

**ACTUAL EXPENDITURE REPORT FORM**  
 (One form for each county  
 Do not report funds from state agency sources)

COUNTY: VOLUSIA  
 DUE: September 15, 2012

**Coordinated Transportation**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of One Way Trips	Expenditures	# of One Way Trips
3,004,370	325,644		

**Transportation Alternatives**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of One Way Trips	Expenditures	# of One Way Trips

**Other**

ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of One Way Trips	Expenditures	# of One Way Trips

**ANNUAL OPERATING REPORT**  
**Section I: Face Sheet**

**DRAFT**

Report Due Date: September 15, 2012

Period Covered: July 1, 2011 to June 30, 2012

Coordinators Name: County of Volusia d/b/a Votran

Address: 950 Big Tree Road

City: South Daytona Zip: 32119

Service Area: Volusia County

Contact Person: Carole M. Hinkley

Title: Transit Planner

Telephone Number: (386) 756-7496 x4123 Suncom: \_\_\_\_\_

Fax Number: (386) 756-7497

E-Mail Address: [cmhinkley@volusiatpo.org](mailto:cmhinkley@volusiatpo.org)

Network Type: Partial Brokerage

Organization Type: County

**CTC Certification:**

I, Steve Sherrer, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

\_\_\_\_\_  
CTC Representative (signature)

\_\_\_\_\_  
Date

**LCB Certification:**

In accordance with Rule 41-2.007 (7), the local Coordinating Board will or has reviewed this report and a copy will or has been provided to the designated official planning agency.

\_\_\_\_\_  
LCB Chairperson (signature)

\_\_\_\_\_  
Date

**ANNUAL OPERATIONS REPORT**  
**Section II: Operating Data**

**DRAFT**

County: Volusia      FY 2011-2012

**A. Coordinated System General Information**

**1. Operator Listing (include the CTC, if the CTC provides transportation services)**

<b>Number of Private Non-Profits:</b>	<input type="text" value="6"/>
<b>Number of Private For-Profits:</b>	<input type="text" value="5"/>
<b>Public Entities:</b>	
<b>School Board:</b>	<input type="text"/>
<b>Municipality:</b>	<input type="text"/>
<b>County:</b>	<input type="text" value="1"/>
<b>Transit Authority</b>	<input type="text"/>
<b>Other:</b>	<input type="text" value="1"/> <i>Headstart</i>
<b>TOTAL</b>	<input type="text" value="13"/>

**2. How many of the operators listed in A1 are coordination contractors?**

**3. How many of the operators listed in A1 are Certified Minority Business Enterprises (CMBEs)?**

**4. How many other CMBE's are used in your system for services other than transportation?**

**B. Passenger Trip Information - FY 2011-2012**

**DRAFT**

**1a. One-Way Passenger Trips - by Type and Service Area**

Type of Service	Service Area		Total
	Within	Outside	
<b>Fixed Route/Fixed Schedule</b>			
Daily Trip Tickets	83,580		83,580
Weekly Passes	14,970		14,970
Monthly Passes	356,040		356,040
Deviated Fixed Route Service			0
<b>Paratransit</b>			
Ambulatory	240,174		240,174
Non-Ambulatory	79,233		79,233
Stretcher			0
<b>Other Services</b>			
Headstart	6,237		6,237
<b>Total Trips</b>	<b>780,234</b>	<b>0</b>	<b>780,234</b>

1b. How many of the total trips were provided by contracted transportation operators (do not include the CTC, if the CTC provides transportation services)?

**110,630**

1c. How many of the total trips were provided by coordination contractors?

**63,554**

**2. One-Way Trips by Funding Source**

Commission for the Transportation Disadvantaged	35,414
Florida Department of Transportation	1,599
Department of Children and Families	
Agency for Health Care Administration	
Department of Health	
Agency for Workforce Innovations	
Agency for Persons with Disabilities	2,196
Department of Education	139,484
Department of Elder Affairs	12,886
Department of Community Affairs	
Department of Juvenile Justice	
Other Federal Programs	6,237
Local Government	236,168
Local Non-Government	346,250
<b>TOTAL</b>	<b>780,234</b>

**3. One-Way Trips by Passenger Type**

Was this information obtained by sampling?

