

**Citizens' Advisory Committee (CAC)  
Meeting Minutes  
October 17, 2023**

**CAC Members Physically Present:**

John MacFarlane  
Kerry Karl  
Janet Deyette  
Greg Feldman, Vice Chairperson  
Gilles Blais  
David McKenna  
Bob Storke  
Fred Heyne  
Mark Stancel  
Bobby Ball  
Elizabeth Alicia Lendian  
Dave Castagnacci, Chairperson  
Edie Biro  
Hamid Tabassian (non-voting)  
Kia Powell (non-voting advisor)

**CAC Members Virtually Present:**

Ed Fendley  
Katheryn Meagher

**CAC Members Absent:**

Shawn Collins  
Emily Nice (excused)  
Bliss Jamison  
Rebecca Crews  
Trevor Martin  
Rick Basso  
Susan Elliott (excused)  
Paul Martel  
Patricia Lipovsky (excused)  
Sean Castello (non-voting)

**Others Physically Present:**

Donna King, Recording Secretary  
Pamela Blankenship  
Colleen Nicoulin  
Stephan Harris  
Christine Power  
Jonathan Scarfe  
Mark Trebitz  
Barbara Girtman  
Jim Cannon

**Representing:**

DeBary  
DeLand  
Deltona  
Flagler County  
Holly Hill  
New Smyrna Beach  
Orange City  
Ormond Beach  
Palm Coast  
Port Orange  
Volusia County  
Volusia County  
Votran (CTC)  
Flagler County Traffic Engineering  
FDOT

**Representing:**

Flagler Beach  
South Daytona

**Representing:**

Daytona Beach  
Daytona Beach Alternate  
Edgewater  
Edgewater Alternate  
Flagler County Transit  
Lake Helen  
Pierson  
Pierson Alternate  
Volusia County  
Volusia County Traffic Engineering

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
Edgewater  
FDOT  
FDOT  
Ghyabi & Associates  
SJRWMD

**I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance**

Citizens Advisory Committee (CAC) Chairperson Dave Castagnacci called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:16 p.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with thirteen voting and two non-voting members physically present, and two voting members virtually present.

The Pledge of Allegiance was given.

**MOTION:** *A motion was made by Ms. Biro to allow members attending virtually to participate and vote. The motion was seconded by Mr. Feldman and carried unanimously.*

## II. Public Comment/Participation

Public comment/participation was addressed after Action Item B: Review and Recommend Approval of the River to Sea TPO Apportionment Plan.

## III. Action Items

### A. Review and Approval of the September 19, 2023 CAC Minutes

**MOTION:** *A motion was made by Ms. Biro to approve the September 19, 2023 CAC minutes. The motion was seconded by Mr. Storke and carried unanimously.*

### B. Review and Recommend Approval of the River to Sea TPO Apportionment Plan

Ms. Nicoulin explained that she had presented the Apportionment Plan to the Board of Flagler County Commissioners as well as the River to Sea TPO Board they provided direction to expand the boundaries into all of Flagler County. She also reviewed the current and proposed voting membership explaining that there will be two small city alliances; one for Flagler County and one for Volusia County that would only apply to the TPO Board, not the advisory committees. The plan is to bring in an additional Flagler County representative which would make twenty-one members in total. The Apportionment Plan will be submitted to FDOT by November 14, 2023. They will review it internally and then it will go before the Governor for approval and should be effective by late spring/early summer of 2024. Once it is approved, the TPO will revise its interlocal agreement.

**MOTION:** *A motion was made by Mr. Feldman to recommend approval of the River to Sea TPO Apportionment Plan. The motion was seconded by Mr. Stancel.*

Ms. Nicoulin explained how other TPOs structure their voting and representation and noted that cities over 50,000 in population are required to be represented on the TPO Board.

Discussion continued regarding how the advisory committees would be affected by the changes and how many votes in the past had been affected by the weighted vote structure.

*The motion carried unanimously.*

Public participation was undertaken at this time in the meeting. There were no public comments.

### C. Review and Recommend Approval to Amend the List of Shared-Use Non-Motorized (SUN) Trail Projects

Ms. Nicoulin discussed the recent amendment request from Volusia County per Mr. Tim Baylie, Director of Volusia County Parks, Recreation, and Culture. She stated that the TPO doesn't usually amend its Priority List, but that is not the case with the SUN Trail List. She explained how SUN Trail receives applications for Priority Trails. During the most recent Legislative session, a significant additional amount of money was put into the SUN Trail program. Some of those funds were intended to go towards projects within or connecting to the wildlife corridor. SUN Trail's open call for projects is open now and the TPO doesn't want their processes to limit a local government from accessing funding for another program. Ms. Nicoulin explained that she brought this to the Executive Committee and the TPO Board when Edgewater submitted a SUN Trail request and the board agreed to look at these requests on a case-by-case basis in the future. Volusia County will submit an application during this cycle, but the project must be on the TPO's SUN Trail list in order for them to submit an application and be considered. This request is to amend Tier B of the SUN Trail Project list to include this project. She noted that this is not a ranked list.

**MOTION:** *A motion was made by Mr. Storke to recommend approval to amend the List of Shared-Use Non-Motorized (SUN) Trail Projects. The motion was seconded by Mr. Blais and carried unanimously.*

#### IV. Presentation Items

##### A. Presentation and Discussion of the LPGA Blvd PD&E Study from Us 92 to Williamson Blvd

Mr. Mark Trebitz, FDOT, gave a PowerPoint presentation on the LPGA Boulevard Project Development and Environment (PD&E) Study, from US 92 to Williamson Boulevard. He reviewed the project's purpose and need. He showed the alternatives that were evaluated, and the corridor improvements being proposed. He also reviewed the Tomoka River Bridge improvements along with many of the I-95 improvements. He noted that the improvements would include three roundabouts and reviewed the benefits of those. He discussed the environmental evaluation and presented the preferred alternative.

