

## **Bicycle/Pedestrian Advisory Committee (BPAC)**

### **Meeting Minutes September 14, 2022**

#### **Members Physically Present:**

Terry Lodge  
Luis Leal  
Paul Eik  
Larry Coletti  
Nic Mostert  
Bob Storke  
Gayle Belin  
Andrew Dodzik  
Mark Oebbecke  
Emery Jeffreys  
Jay Williams (non-voting)

#### **Members Virtually Present:**

Doug Hall  
Patrick McCallister  
Nancy Epps  
Maggie Ardito  
Tim Grigsby  
Jason Aufdenberg, Chairperson  
Gwen Perney (non-voting)

#### **Members/Technical Appointees Absent:**

Ted Wendler, Vice Chairperson (excused)  
Adam Mengel  
Tom Ryan (excused)  
Christy Gillis (excused)  
Rob Brinson  
Chris Daun (excused)  
Stephanie Moss (non-voting) (excused)  
John Cotton (non-voting) (excused)

#### **Others Physically Present:**

Stephan Harris  
Richard Hamilton  
Anna Taylor  
Tyler Burgett

#### **Others Virtually Present:**

Debbie Stewart, Recording Secretary  
Pam Blankenship  
Robert Barto  
Gideon Smith  
Jon Cheney

#### **Representing:**

DeBary  
Deltona  
Flagler Beach  
Flagler County  
New Smyrna Beach  
Orange City  
Ormond Beach  
Palm Coast Alternate  
Ponce Inlet  
Volusia County District 1 Alternate  
Volusia County

#### **Representing:**

Daytona Beach Alternate  
Lake Helen  
Ponce Inlet Alternate  
Volusia County District 1  
Volusia County, District 4  
Volusia County At-Large Alternate  
Port Orange

#### **Representing:**

DeLand  
Flagler County  
Holly Hill  
South Daytona  
Volusia County School Board  
Volusia County Council Chair  
FDOT  
Votran

#### **Representing:**

TPO Staff  
Citizen  
FDOT  
FDOT

#### **Representing:**

TPO Staff  
TPO Staff  
East Coast Greenway Alliance  
Port Orange  
Volusia County

#### **I. Call to Order / Roll Call / Determination of Quorum / Pledge of Allegiance**

The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 10 voting and one non-voting member physically present; and five voting and two non-voting members virtually present.

The Pledge of Allegiance was given.

Mr. Harris stated both Chairperson Aufdenberg and Vice Chairperson Wendler were unavailable to be here in person and chair the meeting; the BPAC Bylaws call for the voting members who are physically present to elect a chairperson for today's meeting.

**MOTION:** *A motion was made by Mr. Mostert to nominate and elect Mr. Bob Storke as Chairperson for today's meeting. The motion was seconded by Mr. Lodge.*

Mr. Storke respectfully declined the nomination.

**MOTION:** *A motion was made by Mr. Dodzik to nominate and elect Mr. Paul Eik as Chairperson for today's meeting. The motion was seconded by Mr. Lodge and carried unanimously.*

The meeting of the River to Sea Transportation Planning Organization (TPO) Bicycle/Pedestrian Advisory Committee (BPAC) was called to order at 2:08 p.m. by Chairperson Paul Eik.

Chairperson Eik stated the members participating virtually are doing so as a result of social distancing restrictions associated with COVID-19. Rulings from the Florida Attorney General require that the members physically present vote to allow virtual participation due to "extraordinary circumstances".

**MOTION:** *A motion was made by Mr. Coletti to allow members attending virtually to participate and vote. The motion was seconded by Mr. Jeffreys and carried unanimously.*

## **II. Public Comment/Participation**

Mr. Richard Hamilton, a citizen of Flagler County, introduced himself and stated he is interested in safety related issues along SR A1A in Flagler County. He is here to listen to the discussion regarding Commerce Parkway.