**NO**

<b>ELDERLY</b>	Low Income	
	Disabled	128,363
	Low Income and Disabled	186,229
<b>CHILDREN</b>	Other	
	Low Income	
	Disabled	1,675
<b>OTHER</b>	Low Income and Disabled	
	Other	220,025
	Low Income	
	Disabled	236,757
	Low Income and Disabled	
	Other	7,185
<b>TOTAL</b>		<b>780,234</b>

**4. One-Way Passenger Trips - by Trip Purpose**

Was this information obtained by sampling?

**NO**

172,294	Medical
71,422	Employment
161,704	Education/Training/Daycare

12,363	Nutritional
362,451	Life-Sustaining/Other
780,234	<b>TOTAL</b>

**5. Unduplicated Passenger Head Count**

5a. Paratransit/Deviated Fixed Route/ School Brd:

**6,549**

5b. Fixed Route:

**21,614**

**6. Number of Unmet Trip Requests:**

**0**

Unmet Trip Requests by Type of Trip:

- Medical
- Employment
- Education/Training/Daycare
- Nutritional
- Life-Sustaining/Other

<b>0</b>
<b>0</b>
<b>0</b>
<b>0</b>
<b>0</b>

Reason Trip was Denied: (Optional)

- Lack of Funding
- Lack of Vehicle Availability
- Lack of Driver Availability
- Other


**7. Number of Passenger No-shows:**

**5,186**

Passenger No-Shows by Funding Source: (Optional)

- CTD
- AHCA
- DCF
- DLES
- DOE
- DOEA
- Other


**8. Complaints:**

211	Service
0	Policy
6	Vehicle
0	Other

**217** Total Complaints

**9. Commendations:**

113	CTC
19	Transportation Operators
	Coordination Contractors

**132** Total Commendations

1. Mileage Information:

Vehicle Miles

1,341,566
1,200,833
260,490

Revenue Miles

1,202,653
1,053,362
228,500

CTC  
 Transportation Operators  
 Coordination Contractors

**2,802,889** Total Miles

**2,484,515** Total Miles

2. Total Roadcalls: **188**

3. Total Accidents:

Chargeable

0
1
0

Non-Chargeable

0
2
0

Person Only:

Vehicle Only:

Person and Vehicle:

TOTAL: **1**

TOTAL: **2**

GRAND TOTAL **3**

4. Total Number of Vehicles: **106**

% of Total Vehicles

a. Total vehicles that are wheelchair accessible: **79** **75%**

b. Total vehicles that are stretcher equipped: **0** **0%**

**1. CTC and Transportation Operator Employee Information**

		Driver Hours:
82	Full-Time Drivers	172655
3	Part-Time Drivers	3340
0	Volunteer Drivers	
<b>Total Driver Hours</b>		<b>175995</b>

28	Maintenance Employees
6	Dispatchers
4	Schedulers
9	Call Intake/Reserv./Cust. Serv.
0	Other Operations Employees

		Volunteer Hours:
0	Other Volunteers	
6	Administrative Support	
6	Management Employees	
<b>141</b>	<b>TOTAL</b>	

**2. Coordination Contractors Employee Information**

		Driver Hours:
15	Full-Time Drivers	12424
30	Part-Time Drivers	15126
0	Volunteer Drivers	
<b>Total Driver Hours</b>		<b>27550</b>

0	Maintenance Employees
2	Dispatchers
1	Schedulers
0	Call Intake/Reserv./Cust. Serv.
0	Other Operations Employees

		Volunteer Hours:
0	Other Volunteers	
4	Administrative Support	
2	Management Employees	
<b>54</b>	<b>TOTAL</b>	

# ANNUAL OPERATING REPORT DRAFT

## Section III: Financial Data

### 1. Detailed Revenue and Trips Provided by Funding Source

County: Volusia

Fiscal Year: 2011-2012

Revenue Source	CTC & Transportation Operators	Coordination Contractors	TOTAL REVENUES
<b>Local Non-Government</b>			
Farebox	395,203		\$395,203
Medicaid Co-Pays Received			\$0
Donations, Contributions			\$0
In-Kind Services			\$0
Other Non-Government	64,448	441,905	\$506,353
<b>Local Government</b>			
School Board Service			\$0
Complementary ADA Service	2,984,935		\$2,984,935
County Cash			\$0
County In-Kind			\$0
City Cash			\$0
City In-Kind			\$0
Other Cash (specify)			\$0
Other In-Kind (specify)			\$0
<b>Commission for the Transportation Disadvantaged</b>			
Non-Sponsored Trip Program	753,006		\$753,006
Non-Sponsored Cap. Equip.			\$0
WAGES One-Time Grant			\$0
Shirley Conroy Capital Equip.			\$0
TD Other (specify)			\$0
<b>Department of Transportation</b>			
49 USC 5307 (Section 9)	1,487,255		\$1,487,255
49 USC 5310 (Section 16)			\$0
49 USC 5311 (Section 18)	193,826		\$193,826
490USC 5311(f) (Section 18i)			\$0
Block Grant			\$0
Service Development			\$0
Commuter Assistance Program			\$0
Other DOT (Specify)			\$0
<b>Agency for Health Care Administration</b>			
Medicaid Non-Emergency			\$0

Revenue Source	CTC & Transportation Operators	Coordination Contractors	TOTAL REVENUES
<b>Department of Children and Families</b>			
Alcohol, Drug Abuse & Mental Health Program			\$0
Family Safety & Preservation			\$0
Comm Care for Dis Adults/Aging & Adult Services			\$0
Developmental Services			\$0
Other (specify)			\$0
<b>Department of Health</b>			
Children's Medical Services			\$0
			\$0
County Public Health Unit			\$0
Other (specify)			\$0
<b>Department of Education</b>			
Carl Perkins Vocational Ed. Act			\$0
Division of Blind Services	6,717		\$6,717
Vocational Rehabilitation	12,050		\$12,050
Day Care Programs			\$0
Other (specify)			\$0
<b>Agency for Workforce Innovations</b>			
<b>Department of Elder Affairs</b>			
Older Americans Act	77,680		\$77,680
Community Care for the Elderly	4,154		\$4,154
Other (specify)			\$0
<b>Department of Community Affairs</b>			
Community Services			\$0
Other (specify)			\$0
<b>Agency for Persons with Disabilities</b>			
Disability Determination	5,462		\$5,462
Other (specify)			\$0
<b>Department of Juvenile Justice</b>			
(specify)			\$0
<b>Other Federal or State Programs</b>			
(specify)			\$0
(specify)			\$0
(specify) <i>HEADSTART</i>	19,435		\$19,435
<b>GRAND TOTAL</b>			
	<b>\$6,004,171</b>	<b>\$441,905</b>	<b>\$6,446,076</b>

**ANNUAL OPERATING REPORT  
SECTION III: FINANCIAL DATA  
2. Expense Categories**

**DRAFT**

County: Volusia

FY 2011-2012

Expense Item	Community Transportation Coordinator	Contracted Transportation Operators	Coordination Contractors	TOTAL EXPENSES
<b>Labor (501)</b>	<b>1866682</b>			<b>1866682</b>
<b>Fringe Benefits (502)</b>	<b>782608</b>			<b>782608</b>
<b>Services (503)</b>	<b>34061</b>			<b>34061</b>
<b>Materials and Supplies Cons. (504)</b>	<b>797530</b>			<b>797530</b>
<b>Utilities (505)</b>	<b>52109</b>			<b>52109</b>
<b>Casualty and Liability (506)</b>	<b>35000</b>			<b>35000</b>
<b>Taxes (507)</b>	<b>48700</b>			<b>48700</b>
<b>Purchased Transportation Services (508)</b>				
Bus Pass Expenses	858			858
School Bus Expenses				
Other (NET Contractors)	1937030	441905		2378935
<b>Miscellaneous (509)</b>	<b>12733</b>			<b>12733</b>
<b>Interest (511)</b>				
<b>Leases and Rentals (512)</b>				
<b>Annual Depreciation (513)</b>				
<b>Contributed Services (530)</b>				
<b>Allocated Indirect Expenses</b>	<b>418283</b>			<b>418283</b>
<b>GRAND TOTAL</b>	<b>\$5,985,594</b>	<b>\$441,905</b>		<b>6,427,499</b>