



Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **EXECUTIVE COMMITTEE** will be meeting on:

DATE: Wednesday, **August 7, 2019**
TIME: 8:30 a.m.
PLACE: River to Sea TPO Executive Conference Room
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, Florida 32114

Daytona Beach Commissioner Rob Gilliland, Chairperson Presiding

AGENDA

- I. **CALL TO ORDER**
- II. **PUBLIC COMMENT/PARTICIPATION**
- III. **DISCUSSION ITEMS**
 - A. **Update on FDOT D-5 Proposed Local Agency Program (LAP) Policy**
 FDOT District 5 staff members are currently reviewing input provided on the proposed Local Agency Program (LAP) Policy. TPO staff will review next steps as planned by FDOT.
 - B. **Discussion of Executive Director’s Timesheets and Expense/Travel Reimbursement**
 Recent MPO audits throughout the state from the General Accounting Office (GAO) have indicated a need to establish a policy for the review of time sheets and expense and/or travel reimbursement to improve overall internal controls. Staff will discuss possible recommendations for establishing this policy.
 - C. **Discussion of the Transportation Regional Incentive Program (TRIP) Priorities**
 TRIP funding was discussed recently at a Central Florida MPO Alliance (CFMPOA) meeting as well as a Policy and Technical meeting of the MPO Advisory Council (MPOAC). TPO staff will update the R2CTPO Executive Committee and share background information regarding the TRIP program and current programming of funds.
- IV. **BUSINESS**
 - A. **Review and Approval of Expenditure for the Reed Canal Road Sidewalk Feasibility Study (South Daytona) (\$18,965)**
 - B. **Review and Approval of Expenditure for the Saul Street Bridge Feasibility Study (South Daytona) (under separate cover)**
 - C. **Review and Approval of Expenditure for the Rymfire Elementary School Pedestrian Accommodation Feasibility Study (Palm Coast) (under separate cover)**

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

D. Review and Recommend Approval of Expenditure for the Washington Avenue Railroad Crossing Feasibility Study (Pierson) (\$27,015.81)

E. Review and Approval to Begin Public Outreach for the 2040 Long Range Transportation Plan (LRTP) Amendment to Comply with 30-Day Public Notice Requirement

Recent programming of right-of way funding for a SR 40 widening project along with the advancement of funding for SunRail phase 2 north require an amendment to the 2040 Long Range Transportation Plan. Public outreach for the R2CTPO requires at least a 30 day notice for amending the LRTP. Details of the amendment will be presented to the Board during the August Board meeting with action scheduled for September. TPO staff is seeking approval to begin providing public notice to ensure ample time for input.

F. Review and Approval of the Draft August 28, 2019 River to Sea TPO Board Agenda

V. STAFF COMMENTS

VI. EXECUTIVE COMMITTEE MEMBER COMMENTS

VII. ADJOURNMENT

Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, AUGUST 28, 2019
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, FL 32114

Daytona Beach Commissioner Rob Gilliland, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairman)*
- IV. CONSENT AGENDA**
 - A. JUNE 26, 2019 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, pages)*
 - B. TREASURER’S REPORT** *(Contact: Julie Adamson) (Enclosure, pages)*
 - C. EXECUTIVE COMMITTEE REPORT** -- *Report by Daytona Beach Commissioner Rob Gilliland, Executive Committee Chairperson (Enclosure, pages)*
 - D. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Paul Eik, BPAC Chair (Enclosure, pages)*
 - E. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT** *Report provided by Council Member Heather Post, TDLCB Chairperson (Enclosure, pages)*
 - F. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD MEMBERSHIP CHANGES** *(Contact: Stephan Harris) (Enclosure, pages)*
 - G. CITIZENS ADVISORY COMMITTEE REPORT**--*Report by Ms. Nora Jane Gillespie, CAC Chair) (Enclosure, pages)*
 - H. TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Mr. Jose Papa, TCC Chair (Enclosure, pages)*
 - H. RIVER TO SEA TPO BOARD SUMMARY REPORT** -- *Report by Daytona Beach Commissioner Rob Gilliland, TPO Board Chairperson (Enclosure, pages)*

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

IV. CONSENT AGENDA *(Continued)*

- I. METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL (MPOAC) REPORT**
(Contact: Lois Bollenback) (Enclosure, pages)
- J. REVIEW AND APPROVAL OF FEE PROPOSAL FOR THE WASHINGTON AVENUE RAILROAD CROSSING FEASIBILITY STUDY (PIERSON) (\$27,015.81)**

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF RESOLUTION 2019-## AMENDING THE FY 2019/20 TO 2023/24 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** *(Contact: Lois Bollenback) (Enclosure, pages)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF THE VOYAGE AUTO DEMONSTRATION PROJECT IN THE VILLAGES** *(Contact: Lois Bollenback) (Enclosure, pages)*
- B. PRESENTATION AND DISCUSSION OF THE DRAFT COMPLETE STREETS POLICY AND IMPLEMENTATION PLAN** *(Contact: Stephan Harris) (Enclosure, pages)*
- C. PRESENTATION AND DISCUSSION OF THE FDOT DISTRICT SECRETARIES VISION AND FOCUS** *(Contact: Lois Bollenback) (Enclosure, pages)*
- D. PRESENTATION AND DISCUSSION OF THE DEVELOPMENT OF 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)** *(Contact: Lois Bollenback) (Enclosure, pages)*
- E. PRESENTATION AND DISCUSSION OF AMENDMENT TO THE 2040 LONG RANGE TRANSPORTATION PLAN (LRTP)** *(Contact: Lois Bollenback) (Enclosure, pages)*
- F. PRESENTATION AND DISCUSSION OF TRANSPORTATION REGIONAL INCENTIVE PROGRAM (TRIP) PRIORITIES**
- G. PRESENTATION AND DISCUSSION OF LANE REDUCTION ON OAKRIDGE BOULEVARD**
(Contact: Lois Bollenback) (Enclosure, pages)
- H. FDOT REPORT** *(Contact: Vickie Wyche, FDOT District 5) (Enclosure, pages)*

VII. EXECUTIVE DIRECTOR'S REPORT *(Enclosure, page)*

- Update on SU Funding/Work Program
- Update on the FDOT D-5 Proposed Local Agency Program (LAP) Policy
- Update on Roundtable of Volusia County Elected Officials/Sales Tax Referendum

VIII. RIVER TO SEA TPO CHAIRPERSON COMMENTS *(Enclosure, page)*

IX. RIVER TO SEA BOARD MEMBER COMMENTS *(Enclosure, page)*

X. INFORMATION ITEMS *(Enclosure, pages)*

- Citizens Advisory Committee Attendance Record – 2019
- Technical Coordinating Committee Attendance Record– 2019

XI. INFORMATION ITEMS *(Continued)*

- Bicycle/Pedestrian Advisory Committee Attendance Record – 2019
- June and July 2019 TPO Outreach and Activities
- SunRail Correspondence
- Acronym Information Sheets

XII. ADJOURNMENT *(Enclosure, page)*

The next River to Sea TPO Board meeting will be September 25, 2019

September Meeting Dates

Executive Committee, September 4, 2019 @ 8:30 a.m.

Transportation Disadvantaged Local Coordinating Board, September 11, 2019 at 11:00 am

Bicycle/Pedestrian Advisory Committee, September 11, 2019 @ 2:00 p.m.

Citizens Advisory Committee, September 17, 2019 @ 1:15 p.m.

Technical Coordinating Committee, September 17, 2019 @ 3:00 p.m.

River to Sea TPO Board, September 25, 2019 @ 9:00 a.m.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org.