

**VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION BOARD**  
**MEETING MINUTES**  
**TPO CONFERENCE ROOM**  
**1540 CORNERSTONE BLVD. SUITE 240**  
**DAYTONA BEACH, FL 32117**  
**AUGUST 27, 2025**

**TPO Board Members Physically Present:**

Commissioner Chris Conomos\*  
Mayor Karen Chases  
Mayor Chris Cloudman  
Vice Mayor Charlotte Gillis  
Commissioner Rick Belhumeur\*  
Vice Mayor Roy Johnson  
Vice Mayor Roger Eckert\*\*  
Vice Mayor Lisa Martin  
Commissioner Carrie Werning\*  
Council Member Ty Miller  
Council Member Skip White\*  
Councilman Eric Sander, TPO Chairperson  
Council Member Jake Johansson  
County Chair Jeff Brower  
Council Member Danny Robins  
Kia Powell (non-voting advisor)

**TPO Board Members Virtually Present:**

Commissioner Stacy Cantu

**TPO Board Members Absent:**

Commissioner Jeffrey Schuitema\*  
Vice Mayor John Rogers\*  
Commissioner Nick Lulli  
County Chair Andy Dance (excused)  
Mayor Ricky Taylor\* (excused)  
Council Member Dawn Tiamson  
Commissioner Harold Briley  
Council Member Reed Foley (excused)  
Council Member Tracy Grubbs  
County Vice Chair Matt Reinhart (excused)  
Council Member David Santiago  
Jessie Thompson (non-voting)  
Nic Mostert (non-voting)  
Greg Feldman (non-voting)  
Andrew Holmes (non-voting)

\* Non-voting member of the Small City Alliance

\*\* Voting member for the Small City Alliance

**Others Physically Present:**

Melanie Pruneau, Recording Secretary  
Pamela Blankenship  
Stephan Harris  
Colleen Nicoulin  
Chris Engels  
Britney Jones  
Jim Stroz  
Jim Wood  
Barb Girtman

**Representing:**

Daytona Beach Shores  
DeBary  
DeLand  
Edgewater  
Flagler Beach  
Holly Hill  
Lake Helen  
New Smyrna Beach  
Oak Hill  
Palm Coast  
Ponce Inlet  
South Daytona  
Volusia County, At-Large  
Volusia County, Chairman  
Volusia County, District 3  
FDOT

**Representing:**

Daytona Beach

**Representing:**

Beverly Beach  
Bunnell  
Deltona  
Flagler County  
Oak Hill  
Orange City  
Ormond Beach  
Port Orange  
Port Orange Alternate  
Volusia County, District 2  
Volusia County, District 5  
Volusia County School Board  
BPAC Chairperson  
CAC Chairperson  
TCC Chairperson

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
FDOT  
FDOT  
FDOT  
Kimley-Horn  
Ghyabi & Associates

**Others Physically Present:**

Adam Burghdoff  
Amanda Carpenter  
Bobbie King  
Ralf Heseler

**Representing:**

Kittelson & Associates  
MPOAC  
Votran  
Volusia County Transit Services

**Others Virtually Present:**

Mariel Lemke  
Sheryl Dick-Stanford  
Rosemary Culhane

**Representing:**

TPO Staff  
TDLCB  
Innovo Partners

**1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance**

The Volusia-Flagler Transportation Planning Organization (TPO) Board meeting was called to order at 9:00 a.m. by TPO Chairperson Sander. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with eleven voting members and five non-voting members physically present, and one voting member virtually present.

Ms. Pruneau announced that Vice Mayor Eckert of Lake Helen would be the voting member for the Small City Alliance.

The Pledge of Allegiance was given.

**MOTION:** *A motion was made by Council Member Johansson to allow members attending virtually to participate and vote. The motion was seconded by Mayor Chasez and carried unanimously.*

Ms. Nicoulin welcomed Board members to the new space, stating that the buildout of the conference room had occurred over the last few weeks. She discussed the capabilities of the new audio-visual system, such as the ability to live stream meetings. She stated that the tables being used were temporary, and the permanent tables would arrive shortly.

