



MEETING NOTICE

Please be advised that there will be a meeting of the Volusia Transportation Planning Organization (VTPO) **TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)** held on:

DATE: Wednesday, September 14, 2011

TIME: 11:00 a.m.

PLACE: Volusia County Mobility Management Center Conference Room(s)
950 Big Tree Road
South Daytona, Florida

County Chairman Frank T. Bruno, Jr., Chairman Presiding

AGENDA

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM
- II. PUBLIC COMMENT/PARTICIPATION *(Length of time at the discretion of the Chairman)*
- III. COMMITTEE REPORTS *(Enclosure, page 3)*
- IV. ACTION ITEMS
 - A) APPROVAL OF JULY 13, 2011 MEETING MINUTES *(Contact: Pamela Blankenship)*
(Enclosures, pages 4-11)
 - B) REVIEW AND APPROVAL OF THE COMMUNITY TRANSPORTATION COORDINATOR'S (CTC's) MONTHLY PARATRANSIT REPORT *(Contact: Heather Blanck)* *(Enclosures, pages 12-14)*
 - C) REVIEW AND APPROVAL OF ACTUAL EXPENDITURE REPORT (AER) FOR FISCAL YEAR 2010-2011 *(Contact: Carole M. Hinkley)* *(Enclosures, pages 15-16)*
 - D) REVIEW AND APPROVAL OF ANNUAL OPERATING REPORT (AOR) FOR FISCAL YEAR 2010-2011 *(Contact: Carole M. Hinkley)* *(Enclosures, pages 17-26)*

IV. ACTION ITEMS (continued)

- E) REVIEW AND APPROVAL OF AMENDMENT TO ARTICLE VI OF THE TPO'S TDLCB GRIEVANCE PROCEDURES CONCERNING MEDICAID (Contact: Carole M. Hinkley) (Enclosures, pages 27-35)**

V. DISCUSSION ITEMS AND PRESENTATIONS

- A) PRESENTATION ON FDOT DISTRICT 5 INTERACTIVE GIS MAPPING AND ANALYSIS TOOL KNOWN AS TRANSMAP (Contact: Carole M. Hinkley) (Enclosures, pages 36-42)**
- B) COMBINED PRESENTATION ON THE MAJOR UPDATES OF THE TRANSIT DEVELOPMENT PLAN (TDP) 2012-2021 WITH INITIAL INFORMATION ON THE TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) 2012-2017 (Contact: Carole M. Hinkley) (Enclosure, page 43)**
- C) HIGHLIGHTS OF THE AUGUST 2011 TD CONFERENCE AND CTD BUSINESS MEETING (Contact: Carole M. Hinkley) (Enclosure, page 44)**

VI. STAFF COMMENTS (page 45)

VII. TDLCB CHAIRMAN COMMENTS (page 45)

VIII. TDLCB MEMBER COMMENTS (page 45)

IX. PRESS/CITIZEN COMMENTS (page 45)

X. INFORMATION ITEMS (Enclosures, pages 45-50)

- a Email from David Cooke, FDOT 5 Project Manager, Re: Audible Pedestrian Signals
- a TDLCB Membership List

XI. ADJOURNMENT (page 45)

******THE NEXT MEETING OF THE TDLCB WILL BE NOVEMBER 9, 2011******

NOTE: Individuals covered by the American with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the Volusia TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, FL 32114-8145; (386) 226-0422 at least five (5) working days prior to the meeting date.

TDLCB SUMMARY SHEET

SEPTEMBER 14, 2011

III. COMMITTEE REPORTS

Quality Assurance and Grievance Committees

Background Information:

The Quality Assurance Committee (QAC) is scheduled to meet on September 14, 2011, prior to the Transportation Disadvantaged Local Coordinating Board (TDLCB) meeting. The QAC will be conducting their review of Votran's 2011 Annual Operating Report (AOR).

The Grievance Committee (GC) will also meet on September 14, 2011, prior to the Transportation Disadvantaged Local Coordinating Board (TDLCB) meeting. The GC will be reviewing and considering an amendment to Article VI of the TDLCB Grievance Procedures concerning Medicaid.

The Chairman (or representative thereof) will be present to give a report on the activities of both the Quality Assurance Committee and Grievance Committee.

Action Requested:

No action is required unless otherwise directed by the Board

TDLCB SUMMARY SHEET

SEPTEMBER 14, 2011

IV. ACTION ITEMS

A) Approval of the July 13, 2011 TDLCB Meeting Minutes

Background Information:

Minutes are prepared for each Board meeting and the minutes must be approved by the TDLCB.

Action Requested:

Motion to approve the July 13, 2011 TDLCB meeting minutes

Minutes

Transportation Disadvantaged Local Coordinating Board

July 13, 2011

Volusia County Mobility Management Center
950 Big Tree Road, South Daytona, FL 32119

Members Present:

County Chairman, Frank Bruno
David Dixon
DeWeece Ogden
Peter Cerullo
Judy Ryan
Diane Poitras
Dr. E. Douglas Beach
Chip Kent
Patricia Antol
Marilu Klopp
Barbara Goldstein
Mike White
Mary Ellen Ottman
Steve Jack

Members Absent:

Reggie Williams (excused)
Patricia James
Rick Fraser
Christine Davenport (excused)

Others Present:

Pamela Blankenship, Recording Secretary
Carole M. Hinkley
Heather Blanck
Jean Selzer
Gary Dirda
Megan Reinhart
Frank Andrews
John Harden
Ryan Mann

Representing:

Volusia TPO
Citizens Advocate
Health Care Administration
Mass Transit
Medical Community
FDOT
Elder Affairs
Public Education Community
Elderly Citizens
Vocational Rehabilitation Services
Handicapped Citizens
Veterans Services Group
Citizens Advocate, System User
Private for Profit

Representing:

Department of Children and Families
Association of Community Action
Work Force Development Board
Early Child Care

Representing:

TPO Staff
TPO Staff
Votran Staff
Citizens Advocate, Alternate
Logisticare
FDOT District 5
Halifax Council of the Blind, Pres.
Halifax Council of the Blind, VP
Citizen

I. Call to Order / Roll Call / Determination of Quorum

TDLCB Chairman Bruno called the meeting to order at 11:02 a.m. Ms. Blankenship proceeded to call the roll and a quorum was determined.

II. Public Comment / Participation

The following members of the public introduced themselves: Ryan Mann (citizen), Megan Reinhart (FDOT District 5), John Harden (Halifax Council of the Blind), Frank Andrews (Halifax Council of the Blind) and Gary Dirda (Logisticare).

III. Committee Reports

TDLCB Chairman Bruno gave a brief summary of the Quality Assurance Committee and Grievance Committee meetings. They reviewed the TDLCB Bylaws and Grievance procedures respectively. The only change requested change was to add "(TPO)" after the first mention of Volusia Transportation Planning Organization. Chairman Bruno also added that there had been a brief discussion concerning the TD Commission and its policy concerning Medicaid Non-Emergency Transportation (MNET) and the Community Transportation Coordinator (CTC).

IV. Action Items

A. Review and Approval of the May 11, 2011 Meeting Minutes

A motion was made by Mike White to approve the May 11, 2011 meeting minutes. The motion was seconded by Pat Antol and passed unanimously.

