

**Transportation Disadvantaged Local Coordinating Board (TDLCB)
Meeting Minutes
October 18, 2023**

Volusia County Mobility Management Center
950 Big Tree Road, South Daytona, FL 32119

TDLCB Members Physically Present:

Jessi Smith
Beverly Johnson
Jean Cerullo
Judy Craig
Cassandra Jessie
Carlos Colon
Victoria Anderson
Benjamin Juengst
Robert Watson
Matt Reinhart, Chairperson

Representing:

Association of Community Action
Children at Risk
Citizens Advocate
Disabled Citizens
Elderly Citizens – Alternate
Florida Department of Transportation
Healthcare Administration - Alternate
Medical Community - Alternate
Veterans Services Group
Volusia County Council Member District 2

TDLCB Members Virtually Present:

TDLCB Members Absent:

Sheryl Dick-Stanford
Sylvia Bamburg
Patricia Lipovsky, Vice Chairperson
Christy Gillis (excused)
Todd Banks
Ellen Labadie
Doug Hall (excused)
Steve Jack
Bill Hinkle Jr.
Cynthia Tucker (excused)
Susan Pauley (excused)
Robin King
Kathy Spencer (excused)

Representing:

Agency for Persons with Disabilities
Agency for Persons with Disabilities - Alternate
Citizens Advocate, Systems User
Department of Children and Families
Department of Children and Families – Alternate
Elder Affairs
Elderly Citizens
Private for Profit
Public Education Community
Vocational Rehab Services
Vocational Rehab Services - Alternate
Workforce Development Board
Workforce Development Board - Alternate

Others Physically Present:

Donna King, Recording Secretary
Stephan Harris
Pamela Blankenship
Bobbie King
Ralf Heseler
Jacob Lunceford
John Harden
Michael Strickland
Edie Biro
Savannah-Jane Griffin
Waylan Niece

Representing:

TPO Staff
TPO Staff
TPO Staff
Volusia County Transit Services Division
Volusia County Transit Services Division
Volusia County Transit Services Division
Citizen
Citizen
Votran (CTC)
NHCWV
NHCWV

Others Virtually Present:

Colleen Nicoulin

Representing:

TPO Staff

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

TDLCB Chairperson Matt Reinhart called the meeting of the River to Sea Transportation Planning Organization (TPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) to order at 10:00 a.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with nine voting members physically present and no voting members virtually present.

The Pledge of Allegiance was given.

II. Public Comment/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the July 12, 2023 TDLCB Meeting Minutes

MOTION: A motion was made by Ms. Jessie to approve the July 12, 2023 TDLCB meeting minutes. The motion was seconded by Ms. Johnson and carried unanimously.

B. Review and Approval of Votran's Monthly Paratransit Reports

Mr. Heseler gave in-depth details of the monthly Paratransit Reports for May, June, and July 2022-2023, that were provided in the agenda packet. May of 2023 shows a little more than a six percent increase in ridership compared to May of 2022. June and July of 2023 remained about the same as June and July of 2022.

MOTION: A motion was made by Ms. Johnson to approve Votran's Monthly Paratransit Reports. The motion was seconded by Mr. Colon and carried unanimously.

C. Nomination and Election of 2024 TDLCB Vice Chairperson

Chairperson Reinhart explained the role of the Vice Chairperson in detail. He stated that Ms. Patricia Lipovsky, the current Vice Chairperson, is eligible to serve a third term.

Ms. Jessie nominated Ms. Mary Tyson as the 2024 TDLCB Vice Chairperson.

MOTION: A motion was made by Ms. Jessie to approve Ms. Tyson as the 2024 TDLCB Vice Chairperson. The motion was seconded by Ms. Johnson and carried unanimously.

D. Review and Comment on the FY 2022/23 Annual Operating Report (AOR)

Chairperson Reinhart explained the process of the Annual Operating Report (AOR) and noted that comments are forwarded to the Florida Commission for the Transportation Disadvantaged (CTD).

Mr. Harris explained that the draft AOR report that was distributed in the agenda for today's meeting has changed, as the TPO received an updated AOR report on October 17, 2023. The deadline to submit the AOR was September 15, 2023. He explained that the TDLCB's role is to review and provide comments. The updated AOR report has three corrective actions which include: five transportation operators are shown for the CTC Organization (page 1) and it only shows four transportation operators on the CTC Coordinated System page. The second discrepancy is on the last page of the CTC Organization report regarding taxi trips taken in 2023 totaling 36,371; the expense reported on page 26 of the CTC Expense Sources is \$0. The third discrepancy is on page 7 of the CTC Trips report regarding no-shows which totaled 825 in 2022 and 9400 in 2023. That is a huge increase in no-shows and the TPO is requesting a comment be included to explain the huge increase. Staff is requesting the comments be adopted along with the approval of the AOR.

MOTION: A motion was made by Ms. Jessie to approve the FY 2022/23 Annual Operating Report (AOR) with comments. The motion was seconded by Mr. Colon and carried unanimously.

Ms. Bobbie King stated that Votran received comments from the TD Commission yesterday and had not yet had time to review the errors; she assured the TDLCB that they would be easy to fix as soon as time allows for a review of the report.

