



## MEETING NOTICE & AGENDA

Please be advised that a meeting of the River to Sea Transportation Planning Organization (R2CTPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) **QUALITY ASSURANCE COMMITTEE (QAC)** will be held on:

**Date:** Wednesday, October 14, 2020  
**Time:** 10:30 a.m.  
**Place:** Volusia County Mobility Management Center (Votran)  
950 Big Tree Road  
South Daytona, FL 32119

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QAC Meeting

Wed, Oct 14, 2020 10:30 AM (EDT)

Please join my meeting from your computer, tablet or smartphone.

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Volusia County Council Member Barbara Girtman, Chairperson

### AGENDA

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM
- II. ACTION ITEMS
  - A. REVIEW AND RECOMMEND APPROVAL OF THE FY 2019/20 ANNUAL OPERATING REPORT (AOR) (Contact: Stephan Harris and Frank Alvarez, Votran) (Enclosure, pages XX)
- III. ADJOURNMENT

Quality Assurance Committee Members:

Volusia County Councilmember Barbara Girtman

Carlos Colon, FDOT

Doug Hall

Patricia A. Lipovsky

NOTE: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

NOTE: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

NOTE: The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.R2CTPO.org](http://www.R2CTPO.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org).

**SUMMARY SHEET  
QUALITY ASSURANCE COMMITTEE  
OCTOBER 14, 2020**

**II. ACTION ITEMS**

**A. REVIEW AND RECOMMEND APPROVAL OF THE FY 2019/20 ANNUAL OPERATING REPORT (AOR)**

**BACKGROUND INFORMATION**

The Annual Operating Report (AOR) is an annual report that includes operating and financial data. The report is prepared by Votran and reviewed by River to Sea TPO staff, Quality Assurance Committee and TDLCB. The AOR provides information for fiscal year July 1, 2019 through June 30, 2020. The draft AOR for FY 2019/20 (with comments for changes) is provided as link for your review here:

<https://www.r2ctpo.org/wp-content/uploads/D-AOR-Complete-Operations-Report.pdf>

Staff will be available to address questions regarding the draft AOR.

***ACTION REQUESTED:***

***MOTION TO RECOMMEND APPROVAL OF THE FY 2019/20 ANNUAL OPERATING REPORT (AOR)***