



River to Sea Executive Committee Meeting

August 2, 2023

9:00 am



Executive Committee Meeting August 2, 2023

I. Call to Order/Roll Call/Determination of Quorum/



Executive Committee Meeting
August 2, 2023

II. Public Comment/Participation



Executive Committee Meeting

August 2, 2023

III. BUSINESS ITEMS

A. Discussion of TPO Financial Management



Executive Committee Meeting

August 2, 2023

III. DISCUSSION ITEMS

**B. Discussion of Discussion of Protocol for TPO Board
Consent Agenda Items**



Executive Committee Meeting August 2, 2023

III. BUSINESS ITEMS

C. Discussion of the TPO Office Relocation



Executive Committee Meeting

August 2, 2023

III. BUSINESS ITEMS

D. Review and Approval of Letter of Support for the FDOT Central Florida I-4 Truck Parking Facilities Application to the US DOT Infrastructure for Rebuilding America (INFRA) Grant Program



Florida Department of
Transportation (FDOT)

Truck and Freight Site Analysis Project Development & Environment (PD&E) Study

Interstate 4 (District 5)

Financial Project Identification (FPID) No.: 447724-1

National Truck Parking Need

48%

SAFETY

Of truck drivers spend over an hour searching for a place to park.

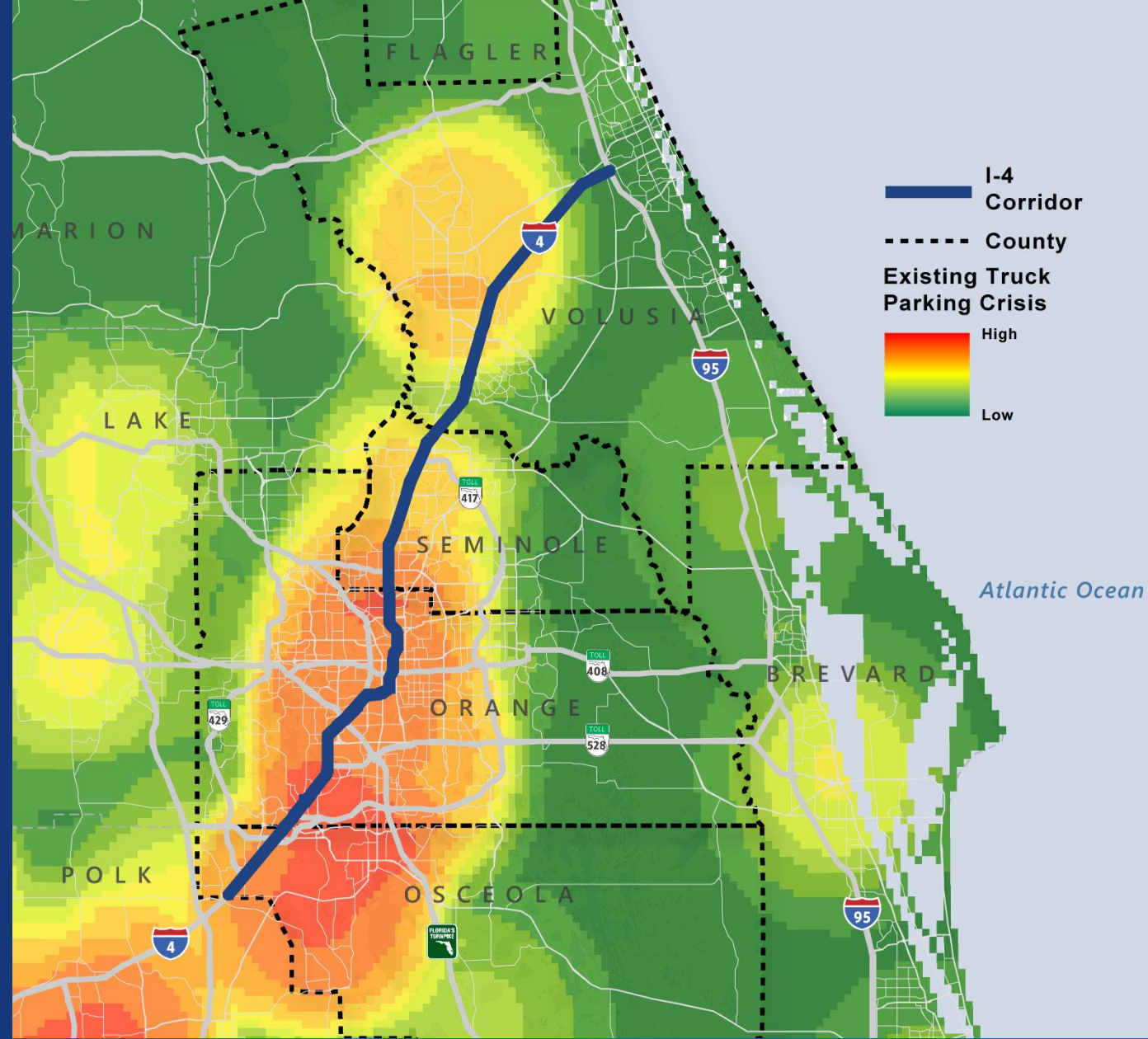
\$5.1B

ECONOMICS

Annual loss in revenue due to lack of truck parking (wasted fuel, time lost, additional maintenance, associated crashes, etc.)

Source: TruckerPath (2018 national statistics)





I-4 Truck Parking Need

36

Current Available Spaces

481

Current Existing Demand

750

2025 Demand

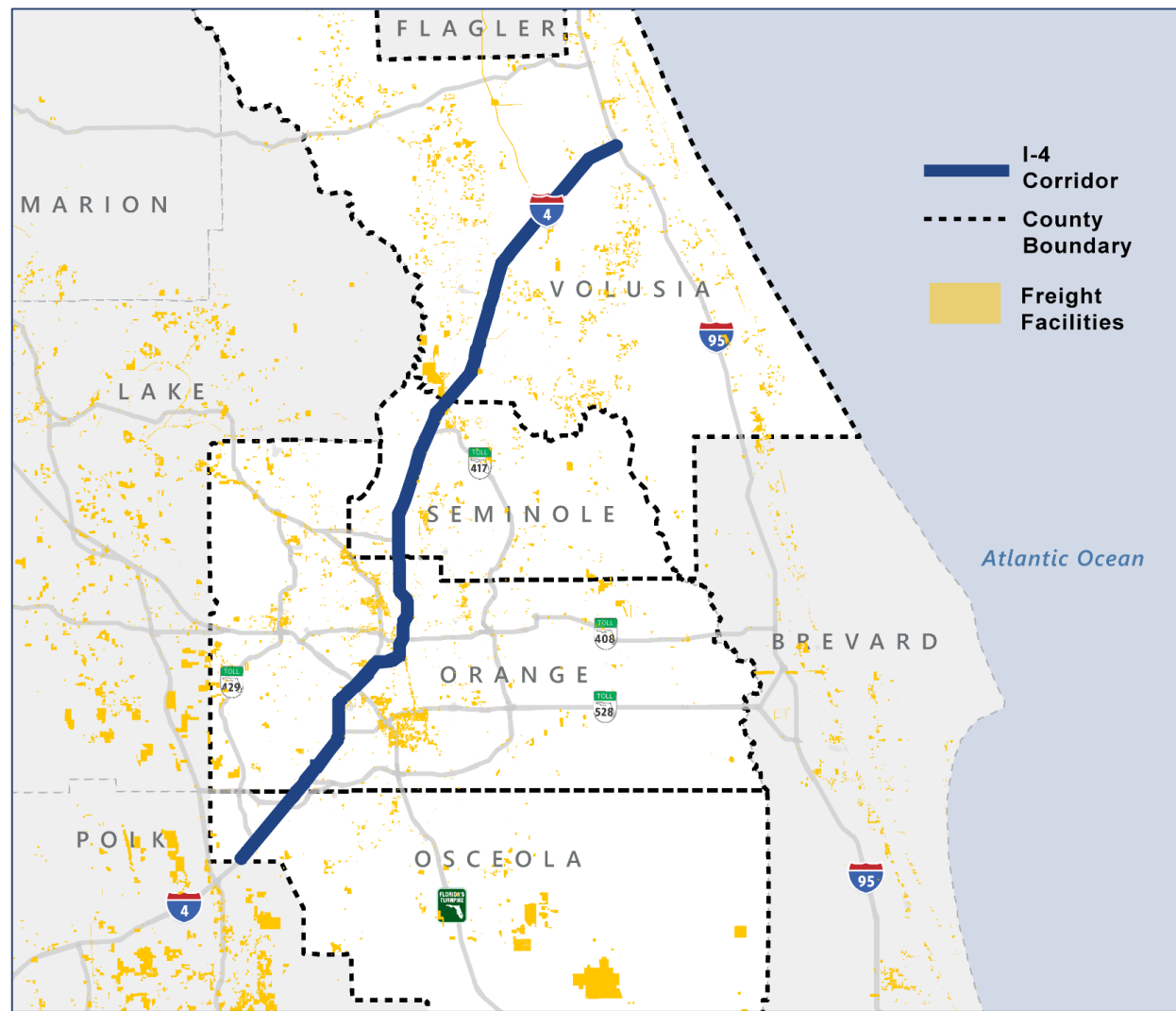
883

2040 Demand

I-4 corridor (D5) has the highest unmet truck parking demand in the state

Purpose and Need

Identify, evaluate, and recommend viable candidate truck parking sites near the D5 I-4 corridor for public and/or private development.



