

**Technical Coordinating Committee (TCC)  
Meeting Minutes  
August 15, 2023**

**TCC Members Physically Present:**

Andrew Holmes  
Noel Eaton  
Steven Bapp  
Joseph Ruiz  
Melissa Winsett  
Caryn Miller  
Roy Sieger  
Hamid Tabassian  
Trevor Martin  
Brian Walker, Chairperson  
Shane Corbin  
Becky Mendez, Vice Chair  
Shawn Finley  
Phong Nguyen  
Mark Karet  
Steve Danskine  
Sean Castello  
Ralf Heseler  
Rakinya Hinson (non-voting advisor)

**TCC Members Virtually Present:**

Marcus DePasquale  
Simone Kenny  
Jonathan Lord  
Adam Mengel  
Patty Rippey

**TCC Members Absent:**

Lee Evett  
Tim Burman

**Others Physically Present:**

Donna King, Recording Secretary  
Pamela Blankenship  
Colleen Nicoulin  
Stephan Harris  
Belinda Williams-Collins  
Maria Seranno-Acosta  
Emily Casey  
Erika Shellenberger  
Mike Vaudo  
Steve Shams

**Others Virtually Present:**

Mark Trebitz  
Helen Hutchens  
Mark Haedtke

**Representing:**

Daytona Beach  
Daytona Beach Shores  
DeBary  
Deltona  
DeLand  
Flagler Beach  
Flagler County Aviation  
Flagler County Traffic Engineering  
Flagler County Transit  
Holly Hill  
New Smyrna Beach  
Orange City  
Ormond Beach  
Palm Coast  
Pierson  
South Daytona  
Volusia County Traffic Engineering  
Volusia County Transit Services  
FDOT

**Representing:**

Bunnell  
Flagler County  
Flagler County Emergency Mgmt  
Flagler County Traffic Engineering  
Ponce Inlet

**Representing:**

Lake Helen  
Port Orange

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
DeLand  
FDOT  
FDOT  
FDOT  
Kimley-Horn  
Volusia County

**Representing:**

FDOT  
Miami Corp  
Central Park

**I. Call to Order / Roll Call / Determination of Quorum**

Technical Coordinating Committee (TCC) Vice Chairperson Mendez called the meeting of the River to Sea Transportation Planning Organization (TPO) TCC to order at 3:03 p.m. The roll was called and it was determined that

a quorum was physically present. The meeting was held in a hybrid format with eighteen members physically present and four members virtually present.

**MOTION:** *A motion was made by Ms. Miller to allow members attending virtually to participate and vote. The motion was seconded by Mr. Holmes and carried unanimously.*

The Pledge of Allegiance was given.

## II. Public Comments/Participation

There were no public comments.

## III. Action Items

### A. Review and Approval of the June 20, 2023 TCC Minutes

**MOTION:** *A motion was made by Mr. Karet to approve the June 20, 2023 TCC minutes. The motion was seconded by Mr. Ruiz and carried unanimously.*

### B. Review and Recommend Approval of Resolution 2023-## Amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP) (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin explained the annual roll forward amendment for the TIP. She stated that some projects aren't added to the TIP until after the expected date, which causes an amendment for those latter submissions. The projects on the list were approved on June 28<sup>th</sup> and went into effect on July 1<sup>st</sup>. The roll forward amendment is a list of projects that didn't get approved in June, therefore, they need to be rolled into the current TIP.

**MOTION:** *A motion was made by Mr. Karet to recommend approval of Resolution 2023-## amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP). The motion was seconded by Ms. Winsett and carried unanimously by roll call vote.*

### C. Review and Recommend Approval of Resolution 2023-## Adopting FDOT Volusia and Flagler County Functional Classification Maps

Ms. Nicoulin explained that this activity is conducted every ten years following the census. FDOT, with input from local governments, makes updates as appropriate to the counties' functional classification maps. There was a presentation given at the May meeting, which provided additional information from local governments and aided in updating the maps. A copy of the maps was provided in the agenda. FDOT has incorporated all the comments they received from the cities and counties. She announced that FDOT is available for any questions regarding the maps.

Mr. Learned, FDOT, thanked the members for their comments and noted this was a rewarding process.

Ms. Miller asked if Lambert Avenue had been changed to a minor collector as requested.

Mr. Learned responded that it had been updated to a minor collector.

Mr. Nguyen asked if FDOT could change two roadways to minor collectors: Bulldog Lane, from SR 100 to Central Avenue, and Lakeview Drive, from Matanzas Woods to the dead-end.