## **III. Action Items**

### **A. Review and Recommend Approval of August 10, 2022 BPAC Meeting Minutes**

**MOTION:** *A motion was made by Mr. Storke to approve the August 10, 2022 BPAC meeting minutes. The motion was seconded by Mr. Dodzik and carried unanimously.*

### **B. Review and Recommend Approval of Resolution 2022-## Amending the Connect 2045 Long Range Transportation Plan (LRTP) (Roll Call Vote Required)**

Mr. Harris stated the Flagler Central Parkway Connector is a new roadway in Bunnell from US 1 to SR 100. This project received appropriation funding of \$6.8 million for construction during the last Florida legislative session earlier this year. The city will partner with Flagler County to build the road. This is Amendment 3 of the Connect 2045 Long Range Transportation Plan (LRTP); amending Chapter 6 and Appendices B and C which are shown in strikethrough/underline format with the changes that are being amended. He reviewed the tables and a cross-section of the roadway; he noted the new roadway will be a two-lane undivided road with a five-foot sidewalk and be approximately 1.7 miles in length. Construction will take place in the 2021-2025 timeframe. The project is fully funded.

Mr. Dodzik asked how the road will get to SR 100 and if the location is where the new jail was built.

Mr. Harris replied he does not have a location map yet but it will be a new roadway from US 1 to SR 100 in the southeastern quadrant.

Mr. Mostert referred to the \$6.8 million in funding and asked if that amount is in addition to the \$12.8 million that was partially funding the project.

Mr. Harris replied yes; a total of \$18 million.

Members discussed the project, the location and the funding in detail.

**MOTION:** *A motion was made by Mr. Storke to recommend approval of Resolution 2022-## amending the Connect 2045 Long Range Transportation Plan (LRTP). The motion was seconded by Ms. Belin and carried unanimously by a roll call vote.*

**C. Review and Recommend Approval of Resolution 2022-## Amending the FY 2022/23 to FY 2026/27 Transportation Improvement Program (TIP) (Roll Call Vote Required)**

Mr. Harris stated this TIP amendment is for the same project as the LRTP amendment and the same information and funding amount apply that was just discussed. The TIP must be amended to match the LRTP.

**MOTION:** *A motion was made by Ms. Belin to recommend approval of Resolution 2022-## amending the FY 2022/23 to FY 2026/27 Transportation Improvement Program (TIP). The motion was seconded by Mr. Mostert and carried unanimously by a roll call vote.*

**IV. Presentation and Discussion Items**

**A. Presentation and Discussion of the River to Sea TPO's Annual Call for Projects and Project Prioritization Process**

Mr. Harris stated each year after the completion of the project prioritization process, TPO staff and the advisory committees evaluate the process and guiding resolutions to recommend improvements for the next cycle. The aim is to achieve the best possible outcome in terms of identifying and promoting transportation-related priorities consistent with the community's goals and objectives as prescribed in the Connect 2045 LRTP. There are three resolutions that guide the priority process; he reviewed each. The resolutions are updated each year. Project applications are accepted for the bicycle/pedestrian and traffic operations categories. Planning studies do not have a dedicated funding source. However, the TPO works with FDOT to help fund transportation studies. Currently, FDOT is working on the number one planning study which is the Mason Avenue Corridor Study. The subcommittees evaluate and score the bicycle/pedestrian and traffic operations applications to help build the draft priority list which is reviewed and adopted each year. These are the projects the SU funding is used for; the TPO also sets aside \$100,000 each for feasibility studies for bicycle/pedestrian and traffic operations projects. There are currently three bicycle/pedestrian feasibility studies underway. He reviewed the priority process schedule and noted the annual Call for Projects normally opens between January and March but for the last two years it has been opened early; last year it opened on December 3, 2021 and remained open through February 25, 2022.

Ms. Belin asked if the TPO would hold workshops this year to help project sponsors with the applications.

Mr. Harris replied yes, a workshop was held at the January TCC meeting; staff plans to have the workshops again.