We are here →

Separate path for each site

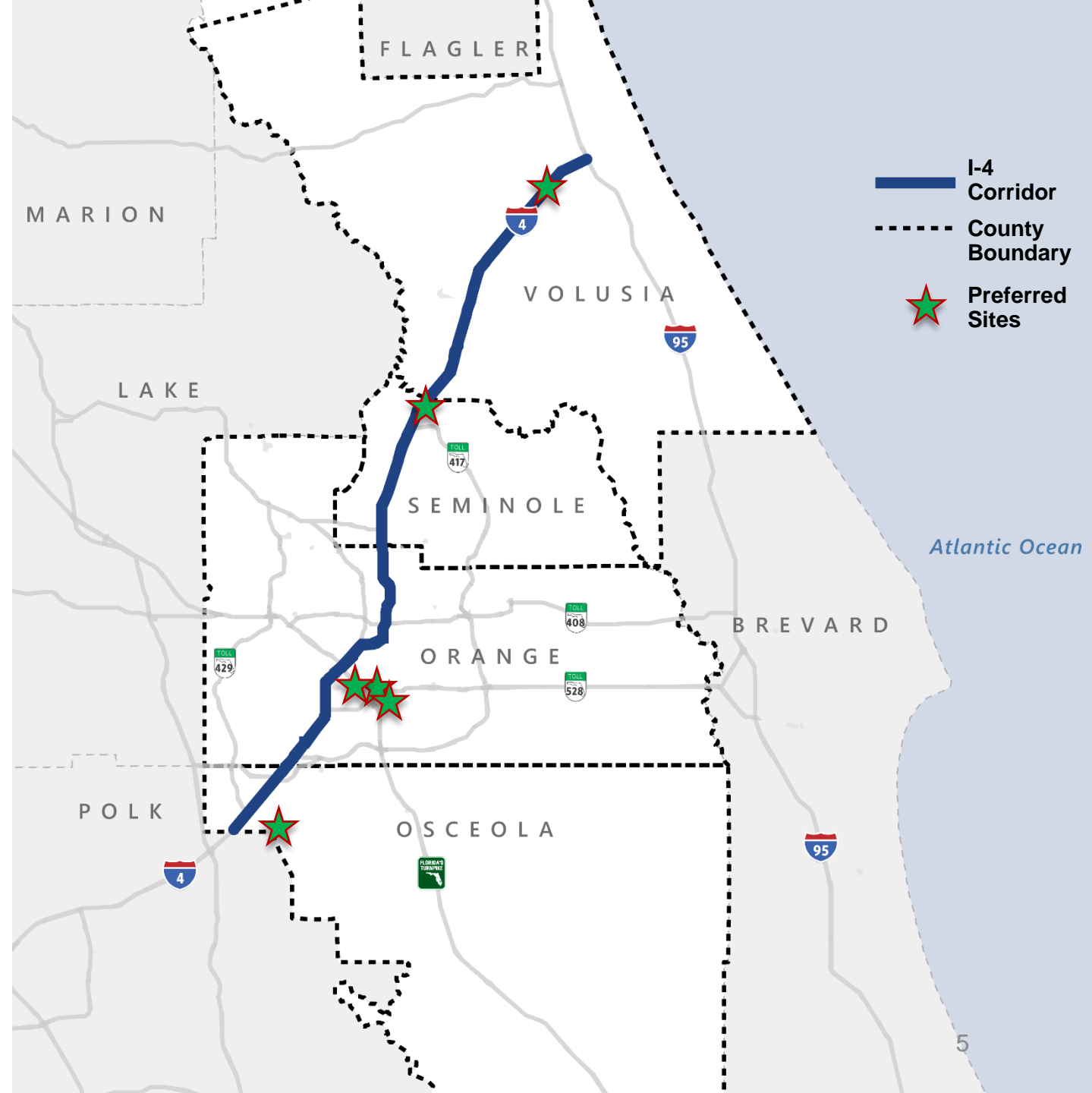


Viable Sites

4
 C O U N T I E S

*Osceola County, Orange County,
 Seminole County, Volusia County*

6
 S i t e s

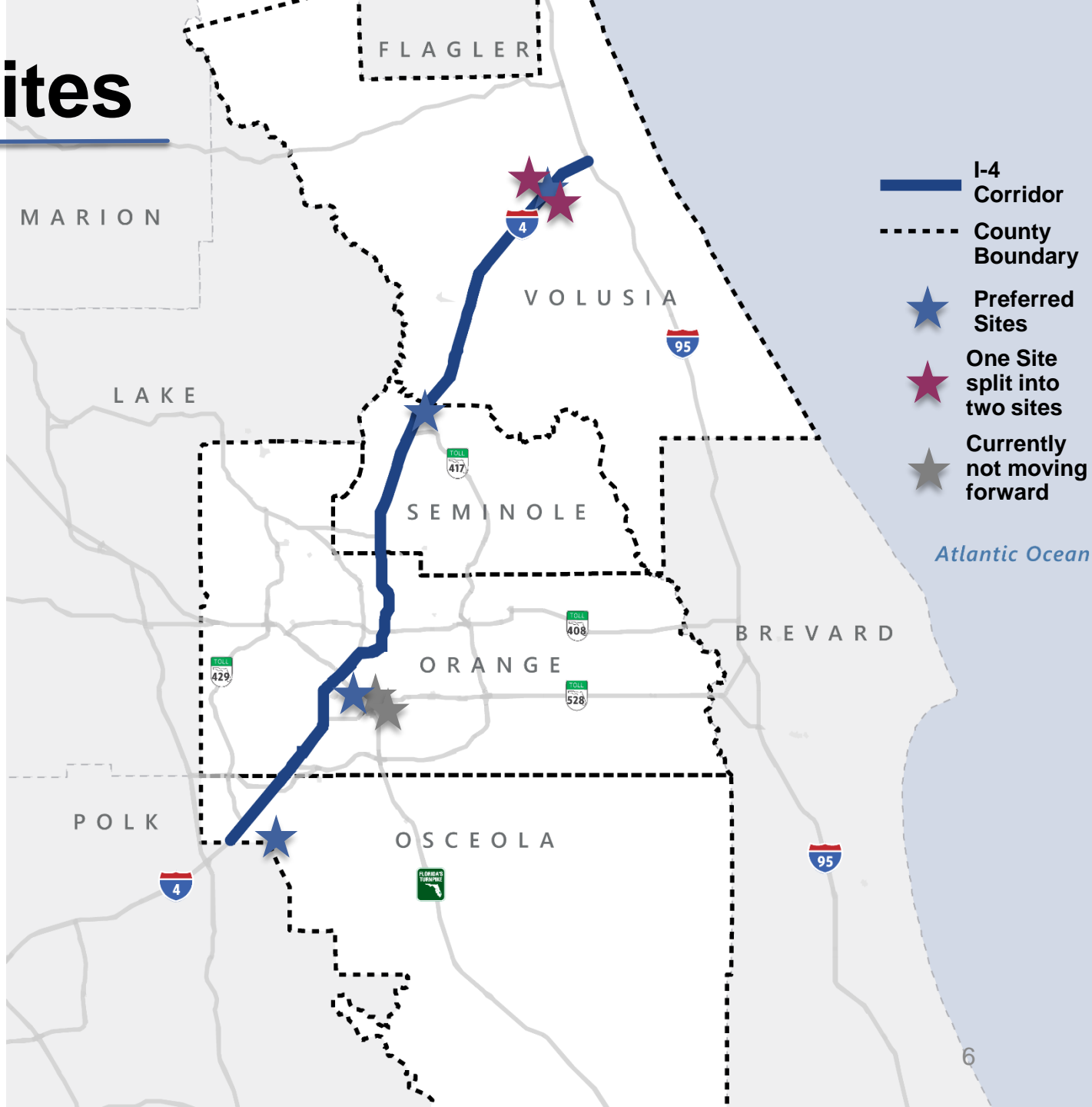


Recommended Sites

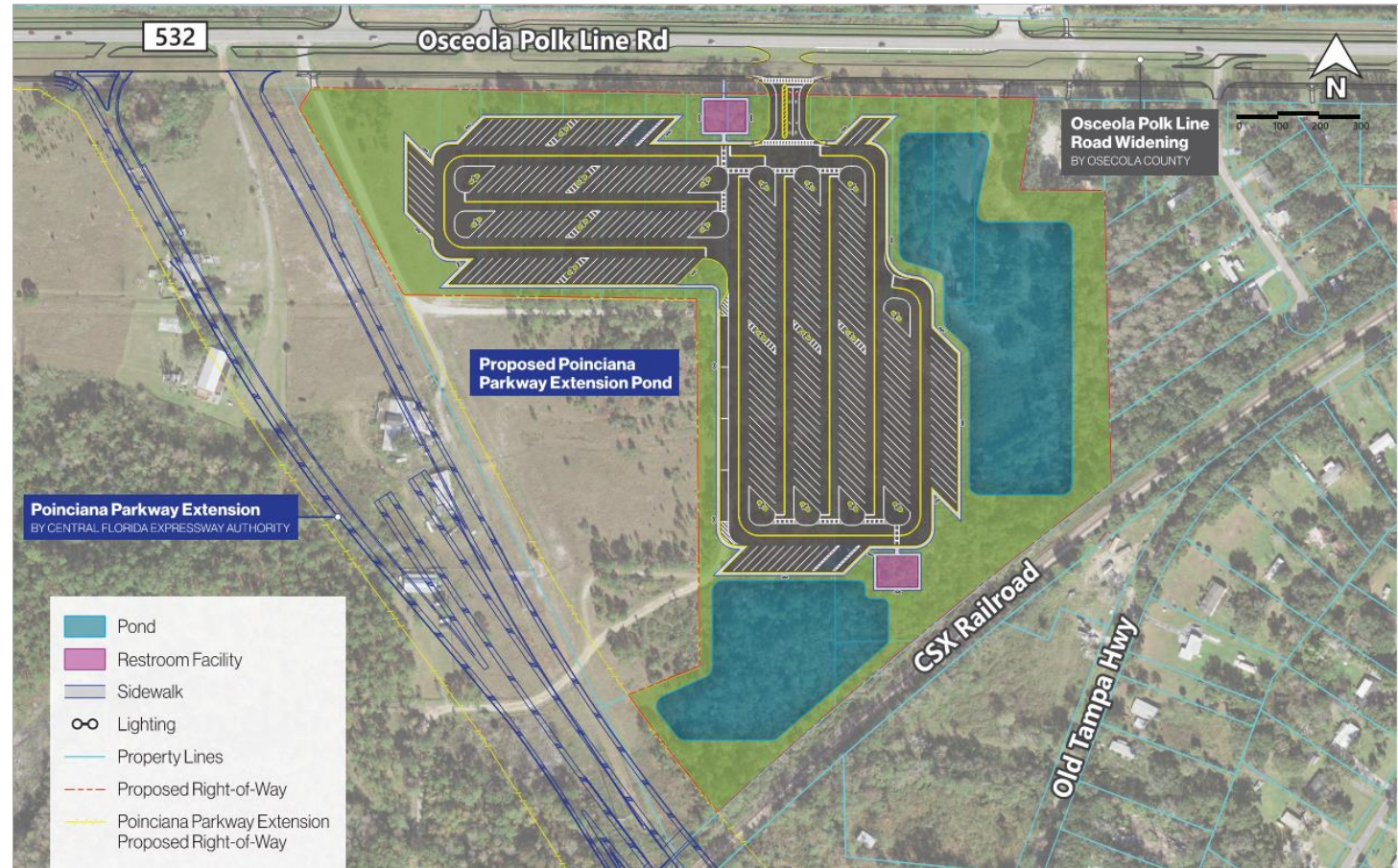
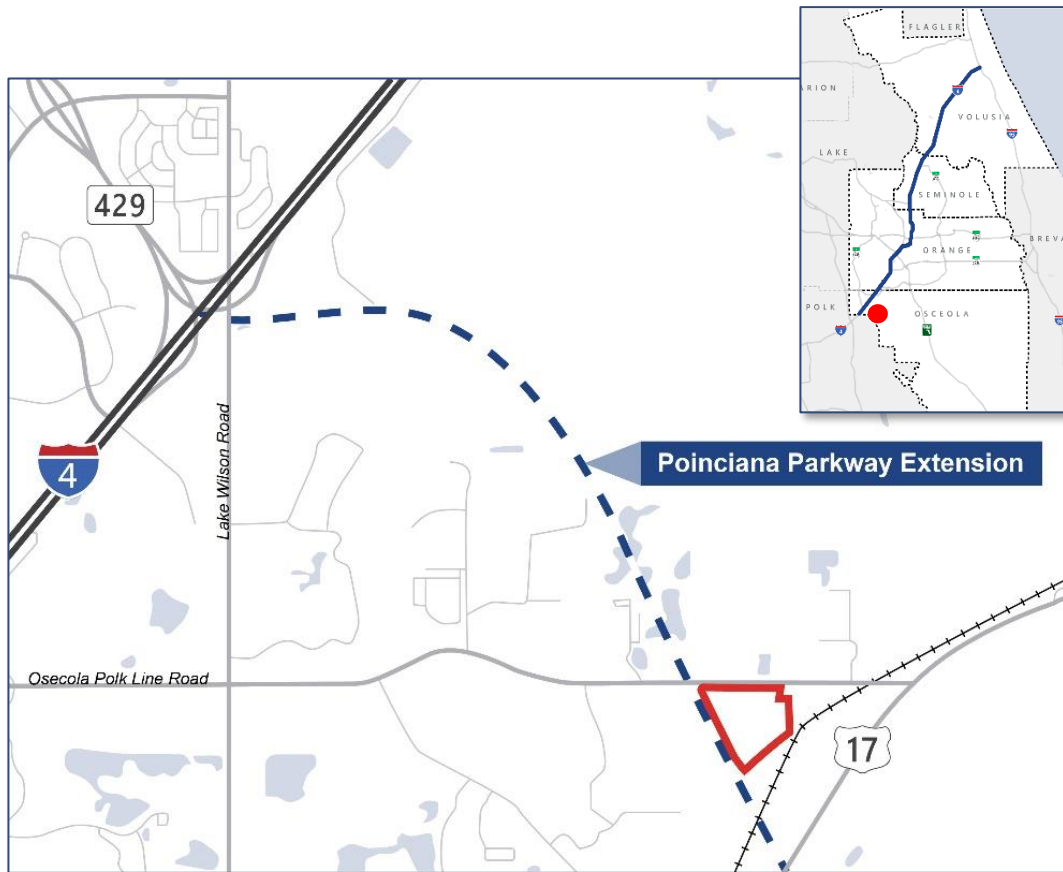
- Orange County Sites 2 and 4 are on hold due to funding constraints.
- Volusia Site will be documented as 2 independent sites (EB & WB)

