



# River to Sea BPAC Meeting

**September 13, 2023**

**2:00 p.m.**



**BPAC Meeting  
September 13, 2023**

# **I. Call to Order/Roll Call/Determination of Quorum/ Pledge of Allegiance**





**BPAC Meeting  
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## **II. Public Comment/Participation**



## **BPAC Meeting September 13, 2023**

### **III. ACTION ITEMS**

#### **A. REVIEW AND APPROVAL OF THE AUGUST 9, 2023 BPAC MEETING MINUTES**



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**IV. PRESENTATION, STATUS REPORTS, AND DISCUSSION ITEMS**  
**A. PRESENTATION AND DISCUSSION OF THE FDOT VULNERABLE  
ROAD USER (VRU) DASHBOARD**

# *Highway Safety Plan*

## *Vulnerable Road User*

## *Safety Assessment*

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*Lora Hollingsworth, FDOT State Safety Office*

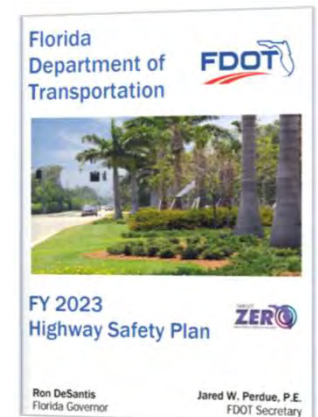
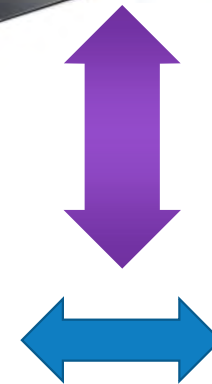
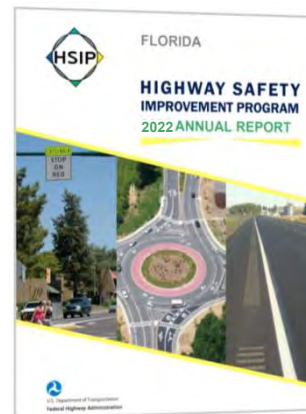
*Dana Reiding, FDOT Forecasting and Trends Office*



# Federal Safety Funding

FHWA - *Engineering*  
Highway Safety Improvement  
Plan \$150M

NHTSA - *Education & Enforcement*  
Highway Safety Plan \$40M





# CHANGES IN HSP REQUIREMENTS

## Previously

Annual HSP (due July 1)

Annual Grant Application (due July 1)

Annual Performance Reports

## Currently

3-Year Triennial HSP (due July 1)

Annual Grant application (due August 1)

3-Year Performance Targets

Ongoing and meaningful public participation and engagement

Safe System Framework



# Key Components of the 3HSP



# 3HSP APPROACH

Build on past HSPs, SHSP, and Coalition Strategic Plans

Broaden countermeasures to include opportunities for innovation

Consider demographics within the high-risk areas

Data forecasting for 3-year HSP period to support performance reporting

## *SAFE SYSTEM APPROACH*



# CHANGES IN VRU REQUIREMENTS

## Previously

Bike & Pedestrian Safety  
Peer Assessment

Voluntary and Occasional

## Currently

Mandatory self-assessment

Initially an addendum to SHSP

Required prior to each future SHSP

Identification of highest priority areas, considering demographics of crash locations

Mandatory consultation with locals in high-priority areas



# KEY COMPONENTS OF VRU SAFETY ASSESSMENT



*IN LINE WITH SAFE SYSTEM APPROACH*



U.S. Department of Transportation  
Federal Highway Administration

# VRU ANALYSIS METHODOLOGY

Top 25 Counties from Pedestrian & Bicycle Strategic Safety Plan

Review additional factors including functional classification, context classification, and speed to identify high-risk areas