B. Review and Approval of the Community Transportation Coordinator's (CTC's) Monthly Paratransit Report

Ms. Blanck went over the CTC reports for April and May 2011. Overall, for the month of April, Votran had total service of nearly 9,000 wheelchair passengers which includes 6,000 on the paratransit service and 2,800 on the fixed route service; the Flex Service in the New Smyrna Beach area carried 172 wheelchair passengers. Fixed route service was 34% higher than last year. May's overall total wheelchair boardings were up 9.3%, fixed route was lower at 2,500 wheelchair passengers and paratransit was higher at 6,200 wheelchair riders. On fixed route, Votran was higher by about 23%. Overall, the fixed route was up about 1.6% and the entire system was up by 9.3% for wheelchairs. In May, there was a large increase in the fixed route service. Votran is up by 11.7%; paratransit up 1.9%. When combined with the flex service Votran is carrying between 1,500 and 1,600 passengers; some months the numbers could be as high as 1,700, an increase of 9% for that service. Ms. Blanck added that she would continue to

provide the CTC reports in the format presented if it was satisfactory to all of the TDLCB members.

Dr. Beach inquired if what Ms. Blanck had reported could be attributed to gas prices.

Ms. Blanck replied that a good amount was attributed to gas prices.

Dr. Beach inquired if there were more disabled this year than last year or if people were unable to find other rides as they may have in the previous year.

Ms. Blanck replied that it was hard to tell but that there may be a possibility that those who would normally use the paratransit system have been able to use the fixed route system.

Ms. Antol added that she had heard a commercial for the New Smyrna Beach Flex service on WORD.

Barbara Goldstein moved to approve the CTC Monthly Paratransit Reports. The motion was seconded by Mary Ellen Ottman and carried unanimously.

C. Annual Review and Approval of the Grievance Procedures of the Volusia TPO's TDLCB and Associated Transportation Disadvantaged Service Plan(TDSP) Amendment

Ms. Hinkley reminded the members that these have to be reviewed on an annual basis. She indicated that there were no changes to the procedures adding that should changes come up later on these could be forwarded to the TD Commission as amendments.

Dr. Beach inquired about the Grievance Committee.

Ms. Hinkley replied that the requirement can be found in the statutes.

Barbara Goldstein moved to approve the Grievance Procedures of the Volusia TPO's Transportation Disadvantaged Local Coordinating Board and the Associated TDSP amendment. The motion was seconded by Peter Cerullo and carried unanimously.

D. Annual Review and Approval of the Bylaws of the Volusia TPO's TDLCB

Ms. Hinkley mentioned that that the TDLCB Bylaws have to be reviewed on an annual basis. She added that, unlike the Grievance Procedures, these do not need to be included in the TDSP updates and are forwarded separately once reviewed. One minor change (on the first page of the bylaws) where the

organization's name "Transportation Planning Organization" is used for the first time and then abbreviated later in the document, the abbreviation "(TPO)" should appear in parentheses after the first time the organization name is used.

Mary Ellen Ottman made a motion to approve the Bylaws of the Volusia TPO's TDLCB as corrected. The motion was seconded by Barbara Goldstein and carried unanimously.

E. Review and Approval of 2011 Annual Update/Amendment to the Transportation Disadvantaged Service Plan (TDSP) Roll Call Vote Required

Ms. Hinkley reminded the members that each year the TDSP must be updated to report progress on Votran's goals and objectives together with an update of the implementation plan as well as other changes as needed. Highlights of the update were provided.

She added that the TD Trust Fund Service Rates were approved at the May 11, 2011 TDLCB meeting and are part of this TDSP update/amendment. The Grievance Procedures, which were reviewed and approved at this meeting, will also go forward as part of this TDSP update/amendment package.

Chairman Bruno inquired if there were any comments concerning this update. There were none.

Barbara Goldstein made a motion to approve the 2011 Annual Update/Amendment to the Transportation Disadvantaged Service Plan (TDSP). The motion was seconded by Douglas Beach. A roll call vote was taken and the motion carried unanimously.

F. Overview of FDOT District 5 Community Awareness Plans and Appointment of Member as Point of Contact from the TDLCB Membership

Ms. Hinkley indicated that the TPO staff recommended setting up a working group rather than having one person as a point of contact.

Ms. Megan Reinhart, FDOT District 5 Public Involvement Specialist, proceeded to give a PowerPoint presentation for this item.

Ms. Reinhart explained to the members that FDOT was looking for input on projects. It would involve reaching out to local governments and stakeholders in projects with the aim of building the right project, not only for FDOT's needs but for the community it serves. She indicated that the strategy for this initiative involves: early and continuous outreach to local agencies and stakeholders; early identification of project issues to prepare appropriate schedule; creation of

specific Community Awareness Plans (CAPs) for both minor and major projects; and regular partnering meetings with local agencies. She added that partnering meetings are held on a regular basis, usually two to four times per year. The agendas are based on what the invitees would like to discuss. Discussions are "round-table" style.

Ms. Reinhart then spoke about the Community Awareness Plans and indicated that these serve as documentation of the project's public outreach efforts both before and during design. The CAP is a living document. She explained that having CAPs allows the project manager to lay out the plan for early, meaningful and continuous outreach; it identifies the project stakeholders and project specific outreach goals as well as ways to achieve those goals. Furthermore, information is passed on to contractors during construction to aid in relaying any issues or concerns. Sample CAPs were distributed to the members.

Ms. Goldstein asked if room was being left for scooters and wheelchairs during widening of bicycle paths.

Ms. Reinhart replied that the standard is usually five feet but if there is a need for something wider then that could be brought back to the design group for consideration.

Chairman Bruno indicated that although Ms. Reinhart's request was for a person as a point of contact, a working group would be more advantageous. He inquired if she would contact Ms. Hinkley to inform the working group of the projects so they can review them and provide their input back to FDOT.

Ms. Reinhart replied yes.

Chairman Bruno asked for three volunteers for the working group.

Mary Ellen Ottman, Pat Antol and Peter Cerullo volunteered to be members of the CAP working group.

Ms. Ottman asked for clarification about who she should contact concerning needs on specific roads.

Ms. Reinhart replied that for county roads, the contact person would be Jon Cheney, Volusia County Traffic Engineering; for state roads, Rick Morrow, FDOT, would be the contact person. Mr. Morrow's contact information will be forwarded to Ms. Ottman.

Chip Kent moved to approve the following TDLCB members to the CAP working group: Mary Ellen Ottman, Pat Antol and Peter Cerullo. The motion was seconded by Mike White and carried unanimously.

V. Discussion Items and Presentations

A. Update on Medicaid Reform and Medicaid Non-Emergency Transportation

Ms. Ogden informed the members that currently Medicaid is moving forward with the statewide Medicaid Reform. Medicaid plans to extend their contract for one year with the TD Commission which would be through August 31, 2012. As part of the reform plan, the Medicaid provider network will determine who they will subcontract with for Medicaid transportation. She added that it wasn't quite clear where the TD Commission is going with the requirement that a CTC must provide Medicaid NET in order to remain the CTC.

Dr. Beach mentioned that it was also unclear regarding the Centers for Medicare and Medicaid Services (CMS). This could be in a state of flux for some time.