1. Osceola County Site 1
2. Orange County Site 1
3. Seminole County 1B
4. Volusia County 1A (EB)
5. Volusia County 1B (WB)

Seminole County Site 1B, as recommended by this PD&E Study, is in Design. PD&E Reevaluation of the I-4 BtU Segment 3 project underway



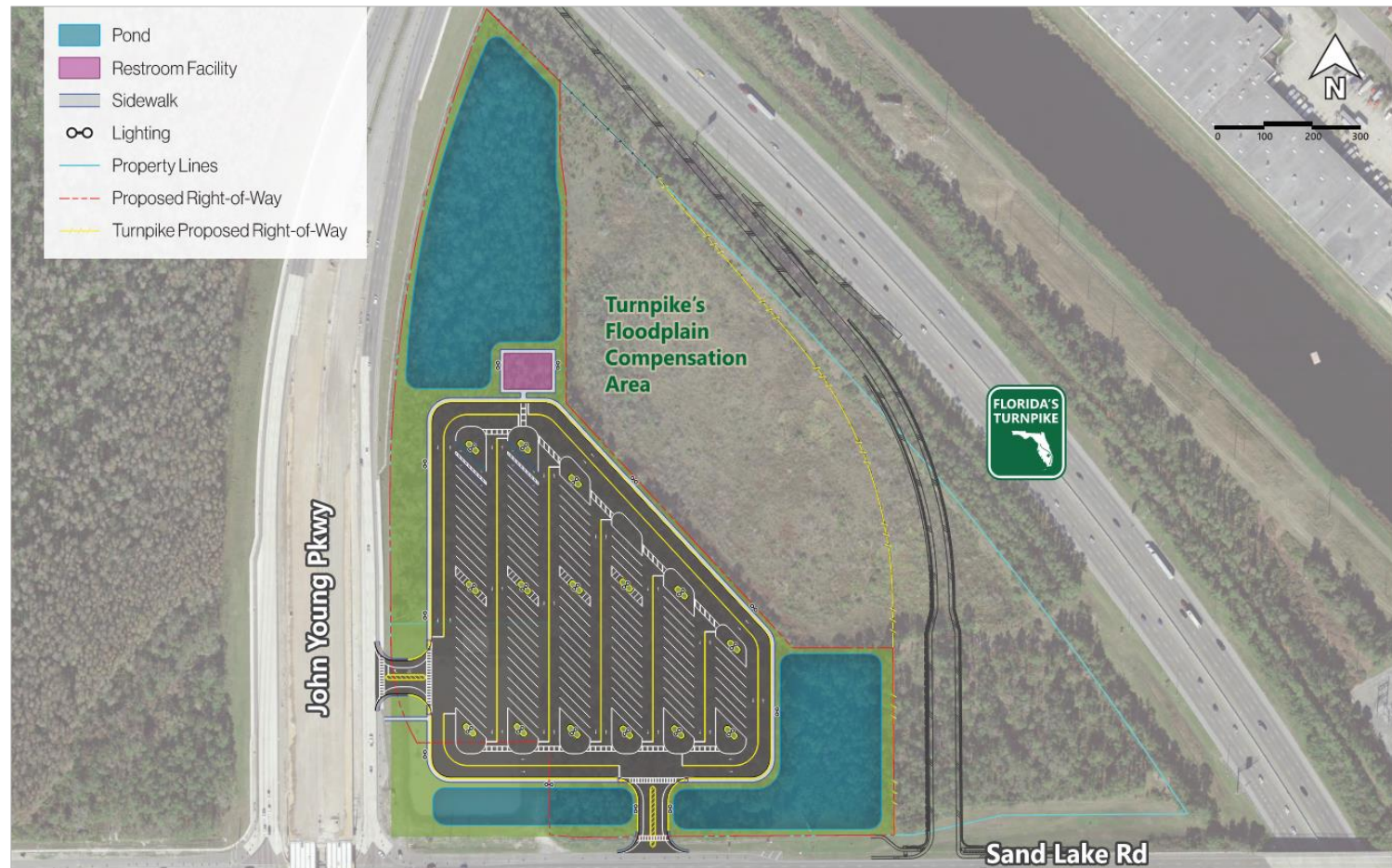
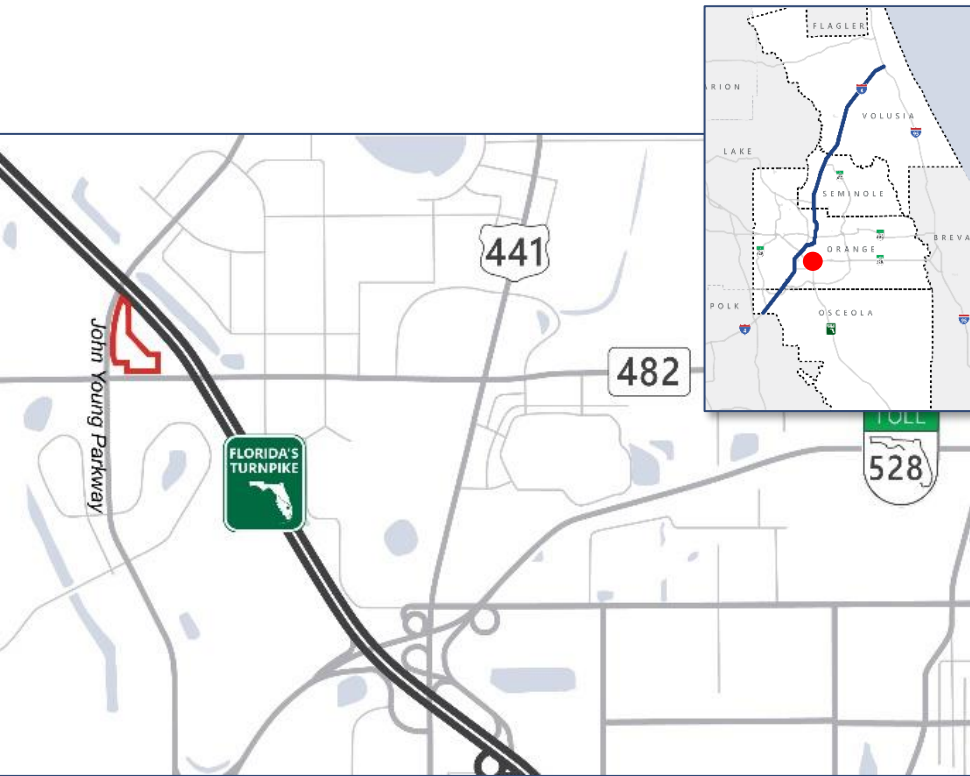
Osceola County Site – *Osceola-Polk Line Road*