**2. Public Comment/Participation**

There were no public comments.

**3. Consent Agenda**

- A. June 25, 2025 Volusia-Flagler TPO Board Meeting Minutes
- B. Treasurer's Reports
- C. Transportation Disadvantaged Local Coordinating Board Report
- D. Executive Committee Report
- E. Bicycle/Pedestrian Advisory Committee Report
- F. Citizens Advisory Committee Report
- G. Technical Coordinating Committee Report
- H. Volusia-Flagler TPO Board Report
- I. Executive Director Timesheet Review Report
- J. Transportation Disadvantaged Local Coordinating Board Appointment
- K. Approval of an Amendment to the FY 2025/26 TPO Budget

**MOTION:** *A motion was made by Vice Mayor Martin to approve the Consent Agenda. The motion was seconded by Vice Mayor Gillis and carried unanimously.*

**4. Action Items**

- A. Review and Approval of Resolution 2025-11 amending the 2025/26 to 2029/30 Transportation Improvement Program (TIP) to Incorporate the Roll Forward Project Report

Ms. Nicoulin explained the need to amend the TIP due to the Roll Forward Project Report to incorporate prior projects that ended in FY 2025. She stated that the summary in the agenda provided more information on the projects.

**MOTION:** *A motion was made by Vice Mayor Eckert to approve Resolution 2025-11 adopting the FY 2025/26 to 2029/30 Transportation Improvement Program (TIP) to incorporate the Roll Forward Project Report. The motion was seconded by Council Member Miller and carried unanimously by roll call vote.*

**B. Review and Approval of Resolution 2025-12 amending the FY 2025/26 to FY 2029/30 Transportation Improvement Program (TIP)**

Ms. Nicoulin explained the amendment to the TIP to include two additional projects that were not part of the Roll Forward Project Report. They include SR 44 west of I-95 to east of South Walker Drive, which is advancing one year, and the addition of the Magnolia Avenue Shared Use Path.

**MOTION:** *A motion was made by Council Member Johansson to approve Resolution 2025-12 amending the FY 2025/26 to FY 2029/30 Transportation Improvement Program (TIP). The motion was seconded by Mayor Chazez and carried unanimously by roll call vote.*

**C. Review and Approval of Resolution 2025-13 amending the FY 2024/25 and 2025/26 Unified Planning Work Program (UPWP)**

Ms. Nicoulin explained that this resolution redistributes \$37,444 in funds that carried forward from last year. In addition, in June, the TPO Board approved the continuation of the Best Foot Forward Program in Volusia and Flagler Counties. On Monday, she was informed that FDOT will be funding the Best Foot Forward Program in Volusia County; therefore, the TPO will only be funding the program in Flagler County. She added that one additional change is on the resolution: the second-to-last "whereas" clause should have the following added to the end of the sentence: "amended again on February 26, 2025".

**MOTION:** *A motion was made by Mayor Chazez to approve Resolution 2025-13 amending the FY 2024/25 and 2025/26 Unified Planning Work Program (UPWP) with the addition of the words "amended again on February 26, 2025" to the next-to-last whereas clause on the resolution. The motion was seconded by Mayor Cloudman and carried unanimously by roll call vote.*

**D. Review and Approval of Resolution 2025-14 Supporting the Expedited Completion of Improvements to the I-4 St. Johns River Bridge**

Ms. Nicoulin discussed the TPO's support for the widening of the I-4 St. Johns River Bridge. She detailed the regional effort that is being made to highlight the importance of this project.

Mayor Chazez expressed appreciation for the attention given to this issue.

Members expressed support for this resolution, and it was pointed out that there may be a structural issue with the merge lane.

