

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION BOARD
MEETING MINUTES
TPO CONFERENCE ROOM
1540 CORNERSTONE BLVD. SUITE 240
DAYTONA BEACH, FL 32117
SEPTEMBER 17, 2025

TPO Board Members Physically Present:

Mayor Nancy Miller*
Mayor Karen Chasez
Commissioner Reid
Vice Mayor Heriot
Vice Mayor Charlotte Gillis
Commissioner Rick Belhumeur*
Vice Mayor Roy Johnson
Vice Mayor Roger Eckert**
Vice Mayor Lisa Martin
Commissioner Carrie Werning*
Council Member Dawn Tiamson
Commissioner Lori Tolland
Council Member Ty Miller
Council Member Skip White*
Council Member Reed Foley
Councilman Eric Sander, TPO Chairperson
County Chair Jeff Brower
County Vice Chair Matt Reinhart
Council Member Danny Robins
Kia Powell (non-voting advisor)

TPO Board Members Absent:

Commissioner Jeffrey Schuitema*
Vice Mayor John Rogers*
County Chair Andy Dance (excused)
Mayor Ricky Taylor* (excused)
Commissioner Harold Briley
Council Member Reed Foley (excused)
Council Member Tracy Grubbs
Council Member Jake Johansson
Council Member David Santiago
Jessie Thompson (non-voting)
Nic Mostert (non-voting)
Greg Feldman (non-voting)
Andrew Holmes (non-voting)

*** Non-voting member of the Small City Alliance**

**** Voting member for the Small City Alliance**

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Stephan Harris
Colleen Nicoulin
Chris Engels
Britney Jones
Cindi Lane
Barb Girtman
Jim Wood

Representing:

Daytona Beach Shores
DeBary
DeLand Alternate
Deltona
Edgewater
Flagler Beach
Holly Hill
Lake Helen
New Smyrna Beach
Oak Hill Alternate
Orange City
Ormond Beach Alternate
Palm Coast
Ponce Inlet
Port Orange
South Daytona
Volusia County, Chairman
Volusia County, District 2
Volusia County, District 3
FDOT

Representing:

Beverly Beach
Bunnell
Flagler County
Oak Hill
Ormond Beach
Port Orange
Port Orange Alternate
Volusia County, At-Large
Volusia County, District 5
Volusia County School Board
BPAC Chairperson
CAC Chairperson
TCC Chairperson

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT
FDOT
FDOT
Ghyabi & Associates
Kimley-Horn

Others Physically Present:

Sabrina Viteri
Bobbie King

Representing:

Kimley-Horn
Volusia County Transit Services

Others Virtually Present:

Jonathan Scarfe
Sheryl Dick-Stanford
Babuji Ambikapathy
William White
Curlene Thomas
Leigh Anne Thompson
Nicole Pappas

Representing:

FDOT
TDLCB
VHB
Volusia County
FHWA
Gray-Robinson
Gray-Robinson

1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

The Volusia-Flagler Transportation Planning Organization (TPO) Board meeting was called to order at 9:00 a.m. by TPO Chairperson Sander. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with eighteen voting members and five non-voting members physically present.

Ms. Pruneau announced that Vice Mayor Eckert of Lake Helen would be the voting member for the Small City Alliance.

The Pledge of Allegiance was given, followed by a moment of silence for the loss of Edgewater police officer David Jewell and activist Charlie Kirk.

2. Public Comment/Participation

[Note: Public comment/participation was addressed following the Consent Agenda]

Ms. Bobbie King, Volusia County Transit Services, offered an invitation to VoTran's 50th anniversary celebration on September 19th.

