



## MEETING NOTICE

Please be advised that a meeting of the River to Sea Transportation Planning Organization (R2CTPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) QUALITY ASSURANCE COMMITTEE (QAC) will be held on:

**Date:** Wednesday, September 14, 2016  
**Time:** 10:30 A.M.  
**Place:** Volusia County Mobility Management Center (Votran)  
950 Big Tree Road  
South Daytona, FL 32119

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### AGENDA

**I. CALL TO ORDER**

**II. BUSINESS**

- A. Review of Votran's Annual Operating Report (AOR) for Fiscal Year 2015-2016**
- B. Review of Votran's Actual Expenditure Report (AER) for Fiscal Year 2015-2016**

**III. ADJOURNMENT**

Distribution:

Council Member Joshua Wagner  
Judy Craig  
Mary Ellen Ottman  
Pat Antol  
Heather Blanck  
Press

NOTE: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

NOTE: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

# FLCTD

## Annual Operations Report

### Section I: Face Sheet

<b>County:</b> Volusia	<b>Fiscal Year:</b> July 1, 2015 - June 30, 2016
<b>Status:</b> Ready	
<b>Report Date:</b>	09/10/2016
<b>Period Covered:</b>	July 1, 2015 - June 30, 2016
<b>Coordinator's Name:</b>	County of Volusia d/b/a VOTRAN
<b>Address:</b>	950 Big Tree Road
<b>City:</b>	South Daytona
<b>Zip Code:</b>	32119
<b>Service Area:</b>	Volusia
<b>Contact Person:</b>	Vinny X.Wang
<b>Title:</b>	Transit Planner
<b>Phone:</b>	(386) 756 - 7496
<b>Fax:</b>	(386) 756 - 7487
<b>Email:</b>	vwang@r2ctpo.org
<b>Network Type:</b>	Partial Brokerage
<b>Organization Type:</b>	County

**CTC Certification:**

I, Steve Sherrer, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

**CTC Representative (signature)**

\_\_\_\_\_

**LCB Statement:**

I, \_\_\_\_\_, as the local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(7) F.S. that the local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

**LCB Signature**

\_\_\_\_\_

# **FLCTD**

## **Annual Operations Report**

### **Section II: General Info**

County: **Volusia**

Fiscal Year: **July 1, 2015 - June 30, 2016**

**Status: Ready**

#### **Section II: Coordinated System General Information**

##### **1. Provider Listing (include the CTC, if the CTC provides transportation services)**

Number of Private Non-Profits: 6

Number of Private For-Profits: 5

##### **Public Entities:**

School Board: 0

Municipality: 0

County: 1

Transit Authority: 0

Other: 1

**Total: 13**

##### **2. How many of the providers listed in 1 are coordination contractors?**

6

# FLCTD

## Annual Operations Report

### Section III: Passenger Trip Info

County: Volusia		Fiscal Year: July 1, 2015 - June 30, 2016	
Status: Ready			
Section III: Passenger Trip Information			
1a. One-Way Passenger Trips			
Type of Service	Service Area		
Fixed Route/Fixed Schedule	Within	Outside	Total
Daily Trip Tickets	103292	0	103292
Weekly Passes	7587	0	7587
Monthly Passes	161614	0	161614
Deviated Fixed Route Service	0	0	0
Paratransit			
Ambulatory	243249	0	243249
Non-Ambulatory	77293	0	77293
Stretcher	0	0	0
Other Services			
School Board Trips	5368	0	5368
Total Trips	598403	0	598403
1b. How many of the total trips were provided by contracted transportation providers (do not include the CTC, if the CTC provides transportation services)?			88441
1c. How many of the total trips were provided by coordination contractors?			62913
2. One-Way Trips by Funding Source			
Agency for Health Care Administration			0
Agency for Persons with Disabilities			3315
Agency for Workforce Innovation			0
Commission for the Transportation Disadvantaged			34254
Department of Children and Families			0
Department of Community Affairs			0
Department of Education			61094
Department of Elder Affairs			15450
Department of Health			1762

Department of Juvenile Justice	0
Florida Department of Transportation	1816
Local Government	236448
Local Non-Government	238896
Other Federal Programs	5368
<b>Total:</b>	598403
<b>3. One-Way Trips by Passenger Type</b>	
Was this information obtained by sampling?	no
<b>Elderly</b>	
Low Income:	0
Disabled:	120974
Low Income and Disabled:	0
Other:	132233
<b>Children</b>	
Low Income:	0
Disabled:	3771
Low Income and Disabled:	0
Other:	110598
<b>Other</b>	
Low Income:	0
Disabled:	216169
Low Income and Disabled:	0
Other:	14658
<b>Total:</b>	598403
<b>4. One-Way Passenger Trips - by Purpose</b>	
Was this information obtained by sampling?	no
Medical Purpose	205065
Employment Purpose	63889
Education/Training/Daycare Purpose	106532
Nutritional Purpose	16805
Life-Sustaining/Other Purpose	206112
<b>Total:</b>	598403
<b>5. Unduplicated Passenger Head Count</b>	
5a. Paratransit/Deviated Fixed Route/ School Brd	5670