Mr. Trebitz answered CAC members' questions regarding roundabout speed limits, public hearings, ponds along the corridor to manage stormwater, the total cost for the project, and statistics on fatalities and injuries for roundabouts.

##### B. Presentation and Discussion of an Amendment to the Connect 2045 Long Range Transportation Plan (LRTP)

Ms. Nicoulin discussed the I-95 at the US 1 interchange project in Ormond Beach. She stated that this project is part of the Moving Florida Forward Initiative to fund significant infrastructure projects across the state. She explained the initiative and noted that this project wouldn't have been funded for at least 10-15 years, if not for this initiative. Because the project received funding, the TPO is required to amend its LRTP. This will ensure that the funding identified in that plan matches up with how the funding will be coming to the TPO, including the dollar amounts and the timing of the funding. The TPO will open the proposed amendment up to a 30-day public comment period and bring it back in November and December for adoption of the amendment.

Ms. Nicoulin answered CAC members' questions regarding the consideration of LPGA Boulevard, and if funds are available for all phases of construction.

##### C. Presentation and Discussion of the River to Sea TPO's Guiding Resolutions and Project Applications for the Call for Projects

[Handouts provided]

Ms. Nicoulin discussed the TPO's Priority Project process in detail. She explained that the call for projects opens at the end of the year and gave examples of the different kinds of projects that are included. She noted that the projects are ranked based on criteria that are established in the applications and that is what populates the Priority Lists which are submitted to FDOT for programming. Following that, the TPO reviews the process to see if there are any changes that need to be made. This year the subcommittees looked at the resolutions and policies that guide this process. She reviewed the changes that were being recommended to the resolutions and noted that there were no changes to the applications.

Ms. Nicoulin answered CAC members' questions regarding what paragraph two of the resolution restating the policy for establishing and maintaining transportation priority projects was pertaining to; Tier A. It was requested that Tier A be referenced in paragraph two.

##### D. FDOT Report

Mr. Jon Scarfe, FDOT District 5 MPO Liaison Administrator, introduced Ms. Kia Powell, the new MPO Liaison for River to Sea TPO and Ocala/Marion TPO. He mentioned some of the items in the monthly construction report. He announced the recent completion of the Flagler County project on SR A1A north of Ocean Marina Drive to the south of West Mayer Place in Beverly Beach. He announced upcoming public meetings; October 18<sup>th</sup> for US 1 at Marion Ave median modification in the city of Edgewater; and October 26<sup>th</sup> for the US 17/92 intersection

improvements and Enterprise Road in Volusia County. The current Work Program Public Hearing virtual option began on October 16<sup>th</sup> and ran through the 20<sup>th</sup>. The in-person hearing is today. Comments are accepted until November 3<sup>rd</sup>. He also noted that FDOT will provide a presentation on the Work Program at the CAC and TCC meetings on November 21<sup>st</sup>.

#### **E. Volusia and Flagler County Construction Reports**

The Volusia County and Flagler County Construction Reports were provided in the agenda.

#### **V. Staff Comments**

Ms. Nicoulin stated that the Work Program Public Hearing is tentative and programs projects from the TPO's Priority List. The TPO received additional funding this year due to having two transportation management areas (TMAs) within our planning area. The additional funding made it possible to move a number of projects into the Work Program this cycle.

Mr. Tim Baylie, Director of Volusia County Parks, Recreation, and Culture gave a PowerPoint presentation requesting an amendment to the List of Shared-Use Non-Motorized (SUN) Trail Projects. Mr. Baylie began by giving a SUN Trail update that included Senate Bill 106 which was signed by the Governor on April 11, 2023. The new bill increased SUN Trail's recurring funding from \$25 million to \$50 million and added \$200 million in non-recurring funds allocated to the SUN Trail program for trails in the SUN Trail network. This allows for the development of trails in the Florida Wildlife Corridor. Mr. Baylie gave in-depth details of Senate Bill 106 and its requirements for SUN Trail projects. The bill allows for paved trails such as asphalt, concrete, or other hard-packed surfaces on disturbed lands in the corridor but that does not include conservation land. He is proposing a wildlife corridor connection to the Coast-to-Coast Trail and the use of articulated concrete in the areas of conservation land.

Mr. Baylie answered CAC members' questions and comments regarding if articulated concrete has been used on other trails; safety concerns of the articulated concrete being a tripping hazard; cost differences between articulated concrete and a paved trail; and the distance of the trail that the articulated concrete would be used.

#### **VI. CAC Member Comments**

There were no CAC member comments.

#### **VII. Information Items**

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Report
- FDOT Tentative Five-Year Work Program Public Hearing FY 2024/25 – 2028/29
- Central Park Bike Rodeo and Ride Flyer
- White Cane Awareness Day Event Flyer
- US 17/92 Public Meeting Notice

#### **VIII. Adjournment**

There being no further business, the CAC meeting adjourned at 2:49 p.m.



MR. DAVE CASTAGNACCI, CHAIRPERSON  
CITIZENS' ADVISORY COMMITTEE (CAC)

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the October 17, 2023 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 21<sup>st</sup> day of November 2023.



DONNA KING, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**\*\* A recording of the October 17, 2023 CAC meeting is available upon request.**