Site Capacity: 234 Spaces

ROW Needed: 40.1 acres

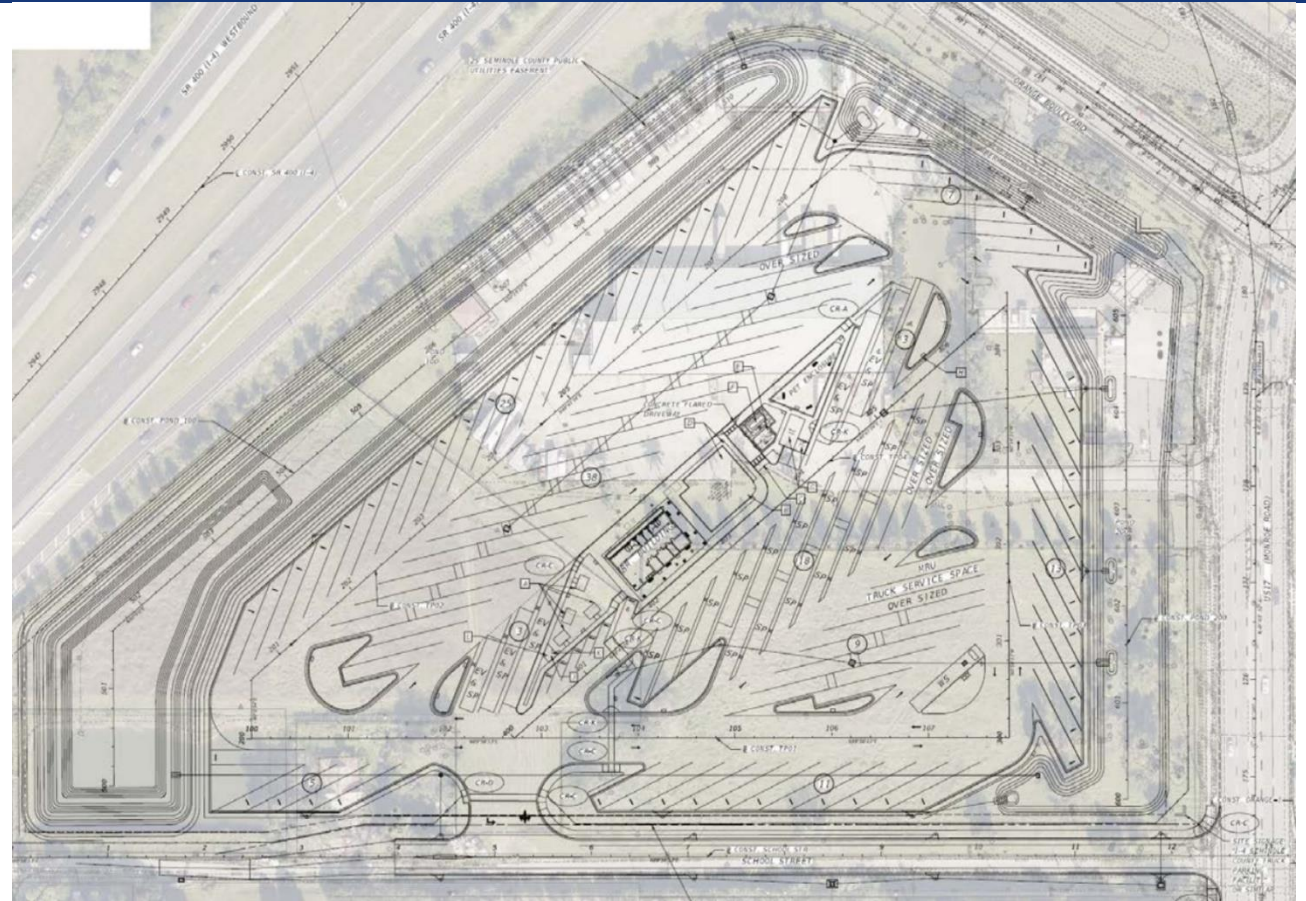
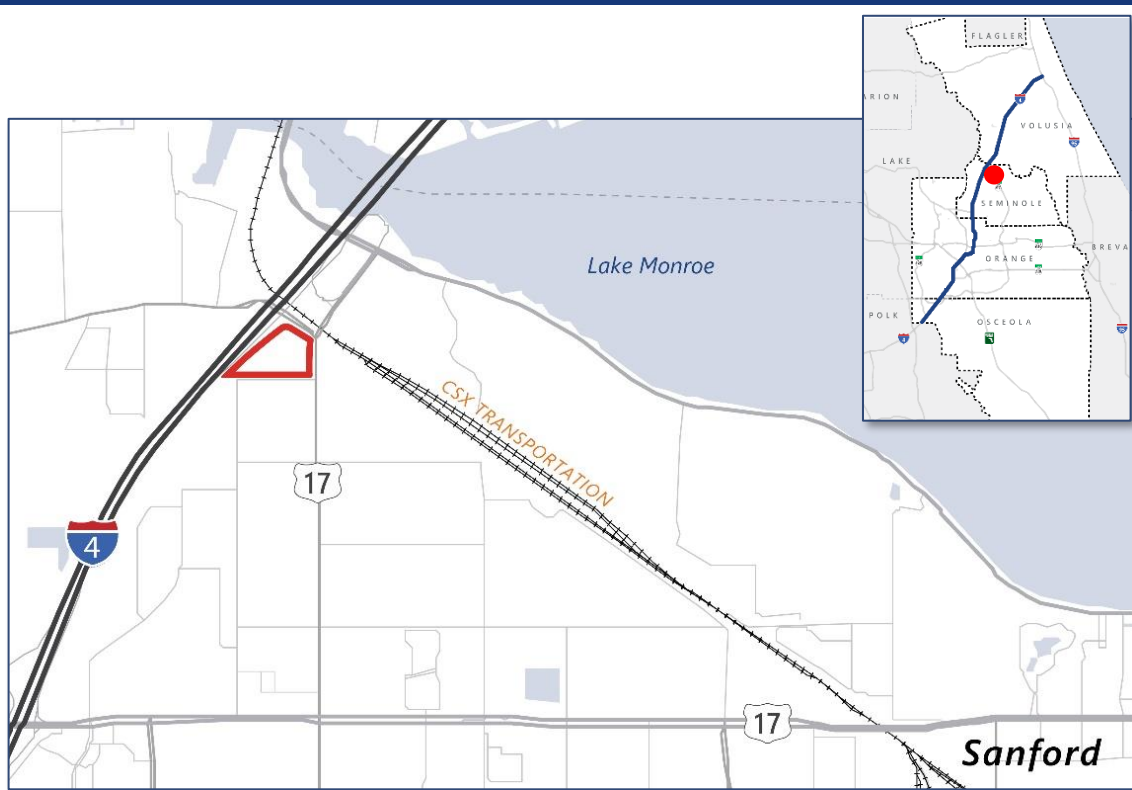
Orange County Site – *Sand Lake Road at John Young Parkway (near FL Turnpike)*



Site Capacity: 109 Spaces

ROW Needed: 20.2 acres (all existing FTE ROW)

Seminole County Site – I-4 at US 17/92

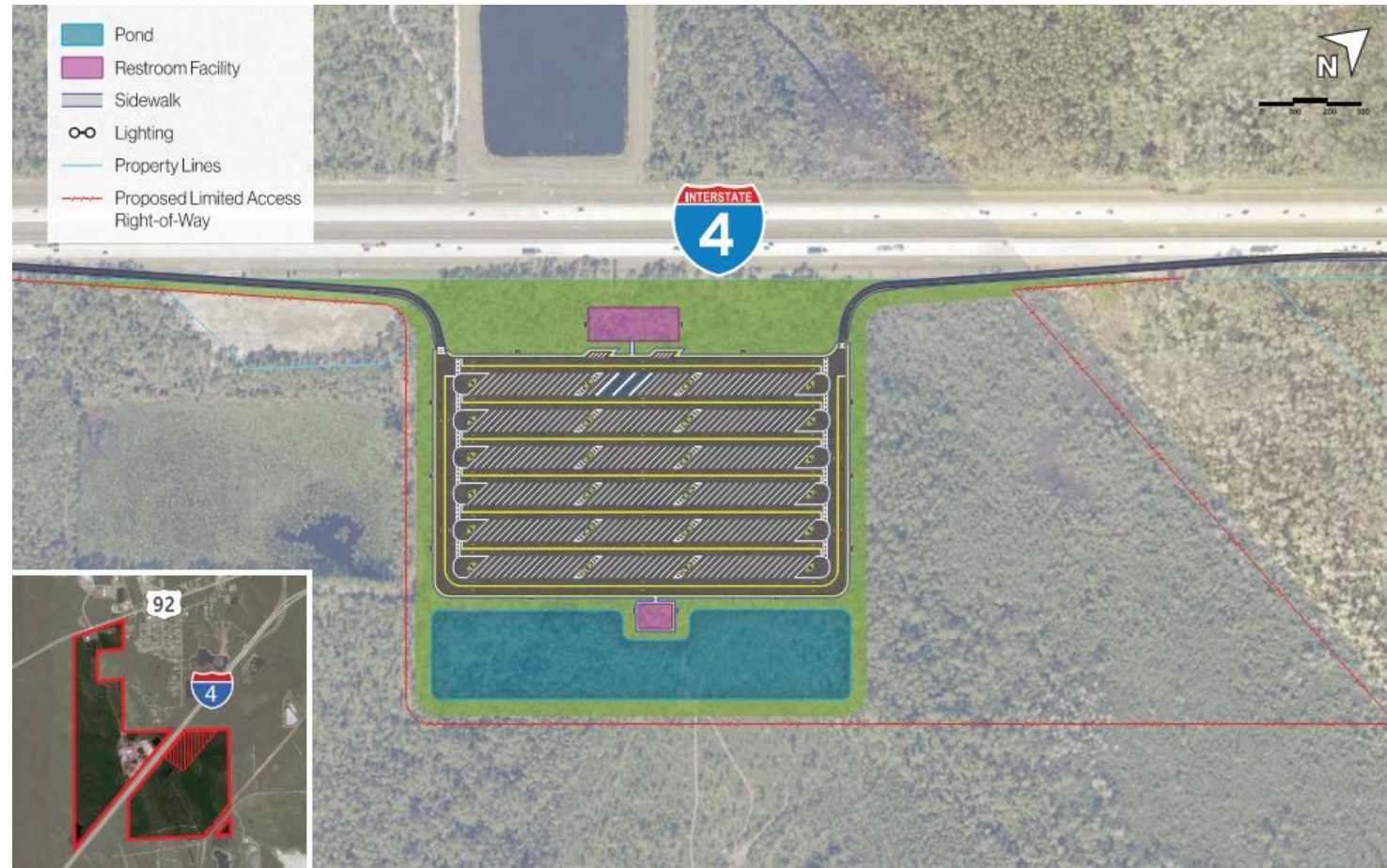
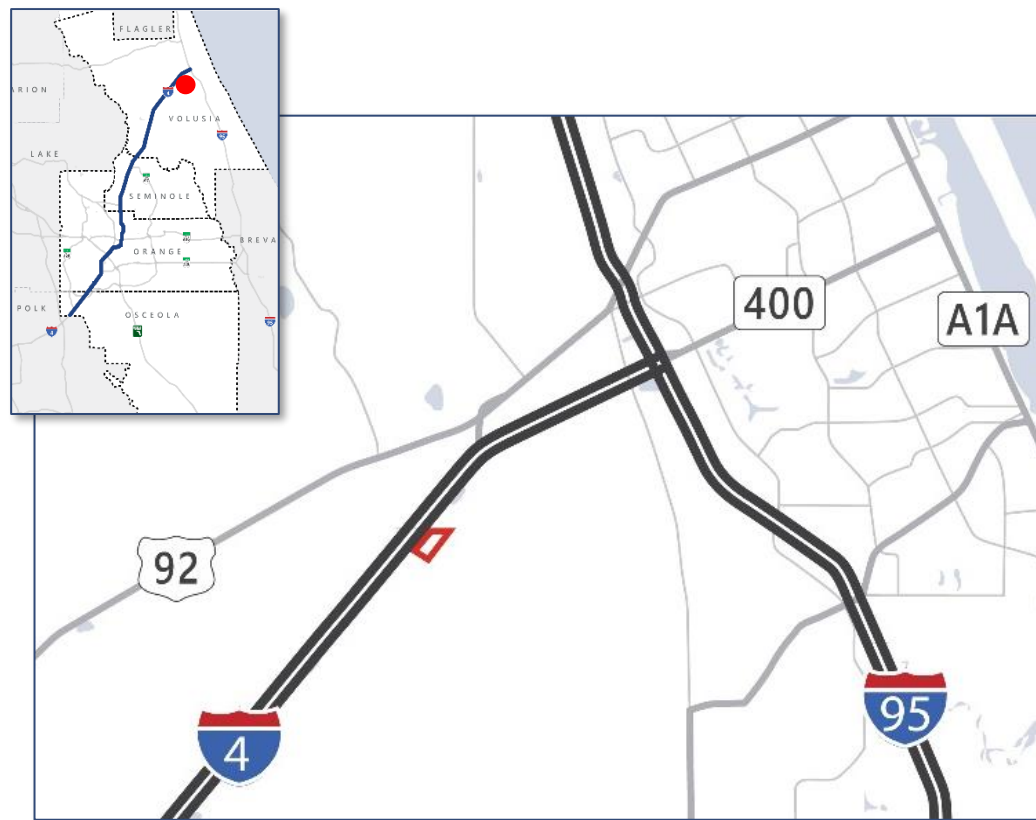


