

Transportation Disadvantaged Local Coordinating Board (TDLCB)

Meeting Minutes

July 10, 2019

Volusia County Mobility Management Center
950 Big Tree Road, South Daytona, FL 32119

TDLCB Members Present:

Clayton Jackson
Beverly Johnson
Jean Cerullo
Doug Hall
Judy Craig, Vice Chairperson
Paula Cargile
Carlos Colon
Tamyika Young
Ethan Johnson
Steve Jack
Lauren Blanton
Robert Watson
Susan Pauly
Heather Post, Chairperson
Kathy Spencer

Representing:

Association of Community Action
Children at Risk, Alternate
Citizens Advocate
Citizens Advocate, System User
Disabled Citizens
Elder Affairs, Alternate
Florida Department of Transportation
Health Care Administration
Medical Community
Private for Profit
Public Education Community
Veterans Services Group
Vocational Rehab Services
Volusia County Council, District 4
Work Force Development Board

TDLCB Members Absent:

Patricia Lipovsky
Julia Marshall

Representing:

Elderly Citizens
Department of Children and Families

Others Present:

Debbie Stewart, Recording Secretary
Stephan Harris
Nancy Burgess-Hall
Mr. Big John
Jason Althouse
Rob Stephens
Heather Blanck
Edie Biro
Frank Alvarez
Jacob Lunceford
Marina Villena

Representing:

TPO Staff
TPO Staff
Citizen
Press
Veterans Services
Votran Staff
Votran Staff
Votran Staff
Votran Staff
Votran Staff
Citizens Advocate, System User – Alternate

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

The roll was called and it was determined that a quorum was present.

II. Public Comment/Participation

Mr. Big John, press, stated he was here last month to discuss the need for Votran bus service to go the Tanger Outlet Mall, Tomoka Town Center, new Sam's Club, Halifax Humane Society, and the 500 new apartments in the LPGA area. Bus service was turned down by the Volusia County Council when the Tanger Outlet Mall opened because it was assumed it was not needed. If members rode Votran they would realize how important it is to the people that have to ride the bus; he would call it life or death. He is again requesting that the TDLCB discuss this issue as an agenda item.

Chairperson Post replied that when he previously requested it be on a future agenda it did not mean it would be on today's agenda. She has met with the TPO and Votran to discuss this proposed service. She referred to the 500 apartments he mentioned and stated they do have bus service there along Williamson Boulevard that serves those apartments. He is asking specifically for bus service into the Tanger Outlet Mall and the corridor of the shops.

Mr. Big John clarified if not into the shops at least on the corner on the sidewalk; the bus service now is on the opposite corner or the north side of LPGA Boulevard. People would have to cross both LPGA Boulevard and Williamson Boulevard to get there; much of the area does not have sidewalks and it would be a challenge for handicapped persons.

Chairperson Post replied that is an area that needs to be looked at but there are a lot of other areas that also need to be looked at. There are a lot of people across the county that are requesting bus service in their specific areas and it is being duly noted. However, the focus of the Volusia County Council regarding Votran this year is to stop and re-assess the service; they are doing this with all services including fire services, emergency services, veterans' services, etc. They are looking at where we are and making sure we are providing the best service we can. There are areas where we can be more efficient and areas where changing things to provide better service to those who are currently using it is needed. She does not want to create additional bus service when the current service is not what it should be. This request is on the list and will be on a future agenda, probably next year.

Mr. Big John stated he will keep pushing this issue and hopes members see the importance of having this on an agenda.

Ms. Nancy Burgess-Hall, citizen, stated she appreciates that Volusia County is re-assessing the needs of bus service but pointed out that a lot of the places within Tomoka Town Center, including the new Sam's Club, are businesses that have been pulled out of the main part of Daytona Beach where there is bus service. She was able to walk to the existing Sam's and that will no longer be possible. A lot of visually impaired persons shop at Sam's; they can use paratransit but some are trying to follow Votran's philosophy to use fixed route service whenever possible.

Chairperson Post replied this will be taken into consideration.

