

**Volusia-Flagler Transportation Planning Organization  
Quality Assurance Committee  
Meeting Minutes  
October 8, 2025**

Volusia County Mobility Management Center  
950 Big Tree Road, South Daytona, FL 32119

**QAC Members Physically Present:**

Council Vice Chair Matt Reinhart, Chairperson  
Mary Tyson, Vice Chairperson  
Doug Hall

**Representing:**

Volusia County  
Disabled Citizens - Alternate  
Citizens Advocate, System User

**QAC Members Absent:**

Carlos Colon  
Patricia Lipovsky

**Representing:**

FDOT  
Elderly Citizens

**Others Physically Present:**

Melanie Pruneau, Recording Secretary  
Pamela Blankenship  
Stephan Harris  
Bobbie King  
Ralf Heseler  
Siva Persad  
Jacob Lunceford  
Dawne Weekley

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
Volusia County Transit Services Division  
Volusia County Transit Services Division  
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Volusia County Transit Services Division  
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**1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance**

The meeting of the Quality Assurance Committee (QAC) was called to order at 9:32 a.m. by QAC Chairperson Reinhart. The meeting was held in a hybrid format with three voting members physically present.

**2. Public Comment/Participation**

There were no public comments.

**3. Action Items**

**A. Review and Approval of the July 9, 2025 QAC Meeting Minutes**

***MOTION: A motion was made by Ms. Tyson to approve the July 9, 2025 QAC meeting minutes. The motion was seconded by Mr. Hall and carried unanimously.***

**B. Review and Recommend Approval of the FY 2024/25 Annual Operating Report (AOR)**

Chairperson Reinhart explained that the Annual Operating Report has been prepared by Volusia County's Transit Services Division, reviewed by the TPO, and forwarded to the Florida Commission for the Transportation Disadvantaged. Mr. Heseler pointed out a typo on page 13 of the AOR document regarding vehicle inventory; 800 wheelchair accessible vehicles should be 80, and 690 drivers should be 69. He stated that the corrected report has already been submitted to the state.

**MOTION:** *Mr. Hall made a motion to recommend approval of the FY 2024/25 Annual Operating Report (AOR) with the changes requested. The motion was seconded by Ms. Tyson and carried unanimously.*

**4. Staff Comments**

There were no staff comments.

**5. Chairperson Comments**

There were no Chairperson comments.

**6. Member Comments**

There were no member comments.

**7. Adjournment**

The meeting was adjourned at 9:36 a.m.


VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



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VOLUSIA COUNTY COUNCIL VICE CHAIR MATT REINHART, CHAIRPERSON  
QUALITY ASSURANCE COMMITTEE

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the October 8, 2025 regular meeting of the Quality Assurance Committee approved and duly signed this 14<sup>th</sup> day of January 2026.



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MELANIE PRUNEAU, RECORDING SECRETARY  
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**\*\* A recording of the October 8, 2025 QAC meeting is available upon request.**