Site Capacity: 132 Spaces

ROW Needed: 18.7 acres (1.3 acres of total is proposed FDOT ROW for I-4 BtU as No-Build Alternative)

Currently in design as part of the I-4 BtU project.

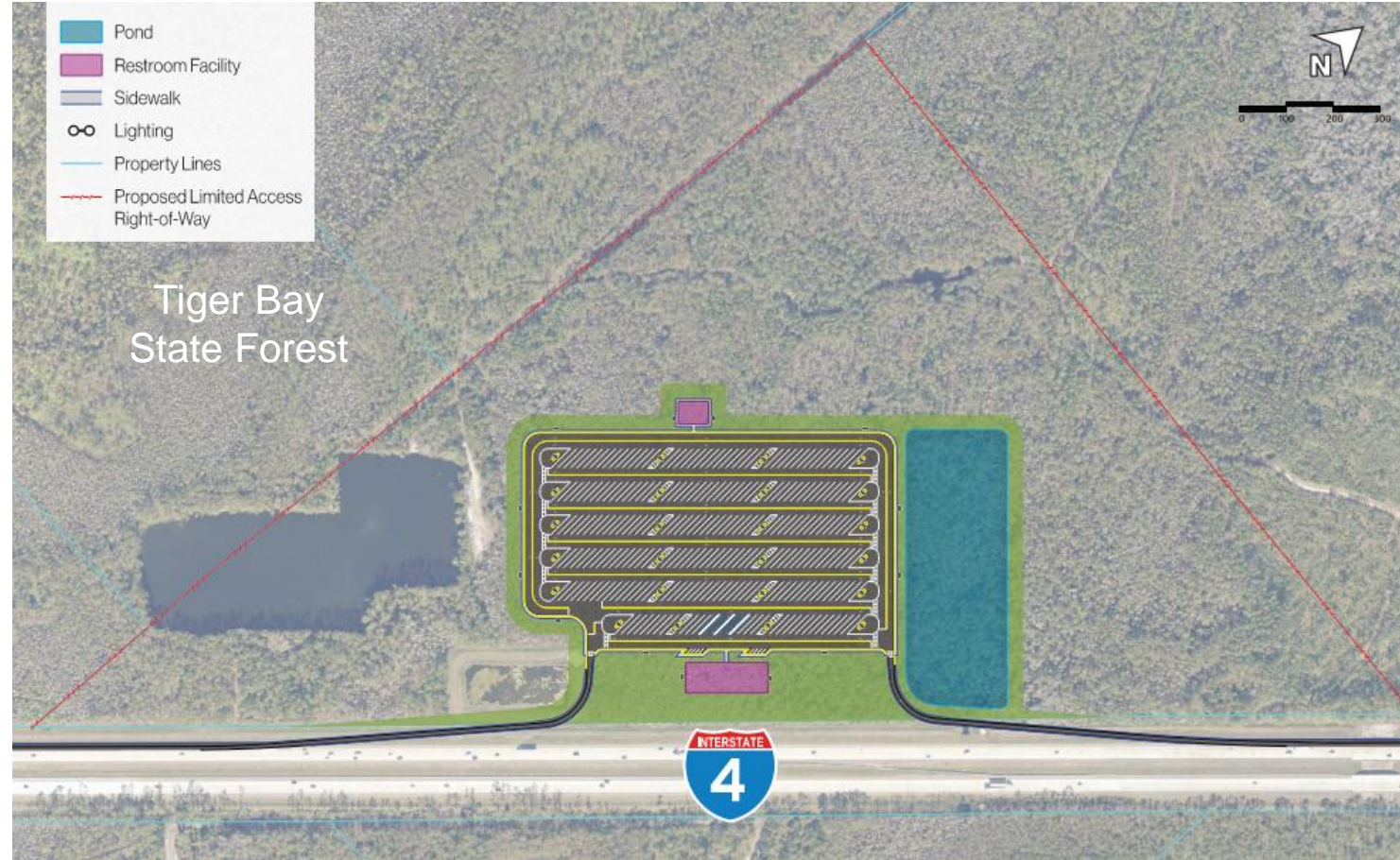
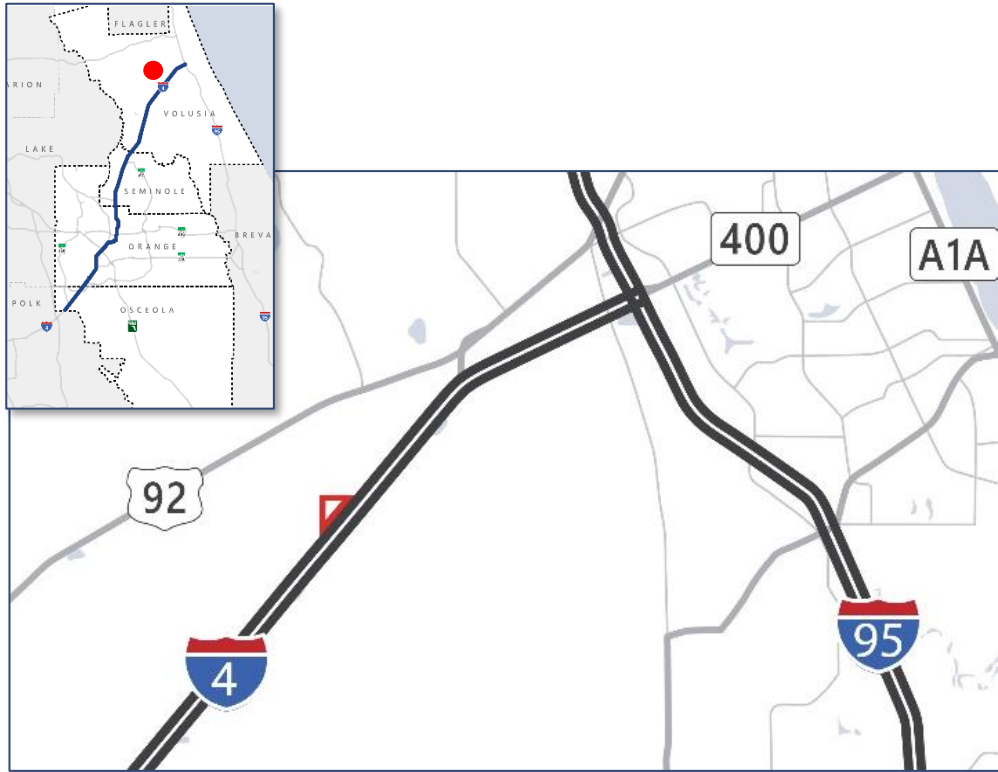
Volusia County Site 1A – *Eastbound I-4*



Site Capacity: 275 spaces

ROW Needed: 73.3 acres (*publicly owned by City of Port Orange*)

Volusia County Site 1B – *Westbound I-4*



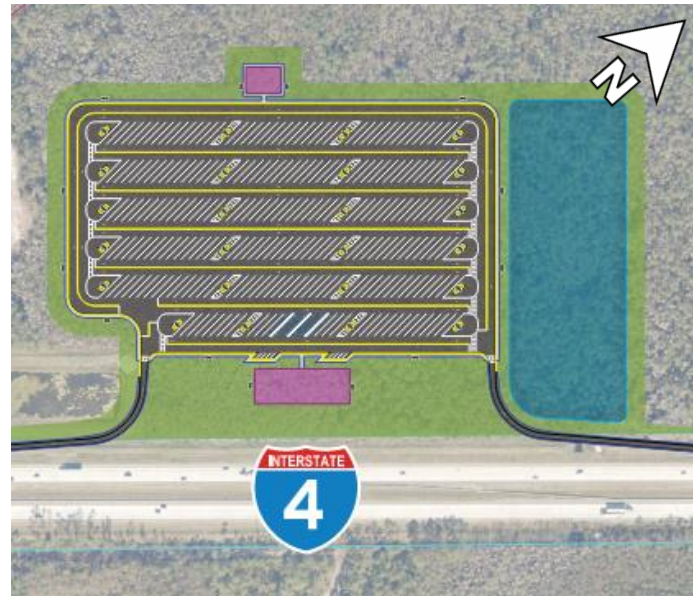
Site Capacity: 253 spaces

ROW Needed: 116.8 acres (*publicly owned by City of Daytona Beach*)

Adjacent to Tiger Bay State Forest (*west of parking site*)

Volusia County Sites – Key Amenities/Characteristics

- Access: new access to I-4 via on- and off-ramps; no local access
- Restroom facilities on each site
- Sidewalk around site for safe access to restrooms
- Range of Spaces:
 - Truck parking spaces
 - Passenger vehicle parking spots – for maintenance vehicles
 - EV Charging/Electrification: 10% of total spaces for each site
- Truck Parking Availability System (TPAS)
- Security
 - Security office
 - Surveillance Cameras
 - 24-hour security personnel desired



