Citizens’ Advisory Committee (CAC)  
Meeting Minutes  
October 16, 2018

CAC Members Present:  
Sue Habel  
Janet Deyette, Chairperson  
Rob Plympton  
Marcia Stevens-Foltz  
Gilles Blais, Vice Chairperson  
Nora Jane Gillespie  
Bob Storke  
Alan Peterson  
Susan Elliott  
Bobby Ball  
Jack Delaney  
Elizabeth Alicia Lendian  
Terry Bledsoe  
Melissa Winsett (non-voting)  
Edie Biro  
Vickie Wyche (non-voting advisor)

CAC Members Absent:  
Ralph Bove  
Bliss Jamison (excused)  
Faith Alkhatib (non-voting)  
Bob Owens  
Roger Strcula (excused)  
Joe Villanella (excused)  
Patricia Lipovsky

Others Present:  
Debbie Stewart, Recording Secretary  
Pam Blankenship  
Colleen Nicoulin  
Lois Bollenback  
Stephan Harris  
Heather Grubert  
Laura Turner  
Savanna Holtz  
John Scarlatos  
Roger Schmitt  
Jon Cheney

Representing:  
Daytona Beach  
Deltona  
Flagler Beach  
Flagler County  
Holly Hill  
New Smyrna Beach  
Orange City  
Palm Coast  
Pierson  
Port Orange  
South Daytona  
Volusia County  
Volusia County  
Volusia County Traffic Engineering  
Votran (CTC)  
FDOT District 5

Representing:  
DeBary  
Edgewater  
Flagler County Traffic Engineering  
Flagler County Public Transportation  
Ormond Beach  
Ponce Inlet  
Volusia County

Representing:  
TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
FDOT  
Laura Turner Consulting  
Scalar Consulting  
Scalar Consulting  
Florida Concrete & Products  
Volusia County Traffic Engineering

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Chairperson Deyette called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called and it was determined that a quorum was present.

II. Press/Citizen Comments

There were no press/citizen comments.
III. Action Items

A. Review and Approval of September 18, 2018 CAC Meeting Minutes

*MOTION:* A motion was made by Mr. Peterson to approve the September 18, 2018 CAC meeting minutes. The motion was seconded by Mr. Blais and carried unanimously.

B. Review and Recommend Approval of Resolution 2018-## Adopting the FY 2017/18 Public Involvement Report

Ms. Blankenship stated the draft FY 2017/18 Public Involvement Report was presented last month and there have been no changes since.

Ms. Habel referred to pages 27 and 28 of the agenda and the list of activities the TPO attended; the locations are listed for some events but not all. She asked if the locations where these activities took place could be added.

Ms. Blankenship replied yes, that would be adjusted and presented to the TPO Board with the changes.

*MOTION:* A motion was made by Mr. Storke to recommend of Resolution 2018-## adopting the FY 2017/18 Public Involvement Report as amended adding the locations of TPO activities attended. The motion was seconded by Ms. Elliott and carried unanimously.

C. Review and Recommend Approval of Resolution 2018-## Adopting the Transportation Performance Management Targets

Ms. Nicoulin stated the transportation measures and targets required to be adopted by the TPO have been discussed over the last couple of months. The safety targets were adopted by the TPO earlier this year. The TPO plans and programs safety projects using federal funding whereas bridge and pavement conditions are funded by the state and FDOT. Data was presented last month for these targets provided by the state and FDOT; the TPO is looking to adopt the targets set by those agencies.

Mr. Peterson referred to page 34 and the System Performance Management Measures and Targets and the two-year target of greater than 75% and four-year target of greater than 70%; he asked why the TPO would be willing to adopt a target that reduces performance.

Ms. Nicoulin replied this target was provided to the TPO and developed by the state agency; it could have to do with more vehicles on the roadway or potential construction projects.

Mr. Peterson commented that he is opposed to this; he will not approve a reduction in service or performance; perhaps the target cannot be met but to say we will not try is irresponsible.

Ms. Habel asked for clarification that these are federally funded roads and not local roads.