Ms. Ogden added that five counties are already in Medicaid Reform and the Agency for Healthcare Administration (AHCA) requested an extension from the Federal government; an extension was granted for 30 more days for the initial reform plan. AHCA is asking for an additional three years on that pilot for those five counties.

VI. Staff Comments

Ms. Hinkley informed the members that there was no response to a letter sent to the TD Commission by the Florida Metropolitan Planning Organization Advisory Council (MPOAC) back in November, 2010 concerning clarification on CTCs having to provide Medicaid NET in order to remain the CTC and associated issues. She will continue to seek information on this issue and provide an update at the next meeting of the TDLCB.

Ms. Blanck mentioned that the TD Commission has a process in place to review the CTC's performance and documentation every two years and that the auditors will be at Votran this coming Monday through Wednesday for this review and that she will report on this review at the next meeting. She reminded everyone that the Transit Development Plan (TDP) and the Transportation Disadvantaged Service Plan (TDSP) are in the process of having their major updates done. There will be public discussion meetings at Votran in the morning and in Orange City in the afternoon. A notice will be sent announcing these.

VII. TDLCB Chairman Comments

Chairman Bruno thanked everybody for their support for SunRail. He added that it is more than just a commuter rail it is the link to Central Florida and the umbilical cord to the major region. The dedication ceremony will be on Monday, July 18th at 2:30 p.m. in Orlando. He reminded the members that Volusia County has a financial commitment which will be assisted for the first seven years with FDOT funds. He added that this gives Volusia County seven years to come up with a dedicated funding source.

Chairman Bruno indicated that he had heard J.R. Harding was no longer the Chairman of the TD Commission and he has signed a letter of appreciation on behalf of the TDLCB thanking Dr. Harding for his hard work and dedication for the transportation disadvantaged.

Chairman Bruno informed the members that he will be the County Chairman until the end of 2012 when he will be term-limited out. He added that on Tuesday July 26, 2011, at an outdoor event located between the Ocean Center and the Peabody Auditorium, he will formally announce his bid for the State Senate District 7 seat, which is being vacated by Senator Lynn.

VIII. TDLCB Member Comments

Ms. Ottman thanked the staff for emailing the meeting packages ahead of time.

Mr. Kent congratulated Veteran Services for their effort in supporting SunRail.

Ms. Antol was concerned with the possibility that SunRail may not happen and added that she was happy to hear that it is moving forward.

IX. Press/Citizen Comments

There were no comments.

X. Information Items

- TDLCB Membership List
- TDLCB Letter of Appreciation to Dr. J.R. Harding

XI. Adjournment

The meeting was adjourned at 12:02 p.m.

TDLCB SUMMARY SHEET

SEPTEMBER 14, 2011

IV. ACTION ITEMS

B) Review and Approval of the Community Transportation Coordinator's (CTC) Monthly Paratransit Report

Background Information:

The Community Transportation Coordinator's report provides statistical information every month on the transportation services provided by Votran and the contracted transportation providers. The reports for June and July 2011 are enclosed for your review.

Staff will be available to answer questions regarding the reports.

Action Requested:

Motion to approve the CTC's monthly paratransit report

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	JUN., 2011 VOTRAN	JUN., 2010 VOTRAN	JUN., 2011 CONTRACTED	JUN., 2010 CONTRACTED	JUN., 2011 TOTAL	JUN., 2010 TOTAL
TOTAL PASS TRIPS	12,349	11,771	8,684	9,122	21,033	20,893
TRIP PURPOSE						
Medical	4,620	4,509	3,757	3,872	8,377	8,381
Nutrition	1,017	1,379	59	65	1,076	1,444
Other	2,251	2,117	2,126	2,474	4,377	4,591
Education	1,239	1,072	648	767	1,887	1,839
Shopping	791	603	589	456	1,380	1,059
Work	2,431	2,091	1,505	1,488	3,936	3,579
PASSENGER TYPE						
Disabled	11,149	10,416	8,351	8,732	19,500	19,148
Elderly	1,248	1,355	333	390	1,581	1,745
Child	0	0	0	0	0	0
TRIP TYPE						
Ambulatory	8,804	8,527	5,995	6,246	14,799	14,773
Wheelchair	3,545	3,244	2,689	2,876	6,234	6,120
TOTAL COMPLAINTS	7	2	4	6	11	8
Discourtesy	0	0	0	0	0	0
Safety	1	0	0	0	1	0
Early	0	1	1	0	1	1
Late	4	1	2	6	6	7
Driver	1	0	0	0	1	0
Schedule/Routes	1	0	0	0	1	0
Vehicle/Equipment	0	0	0	0	0	0
Other	0	0	1	0	1	0
TOTAL ACCIDENTS	0	0	0	0	0	0
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	896	823	758	638	1,654	1,461
NO SHOWS	201	206	169	160	370	366
REVENUE MILES	98,192	93,121	77,665	81,055	175,857	174,176
REVENUE HOURS	5,968	5,629	5,763	5,860	11,731	11,489

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	JUL., 2011 VOTRAN	JUL., 2010 VOTRAN	JUL., 2011 CONTRACTED	JUL., 2010 CONTRACTED	JUL., 2011 TOTAL	JUL., 2010 TOTAL
TOTAL PASS TRIPS	11,476	11,488	8,385	8,612	19,861	20,100
TRIP PURPOSE						
Medical	4,318	4,305	3,458	3,510	7,776	7,815
Nutrition	892	1,275	96	82	988	1,357
Other	2,084	2,156	2,038	2,372	4,122	4,528
Education	1,099	955	649	656	1,748	1,611
Shopping	829	708	634	526	1,463	1,234
Work	2,254	2,089	1,510	1,466	3,764	3,555
PASSENGER TYPE						
Disabled	10,476	10,239	8,137	8,218	18,613	18,457
Elderly	1,000	1,247	248	394	1,248	1,641
Child	0	2	0	0	0	2
TRIP TYPE						
Ambulatory	8,367	8,336	5,910	5,943	14,277	14,279
Wheelchair	3,109	3,152	2,475	2,669	5,584	5,821
TOTAL COMPLAINTS	1	1	4	5	5	6
Discourtesy	0	0	0	0	0	0
Safety	0	0	0	0	0	0
Early	0	0	0	1	0	1
Late	0	0	3	3	3	3
Driver	0	1	0	0	0	1
Schedule/Routes	0	0	0	0	0	0
Vehicle/Equipment	0	0	0	0	0	0
Other	1	0	1	1	2	1
TOTAL ACCIDENTS	0	0	0	1	0	1
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	1	0	1
CANCELLATIONS	866	807	634	606	1,500	1,413
NO SHOWS	212	102	156	275	368	377
REVENUE MILES	92,519	91,831	75,412	76,967	167,931	168,798
REVENUE HOURS	5,654	5,591	5,643	5,921	11,297	11,512

TDLCB SUMMARY SHEET

SEPTEMBER 14, 2011

IV. ACTION ITEMS

C) Review and Approval of the Actual Expenditure Report (AER) for FY 2010-2011

Background Information:

The Volusia TPO is required annually to submit an Actual Expenditure Report (AER) for transportation disadvantaged funds to the Commission for the Transportation Disadvantaged.

This AER must be completed and submitted to the TD Commission by September 15, 2011; it includes actual expenditures for the state fiscal year July 1, 2010 through June 30, 2011. A copy of the report is enclosed for your review.