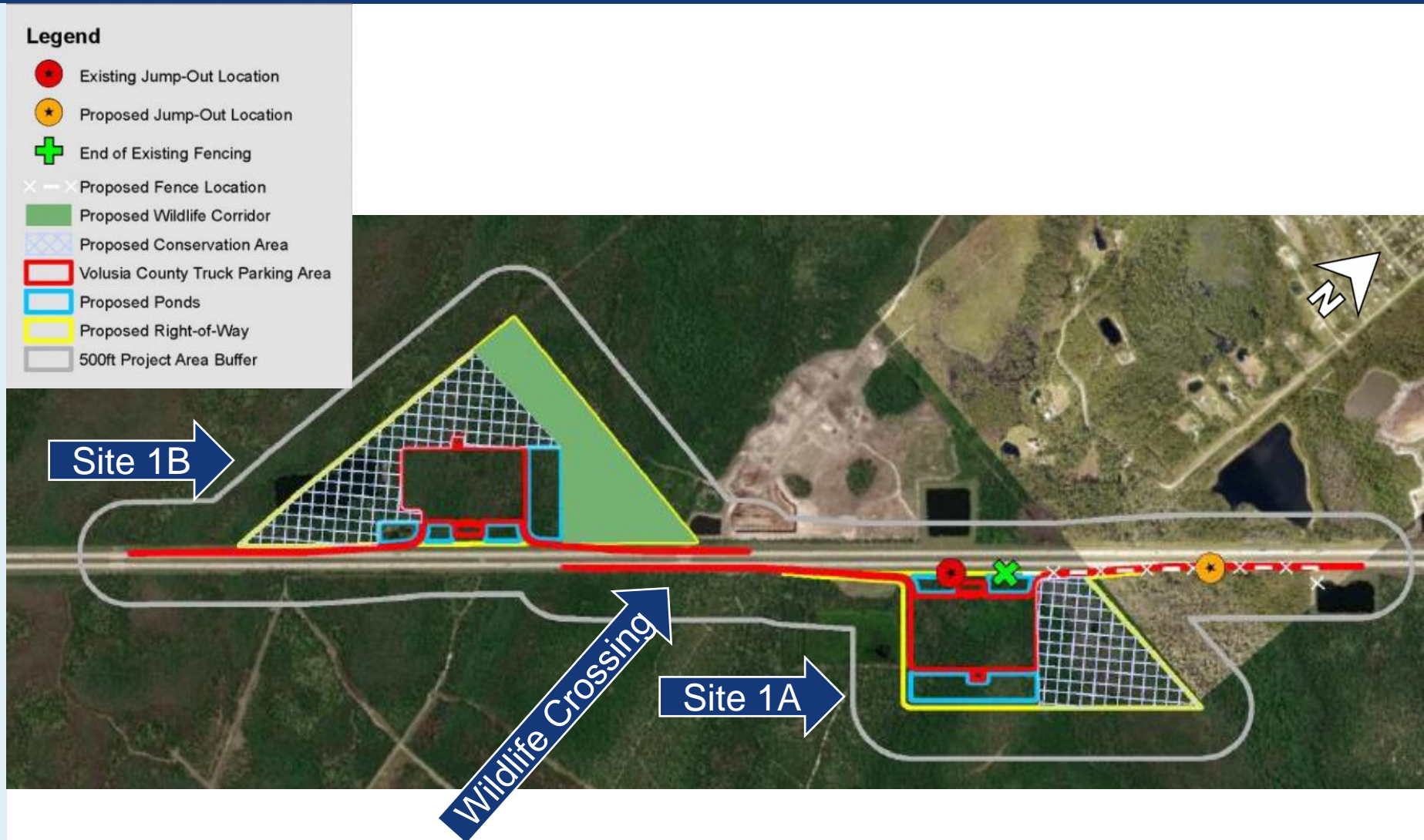
Volusia County Sites - *Wildlife Crossing/Conservation*

Conservation area proposed

Wildlife fencing proposed

Lighting shields to minimize effects

Jump-out relocated within footprint



Project Schedule and Funding by Site

Project Site	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
*Volusia WB			●						●	●
*Volusia EB			●				●			
Seminole	●		●		●					
*Orange										
*Osceola				●			●	●		
Phase	● Design				● ROW			● Construction		

**PD&E scheduled to complete by Spring 2024*

INFRA Grant

Requesting federal funds for 60% of total project cost for 4 of the 5 sites:

- Volusia County Site 1A
- Volusia County Site 1B
- Seminole County Site
- Osceola County Site

INFRA Criteria:

- Safety
- State of Good Repair
- Economic Impacts, Freight Movement, and Job Creation
- Climate Change, Resiliency, and the Environment
- Equity, Multimodal Options, and Quality of Life
- Innovation Areas (Technology, Project Delivery, and Financing)

FDOT requesting letter of support

- LRTP Planning Consistency



Contact

**For additional information,
please contact:**

Mark Trebitz, P.E.

FDOT Project Manager

Phone: 386-943-5157

Mark.Trebitz@dot.state.fl.us

Project Website: <https://www.cflroads.com/project/447724-1>



August 2, 2023

FILE: CMC 2023-06

The Honorable Pete Buttigieg, Secretary
U.S. Department of Transportation
1200 New Jersey Avenue, Southeast
Washington, District of Columbia 20590

Subject: Application to the 2023 Infrastructure for Rebuilding America (INFRA) Grant Program for the Central Florida I-4 Truck Parking Facilities

Dear Secretary Buttigieg:

On behalf of the River to Sea Transportation Planning Organization (TPO), I am writing in support of the Florida Department of Transportation (FDOT) as it seeks funding from the 2023 Infrastructure for Rebuilding America (INFRA) grant program for the Central Florida I-4 Truck Parking Facilities. This project will address a critical need for truck parking as identified by the US Department of Transportation, the FDOT and the American Transportation Research Institute.

The Central Florida I-4 Truck Parking Facilities project addresses the serious need for additional parking along the I-4 corridor to provide safe parking for truck drivers to meet hours of service rest requirements. The I-4 corridor within FDOT District 5 has the highest unmet truck parking demand in the state with only 36 existing public truck parking spaces, while the existing demand is 481 spaces. This project will provide an additional 917 truck parking spaces within four different sites in Volusia, Seminole, and Osceola counties. Once completed, the proposed facility will connect to the statewide Truck Parking Availability System which provides truck drivers with valuable, real-time available parking information.

These Central Florida I-4 truck parking facilities also have the capacity to serve as emergency response staging areas for the state in the case of hurricanes or other extreme weather events. During weather-related emergencies, rescue vehicles and response teams could be staged at the parking facilities. Following the emergency event, the facilities could also be used as relief supply staging areas for Central Florida.

Thank you for your favorable consideration of the Central Florida I-4 Truck Parking Facilities INFRA Grant application.

Sincerely,

City of DeLand Mayor Christopher M. Cloudman
Chairperson, River to Sea TPO

Beverly Beach
Bunnell
Daytona Beach
Daytona Beach Shores

DeBary
DeLand
Deltona
Edgewater

Flagler Beach
Flagler County
Holly Hill
Lake Helen

New Smyrna Beach
Oak Hill
Orange City
Ormond Beach

Palm Coast
Pierson
Ponce Inlet
Port Orange

South Daytona
Volusia County

District Five I-4 TRUCK PARKING FACILITIES



GRANT TYPE

Nationally Significant
Multimodal Freight and
Highways Projects (INFRA)

GRANT AGENCY

U.S. Department of
Transportation (USDOT)

PROJECT TYPE

Rural

PROJECT NAME

I-4 Truck Parking Facilities

APPLICANT/ PROJECT SPONSOR

Florida Department of
Transportation District Five

SCHEDULE

Construction 2026-2028

TOTAL PROJECT COST

\$300,015,700

GRANT REQUEST

\$180,009,420 (60%)

OTHER FEDERAL FUNDS

\$60,003,140 (20%)

NON-FEDERAL MATCH

\$60,003,140 (20%)

WAS A BUILD OR INFRA APPLICATION FOR THIS PROJECT SUBMITTED PREVIOUSLY?

No

Project Description

The I-4 corridor within FDOT District Five has the highest unmet truck parking demand in the State of Florida with only 36 existing public truck parking spaces, while the existing demand is 481 spaces. With continued population, employment, and tourism growth in the region, truck parking demand is expected to grow to 750 spaces by the year 2025 and to 883 spaces by the year 2040. This project will provide an additional 917 truck parking spaces within four different sites in Volusia, Seminole, and Osceola Counties. The two Volusia County sites would include a total of 528 spaces. The Volusia eastbound site would include 275 spaces and is 73.3 acres and the Volusia westbound site would include 253 spaces and is 120 acres. The Seminole County site would include 132 spaces and is 18.3 acres. The Osceola County site would include 257 spaces and is 43 acres.

Project Location

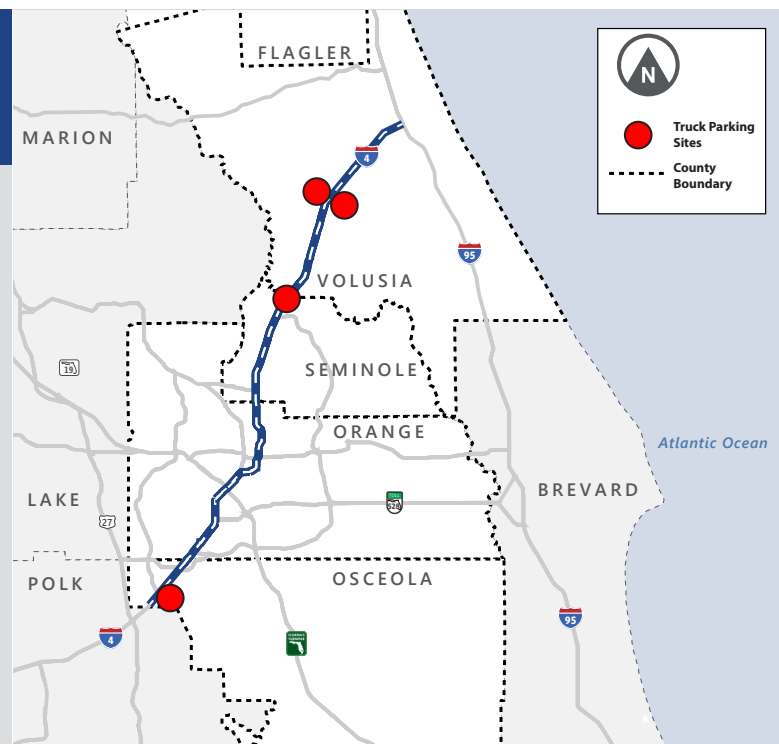
The two Volusia County sites are located on the I-4 corridor, 4.8 miles west of I-95. The Seminole County site is located 0.5 miles east of I-4 near the intersection of Orange Blvd and US 17/92. The Osceola County Site is located approximately 3.87 miles east of the I-4 interchange along the south side of Osceola-Polk Line Road (CR 532).

4
LOCATIONS

3
COUNTIES

*Volusia,
Seminole,
Osceola*

917
PARKING
SPACES



Project Benefits

SAFETY

A lack of truck parking spaces forces truck drivers to spend time searching for parking when they are most fatigued. Truck parking is not only a capacity issue, but also a critical safety issue.

