

**Technical Coordinating Committee (TCC)
Meeting Minutes
September 17, 2024**

TCC Members Physically Present:

Andrew Holmes
Gwyn Herstein
Jonathan Knight
Dallas Young
Simone Kenny
Hamid Tabassian
Shane Corbin
Noel Eaton
Phong Nguyen
Mark Karet
Patty Rippey
Tim Burman
Becky Witte
BJ Voges
Ralf Heseler
Kia Powell (non-voting advisor)

TCC Members Virtually Present:

Joe Barker
Jessica Entwistle
Jonathan Lord
Omar Atallah
Jay Williams

TCC Members Absent:

Adrian Calderin (excused)
Belinda Williams-Collins
Kendall Story
Roy Sieger
Trevor Martin
Brian Walker (excused)
Lee Evett
Becky Mendez, Chairperson (excused)

Others Physically Present:

Donna Ralston, Recording Secretary
Colleen Nicoulin
Stephan Harris
Pamela Blankenship
Melissa McKinney
Jonathan Scarfe
Emanuelle Rodriguez

Representing:

Daytona Beach
Daytona Beach Shores
Deltona
Edgewater Alternate
Flagler County
Flagler County Traffic Engineering
New Smyrna Beach
Ormond Beach Alternate
Palm Coast
Pierson
Ponce Inlet
Port Orange
South Daytona Alternate
Volusia County Schools
Volusia County Transit Services
FDOT

Representing:

DeBary Alternate
Deltona Alternate
Flagler County Emergency Mgmt.
VC Traffic Engineering
VC Traffic Engineering Alternate

Representing:

Bunnell
DeLand
DeLand Alternate
Flagler County Aviation
Flagler County Transit
Holly Hill
Lake Helen
Orange City

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT
FDOT
Kimley-Horn

I. Call to Order / Roll Call / Determination of Quorum

Ms. Nicoulin explained that a chairperson needed to be elected to conduct the TCC meeting in the absence of the regular chair and vice chair. Mr. Andrew Holmes volunteered to chair the TCC meeting.

MOTION: *A motion was made by Mr. Heseler to appoint Mr. Holmes as Chairman for the September TCC meeting. The motion was seconded by Ms. Witte and carried unanimously.*

Technical Coordinating Committee (TCC) Chairperson-elect Andrew Holmes called the River to Sea Transportation Planning Organization (TPO) TCC meeting to order at 3:00 p.m. The roll was called and it was determined that a quorum was physically present. The meeting was held in a hybrid format with fifteen voting and one non-voting member physically present and four voting and one non-voting member virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Heseler to allow members attending virtually to participate and vote. The motion was seconded by Mr. Voges and carried unanimously.*

II. Public Comment/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the August 20, 2024 TCC Meeting Minutes

MOTION: *A motion was made by Ms. Witte to approve the August 20, 2024 TCC minutes. The motion was seconded by Mr. Heseler and carried unanimously.*

B. Review and Recommend Approval of Interlocal Agreement with the North Florida TPO for Urban Area Coordination

Ms. Nicoulin stated that following the 2020 Census, the Daytona Beach-Palm Coast-Port Orange Urbanized Area was extended slightly into St. Johns County. As part of the TPO's approved Apportionment Plan, the River to Sea TPO expanded its boundaries to include all of Flagler County, while St. Johns County remains under the jurisdiction of the North Florida TPO. This results in both TPOs serving the same Census Urban Area. The purpose of this interlocal agreement is to formalize cooperation between the two TPOs to address transportation needs in the overlapping area, with the North Florida TPO being responsible for all of St. Johns County, and the River to Sea TPO being responsible for all of Flagler County. She also mentioned that the North Florida TPO and the River to Sea TPO utilize the same third-party legal counsel.

Mr. Nguyen expressed support for the initiative, noting that Palm Coast is particularly affected. The city is currently considering a western expansion, primarily to the north and west along US 1 in District 5. Palm Coast has enlisted ETM, Inc. to assess both the Central Florida and North Florida regional planning models to evaluate their potential interaction, as this development will impact both St. Johns and Flagler Counties. Mr. Nguyen indicated Palm Coast's interest in being involved in any collaboration between the two regions.

MOTION: *A motion was made by Mr. Karet to recommend approval of the Interlocal Agreement with the North Florida TPO for Urban Area Coordination. The motion was seconded by Mr. Voges and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of FY 2023/24 TPO Public Involvement Activities

Ms. Blankenship gave a PowerPoint presentation on the TPO's public involvement over the past fiscal year. She emphasized the importance of committee and board attendance and shared data on committee vacancies, website activity, social media engagement, and the monthly email newsletter. Key outreach events from the past year were highlighted, including a partnership with FDOT to distribute 72,000 buck slips to Flagler County residents via registration renewals. FDOT plans to extend this initiative to other Central Florida counties, including Volusia. Ms. Blankenship outlined upcoming outreach activities.

B. Presentation and Discussion of 2024 Mobility Week and the Ride Roll Stroll Challenge

Ms. Blankenship shared details about the upcoming Mobility Week, hosted by the Florida Department of Transportation, and the Ride Roll Stroll Challenge. Mobility Week is a statewide initiative promoting safety and multimodal travel options, encouraging local partners to host or support events that advance these goals. It brings together agencies to maximize resources, increase visibility, and foster regional collaboration.

She encouraged participation in the Ride Roll Stroll Challenge, running from October 1 to November 2, with Mobility Week occurring from October 25 to November 7. Participants can win various prizes, including gift cards and free transit for a year. To join, visit rethinkyourcommute.com or download the "Rethink Your Commute" app, where trips can be recorded to qualify for prizes. The platform is ADA-accessible and available in English and Spanish, with mobile apps for iOS and Android.

C. FDOT Report

Ms. Powell provided an overview of the FDOT report, highlighting that the latest project updates are available at www.cflroads.com. She also announced that the next regional workshop for the 2055 Florida Transportation Plan (FTP) will take place on Thursday, September 19, 2024, from 9:30 a.m. to 11:30 a.m. in Winter Park. Additionally, she noted that further details, including information on future meetings and opportunities for public involvement, can be found at www.FloridaFTP.com.

D. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Nicoulin provided comprehensive updates on several key developments, including the River to Sea TPO's name change, a new logo, the launch of an updated website designed to enhance user experience, revisions to the Interlocal Agreement, updates on the organization's new office and the status of project programming in the Tentative Work Program.

VI. TCC Member Comments

Mr. Tabassian noted that he had been marked absent on the CAC attendance record when he thought that Ms. Amy Stroger has been attending in his absence.

Ms. Nicoulin asked if Ms. Stroger is his designated alternate and added that TPO staff would coordinate with him.

VII. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Meeting Summary

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 3:45 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MS. BECKY MENDEZ, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the September 17, 2024 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 15th day of October 2024.



**DONNA RALSTON, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

***** A recording of the September 17, 2024 TCC meeting is available upon request.***