Action Requested:

Motion to approve the FY 2010-2011 Actual Expenditure Report (AER)

DRAFT

ACTUAL EXPENDITURE REPORT FORM
(One form for each county
Do not report funds from state agency sources)

COUNTY: VOLUSIA
DUE: September 15, 2011

Coordinated Transportation

Coordinated Transportation			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of One Way Trips	Expenditures	# of One Way Trips
2,896,395	311,362		

Transportation Alternatives

Transportation Alternatives			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of One Way Trips	Expenditures	# of One Way Trips

Other

Other			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of One Way Trips	Expenditures	# of One Way Trips

DRAFT

TDLCB SUMMARY SHEET

SEPTEMBER 14, 2011

IV. ACTION ITEMS

D) Review and Approval of the Annual Operating Report (AOR) for FY 2010-2011

Background Information:

The Annual Operating Report (AOR) is an annual report that includes operating and financial data. The report is jointly prepared by the Volusia TPO and Votran, and provides information for fiscal year July 1, 2010 through June 30, 2011. A copy of the AOR is enclosed for your review.

Staff will be available to answer questions regarding this report.

Action Requested:

Motion to approve the Annual Operating Report (AOR) for FY 2010-2011

ANNUAL OPERATIONS REPORT

Section I: Face Sheet

Please refer to the instructions before completing this report.

Report Due Date: September 15, 2011

Period Covered: July 1, 2010 to June 30, 2011

Coordinators Name: County of Volusia d/b/a Votran

Address: 950 Big Tree Road

City: South Daytona Zip: 32119

Service Area: Volusia County

Contact Person: Carole M. Hinkley

Title: Transit Planner

Telephone Number: (386) 756-7496 x4123 Suncom: _____

Fax Number: (386) 756-7497

E-Mail Address: cmhinkley@volusiatpo.org

Network Type: Partial Brokerage

Organization Type: County

DRAFT

CTC Certification:

I, Ken Fischer, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature)

Date

LCB Certification:

In accordance with Rule 41-2.007 (7), the local Coordinating Board will or has reviewed this report and a copy will or has been provided to the designated official planning agency.

LCB Chairperson (signature)

Date

ANNUAL OPERATIONS REPORT

Section II: Operating Data

Please refer to the instructions before completing this report.

County of Volusia d/b/a Votran Fiscal Year 2010-2011

A. Coordinated System General Information

1. Operator Listing (include the CTC, if the CTC provides transportation services)

Number of Private Non-Profits:	<input type="text" value="5"/>
Number of Private For-Profits:	<input type="text" value="5"/>
Public Entities:	
School Board:	<input type="text"/>
Municipality:	<input type="text"/>
County:	<input type="text" value="1"/>
Transit Authority	<input type="text"/>
* Other:	<input type="text" value="1"/> * Headstart
TOTAL	<input type="text" value="12"/>

DRAFT

2. How many of the operators listed in A1 are coordination contractors?

3. How many of the operators listed in A1 are Certified Minority Business Enterprises (CMBEs)?

4. How many other CMBE's are used in your system for services other than transportation?

B. Passenger Trip Information FY 2010-2011

1a. One-Way Passenger Trips - by Type and Service Area

Type of Service	Service Area		Total
	Within	Outside	
Fixed Route/Fixed Schedule			
Daily Trip Tickets	87,400		87,400
Weekly Passes	13,390		13,390
Monthly Passes	345,560		345,560
Deviated Fixed Route Service			0
Paratransit			
Ambulatory	181,249		181,249
Non-Ambulatory	125,109		125,109
Stretcher			0
Other Services			
Headstart	5,004		5,004
Total Trips	757,712	0	757,712

1b. How many of the total trips were provided by contracted transportation operators (do not include the CTC, if the CTC provides transportation services)?

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104,108

1c. How many of the total trips were provided by coordination contractors?

58,505

2. One-Way Trips by Funding Source

Commission for the Transportation Disadvantaged

32,917

Florida Department of Transportation

1,483

Department of Children and Families

Agency for Health Care Administration

Department of Health

Agency for Workforce Innovations

Agency for Persons with Disabilities

2,211

Department of Education

142,704

Department of Elder Affairs

15,662

Department of Community Affairs

Department of Juvenile Justice

Other Federal Programs

5,004

Local Government

234,937

Local Non-Government

322,794

TOTAL

757,712

3. One-Way Trips by Passenger Type

Was this information obtained by sampling?

NO

ELDERLY

138,298

Low Income

Disabled

Low Income and Disabled

179,631

Other

CHILDREN

978

Low Income

Disabled

Low Income and Disabled

223,724

Other

OTHER

210,126

Low Income

Disabled

Low Income and Disabled

4,955

Other

757,712

TOTAL

4. One-Way Passenger Trips - by Trip Purpose

Was this information obtained by sampling?

NO

158,807	Medical
62,666	Employment
165,038	Education/Training/Daycare

14,855	Nutritional
356,346	Life-Sustaining/Other
757,712	TOTAL

5. Unduplicated Passenger Head Count

5a. Paratransit/Deviated Fixed Route/ School Brd:

6,489

5b. Fixed Route:

31,876

6. Number of Unmet Trip Requests:

0

Unmet Trip Requests by Type of Trip:

Medical	0
Employment	0
Education/Training/Daycare	0
Nutritional	0
Life-Sustaining/Other	0

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Reason Trip was Denied:

Lack of Funding	N/A
Lack of Vehicle Availability	N/A
Lack of Driver Availability	N/A
Other	N/A

7. Number of Passenger No-shows:

4,770

Passenger No-Shows by Funding Source:

CTD	N/A
AHCA	N/A
DCF	N/A
DLES	N/A
DOE	N/A
DOEA	N/A
Other	N/A

8. Complaints:

148	Service
0	Policy
5	Vehicle
0	Other

153 Total Complaints

9. Commendations:

174	CTC
23	Transportation Operators
0	Coordination Contractors

197 Total Commendations

C. Vehicle Information FY 2010-2011

1. Mileage Information:

Vehicle Miles

1,280,387
1,006,573
221,006
N/A

2,507,966 Total Miles

Revenue Miles

1,148,239
923,461
204,635
N/A

2,276,335 Total Miles

CTC (includes Headstart)

Transportation Operators

Coordination Contractors

School Bus Utilization Agreement

2. Total Roadcalls: **189**

3. Total Accidents:

DRAFT

Chargeable

Person Only:	0
Vehicle Only:	0
Person and Vehicle:	1

Non-Chargeable

0
2
1

TOTAL: **1**

TOTAL: **3**

GRAND

TOTAL **4**

4. Total Number of Vehicles: **98**

% of Total Vehicles

a. Total vehicles that are wheelchair accessible: **75** **77%**

b. Total vehicles that are stretcher equipped: **N/A** **N/A**

D. Employee Information FY 2010-2011

1. CTC and Transportation Operator Employee Information

		Driver Hours:
78	Full-Time Drivers	162193
7	Part-Time Drivers	7748
	Volunteer Drivers	
Total Driver Hours		169941

27	Maintenance Employees
5	Dispatchers
3	Schedulers
8	Call Intake/Reserv./Cust. Serv.
0	Other Operations Employees

DRAFT

		Volunteer Hours:
	Other Volunteers	
6	Administrative Support	
6	Management Employees	
140	TOTAL	

