



MEETING AGENDA

Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **EXECUTIVE COMMITTEE** will be meeting on:

DATE: Wednesday, September 1, 2021
TIME: 10:00 a.m.
PLACE: River to Sea TPO Executive Conference Room
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, Florida 32114

NOTE:
 Microsoft Teams Meeting has been established for remote participation.

Masks are requested to be worn by those physically present according to CDC guidelines

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**Executive Committee Meeting
 September 1, 2021 10:00 a.m. EDT**

Join on your computer or mobile app
[Click here to join the meeting](#)

Or call in (audio only)
 +1 561-484-5911 6412263# United States, West Palm Beach
 Phone Conference ID: 641 226 3#
[Find a local number](#) | [Reset PIN](#)

Volusia County Council Vice Chair Billie Wheeler, Chairperson Presiding

AGENDA

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM
- II. PUBLIC COMMENT/PARTICIPATION
- III. DISCUSSION ITEMS
 - A. Update on COVID-19 Business Practices and Impacts

III. DISCUSSION ITEMS *(Continued)*

B. Update on Office Relocation

C. Discussion on TPO Meeting Minutes

IV. BUSINESS

A. Review and Recommend Approval of Executive Director Timesheet Review Report *(Enclosure, pages 3-4)*

B. Review and Approval of Draft September 29, 2021 River to Sea TPO Board Agenda *(Enclosure, pages 5-7)*

V. STAFF COMMENTS

VI. EXECUTIVE COMMITTEE MEMBER COMMENTS

VII. ADJOURNMENT

Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event



To: River to Sea TPO Board
 From: Volusia County Vice-Chair Billie Wheeler, River to Sea TPO Chairperson
 Date: August 4, 2021
 RE: River to Sea TPO Chairperson Report of Timesheet Review

In accordance with the River to Sea TPO's Timekeeping and Travel Reimbursement Policy that became effective on November 1, 2019, the following timesheets were provided to the River to Sea TPO Chairperson for review on August 4, 2021. From this submission, the Chairperson selected a sample of timesheets to review for timely submission, accuracy and consistency of work detail.

Timesheets Provided		Timesheets Reviewed Chair Initial
Batch Number	Time Period	
718	May 23, 2021 through May 29, 2021	BW
719	May 30, 2021 through June 5, 2021	BW
720	June 6, 2021 through June 12, 2021	BW
721	June 13, 2021 through June 19, 2021	BW
722	June 20, 2021 through June 26, 2021	BW

BW No abnormalities noted.

_____ Abnormalities were noted and have been resolved.

_____ Abnormalities were noted and have **not** been resolved.

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- | | | | | | |
|----------------------|-----------|----------------|------------------|-------------|----------------|
| Beverly Beach | DeBary | Flagler Beach | New Smyrna Beach | Palm Coast | South Daytona |
| Bunnell | DeLand | Flagler County | Oak Hill | Pierson | Volusia County |
| Daytona Beach | Deltona | Holly Hill | Orange City | Ponce Inlet | |
| Daytona Beach Shores | Edgewater | Lake Helen | 3 Ormond Beach | Port Orange | |



RIVER TO SEA

Transportation Planning Organization

VISION - PLAN - IMPLEMENT

Ph.386-226-0422

www.r2ctpo.org



To: River to Sea TPO Board

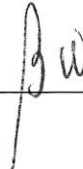
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Date: August 4, 2021

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Timesheets Provided		Timesheets Reviewed Chair Initial
Batch Number	Time Period	
723	June 27, 2021 through June 30, 2021	BW
724	July 1, 2021 through July 3, 2021	BW
725	July 4, 2021 through July 10, 2021	BW
727	July 11, 2021 through July 17, 2021	BW
728	July 18, 2021 through July 24, 2021	BW
729	July 25, 2021 through July 31, 2021	BW

  No abnormalities noted.

 Abnormalities were noted and have been resolved.

 Abnormalities were noted and have **not** been resolved.



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, SEPTEMBER 29, 2021
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, FL 32114

NOTE:
 Microsoft Teams meeting has been established for remote participation.