Consider demographics within the high-risk areas

Identify strategies to reduce safety risks in high-risk areas

## *SAFE SYSTEM APPROACH*





# Community Engagement Plan

*Existing partnerships,  
coalitions, CTSTs*

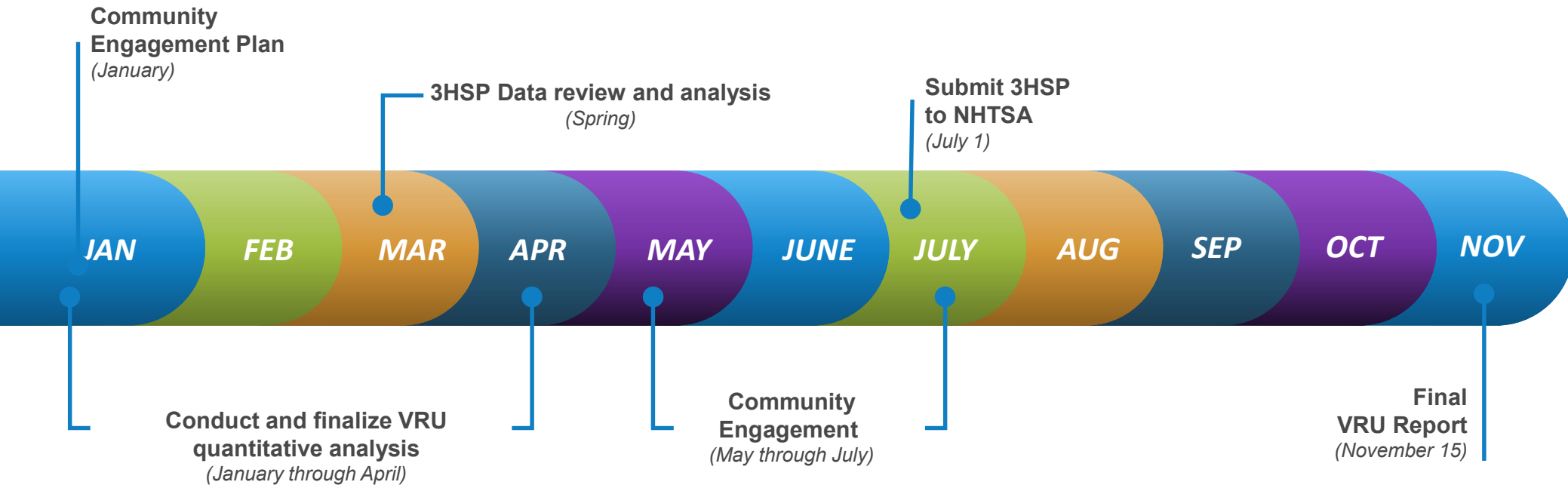
*Conduct statewide webinar*

*Hold public comment period*

*Provide website resources*



# TIMELINE



## SAFETY DOESN'T HAPPEN BY ACCIDENT.







**BPAC Meeting  
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**IV. PRESENTATION, STATUS REPORTS, AND DISCUSSION ITEMS**  
**B. PRESENTATION AND DISCUSSION OF FLORIDA SUNSHINE  
LAW REFRESHER**



# Florida Sunshine Law

Presentation to the BPAC  
September 13, 2023

# Four Basic Requirements

- 1 Meetings of boards or commissions must be open to the public
- 2 Reasonable notice of such meetings must be given
- 3 Meeting minutes must be taken
- 4 Venue must be accessible

# SUNSHINE LAW PURPOSE

The purpose of the Sunshine Law is to ensure that decisions by public bodies are made in an open forum accessible to members of the public.

*Myers v. News-Press Publishing Company, Inc.*, 514 So.2d 408 (Fla. 2nd DCA 1987).

“Decisions” are official actions which may include, but are not limited to:

- \* Recommendations
- \* Discussions
- \* Deliberations

# Florida Sunshine Law

## **PUBLIC MEETINGS:**

(F.S. 286.011)

“All meetings of any board or commission of any state agency or authority or of any agency or authority of any county, municipal corporation...at which official acts are to be taken.”



# Florida Sunshine Law

## WHAT IS A MEETING:

1. Any gathering, formal or informal, of two or more members of the same body to discuss some matter on which it is foreseeable that action will be taken by the body at some future point
2. Discussions and deliberations, as well as formal action taken by a body (Interactive communication)
3. No requirement that a quorum be present





## River to Sea TPO Board and Advisory Committees

**Advisory Boards (committees)** created pursuant to law or ordinance or otherwise established by public agencies **are subject to the Sunshine Law**

This applies equally to elected or appointed boards or commissions



# Florida Sunshine Law

- ▶ Discussions between two or more members about topics that might come up for action must take place in a **public meeting setting**
  - ✓ No discussions about potential action items in person, by phone, by email, by text messages, on social media, or by any other means of communication
- ▶ DO NOT USE “REPLY ALL”
- ▶ Must declare conflicts of interest



# Florida Sunshine Law

While an individual board member is not prohibited from discussing board business with staff or a non-board member, these individuals may not be used as a liaison to communicate information between board members. For example, a board member cannot ask staff to poll the other board members to determine their views on a board issue.