E. Appointment/Reappointment of 2024 Quality Assurance Committee Members

Chairperson Reinhart explained the responsibilities of the QAC members in depth. Currently, the members of the committee are Council Member Reinhart, Mr. Colon, Mr. Hall, Ms. Jessie, Ms. Lipovsky, and Ms. Tyson.

MOTION: *A motion was made by Ms. Jessie to approve the reappointment of 2024 Quality Assurance Committee members. The motion was seconded by Mr. Juengst and carried unanimously.*

F. Appointment/Reappointment of 2024 Grievance Committee Members

Chairperson Reinhart explained the responsibilities of the Grievance Committee members. The members of the Grievance Committee include Council Member Reinhart, Mr. Colon, Mr. Hall, Ms. Jessie, Ms. Lipovsky, and Ms. Tyson.

MOTION: *A motion was made by Ms. Johnson to approve the reappointment of 2024 Grievance Committee members. The motion was seconded by Ms. Jessie and carried unanimously.*

G. Review and Approval of the 2024 TDLCB Meeting Schedule

Chairperson Reinhart explained that the TDLCB meets at 10:00 am on the second Wednesday of the first month in each quarter.

MOTION: *A motion was made by Ms. Jessie to approve the 2024 TDLCB Meeting Schedule. The motion was seconded by Ms. Anderson and carried unanimously.*

IV. Presentations and Discussion Items

A. Presentation and Discussion of VoRide Mobility on Demand Service provided by Via Transportation d/b/a River North Transit, LLC

Mr. Ralf Heseler, Transit Planning Manager for Volusia County Transit Services Division which oversees Votran's operations, gave a PowerPoint presentation on the VoRide Mobility on Demand Service. He provided details of the new service to be provided on the west side of Volusia County. He discussed the areas of the intended routes, the benefits, and the hours of operation of the new service. He explained how the service works, provided details of the cost for customers and discussed plans to expand to other areas of Volusia County in the future.

Mr. Heseler answered TDLCB member questions regarding how the customer will know if they will be transported to their destination or to a fixed route; and the number and type of vehicles that will be used to implement phase one.

Ms. King, Volusia County Transit Services Director, gave more details of the VoRide Mobility on Demand Service and stated that she thinks it will provide better coverage than the service that is currently available.

Ms. Jessie asked if VoRide had been advertised on any public forums.

Ms. King stated that they have been presenting the service for a couple of years through a comprehensive operational analysis of all their routes via their Transportation Development Plan (TDP). They introduced it to the TPO's committees a year ago as "Mobility on Demand."

B. Presentation and Discussion on the Neighborhood Center of West Volusia

Ms. Savannah-Jane Griffin, Chief Executive Officer, and Mr. Waylon Niece, Chief Operating Officer, gave a presentation on the Neighborhood Center of West Volusia (NHCWV). They explained their mission, the services

that they offer, and their facilities. They discussed the benefits of the partnership with the TPO including bicycle and pedestrian education, bicycle helmets for their clients, reflective vests, and bicycle light distribution.

Ms. Griffin and Mr. Niece answered TDLCB member questions regarding donations of furniture and toys; case management, counselors, and veteran services; and partnerships with Brevard and Orange Counties.

V. Staff Comments

Mr. Harris asked everyone to stay for the TDLCB Annual Public Hearing immediately following this meeting. Ms. Blankenship discussed the Mobility Week/White Cane Awareness events that will be taking place and provided dates and times.

VI. TDLCB Chairperson Comments

Chairperson Reinhart announced that the purchase of new buses was recently approved by the Volusia County Council for fixed route and paratransit routes.

VII. TDLCB Member Comments

Ms. Jessie asked for an update on the contractor issues that were mentioned in the last meeting and if unannounced visits had been discussed.

Mr. Harris stated that the TPO has customer service meetings with Votran staff members to discuss complaints. He stated there weren't any specific issues but assured her that all complaints were being addressed. He also stated that they will have the results of the annual evaluation at the January TDLCB meeting, and he is going to work with Votran to set up an inspection that incorporates the issues at hand. The inspections will be by random selection and contain an element of surprise.

Mr. Heseler stated that Votran has a Contract Compliance Officer who monitors subcontractors to ensure they meet Votran's standards. There have been some improvements already and there will be more to come.

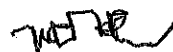
Ms. Jessie pointed out that the TDLCB is being heard.

VIII. Information Items

- Actual Expenditure Report (AER) for FY 2022/23
- River to Sea TPO Board Meeting Summaries
- River to Sea TPO Outreach & Activities
- River to Sea TPO Planning Grant Quarterly Progress Report
- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Membership List
- Upcoming Events Flyer

IX. Adjournment

The meeting was adjourned at 11:18 a.m.



MARY TYSON, TDLCB VICE CHAIRPERSON
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the October 18, 2023 regular meeting of the Transportation Disadvantaged Local Coordinating Board (TDLCB), approved and duly signed this 10th day of January 2024.



DONNA KING, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**A recording of the October 18, 2023 TDLCB meeting is available upon request.*