

**Technical Coordinating Committee (TCC)
Meeting Minutes
September 15, 2020**

****NOTE: THIS MEETING WAS HELD AS AN ONLINE VIDEO/AUDIO CONFERENCE AS PERMITTED UNDER EXECUTIVE ORDERS 20-69 and 20-114 (A physical presence was also supported)**

TCC Members Present:

Andrew Holmes
Stewart Cruz
Darren Lear
Brian Walker, Vice Chairperson
Rebecca Witte
Becky Mendez, Chairperson
Jose Papa
Mark Karet
Aref Joulani
Tim Burman
Melissa Winsett
Jake Lunceford
Vickie Wyche (non-voting advisor)

TCC Members Absent:

Rodney Lucas
Matt Boerger
Mike Holmes
Ron Paradise
Shawn Finley
Brian Peek
Lauren Possinger (excused)
Adam Mengel

Others Present:

Debbie Stewart, Recording Secretary
Colleen Nicoulin
Lois Bollenback
Pam Blankenship
Stephan Harris
Tony Nosse
Anna Taylor
William Roll
Jim Wood
Jesse Meyers

Representing:

Daytona Beach
Daytona Beach Shores
Edgewater
Holly Hill
Lake Helen
Orange City
Palm Coast
Pierson
Ponce Inlet
Port Orange
V.C. Traffic Engineering
Votran
FDOT District 5

Representing:

Bunnell
DeBary
DeLand
Deltona
Ormond Beach
South Daytona
V.C. Emergency Management
F.C. Traffic Engineering

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT
FDOT
Kimley-Horn
Kimley-Horn
New Smyrna Beach

I. Call to Order / Roll Call / Determination of Quorum

Chairperson Mendez called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:00 p.m. The roll was called and it was determined that a quorum was present; due to the COVID-19 virus, the meeting was held virtually via GoToMeeting.

II. Press/Citizen Comments

There were no press/citizen comments.

III. Action Items

Mr. Lear asked if it is known what effect this roundabout will have on the Cabbage Patch Bar.

Ms. Nicoulin replied Volusia County staff gave presentations regarding this project and the analysis done for a roundabout and additional the right-of-way. She asked Ms. Winsett to provide any additional information she may have.

Ms. Winsett stated they are still in the very initial stages of the project and they have not yet begun the official design. The county will try to miss the Cabbage Patch's right-of-way as much as possible by shifting the roundabout more to the opposite side of the road. It is too soon to answer Mr. Lear's question.

Mr. Lear commented he was under the assumption that the county was going to wait and see what effect the recent improvements they made to the intersection had.

Ms. Winsett replied this subject has to do with the Governor's office and the earmarked \$500,000. The county is monitoring the intersection; what has been installed and what is currently happening. The intersection improvement is still being pursued. She noted the project is not just a safety issue; the southbound right-turn movement at that intersection fails. They have to find a remedy for that because it will continue to worsen.

MOTION: *A motion was made by Mr. Holmes to recommend approval of Resolution 2020-## amending the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP). The motion was seconded by Mr. Walker and passed unanimously.*

IV. Presentation Items

A. Presentation and Discussion of the Draft R2CTPO FY 2019/20 Public Involvement Activities Summary

Ms. Blankenship gave a PowerPoint presentation of the FY 2019/20 River to Sea TPO Public Activities Summary; COVID-19 had a big effect on the public outreach. The pandemic began in March 2020 and that is when the TPO pivoted to virtual meetings. To accommodate virtual meetings and outreach, the Public Participation Plan (PPP) and the Connect 2045 LRTP Public Involvement Plan (PIP) were both updated. Nine events were cancelled including the summer school helmet fittings and the TPO's annual retreat. The TPO implemented two new methods to reach the public including a bicycle/pedestrian light distribution program and social media advertisements; she explained each of these methods. She reviewed the community presentations given over FY 2019/20 which were both in-person and virtual. Another aspect of public outreach is distribution of materials; she reviewed the materials and promotional items distributed throughout the year. There was a 35% decrease in events due to COVID-19 restrictions. She reviewed the public workshops and outreach conducted regarding the Connect 2045 Long Range Transportation Plan (LRTP). The 2020 "Tell the TPO" survey also occurred last fiscal year from March 30, 2020 through June 7, 2020; she reviewed the outreach connected with the survey. She reviewed the proposed outreach for FY 2020/21 and stated the TPO will continue to reach out virtually to the community as long as necessary.