III. Action Items

A. Review and Approval of the March 13, 2019 TDLCB Meeting Minutes

MOTION: *A motion was made by Mr. Hall to approve the March 13, 2019 TDLCB meeting minutes. The motion was seconded by Mr. Watson and carried unanimously.*

B. Review and Approval of the Community Transportation Coordinator's (CTC's) Monthly Paratransit Reports

MOTION: *A motion was made by Mr. Hall to approve the Community Transportation Coordinator's (CTC's) reports from February to May 2019. The motion was seconded by Mr. Jack and carried unanimously.*

Chairperson Post announced that Ms. Heather Blanck, Votran, is retiring next week and introduced her replacement, Mr. Frank Alvarez.

C. Review and Approval of the FY 2019/20 Rate Model Worksheet

MOTION: *A motion was made by Mr. Hall to approve the FY 2019/20 Rate Model Worksheet. The motion was seconded by Ms. Cerullo and carried unanimously.*

D. Review and Approval of the TDLCB Bylaws

Chairperson Post stated the draft bylaws are provided in the agenda; there are a number of additions and deletions.

Mr. Harris stated two versions of the draft bylaws were provided in the agenda; a marked version and a clean version. He began to review the changes starting with the membership and appointments in Article III.

Chairperson Post pointed out that since we are discussing membership and the roles and duties of board members, she asked the members to go back to their respective agencies with this information. A meeting will be held with Ms. Pam Blankenship, TPO Community Outreach Coordinator, to map out a marketing plan to provide information to community partners which defines what the roles are for TDLCB members. The meeting is at the end of this month so at the next TDLCB meeting in September information will be available.

Mr. Harris stated prior to this meeting, the Quality Assurance Committee (QAC) met and recommended approval of the draft bylaws with added language to Article III, Section A, that members of the TDLCB shall be appointed by the River to Sea TPO Board; the draft reads just the River to Sea TPO. He continued reviewing the other changes to the bylaws including removing the Mass Transit position; this position that is not applicable to this TDLCB. The

changes also include reducing the quorum from nine members to seven. Language was added to differentiate the duties of the QAC and Grievance Committees.

MOTION: *A motion was made by Mr. Hall to approve the TDLCB Bylaws as amended. The motion was seconded by Ms. Johnson and carried unanimously.*

E. Appointment of Members to the 2045 Long Range Transportation Plan (LRTP) Subcommittee

Chairperson Post asked for volunteers to serve on the 2045 Long Range Transportation Plan (LRTP) Subcommittee.

Ms. Craig asked when the LRTP Subcommittee will meet.

Mr. Harris replied the dates have not been set yet.

Ms. Craig asked how many volunteers were needed.

Chairperson Post replied one at this time.

MOTION: *Chairperson Post nominated Ms. Judy Craig to the 2045 Long Range Transportation Plan (LRTP) Subcommittee. The nomination was accepted by the TDLCB members and carried unanimously.*

F. Review and Approval to Settle a Grievance Filed by Mr. Willie Scales

Chairperson Post stated the Grievance Committee met on April 30, 2019 to review the grievance filed by Mr. Willie Scales which was denied and he has since appealed that decision. She reviewed the background regarding the grievance.

MOTION: *A motion was made by Ms. Craig to approve a settlement of a grievance filed by Mr. Willie Scales. The motion was seconded by Mr. Colon and carried unanimously.*

IV. Discussion Items and Presentations

A. Presentation and Discussion of Votran's Package/Personal Belongings Policy

(Handout)

Ms. Edie Biro, Votran, gave a presentation of Votran's Package/Personal Belongings Policy. She stated Votran is not responsible for loss or damage to personal belongings packages and bags. She reviewed the policy for Votran Gold and fixed route service. She explained the cart size dimensions allowed on Votran Gold and that trips must be approved with the cart or the driver will be unable to transport the customer with the cart.

Chairperson Post stated she is glad Votran is better defining the package policy as there was much discussion regarding Mr. Scales grievance with his cart.

V. Staff Comments

→ FY 2019/20 Innovation and Service Development Grant Update

Mr. Harris stated Votran submitted a FY 2019/20 Innovation and Service Development grant application to the Commission for the Transportation Disadvantaged for an expansion of service on Sundays. The Commission met on June 3, 2019 and unfortunately, they did not fund the grant application.