3. Consent Agenda

- A. August 27, 2025 Volusia-Flagler TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Bicycle/Pedestrian Advisory Committee Report
- E. Citizens Advisory Committee Report
- F. Technical Coordinating Committee Report
- G. Volusia-Flagler TPO Board Report
- H. Executive Director Timesheet Review Report
- I. Review and Approval of Selection Committee's Recommendation of a Legal Service Firm and Authorization to Negotiate a Contract for Services
- J. Review and Approval of an Expenditure for the Nova Road (SR 5A) at Herbert Street and Eagle Lake Trail Intersection Improvements Feasibility Study (Study Cost: \$81,849)
- K. Review and Approval of an Expenditure for the Ridgewood Avenue (US 1) at Dunlawton Avenue (SR 421) Northbound Right Turn Lane Feasibility Study (Study Cost: \$67,569)
- L. Review and Approval of an Expenditure for the Williamson Boulevard at Town West Boulevard Intersection Improvements Feasibility Study (Study Cost: \$56,291)
- M. Review and Approval of an Expenditure for the Dunlawton Avenue (SR 421) Corridor Streetlighting from Taylor Branch Road to Spruce Creek Road Feasibility Study (Study Cost: \$66,206)

MOTION: *A motion was made by County Vice Chair Reinhart to approve the Consent Agenda. The motion was seconded by Council Member Robins and carried unanimously.*

4. Action Items

A. Review and Approval of Resolution 2025-15 adopting the Volusia-Flagler 2050 Long Range Transportation Plan

Mr. Wood, Kimley-Horn and Associates, introduced Ms. Sabrina Viteri, Kimley-Horn, and noted she had also worked on the draft Long Range Transportation Plan. He gave a presentation on the Volusia-Flagler 2050 LRTP explaining that this morning marked the end of the public comment period, and that the final plan will be posted after adoption. He stated that some comments were received which have been documented but led to no changes in the document. He thanked his team for their work on the plan. He noted that they had 90 days to post the appendices of the plan.

Ms. Nicoulin spoke further about the administrative comments received, noting that they were related to the narrative portion of the plan. She explained that the plan had been presented to the advisory committees and the BPAC and CAC had recommended its approval. She added that the TCC meeting did not have a quorum and could not take action; however, there were no objections. She explained a modification to the second to last whereas clause, changing the language to indicate that there had not been a quorum at the TCC meeting and they did not take action. A video on the LRTP was played for the TPO Board. available She thanked everyone for their input and engagement over the last few months of creating the document.

Members discussed the List of Priority Projects (LOPP) criteria and project list and asked how that was reflected in the LRTP. Ms. Nicoulin noted that the projects with work currently being done were retained and the remaining ones were re-ranked.

MOTION: *A motion was made by Vice Mayor Martin to approve Resolution 2025-15 adopting Volusia-Flagler 2050 Long Range Transportation Plan with the modification to the whereas clause. The motion was seconded by Mayor Chasez and carried unanimously by roll call vote.*

B. Review and Approval of the Regional Transportation Management and Operations (TSMO) Program Memorandum of Understanding (MOU)

Ms. Nicoulin explained this MOU was a continuation from 2021 to advance the TSMO program. MetroPlan Orlando is the lead for the program. She explained the extension of the MOU continues the program at a regional level and will allow it to continue for the next four years. There is the potential to extend this statewide at the MPO Advisory Council.

Council Member Miller asked if there were any significant changes. Ms. Nicoulin responded that changes are reflected in the strategic plan and that funding is currently being identified.

Mayor Chasez expressed support for the TPO to continue working together with similar organizations.

MOTION: *A motion was made by Council Member Tiamson to approve the Regional Transportation Management and Operations Program Memorandum of Understanding. The motion was seconded by Vice Mayor Eckert and carried unanimously.*

C. Review and Approval to Reschedule the November 26, 2025 TPO Board Meeting

Ms. Nicoulin explained that the November TPO Board meeting is scheduled to fall on the day before Thanksgiving. The Executive Committee met to discuss this and recommended rescheduling the meeting to November 19th or December 3rd, with a general preference for November 19th. Executive Committee members suggested the polling of TPO Board members before a final recommendation was made. Members were polled by email; and a poll of the TPO Board membership was then conducted. Fourteen members preferred November 19th, while two members preferred December 3rd. The consensus was that the meeting should be rescheduled to November 19th.