2. Coordination Contractors Employee Information

		Driver Hours:
10	Full-Time Drivers	6630
32	Part-Time Drivers	11924
	Volunteer Drivers	
Total Driver Hours		18554

1	Maintenance Employees
1	Dispatchers
2	Schedulers
0	Call Intake/Reserv./Cust. Serv.
0	Other Operations Employees

		Volunteer Hours:
	Other Volunteers	
2	Administrative Support	
1	Management Employees	
48	TOTAL	

ANNUAL OPERATING REPORT

Section III: Financial Data

DRAFT

1. Detailed Revenue and Trips Provided by Funding Source

County of Volusia d/b/a Votran	Fiscal Year	2010-2011
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Revenue Source	CTC & Transportation Operators	Coordination Contractors	TOTAL REVENUES
Local Non-Government			
Farebox	353,264		\$353,264
Medicaid Co-Pays Received			\$0
Donations, Contributions			\$0
In-Kind Services			\$0
Other Non-Government	65,449	797,510	\$862,959
Local Government			
School Board Service	8,810		\$8,810
Complementary ADA Service	2,869,291		\$2,869,291
County Cash			\$0
County In-Kind			\$0
City Cash			\$0
City In-Kind			\$0
Other Cash (specify)			\$0
Other In-Kind (specify)			\$0
Commission for the Transportation Disadvantaged			
Non-Sponsored Trip Program	753,136		\$753,136
Non-Sponsored Cap. Equip.			\$0
WAGES One-Time Grant			\$0
Shirley Conroy Capital Equip.			\$0
TD Other (specify)			\$0
Department of Transportation			
49 USC 5307 (Section 9)	1,419,940		\$1,419,940
49 USC 5310 (Section 16)			\$0
49 USC 5311 (Section 18)	221,801		\$221,801
490USC 5311(f) (Section 18i)			\$0
Block Grant			\$0
Service Development			\$0
Commuter Assistance Program			\$0
Other DOT (Specify)			\$0
Agency for Health Care Administration			
Medicaid Non-Emergency			\$0

DRAFT

Revenue Source	CTC & Transportation Operators	Coordination Contractors	TOTAL REVENUES
Department of Children and Families			
Alcohol, Drug Abuse & Mental Health Program			\$0
Family Safety & Preservation			\$0
Comm Care for Dis Adults/Aging & Adult Services			\$0
Developmental Services			\$0
Other (specify)			\$0
Department of Health			
Children's Medical Services			\$0
			\$0
County Public Health Unit			\$0
Other (specify)			\$0
Department of Education			
Carl Perkins Vocational Ed. Act			\$0
Division of Blind Services	3,012		\$3,012
Vocational Rehabilitation	8,984		\$8,984
Day Care Programs			\$0
Other (specify) <i>BUS PASS</i>			\$0
Agency for Workforce Innovations			
WAGES/Workforce Board			\$0
Other (specify):			\$0
Department of Elder Affairs			
Older Americans Act	78,674		\$78,674
Community Care for the Elderly	4,260		\$4,260
Other (specify)			\$0
Department of Community Affairs			
Community Services			\$0
Other (specify)			\$0
Agency for Persons with Disabilities			
Office of Disability Deter.	48,000		\$48,000
Other (specify)			\$0
Department of Juvenile Justice			
(specify)			\$0
Other Federal or State Programs			
(specify)			\$0
(specify)			\$0
(specify) <i>HEADSTART</i>	27,105		\$27,105
GRAND TOTAL			
	\$5,861,726	\$797,510	\$6,659,236

**ANNUAL OPERATING REPORT
FINANCIAL DATA
Expense Categories**

DRAFT

County of Volusia d/b/a Votran FY2010-2011

Expense Item	Community Transportation Coordinator	Coordination Contractors	TOTAL EXPENSES
Labor (501)	1924408		1924408
Fringe Benefits (502)	760968		760968
Services (503)	33038		33038
Materials and Supplies Cons. (504)	675859		675859
Utilities (505)	47679		47679
Casualty and Liability (506)	37885		37885
Taxes (507)	48750		48750
Purchased Transportation Services (508)			
Bus Pass Expenses			0
School Bus Expenses			0
Other (NET Contractors)	1907338	797510	2704848
Miscellaneous (509)	12024		12024
Interest (511)	0		0
Leases and Rentals (512)	0		0
Annual Depreciation (513)	0		0
Contributed Services (530)			0
Allocated Indirect Expenses	386672		386672
GRAND TOTAL	\$5,834,621	\$797,510	6,632,131

TDLCB SUMMARY SHEET

SEPTEMBER 14, 2011

IV. ACTION ITEMS

- E) **Review and Approval of Amendment to Article VI of the TPO's TDLCB Grievance Procedures concerning Medicaid**

Background Information:

The proposed amendment to language in Article VI concerning Medicaid is based both on information received during the training sessions at the 19th Annual Transportation Disadvantaged Best Practices and Training Workshop (August 9-10, 2011) and guidance provided in the annual TDSP update's review and approval letter by the CTD Area 1 Project Manager.

This amendment, if approved, will be included in the major update of the Transportation Disadvantaged Service Plan (TDSP) provided that there are no other changes prior to the adoption of the new TDSP.

Ms. Hinkley will be addressing this item.

Action Requested:

Motion to approve the amendment to the TPO's TDLCB Grievance Procedures Article VI concerning Medicaid

GRIEVANCE PROCEDURES
OF THE
VOLUSIA TPO

TRANSPORTATION DISADVANTAGED LOCAL
COORDINATING BOARD

ARTICLE I: PREAMBLE

SECTION 1: PREAMBLE

The following sets forth the grievance procedures which shall serve to guide the Volusia TPO Transportation Disadvantaged Local Coordinating Board (TDLCB), serving to assist the Community Transportation Coordinator (CTC). The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes, Rule 41-2.012 of the Florida Administrative Code (FAC), and subsequent laws setting forth requirements for the establishment of grievance procedures. Grievance Committee procedures are designed to address issues raised by agencies, users, potential users, sub-contractors, and other interested parties which cannot be resolved through the CTC. This procedure does not cover the competitive bid process; including Request for Proposals (RFP's).

ARTICLE II: GRIEVANCE COMMITTEE NAME AND PURPOSE

SECTION 1: NAME

The name of the committee to resolve grievances for the Volusia TPO Transportation Disadvantaged Local Coordinating Board shall be a Subcommittee of the TDLCB Quality Assurance Committee, but will hereinafter be referred to as the Grievance Committee.

SECTION 2: PURPOSE

The primary purpose of the Grievance Committee is to process, investigate and make recommendations with respect to unresolved complaints to the Local Coordinating Board for improvement of service. This procedure is made available to agencies with Purchase of Service Agreements (POS) contracts, users, or potential users of the system in Volusia to hear complaints and provide a mechanism for issues to be brought before the Grievance Committee which shall meet as often as necessary to address unresolved complaints in a timely manner.

ARTICLE III: DEFINITIONS

SECTION 1: DEFINITION OF COMPLAINT

“A complaint is an oral (in person/telephone) or written statement of dissatisfaction which is presented to VOTRAN, Volusia County’s CTC.