→ River to Sea TPO Staff Member Update

Mr. Harris announced the R2CTPO's Transit Program Manager and Database Manager have both resigned their positions. The TPO has hired a new Transportation Planner, Ms. Crystal Mercedes. The TPO will not be replacing the Transit Program Manager; instead, those duties will be divided among the three planners on staff. He will continue to provide support to the TDLCB and Votran; Ms. Mercedes will be providing TPO staff support to Flagler Public Transit; and Ms. Colleen Nicoulin, TPO Senior Planner, will be providing TPO staff support to SunRail.

Mr. Harris announced the TPO recently underwent a federal certification review in coordination with the Federal Highway Administration (FHWA) and members can provide comments regarding the TPO via the link that was provided in the agenda, by mail or email to Ms. Pam Blankenship; the deadline is tomorrow.

He congratulated Ms. Blanck on her retirement.

VI. TDLCB Member Comments

Mr. Alvarez recognized Ms. Blanck for her hard work, guidance and service; she was presented with flowers and balloons.

Ms. Blanck stated it has been a pleasure to have everyone who has an interest and is able to promote Votran and hear about the topics we cover. Votran has a great team at Votran and she assured members everyone works together. She has enjoyed the opportunities she has had at Votran including attending Transportation Disadvantaged Day in Tallahassee. She noted she has not missed a single meeting.

Members congratulated and thanked Ms. Blanck for her service.

Mr. Hall thanked Mr. Big John for his comments regarding bus service to the Tanger Outlet Mall area and agrees that is an area we need discuss. He also agrees with Chairperson Post that we need to assess the situation. He feels the planners should have planned and mandated this be done when the development was approved. It is an area we need to be concerned with; transportation is a huge problem but we do not need to have a knee-jerk reaction.

VII. TDLCB Chairperson Comments

Chairperson Post referred to appointments to the TDLCB and that even though the agencies are designated by state statute it does not exclude having two members for each category. We welcome as much input as possible. The next TDLCB is scheduled for September 11, 2019 and she hopes by then we will know the date for TD Day next year.

Ms. Young stated it was discussed at the last meeting to have quarterly meetings instead of bi-monthly and asked what the status is on that.

Chairperson Post replied that was discussed; we currently hold six meetings per year but statutes require four. If in agreement, a motion needs to be made to change it.

MOTION: A motion was made by Mr. Colon to change the TDLCB meeting schedule to quarterly meetings. The motion was seconded by Mr. Watson and carried unanimously.

Chairperson Post stated the new quarterly schedule will start in the new year.

VIII. Information Items

- River to Sea TPO Board Meeting Summaries
- River to Sea TPO Federal Certification Review Comments
- TPO Outreach and Activities
- Save the Date for the Central Florida Mobility Week: October 25 – November 1, 2019
- TDLCB Attendance Record
- TDLCB Meeting Summary May 8, 2019
- TDLCB Membership List

IX. Adjournment

The meeting was adjourned at 11:49 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION




**VOLUSIA COUNTY COUNCIL MEMBER HEATHER POST, CHAIRPERSON
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the July 10, 2019 regular meeting of the
July 10, 2019 Transportation Disadvantaged Local Coordinating Board

Transportation Disadvantaged Local Coordinating Board (TDLCB), approved and duly signed this 11th day of September 2019.

A handwritten signature in cursive script that reads "Debbie Stewart". The signature is written in black ink and is positioned above a horizontal line.

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

Votran Gold Users Guide

Personal Belongings:

Passenger property that can be safely carried by the passenger and/or driver in one trip and can be safely stowed on the vehicle shall be allowed to be transported with the passenger. Personal belongings may not occupy any seat or floor space that blocks the boarding or deboarding of another passenger (pgs. 14,15)

Rights and Responsibilities:

Courtesy

Votran customers have the right to:

Assistance with as many packages as can be safely carried by the passenger and the operator in one trip. Please limit packages to those that can be stored in your lap to avoid blocking aisles or other passenger seats.
(pg 33)