MOTION: *A motion was made by Council Member Miller to reschedule the November 26, 2025 TPO Board meeting to November 19, 2025. The motion was seconded by Council Member Tiamson and carried unanimously.*

5. Presentations, Status Reports, and Discussion Items

A. Presentation and Discussion of FY 2024/25 TPO Community Outreach Activities

Ms. Blankenship, Community Outreach Coordinator, gave a presentation that is updated every year regarding the TPO's community engagement that occurred over the last fiscal year. She discussed meeting attendance and board and committee vacancy rates. She reviewed the TPO's social media, inviting members to follow. She outlined several events that TPO staff were involved in, such as the VCARD Icebreaker, Public Involvement Transportation Decision Making training, Port Orange Bike Safety Day, White Cane Awareness Day, VZAP workshops, LRTP workshops, and more. She also highlighted the Smart Driving College Challenge created in partnership with Ms. Phillips, FDOT.

Mayor Chasez expressed concern for the lack of member representation on the CAC and BPAC. She provided suggestions regarding how to appoint for these committees. She also inquired about the cost of the Smart Driving College Challenge, expressing support for the program, and recommending that a full understanding of the cost be understood before extending the program to high schools.

Council Member Miller suggested the TPO partner with local chambers of commerce and small businesses to obtain more feedback and brought up the idea of paid advertising.

Commissioner Belhumeur asked how crosswalks are chosen for the Best Foot Forward program. Ms. Blankenship explained that workshops are held in which stakeholders are invited. She stated that she would forward the information for the next stakeholder meeting to him when she received it.

Members discussed potential events and public involvement.

Mayor Chasez noted that Volusia County Schools appears disengaged with the TPO. Ms. Nicoulin stated that there has been turnover with the schools, but there is someone appointed currently. Discussion ensued regarding the importance of attendance and appointing alternates.

B. FDOT Report

Ms. Powell reviewed the FDOT report; offered an invitation to the FDOT public meeting for the US 1 Holly Hill City Hall safety improvement on September 25th at 5:30 at Holly Hill City Hall; FDOT's online Work Program Public Hearing from October 20th to the 24th with the in-person hearing on October 21st in DeLand; a reminder that the tentative Work Program will be presented at the November TPO meetings; and announced the pedestrian hybrid beacons (PHBs) on SR A1A in Flagler Beach were active.

6. Executive Director's Report

Ms. Nicoulin discussed the upcoming FDOT Work Program Public Hearing, stating that priority projects will roll into the TIP next year. She then stated that four feasibility studies are moving forward that were included in the consent agenda regarding traffic operations.

7. Volusia-Flagler TPO Board Member Comments

Commissioner Werning offered an invitation to the members for the Patriot Riders Vietnam Wall visit that is traveling through Edgewater on October 17th.

Vice Mayor Eckert invited members to a ribbon cutting ceremony at the Volusia Veterans Memorial on Orange Avenue on September 19th.

8. Volusia-Flagler TPO Chairperson Comments

Chairperson Sander thanked everyone for attending and congratulated Mr. Wood and TPO staff on the adoption of the 2050 LRTP.

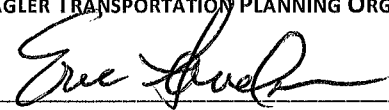
9. Information Items

- A. Bicycle/Pedestrian Advisory Committee Attendance Record
- B. Citizens Advisory Committee Attendance Record
- C. Technical Coordinating Committee Attendance Record
- D. TPO Outreach and Activities
- E. Upcoming Events
- F. Volusia and Flagler County Construction Reports
- G. Letter of Support for Volusia County's application for a FY 2025-26 Innovative Service Development (ISD) Grant from the Florida Commission for the Transportation Disadvantaged

10. Adjournment

There being no further business, the Volusia-Flagler TPO Board meeting adjourned at 10:13 a.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



**CITY OF SOUTH DAYTONA COUNCILMAN ERIC SANDER
CHAIRPERSON, VOLUSIA-FLAGLER TPO**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO Board certifies that the foregoing is a true and correct copy of the minutes of the September 17, 2025 regular meeting of the Volusia-Flagler Transportation Planning Organization (TPO) Board, approved and duly signed this 22nd day of October 2025.



**MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

**** A recording of the September 17, 2025 Volusia-Flagler TPO Board meeting is available upon request.**