WORKFORCE DEVELOPMENT

Availability of convenient truck parking will improve the quality of life of the drivers and attract new labor force.

TECHNOLOGY

The truck parking sites will include state-of-the-art and eco-friendly features like electric vehicle charging infrastructure and solar technologies to reduce emissions. Safety features will also be provided such as surveillance cameras, lighting, and 24-hour security staff to keep the drivers safe. These sites will be integrated with Truck Parking Availability System (TPAS) to maximize efficiency and utilization by providing real-time information to the drivers.

COMMUNITIES

Truck drivers bring essential goods to our communities. Extensive community engagement was conducted during the truck parking PD&E study.

RESILIENCY

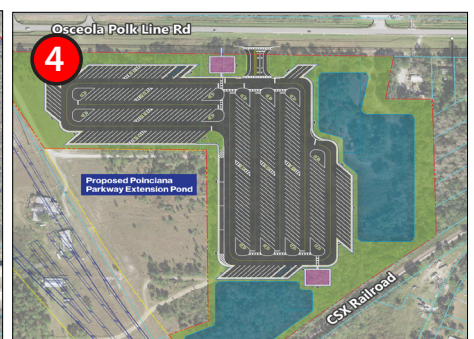
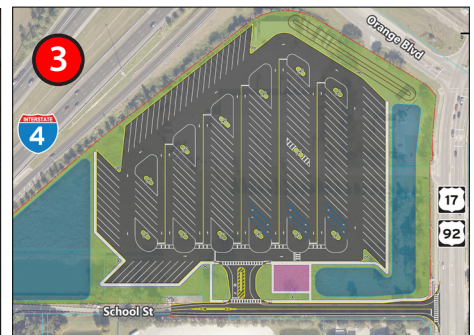
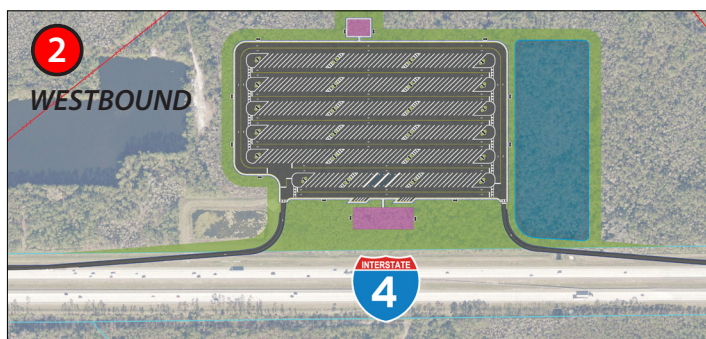
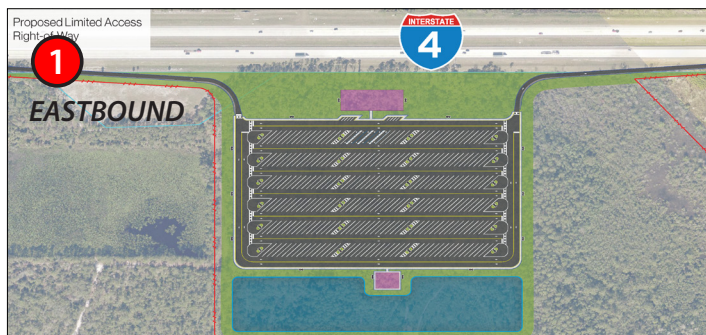
During emergencies, these truck parking sites will be utilized for securing fleet and staging crews aiding in emergency response, debris removal and reconstruction, etc.

ROBUST SUPPLY CHAIN

According to Trucker Path, 40% of truck drivers spend over an hour searching for a place to park. This equates to a \$5.1B loss in revenue annually, including wasted fuel, time lost, maintenance, and associated crashes. These truck parking sites will strengthen Florida's supply chain by improving productivity.

Truck Parking Concepts

- 1 Volusia County EB
275 Spaces
- 2 Volusia County WB
253 Spaces
- 3 Seminole County
Orange Blvd
132 Spaces
- 4 Osceola County
Osceola Polk Line Rd
257 Spaces



Project Partners

The project partners include, but are not limited to the following agencies.





Executive Committee Meeting

August 2, 2023

III. BUSINESS ITEMS

E. Review and Approval of June 7, 2023 Executive Committee Minutes

**Executive Committee Meeting Minutes
June 7, 2023
River to Sea TPO Conference Room
1 Deuce Court, Suite 100
Daytona Beach, FL 32124**

Members Physically Present:

Mayor Chris Cloudman, Chairperson
Mayor Bill Partington
Mayor David Alfin
Vice Mayor Eric Sander
Council Vice Chair Danny Robins
Vice Mayor Bill O'Connor

Representing:

DeLand
Ormond Beach
Palm Coast
South Daytona
Volusia County
Orange City

Members Virtually Present:

Vice Mayor Reed Foley

Representing:

Port Orange

Others Physically Present:

Pamela Blankenship, Recording Secretary
Colleen Nicoulin
Stephan Harris
Donna King
Rakinya Hinson

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT

Others Virtually Present:

Mariel Lemke
Nick Lepp

Representing:

TPO Staff
HDR Inc.

I. Call to Order / Roll Call / Determination of Quorum

The River to Sea Transportation Planning Organization (TPO) Executive Committee meeting was called to order at 9:00 a.m. by Chairperson Chris Cloudman. It was determined that a quorum was physically present. The meeting was held in a hybrid format with remote participation provided; six voting members were physically present, and one voting member was virtually present.

MOTION: A motion was made by Vice Mayor O'Conner to allow members attending virtually to participate and vote. The motion was seconded by Mayor Alfin and carried unanimously.

II. Public Comment/Participation

There were no public comments.

III. Business Items

A. Discussion of TPO Financial Management

Ms. Nicoulin gave an update on the invoicing process and the significant strides the TPO has made over the last 22 months. When she moved into this role as the Interim Executive Director, the TPO was about five months behind on invoicing and overdrawn on tasks. Ms. Nicoulin stated that the TPO is now fine-tuning everything. She added that after the TPO submitted the last invoice on May 26, 2023 to FDOT, it was reviewed and submitted to financial services for payment on May 31, 2023 without comment. She explained that the TPO has ongoing communication with FDOT, which is very helpful when questions arise about the invoices. Ms. Nicoulin explained the challenges the TPO had at the beginning of the year, noting that the TPO having to move and finish up a prior audit were challenges. She added that the TPO has now caught up on invoicing and over the last three months, all the invoices have been submitted within the 90-day timeframe as required.

Ms. Nicoulin explained that the TPO processes the financials and accounting on a cash basis. The grants that the TPO has through FDOT are what they must submit invoices for based on accrual base. This requires manual preparation to ensure we can account for all invoices within that period. Ms. Nicoulin gave examples. She stated that there has been some guidance from Central Office regarding the need to only do the accrual at the very end of the grant; however, FDOT would like to see it during invoicing. An example is having yearly subscriptions and events that must be paid for in advance; the paid services don't align with the invoice period.

Vice Mayor O'Conner asked if they are looking for the basic number of accruals such as accounts receivable, accounts payable, and prepaid expenses. He stated that it seems like their grants should be directly funded towards the project. Vice Mayor O'Conner stated that our accounting firm may be able to set something up to aid with this.

Chairperson Cloudman stated that currently we only use the accounting firm for audit purposes.

Ms. Hinson commended Ms. Nicoulin and the TPO staff for all the effort and progress they have made. She echoed what Ms. Nicoulin said, in that we are in the fine-tuning stages now to ensure that there are no issues moving forward after the special conditions are removed.

Chairperson Cloudman noted that Mayor Partington had joined the meeting.

Vice Mayor Sander asked Ms. Hinson what the duration of the special conditions would be.

Ms. Hinson stated that FDOT must see that the invoices are submitted within the 90-day period, without any corrections for a period of six to nine months. As of right now, the last three months have been submitted within the 90-day period.

Ms. Nicoulin stated that at last month's meeting, the committee talked about the potential for James Moore to come in and provide assistance. She reached out to Mr. Zach Chalifour and there are some things that they can do and some things they can't. Mr. Chalifour indicated that they cannot do any operational functions, no bank reconciliations or invoicing, policy, or management decisions. They can provide recommendations for consideration for advising. Last month, the committee discussed developing a financial operating policies and procedures manual, which the TPO does not currently have. Mr. Chalifour indicated that this was something that they could do because it would be a recommendation that would ultimately go to the TPO Board for approval. They also indicated that they could do this for under \$25,000, which is our threshold for procurement, as well as our threshold for what this body can authorize for expenditure. Ms. Nicoulin noted that she checked the original audit contract to see if it can be done as an additional service. She also reached out to our legal counsel for clarification on what can be done under the existing contract. The existing contract is very specific to the audit, so this would fall outside of that contract, which means we would have to get three quotes. If it's under \$25,000, our Purchasing Manual allows us to get three formal quotes. Since we're currently going through the Office of Inspector General (OIG) audit, they stated it might be best to wait until that's finished to be able to roll any recommendations or outcomes into this service. They also indicated that they would consider switching their audit contract over to help us with the backup. Currently, our finance department has only one person, so we don't have a backup for processing. They did not recommend switching and bringing in a new auditor at this time because we are so close to the end of the fiscal year and the start of the audit. The challenge we had two years ago when we put out an RFP for an auditor was that we only received one response and that was James Moore. Because we're so small, and it's very specialized, there are not a lot of firms that would bid on the services. Ms. Nicoulin stated that she is concerned that if we do switch then we wouldn't have an auditor and it is a requirement to have that done every year.

Chairperson Cloudman asked if Ms. Nicoulin had reached out to any other firms.

Ms. Nicoulin stated that she had not yet because she wanted to discuss it with the committee to see if that is the approach they want to take. If so, she will get the quotes and bring them to the next meeting.

It was agreed that the TPO should get the three quotes and keep the same auditor for consistency.

Mayor Partington offered to reach out to a small firm that he is familiar with to discuss developing financial operating procedures.

B. Discussion of TPO RFP Procurement Process

Ms. Nicoulin stated that she has identified some areas such as the Purchasing Manual, which is nine years old and outdated, that need to be updated. She spoke with the TPO's legal counsel and that is something that they can potentially help us with. Ms. Nicoulin stated that she thought it would be wise to utilize our legal counsel for services such as procurement, human resources, and position descriptions, since we don't have in-house expertise in those areas. Ms. Nicoulin stated she would get the three quotes for the financial operating procedures and present them to the committee during the next meeting.

Vice Mayor O'Conner added that there are many resources available through our partner cities for things like procurement and pay rate studies that we can utilize as needed.

