SEPTEMBER 26, 2018 MEETING MINUTES
OF THE
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD

2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114-8145

TPO Board Members Present:
Mayor Stephen Emmett*
Commissioner Robert Gilliland, 1st Vice Chairperson
Vice Mayor Lita Handy-Peters, Chairperson
Vice Mayor Leigh Matusick
Commissioner Chris Nabicht
Councilwoman Christine Power
Commissioner Marshall Shupe*
Commissioner Nate McLaughlin
Commissioner Penny Currie
Vice Mayor Jason McGuirk, 2nd Vice Chairperson
Commissioner Bill Lindlau*
Council Member Jeff Allebach
Commissioner Dwight Selby
Council Member Joe Perrone**
Council Member Bob Ford
Councilman Ralph Schoenherr
Council Member Pat Patterson
Council Member Fred Lowry
Council Member Joyce Cusack
Volusia County Council Vice Chair Deb Denys
Saralee Morrissey (non-voting)
Vickie Wyche (non-voting advisor)
Robert Storke (non-voting)
Janet Deyette (non-voting)
Jose Papa (non-voting)

TPO Board Members Absent:
Vice Mayor John Rogers*
Council Member Lorraine Geiger* (excused)
Andy Dance (non-voting)
Vice Mayor Vernon Burton*
Council Member Nick Klufas
Mayor James Sowell*
Volusia County Council Chair Ed Kelley (excused)
Council Member Billie Wheeler (excused)

* Non-voting member in the Small City Alliance
** Voting member for the Small City Alliance

Representing:
Beverly Beach
Daytona Beach
DeBary
DeLand
Deltona
Edgewater
Flagler Beach
Flagler County
Holly Hill
New Smyrna Beach
Oak Hill
Orange City
Ormond Beach
Ponce Inlet
Port Orange
South Daytona
Volusia County District 1
Volusia County, District 2
Volusia County, At-Large
Volusia County, District 3
Volusia County School Board
FDOT District 5
BPAC Chairperson
CAC Chairperson
TCC Chairperson

Representing:
Bunnell
Daytona Beach Shores
Flagler County School Board
Lake Helen
Palm Coast
Pierson
Volusia County
Volusia County, District 2

Others Present:
Debbie Stewart, Recording Secretary
Lols Bollenback
Pam Blankenship
Colleen Niculin
Herbert Seely
Stephan Harris
Aarti Sharma

Representing:
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff

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Others Present:
Chris Cloudman
Ron Paradise
Ron Meade
Jim Martin
Jessica Dean
Brian Stanger
Kellie Smith
Joni Hunt
Doug Robinson
Adam Burghoff
Pat Gadbaw
Jon Cheney
Heather Blanck
Colby Stallings
Big John

Representing:
DeLand
Deltona
FDOT
FDOT
FDOT
FDOT
FDOT
Halifax Hospital
H.W. Lochner
Kittleson & Associates
League of Women Voters, Volusia County
Volusia County Traffic Engineering
Votran
Votran
Press

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Chairperson Lita Handy-Peters. The roll was called and it was determined that a quorum was present.

Ms. Stewart announced that Council Member Perrone, Ponce Inlet, would be the voting member for the Small City Alliance.

II. Pledge of Allegiance

III. Public Comment/Participation

Mr. Big John stated FDOT cut a hole across Mason Avenue and when it was patched, it left a bump across the road. It crosses all four lanes and he asked that it be looked at. Greyhound has an advertisement in the News Journal that they are building a new station on the existing Greyhound station site. According to the ad, FDOT is going to pay for it. He would like to find out what is going on with that.

Ms. Wyche replied that it is not in the Work Program.

Mr. Big John stated he would like for it to be at the airport; there is existing empty counter space and it could connect directly with Votran. His third comment refers to the East International Speedway Boulevard (ISB) Beachside Corridor Improvement project and he stated the design phase has been cut by two years; it will be ready by August 2020, right-of-way in 2022 and the road will be done in 2023 to 2024. Design is $2 million, right-of-way is $13 million and construction is $7 million.