**MOTION:** *A motion was made by Council Member Johansson to approve Resolution 2025-14 supporting the expedited completion of improvements to the I-4 St. Johns River Bridge. The motion was seconded by Mayor Chazez and carried unanimously.*

**5. Presentations, Status Reports, and Discussion Items**

**A. Presentation and Discussion of the Draft Volusia-Flagler 2050 Long Range Transportation Plan (LRTP)**

Mr. Jim Wood, Kimley-Horn and Associates, gave a presentation on updates to the Volusia-Flagler 2050 Long Range Transportation Plan (LRTP). He reviewed the cost-feasible plan summary and stated that the draft plan

had been posted as of August 18<sup>th</sup> for a 30-day public comment period. He reviewed the updates that had taken place since June and noted that the Cost Feasible Plan Element was a separate document. Adoption of the plan is scheduled for September 17<sup>th</sup>.

**B. FDOT Report**

Mr. Jim Stroz, FDOT Director of Transportation Development, reviewed the FDOT report; he highlighted several projects, including the cleanup effort of Nova Canal and the completion of the A1A seawall project construction.

Mayor Chasez asked if the rail envelope in the I-4 Beyond the Ultimate project was going to be eliminated.

Mr. Stroz responded that the rail envelope would be maintained.

Vice Mayor Johnson discussed data collection on mountain bike trails.

Mr. Stroz noted he would find out if they were doing data collection on the trails.

Chairperson Sander expressed appreciation for the Nova Canal cleanup effort, as the issue could create potential blockages during storms.

**6. Executive Director's Report**

Ms. Nicoulin introduced Ms. Amanda Carpenter, the new Executive Director of the MPOAC, who is working on visiting all 27 MPO offices around the state.

Ms. Nicoulin also stated that the TPO is working with the local government staff members to program projects for the next FDOT tentative Work Program, as the legislative session is earlier this year. FDOT will present the tentative Work Program during the November Board meeting.

She went over several administrative updates, including the RFQ for Legal Services, which will be brought back during the next TPO Board meeting for approval of the contract; the annual financial audit; and a reminder that the September Board meeting is rescheduled for September 17<sup>th</sup> to accommodate the adoption of the LRTP. She advised members unable to attend the meeting to please send their alternate, and if they do not currently have an alternate, their cities may appoint an alternate before that meeting.

**7. Volusia-Flagler TPO Board Member Comments**

Commissioner Werning offered an invitation to the Patriot Riders Vietnam Wall visit that is traveling through Edgewater on October 17<sup>th</sup>.

Mayor Chasez made note that, due to the removal of Seminole County's street art, DeBary will not move forward with green roadway markings for trail crossings. Relatedly, Council Member Johansson requested to be made aware of any upcoming changes mandated by FDOT. Discussion ensued regarding permissible colors and patterns for crosswalks, and where the FDOT policy can be found.

Vice Mayor Johnson asked if alternates may attend seminars such as the MPOAC Weekend Institute; Ms. Nicoulin stated that the budget allows for three members to attend, and an alternate may attend. Ms. Carpenter stated that the next MPOAC Weekend Institute will be held on October 10<sup>th</sup> in Palm Beach.

**8. Volusia-Flagler TPO Chairperson Comments**

Chairperson Sander welcomed Ms. Amanda Carpenter, MPOAC, and thanked everyone for coming.

9. Information Items

- A. Bicycle/Pedestrian Advisory Committee Attendance Record
- B. Citizens Advisory Committee Attendance Record
- C. Technical Coordinating Committee Attendance Record
- D. TPO Outreach and Activities
- E. Upcoming Events
- F. Volusia and Flagler County Construction Reports

10. Adjournment

There being no further business, the Volusia-Flagler TPO Board meeting adjourned at 9:57 a.m.

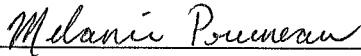
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



CITY OF SOUTH DAYTONA COUNCILMAN ERIC SANDER  
CHAIRPERSON, VOLUSIA-FLAGLER TPO

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO Board certifies that the foregoing is a true and correct copy of the minutes of the August 27, 2025 regular meeting of the Volusia-Flagler Transportation Planning Organization (TPO) Board, approved and duly signed this 17<sup>th</sup> day of September 2025.



MELANIE PRUNEAU, RECORDING SECRETARY  
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**\*\* A recording of the August 27, 2025 Volusia-Flagler TPO Board meeting is available upon request.**

