



Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **EXECUTIVE COMMITTEE** will be meeting on:

**DATE:** Wednesday, September 2, 2020  
**TIME:** 9:00 a.m.  
**PLACE:** River to Sea TPO Executive Conference Room  
 2570 W. International Speedway Blvd., Suite 100  
 Daytona Beach, Florida 32114

**NOTE:**  
 GoTo Meeting has been established for remote participation.

**Executive Committee**  
**Wed, Sep 2, 2020 9:00 AM (EDT)**

Please join my meeting from your computer, tablet or smartphone.  
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New Smyrna Beach Commissioner Jason McGuirk, Chairperson Presiding

**AGENDA**

- I. CALL TO ORDER
- II. PUBLIC COMMENT/PARTICIPATION
- III. DISCUSSION ITEMS
  - A. Update on COVID-19 Business Practices and Impacts
  - B. Discussion of TPO Member Assessments
- IV. BUSINESS
  - A. Review and Recommend Approval of Executive Director Timesheet Review Report *(Enclosure, page 3)*
  - B. Review and Approval of Draft September 23, 2020 River to Sea TPO Board Agenda *(Enclosure, pages 4-6)*

**IV. STAFF COMMENTS**

**V. EXECUTIVE COMMITTEE MEMBER COMMENTS**

**VII. ADJOURNMENT**

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Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org). Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) at least five (5) business days prior to the event



To: River to Sea TPO Board  
 From: Commissioner Jason McGuirk, River to Sea TPO Chairperson  
 Date: August 5, 2020  
 RE: River to Sea TPO Chairperson Report of Timesheet Review

In accordance with the River to Sea TPO's Timekeeping and Travel Reimbursement Policy that became effective on November 1, 2019, the following timesheets were provided to the River to Sea TPO Chairperson for review on August 5, 2020. From this submission, the Chairperson selected a sample of timesheets to review for timely submission, accuracy and consistency of work detail.

Timesheets Provided		Timesheets Reviewed
Batch Number	Time Period	
665	June 21 through June 27, 2020	[Handwritten initials]
666	June 28 through June 30, 2020	
668	July 1 through July 4, 2020	[Handwritten initials]
669	July 5 through July 11, 2020	
670	July 12 through July 18, 2020	
671	July 19 through July 25, 2020	
672	July 26 through August 1, 2020	



# MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

**DATE:** WEDNESDAY, SEPTEMBER 23, 2020  
**TIME:** 9:00 A.M.  
**PLACE:** RIVER TO SEA TPO CONFERENCE ROOM  
 2570 W. International Speedway Blvd., Suite 100

**TPO Board Meeting**

**Wed, Sep 23, 2020 9:00 AM (EDT)**

**Please join my meeting from your computer, tablet or smartphone.**

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**New Smyrna Beach Commissioner Jason McGuirk, Chairperson Presiding**

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA**
  - A. AUGUST 26, 2020 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, pages )*
  - B. TREASURER’S REPORTS** *(Contact: Walter Lacey) (Enclosure, pages )*

**IV. CONSENT AGENDA** *(Continued)*

- C. EXECUTIVE COMMITTEE REPORT** -- Report by New Smyrna Beach Commissioner Jason McGuirk, Executive Committee Chairperson *(Enclosure, pages)*
- D. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- Report by Mr. Paul Eik, BPAC Chairperson *(Enclosure, pages)*
- E. LEGISLATIVE ISSUES SUBCOMMITTEE REPORT** -- Report by New Smyrna Beach Commissioner Jason McGuirk, Legislative Issues Subcommittee Chairperson *(Enclosure, pages)*
- F. CITIZENS ADVISORY COMMITTEE REPORT** -- Report by Ms. Nora Jane Gillespie, CAC Chairperson *(Enclosure, pages)*
- G. TECHNICAL COORDINATING COMMITTEE REPORT** -- Report by Ms. Becky Mendez, TCC Chairperson *(Enclosure, pages)*
- H. RIVER TO SEA TPO BOARD SUMMARY REPORT** -- Report by New Smyrna Beach Commissioner Jason McGuirk, TPO Board Chairperson *(Enclosure, pages)*
- J. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORTS** -- Report by New Smyrna Beach Commissioner Jason McGuirk, TPO Board Chairperson *(Enclosure, pages)*

**V. ACTION ITEMS**

- A. REVIEW AND APPROVAL OF RESOLUTION 2020-## ADOPTING THE DRAFT CONNECT 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) (Roll Call Vote Required)** *(Contact: Lois Bollenback) (pages)*
- B. REVIEW AND APPROVAL OF RESOLUTION 2020-## AMENDING THE FY 2020/21 TO 2024/25 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** *(Contact: Lois Bollenback) (pages)*

**VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

- A. PRESENTATION AND DISCUSSION OF DRAFT R2CTPO FY 2019/20 PUBLIC INVOLVEMENT ACTIVITIES SUMMARY** *(Contact: Pamela Blankenship) (Enclosure, pages)*
- B. PRESENTATION AND DISCUSSION OF THE GUIDING RESOLUTIONS AND PROJECT APPLICATIONS FOR THE ANNUAL CALL FOR PROJECTS**
- C. PRESENTATION AND DISCUSSION OF THE REGIONAL LIST OF PRIORITY PROJECTS** *(Contact: Lois Bollenback) (Enclosure, pages)*
- D. PRESENTATION AND DISCUSSION OF TRANSIT SAFETY PERFORMANCE TARGETS AND TRANSIT ASSET MANAGEMENT (TAM) PLAN UPDATE** *(Contact: Stephan Harris) (Enclosure, page)*
- E. PRESENTATION AND DISCUSSION OF RESOLUTION 2020-## AMENDING US BICYCLE ROUTE 1 IN VOLUSIA COUNTY** *(Contact: Stephan Harris) (Enclosure, pages)*
- F. FDOT REPORT** *(Contact: Vickie Wyche, FDOT District 5) (pages)*

**VII. EXECUTIVE DIRECTOR'S REPORT** *(page)*

→ Update on SU Funding/Work Program

**VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS**

**IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS**

**X. INFORMATION ITEMS** (Enclosure, pages )

- Citizens Advisory Committee Attendance Record – 2020
- Technical Coordinating Committee Attendance Record– 2020
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2020
- August 2020 TPO Outreach and Activities
- Volusia and Flagler County Construction Reports

**XI. ADJOURNMENT** (Enclosure, page )

**\*The next River to Sea TPO Board meeting will be October 28, 2020\***

**October 2020 Meeting Dates**

Executive Committee, October 7, 2020 @ 9:00 a.m.

Transportation Disadvantaged Local Coordinating Board, October 14, 2020 @ 11:00 am

Bicycle/Pedestrian Advisory Committee, October 14, 2020 @ 2:00 p.m.

Citizens Advisory Committee, October 20, 2020 @ 1:15 p.m.

Technical Coordinating Committee, October 20, 2020 @ 3:00 p.m.

River to Sea TPO Board, October 28, 2020 @ 9:00 a.m.

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