IV. Consent Agenda

A. August 22, 2018 River to Sea TPO Board Meeting Minutes
B. Treasurer’s Report
C. Executive Committee Report
D. Transportation Disadvantaged Local Coordinating Board (TDLCB) Report
E. Bicycle and Pedestrian Advisory Committee (BPAC) Report
F. Citizens Advisory Committee (CAC) Report
G. Technical Coordinating Committee (TCC) Report
H. River to Sea TPO Board (R2CTPO) Summary Report
MOTION: Commissioner Gilliland moved approval of the Consent Agenda. Vice Mayor Matusick seconded the motion which carried unanimously.

V. Action Items

A. Review and Approval of Support for the 2018 Regional List of Priority Projects and Updated Priority Process for the Central Florida MPO Alliance (CFMPOA)

Chairperson Handy-Peters stated each year members of the Central Florida MPO Alliance (CFMPOA) develop a Regional List of Project Priorities (LOPP). The Regional List is based on the local priorities of each MPO/TPO and is approved by each of the member organizations. Two versions are included in the agenda for your review; one with mark-ups to show changes from the previous year and a clean version. In addition to the lists, recommendations have been provided to update the policy guiding this process from the original draft approved in 2013. Changes include updates to the overall language of the policy as well as recommendations to add two new categories over the next year; regional technology and planning studies. There are three TPO Board members that represent the River to Sea TPO on the CFMPOA; Volusia County Council Vice Chair Deb Denys, DeLand Vice Mayor Leigh Matusick and herself. The TPO is also looking for two more members to serve as alternates. If approved today, these representatives will approve a resolution of support for the Regional LOPP at the next CFMPOA meeting scheduled for Friday, October 12, 2018.

Vice Mayor Matusick stated this will be her next to last meeting so her position will need to be filled as well.

Chairperson Handy-Peters replied her position will also need to be filled; two member positions and two alternates will be needed.

Vice Mayor Matusick stated she believes her TPO alternate, Commissioner Chris Cloudman, will take her position.

MOTION: A motion was made by Council Member Patterson to approve support for the 2018 List of Priority Projects and updated Priority Process for the Central Florida MPO Alliance (CFMPOA). The motion was seconded by Councilwoman Power. The motion carried unanimously.

B. Review and Approval of Resolution 2018-21 Adopting the I-95 to SR 417 Connector Feasibility Study Report

Chairperson Handy-Peters stated a presentation of this study was provided at the June meeting of the TPO advisory committees and board. Based on study findings, it was recommended that no further action be taken and that the final report be completed documenting a "no-build" scenario due at this time. The final report was presented as a link in the agenda and it documents the findings and closes out the study as recommended.

MOTION: A motion was made by Vice Mayor Matusick to approve Resolution 2018-21 adopting the I-95 to SR 417 Connector Feasibility Study Report. The motion was seconded by Vice Mayor McGuirk and carried unanimously.

C. Review and Approval of Resolution 2018-22 Adopting the Roadway Safety Evaluation and Improvement Study

Chairperson Handy-Peters stated findings of this study were presented to the TPO advisory committees and board at the August meetings. As a reminder, the goal of the study was to better understand the causes of crashes and to identify crash reduction measures that will improve overall safety. The report focused on high crash locations and crash types. Based on comments received, the draft report was updated to include a summary matrix of recommendations near the beginning of Chapter 5. Resolution 2018-22 is for adoption of the 2018 Roadway Safety Evaluation and Improvement Study.
MOTION: A motion was made by Council Member Patterson to approve Resolution 2018-22 adopting the Roadway Safety Evaluation and Improvement Study. The motion was seconded by Commissioner Currie and carried unanimously.

D. Review and Approval of Resolution 2018-23 Adopting the Resilient Flagler County Report

Chairperson Handy-Peters stated a presentation of the Resilient Flagler County Report was provided by Northeast Florida Regional Planning Council staff at the August meetings of the TPO advisory committees and board. The study effort involved an assessment of the impacts of severe weather and flooding associated with sea level rise. There were no significant changes to the report.