5b. Fixed Route	17407
<b>Total:</b>	23077
<b>6. Number of Unmet Trip Requests</b>	0
<b>Unmet Trip Requests by Type of Trip</b>	
Unmet Medical	0
Unmet Employment	0
Unmet Education/Training/Daycare	0
Unmet Nutritional	0
Unmet Life-Sustaining/Other	0
<b>Reason Trip was Denied (Optional)</b>	
Lack of Funding:	0
Lack of Vehicle Availability:	0
Lack of Driver Availability:	0
Other:	0
<b>7.) Number of Passenger No-shows</b>	7491
<b>Passenger No-Shows by Funding Source (optional)</b>	
CTD:	2592
AHCA:	0
AWI:	0
DCF:	0
APD:	0
DOE:	0
DOEA:	119
Other:	4780
<b>8. Complaints</b>	
Complaints by Service	285
Complaints by Policy	0
Complaints by Vehicle	6
Complaints by Other	0
<b>Complaint Total:</b>	291
<b>9. Commendations</b>	
Commendations by CTC	350

Commendations by Transportation Providers	43
Commendations by Coordination Contractors	0
<b>Total Commendations:</b>	393

# FLCTD

## Annual Operations Report

### Section IV: Vehicle Info

County: <b>Volusia</b>		Fiscal Year: <b>July 1, 2015 - June 30, 2016</b>	
<b>Status: Ready</b>			
<b>Section IV: Vehicle Information</b>			
<b>1. Mileage Information</b>			
	<b>Vehicle Miles</b>		<b>Revenue Miles</b>
CTC:	1634793		1458779
Transportation Providers:	901872		791116
Coordination Contractors:	322615		282996
School Bus Utilization Agreement:	0		0
<b>Total:</b>	2859280		2532891
<b>2. Roadcalls</b>	212		
<b>3. Accidents</b>			
	<b>Chargeable</b>		<b>Non-Chargeable</b>
Total Accidents Person Only:	0		2
Total Accidents Vehicle Only:	3		4
Total Accidents Person & Vehicle:	3		6
<b>Total Accidents:</b>	6		12
<b>Grand Total:</b>	18		
<b>4. Total Number of Vehicles</b>	124		
		<b>Count</b>	<b>Percentage</b>
a. Total vehicles that are wheelchair accessible:		102	82.00%
b. Total vehicles that are stretcher equipped:		0	0.00%



# FLCTD

## Annual Operations Report

### Section V: Employee Info

County: Volusia			Fiscal Year: July 1, 2015 - June 30, 2016	
Status: Ready				
Section V: Employee Information				
1. CTC and Transportation Provider Employee Information				
			Hours	
Full-Time Drivers	82		174440	
Part-Time Drivers	5		6240	
Volunteer Drivers	0		0	
		Total Hours:		180680
Maintenance Employees	30			
Dispatchers	7			
Schedulers	5			
Call Intake/Reserv./Cust. Serv.	7			
Other Operations Employees	0			
			Hours	
Other Volunteers	0		0	
Administrative Support	5			
Management Employees	10			
Total	151			
2. Coordination Contractors Employee Information				
			Hours	
Full-Time Drivers	8		8968	
Part-Time Drivers	33		15731	
Volunteer Drivers	0		0	
		Total Hours:		24699
Maintenance Employees	1			
Dispatchers	1			
Schedulers	1			
Call Intake/Reserv./Cust. Serv.	0			
Other Operations Employees	0			

			<b>Hours</b>
Other Volunteers	0		0
Administrative Support	1		
Management Employees	1		
<b>Total</b>	46		
		<b>TOTAL HOURS:</b>	205379

# FLCTD

## Annual Operations Report

### Section VI: Revenue Sources

County: Volusia		Fiscal Year: July 1, 2015 - June 30, 2016	
Status: Ready			
Section VI: Financial Data			
1. Detailed Revenue and Trips Provided by Funding Source			
Revenue Source	CTC and Transportation Providers	Coordination Contractors	TOTAL REVENUES
Agency for Health Care Administration			
Medicaid Non-Emergency	\$0.00	\$0.00	\$0.00
Medicaid Non-Emergency (under fixed fee service with AHCA)	\$0.00	\$0.00	\$0.00
Agency for Persons with Disabilities			
Comm Care for Dis Adults/Aging & Adult Services	\$0.00	\$0.00	\$0.00
Developmental Services	\$0.00	\$0.00	\$0.00
Other (specify)Med waver contract	\$67,039.00	\$0.00	\$67,039.00
Agency for Workforce Innovation			
WAGES/Workforce Board	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Commission for the Transportation Disadvantaged			
Non-Sponsored Trip Program	\$1,082,355.00	\$0.00	\$1,082,355.00
Non-Sponsored Cap. Equip.	\$0.00	\$0.00	\$0.00
Rural Capital Equip.	\$0.00	\$0.00	\$0.00
TD Other (specify)	\$0.00	\$0.00	\$0.00
Department of Children and Families			
Alcohol, Drug Abuse & Mental Health Program	\$0.00	\$0.00	\$0.00
Family Safety & Preservation	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Community Affairs			
Community Services	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Education			
Carl Perkins Vocational Ed. Act	\$0.00	\$0.00	\$0.00
Division of Blind Services	\$15,813.00	\$0.00	\$15,813.00

