will be a 12' wide, paved, multi-use trail.

Mr. Fendley asked what the timeline of the build out would be if the current plan holds.

Ms. Nicoulin replied she does not know yet; right now, they are still in the study phase and possibly design. She will ask if Lake Sumter MPO has a schedule yet.

Ms. Lendian asked if the trail would be along SR 40 and US 17 or if it would be in the wooded area since there are plans to widen SR 40.

Ms. Nicoulin replied it will depend on the PD&E study results; there will be separation from the roadway; the widening of the roadway will also be taken into consideration.

Chairperson Karl asked if a local match was required.

Ms. Nicoulin replied yes but the match requirement can be with funds that have already been spent. A feasibility study has been done for this project that would cover the match requirement for the PD&E study. Funds for future phases can also be used as part of the match. Since this project qualifies for SUN Trail funding as well, there is the potential that that funding could be used as part of the match. The Lake-Sumter MPO is not asking for a commitment from the R2CTPO to provide a local match because there are other resources available.

MOTION: *A motion was made by Mr. Blais to recommend support for the Federal Lands Access Program (FLAP) Grant application for the Black Bear Scenic Trail. The motion was seconded by Ms. Deyette and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of Recommended Changes to the R2CTPO Guiding Resolutions and Project Applications for the Annual Call for Projects

Ms. Nicoulin stated each year at this time, the TIP Subcommittee and BPAC Project Review Subcommittee meet to review the priority process and identify any changes that may need to be made to the guiding resolutions and project applications. This year, the TPO Board asked staff to review the policies to see if there are any self-imposed restrictions or a lack of flexibility in accessing funding. She reviewed the proposed changes to the project applications.

Mr. Peterson referred to the project implementation application and Criterion 1 and the added footnote that the project must be safety related; he commented that it does not make sense to award no points on the first three options if a project qualifies for safety reasons and suggested adding one point to those three options.

MOTION: *A motion was made by Mr. Peterson to add one point to Criterion 1 for a safety related project on the Traffic Operations/Safety/Local Initiatives project implementation application. The motion was seconded by Mr. Blais and carried unanimously.*

Ms. Nicoulin continued to review the proposed changes to the project application for project implementation.

Mr. Peterson referred to Criterion 7 regarding local matching funds and suggested the second line be 10.5% and that the greater than/less than symbols be removed.

Ms. Nicoulin replied the match must be greater than 10% and she will make the wording clearer regarding greater or less than 10 %. She continued to review the proposed changes to the project applications, guiding resolutions and the priority process schedule.

B. FDOT Report

Ms. Taylor stated the all paving operations for the resurfacing project along SR 44 are complete and they are working on striping and lighting. She announced FDOT's D-5 Work Program online public hearing will be held October 25, 2021 through October 29, 2021 with an in-person open house in DeLand on October 28, 2021 from 5:00 pm to 7:00 pm. She announced the district received \$90 million in stimulus funding for Volusia and Flagler Counties; she reviewed the projects that will be funded with this funding.

C. Volusia and Flagler County Construction Reports

Ms. Winsett noted that Volusia County recently completed the East Central Florida Regional Rail Trail gap from Guise Road to Gobbler's Lodge and several new projects were added under design.

Ms. Lendian asked if there was an update on whether Arredondo Grant Road can be striped.

Ms. Winsett replied she will follow up on that request.

The Flagler County Construction Report was provided in the agenda.

E. Staff Comments

Ms. Nicoulin announced the annual Call for Projects will open on December 3, 2021 and close February 25, 2022. TPO staff will also start developing the new Unified Planning Work Program (UPWP); a subcommittee will be formed to help identify projects for the UPWP.

VI. CAC Member Comments

Mr. Peterson commented that only part of Palm Coast in the TPO's planning area is east of US 1; the western part is not included but there is a large development of 2,900 homes being built there. He asked how that part of Palm Coast could be included in the TPO's planning area.

Ms. Nicoulin replied the re-drawing of the TPO's boundaries will be done as part of the 2020 Census; the urban boundaries will be released next year and staff will review realigning the boundaries in Flagler County then. We will not look only at what was on the ground during the census but will also look at areas that are expected to be urbanized; staff will work with city and county staff to identify those areas.

Mr. Blais asked if staff could provide the gas tax revenue from the LPGA Boulevard area as traffic is increasing there month after month.

Mr. Cheney explained that the gas tax is collected where it is distributed and not where it is sold.

Ms. Lendian thanked Mr. Harris for his help in getting the flashing pedestrian signal at the trail crossing in DeLeon Springs repaired and announced that Ms. Blankenship will be speaking at the Daughters of the American Revolution meeting next month.

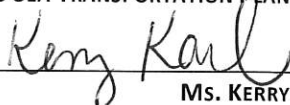
VII. Information Items

- CAC & TCC Attendance Records
- September TPO Outreach and Events
- September 29, 2021 TPO Board Meeting Reports
- Mobility Week Flyer

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:12 p.m.