MOTION: A motion was made by Commissioner McLaughlin to approve Resolution 2018-23 adopting the Resilient Flagler County Report. The motion was seconded by Commissioner Gilliland and carried unanimously.

E. Review and Approval of Request from Ormond Beach for Additional Funding for the Tomoka Elementary School Sidewalk

Chairperson Handy-Peters stated this agenda item, along with the next one, includes a funding request from the city of Ormond Beach. City staff was unable to attend the BPAC meeting to present information regarding this request due to an unexpected emergency. As a result, the BPAC was unable to have their questions answered and they postponed action to the October meeting. In support of the city and of the established TPO process, she will entertain a motion to postpone. She asked Commissioner Selby if he had any further information to add.

Commissioner Selby stated there was a death in the family of the Ormond Beach representative and the city does want to postpone in order to present to the committees so all questions are properly answered.

MOTION: A motion was made by Commissioner Gilliland to postpone until October the request from Ormond Beach for additional funding for the Tomoka Elementary School sidewalk awaiting further information from the city. The motion was seconded by Vice Mayor Matusick and carried unanimously.

F. Review and Approval of Request from Ormond Beach for Additional Funding for the Williamson Boulevard Pedestrian Improvements

Chairperson Handy-Peters stated at this time she is requesting a similar motion for this action item as the previous one.

MOTION: A motion was made by Commissioner Gilliland to postpone until October the request from Ormond Beach for additional funding for the Williamson Boulevard pedestrian improvements awaiting further information from the city. The motion was seconded by Vice Mayor Matusick and carried unanimously.

VI. Presentations and Discussion Items

A. Presentation and Discussion of the Annual Call for Projects and Priority Project Ranking Process of the R2CTPO

(Handout)

Chairperson Handy-Peters stated each year the TPO evaluates the Annual Call for Projects and Project Ranking Process and recommends improvements for the next cycle.
Ms. Bollenback stated the TPO’s List of Priority Projects (LOPP) consists of several categories that are based on project type and the funding sources that support those projects. The TPO sets aside funding for Traffic Operations/Safety projects and Bicycle/Pedestrian projects and receives applications for projects on these lists each year during the annual call for projects. The three guiding resolutions that establish the policy for setting the priorities were provided in the agenda. There are also two separate applications for Traffic Operations/Safety and Bicycle/Pedestrian projects that are scored and ranked. At the end of each year, the TPO reviews those resolutions and applications to see if any updates need to be made. The challenges of cost increases have been discussed before; costs are increasing as a result of the current economy and the other issue is cost overruns. The advisory committees and this board have expressed frustration over cost increases and requests for additional funding. She reminded the board that the requests for funding are up to the local sponsors on how much to ask for to support their project. In some cases, the local government will contribute more than the required 10% local match and others need to fund as much as possible. Sometimes they will come back and ask for more funding and sometimes they will fund the increase themselves. The TPO has tried to put actions in place to get ahead of this but has been unable to do so. A letter was handed out this morning regarding this based a discussion at the last Executive Committee meeting. It could mean more work up front to provide better cost estimates that anticipate increases over time or how to address it if that does not work. This board has been generous and tried to remain with the commitment to get projects funded through completion and has approved requests for cost increases. The Executive Committee has voiced their decision that it is time to tighten this process up. The letter is intended to give fair notice that if a cost estimate or request for funding is not what it needs to be, for local governments to work with their staff to ensure those are current. The TPO can update the cost estimate at any time administratively; it cannot change the ranking but can make project information current. The BPAC Project Review Subcommittee and TIP Subcommittee will meet to review the policy and the applications. She encouraged members to meet with their staff to look at the policy resolutions and send any recommendations they may have to the TPO; the TPO will bring back recommendations update the policies and applications to deal with the cost overrun issue and integrate the performance measures that are now required. The Local Agency Program (LAP) certification will also be discussed; this is required of local governments to manage projects and continues to be a challenge.

Council Member Allebach asked how to get invited to a subcommittees meeting.