# Florida Sunshine Law

## Penalties

Any member of a board, commission, committee, or agency who **knowingly violates** the Sunshine Law is guilty of a misdemeanor of the second degree:

- ✓ Persons convicted of this may be sentenced to jail for up to 60 days and/or fined up to \$500
- ✓ An **unintentional violation** in a non-criminal infraction punishable by a fine of not more than \$500



# Questions?

**Pamela Blankenship**  
TPO Community Outreach  
Coordinator/Title VI Coordinator  
[Pblankenship@r2ctpo.org](mailto:Pblankenship@r2ctpo.org)  
386.226.0422 ext. 20416



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**IV. PRESENTATION, STATUS REPORTS, AND DISCUSSION ITEMS**  
**C. DISCUSSION OF THE NOVA ROAD (SR 5A) COALITION  
CORRIDOR IMPROVEMENT PROJECT**



# Nova Road Coalition

Financial Project Identification (FPID) No. 450644-1

Nova Road  
5A

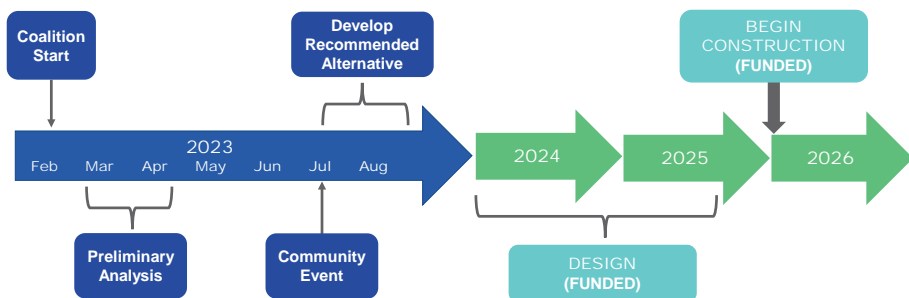


# Nova Road Coalition

Financial Project Identification (FPID) No. 450644-1

Nova Road  
5A

## Schedule Overview



All dates are subject to change

## Key Partners



## Contact Info

**ERIKA SHELLENBERGER**

FDOT Project Manager

FDOT District Five  
719 S. Woodland Blvd.  
DeLand, FL 32720  
Phone: 386-943-5378

Email: [erika.shellenberger@dot.state.fl.us](mailto:erika.shellenberger@dot.state.fl.us)

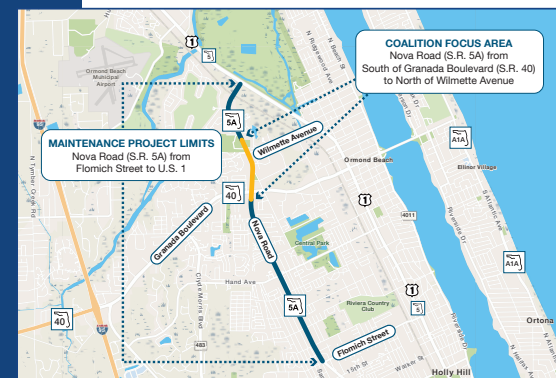


Visit <https://www.cflroads.com/project/450644-1>

## PROJECT OVERVIEW

The Florida Department of Transportation (FDOT) is conducting a maintenance project for the segment of Nova Road / State Road (S.R.) 5A from Flomich Street to U.S.1, a distance of approximately 3.91 miles. Maintenance projects provide FDOT an opportunity to resurface a roadway and make other minor improvements. The goal of this maintenance project is to rehabilitate the pavement while incorporating proposed safety improvements that can be implemented within the existing right of way.

As part of this effort, the Nova Road Coalition was formed to study the corridor, identify issues, and engage the local community in identifying solutions that improve safety for all users. With a focus on the key segment from south of Granada Boulevard (S.R. 40) to north of Wilmette Avenue, a distance of approximately 0.5 miles, the coalition is evaluating a variety of factors including safety, speed management, and pedestrian and bicyclist mobility to identify improvements that can be incorporated into this maintenance project.



Safety



Speed Management



Pedestrian & Bicyclist Mobility



▲ Nova Road looking south near the intersection at Shadow Lakes Boulevard



▲ Aerial view of the Focus Area looking south from Wilmette Avenue

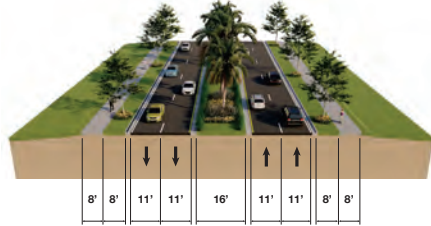


## Alternative 1 - Wider Sidewalk and Landscape Buffer

### Key Elements

- Reduces the number of travel lanes from 6 to 4
- Replaces center turn lane with a landscaped median that includes openings and turn lanes at specific locations
- Widens sidewalks to 8 feet on each side of Nova Road and adds landscaped buffers to separate the sidewalks from the roadway
- Adds a pedestrian hybrid beacon (PHB), which is an overhead traffic device designed to help pedestrians safely cross the road

### Alternative 1 Proposed Typical Section



### Alternative 1 Proposed Renderings

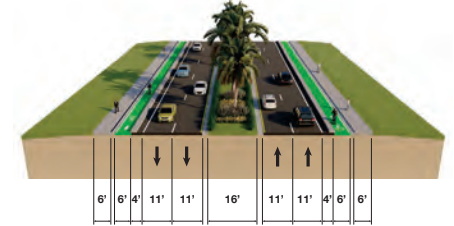


## Alternative 2 - Separated Bicycle Lane

### Key Elements

- Reduces the number of travel lanes from 6 to 4
- Replaces center turn lane with a landscaped median that includes openings and turn lanes at specific locations
- Adds bicycle lanes on each side of Nova Road with a separator between the bicycle lanes and roadway
- Adds a pedestrian hybrid beacon (PHB), which is an overhead traffic device designed to help pedestrians safely cross the road

### Alternative 2 Proposed Typical Section



### Alternative 2 Proposed Renderings





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## **V. STAFF COMMENTS**



## **BPAC Meeting September 13, 2023**

### **VI. INFORMATION ITEMS**

- BPAC Attendance Record
- TPO Board Report
- TPO Outreach & Activities
- Upcoming Events
- Upcoming Cycling Savvy Classes



## **CyclingSavvy hosted by FDOT District Five Office of Safety**

### **Day 1 - October 4, 2023 - Deland – 830am to 1130am**

*\*All participants will attend this session. \**

*Train Your Bike* - These bike handling sessions are conducted in a parking lot. It consists of a set of progressive drills designed to increase a students' control and comfort handling their bikes in various situations. Many Florida adult cycling injuries do not involve a motor vehicle. Crashes with fixed objects, pavement hazards, pedestrian, animals or other cyclists could be avoided with better bike-handling skills.

### **Day 1 - October 4, 2023 - Deland – 1pm to 4pm**

*\*All participants will attend this session. \**

*Truth and Techniques* - This classroom session familiarizes students with bicycle-specific laws, traffic dynamics and problem-solving strategies, including new e-bike specific topics. Extensive use of video and animations will help students visualize the materials presented. Students will discover that bicycle drivers are equal road users, with the right and ability to control their space. Bicycling is very safe and with a few simple techniques, bicycling can be virtually conflict free.

### **Day 2 & 3 - October 5 & 6 2023 - Orlando – 830am to noon**

*\*Participants will attend one session – either Thursday or Friday. \**

*On-Road Tour Experience* – An experiential tour of your city's roads. The course includes some of the most intimidating road features (intersections, interchanges, merges, etc.) a cyclist might find in their travels. The students travel as a group, stopping to survey and discuss each exercise location. After observing the feature, discussing the traffic dynamics and the best strategy for safe and easy passage, the students will ride through individually and regroup at a nearby location.



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## **VII. BPAC MEMBER COMMENTS**



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## **VIII. ADJOURNMENT**

**The next BPAC meeting will be on October 11, 2023**