Vocational Rehabilitation	\$4,557.00	\$0.00	\$4,557.00
Day Care Programs	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Elder Affairs</b>			
Older Americans Act	\$52,703.00	\$0.00	\$52,703.00
Community Care for the Elderly	\$21,087.00	\$0.00	\$21,087.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Health</b>			
Children's Medical Services	\$0.00	\$0.00	\$0.00
Office of Disability Deter.	\$5,286.00	\$0.00	\$5,286.00
County Public Health Unit	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
<b>Department of Juvenile Justice</b>			
(specify)	\$0.00	\$0.00	\$0.00
<b>Department of Transportation</b>			
49 USC 5307 (Section 9)	\$1,052,434.00	\$0.00	\$1,052,434.00
49 USC 5310 (Section 16)	\$0.00	\$0.00	\$0.00
49 USC 5311 (Section 18)	\$332,082.00	\$0.00	\$332,082.00
490USC 5311(f) (Section 18i)	\$0.00	\$0.00	\$0.00
Block Grant	\$0.00	\$0.00	\$0.00
Service Development	\$0.00	\$0.00	\$0.00
Commuter Assistance Program	\$0.00	\$0.00	\$0.00
Other DOT (Specify)	\$0.00	\$0.00	\$0.00
<b>Local Government</b>			
School Board Service	\$0.00	\$0.00	\$0.00
Complementary ADA Service	\$2,822,222.00	\$0.00	\$2,822,222.00
County Cash	\$0.00	\$0.00	\$0.00
County In-Kind	\$0.00	\$0.00	\$0.00
City Cash	\$0.00	\$0.00	\$0.00
City In-Kind	\$0.00	\$0.00	\$0.00
Other Cash (specify)	\$0.00	\$0.00	\$0.00
Other In-Kind (specify)	\$0.00	\$0.00	\$0.00
<b>Local Non-Government</b>			
Farebox	\$383,200.00	\$0.00	\$383,200.00
Donations, Contributions	\$0.00	\$0.00	\$0.00
In-Kind Services	\$0.00	\$0.00	\$0.00
Other Non-Government	\$20,983.00	\$261,960.00	\$282,943.00
<b>Other Federal or State Programs</b>			

(specify)Headstart	\$36,236.00	\$0.00	\$36,236.00
(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL:</b>	\$5,895,997.00	\$261,960.00	\$6,157,957.00

# FLCTD

## Annual Operations Report

### Section VII: Expense Sources

County: Volusia		Fiscal Year: July 1, 2015 - June 30, 2016	
Status: Ready			
Section VII: Financial Data			
2. Expense Sources			
Expense Item	Community Transportation Coordinator	Coordination Contractor	TOTAL EXPENSES
Labor (501):	\$2,370,927.00	\$0.00	\$2,370,927.00
Fringe Benefits (502):	\$998,932.00	\$0.00	\$998,932.00
Services (503):	\$229,552.00	\$0.00	\$229,552.00
Materials and Supplies Cons. (504):	\$622,466.00	\$0.00	\$622,466.00
Utilities (505):	\$16,841.00	\$0.00	\$16,841.00
Casualty and Liability (506):	\$43,062.00	\$0.00	\$43,062.00
Taxes (507):	\$6,361.00	\$0.00	\$6,361.00
Purchased Transportation Services (508)			
Bus Pass Expenses:	\$0.00	\$0.00	\$0.00
School Bus Expenses:	\$0.00	\$0.00	\$0.00
Other:	\$0.00	\$1,499,187.00	\$1,499,187.00
Miscellaneous (509):	\$0.00	\$0.00	\$0.00
Interest (511):	\$0.00	\$0.00	\$0.00
Leases and Rentals (512):	\$0.00	\$0.00	\$0.00
Annual Depreciation (513):	\$0.00	\$0.00	\$0.00
Contributed Services (530):	\$0.00	\$0.00	\$0.00
Allocated Indirect Expenses:	\$370,629.00	\$0.00	\$370,629.00
GRAND TOTAL:	\$4,658,770.00	\$1,499,187.00	\$6,157,957.00

**ACTUAL EXPENDITURE REPORT FORM**  
 (One form for each county  
 Do not report funds from state agency sources)

**COUNTY: VOLUSIA**

**DUE: September 15, 2016**

**Coordinated Transportation**

Coordinated Transportation			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
2,827,508	325,910		

**Transportation Alternatives**

Transportation Alternatives			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital

**Other**

Other			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital