



MEETING AGENDA

Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **EXECUTIVE COMMITTEE** will be meeting on:

DATE: Wednesday, August 4, 2021
TIME: 10:00 a.m.
PLACE: River to Sea TPO Executive Conference Room
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, Florida 32114

NOTE:
Microsoft Teams Meeting
has been established for
remote participation.

MASKS MUST BE WORN BY THOSE
PHYSICALLY PRESENT

.....
Executive Committee Meeting
August 4, 2021 10:00 a.m. EDT

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)
+1 561-484-5911 211944103# United States, West Palm Beach
Phone Conference ID: 211 944 103#
[Find a local number](#) | [Reset PIN](#)

Volusia County Council Vice Chair Billie Wheeler, Chairperson Presiding

AGENDA

- I. CALL TO ORDER**
- II. PUBLIC COMMENT/PARTICIPATION**

III. DISCUSSION ITEMS

- A. Update on COVID-19 Business Practices and Impacts**
- B. Discussion of Potential Office Relocation**

IV. BUSINESS

- A. Review and Approval of Expenditure for the North Causeway Pedestrian Crossing Feasibility Study (New Smyrna Beach) (\$18,763.98)**
- B. Review and Approval of Expenditure for the Magnolia Avenue Shared Use Path Feasibility Study (South Daytona) (\$19,075.00)**
- C. Review and Recommend Approval of Expenditure for the South Street Trail Feasibility Study (New Smyrna Beach) (\$37,816.74)**
- D. Review and Recommend Approval of Executive Director Timesheet Review Report** *(Enclosure, page 3)*
- E. Review and Approval of Draft August 25, 2021 River to Sea TPO Board Agenda** *(Enclosure, pages 4-6)*

V. STAFF COMMENTS

VI. EXECUTIVE COMMITTEE MEMBER COMMENTS

VII. ADJOURNMENT

Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event



To: River to Sea TPO Board
 From: Commissioner Jason McGuirk, River to Sea TPO Chairperson
 Date: June 2, 2021
 RE: River to Sea TPO Chairperson Report of Timesheet Review

In accordance with the River to Sea TPO’s Timekeeping and Travel Reimbursement Policy that became effective on November 1, 2019, the following timesheets were provided to the River to Sea TPO Chairperson for review on June 2, 2021. From this submission, the Chairperson selected a sample of timesheets to review for timely submission, accuracy and consistency of work detail.

Timesheets Provided		Timesheets Reviewed Chair Initial
Batch Number	Time Period	
714	April 25, 2021 through May 1, 2021	
715	May 2, 2021 through May 8, 2021	
716	May 9, 2021 through May 15, 2021	
717	May 16, 2021 through May 22, 2021	

No abnormalities noted.

Abnormalities were noted and have been resolved.

Abnormalities were noted and have **not** been resolved.

- | | | | | | |
|----------------------|-----------|----------------|------------------|-------------|----------------|
| Beverly Beach | DeBary | Flagler Beach | New Smyrna Beach | Palm Coast | South Daytona |
| Bunnell | DeLand | Flagler County | Oak Hill | Pierson | Volusia County |
| Daytona Beach | Deltona | Holly Hill | Orange City | Ponce Inlet | |
| Daytona Beach Shores | Edgewater | Lake Helen | Ormond Beach | Port Orange | |



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, AUGUST 25, 2021
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, FL 32114

NOTE:
 Microsoft Teams meeting has been established for remote participation.

In keeping with CDC guidelines mask must worn unless fully vaccinated

**River to Sea TPO Board Meeting
 August 25, 2021 9:00 a.m. EDT**

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911 958012954# United States, West Palm Beach

Phone Conference ID: 958 012 954#

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Volusia County Council Vice Chair Billie Wheeler, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