Ms. Nicoulin replied some of the roads are on the state highway system and some are non-interstate roadways; the bridges are on the national highway system.

Ms. Habel asked if any of them were administered by the county or local agencies.

Ms. Nicoulin replied the funds used for these performance measures, bridge and resurfacing, are state funds.

Ms. Habel referred to page 34 and the Bridge Performance Measures and Targets and asked which bridge was deemed in “poor” condition by deck area.
Ms. Nicoulin replied the TPO does not have that information; that information has been requested and when it is received, the TPO will provide it. For security reasons, a lot of bridge information is not available.

Ms. Habel referred to the Pavement Performance Measures and Targets and that 100% of interstate pavement is in “good” condition; she asked how to reconcile that with only 51% of person-miles traveled as reliable.

Ms. Nicoulin replied those are two different measures; one is pavement conditions and the other is travel time reliability.

Ms. Bledsoe asked if it would be prudent on part of the TPO to add a statement in the resolution that says based upon the fact the TPO has not done its own study and the data was provided by the state agency, the TPO agrees to accept those standards with the opportunity to amend when necessary. If this is in the resolution, it will reserve the TPO’s right to amend when more information is available.

Ms. Nicoulin replied the TPO has the right to adopt different targets and to amend targets as allowed. The safety targets that have been adopted will be revisited. The TPO has to incorporate language specific to the performance measures into the Transportation Improvement Program (TIP) and the TPO defers to FDOT for these performance measure.

Ms. Bledsoe stated she thinks it is important to include that same language in the resolution as a precaution. She remembers the discussion last month regarding 100% of roads being in “good” condition and that there is data that has not been received yet. She has a problem with adopting something without having all the information.

Ms. Habel agreed that there should be a disclaimer pending further information. She is not comfortable adopting this as it is at this time.

Ms. Gillespie stated this was discussed last month; the CAC was not happy with the way the information was provided and cannot be expected to accept it carte blanche.

Mr. Peterson agreed and commented that he raised the question on the bridge last month and the answer is still unknown.

Mr. Blais referred to the pavement conditions and stated there is a patchwork of pavement on I-95 north from Volusia County to Flagler County and asked if the pavement is guaranteed for a certain number of years or miles.

Ms. Nicoulin replied there are a number of resurfacing projects that are programmed; depending on which year these targets are, if the project is completed it would be considered newly resurfaced pavement.

Discussion continued.

**MOTION:** A motion was made by Mr. Peterson to not recommend approval of Resolution 2018-## adopting the Transportation Performance Management Targets.

The motion died for lack of a second.

**MOTION:** A motion was made by Ms. Bledsoe to recommend approval of Resolution 2018-## adopting the Transportation Performance Management Targets with an amendment to the resolution to add language that recognizes the data and targets were not developed by the TPO and may be amended if necessary and as permitted. Mr. Blais seconded the motion. The motion passed with Mr. Peterson opposing.
D. Review and Recommend Approval of Resolution 2018-## Amending the FY 2018/19 to 2022/23 Transportation Improvement Program (TIP)

Ms. Nicoulin stated this amendment includes four projects at the request of FDOT as well as language added for performance measures as required by law.

Ms. Bledsoe commented that since the previous item was amended and this incorporates that information verbatim and she asked if this item should also be amended.

Ms. Nicoulin replied the TIP is not what requires that information.

Ms. Foltz referred to the SR 400/I-4 project to add a lane and the comment that it is anticipated to be funded by a public/private partnership; she asked what that means.

Ms. Heather Grubert, FDOT, replied there are private funds to pay for the road and FDOT will pay it back. That is what is being done on the I-4 Ultimate; a private company is doing the construction and will be maintaining it for 50 years.

Ms. Foltz asked if this was a requirement and if interest would be made on the money.

Ms. Grubert replied that the state did not have the funds for the project in the budget; it is a very expensive project. A private entity has offered to do the construction and front the money and FDOT will pay them back over a certain amount of time.

Discussion continued.