SECTION 2: DEFINITION OF GRIEVANCE

“A grievance is an unresolved complaint that is brought to the attention of the TDLCB for resolution in the process described herein.”

ARTICLE IV: FILING OF COMPLAINTS AND GRIEVANCES

SECTION 1: PROCESS OF FILING A COMPLAINT

Any user, agency (with POS contract) or potential user may register a verbal/written complaint with the CTC in accordance with the policies and procedures of VOTRAN.

If the complainant is not satisfied with the action taken by the CTC, the user may file a formal written complaint within ten (10) working days after the CTC’s decision

Such written complaint shall include the following:

1. name and address of the complainant;
2. a statement of the grounds for the complaint made in a clear and concise manner, supplemented by supporting documentation;
 - a. Exact date/time of incident.
 - b. Exact location of incident.
 - c. Any witnesses to incident (including name and address)
 - d. Vehicle unit number, license number, color and type.
3. an explanation of the relief desired by the complainant; and
4. if the complainant is unable to submit a formal written complaint, VOTRAN shall have the responsibility of obtaining an advocate who will be available to assist those individuals. The ten (10) working days needed by the customer to submit their written complaint will not go into effect until the advocate has met with the customer.

A written complaint shall be addressed to:

Votran Bus System
Assistant General Manager
950 Big Tree Road
South Daytona, Fl. 32119

The CTC shall have ten (10) working days from the date of notification of the complaint to address or investigate the problem. Within that time, the CTC will respond to the complainant by telephone, if possible, and in writing within ten (10) working days of notification to the complainant as to what action was made.

SECTION II: FILING OF A GRIEVANCE

If the complainant is dissatisfied with the corrective action taken by the CTC an appeal to the Grievance Committee of the TDLCB may be filed. Such written appeal must be filed within ten (10) working days from the date of notification to the complainant of the final decision from the CTC. The appeal shall include the following:

1. name and address of the complainant;
2. a statement of the ground for the grievance made in a clear and concise manner, supplemented by supporting documentation;
3. demonstrate or establish a clear violation of a specific law, regulation, contractual arrangement, or circumstance thought to be unjust;
4. an explanation of the relief desired by the complainant;
5. specify areas of disagreement with the CTC decisions; and
6. if the complainant is unable to submit a formal appeal to be filed, VOTRAN shall have the responsibility of obtaining an advocate who will be available to assist those individuals. The ten (10) working days needed by the customer to submit a written appeal will not go into effect until the advocate has met with the customer.

An appeal to the Grievance Committee may only be filed after the complainant has sought satisfaction directly from the CTC.

The appeal must be addressed to:

Volusia Transportation Planning Organization
Attn: Grievance Committee
2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, Florida 32114

Once an appeal has been received, the Grievance Committee shall meet and render its decision within thirty (30) working days of the date the appeal was filed. The complainant shall be notified in writing of the mutually agreed upon date, time, and place where the appeal shall be heard. This written notice shall be mailed at least ten (10) working days in advance of the meeting.

A written copy of the decision will be forwarded to the TDLCB and all parties involved within ten (10) working days from the date of the decision. Written decisions will include the following information.

1. a statement that a meeting was held in which the involved parties and/or their representatives were given an opportunity to present their positions;
2. a statement that clearly defines the issues discussed; and
3. a recommendation and reasons for the decision based on the information provided.

If the complainant is dissatisfied with the decision of the Grievance Committee, he/she may continue the appeal process with the TDLCB.

ARTICLE V: APPEAL TO THE TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

Should the aggrieved be interested in filing an appeal with the TDLCB it must be filed within ten (10) working days from the date of receipt of the final decision of the Grievance Committee. The appeal should attempt to demonstrate or establish a clear violation of a specific law, regulation, contractual arrangement, or circumstance thought to be unjust. An appeal to the TDLCB can only be filed after the aggrieved has sought satisfaction directly from the Grievance Committee. An appeal to the TDLCB must be addressed to:

Volusia Transportation Planning Organization
Attn: TDLCB
2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, Florida 32114

Once an appeal has been received, the TDLCB shall meet and render its decision within sixty (60) days of the date the appeal was filed. The aggrieved shall be notified in writing of the mutually agreed upon date, time, and place where the appeal shall be heard. This written notice shall be mailed at least ten (10) working days in advance of the hearing.

A written copy of the TDLCB's decision shall be forwarded to all parties involved within ten (10) working days from the date of the decision. A written decision shall include the following information:

1. a statement that a hearing was held in which the involved parties, their representatives, and witnesses were given an opportunity to present their positions;
2. a statement that clearly defines the issues discussed; and
3. a recommendation and reasons for the decision based on the information provided.

If the complainant is dissatisfied with the decision of the TDLCB, he/she may continue the process with the TD Ombudsman Program by calling the following number(s) 1-800-983-2435 or 1-800-648-6084 (TDD) or via written correspondence to:

Florida Commission for the Transportation Disadvantaged
Attn: Ombudsman Program
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

If the Commission is unable to resolve the grievance, the customer will be referred to the Office of Administrative Appeals or other legal venues as appropriate to the specific nature of the grievance.

All of the steps above must be attempted in the listed order before a complaint or grievance will move to the next step.

ARTICLE VI: MEDICAID FAIR HEARING

The Medicaid customer has the right to request a Medicaid fair hearing or go through the Grievance Procedures of the Volusia TPO Transportation Disadvantaged Local Coordinating Board. This option is only available to Medicaid customers. A Medicaid compensable service provider acting on behalf of the customer and with the customer's written consent may request a Medicaid fair hearing. Parties to the Medicaid fair hearing include the Commission as well as the customer and his or her representative or the representative of a deceased customer's estate.

a. Request Requirements

The customer or provider may request a Medicaid fair hearing within 90 calendar days of the date of the notice of action.

The customer or provider may request a Medicaid fair hearing by contacting the Department of Children and Families at the Office of Public

Assistance Appeals Hearings, 1317 Winewood Boulevard, Building 1, Room 309, Tallahassee, Florida 32399-0700.

b. General Plan Duties

The Commission for the Transportation Disadvantaged will:

1. Continue the customer's benefits while Medicaid fair hearing is pending if:
 - a. The Medicaid fair hearing is filed timely, meaning on or before the later of the following:
 - Within 10 workdays of the date on the notice of action (add 5 workdays if the notice is sent via U.S. mail); and
 - The intended effective date of the plan's proposed action.
 - b. The Medicaid fair hearing involves the termination, suspension, or reduction of a previously authorized course of treatment;
 - c. The services were ordered by an authorized provider;
 - d. The authorization period has not expired; and
 - e. The customer requests extension of benefits.
2. Ensure that punitive action is not taken against a provider who requests a Medicaid fair hearing on the customer's behalf or supports a customer request for a Medicaid fair hearing.

If the Commission for the Transportation Disadvantaged continues or reinstates customer benefits while the Medicaid fair hearing is pending, the benefits must be continued until one of the following occurs:

- a. The customer withdraws the request for a Medicaid fair hearing.
- b. 10 workdays pass from the date of the Commission's adverse decision and the customer has not requested a Medicaid fair hearing with continuation of benefits until a Medicaid fair hearing decision is reached. (Add 5 workdays if the notice is sent via U.S. mail.)

c. A Medicaid fair hearing decision adverse to the customer is made.

d. The authorization expires or authorized service limits are met.

