



MEETING NOTICE & AGENDA

Please be advised that a meeting of the River to Sea Transportation Planning Organization (R2CTPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) QUALITY ASSURANCE COMMITTEE (QAC) will be held on:

Date: Wednesday, October 12, 2022
Time: 10:30 a.m.
Place: Volusia County Mobility Management Center (Votran)
950 Big Tree Road
South Daytona, FL 32119

Microsoft Teams has been established for remote participation.

QAC Meeting
Wed, Oct 12, 2022 10:30 AM (EDT)

Join on your computer or mobile app
[Click here to join the meeting](#)

Meeting ID: 256 000 640 351

Passcode: c3qBYf

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

+1 561-484-5911 58731151# United States, West Palm Beach

Phone Conference ID: 587 311 51#

[Find a local number](#) | [Reset PIN](#)

Volusia County Council Vice Chair Barbara Girtman, Chairperson

AGENDA

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**
- II. ACTION ITEM**
 - A. REVIEW AND PROVIDE RECOMMENDATION FOR THE FY 2021/22 ANNUAL OPERATING REPORT (AOR)** *(Contact: Stephan Harris and Ralf Heseler, Votran) (Enclosure, pages XX)*
- III. STAFF COMMENTS** *(page X)*
- IV. CHAIRPERSON COMMENTS** *(page X)*
- V. QAC MEMBER COMMENTS** *(page X)*

VI. ADJOURNMENT (page X)

Quality Assurance Committee Members:

Volusia County Vice Chair Barbara Girtman
Carlos Colon, FDOT
Doug Hall
Patricia A. Lipovsky
Mary Tyson

NOTE: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

NOTE: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

NOTE: The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.R2CTPO.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org.

**SUMMARY SHEET
QUALITY ASSURANCE COMMITTEE
OCTOBER 12, 2022**

II. ACTION ITEM

A. REVIEW AND PROVIDE RECOMMENDATION FOR THE FY 2021/22 ANNUAL OPERATING REPORT (AOR)

BACKGROUND INFORMATION

The Annual Operating Report (AOR) is an annual report that includes operating and financial data. The report is prepared by Votran and reviewed by the Quality Assurance Committee, River to Sea TPO staff, and TDLCB. The AOR provides information for fiscal year July 1, 2021 through June 30, 2022.

A link to the AOR is provided below:

<https://www.r2ctpo.org/wp-content/uploads/C-AOR-Votran-Complete-Operations-Report.pdf>

The Community Transportation Coordinator (CTC) is currently working with the Florida Commission for the Transportation Disadvantaged (CTD) to resolve discrepancies in how Community Transportation Coordinator Trips are reported. Staff will be available to answer questions regarding the AOR.

ACTION REQUESTED:

AS DIRECTED BY THE QAC