Mr. Learned requested that they make the comments in the app so FDOT has the documentation.

**MOTION:** *A motion was made by Mr. Holmes to recommend approval of Resolution 2023-## adopting the Volusia and Flagler County Functional Classification Maps with the additions of two minor collectors: Bulldog Lane, from SR 100 to Central Avenue, and Lakeview Drive, from Matanzas Woods to the dead-end. The motion was seconded by Ms. Miller and carried unanimously.*

Chairperson Walker took over as Chairperson of the TCC meeting.

**D. Review and Recommend Approval to Amend the List Of Shared-Use Non-Motorized (Sun) Trail Projects**

Ms. Nicoulin discussed a letter the TPO received from the city of Edgewater. Edgewater is working with the Deering Park developer (development on the west side of I-95 just north of the SR 442 interchange) and looking at submitting an application later this year for SUN Trail funding. This year the SUN Trail open call for projects will be from September through December. Senate Bill 106 was recently passed during the past Legislative session, which added \$200 million to the SUN Trail program and emphasizes wildlife corridors.

She explained that SUN Trail has its own application cycle, and while the TPO has a Priority List for SUN Trail projects, it doesn't rank that list. In order for a project to be funded through SUN Trail, it must be on the TPO's Priority List. If a local government wants to submit an application during the SUN Trail open call in the fall and that project is not on the TPO's Priority List, it will not be accepted. The TPO plans to review its process due to other possible requests that may arise during this cycle.

**MOTION:**        *A motion was made by Mr. Stancel to recommend approval of amending the List of Shared-Use Non-Motorized (SUN) Trail Projects. The motion was seconded by Ms. Mendez and carried unanimously.*

**IV. Presentation Items**

**A. Presentation and Discussion of the Nova Road Coalition Corridor Improvement Project**

Ms. Maria Seranno-Acosta, FDOT Project Manager in Planning and Environmental Studies, introduced Ms. Erica Shellenberger, the in-house consultant for the Nova Road Coalition Corridor Improvement Project. Ms. Shellenberger gave a PowerPoint presentation on the Nova Road project. She reviewed what a coalition is and their study of the Nova Road Corridor for safety improvements. Design and construction are already funded for this project. She discussed the project partners (both agency and community) and reviewed the project limits, focus area, issues, and goals. There were two alternatives as a result of the study; both alternatives repurpose one existing travel lane in each direction and replace the existing two-way left turn lane with a landscaped median. These enhancements provide improved pedestrian and bicycle facilities and are anticipated to slow vehicular traffic. A proposed pedestrian hybrid beacon (PHB) crossing is also included in both alternatives. The primary difference between the two alternatives is how the travel lanes have been repurposed. The strongest community support was for Alternative 1, which repurposes the outer travel lanes to include an eight-foot-wide sidewalk for pedestrians and bicyclists and creates a buffer for speed reduction. The coalition planning process is in its final stages. PVT and community input resulted in the recommended alternative that will now move forward to be implemented during the design phase of the maintenance project, which begins this fall. The construction date for the maintenance project is set for early 2026.

Mr. Nguyen suggested expanding the sidewalk from eight feet to ten feet because there are eight feet of grass areas that could be used to expand the sidewalk.

Ms. Shellenberger stated that the shade trees require eight feet, and shared-use paths are ten feet but there were some concerns because of the driveways in that area. Those details will be finalized in the design phase of the project.

Mr. Tabbasian stated that the ½ mile project seems expensive and it would be better to provide a bike lane for cyclists instead of a median between vehicles.

Ms. Shellenberger stated that there were few cyclists seen in the area during the study and no right-of-way can be acquired so FDOT is trying to accommodate both cyclists and pedestrians by constructing a wider sidewalk versus a bike lane that would only accommodate cyclists. She pointed out that this is a maintenance project.

Discussion continued regarding the project including adding a bike lane, lowering the speeds of vehicles, and the dangers involved for cyclists and pedestrians.

Ms. Nicoulin stated that it is a balance between accommodating bicyclists and pedestrians and incorporating strategies to lower speeds. It is a 3R project so there are limitations. Both alternatives were presented at two public meetings. This project was submitted by Ormond Beach and the TPO defers to the local government.

Mr. Finley commented that the city of Ormond Beach likes the proposal, although there are a couple of things they would like to see differently. The corridor is very dangerous and there are many fatalities in that area because of the speed of cars. There are more pedestrians than cyclists. The traffic warrant study at Publix will answer many questions. He added that this is a huge step forward in the right direction.