Mr. Peterson stated that there are a lot of benefits with public/private collaborations on some things but on roadways, it relinquishes control. This is one of the basic tenants of what public tax dollars should provide; transportation and public safety. Once we enter into a public/private partnership, we lose control. FDOT should find a way to keep the roads under public control. Private sectors are there to make a profit.

**MOTION:** A motion was made by Mr. Storke to recommend approval of Resolution 2018-## amending the FY 2018/19 to 2022/23 Transportation Improvement Program (TIP). The motion was seconded by Mr. Blais and carried with 11 “yes” votes and 3 “no” votes from Ms. Gillespie, Ms. Foltz and Mr. Peterson.

E. Review and Recommend Approval of Resolution 2018-## Adopting the R2CTPO 2018 Congestion Management Process (CMP) and Performance Measures Report

Ms. Nicoulin stated this report was presented last month and a link was provided for review. Ms. Aarti Sharma, TPO staff, was responsible for putting this report together and gathering the information from the different agencies; no comments were received and the report is presented with no changes from last month.

**MOTION:** A motion was made by Mr. Storke to recommend approval of Resolution 2018-## adopting the R2CTPO 2018 Congestion Management Process (CMP) and Performance Measures Report. The motion was seconded by Mr. Blais and carried unanimously.

IV. Presentation Items

A. Presentation and Discussion of Recommended Changes to the R2CTPO Policy Resolutions and Project Applications for the Annual Call for Projects

Ms. Nicoulin stated every year the TPO reviews the annual Call for Projects and how it receives the applications that populate the priority list for bicycle/pedestrian and Traffic Operations/Safety projects. The review is done prior to opening the next annual Call for Projects. A joint meeting of the BPAC Project
Review Subcommittee and the TIP Subcommittee was held October 1, 2018 to review the general policies and regulations that apply to both subcommittees. The applications are specific to each subcommittee. There was discussion on the Local Agency Program (LAP) as well as eligible and ineligible costs and the local match. The definition of cost overruns versus cost increases was also discussed; a cost overrun is a change in scope or change in the project limits and a cost increase is defined by the market. They are also looking at developing a structure of how local governments will ask for additional funds while maintaining flexibility. The BPAC Project Review Subcommittee has a meeting scheduled for later this month and she is working to schedule a TIP Subcommittee meeting. The performance measures are required to be incorporated into the applications. There is already criteria for safety so it will be incorporating language that supports the criteria that is already there. Next month she will bring forward any changes to the policies and the applications for approval. She asked members who serve on the TIP Subcommittee to please give her their availability so the next TIP Subcommittee meeting can be scheduled.

Ms. Gillespie stated Ms. Nicoulin did a good job of conveying what was discussed at the joint subcommittee meeting. It needs to be clear that the cities are required to annually update their cost estimates; if they are aware of a cost increase it is their responsibility to advise the TPO.

Ms. Nicoulin replied that is correct; the requirement that all project sponsors submit updated cost estimates was put in place last year.

B. Presentation and Discussion of the St. Johns River to Sea Loop Trail PD&E Study from SR 44 (Lytle Avenue) to SR 400 (Beville Road)

Ms. Nicoulin introduced Mr. John Scarlatos from Scalar Consulting to give the presentation.

Mr. Scarlatos introduced Ms. Heather Grubert, FDOT Project Manager and gave a PowerPoint presentation of the St. Johns River to Sea Loop Trail PD&E Study from SR 44 (Lytle Avenue) to SR 400 (Beville Road). He reviewed the purpose of the study and gave a brief project overview. This is a multi-use trail but it will not replace on-street bicycle lanes; it is part of SUN Trail so there can be no eminent domain. He reviewed the project challenges which right-of-way is the main issue. He reviewed the corridor alternatives through New Smyrna Beach, Port Orange and South Daytona. There are two options in South Daytona; Reed Canal Road or Pope Avenue. The construction cost estimate using the Reed Canal Road option is $7,080,740 versus Pope Avenue at $112,000. The total construction cost estimate using the Pope Avenue option is $10.7 million. He announced public workshops will tentatively be held on November 14 and 15, 2018.

Ms. Gillespie asked the locations of the public workshops.