Mr. Leal asked if the November election would have any effect on the process; if newly elected officials would want different projects.

Mr. Harris explained the elections will have no impact on the TPO's process or priority list; TPO Board members may change but the process will not. He explained the project applications are reviewed, ranked and prioritized between the close of the Call for Projects in February and May; the new List of Priority Projects (LOPP) is adopted in June and sent to FDOT for use in developing the next Work Program which will be used to develop the TPO's new TIP that is also adopted in June. The process changes very little each year. Any changes to the policies will be brought back to the BPAC for review and discussion. He anticipates opening the Call for Projects in early December again this year.

Mr. Mostert asked if there is a way to get a message to the smaller communities that they need representation at the BPAC; there is not a lot of small city participation.

Mr. Harris agreed that the small cities have a difficult time participating in the priority process as federal funds come with a lot of strings attached. A 10% local match may not sound like much but if the project is expensive it can be. Staff reaches out to the smaller cities to see how we can help them get projects funded.

Members discussed the priority process, policies and funding. They discussed how to help the smaller cities be creative and submit a collective package of projects instead of a couple of smaller projects. A list of resources is provided with the project applications; it was noted it would be helpful if we knew if those resources were used and were helpful to project applicants as well as if the links and workshops were helpful. Members suggested adding a questionnaire to the application to find out that information.

Mr. Harris replied that is something to consider and the subcommittees could discuss it. These resolutions will be back next month with the draft project applications for discussion and a recommendation of approval.

#### **B. Presentation and Discussion of the Draft FY 2021/22 Public Involvement Activities Summary**

Ms. Blankenship gave a PowerPoint presentation of the draft FY 2021/22 Public Involvement Activities Summary. She explained the effects COVID-19 had on the TPO's outreach over the last fiscal year. The TPO also had some staffing changes and having a small staff limited the outreach events. She reviewed the committee and TPO Board meeting attendance; the goal is 80% attendance but the average was 76%. Only the Executive Committee achieved the goal. She reviewed the media, news releases and news articles that mentioned the TPO in FY 2021/22; there were more news articles this year compared to previous years. She explained the various social media platforms the TPO uses including the TPO website, Facebook and Twitter pages; she reviewed those statistics. In 2021, the TPO implemented a monthly Constant Contact Newsletter that is sent to an average of 665 individuals, cities, counties, organizations, committee and board members, etc.; it covers a variety of transportation, bicycle/pedestrian, and safety-related topics. The TPO participated in 22 community outreach events in FY 2021/22 and partnered with FDOT for several events including Mobility Week and the Florida Love to Ride Challenge. Staff did hold several bike helmet events this year as well. The TPO held its annual Open House and Toy Drive in December and collected more than 155 toys and gift cards for the Department of Children and Families; it will be held in December again this year. Regarding the next steps, the TPO will focus on the 3 "Cs"; communication, collaboration and community. Communication and collaboration with our stakeholders, partners and the public by increasing the TPO's presence within the community. We have several activities planned for the fall and are working on more; staff will be at Port Orange Family Days to fit helmets; FDOT will be assisting since the TPO has limited staff. The TPO is also working with Ms. Ardito on an event on November 18, 2022 at DeBary Hall and the Florida Love to Ride Challenge is also coming up. She will have more information regarding these events next month.

Mr. Jeffreys asked if click-through rates were tracked for Twitter and Facebook.

Ms. Blankenship replied yes; however, she does not have those numbers available right now but can provide that information to him via email.

Members discussed the presentation and the upcoming events. It was noted that the Love to Ride Challenge has two groups for the TPO; one is for staff and the other is for committee/board members and the public. They noted that the open rate for the newsletter is unusually high for a non-profit and congratulated Ms. Blankenship on a job well done.