**B. Presentation and Discussion of the FDOT Central Florida I-4 Truck Parking Facilities Application to the US DOT Infrastructure for Rebuilding America (Infra) Grant Program**

Ms. Maria Seranno-Acosta, FDOT Project Manager in Planning and Environmental Studies, gave a PowerPoint presentation explaining the proposed I-4 truck parking facilities. She noted that there is a \$5.1 billion annual loss of revenue due to lack of truck parking when you consider wasted fuel, time lost, additional maintenance, and associated crashes. She gave a history of truck parking availability and explained the demand in the coming years and the selected locations for truck parking facilities along I-4. FDOT has a total of five proposed sites: one in Osceola County, one in Orange County, one in Seminole County, and two in Volusia County (on both sides of I-4). FDOT is currently going through the INFRA Grant application process for all the sites.

Ms. Seranno-Acosta added that they attended the Daytona Truck Driving event for the last two years and completed both virtual and in-person surveys with the truck drivers regarding the amenities they would like to see. The truck drivers suggested the restrooms be in the middle of the site to make the distance shorter for those going inside. The sites will include additional trash cans, directional lighting, enhanced lighting for security, surveillance cameras, on-site security, perimeter sidewalks for exercise, EV charging stations, and a dog walk area.

Mr. Tabassian asked if there is a truck parking plan for I-95.

Ms. Kellie Smith, FDOT, stated that they are working on a strategic plan for I-95 and will be looking at truck parking on both I-95 and I-75.

Ms. Nicoulin added that a letter of support for the INFRA Grant application was provided by the TPO.

Mr. Harris asked if shower facilities would be available for the truck drivers.

Ms. Seranno-Acosta stated that shower facilities are not included at this time but that is being looked at.

**C. Presentation and Discussion of TPO Reapportionment Plan Scenarios**

Ms. Nicoulin explained that every ten years there is a census conducted. From the time that FDOT releases the census, the TPO has one hundred and eighty (180) days to develop and submit an Apportionment Plan. She gave a PowerPoint presentation that included the Federal and State Statute, the TPO's weighted voting structure, geographic area the TPO covers, and how that relates to the boundary. She noted that the Apportionment Plan must be submitted by November 14, 2023. She also mentioned some of the things that must be included in the plan such as population, urbanized areas, current and proposed memberships, the MPA boundary map, and a TPO Board resolution. She gave detailed information and stated that the draft Apportionment Plan will be developed and presented in September.

Mr. Karet asked what the cons of expanding the boundary to include all of Flagler County would be.

Ms. Nicoulin stated that funding sources would be different for Flagler County, as they currently have SCRAP and SCOP funding. The SU funding that the TPO receives by being a TMA MPO would become available to Flagler County. She noted that they are still working through all the details to determine the best solution.

Discussion continued regarding funding sources, voting members, and populations in the boundary.

**D. FDOT Report**

Ms. Rakinya Hinson, FDOT, stated the FDOT report was provided in the agenda. She referred the members to [www.cflroads.com](http://www.cflroads.com) for the most up-to-date project information and noted she was available for any questions. She stated that FDOT was in the middle of project intake meetings. FDOT is reaching out to the local governments that have submitted applications for the current planning cycle to set up meetings; the deadline is August 31.

**E. Volusia and Flagler County Construction Reports**

The Volusia County and Flagler County Construction Reports were provided in the agenda.

**V. Staff Comments**

Ms. Nicoulin stated that intake meetings are currently underway for the current programming cycle. She noted that it is very important if the members had additional information to get it to FDOT by August 31, so that they can put their tentative programming cycle together for the Work Program.

**VI. TCC Member Comments**

There were no member comments.

**VII. Information Items**

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO events
- TPO Board Report

**VIII. Adjournment**

There being no further business, the TCC meeting adjourned at 4:18 p.m.

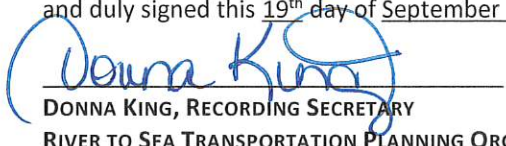
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MR. BRIAN WALKER, CHAIRPERSON  
TECHNICAL COORDINATING COMMITTEE (TCC)

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the August 15, 2023 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 19<sup>th</sup> day of September 2023.



DONNA KING, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**\*\* A recording of the August 15, 2023 TCC meeting is available upon request.**