Ms. Bollenback replied the subcommittees are working groups made up of advisory committee members; the BPAC, CAC and TCC. In order to meet the Sunshine Law requirements and establish a quorum for voting there must be an established core of individuals that are able to vote and provide recommendations. The TPO encourages anyone to come; participation is not restricted. For the purpose of a quorum and voting, there must be a specific assigned membership.

Chairperson Handy-Peters stated the dates of the subcommittee meetings are listed on the calendar on the TPO website.

B. Presentation and Discussion of the Draft FY 2017/18 Public Involvement Report

Chairperson Handy-Peters stated one of the primary responsibilities of the River to Sea TPO is to ensure public involvement in the transportation decision-making process. The TPO uses a variety of strategies to inform and engage the community and to evaluate these efforts. Ms. Pam Blankenship is the Community Outreach Coordinator for the TPO and will present the Public Outreach Summary Report for the past fiscal year.

Ms. Blankenship gave a PowerPoint presentation of the draft FY 2017/18 Public Involvement Report; the TPO’s fiscal year runs from July 1 through June 30. She reviewed the social media outreach and gave an overview of the community presentations and events the TPO attended throughout the year including bike helmet fittings; a total of 977 bike helmets were distributed to adults and children last year which is an increase of 15%. The 2018 “Tell the TPO” survey received 2,176 responses and it is estimated the survey reached 62,363 people. For FY 2018/19, the TPO will be reaching out to the "younger crowd" beginning with the TRAC (Transportation and Civil Engineering) program through Mainland High School. She is looking for
engineers and transportation experts to serve as volunteer mentors. She announced the next event the TPO will be attending is Port Orange Family Days on October 6, 2018. Also, outreach for the 20145 Long Range Transportation Plan (LRTP) will be beginning soon. She announced that Council Member Jeff Allebach, Orange City, was the TPO Board winner of the “Tell the TPO” challenge.

Ms. Bollenback stated that in January of last year the TPO changed Ms. Blankenship’s position and created the position for a Community Outreach Coordinator. The information Ms. Blankenship just reviewed reflects the work she has done and will continue to do. It is important to engage the public as much as possible. She recognized Ms. Blankenship for her accomplishments and the good work she has done this year.

C. Presentation and Discussion of the Draft R2CTPO 2018 Congestion Management Process (CMP) and Performance Measures Report

Chairperson Handy-Peters stated the River to Sea TPO is required to utilize a Congestion Management Process (CMP). This involves a method for evaluating traffic operations to maintain and improve transportation efficiency and reliability. The TPO is also required to implement Transportation Performance Management programs and set targets.

Ms. Bollenback stated this is an annual report of transportation data that is updated each year. The TPO is spending a lot of time establishing performance management which is the major part of the update in addition to dropping off the old year and adding a new year. As the TPO gets further along with the performance measures, management and target setting, this report will change significantly and will look much different next year. The report is available on the TPO website for review; it identifies areas of congestion in the planning area. It will be back next month for adoption.

D. Presentation and Discussion of Transportation Performance Measures and Transit Asset Management (TAM) Plans

Chairperson Handy-Peters stated performance measures, plans and targets are being developed throughout the country as required by MAP-21 and the FAST Act. Ms. Bollenback will continue her series of presentations to the TPO to incorporate these requirements into the TPO's planning activities.

Ms. Bollenback gave a PowerPoint presentation of the Transportation Performance Measures and Transit Asset Management (TAM) plans. She emphasized that TPO/MPOs are being told this is intended to link funding decisions to performance measures and targets being set; however, at the national level, we are being told it will not affect funding which is a disconnect. She reviewed the performance measures required and explained the safety target was set earlier this year. The TPO is recommending supporting FDOT's targets for bridge conditions because they do the data and analysis for bridge inspections and direct bridge funding. The same is true for pavement conditions; she reviewed the pavement conditions for interstate and non-interstate roads in the planning area and stated 100% of both are in good condition. However, 25% of lane miles on the interstate system are missing data; that could be some of the construction areas. She reviewed the requirements for travel time reliability and the conditions in our planning area; the TPO is also recommending support of FDOT targets for this. Transit agencies (Votran, Flagler County Public Transportation and SunRail) have to develop plans and targets. The goal is to have them maintain a "state of good repair"; keeping their vehicles and facilities in good operating order. The state is developing plans for small transit agencies like Flagler County Transportation; that information is expected to be available by October 1, 2018. Votran provided their plan last week and the TPO has not received a plan yet from SunRail. She reviewed the performance measure requirements for transit and Votran's targets. The TPO is recommending supporting the transit targets set by the transit providers and FDOT.