IV. CONSENT AGENDA

- A. JUNE 23, 2021 RIVER TO SEA TPO BOARD MEETING MINUTES** (Contact: Debbie Stewart) (Enclosure, pages)
- B. JULY 23, 2021 RIVER TO SEA TPO BOARD MEETING MINUTES** (Contact: Debbie Stewart) (Enclosure, pages)
- C. TREASURER’S REPORTS** (Contact: Walter Lacey) (Enclosure, pages)
- D. EXECUTIVE DIRECTOR SEARCH COMMITTEE REPORT** – Report by Volusia County Council Vice Chair Billie Wheeler, TPO Board Chairperson (Enclosure, pages)
- E. EXECUTIVE COMMITTEE REPORT** – Report by New Smyrna Beach Commissioner Jason McGuirk, Executive Committee Chairperson (Enclosure, pages)
- F. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) REPORT** – Contact: Stephan Harris (Enclosure pages)
- G. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- Report by Mr. Jason Aufdenberg, BPAC Chairperson (Enclosure, pages)
- H. CITIZENS ADVISORY COMMITTEE REPORT** -- Report by , CAC Chairperson (Enclosure, pages)
- I. TECHNICAL COORDINATING COMMITTEE REPORT** -- Report by Ms. Becky Mendez, TCC Chairperson (Enclosure, pages)
- J. RIVER TO SEA TPO BOARD REPORTS** -- Report by Volusia County Council Vice Chair Billie Wheeler, TPO Board Chairperson (Enclosure, pages)
- K. CENTRAL FLORIDA MPO ALLIANCE (CFMPOA) REPORT** - Report by Ms. Colleen Nicoulin, Interim Executive Director (Enclosure, pages)
- L. MPO ADVISORY COUNCIL (MPOAC) REPORT** - Report by Ms. Colleen Nicoulin, Interim Executive Director (Enclosure, pages)
- M. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT** -- Report by Volusia County Council Vice Chair Billie Wheeler, TPO Board Chairperson (Enclosure, pages)
- N. REVIEW AND APPROVAL OF EXPENDITURE FOR THE SOUTH STREET TRAIL FEASIBILITY STUDY (NEW SMYRNA BEACH) (\$37, 816.74)** (Contact: Stephan Harris) (Enclosure, page)

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF RESOLUTION 2021-17 AMENDING THE FY 2021/22 TO 2025/26 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (ROLL CALL VOTE REQUIRED)** (Contact: Colleen Nicoulin) (pages)
- B. REVIEW AND APPROVAL OF RESOLUTION 2021-18 RECOMMENDING TO THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED (CTD) THAT VOTRAN BE REDESIGNATED AS THE COMMUNITY TRANSPORTATION COORDINATOR (CTC) FOR VOLUSIA COUNTY** (Contact: Stephan Harris) (Enclosure, pages)
- C. DISCUSSION, REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR SEARCH ACTION PLAN AND SCHEDULE** (Contact: Colleen Nicoulin) (Enclosure, pages)
- D. REVIEW AND APPROVAL OF REGIONAL LIST OF PRIORITY PROJECTS** (Contact: Colleen Nicoulin) (Enclosure, pages)

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF THE VOLUSIA COUNTY INFRASTRUCTURE UPDATE** *(Contact: Colleen Nicoulin) (Enclosure, pages)*
- B. PRESENTATION AND DISCUSSION OF THE SHARED USE NONMOTORIZED (SUN) TRAIL PROGRAM** *(Contact: Stephan Harris) (Enclosure, pages)*
- C. PRESENTATION AND DISCUSSION OF THE PARATRANSIT SERVICE ANALYSIS** *(Contact: Stephan Harris) (Enclosure, page)*
- D. PRESENTATION AND DISCUSSION OF THE VOLUSIA COUNTY/VOTRAN TRANSIT DEVELOPMENT PLAN (TDP)** *(Contact: Stephan Harris) (Enclosure, page)*
- E. FDOT REPORT** *(Contact: Anna Taylor, FDOT District 5) (pages)*

VII. EXECUTIVE DIRECTOR’S REPORT *(page)*

- Update on Funding/Work Program
- Update on R2CTPO Annual Audit

VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS

IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS

X. INFORMATION ITEMS *(Enclosure, pages)*

- Citizens Advisory Committee Attendance Record – 2021
- Technical Coordinating Committee Attendance Record– 2021
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2021
- June/July 2021 TPO Outreach and Activities
- Volusia and Flagler County Construction Reports

XI. ADJOURNMENT *(Enclosure, page)*

The next River to Sea TPO Board meeting will be September 29, 2021

September 29, 2021 Meeting Dates

- Executive Committee, September 1, 2021 @ 10:00 a.m.
- Bicycle/Pedestrian Advisory Committee, September 8, 2021 @ 2:00 p.m.
- Citizens Advisory Committee, September 21, 2021 @ 1:15 p.m.
- Technical Coordinating Committee, September 21, 2021 @ 3:00 p.m.
- River to Sea TPO Board, September 29, 2021 @ 9:00 a.m.

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