Mr. Scarlatos replied the November 14, 2018 workshop will be at the Piggotte Center in South Daytona and the November 15, 2018 workshop will be at the Brannon Center in New Smyrna Beach; both are from 5:00 pm to 7:00 pm.

Ms. Gillespie referred to the proposed route by the New Smyrna Beach Airport and that no eminent domain can be used; the city of New Smyrna Beach leases land from the federal government for the New Smyrna Beach Fire Department and Police Departments. She asked if the airport was going to give right-of-way to the project.

Mr. Scarlatos replied the right-of-way needed is FDOT and US 1 right-of-way; the fence line is the right-of-way.

Discussion continued.

Ms. Bledsoe asked for a visual description of what was intended for the bridges.

Mr. Scarlatos replied the existing lane widths are 12’, with a 6’ inside shoulder and a 10’ outside shoulder. They intend to reduce the inside shoulder by 2’, the lane width by 2’ and the outside shoulder by 2’. With
that, they will be able to reconstruct the existing outside wall adjacent to the shoulder. Behind the wall will be an 8’ trail and handrail protection. In between the bridges, there will be guardrails. Everywhere there are not constraints will have a 5’ separation between the trail and roadway.

Discussion continued.

C. **FDOT Report**

Ms. Wyche stated the report is provided in the agenda. She announced a public information meeting regarding the LPGA Boulevard and I-95 improvements will be held November 28, 2018 at Daytona State College from 5:00 pm to 7:00 pm.

D. **Volusia and Flagler County Construction Reports**

Mr. Cheney stated Volusia County has completed two sections of the East Central Regional Rail Trail; Segments 4B (Gobblers Lodge to Maytown Spur) and Segment 5 (Brevard County Line to Cow Creek Road). Under “New Construction”, three projects have been started; widening to three lanes on West Parkway Avenue in Edgewater, a sidewalk on New York Avenue in Orange City and paved shoulders on Doyle Road in Deltona. Under design projects, the 10th Street four-lane widening project, a land swap has been approved between the city of Edgewater, the county and the developer so a retention pond can be built; the developer will get the corner of US 1 and 10th Street. Volusia County is still working with the railroad for an agreement to go over the canal; the Volusia County Council has asked if FDOT will assist in getting the railroad to move forward with the agreements.

Mr. Plympton asked when the Colbert Lane project would be completed.

Ms. Nicoulin replied that is on the Flagler County Construction Report that is provided in the agenda and she can get the information for him.

Ms. Lendian referred to project 5 under Design Projects on the Volusia County Construction Report, the Spring to Spring Trail (DeLeon Springs gap), and asked if that was on Ponce DeLeon Boulevard.

Mr. Cheney replied it is connecting from where the current trail ends going around DeLeon Springs to US 17 where the state is building the trail from DeLeon Springs north to Barberville. All of the county’s capital improvement projects are on the Volusia County website on today’s Volusia County Council agenda, item 12.

V. **Staff Comments**

→ **Update on SU Funding/Work Program**

Ms. Nicoulin stated there is currently $1.8 million in the Traffic Operations/Safety box to program in the current year. TPO staff had a meeting with FDOT to discuss what projects to put the funding on. It is current year funding so there are limitations as to what can be moved into the Work Program. The TPO anticipates a TIP amendment next month or early next year.

Ms. Nicoulin thanked Mr. Jack Delaney for assisting at Port Orange Family Days; the TPO fit 265 bicycle helmets.

VI. **CAC Member Comments**

Ms. Bledsoe referred to the letter in the agenda from TPO Chairperson Lita Handy-Peters regarding the requirements for providing updated costs estimates and stated it is an outstanding letter and much needed.

Mr. Cheney announced that starting next week, there will be several opportunities for the public to discuss impact fees and the recent impact fee update study; Tuesday, October 23, 2018 in DeLand at the Volusia County...
Administration Building, 1st Floor Training Room; Wednesday, October 24, 2018 at the Brannon Center in New Smyrna Beach; Thursday, October 25, 2018 at Deltona City Hall; and Tuesday, October 30, 2018 at Daytona Beach City Commission Chambers; all workshops are 6:30 pm to 8:00 pm. Comments can also be made online on the county website.