Vice Mayor Matusick commented she has a different view of I-4; there are a lot of problems that are not outside the TPO planning area. Almost every day lanes are shut down due to crashes. FDOT is looking at I-4 “Beyond the Ultimate” down to SR 472 which may rectify some of it; there will be four lanes going there and six lanes going the other direction. There may be issues back to I-95 to SR 472. I-4 is deemed one of the most dangerous roadways in the state and the country; our section even more so than Orlando's.
Ms. Bollenback replied she has consulted with FDOT staff; some answers they have and some they do not. They are giving the TPO an overall measure for our planning area and no data behind it. They have the data but it will take a while for the TPO to review it. The segments of I-4 can be looked at to see if it is the outlier and how to address incident management.

Vice Mayor Matusick stated that will be important once they start "Beyond the I-4 Ultimate"; most of the incidents occur from SR 44 to the bridge and on the bridge. We could have huge issues there that will affect all of us; there are few roads that run from SR 44 to the bridge. Traffic will come through the communities which will cause additional congestion. We all need to look at this ahead of time and maybe look at some projects that will help alleviate the additional traffic we will be taking on from I-4.

Ms. Morrissey asked for clarification on the bridges, if it was only state bridges.

Ms. Bollenback replied it is all the bridges on the national highway system.

Ms. Morrissey commented she is concerned about the High Bridge and Main Street Bridge; she is surprised it is classified as "good". She asked if they could get clarification on how they come up with the rating.

Ms. Bollenback replied it is the bridge decking, not the entire structure. There are different components to bridges and in this case, the requirement is for bridge decking. She cannot explain the rationale for that. There is a category of "good" and a category of "poor" but there is a lot in between. Those bridges may be headed toward the "poor" condition or on the edge of it. If bridge conditions are deemed to be "poor", it will be closed. FDOT, due to homeland security issues, is very protective of bridge information and is reluctant to have it available to the public because it is a security issue. She can provide a list of the bridges if anyone is interested.

Ms. Morrissey asked if the TPO is looking at evacuation routes from vulnerable areas during major storm events.

Ms. Bollenback replied not as part of the regular congestion management which is more of the daily commute activity but we do when programming projects. There are additional points awarded to projects if it is in an evacuation route.

Volusia County Council Vice Chair Denys stated the federal government may be changing the formula for funding; it has been suggested that the Federal Highway Administration (FHWA) will fund 20% and the local match will be 80%. She referred to the Orange Avenue Veterans Memorial Bridge that was $40 million and stated it was 100% federally funded; if this takes place, the federal government would have contributed approximately $8 million and the county would have had to come up with $32 million. There has been discussion about changing this funding formula.

Ms. Bollenback replied that after the beginning of the year, there will be funding discussions on the agendas especially if there is a change in the TPO Board membership. There has not been a funding discussion in some time and it is probably time for an update.

E. FDOT Report

Ms. Wyche stated the report is provided in the agenda packet; if anyone has any questions, she will be happy to answer them.

Vice Mayor Matusick stated that almost every day she receives comments about SR 44, traveling both east and west through DeLand, where the concrete was replaced and that it is not smooth. Her understanding is that once all the concrete is replaced FDOT is supposed to grind it down and smooth it out; she asked if that information is correct and when that may happen.
Mr. Ron Meade, FDOT, replied yes; FDOT has replaced the concrete slabs and left them a little bit high but they are going to go back and smooth it out. There is one intersection in DeLand left to finish at SR 44 and US 17/92, north of Stetson University; once that is completed, they will smooth out the concrete.