The Commission must authorize or provide the disputed services promptly, and as expeditiously as the customer's health condition requires, if the services were not furnished while the Medicaid fair hearing was pending and the Medicaid fair hearing officer reverses a decision to deny, limit, or delay services.

The Commission must pay for disputed services in accordance with state policy and regulations, if the services were furnished while the Medicaid fair hearing was pending and the Medicaid fair hearing officer reverses a decision to deny, limit, or delay services.

ARTICLE VII: SCHEDULED MEETINGS

SECTION 1: GENERAL

The Grievance Committee shall be comprised of a minimum of five (5) TDLCB board members. The CTC shall not serve on the Grievance Committee. Each member shall serve at the discretion of the TDLCB.

When a meeting of the Grievance Committee is necessary, staff to the TDLCB shall schedule the meeting of the Grievance Committee to hear appealed grievances.

ARTICLE VIII: AMENDMENTS

SECTION 1: GENERAL

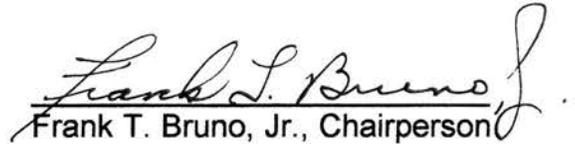
The Local Coordinating Board Grievance Procedures may be amended by a two-thirds (2/3) vote of members present, if a quorum exists, providing the proposed change(s) is/are mailed to all members at least seven (7) working days in advance of the meeting.

SECTION 2: QUORUM

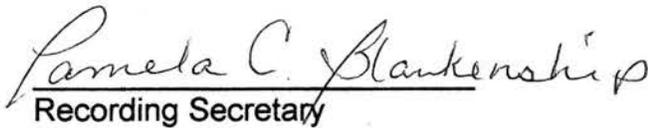
At all meetings of the Local Coordinating Board, the presence in person of a majority of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business.

ARTICLE IX: CERTIFICATION

The undersigned hereby certifies that he/she is the Chairperson of the Volusia TPO Transportation Disadvantaged Local Coordinating Board and that the foregoing is a full, true and correct copy of the Grievance Procedures of this Local Coordinating Board as adopted by the Volusia TPO Transportation Disadvantaged Local Coordinating Board the 13th day of July 2011


Frank T. Bruno, Jr., Chairperson

ATTEST:


Recording Secretary

TDLCB SUMMARY SHEET

SEPTEMBER 14, 2011

V. DISCUSSION ITEMS AND PRESENTATIONS

A) Presentation on FDOT District 5 Interactive GIS Mapping and Analysis Tool known as TransMap

Background Information:

Central Florida is undergoing a transit revolution. While studies have been completed for various transit projects that are exploring implementation strategies, others are being envisioned through several planning initiatives. The SunRail dream is about to become a reality; light rail transit (LRT), bus rapid transit (BRT) and other high-capacity, premium transit modes are being planned for, and integrated, with local bus modes as part of the regional transit package.

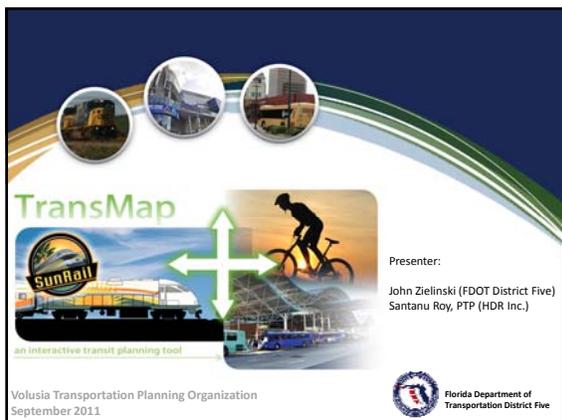
Central Floridians are getting prepared to reap the benefits of a robust multimodal transportation network. The region is experiencing tremendous transit synergy and the need for inter and intra-agency coordination has never been greater. In this context, Florida Department of Transportation, District 5 has developed TransMap, an interactive GIS mapping and analysis tool that serves as a one-stop-shop for transit.

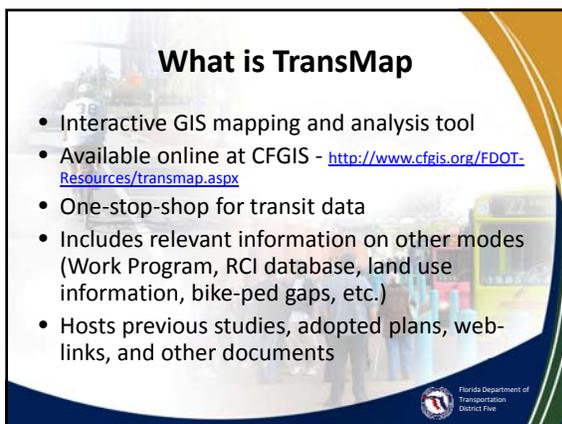
The purpose of the tool is to host and disseminate transit related information and allow mapping and spatial analysis of transit systems to inform decision-making. The ultimate objective is to support development of coordinated planning and implementation strategies with the regional transportation partners to ensure consistency of future plans of various transit agencies within the District.

John Zielinski, Project Manager with FDOT District 5, will be making the presentation.

Action Requested:

No action is required unless otherwise directed by the Board







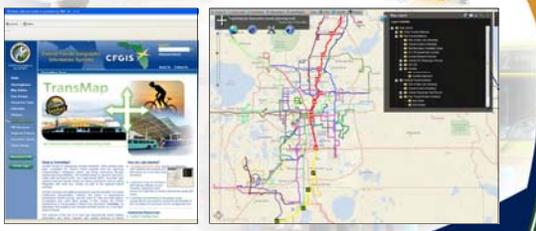
Motivation

- Ability for users to create maps at no cost and access information (previous studies, existing and planned transit routes and stations, etc.)
- Coordinate project development activities
- Multimodal approach to planning and project implementation

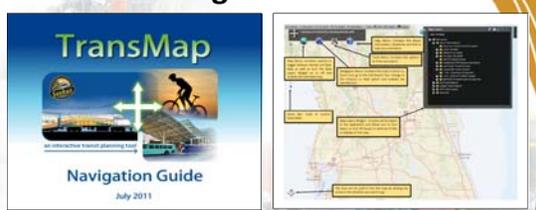


Implementation

- TransMap on CFGIS

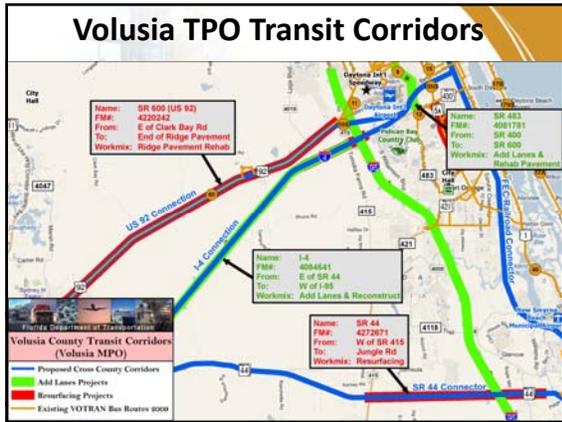


Navigation Guide



- Available online at - <http://www.cfgis.org/getattachment/1f80e2ef-599c-45d3-b866-8e1fcd1e72ee/TransMap-Functionalities---Navigation-Guide.aspx?disposition=attachment>









Next Steps

- Integration with –
 - Operations planning (COA)
 - APC, AVL data
 - Google Transit
 - NTD reporting/ FTIS
 - Travel demand model
 - TRANSCIP (grants administration)
 - Transit safety (14-90, 49 CFR Part 659)
 - TDP (14-73)
- The possibilities are endless
- Being evaluated by the Central Office for statewide implementation



Questions/ Suggestions?