B. Presentation and Discussion of the Guiding Resolutions and Project Applications for the Annual Call for Projects

Ms. Nicoulin stated each year after the annual Call for Projects cycle is completed, the advisory committees evaluate the process and suggest changes to improve it. She reviewed the three resolutions that guide the priority process. The TPO accepts applications for three categories; traffic operations/safety, bicycle/pedestrian and planning studies. Later this month the TIP Subcommittee will meet to discuss any improvements that should be made; the BPAC Project Review Subcommittee will meet and do the same. Changes could be made to the guiding resolutions or the applications to address issues that have come about this year such as mixed-use projects. The TPO received three mixed-use project applications during this year's Call for Projects; mixed-use projects contain components of both traffic operations and bicycle/pedestrian projects. There is currently language included in the TPO policies regarding mixed-use projects but the goal is to clarify how these mixed-use projects are funded and what funding box is used. Also, FDOT Local Agency Program (LAP) policy guideline updates recently went into effect; we will be looking at how those guidelines affect the TPO priority process and

project applications. Additional language will be added to the TPO's policy addressing those LAP guidelines and ensuring project applications submitted to the TPO meet those guidelines. She reviewed the schedule and process for the annual Call for Projects. TPO staff has discussed opening the Call for Projects in December this year; this will also be discussed at the subcommittees. She asked members that serve on the TIP Subcommittee to respond to an email asking for their availability.

C. Presentation and Discussion of the Regional List of Priority Projects

Ms. Bollenback stated each year, the TPO develops a List of Priority Projects (LOPP) as Ms. Nicoulin just discussed; all MPOs in the state also do this and that feeds into the decision making for FDOT funding. There are nine counties in Central Florida that make up FDOT District 5 and work together as the Central Florida MPO Alliance (CFMPOA) to develop a regional transportation priority list. The CFMPOA develops a regional list for the Strategic Intermodal System (SIS); regional trails (primarily the SUN Trail System); regional transit such as SunRail; Transportation Regional Incentive Program (TRIP) projects; and they are working on a transportation systems management and operations (TSM&O) list. She reviewed three issues that could affect the work that is done moving forward including the adoption of other MPOs long range plans, an update to FDOT's SIS Cost Feasible Plan, and funding. Funding has been an issue and was discussed in the past; revenues are not keeping pace with inflation. FDOT held a revenue estimating conference in August to review the next five-year period. The state transportation trust fund has decreased by 5.7% over the next five-year period; approximately \$1.5 billion. A large part of that decrease is due to COVID-19 and the resulting decrease in activity. This decrease is not impacting the priority lists now but will going forward. She reviewed each of the regional priority lists beginning with the SIS list and noted the Space Coast TPO was awarded a \$90 million infrastructure grant for the 405 Bridge (NASA Causeway) replacement. It is worth noting because although it is currently #15 on the priority list, it is likely to move up due to receiving that grant.

Ms. Bollenback continued reviewing the regional trails lists; Tier 1 is the Coast to Coast Trail; Tier 2 is the St. John's River to Sea Loop Trail; and Tier 3 are other SUN Trail projects not on Tier 1 and 2. Tier 3 projects compete with the entire state for funding. FDOT will open a call for projects in October that will run through December. Ms. Bollenback continued reviewing the priority lists and noted projects on the TRIP list are not ranked in order of priority but are the eligible projects for which the local governments have the required 50% match. This regional list of priority projects is not a requirement and is done as a collaborative effort to communicate to FDOT what the MPOs recognize as regional priorities. The TPO is asking for a "green light" for the TPO's CFMPOA representative to approve this draft regional LOPP at the next Alliance meeting on October 10, 2020.

Chairperson Mendez asked who the TPO representatives on the CFMPOA are.

Ms. Bollenback replied Commissioner Chris Cloudman from DeLand and Councilwoman Christine Power from Edgewater.

D. Presentation and Discussion of Transit Safety Performance Targets and Transit Asset Management (TAM) Plan Update

Mr. Harris gave a PowerPoint presentation of the Public Transportation Agency Safety Plan (PTASP) and update to the Transit Asset Management Plan (TAM). The PTASP is required for certain operators of the public transportation system that receives Federal Transit Administration (FTA) funds; he noted SunRail and Flagler County Public Transportation are exempt. MPOs are required to establish annual transit safety targets for the planning area and incorporate transit safety into the transportation planning process. The transit safety targets include the number of fatalities, number of injuries, number of reportable safety events and system reliability. He reviewed the target dates and timelines for adoption of safety targets. MPOs can establish transit safety targets by adopting the same targets as the transit operator (which the R2CTPO does); or they can establish different targets than the transit operator. He reviewed the 2020 performance target summary for Votran.

