

**Citizens' Advisory Committee (CAC)
Meeting Minutes
January 16, 2024**

CAC Members Physically Present:

Shawn Collins
John MacFarlane
Kerry Karl
Janet Deyette
Christine Power
Ed Fendley
Greg Feldman, Vice Chairperson
Bob Storke
Fred Heyne
Mark Stancel
Bobby Ball
Dave Castagnacci, Chairperson
Pam Phillips
Jacob Lunceford
Kia Powell (non-voting advisor)

CAC Members Virtually Present:

Emily Nice
Katheryn Meagher
Hamid Tabassian (non-voting)
Jay Williams (non-voting)
Omar Atallah (non-voting)

CAC Members Absent:

Trevor Martin
Susan Elliott
Paul Martel
Elizabeth Alicia Lendian

Others Physically Present:

Donna King, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Stephan Harris
Emily Bush
Adam Thornton

Representing:

Daytona Beach
DeBary
DeLand
Deltona
Edgewater
Flagler Beach
Flagler County
Orange City
Ormond Beach
Palm Coast
Port Orange
Volusia County
Volusia County
Votran (CTC)
FDOT

Representing:

Daytona Beach Alternate
South Daytona
Flagler County Traffic Engineering
Volusia County Traffic Engineering
Volusia County Traffic Engineering

Representing:

Flagler County Transit
Pierson
Pierson Alternate
Volusia County At Large

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Bike/Walk Central Florida
South Daytona

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Citizens Advisory Committee (CAC) Chairperson Dave Castagnacci called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with fourteen voting members and one non-voting member physically present, and two voting members and three non-voting members virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Feldman to allow members attending virtually to participate and vote. The motion was seconded by Mr. Heyne and carried unanimously.*

II. Public Comment/Participation

There was no public comment/participation.

III. Action Items

A. Review and Approval of the November 21, 2023 TCC Meeting Minutes

MOTION: *A motion was made by Mr. Feldman to approve the November 21, 2023 CAC minutes. The motion was seconded by Mr. Storke and carried unanimously.*

B. Review and Recommend Approval (Ratification) of Amendment to Shared Use Non-Motorized (SUN) Trail Project List

Ms. Nicoulin provided details of the amendment to the List of Shared-Use Non-Motorized (SUN) Trail projects; the addition of the proposed Flagler Beach Gap Trail from the Volusia/Flagler County line to Ocean Marina Drive. She stated that maps were provided in the agenda packet. She also discussed the areas where the Work Program will address gaps.

MOTION: *A motion was made by Mr. Storke to recommend approval (Ratification) of an amendment to the Shared Use Non-Motorized (SUN) Trail Project List. The motion was seconded by Mr. Stancel and carried unanimously.*

C. Review and Recommend Approval of Resolution 2024-## Amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP) (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin gave details of the TIP amendment which included two projects. One is a West Volusia County intersection improvement project at the intersection of Dr. MLK Junior Blvd and Orange Camp Road; noting that there is extra federal and local funding available for this project. The other project is a transit project and will be funded with 5311 funds (local agencies that support paratransit in rural areas).

MOTION: *A motion was made by Mr. Storke to recommend approval of Resolution 2024-## amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP). The motion was seconded by Ms. Deyette and carried unanimously by roll call vote.*

D. Review and Recommend Approval of Resolution 2024-## Adopting the 2024 River to Sea TPO Safety Data and Targets

Ms. Nicoulin gave a PowerPoint presentation and explained the process of adopting the 2024 River to Sea TPO Safety Data and Targets. She stated that TPOs can either adopt the state's target of zero or come up with their own. The TPO has recommended adopting FDOT's target of zero. She discussed the five performance measures including fatalities and serious injuries statistics and provided statistics for fatalities/serious injuries and bike/pedestrian serious injuries in Volusia and Flagler Counties over the last ten years.

Ms. Nicoulin answered members' questions regarding whether the statistics have a breakdown of demographics such as age and residents versus visitors, etc., and a request to have Ms. Loreen Bobo with FDOT come to a CAC meeting to give an update about the engineering efforts of District 5 Safety Office. She noted that on February 27, 2024, there will be an FDOT Strategic Safety Summit.