Ms. Lendian announced the Volusia Water Alliance 2018 Fall Symposium will be held Friday, October 26, 2018 at the Sanborn Center in DeLand from 9:00 am to 4:00 pm. Anyone interested can register online at www.volusiawater.org.

Ms. Biro announced Votran will be working with TPO for Mobility Week and will be at the New Smyrna Beach Farmer’s Market on Saturday, October 27, 2018. There will be an opportunity to meet Nascar driver Scott Lagasse.

Ms. Blankenship announced the TPO will also be participating at the Halifax Art Festival with Votran on Saturday, November 3, 2018 and will be fitting bike helmets.

VII. Information Items

→ CAC & TCC Attendance Records
→ September 26, 2018 River to Sea TPO Board Meeting Summary
→ September TPO Outreach and Events
→ Letter from TPO Chair Lita Handy-Peters

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:39 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

MS. JANETTE DEYETTE, CHAIRPERSON
CITIZENS’ ADVISORY COMMITTEE (CAC)

CERTIFICATE:
The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the October 16, 2018 regular meeting of the Citizens’ Advisory Committee (CAC), approved and duly signed this 20th day of November 2018.

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
Recently Completed within the last 6 months:
1) Doyle Road paved shoulders (Providence Blvd to Saxon Blvd)
2) Spring to Spring Trail - Grand Ave. (Lemon St. to King St.)
3) LPGA Blvd 4-lane widening (Jimmy Ann Dr. to Derbyshire)
4) ECRRT - Segment 5 (Brevard County Line to Cow Creek Rd.)
5) ECRRT - Segment 4B (Gobblers Lodge to Maytown Spur)

Under Construction or Advertised for Construction:
1) Veterans Memorial Bridge (Orange Ave.) – Under construction
2) Turnbull Bay Bridge – Under Construction
3) Spring to Spring Trail – Segment 3A (Detroit Terrace to Don Smith Blvd.) – Under Construction
4) W. Park Avenue 3-lane widening (Dale Street to Old Mission Rd) – Under Construction
5) New York Ave sidewalk (Hamilton to US-17/92) – Under Construction
6) Doyle Road paved shoulders (Lush Lane to Courtland Blvd) – Under Construction

Near Construction Projects:

Design Projects:
1) ECRRT - Segment 5 (Gobblers Lodge) – Concept Design Completed, Right-of-Way Acquisition Underway
2) Howland Blvd 3-lane widening (Palm Bay Rd to Elkmont Blvd) – Design Ongoing
3) Orange Camp Rd (from Hwy 100 to I-4) – Design Ongoing
4) Tenth St 4-lane widening, plan revisions, hardout
5) Spring to Spruce Creek Road – Design Ongoing
7) Spring to Spring Trail - Segment 3C (Trail along Don Smith Blvd.) – Construction Not Funded
8) Turnbull Bay Road paved shoulders – Design Starting
9) Beresford Ave Extension (Blue Lake to MLK) – Waiting for ROW from City to start Design
10) Spring to Spring Trail (Lake Beresford to Grand Avenue) – PD&E study administered by FDOT is currently underway
11) Coast to Coast Trail Wayfinding Signage, and Emergency Location Markers – Design Ongoing
12) Amelia Ave (Voorhis to Ohio) – Study Complete / Awaiting FDOT programming
13) Williamson Blvd. (LPGA to Strickland Range) – Plan Update underway
14) Williamson Blvd. (Strickland Range to Hand Ave) – Design funded 2018
15) Graves Ave Turn lanes (Veterans Memorial Parkway to Kentucky) – Study Complete / Awaiting FDOT programming
16) Old New York paved shoulders (Shell to S-44) – Design funded FY 2017/2018, Construction funded FY 2020/2021
17) Intersection Improvements at SR-44 and Kepler – Study by FDOT underway

*Changes/Updates since last report are underlined.

Note: Dates are subject to change due to normal project development issues. Please see Volusia County's road program at http://www.volusia.org/publicworks/ for more information.