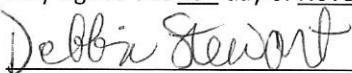
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MS. KERRY KARL, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the October 19, 2021 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 16th day of November 2021.

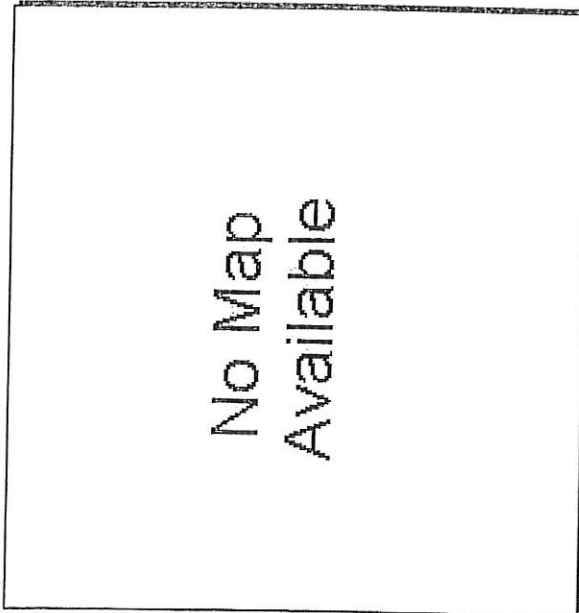


DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

4484561

I-95 Interchange at LPGA Blvd

SIS



Work Summary: INTERCHANGE IMPROVEMENT

From: W of Champions Dr

To: Williamson Blvd

Lead Agency: Florida Department of Transportation
Length: 1.668

Phase	Fund Source	2021/22	2022/23	2023/24	2024/25	2025/26	Total
PDE	DIH	38,318	0	0	0	0	38,318
PDE	LF	500,000	0	0	0	0	500,000
PDE	SA	250,000	0	0	0	0	250,000
PDE	ACSU	250,121	0	0	0	0	250,121
PDE	ACSA	2,669,879	0	0	0	0	2,669,879
PE	DIH	50,000	0	0	0	0	50,000
PE	ARPA	7,000,000	0	0	0	0	7,000,000
PE	DBR	0	0	0	0	4,890,000	4,890,000
Total		10,518,318	0	0	0	0	10,518,318

Prior Cost < 2021/22: 50,000

Future Cost > 2025/26: 0

Total Project Cost: 6,790,000 10,568,318

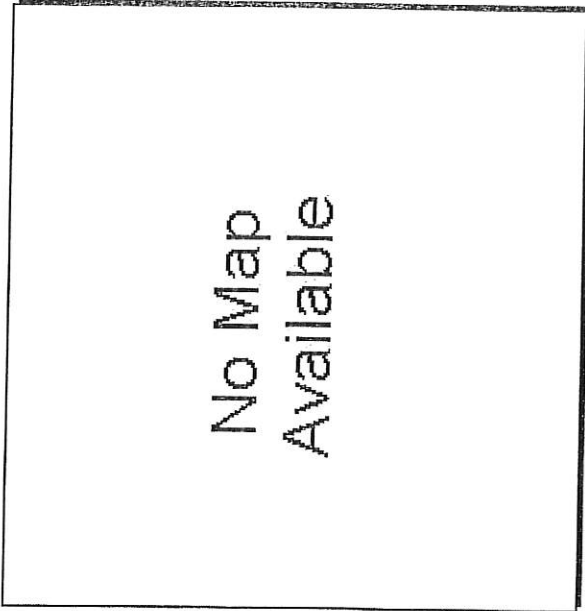
Project Description:

Interchange improvements for the I-95 Interchange at LPGA Boulevard from W of Champions Dr to Williamson Blvd (Note: PD&E Study limits include LPGA Blvd from US 92 to Williamson Blvd). (Reference 2045 Long Range Transportation Plan pages 2-3 to 2-5, Page 6-20, and Appendix B).

4197722

I-95 INTERCHANGE AT SR 5 (US 1)

SIS



Work Summary: INTERCHANGE IMPROVEMENT

From:

To:

Lead Agency: Managed by FDOT

Length: 1.000

Phase	Fund Source	2021/22	2022/23	2023/24	2024/25	2025/26	Total
PDE	DIH	51,306	0	0	0	0	51,306
PDE	DS	2,800,000	0	0	0	0	2,800,000
PE	DIH	50,000	0	0	0	0	50,000
PE	DDR	3,300,000	0	0	0	0	3,300,000
Total		<u>6,201,306</u>	0	0	0	0	<u>6,201,306</u>
		<u>2,000,000</u>					<u>3,350,000</u>
							<u>5,350,000</u>

Prior Cost < 2021/22: 2,100,000

Future Cost > 2025/26: 0

Total Project Cost: 7,450,000- 8,301,306

Project Description:

Interchange improvements at I-95 and US 1. (Reference 2045 Long Range Transportation Plan, Pages 2-3 to 2-5, Page 6-20 (Table 6-12) and Appendix B)

4362921

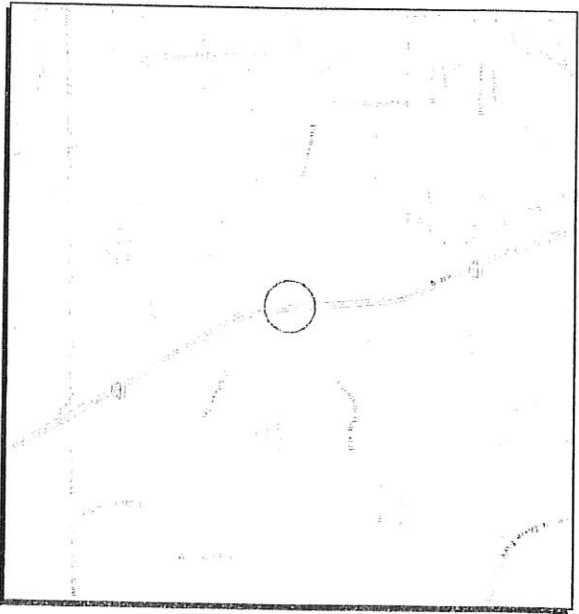
I-95 Interchange at Pioneer Trail

SIS

Work Summary: INTERCHANGE (NEW) From: I-95 Interchange at Pioneer Trail

To:

Lead Agency: Florida Department of Transportation



Phase	Fund Source	2021/22	2022/23	2023/24	2024/25	2025/26	Total
PD&E	DIH	1,373	0	0	0	0	1,373
RRU	DDR	47,335	0	0	0	0	47,335
RRU	ARPA	5,000,000	0	0	0	0	5,000,000
RRU	DDR	205,339	0	0	0	0	205,339
ENV	DDR	3,097,848	0	0	0	0	3,097,848
MSC	TALT	821,417	0	0	0	0	821,417
ROW	ACFP	5,965,787	891,949	500,000	98,000	0	7,455,736
PE	SA	9,536	0	0	0	0	9,536
PE	ACSA	100,000	0	0	0	0	100,000
MSC	SA	580,735	0	0	0	0	580,735
ROW	BNIR	0	240,051	0	0	0	240,051
Total		10,624,031	1,132,000	500,000	98,000	0	12,354,031

Prior Cost < 2021/22: 8,367,069

Future Cost > 2025/26: 0

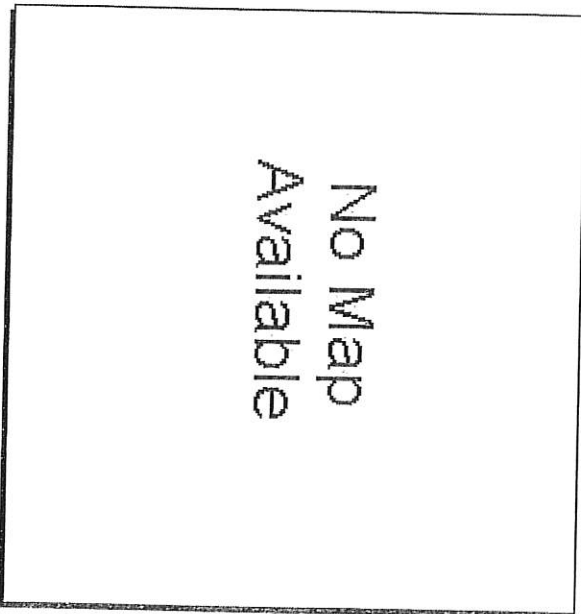
Total Project Cost: ~~20,724,100~~ 25,926,439

Project Description: This project involves a new interchange along Interstate 95 (I-95) at Pioneer Trail (County Road 4118) in Volusia County. (Reference 2045 Long Range Transportation Plan, Pages 2-3 to 2-5, Page 6-20 (Table 6-12) and Appendix B)

43331122

Volusia - Section 5311 Rural Transportation Capital

Non-SIS



Work Summary: OPERATING/ADMIN. ASSISTANCE **From:** Volusia County-wide

To:

Lead Agency: Voltran **Length:** n/a

Phase	Fund Source	2021/22	2022/23	2023/24	2024/25	2025/26	Total
GR&M	LF	78,366	0	0	0	0	78,366
GR&M	DU	321,347	0	0	0	0	321,347
Total		399,713	0	0	0	0	399,713

Prior Cost < 2021/22: 0
 Future Cost > 2025/26: 0
 Total Project Cost: 399,713

Project Description: Federal Transit Administration (FTA) Section 5311 funds for the preventative maintenance and operation of Voltran vehicles. This project includes funding for FY 2019/20 through FY 2021/22. (Reference 2045 Long Range Transportation Plan, Pages 2-3 to 2-5, Page 6-14 (Table 6-9), Page 6-18 and Appendix D)