MOTION: *A motion was made by Mr. Storke to recommend approval of Resolution 2024-## adopting the 2024 River to Sea TPO Safety Data and Targets. The motion was seconded by Ms. Deyette and carried unanimously.*

E. Review and Recommend Approval of Resolution 2024-## Adopting the 2020 Adjusted Urban Area Boundary

Ms. Nicoulin provided details regarding the adoption of the 2020 Adjusted Urban Area Boundary. She noted that there were two revisions since they were presented at the October CAC meeting; she explained the revisions in Flagler County using the maps provided in the PowerPoint presentation.

MOTION: *A motion was made by Mr. Feldman to recommend approval of Resolution 2024-## adopting the 2020 Adjusted Urban Area Boundary. The motion was seconded by Ms. Power and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of Bike/Walk Central Florida's Best Foot Forward Pedestrian Safety Program

Ms. Emily Bush, Bike/Walk Central Florida Executive Director, gave a PowerPoint presentation on Bike/Walk Central Florida's Best Foot Forward Pedestrian Safety Program. She discussed the four different programs that make up the Bike/Walk Central Florida organization and gave details of each program. Their mission is to change the culture of drivers versus walkers and how drivers treat pedestrians with a focus on driver yield rates and getting more drivers to yield and stop for pedestrians in crosswalks so that more pedestrians will cross in crosswalks. She discussed their partnership with FDOT and Target Zero. They take a four "E" approach which consists of engineering, education, enforcement, and evaluation. They do quarterly law enforcement operations and education through outreach and digital channels. She discussed the program's implementation by establishing a local steering committee, garnering law enforcement support, and spreading the word about pedestrian safety followed by the official launch event. She then described their progress to date.

Ms. Bush answered CAC members' questions regarding whether Flagler County will be included in the program in the future; the dangers of four-lane road crosswalks; involving engineering and design teams and if there has been any experience with real infrastructure changes versus flexible bollards.

B. Presentation and Discussion of Amendment to the Connect 2045 Long Range Transportation Plan (LRTP)

Ms. Nicoulin provided details of the amendment to the Connect 2045 LRTP. She discussed the request from the city of Daytona Beach for the I-4/US 92 interchange project which will be developer-funded. She explained the dilemma of the existing infrastructure and noted the proposed changes. Ms. Nicoulin explained the process of amendments and stated that this project will need to be listed in the LRTP as a developer-funded project in order to submit the request to FDOT for review.

Mr. Shawn Collins expressed his concerns for developer-funded projects that later become MPO-funded projects.

Ms. Nicoulin stated that the TPO does have the ability to control the funding and can add language pertaining to the developer's commitment of funding. She explained that if the developer stops funding the project, then the project stops. The project is also not on the TPO's Priority List.

Discussion ensued regarding developer funding.

C. Presentation and Discussion of FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP)

{Handout Provided}

Ms. Nicoulin gave a presentation and provided details of the UPWP handout. She discussed the required activities and unique projects. She provided the process for the UPWP in detail and explained that today's presentation is more of a brainstorming activity.

Ms. Nicoulin answered CAC members' questions regarding staff tasks; seeing safety efforts continue; roundabouts; a survey where the public can identify transportation issues; and when the deadline is for submissions.

D. Presentation and Discussion of 2024 Call for Projects Workshop (TCC ONLY)

This item was for the TCC only.

E. FDOT Report

Ms. Kia Powell provided the FDOT report. She announced the most up-to-date project information can be found at www.cflroads.com. She also announced that FDOT has identified ten crosswalks in Volusia County that they will begin data collection on for the Bike/Walk Central Florida's Best Foot Forward Pedestrian Safety Program and the Steering Committee will report progress on the data collection at a meeting on February 29, 2024.

F. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Nicoulin announced that the FDOT Safety Summit is coming up on February 27, 2024, and she will provide more information at the next meeting.

VI. CAC Member Comments

Mr. Heyne stated that the roads at the Airport Road/Tymber Creek Rd intersection are not 12 feet wide and wanted to know if the TPO could provide an update for that infrastructure.

Ms. Nicoulin stated that she would reach out to Volusia County.

Ms. Nice noted that there were traffic jams on I-4 due to slower drivers using the left lane and she asked if it is possible to get more signs on I-4 discouraging slower drivers from using the left lane.

Ms. Nicoulin noted that she would follow up with Ms. Nice.


VI. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Report
- 2024 TPO Committee Meeting Schedule

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 3:02 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MR. DAVE CASTAGNACCI, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the January 16, 2024 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 20th day of February 2024.



DONNA KING, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the January 16, 2024 CAC meeting is available upon request.**