Mr. Harris explained the Transit Asset Management (TAM) Plan is a strategic, systematic process of operating and improving public capital assets throughout their life cycle. The goal of the TAM is to reach or maintain a "state of good repair" for the asset categories which include equipment, rolling stock, infrastructure and

facilities. Votran is currently updating their TAM plan, SunRail's update is due in 2022, and FDOT is developing TAM plans for Tier 2 transit agencies including Flagler County Public Transportation. He reviewed each asset category and the performance measures for Votran.

Chairperson Mendez asked if he was asking for input from TCC members to recommend different targets than Votran or if the TPO will mirror Votran's targets.

Mr. Harris replied the TPO will adopt Votran's targets.

E. Presentation and Discussion of Pedestrian Hybrid Beacons

Mr. Harris stated FDOT has completed construction of two mid-block crossings on International Speedway Boulevard (ISB) between Clyde Morris Boulevard and White Street. The first crossing is in front of Daytona State College and includes a full signal as well as pedestrian features. The second signal is in front of Mainland High School and is a pedestrian hybrid beacon (PHB); it is the first of its kind to be constructed in FDOT District 5. He explained how the pedestrian hybrid beacon works and noted the activation button is also the accessible pedestrian signal (APS) so it will also be audible. FDOT is conducting a public awareness campaign, issuing press releases and a public service announcement. FDOT has also partnered with the Daytona Beach Police Department and motorcycle police officers have been stationed around the intersection to ensure laws are being followed by both motorists and pedestrians. They are mainly giving warnings but it is up to the discretion of police officer to issue a ticket for violation. These signals are activated; FDOT worked hard to get the project completed before school started on August 31, 2020. He, along with Ms. Blankenship, were in attendance when the signals were officially activated; FDOT had representatives on site instructing pedestrians how to use them. These pedestrian hybrid beacons will be installed in other locations within FDOT's D-5. These type of signals have been proven to reduce the number of crashes involving pedestrians crossing thoroughfares such as ISB that are heavily traveled at high speeds.

Mr. Lunceford added that Votran is in partnership with FDOT is providing signage on the buses for riders to learn how to use the new signals.

Chairperson Mendez stated these pedestrian hybrid beacons (PHB) are great tools and equipment to use especially when discussing safety targets and performance measures. She asked if the TPO has had any pedestrian Local Agency Program (LAP) projects that have proposed these PHBs at mid-block crossings but they are not eligible for reimbursement through the LAP program for FDOT D-5; if there had been any large pedestrian projects that might have utilized this equipment but had been removed because they were not a reimbursable expense.

Ms. Wyche replied she did not know of anything off hand but could check into it.

Mr. Harris stated he is not aware of any PHBs on the priority list or that were on the list and removed. There have been rectangular rapid flashing beacons (RRFB) on the list that have been installed and are operational. He noted this PHB is the first one installed in FDOT D-5; others are scheduled to be installed.

B. FDOT Report

The FDOT report was provided in the agenda.

C. Volusia and Flagler County Construction Reports

The Volusia and Flagler County Construction Reports were provided in the agenda.

Ms. Winsett noted changes to the Volusia County Construction Report are underlined except for the Veteran's Memorial Bridge; it is completed and is now open. Also, project 6, the Spring to Spring Trail in DeLeon Springs shown "under construction" was moved to project 5 above, "projects completed within the last six months".

V. Staff Comments

Ms. Nicoulin reminded members the TPO will be scheduling a TIP Subcommittee meeting to review the Call for Projects process and asked those that serve on the TIP Subcommittee to respond with their availability.

Ms. Nicoulin noted the third TPO representative to the Central Florida MPO Alliance (CFMPOA) is Volusia County Council Member Barbara Girtman.

VI. TCC Member Comments

There were no member comments.

VII. Information Items

- CAC & TCC Attendance Records
- August 26, 2020 River to Sea TPO Board Meeting Summary
- August 2020 TPO Outreach and Events

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 4:07 p.m.

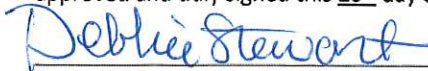
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



**Ms. BECKY MENDEZ, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the September 15, 2020 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 20th day of October 2020.



**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**