Vice Mayor Matusick asked when this might happen.

Mr. Meade replied FDOT is coordinating with Volusia County and the city of DeLand.

Vice Mayor Matusick asked if they were going to replace the decorative brickling and stamping there.

Mr. Meade replied he was not sure if there was any at US 17/92 and Plymouth Avenue. It is a big intersection and will be done in three phases.

Vice Mayor Matusick asked if this was before the grinding of the other concrete that was replaced.

Mr. Meade replied yes, they will grind everything after the work at Plymouth Avenue is completed.

Vice Mayor Matusick asked for a timeline.

Mr. Meade replied they are two weeks away from doing Plymouth Avenue and it will be a few weeks after that.

Vice Mayor Matusick commented that that is a major intersection to the high school and other schools so the school board needs to be aware of this.

Commissioner Lindlau asked if the I-95 and I-4 project is still on schedule.

Ms. Bollenback replied the interchange is scheduled to be complete by the end of the year.

VII. Executive Director’s Report

→ Update on SU Funding/Work Program

Ms. Bollenback stated she reports each month on the amount of SU funding available; when the TPO crosses over into a new fiscal year there is a lot of change as projects are closed out and funding balanced. She reported last month there was $2 million in each box and that is not correct; at this point, there is $300,000 in the Bicycle/Pedestrian box and $2.8 million in Traffic Operations. The TPO is working to pin down the actual amount available in each category. Hopefully, she will have recommendations next month on how to move forward with programming current year dollars.

→ Update on Development of Roundtable of Volusia County Elected Officials

Ms. Bollenback stated she attended the last meeting of the Roundtable of Volusia County Elected Officials and they continue to address impact fees; the sales tax issue is on hold for now.

→ Long Range Transportation Plan (LRTP) Amendment

Ms. Bollenback stated the TPO has a PD&E study underway for an interchange at I-95 and Pioneer Trail; it is in the 2040 Long Range Transportation Plan (LRTP) as an “unfunded need”. There was also an “unfunded need” listed at the LPGA Boulevard interchange and a study is underway now; they do not expect a full PD&E is needed so when they complete an interstate modification study, there will be recommendations for improvements there. Both of these activities are expected to end in March or April of next year. The requirements for the TPO are that it cannot move a project into design unless it is in the LRTP but these projects could not be included in the Long Range Transportation Plan (LRTP) until they were fully funded.
FDOT came out with their long range SIS Cost Feasible Plan update and both of these projects were included so the TPO can now move these projects and amend the 2040 LRTP which will allow funding to move forward for design. This means the TPO will need to provide all the recommendations and information that would be included in the amendment, bring it to the board, make it available for a 45 day public comment period, then have the board approve it to move into the LRTP. If it was only moving these two projects into the LRTP she could have that information ready by next month; however, because of the process of integrating performance measures, a complete update of the LRTP has to be done to incorporate the performance measures. This TPO may be the first in the nation of incorporating this information into the LRTP. It is a reasonable expectation to have the information ready in November. The contracts issued by FDOT for the PD&E studies included design but funding has not been identified.

VIII. River to Sea TPO Board Member Comments

Councilwoman Power thanked everyone that was involved in the trail ribbon cutting in Edgewater on September 21, 2018.

Council Member Allebach stated there are challenges for funding but there are also opportunities to make real successes for transportation in our communities. This was a good meeting; positive things are happening and there are opportunities to make a difference.

Vice Mayor Matusick stated Commissioner Chris Cloudman attended the League of Cities meeting and is on the Transportation Committee and would like to report something.

Commissioner Cloudman stated the MPOAC gave a presentation on how the funding matrix works in the state of Florida. During the presentation, the River to Sea TPO was highlighted as a “best practices” example on how to rank projects.

Vice Mayor Matusick stated there is a new schedule for SunRail for those that will be attending the CFMPOA meeting on October 12, 2018. The East Central Florida Regional Planning Council (ECFRPC) has a change of officers for next year; Volusia County Council Chair Ed Kelley will be Treasurer. She gave the names of the other new officers and stated there is representation from Volusia County. Commissioner Cloudman was appointed by the League of Cities to the ECFRPC as their representative.

Council Member Perrone referred to the section of Peninsula Drive in Wilbur-by-the-Sea to the Ponce Inlet line; it is in very poor condition. Volusia County spent a lot of money and time rebuilding SR A1A installing drainage pipes, curbing, sidewalks and repaving that section. During that time, traffic was re-routed to Peninsula Drive and the roadway was not wide enough to accommodate commercial traffic so now the sides of the road have eroded; he would like that to be looked into.

Volusia County Council Vice Chair Denys referred to the ribbon cutting on Cow Creek Road for the trail that Councilwoman Power mentioned and stated FDOT District 5 Secretary Mike Shannon attended which was much appreciated. It was a great event that over 100 people attended. The trail is 20.2 miles long and is 12’ wide; there are now 58.7 miles of trails in Volusia County.

Vice Mayor Matusick commented Seminole County just approved the final segment of trail around Lake Monroe that will connect to the SR 415 trail in Volusia County.

Volusia County Council Vice Chair Denys stated FDOT is doing a realignment study on the segment that will go from New Smyrna Beach to South Daytona into Daytona Beach. She attended the meeting 10 days ago; it was an alternative meeting but no alternatives were presented; there was just one route. It was more of a sidewalk project and her statement is that Volusia County puts millions of dollars into these trails and to look at an alignment that will parallel US 1 and Nova Road is not what we want. She strongly suggested that staff from Port Orange, New Smyrna Beach, and South Daytona attend the next meeting.
Ms. Bollenback stated this is the PD&E study that ties together New Smyrna Beach and South Daytona and looks at various alignments for this gap. There are recommendations that are less than the standard this board has set for trails and not in keeping with the standard and expectation of SUN Trails that the legislature had when they set aside $25 million a year. FDOT is scheduled to present those findings to the TPO Board next month.

Vice Mayor Matusick replied that this is important because it will not only link the Coast to Coast Connector Trail but it is also part of the St. Johns River to Sea Loop, which was the number one project for the state, and is also part of the East Coast Connector from Maine to Key West. It is important that this be made a showcase trail. Those three projects are crucial to the key of transportation, recreation and tourism. If it is not easy or nice to be on, people will not use it and it will defeat the purpose and waste money.

Volusia County Council Vice Chair Denys announced there is a meeting on Monday at FDOT in DeLand regarding this issue. They are also going to hold two more public meetings; one in Port Orange and one in South Daytona but none in New Smyrna Beach. There is enough justification to cause a delay and have them go back to the drawing board.

Vice Mayor Matusick asked what time the meeting on Monday will be.

Ms. Wyche replied it will be Monday, October 1, 2018 from 9:00 am to 12:00 pm. They are working to schedule a meeting in New Smyrna Beach.

Vice Mayor McGuirk stated that calling this project a sidewalk is accurate; when you are in an urban area it is difficult to get a trail. One of the mistakes that is happening here is they are trying to link it to the beachside; they are trying to put an 8' sidewalk in a historic neighborhood with large historic live oak trees which will have to be removed. The homeowners and neighborhood do not want this; there is a clear disconnect between what is wanted and what can be done. Bringing this into the urban area of the city has caused a lot of push back and problems. He believes keeping the trail to the west will make it more feasible; bringing it east of US 1 makes the project very difficult.

Commissioner Gilliland stated the community of LPGA is beginning to feel left out of the improvements going on in the area; stop lights and interchange improvements at I-95. He has tried to keep them calm and believes it can be fixed with communication. At this point, everyone has agreed Tomoka Farms Road is the most important traffic light to be installed. Mr. Bill Kamer, Bayberry Homeowner's Association, and Mr. Greg Cardino, LPGA Oversight Committee, are the ones heading this up. There has been research to install a traffic light at Champions Drive and not at Tournament Drive. Champion Elementary is a busy location with children crossing the street. Mr. Cheney has email addresses for both Mr. Kamer and Mr. Cardino.

Commissioner Nabicht announced the League of Cities dinner tomorrow night in Deltona and that it will be Mayor Masiarczyk's final League of Cities dinner after serving the city for 18 years.

Council Member Schoenherr commented he appreciated the discussion regarding the trail alignment in New Smyrna Beach and Port Orange; South Daytona has the same type issues.

Ms. Deyette referred to the trail issue and asked if there was a way to say it does not qualify so it does not receive funding.

Ms. Bollenback replied the state program allows trails to go down to 8' wide if there is no other alternative. The disconnect is if there is another alternative.

Ms. Deyette commented she had to attend an annual IRS forum at the Hyatt Regency on International Drive and there was an incident each morning on I-4.

IX. Information Items
   → Citizens Advisory Committee Attendance Record – 2018
   → Technical Coordinating Committee Attendance Report – 2018
X. Adjournment

There being no further business, the River to Sea TPO Board meeting adjourned at 10:34 a.m.

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the September 26, 2018 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 24th day of October 2018.

Debbie Stewart
Debbie Stewart, Recording Secretary
River to Sea Transportation Planning Organization
Request for Public Comment

Dear Citizen:

Public participation is encouraged at all TPO Board and advisory committee meetings. If you desire to be recognized by the Chairman, please fill out this form and give it to a TPO staff member (PRIOR to the start of the meeting).

Thank you for your cooperation.

Lois Bollenback, Executive Director
River to Sea TPO

Please indicate when you wish to address the committee/board:

☐ At the beginning of the meeting under Public Comment
☐ At the beginning of the following agenda item:

(Please indicate the specific agenda item)

Date 9/26/18

Name BIG

Address So Holly Hill

Contact Information 212-2700

Comments: (please use back of page if needed)

✓ Whoopee D-Doo
✓ Greyhound
✓ ETSB
September 25, 2018

River to Sea TPO Board Members

RE: Project Priorities, Costs and Management of Extra Urban (SU) Attributable Funds

Dear Board Member:

During the September meeting of the River to Sea TPO Executive Committee, members of the committee engaged in a lengthy discussion regarding project cost increases, cost over-runs and the impacts these requests have on the overall funding of prioritized projects for the River to Sea TPO. The discussion reflected many of the comments and concerns expressed in recent months by members of the Citizen Advisory Committee, the Technical Advisory Committee and the Bicycle and Pedestrian Advisory Committee.

Members of the Executive Committee understand the goals of the TPO to rank and fund the most needed projects throughout our communities and they recognize the need to maintain some flexibility in order to support projects to completion. The committee members also recognize, however, that increases in project costs have a negative impact on the advancement of other projects awaiting funds. Concerns have been voiced previously by the TPO board and advisory committee members and a variety of policy changes have been implemented to reduce requests for additional project funding by project sponsors. Unfortunately, these requests have persisted over the past year.

The TPO is about to begin a review of the Annual Call for Projects and Priority Ranking Process as we do each year. The Executive Committee urges TPO members to work with their staff to bring forward additional suggestions that will reduce the continued reliance on TPO funding to bolster project funding requests that are insufficient. The committee also encourages TPO Board members to make clear, that concurrent with the next update to the List of Prioritized Projects, the TPO will deny requests for project costs increases unless substantial documentation is provided to demonstrate that the increase was unavoidable and not within the control of the project sponsor.
September 25, 2018
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The intention of the committee is to continue supporting the advancement of projects in a way that is fair and responsible for all members seeking project funding. By providing this notice, local governments will have the opportunity to review and update project information and budgets accordingly. It is also important to note that members of the River to Sea TPO staff are also available as a resource to assist with the development of project cost estimates if needed.

Sincerely,

[Signature]

Lita Handy-Peters
Vice-Mayor, City of DeBary
Chair, River to Sea TPO

cc: River to Sea TPO Board Members
    Technical Advisory Committee Members
    Citizen Advisory Committee Members
    Bicycle and Pedestrian Advisory Committee Members
    City/County Managers