Masks are requested to be worn by those physically present according to CDC guidelines

River to Sea TPO Board Meeting
 September 29, 2021 9:00 a.m. EDT

Join on your computer or mobile app
[Click here to join the meeting](#)

Or call in (audio only)
 +1 561-484-5911 731019955# United States, West Palm Beach
 Phone Conference ID: 731 019 955#
[Find a local number](#) | [Reset PIN](#)

Volusia County Council Vice Chair Billie Wheeler, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT/PARTICIPATION *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA
 - A. AUGUST 25, 2021 RIVER TO SEA TPO BOARD MEETING MINUTES *(Contact: Debbie Stewart) (Enclosure, pages)*

IV. CONSENT AGENDA

- B. TREASURER’S REPORT** (Contact: Walter Lacey) (Enclosure, pages)
- C. EXECUTIVE DIRECTOR SEARCH COMMITTEE REPORT** – Report by Volusia County Council Vice Chair Billie Wheeler, TPO Board Chairperson (Enclosure, pages)
- D. EXECUTIVE COMMITTEE REPORT** – Report by Volusia County Council Vice Chair Billie Wheeler, Executive Committee Chairperson (Enclosure, pages)
- E. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- Report by Dr. Jason Aufdenberg, BPAC Chairperson (Enclosure, pages)
- F. CITIZENS ADVISORY COMMITTEE REPORT** -- Report by Ms. Kerry Karl, CAC Chairperson (Enclosure, pages)
- G. TECHNICAL COORDINATING COMMITTEE REPORT** -- Report by Ms. Becky Mendez, TCC Chairperson (Enclosure, pages)
- H. RIVER TO SEA TPO BOARD REPORT** -- Report by Volusia County Council Vice Chair Billie Wheeler, TPO Board Chairperson (Enclosure, pages)
- I. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT** -- Report by Volusia County Council Vice Chair Billie Wheeler, TPO Board Chairperson (Enclosure, pages)

V. ACTION ITEMS

- A. DISCUSSION, REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR SEARCH COMMITTEE SCHEDULE OF ACTIVITIES** (Contact: Colleen Nicoulin) (Enclosure, pages)
- B. REVIEW AND APPROVAL OF RESOLUTION 2021-20 ADOPTING THE PARATRANSIT SERVICE ANALYSIS** (Contact: Stephan Harris) (Enclosure, pages)

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF TRANSPORTATION CONGESTION MANAGEMENT PROCESS (CMP)** (Contact: Colleen Nicoulin) (Enclosure, pages)
- B. PRESENTATION AND DISCUSSION OF DRAFT R2CTPO FY 2020/21 PUBLIC INVOLVEMENT ACTIVITIES SUMMARY** (Contact: Pam Blankenship) (Enclosure, pages)
- C. PRESENTATION AND DISCUSSION OF THE FLAGLER TRANSIT DEVELOPMENT PLAN (TDP)** (Contact: Stephan Harris) (Enclosure, page)
- D. FDOT REPORT** (Contact: Anna Taylor, FDOT District 5) (pages)

VII. INTERIM EXECUTIVE DIRECTOR’S REPORT (page)

→ Update on Funding/Work Program

VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS

IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS

X. INFORMATION ITEMS (Enclosure, pages)

- Citizens Advisory Committee Attendance Record – 2021
- Technical Coordinating Committee Attendance Record– 2021
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2021
- August 2021 TPO Outreach and Activities

X. INFORMATION ITEMS (Continued)

→ Volusia and Flagler County Construction Reports

XI. ADJOURNMENT (Enclosure, page)

The next River to Sea TPO Board meeting will be October 27, 2021

October 2021 Meeting Dates

Executive Committee, October 6, 2021 @ 10:00 a.m.

Transportation Disadvantaged Local Coordinating Board, October 13, 2021 @ 11:00 a.m.

Bicycle/Pedestrian Advisory Committee, October 13, 2021 @ 2:00 p.m.

Citizens Advisory Committee, October 19, 2021 @ 1:15 p.m.

Technical Coordinating Committee, October 19, 2021 @ 3:00 p.m.

River to Sea TPO Board, October 27, 2021 @ 9:00 a.m.

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