Ms. Nicoulin gave an update on the OIG audit. She stated that the TPO had a virtual field visit with them on May 18, 2023, where they walked through our invoicing process and how we put together an invoice. They indicated that they thought they would be able to wrap up and provide a report within the next month. They did ask for two of our contracts last week (James Moore contracts for Audit & IT services) and our Employee Handbook, which we provided.

Ms. Nicoulin explained that the General Planning Consultant (GPC) request for proposals was due on Friday; it has been open for 30 days. The GPC Selection Subcommittee will be meeting on June 21, 2023, to provide recommendations for GPCs. She explained that in the TPO's Purchasing Manual it calls for a recommendation to be made first to the Executive Committee prior to going to the TPO Board. Due to timing constraints, she asked that the interim step for a recommendation by the Executive Committee be waived and to have the selection committee's recommendation go straight to the board. The TPO's legal counsel has no issue with this.

MOTION: A motion was made by Mayor Partington to waive the interim step for an Executive Committee recommendation. The motion was seconded by Vice Mayor O'Conner and carried unanimously.

C. Review and Approval of Letter of Support for the City of Palm Coast Application for the US DOT Charging and Fueling Infrastructure (CFI) Discretionary Grant Program

Mayor Alfin stated that the Palm Coast City Commission did not achieve a consensus to approve the US DOT Charging and Fueling Infrastructure Discretionary Grant application and will not be applying for the grant. He suggested striking this from the agenda. He also asked staff to confirm this with the city manager of Palm Coast, for the record.

D. Review and Approval of Expenditure for the Firm AD Solutions to Provide Copier Services to the TPO (\$21,829.80)

Ms. Nicoulin stated that this item is for a five-year lease on our two copiers as well as services such as technical support and parts. Our current lease is with AD Solutions and expires at the end of this month. The TPO solicited three quotes from other copy firms and AD Solutions is the lowest quote. She also stated that the TPO has been happy with AD Solutions' services and would like to renew the contract.

Discussion continued about the cost of copies, digital agendas, and moving the copy machines when the TPO relocates to a new location. Ms. Nicoulin stated that the cost of the move was included in the quote and the copy rates are very low.

MOTION: A motion was made by Mayor Partington to approve the expenditure for the Firm AD Solutions to provide copier services to the TPO (\$21,829.80). The motion was seconded by Mayor Alfin and carried unanimously.

E. Review and Approval of May 6, 2023 Executive Committee Minutes

MOTION: *A motion was made by Vice Mayor O'Conner to approve the May 6, 2023 Executive Committee minutes. The motion was seconded by Vice Mayor Sander and carried unanimously.*

F. Review and Approval of Draft June 28, 2023 TPO Board Agenda

Vice Mayor O'Conner asked if the TPO had ever received a final response on the move from the Root Company.

Ms. Nicoulin stated that we have not, and she will give an update during her comments. Ms. Nicoulin requested that a Consent Agenda item be added for the expenditure for financial services pending receiving the three quotes discussed earlier. She reviewed the TPO agenda noting that she has not yet received a TIP amendment but requested it be left as a placeholder.

Discussion ensued on reapportionment, and it was noted that the TPO is required to adopt the Apportionment Plan and submit it to the state by November 14, 2023. The TPO's voting structure and potential changes were also discussed.

MOTION: *A motion was made by Mayor Alfin to approve the draft June 7, 2023 TPO Board agenda with the addition of consent agenda item M, approval of the expenditure for financial services for the TPO. The motion was seconded by Mayor Partington and carried unanimously.*

IV. Staff Comments

Ms. Nicoulin stated that we had previously made a financial request to our former landlord, Root Company, to assist with some of the expenses that were incurred due to having to relocate the office. They contacted Ms. Nicoulin a couple of months after the request was submitted and stated they had received a response, but it was very low. They will continue working with them. About two weeks ago, she spoke with Ms. Diane Larson regarding the status and it's still in the works. There hasn't been much movement from the insurance company and the offers they have gotten have been too low to consider. It is still unknown if we will be getting any financial reimbursement from them.

Vice Mayor O'Conner asked if we are interested in pursuing this with our legal counsel.

Mayor Partington stated that it's better to wait for now because it would be a long process and there are no guarantees.

Discussion continued.

Ms. Nicoulin added that our Federal Certification is next week. On Thursday, June 15, 2023, FHWA and FTA will be conducting a site visit at the TPO; FDOT will be attending along with our other partners. The Federal Certification is a requirement since we receive TMA funds. Every four years we go through a Federal Certification where they look at our planning processes. There's also a public meeting component and that public meeting will be held on June 14, 2023, at the Daytona Beach Airport at 5:00 pm.

Vice Mayor O'Conner asked for an update on the long-term move for the TPO.

Ms. Nicoulin stated that she had a meeting with the City of Daytona Beach, and they have another space that could potentially work for us. We can probably get it for a good price, but it isn't centrally located. They are currently looking at the floor space to see how well it will work for us. Many of the spaces that we had looked at previously are no longer available. We will revisit this after the Federal Certification is behind us.

V. Executive Committee Member Comments

Mayor Partington stated that he was at a Mayor's Conference over the weekend in Columbus where electric vehicles were the topic. Amazon was present and stated that they had ordered 10,000 electric vehicles (EV) for warehouse-to-home deliveries. He stated he is concerned about the environment as well as wear and tear on the highways due to the

weight of the EVs, the reduction in gas taxes, a lack of charging stations, and issues if power is lost. He suggested that the TPO monitor this and address issues beforehand if possible. Discussion continued.

VI. Adjournment

The Executive Committee meeting adjourned at 10:16 am.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

DELAND MAYOR CHRISTOPHER M. CLOUDMAN
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the June 7, 2023, regular meeting of the Executive Committee approved and duly signed this 2nd day of August 2023.

DONNA KING, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

***** A recording of the June 7, 2023, Executive Committee meeting is available upon request.***



Executive Committee Meeting

August 2, 2023

III. BUSINESS ITEMS

**F. Review and Approval of Draft August 23, 2023 TPO
Board Agenda**



DRAFT

MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, AUGUST 23, 2023

TIME: 9:00 A.M.

**PLACE: AIRLINE ROOM
DAYTONA BEACH INTERNATIONAL AIRPORT
700 Catalina Drive, Daytona Beach, FL 32114**

NOTE:

A Microsoft Teams meeting has been established for remote participation.

River to Sea TPO Board Meeting

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911 316083921# United States, West Palm Beach

Phone Conference ID: 316 083 921#

[Find a local number](#) | [Reset PIN](#)

DeLand Mayor Chris Cloudman, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA**
 - A. JUNE 28, 2023 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Donna King)*
 - B. TREASURER'S REPORTS** *(Contact: Mariel Lemke)*
 - C. EXECUTIVE COMMITTEE REPORT** -- *Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson*
 - D. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT** -- *Report by Volusia County Council Member Matt Reinhart, TDLCB Chairperson*
 - E. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Ted Wendler, BPAC Chairperson*
 - F. CITIZENS ADVISORY COMMITTEE REPORT** -- *Report by Mr. Dave Castagnacci, CAC Chairperson*

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

IV. CONSENT AGENDA *(continued)*

G. TECHNICAL COORDINATING COMMITTEE REPORT -- Report by Mr. Brian Walker, TCC Chairperson

H. RIVER TO SEA TPO BOARD REPORT -- Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson

I. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT -- Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson

J. REVIEW AND APPROVAL OF RESOLUTION 2023-## SUPPORTING THE COUNTY OF VOLUSIA D/B/A VOTRAN AS A DESIGNATED RECIPIENT OF FEDERAL TRANSIT ADMINISTRATION (FTA) FORMULA-BASED FUNDS (SECTION 5307) FOR A PORTION OF THE METROPOLITAN PLANNING AREA *(Contact: Stephan Harris)*

K. REVIEW AND APPROVAL OF RESOLUTION 2023-## SUPPORTING THE COUNTY OF FLAGLER D/B/A FLAGLER COUNTY PUBLIC TRANSPORTATION AS A DESIGNATED RECIPIENT OF FEDERAL TRANSIT ADMINISTRATION (FTA) FORMULA-BASED FUNDS (SECTION 5307) FOR A PORTION OF THE METROPOLITAN PLANNING AREA *(Contact: Stephan Harris)*

V. ACTION ITEMS

A. REVIEW AND APPROVAL OF RESOLUTION 2023-## AMENDING THE FY 2023/24 TO FY 2027/28 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (ROLL CALL VOTE REQUIRED) *(Contact: Colleen Nicoulin)*

B. REVIEW AND APPROVAL OF RESOLUTION 2023-## ADOPTING THE VOLUSIA AND FLAGLER COUNTY FUNCTIONAL CLASSIFICATION MAPS *(Contact: Colleen Nicoulin)*

C. REVIEW AND APPROVAL OF LETTER OF SUPPORT FOR THE FDOT CENTRAL FLORIDA I-4 TRUCK PARKING FACILITIES APPLICATION TO THE US DOT INFRASTRUCTURE FOR REBUILDING AMERICA (INFRA) GRANT PROGRAM *(Contact: Colleen Nicoulin)*

VI. PRESENTATIONS, STATUS REPORTS, AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF THE NOVA ROAD COALITION CORRIDOR IMPROVEMENT PROJECT *(Contact: Stephan Harris)*

B. PRESENTATION AND DISCUSSION OF TPO REAPPORTIONMENT PLAN SCENARIOS *(Contact: Colleen Nicoulin)*

C. FDOT REPORT *(Contact: Rakinya Hinson, FDOT District 5)*

VII. EXECUTIVE DIRECTOR'S REPORT

VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS

IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS

X. INFORMATION ITEMS *(Enclosure)*

→ Bicycle/Pedestrian Advisory Committee Attendance Record – 2023

→ Citizens Advisory Committee Attendance Record – 2023

→ Technical Coordinating Committee Attendance Record– 2023

→ River to Sea TPO Outreach and Activities

→ Upcoming Events Flyer

→ Volusia and Flagler County Construction Reports

XI. ADJOURNMENT

The next River to Sea TPO Board meeting will be on September 27, 2023

September 2023 Meeting Dates

Executive Committee, September 6, 2023 @ 9:00 a.m.

Bicycle/Pedestrian Advisory Committee, September 13, 2023 @ 2:00 p.m.

Citizens Advisory Committee, September 19, 2023 @ 1:15 p.m.

Technical Coordinating Committee, September 19, 2023 @ 3:00 p.m.

River to Sea TPO Board, September 27, 2023 @ 9:00 a.m.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 1 Deuce Court, Suite 100, Daytona Beach, Florida 32124; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org.



Executive Committee Meeting

August 2, 2023

IV. STAFF COMMENTS



Executive Committee Meeting

August 2, 2023

V. EXECUTIVE COMMITTEE MEMBER COMMENTS



Executive Committee Meeting August 2, 2023

VI. ADJOURNMENT

**The next Executive Committee meeting will be on
September 6, 2023**