

**Technical Coordinating Committee (TCC)
Meeting Minutes
TPO Conference Room
1540 Cornerstone Blvd, Suite 240
Daytona Beach, FL 32117
September 16, 2025**

TCC Members Physically Present:

Adrian Calderin
Andrew Holmes, Chairperson
Hamid Tabassian
Joshua Steele
Joe Ruiz
Shawn Finley
Tim Burman
Becky Witte
Sean Castello
Ralf Heseler
Kia Powell (non-voting advisor)

TCC Members Virtually Present:

Brian Woodworth
Joe Barker
Jonathan Lord
Michael Hanson
Patty Rippey

TCC Members Absent:

Gwyn Herstein (excused)
Belinda Williams-Collins (excused)
Matthew West (excused)
Jonathan Knight (excused)
Dilena Talley (excused)
Bill Freeman (excused)
Simone Kenny (excused)
Roy Sieger
Trevor Martin
Lee Evett
Shane Corbin
Kyle Fegley
Mark Karet (excused)
Larry Wheatcraft (excused)
Patricia Smith

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Mike Vaudo

Others Virtually Present:

William White

Representing:

Bunnell
Daytona Beach
FC Traffic Engineering
Holly Hill Alternate
Orange City
Ormond Beach
Port Orange
South Daytona Alternate
Volusia County Traffic Engineering
Volusia County Transit Services
FDOT

Representing:

Daytona Beach Alternate
DeBary Alternate
FC Emergency Management
Palm Coast Alternate
Ponce Inlet

Representing:

Daytona Beach Shores
DeLand
Deltona
Deltona Alternate
Edgewater Alternate
Flagler Beach
Flagler County
Flagler County Aviation
Flagler County Transit
Lake Helen
New Smyrna Beach
New Smyrna Beach Alternate
Pierson
Ponce Inlet Alternate
Volusia County Schools

Representing:

TPO Staff
TPO Staff
TPO Staff
Kimley-Horn

Representing:

Volusia County

1. Call to Order / Roll Call / Determination of Quorum

Technical Coordinating Committee (TCC) Chairperson Andrew Holmes called the Volusia-Flagler Transportation Planning Organization (TPO) TCC meeting to order at 3:00 p.m. The roll was called and it was determined that a

quorum was not physically present; therefore, no action items were voted upon. The meeting was held in a hybrid format with ten voting and one non-voting member physically present and five voting members virtually present.

The Pledge of Allegiance was given.

2. Public Comment/Participation

There were no public comments.

3. Action Items

A. Review and Approval of the August 19, 2025 TCC Meeting Minutes

There was no quorum present; therefore, action on this item was postponed until the October TCC meeting.

B. Review and Recommend Approval of Resolution 2025-## adopting the Volusia-Flagler 2050 Long Range Transportation Plan (LRTP) (Roll Call Vote Required)

Mr. Vaudo, Kimley-Horn and Associates, gave a presentation on the Volusia-Flagler 2050 LRTP. He stated that the 30-day public comment period was set to end tomorrow, prior to the TPO Board meeting. The final plan will be posted after its adoption, and he mentioned that there is an allowance of 90 days after adoption for the appendices to be compiled and posted. He thanked committee members and FDOT for all of their input throughout the process. He reviewed the comments that were received, and noted that there were minor funding changes to the Cost Feasible Plan based on the TIP roll forward amendment.

Mr. Calderin asked about potential issues the TPO Board may have with the adoption of the 2050 LRTP without a recommendation from the TCC. Ms. Nicoulin stated that the plan would still be able to be adopted by the board since the TCC had been able to provide input on the LRP every month. Chairperson Holmes asked all members if anyone was uncomfortable with the content of the plan. No issues were voiced.

There was no quorum present; therefore, action on this item was not taken.

4. Presentation Items

A. Presentation and Discussion of the Volusia-Flagler TPO's Annual Call for Projects and Project Prioritization Process

Ms. Nicoulin explained the process of the annual call for projects and project prioritization. She pointed out that some of the projects have been on the lists for more than ten years because of low scores. She also reviewed changes to the applications that have occurred over the last few years.

Members discussed the benefits of resubmitting applications.

B. Presentation and Discussion of FY 2024/25 TPO Community Outreach Activities

Ms. Blankenship, Community Outreach Coordinator, gave a presentation that is updated every year regarding the TPO's community engagement that occurred over the last fiscal year. She discussed meeting attendance and board and committee vacancy rates. She reviewed the TPO's social media, inviting members to follow. She outlined several events that TPO staff were involved in, such as the VCARD Icebreaker, Public Involvement Transportation Decision Making training, Port Orange Bike Safety Day, White Cane Awareness Day, VZAP workshops, LRTP workshops, and more. She also highlighted the Smart Driving College Challenge that was created in partnership with Ms. Phillips, FDOT.

Mr. Tabassian expressed appreciation for the community outreach efforts and asked about the next steps in the Vision Zero Action Plan. Discussion ensued regarding how to submit applications and implementation.

C. FDOT Report

Ms. Powell reviewed the FDOT report; offered an invitation to the FDOT public meeting for the US 1 Holly Hill City Hall safety improvement on September 25th at 5:30 at Holly Hill City Hall; FDOT's online Work Program Public Hearing from October 20th to the 24th with the in-person hearing on October 21st in DeLand; a reminder that the tentative Work Program will be presented at the November TPO meetings; and announced the pedestrian hybrid beacons (PHBs) on SR A1A in Flagler Beach were active.

D. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

5. Staff Comments

Ms. Nicoulin thanked members for attending, referencing that the lack of a quorum was due to the APA conference being at the same time as the TCC meeting. She reminded primary members of the importance of appointing alternates.

Ms. Nicoulin also welcomed members to the new conference room and gave an explanation of the audio-visual system. She thanked Daytona Beach for providing an office space in the interim and Volusia County for the use of the Daytona Beach Airport Airline Room.

6. TCC Member Comments

Mr. Heseler extended an invitation to VoTran's 50th anniversary celebration, which will be held on September 19th. He added that VoTran won three awards at the Florida Public Transit Association conference: for innovation, Driver of the Year, Mr. Bernard Huggins, and a safety award.

7. Information Items

- A. CAC & TCC Attendance Records
- B. TPO Board Meeting Summary
- C. Upcoming TPO Events
- D. TPO Outreach and Activities

8. Adjournment

There being no further business, the TCC meeting adjourned at 3:56 p.m.

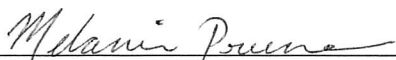
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



**MR. ANDREW HOLMES, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certified that the foregoing is a true and correct copy of the minutes of the September 16, 2025 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 21st day of October 2025.



**MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

**** A recording of the September 16, 2025 TCC meeting is available upon request.**