#### **V. Staff Comments**

Mr. Harris announced the Volusia County Council provided a proclamation that September 6, 2022 was declared "Nancy Burgess-Hall Day"; she was a highly respected and influential advocate for the disabled community. He read the proclamation which was signed by the entire Volusia County Council.

#### **VI. Information Items**

- BPAC Attendance Record
- Love to Ride Florida Challenge
- Save the Date for Mobility Week 2022
- TPO Board Report

## VII. BPAC Member Comments

Mr. Storke suggested that with the TPO's limited staff perhaps BPAC members could assist at an event if it is near the community they represent. He has helped at events held on the west side of the county many times and it is fun.

Mr. Mostert thanked Mr. Eik for stepping in as Chairperson today and congratulated Dr. Aufdenberg on his bicycle map app and the attention it is receiving; it is an amazing app.

Ms. Belin added that she attended a safety event the TPO and FDOT held at Andy Romano Park in Ormond Beach which gave her the opportunity to speak with the Mayor of Ormond Beach and meet other residents; it was very helpful.

Mr. Lodge agreed that members should be able to help at events and get certified to fit bike helmets as well.

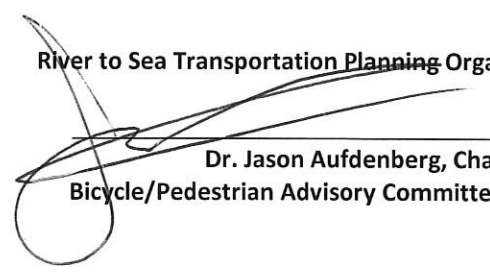
Ms. Ardito announced that FDOT will celebrate Mobility Week with a bike ride from DeBary Hall at 4:00 pm on October 26, 2022; they will also hold a trail seminar that day at 5:30 pm to bring people up-to-date with what is happening with trails and different events for October and November. The St. Johns River to Sea Loop Alliance applied for and was awarded a grant for the Deland Black Heritage Trail project; it will be a nine-month project. It is not a trail in the infrastructure sense but a walking and cycling guide tour trail. The hope is to inspire movement with the Deland West Greenway and connect to the significant Black History sites. They are partnering with Stetson University to install interpretive and directional signs as well as guidebooks. On November 18, 2022, the Volusia County/Flagler County Equitable Transportation Workshop will be held; the goal is to increase active transportation around the two counties by making changes to infrastructure, policy and the culture. They may also schedule working groups; this event will also be held at DeBary Hall. Please contact her if anyone is interested or represents a city or organization that may be interested.

Mr. Hall thanked Mr. Harris for representing the TPO and the BPAC at the Volusia County Council meeting on September 6, 2022 on Nancy Burgess-Hall Day; Mr. Harris also spoke about Ms. Burgess-Hall's contributions. He thanked the BPAC members for supporting him and Ms. Burgess-Hall over the years; they have been wonderful and he respected their comments. He also thanked the TPO staff for their support.

## VIII. Adjournment

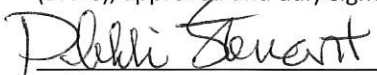
The BPAC meeting adjourned at 3:18 p.m.

**River to Sea Transportation Planning Organization**

  
**Dr. Jason Aufdenberg, Chairperson**  
**Bicycle/Pedestrian Advisory Committee (BPAC)**

### **CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the September 14, 2022 regular meeting of the Bicycle/Pedestrian Advisory Committee (BPAC), approved and duly signed this 12<sup>th</sup> day of October 2022.



**Debbie Stewart, Recording Secretary**  
**River to Sea Transportation Planning Organization**

**\*\* A recording of the September 14, 2022 BPAC meeting is available upon request.**





**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO)  
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)  
ROLL CALL SHEET**

QUORUM: 9 MEMBERS YES / NO

**MEETING LOCATION:** RIVER TO SEA TPO  
2570 W INTERNATIONAL SPEEDWAY BLVD., SUITE 100  
DAYTONA BEACH, FL 32114

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YES / NO

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