<http://www.cfgis.org/FDOT-Resources/transmap.aspx>

John.Zielinski@dot.state.fl.us; 407-482-7868
Santanu.Roy@hdrinc.com; 407-222-9971



TDLCB SUMMARY SHEET

SEPTEMBER 14, 2011

V. DISCUSSION ITEMS AND PRESENTATIONS

- B) Combined Presentation on the Major Updates of the Transit Development Plan (TDP) 2012-2021 with initial information on the Transportation Disadvantaged Service Plan (TDSP) 2012-2017

Background Information:

In cooperation with the Volusia TPO, Votran is responsible for the production of a Transit Development Plan (TDP). The TDP is a required document by the Florida Department of Transportation (FDOT) in order to receive state block grant funding. It provides a ten-year action plan for Votran to strive to achieve. The first five years should be cost feasible, with the outer years providing more of the vision. It should include all transit projects that may progress in the ten-year timeframe in order to qualify the projects for potential state funding. The TDP will be presented for review and adoption by the Volusia County Council, Votran's governing board, as required in the State Rule.

Another cooperative effort between the Volusia TPO and Votran is the Transportation Disadvantaged Service Plan (TDSP). The TDSP must be developed and maintained for each service area as recognized by the TD Commission. This Service Plan requires annual updates and covers a five-year period. The development and submission of the Service Plan and the annual updates are the responsibility of the coordinator, the Planning Agency, and the Local Coordinating Board. The planning agency is responsible for ensuring that the TDSP is completed, approved and signed by the TDLCB.

Tindale-Oliver will be providing a brief presentation on the TDP as well as their current effort to develop the TDSP. They are also seeking input on focus areas for the TDSP update.

Action Requested:

No action is required unless otherwise directed by the Board

TDLCB SUMMARY SHEET

SEPTEMBER 14, 2011

V. DISCUSSION ITEMS AND PRESENTATIONS

C) Highlights of the August 2011 TD Conference and CTD Business Meeting

Background Information:

The 19th Annual Transportation Disadvantaged Best Practices and Training Workshop (aka TD Conference) was held on August 9-10, 2011, at the Ocean Center in Daytona Beach, Florida. The conference was followed by the TD Commission's Business Meeting on August 11, 2011 at the Daytona Beach Hilton.

TPO and Votran staff will be addressing this item.

Action Requested:

No action is required unless otherwise directed by the Board

TDLCB SUMMARY SHEET

SEPTEMBER 14, 2011

VI. STAFF COMMENTS

VII. TDLCB CHAIRMAN COMMENTS

VIII. TDLCB MEMBER COMMENTS

IX. PRESS/CITIZEN COMMENTS

X. INFORMATION ITEMS

a Email from David Cooke, FDOT 5 Project Manager, Re: Audible Pedestrian Signals

a TDLCB Membership List

XI. ADJOURNMENT

Carole Hinkley

From: Stephan Harris
Sent: Thursday, August 25, 2011 2:31 PM
To: Karl Welzenbach; Lois Bollenback; Carole Hinkley; Robert Keeth (RKeeth@volusiatpo.org)
Subject: FW: Clyde Morris Blvd (SR483) FPID No. 408178-1 Accessible Pedestrian Signals

F.Y.I.

From: Friedel, Steve [mailto:Steve.Friedel@dot.state.fl.us]
Sent: Thursday, August 25, 2011 2:13 PM
To: Stephan Harris
Subject: RE: Clyde Morris Blvd (SR483) FPID No. 408178-1 Accessible Pedestrian Signals

Hi Steve,

From David Cooke, Project Manager of the Clyde Morris Project:

I believe we need to determine if there is a sight impaired citizen currently crossing the intersection. Traffic Operations would pursue the funding to install the APS. I will follow up on APS within the SR 483 corridor for the future widening project between Beville Road and Mayberry Ave.

I spoke with David and he said a letter from the citizens requesting the ped signals along or around the area of SR 483 would be appreciated. These could be used as justification for the signals as they are relatively expensive to add. He will be following up on this. I will let you know when we get more information. David's contact information is below.

David Cooke, Project Manager
FDOT - District Five
719 South Woodland Boulevard.
DeLand, Florida 32720
Ph. (386) 943-5255 Fax (386) 736-5153
E-mail: david.cooke@dot.state.fl.us
www.cflroads.com

Thanks,

Steve Friedel

MPO Liaison
Florida Department of Transportation
719 S. Woodland Blvd.
DeLand, Florida 32720
☎: (386) 943-5427
✉: Steve.Friedel@dot.state.fl.us

From: Stephan Harris [mailto:SHarris@volusiatpo.org]
Sent: Tuesday, August 23, 2011 4:02 PM
To: Friedel, Steve; Morrow, Rick
Subject: Clyde Morris Blvd (SR483) FPID No. 408178-1 Accessible Pedestrian Signals

Hi Steve/Rick:

What is the status of FPID No. 408178-1 Accessible Pedestrian Signals for the intersection of Clyde Morris Blvd. (SR 483) and SR 400?

Please advise.

Stephan C. Harris
Bicycle & Pedestrian Coordinator
Volusia Transportation Planning Organization



2570 W. International Speedway Blvd., Suite 100
Daytona Beach, FL 32114-8145
Phone: 386-226-0422, Extension 34
Fax: 386-226-0428

NEW EMAIL ADDRESS

Email: sharris@volusiatpo.org

PUBLIC RECORDS NOTICE: The Volusia Transportation Planning Organization is governed by the State of Florida public records law. This means e-mail messages, including your e-mail address and any attachments and information we receive online might be disclosed to any person making a public records request. If you have any question about the Florida public records law refer to Chapter 119 Florida Statutes.

Transportation Disadvantaged Local Coordinating Board (TDLCB) Membership List

<u>Name</u>	<u>Address</u>	<u>Phone #</u>	<u>Email Address</u>	<u>Representing:</u>
County Chair Frank T. Bruno Jr. <i>Chairman</i>	123 W. Indiana Ave., rm 301 DeLand, FL 32720	386-736-5920	fbruno@co.volusia.fl.us	Volusia County
Patricia James	123 W. Indiana Ave., rm 101 DeLand, FL 32720	386-736-5956	pjames@co.volusia.fl.us	Association of Community Action
Diane Poitras <i>alternate: Jo Santiago</i>	133 S. Semoran Blvd. Orlando, FL 32807	407-482-7887	diane.poitras@dot.state.fl.us jo.santiago@dot.state.fl.us	FDOT
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Transportation Disadvantaged Local Coordinating Board (TDLCB) Membership List

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Transportation Disadvantaged Local Coordinating Board (TDLCB) Membership List

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